

**CITY OF SHOREVIEW
AGENDA
REGULAR CITY COUNCIL MEETING
NOVEMBER 21, 2011
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

CITIZENS COMMENTS - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

COUNCIL COMMENTS

CONSENT AGENDA - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. November 7, 2011 City Council Meeting Minutes
2. Receipt of Committee/Commission Minutes
 - Park and Recreation Commission, October 27, 2011
 - Public Safety Committee, November 17, 2011
3. Monthly Reports
 - Administration
 - Community Development
 - Finance
 - Public Works
 - Park and Recreation
4. Verified Claims

5. Purchases
6. Approval of Developer Cost-Sharing Agreement for Owasso Street Final Design Services

PUBLIC HEARING

GENERAL BUSINESS

7. Comprehensive Plan Amendment—Chapter 5, Transportation and Chapter 10, Parks and Open Space
8. Abatement of Public Nuisance—1648 Lois Drive
9. Appointments to the Economic Development Authority

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
November 7, 2011**

CALL TO ORDER

Pursuant to due call and notice thereof, a regular meeting of the Shoreview City Council was called to order by Mayor Martin on November 7, 2011, at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance to the flag.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Quigley and Wickstrom.

Councilmembers Huffman and Withhart were absent.

APPROVAL OF AGENDA

Mayor Martin requested a brief discussion about a possible time change for the Council workshop on Monday, November 14, 2011, during the *Special Order of Business* portion of the meeting.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Quigley to approve the November 7, 2011 agenda as amended.

ROLL CALL: Ayes - 3 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

This item was moved to the end of the agenda.

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Councilmember Wickstrom:

There is a new program with Ramsey County for citizens to be able to get rid of old prescription drugs. On Monday through Friday, 8:00 a.m. to 4:00 p.m., they can be dropped off at the

Ramsey County Sheriff's office at Highway 96 and Hamline Avenue. This is a much more environmentally friendly way to get rid of old prescriptions rather than throwing them in the trash or wastewater.

The Beyond the Yellow Ribbon Committee will meet Thursday, November 10, 2011, rather than the third Thursday. Anyone interested is welcome to attend. There will be a send off for troops at the Roseville High School auditorium on Sunday afternoon November 13, 2011.

The Shoreview Northern Lights Variety Band will hold its annual Christmas concert on December 10, 2011, at Benson Great Hall on the Bethel University campus, beginning at 7:00 p.m. Tickets can be purchased in advance at a discount at the Community Center, or tickets can be ordered from the band's website.

Mayor Martin:

Announced the Active Life Fair on November 14, 2011, from 10:00 a.m. to 1:00 p.m. This is a resource fair open house with numerous resources and information for senior citizens. The event is free and coordinated by the Shoreview Parks and Recreation Department.

On Saturday, November 12, Gallery 96 will open its fall exhibition of story telling and narrative art at the Shoreview Ramsey County Library from 6:00 to 8:00 p.m. The exhibition will be on display until December 9, 2011.

On November 25, 2011, there will be a dive-in movie at the Tropics Indoor Water Park pool at 7:00 p.m.

On Friday, November 11, 2011, City Hall offices will be closed in recognition of Veteran's Day.

The Christmas Lighting Ceremony will take place at the Community Center on November 21, 2011, at 6:00 p.m.

CONSENT AGENDA

Mayor Martin corrected the first page of the minutes of October 17, 2011, which should state that the City handed out pumpkin bars at the final Farmers' Market of the year.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Quigley to adopt Item Nos. 1 through 15 of the consent agenda of November 7, 2011, approving the necessary motions and resolutions:

