

# PERMIT ESSENTIALS: DECKS

This handout is for informational purposes and is not legally binding.

## PERMIT REQUIRED

A permit is required to build a deck.

## HOW TO APPLY

Submit the following information:

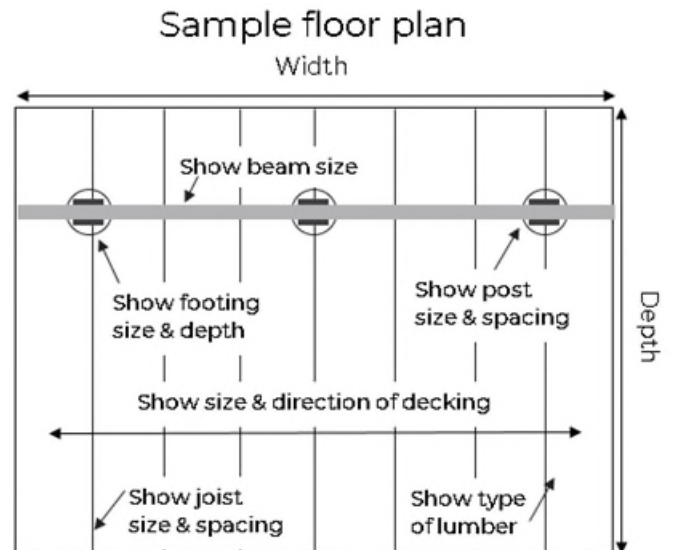
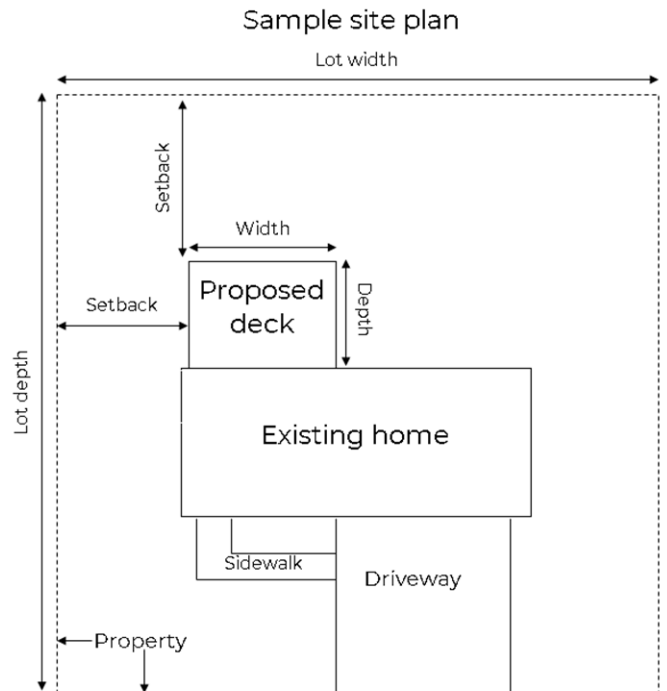
- Building permit application
- Site plan
  - Drawn to scale or survey
  - Shows location of deck in relation to property lines
  - Shows location and dimensions of existing structures
- Two sets of construction plans
  - Floor plan showing
    - Proposed size and design
    - Size and spacing of floor joists
    - Size of decking
    - Size, location, and spacing of posts
    - Size of beams
    - Materials
  - Elevations showing
    - Height of deck from grade
    - Size and depth of footings
    - Guardrail height if needed
- Erosion control plan

## PERMIT FEES

- Based on valuation

## PROCESSING YOUR APPLICATION

The application is reviewed for compliance with city and building regulations. Staff will make notes on the plan for your information. Once approved, you can pay for and pick up your permit.



Turn over for more information

## REQUIRED INSPECTIONS

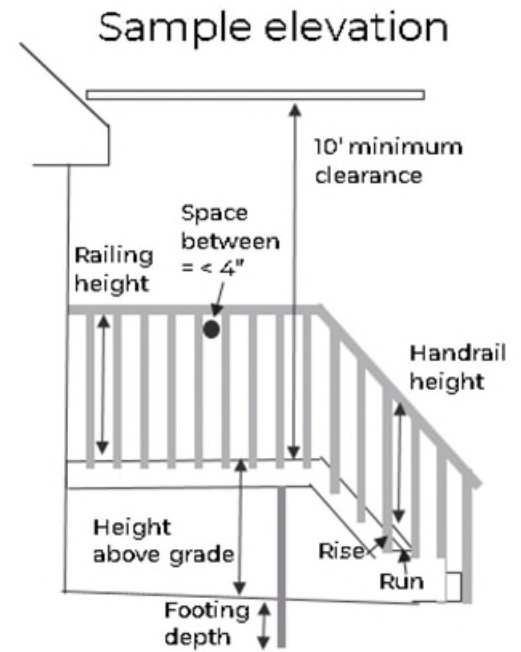
Email [residentialinspector@shoreviewmn.gov](mailto:residentialinspector@shoreviewmn.gov) to schedule the following inspections:

- Footings
  - After holes are dug
  - Before pouring concrete
- Framing
  - Before covering floor joists
- Final

## BUILDING CODE REQUIREMENTS

The below outlines are only general code requirements. Please contact the building official for specific requirements.

- Footings – design below frost depth at least 42 in.
- Materials for girders, joists, decking, posts, poles, and columns:
  - Approved wood of natural resistance to decay or treated wood
  - Concrete piers – show size and spacing of footings
- Railings:
  - Need if the deck is 30 in. or more above grade
  - Height - At least 36 in.
  - Space between the pillars needs to be less than 4 in. wide
- Stairways:
  - Width – At least 36 in.
  - Rise – At most 7  $\frac{3}{4}$  in.
  - Run – At least 10 in.
  - Need handrails if there are four or more risers
    - Handrail height above nosing of treads – Between 34 – 38 in.
- Floor joist spacing:
  - 24 in. on center – 2x6 decking
  - 16 in. on center – 1x6 decking



## MISCELLANEOUS INFORMATION

Contact the planning division at 651-490-4680 to see if there are any land-use restrictions for your property.

Remember to call Gopher State One at 8-1-1 before digging.

## QUESTIONS?

Shoreview Community Development Department  
651-490-4680 | [shoreviewmn.gov](http://shoreviewmn.gov)

