

PARK SHELTER RENTAL POLICIES



Thank you for choosing a Shoreview park to host your event! Please take the time to review the following information. By signing our rental agreement form, you agree to adhere to these rules and policies.

Park shelters

- Reservation time: 8 am – 8 pm
 - Includes setting and cleaning up
- Bring email confirmation with to show proof of reservation
 - Call 651-767-0640 if someone refuses to leave the shelter
 - To report suspicious behavior, vandalism, or graffiti
- Total capacity varies by park, visit shoreviewmn.gov for more information
- Clean up
 - Remove all items from the shelter at the end of your reservation
 - Leave the shelter in the same condition you found it
 - Put all trash and recycling in correct containers
- Only portable bathrooms are on-site

Rental fee

- Due in full at booking
- Includes exclusive use of the shelter
- Does not include exclusive use of the playground and other park facilities

General policies

- Vehicles
 - Park in designated parking areas only
 - Golf carts or similar motorized vehicles are not allowed
- Food and drinks:
 - Plug-ins are available in most parks
 - Do not place hot charcoals in the garbage
 - Not allowed:
 - Alcoholic beverages
 - Glass containers
- Entertainment
 - Keep music at low levels
 - Entertainment and events must be pre-approved by the city
 - Includes inflatables and sound systems

- Not allowed:
 - Extreme or combative sports
 - Fighting
 - Gambling
 - Nudity
 - Profanity
 - Unlawful, obscene, dangerous, or sexually-oriented activities
 - Uses that will cause damage or injury
 - Violence
 - Weapons
- Dogs
 - Keep on leash
 - Clean up after them
- Follow fire and safety regulations at all times
- Selling merchandise, food, or beverages is not allowed unless pre-approved
- Smoking is not allowed at any park

Damage fees

- City may charge actual costs for any damages caused to the shelter

Cancellations and refunds

- Reservation fees are non-refundable
- Contact the rentals office
 - 651-490-4790
 - rentals@shoreviewmn.gov

Liability

The City of Shoreview is not responsible for any loss, damage, injury, or illness by the users of the park shelter or surrounding grounds. The renter is responsible and liable for any damages to the picnic shelter or park facilities.