1. October 10, 2011 City Council Workshop Minutes
2. October 17, 2011 City Council Meeting Minutes, as amended

3. Receipt of Committee/Commission Minutes:
 - Bikeways & Trails Committee, July 7, 2011
 - Planning Commission, September 27, 2011
 - Human Rights Commission, September 28, 2011
 - Environmental Quality Committee, October 24, 2011
4. Verified Claims in the Amount of \$1,295,429.17
5. Purchases
6. License Applications
7. Approval of Upgrade to the Video Security System
8. Resolution Authorizing Interfund Tax Increment Loan for Public Improvements
9. Approval of 3-Year Audit Contract
10. Approval of Insurance Agreement
11. Minor Subdivision - 5036 Lexington Avenue/5017 Turtle Lane W., Robin Morse
12. Developer Escrow Reduction
13. Approval of Change Order #1 - Buffalo Lane, CP11-09
14. Approval of Change Order #1 - Tanglewood Drive/Victoria Street, CP 11-08
15. Authorize Request to Advance State Aid Funds

VOTE: Ayes - 3 Nays - 0

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS

AUTHORIZE AGREEMENT FOR DESIGN AND CONSTRUCTION RELATED SERVICES FOR OWASSO STREET REALIGNMENT - CP 09-12

Presentation by Public Works Director Mark Maloney

The proposed project is located at the intersection of County Road E and Victoria Street. Owasso Street services the Midland Terrace apartment complex and the project would realign Owasso with the west segment of County Road E. County Road E would be extended through the Midland Plaza retail center on the realignment of Owasso Street.

The reason for this project is planned redevelopment of Midland Terrace. The City Council and the City's Economic Development Authority (EDA) have previously authorized application for a grant through the Metropolitan Council to offset costs associated with the road realignment.

Feasibility studies for needed improvements have been conducted over a year for the redevelopment. The project would address evening rush hour concerns for pedestrians, school traffic, a fire station and railroad operations. The Grass Lake Watershed Management

Organization has identified storm water improvements for Shoreview Lake as part of their next 10-year plan. Those improvements would be included in the redevelopment project.

SEH was chosen to conduct the feasibility study. The project is very complex with approvals needed from Ramsey County, the City, two watershed districts, the railroad and a private developer. Because of this complexity, the public infrastructure is being put forward prior to approval of the redevelopment plan. The developer will share in costs, even if redevelopment does not occur.

The SEH proposal for engineering design and construction specifications is \$312,500-\$177,000 for the Design Phase and \$135,000 for the Construction Phase. The cost to be shared with the developer if the project does not occur is \$177,000. The total project for public infrastructure is estimated at \$2.6 million.

The proposed schedule would be to begin the final design in November 2011. The final design with all approvals, as well as the Development Concept Review approval, is to be completed by April 2012. A public bidding contract would be awarded in May 2012, and on-site construction would be June through November 2012. The new apartment complex construction would be scheduled for spring 2013.

Councilmember Wickstrom asked if an agreement with the developer is needed prior to beginning infrastructure improvements and if such conditions should be included in the motion. Mr. Maloney noted the draft cost-sharing agreement that would be executed is prior to any significant costs incurred on the part of the City. City Manager Schwerm stated that the developer's attorney is reviewing the cost-share agreement and will be on the next Council meeting agenda for approval. The approval at this meeting could be subject to approval of the cost-share agreement. He believes the risk is very small, as the City will not be expending any significant funds in the next two weeks. There is verbal agreement with the developer, and nothing is anticipated that the cost-share agreement would not be executed.

City Attorney Filla noted a correction to paragraph 3.0B2, which references paragraph 3.0D1 but should reference 3.0B1.

Mayor Martin expressed her concern about getting County and railroad approval for all of the right-of-way that will be needed. Mr. Maloney responded that the total project cost of \$2.6 million would include right-of-way negotiation and acquisition, as well as easements from the school district. Railroad property is not acquired, but a license is needed to work on railroad property.

City Attorney Filla suggested that the Council may wish to add a clause to the motion of approval that it be subject to the City's right to rescind the agreement in the event that the agreement with Midland Terrace Apartments Company is not executed.

Councilmember Quigley stated that there will be many details to be worked out along the way, especially with Ramsey County and the railroad that he believes will be achieved.

