

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD JANUARY 19, 2015**

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Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on January 19, 2015, at 7:00 p.m. The following members were present:

Council Members Quigley, Springhorn, Wickstrom and Acting Mayor Johnson and the following members were absent: Mayor Martin

Member Quigley introduced the following resolution and moved its adoption.

RESOLUTION NO. 15-06

ATTENDANCE POLICY FOR CITY COMMITTEES AND COMMISSIONS

WHEREAS, the City Council of the City of Shoreview wishes to have effective Committees and Commissions composed of citizens of the community; and,

WHEREAS, regular attendance of members is necessary for the most effective performance of the Committees and Commissions; and,

WHEREAS, interested citizens should be afforded the opportunity to serve on a City Committee or Commission in the event a member is unable to attend meetings regularly;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Shoreview that the following policies be adopted regarding attendance for City Commissions and Committees:

1. Members of City Committees and Commissions should endeavor to maintain an annual attendance record for all regular meetings of at least 67 percent.
2. Any Committee or Commission member who anticipates being absent for a meeting shall contact the staff liaison prior to the meeting.
3. Any Committee or Commission member who anticipates being absent from a number of meetings due to health issues, employment changes, travel or other factors shall notify the staff liaison.
4. It shall be considered a resignation of duties if any Committee/Commission member misses three consecutive meetings without notice to the staff liaison.

- 5. The City Manager shall report to the City Council on the attendance of all members of Committees/Commissions annually before the appointment or reappointment of members.
- 6. The City Council will consider the attendance records and may take action to remove any member in violation of these standards from the Committee or Commission.

Adopted by the City of Shoreview this 20th day of January, 2015.

STATE OF MINNESOTA)
 COUNTY OF RAMSEY)
 CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified City Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council on the 20th day of January, 2015 with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to the Attendance Policy for Committees and Commissions.

WITNESS MY HAND officially as such City Manager and the corporate seal of the City of Shoreview, Minnesota this 20th day of January, 2015.



Terry Schwerm
 City Manager

SEAL