Mayor Martin stated that many conflicts are occurring at that intersection, and there have been many preliminary discussions with all parties. The project has merit, especially with the redevelopment of Midland Terrace. One resident has called expressing concern about the redevelopment of the apartments, the plan of which the Council has not yet seen. She noted that the developer has already vacated the strip mall, except for one last tenant.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Quigley to adopt Resolution 11-84, authorizing execution of a Professional Services Agreement with SEH, Inc. for engineering and construction management services relating to Owasso Street Realignment, CP 09-12.

ROLL CALL: Ayes: Quigley, Wickstrom, Martin
Nays: None

AUTHORIZE AGREEMENT - MN DEPARTMENT OF CORRECTIONS

Presentation by Public Works Director Mark Maloney

The MN Department of Corrections has made work crews available to local governments since 1995. Approval of the proposed contract is to authorize continuation of a work crew that has been working in the City since last year. It is an annual process to renew contracts.

Areas the work crew has provided service includes:

- Public works and parks maintenance
- Public planting maintenance
- Snow removal (hydrants, transit stops)
- In-house tree/brush removal
- Storm pond maintenance
- Hydrant painting
- Nuisance abatement
- Rain gardens
- Shoreline restoration on Lake Martha
- Custodial services at the Maintenance Center

The work crew has provided a valuable resource that is well managed and covers a wide diversity of work projects. The City cost for these services is \$82,000 for a six-person full-time work crew.

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom that the Mayor and City Manager are hereby authorized to execute ICWC Contract with the Minnesota Department of Corrections for the provision of a full-time offender work crew for 2012.

ROLL CALL: Ayes: Wickstrom, Quigley, Martin
Nays: None

PROCLAMATIONS AND RECOGNITIONS

Mayor Martin presented Sean Celski with a plaque of recognition for his achievement as Eagle Scout in the Boy Scouts of America.

WHEREAS, Sean Celski, a student at Mounds View High School and a member of Scout Troop 9625, has earned the rank of Eagle Scout, the highest of ranks in the Boy Scouts of America; and

WHEREAS, to attain the rank of Eagle Scout, Sean had to complete a special Eagle Scout Service Project; and

WHEREAS, Sean renovated the landscaping at Peace United Methodist Church by removing the old landscaping, building up the soil, installing edging and adding limestone and fieldstone boulders to make the area more attractive and help with drainage; and

WHEREAS, Sean has volunteered more than 100 hours at the Tamarack Nature Center;

WHEREAS, Sean is a member of the National Honor Society, Boy Scouts-Order of the Arrow Brotherhood, and a Senior Patrol Leader; and

WHEREAS, Sean enjoys traveling, skiing, backpacking, sailing, camping, computers, and flying and plans to major in aeronautics in college.

NOW, THEREFORE, BE IT RESOLVED that I, Sandra C. Martin, Mayor of Shoreview, on behalf of the Shoreview City Council, do hereby congratulate Sean Celski for his many accomplishments and his achievement of the rank of Eagle Scout.

Sean explained his project of renovating the landscaping at Peace United Methodist Church. There were erosion issues and ice hazards in the winter. The plan was approved in May 2011, and the project was executed in September. A boulder wall was built. Dirt fill was brought in and graded. A professional edging was put in and landscaping rock brought in. The project was completed in one day because there were over 40 volunteers. The project was very successful. Money for the project was raised by selling cookies.

SPECIAL ORDER OF BUSINESS

It was the consensus of the Council to hold the budget workshop meeting on Monday, November 14, 2011, at 5:30 p.m. instead of 7:00 p.m.

ADJOURNMENT

MOTION: by Councilmember Quigley, seconded by Mayor Martin to adjourn the meeting at 7:50 p.m.

ROLL CALL: Ayes - 3 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE __ DAY OF _____ 2011.

Terry C. Schwerm
City Manager

MINUTES
PARKS & RECREATION COMMISSION
October 27, 2011

CALL TO ORDER

The meeting was called to order at 7:04 p.m.

ROLL CALL

Members present: L. Larson, C. Healy, P. Sager, M. Murphy, K. Peterson, C. Jauch

Members absent: C. Oltman, A. Hedrick

Staff present: Jerry Haffeman, Parks and Recreation Director, Shari Kunza, Recreation Manager, Terry Schwerm, City Manager.

MINUTES

The minutes of August 25, 2011 were approved as mailed. The September meeting lacked a quorum so minutes were not mailed.

GO RAMSEY DEMO – SHARI KUNZA

Shari Kunza reviewed, via the monitor, the Go Ramsey web site which has been developed by Ramsey County. The site is available currently on line and available to the general public. The site will be tweeted as more information becomes available. The Commission praised the work staff has put into the project and looks forward to successful use of the site.

CAPITAL PROJECTS UPDATE

Terry Schwerm reviewed the major capital projects staff has recommended to the City Council for the next five years. Of note are improvements to Bucher and Shamrock Parks next year. The proposal also includes a Community Center expansion in 2014. The Commission liked the commitment to the park improvements in the capital budget proposal.

CAPITAL PROJECTS

Staff gave a status report on current projects. All projects are on schedule and should be completed by the end of the construction season.

COMMISSION REPORTS

There were no Commission reports.

ADJOURNMENT

Meeting adjourned at 8:30pm

PUBLIC SAFETY COMMITTEE

November 17, 2011

CALL TO ORDER: The Public Safety meeting came to order at 7:00 p.m.

ROLL CALL:

Those in attendance were: Justine Greene, Jorgen Nelsen, Marc Pelletier, Jeff Tarnowski, Mendee Tarnowski, Walter Johnson, Terry Schwerm and John Kamrude (Allina).

APPROVAL OF MINUTES: The Minutes of September 15, 2010 were approved.

CITIZENS' COMMENTS: None.

ALLINA TRANSPORT:

- John Kamrude reported that there will be a new Metro Operations Manager beginning in December. He also noted that Mike Pintar has been appointed the manager for their North Metro operations.
- A new North Metro base is being prepared at Woodale Ave and #10 in Moundsview. It is expected to be operational toward the end of February or early March. The proposed base in Blaine did not work out. Ambulance deployment plans or posting locations will be modified. One will be based at the Vadnais Heights fire station on County Road F.
- They are looking into an advanced form of rescue pods for cardiac patients.

FIRE DEPARTMENT:

- Terry Schwerm updated the committee. He noted that the Fire Board had just met and is composed of seven representatives, 3 from the fire department, one each from North Oaks and Arden Hills and two from Shoreview.
- There will be continued expansion of the duty crews in 2012 with 2 hours to be added (from 9 to 11 pm) weekdays as well as Saturday daytime coverage. The following year Sunday daytime coverage will probably be added.
- A new \$500,000 engine is on track for arrival next year.
- Six new fire fighters including two women will be added to the department soon.
- They were working on a contract with the Army for protecting the training center at Lexington and #96, but found that a 1996 contract between Arden Hills and the Army already covered it.

SHERIFF'S REPORT:

- Terry Schwerm noted that the Sheriff will take over animal control beginning January 1. Local veterinarians will be used for impounding animals.
- They are evaluating new police cars and probably will purchase Ford Taurus' police interceptors. Much of the police equipment in the For Crown Victorias can be transferred into the Taurus'.

- He handed out traffic enforcement statistics. It was noted that about 80% of the citations were administrative citations and about 20% were district citations. These are from the three traffic enforcement cars and do not include stops by other patrol cars. The enforcement deputies tend to concentrate on collector streets and focus on speed.
- He noted that permanent solar powered speed signs have been installed on Victoria between Lexington and County Road F and on Tanglewood. Mobile speed carts are also used here-and-there.

LIAISON REPORT: W. Johnson briefly described a nation-wide state-to-state compact, “EMAC”, that can be used when one state has a disaster and requires special help or equipment from another state without going through FEMA. The requesting state is responsible for the costs, but can get specialized help rather quickly. Some Minnesota emergency managers worked in the New York State Emergency Operations Center after the floods of 3 months ago and were quiet helpful in management of certain center operations.

ADJOURNMENT: The meeting adjourned at 7:50 p.m.

Memorandum

To: Mayor and City Council Members
City Manager

From: Tom Simonson
Assistant City Manager and Community Development Director

Date: November 18, 2011

Re: Monthly Reports
— Administration Department
— Community Development Department

Red Fox Road Retail Project Update

The retail development company Stonehenge USA has submitted building plans for permit approval of the first phase retail center. Stonehenge hopes to begin construction of the retail center, which will have a mix of restaurants and retail services, in the next several weeks with a planned opening expected by May, 2012. The developer continues to make progress towards securing an anchor tenant for the planned specialty market building pad planned for the second phase.

Midland Terrace Redevelopment

City staff and development consultant have been working with the property owner/developer in preparing a schedule for necessary approvals and the planned public road improvements to facilitate the redevelopment project that would tear down the old Midland Plaza strip center and construct a new upscale apartment building at Midland Terrace Apartments complex.

The developer has informed the City that they are in the final stage of assembling their project development team and expects to submit applications for concept review and tax increment financing by the end of this year. A conceptual schedule developed calls for the public road improvements to be undertaken and completed by the City in 2012, with private construction of the new apartment building starting in 2013 and completion by 2014.

The City and developer have discussed the creation of a new tax increment financing district to serve as the primary funding source for the public improvements and other potential amenities to benefit the project.

The redevelopment project remains in strong consideration for a grant through the Livable Communities Demonstration Account (LCDA) from the Metropolitan Council. The City was informed this week that the application has been recommended by the Livable Communities Advisory Committee for the full requested amount of LCDA grant funding (\$655,000). It is anticipated that the grant application will now be forwarded to the Community Development

Committee on December 5 for review and then recommended to the Metropolitan Council for final action on December 14.

If the City is awarded the grant, the funds would assist with the public improvements to support the project and would allow for additional local financial resources be redirected towards other project enhancements.

Shoreview Senior Living Project Update

The developer of the proposed Shoreview Senior Living/Cascades senior housing project is preparing to move forward with the construction, and is seeking tax increment financing assistance from the City. The project was approved a couple of years ago, but has been delayed due to the unsettling housing market and tighter restrictions in financing multi-family housing. Discussions with the developer have focused on the potential use of tax increment financing to support some of the eligible project costs, similar to the City assisting with our other senior housing developments.

The developer is requesting \$750,000 in tax increment support from the City and would be funded through the proposed establishment of a new Economic Development Tax Increment Financing District. The developer has submitted the formal tax increment application and City staff and tax increment consultant have begun our analysis. The developer attended the most recent EDA meeting to discuss the senior housing project and address questions raised by the EDA regarding the provision of affordable rental units.

Since the Shoreview Senior Living/Cascades project has received necessary approvals, it should be possible for the construction to begin before the end of this year to meet the legislative deadline. Staff has developed the following schedule for the establishment of a new TIF District and financing approvals:

- | | |
|---|-------------|
| → Called for Public Hearing – TIF District (45 day notice) | October 17 |
| → EDA Reviewed TIF District Plan/Met with Developer | November 14 |
| → Planning Commission TIF District Plan Land Use Finding | December 6 |
| → EDA Review TIF Development Agreement | December 12 |
| → City Council Public Hearing for TIF District Plan and TIF Development Agreement | December 19 |

Housing and Code Enforcement Activity

Rental Housing Licensing. Six new license applications have been submitted in the past month, and the department continues to process these new rental dwelling license applications as they are submitted. Inspections of General Dwelling Units (GDU) are conducted semi-annually for each unit. The 2011 inspection cycle continues and 170 GDU properties should be completed by the end of the year.

Rental license applications for the 2012 annual license have been mailed to property owners of both Multi-Family Units and General Dwelling Unit properties, reminding current owners to renew their licenses. Staff has also identified about 50 unlicensed properties which appear to be rented, based on the tracking of utility billing records, and the owners of these properties have received notice of the City licensing regulations. Staff will process and issue these 2012 license applications as they are submitted.

Code Enforcement. There have been 9 new cases in the past month. The following table summarizes the code enforcement activity this year:

Total Cases	Cases Open	Cases Closed
194	41	153

Outdoor storage/refuse issues remain the most common conditions generating the complaints. Staff continues to work on a significant case pertaining to cleanliness/sanitation and hoarding. Other agencies are also involved, including the Ramsey County Public Health Department and Lake Johanna Fire Department. Work on the property has involved help from a volunteer organization and use of the DOC crew.

SHINE Program. The Fall SHINE inspections included the Brigadoon/Highland and Westview/Nancy areas in central Shoreview. A total of 287 properties were inspected and re-inspections of noncompliant properties were conducted earlier this month, with most now in compliance with our property and housing maintenance regulations.

Miscellaneous

- Included is the monthly summary from the Housing Resource Center (HRC) showing services provided to Shoreview residents through October, 2011. The HRC has now closed on 9 loans through the Shoreview Home Energy Improvement Loan Fund.
- Attached is the monthly report on building permit activity from the Building Official through October, 2011. Valuation is well below the total of last year at the same time, but this is primarily due to the major building improvements done this past year by Wells Fargo at their data center. The Building Official also reports that Cummins Power Generation has begun to move employees into their new world headquarters facility (the former Medtronic building). The first phase of the move includes 150 employees, with another 600 employees expected to also move into the facility by next spring.
- City staff has been working with officials from Cummins Power Generation on their idea to provide employees a welcome packet of information about the community. Staff prepared a brochure called "Experience Shoreview", a special buy one/get one free coupon to the Community Center, and City trail map. Cummins said they are very excited about the move to Shoreview.
- Applications scheduled for the December 6th Planning Commission include two residential design review (substandard riparian lot) applications. Both are tear down/rebuild projects. One of these includes a front setback variance request. A third residential application requests a front setback variance for a porch.

Staff continues to work on draft text for a Code amendment reducing front and side setbacks. The Commission will review this proposed amendment at their December workshop, and a public hearing is expected to be held at the Commission's January 2012 meeting.

- Work continues on the historic Guerin Gas Station project. The concrete slab for the structure has been poured at the planned location just to the east of the Historic Lepak/Larson Farmhouse. Paint colors for the structure have also been chosen and are intended to represent the original colors on the building. These colors include a patina

green for the roof, white for the building walls and red for the trim. Staff anticipates restoration work to be completed within the next few weeks.

- Planning staff continues to work with representatives of Clear Channel for the potential placement of off-premise dynamic billboard advertising signs along Interstate 694. The draft lease agreement has been prepared and we anticipate this will be on the Council agenda in December.
- The City will be hosting a Landlord/Tenant Law Training Session presented by HomeLine. HomeLine is a non-profit tenant advocacy organization. Staff provided information to all licensed rental property owners regarding this session with their renewal information. In addition, the communities of Arden Hills, New Brighton and Roseville have also been invited to participate. This session will be held on January 12th.
- The City will be hosting another special social hour Business Exchange event on Thursday, December 8th at the Hilton Garden Inn from 5 to 7 pm. Invitations will be sent to all local businesses. The Business Exchange events have proven very beneficial as a means for the City Council and Economic Development Commission to interact with the business community and strengthen relationships.

CITY OF SHOREVIEW
BUILDING INSPECTOR MONTHLY REPORT
COMPARISON OF YEAR 2011 WITH 2010

	OCTOBER 2011		TO DATE 2011		OCTOBER 2010		TO DATE 2010	
	PERMITS	VALUATION	PERMITS	VALUATION	PERMITS	VALUATION	PERMITS	VALUATION
DWELLINGS			9	\$3,199,000			9	\$3,030,000
TOWNHOMES			0	\$0			0	\$0
ADDITIONS	3	\$55,000	19	\$1,076,500	1	\$5,000	17	\$1,959,500
GARAGES			5	\$63,500	1	\$20,000	5	\$54,000
MISCELLANEOUS	104	\$972,347	760	\$4,647,890	132	\$751,080	807	\$4,953,220
APARTMENTS			0	\$0			0	\$0
OFFICES			0	\$0			0	\$0
RETAIL			0	\$0			0	\$0
INDUSTRIAL/WAREHOUSE			0	\$0			0	\$0
PUBLIC BUILDINGS			0	\$0			0	\$0
COMMERCIAL ADDITIONS			0	\$0	1	\$20,000,000	3	\$22,615,000
COMMERCIAL ALTER	4	\$203,077	40	\$9,532,958	9	\$2,883,043	64	\$8,331,145
TOTAL	111	\$1,230,424	833	\$18,519,848	144	\$23,659,123	905	\$40,942,865

CC: CITY MANAGER
DIR. COMMUNITY DEV
MAYOR

TO: Terry Schwerm, City Manager

FROM: Jeanne A. Haapala, Finance Director

DATE: November 18, 2011

RE: Monthly Finance Report

Preliminary Tax Levies

Ramsey County released preliminary tax levies for all taxing jurisdictions yesterday. The table below provides a summary of levies that impact taxes in Shoreview only. The column furthest to the right shows the change in total levies for each jurisdiction, once the regular levy and market valued based levies are combined. Jurisdictions with the highest increase are at the top the table and jurisdictions with the largest decrease at the bottom of the table. As shown, levy changes range from an increase of 28.4% for the Rice Creek Watershed District, to a .6% decrease for Shoreview, and for Roseville Schools (combined levies).

Taxing Authority	Property Tax Levies			Market Value Based Levies			Percent Change in Combined Tax Levies
	2011 Actual	2012 Proposed	Percent Change	2011 Actual	2012 Proposed	Percent Change	
Rice Creek Watershed	\$ 1,740,857	\$ 2,234,340	28.4%	\$ -	\$ -		28.4%
Shoreview HRA	60,000	70,000	16.7%	-	-		16.7%
Met Council	11,829,257	12,467,489	5.4%	-	-		5.4%
I.S.D. #621	22,287,315	23,183,302	4.0%	18,227,430	18,741,463	2.8%	3.5%
Mosquito Control	2,561,219	2,616,354	2.2%	-	-		2.2%
Ramsey County	267,120,252	271,794,856	1.8%	-	-		1.8%
Regional Rail Authority	19,938,811	19,938,811	0.0%	-	-		0.0%
I.S.D. #623	9,273,591	9,840,175	6.1%	12,241,563	11,551,000	-5.6%	-0.6%
Shoreview	9,345,734	9,290,086	-0.6%	-	-		-0.6%
Total Levies	\$ 344,157,036	\$ 351,435,413	2.1%	\$ 30,468,993	\$ 30,292,463	-0.6%	1.9%

In order to show how levies are changing in other jurisdictions throughout the County, the table provided on the next page provides levies for all taxing jurisdictions. The levies highlighted in color represent jurisdictions that levy taxes in Shoreview, and therefore are shown in the table above.

MONTHLY REPORT

Attached is the monthly report for November.

Taxing Authority	Property Tax Levies			Market Value Based Levies		
	2011 Actual	2012 Proposed	Percent Change	2011 Actual	2012 Proposed	Percent Change
Ramsey County	\$267,120,252	\$271,794,856	1.75%	-	-	
<u>City/Town</u>						
St. Anthony	\$ 1,351,425	\$ 1,476,909	9.29%	\$ -	\$ -	
Town of White Bear	2,762,297	2,972,756	7.62%	70,000	75,000	7.14%
St. Paul	94,609,221	100,758,819	6.50%	-	-	
Roseville	13,878,044	14,466,245	4.24%	825,000	825,000	0.00%
Arden Hills	3,040,964	3,132,264	3.00%	-	-	
Lauderdale	580,730	598,152	3.00%	-	-	
North Oaks	1,191,312	1,220,270	2.43%	-	-	
Maplewood	16,785,754	17,167,353	2.27%	717,700	686,170	-4.39%
Gem Lake	320,234	325,972	1.79%	-	-	
Mounds View	3,985,381	3,991,381	0.15%	196,000	190,000	-3.06%
Little Canada	2,660,453	2,660,453	0.00%	-	-	
White Bear Lake	4,582,946	4,578,323	-0.10%	-	-	
North St. Paul	2,908,884	2,902,453	-0.22%	476,403	475,786	-0.13%
Vadnais Heights	3,557,385	3,543,988	-0.38%	-	-	
Shoreview	9,345,734	9,290,086	-0.60%	-	-	
New Brighton	7,395,708	7,287,308	-1.47%	-	-	
Falcon Heights	1,038,290	1,017,944	-1.96%	-	-	
Subtotal	\$ 169,994,762	\$ 177,390,676	4.35%	\$ 2,285,103	\$ 2,251,956	-1.45%
<u>Schools</u>						
I.S.D. #625	\$ 84,635,854	\$ 89,686,469	6.0%	\$ 37,108,684	\$ 36,386,107	-2.0%
I.S.D. #621	22,287,315	23,183,302	4.0%	18,227,430	18,741,463	2.8%
I.S.D. #624	13,179,438	13,452,438	2.1%	13,836,177	13,718,736	-0.9%
I.S.D. #623	9,273,591	9,840,175	6.1%	12,241,563	11,551,000	-5.6%
I.S.D. #282	1,384,533	1,352,455	-2.3%	1,061,485	965,604	-9.0%
I.S.D. #622	12,995,869	12,135,923	-6.6%	6,636,682	6,330,785	-4.6%
Subtotal	\$ 143,756,600	\$ 149,650,762	4.1%	\$ 89,112,021	\$ 87,693,695	-1.6%
<u>Special Taxing Districts</u>						
Rice Creek Watershed	1,740,857	2,234,340	28.4%	NA	NA	NA
Shoreview HRA	60,000	70,000	16.7%	NA	NA	NA
Middle Miss. Watershed	20,101	21,890	8.9%	NA	NA	NA
Capitol Region Watershed	2,338,080	2,493,474	6.7%	NA	NA	NA
Metro Watershed	\$ 2,784,707	\$ 2,950,875	6.0%	NA	NA	NA
Met Council	11,829,257	12,467,489	5.4%	NA	NA	NA
St. Anthony HRA	31,136	32,003	2.8%	NA	NA	NA
Mosquito Control	2,561,219	2,616,354	2.2%	NA	NA	NA
Lake Diane Sewer	2,250	2,250	0.0%	NA	NA	NA
Regional Rail Authority	19,938,811	19,938,811	0.0%	NA	NA	NA
Roseville HRA	353,000	353,000	0.0%	NA	NA	NA
St. Paul HRA	3,178,148	3,178,148	0.0%	NA	NA	NA
St. Paul Port Authority	2,345,000	2,344,000	0.0%	NA	NA	NA
North St Paul HRA	234,453	230,615	-1.6%	NA	NA	NA
North Suburban Hospital	173,462	166,081	-4.3%	NA	NA	NA
Valley Branch Watershed	18,697	17,597	-5.9%	NA	NA	NA
Subtotal	\$ 47,609,178	\$ 49,116,927	3.2%	NA	NA	NA
Total Levies	\$ 628,480,792	\$ 647,953,221	3.1%			

General Fund
For Year 2011 Through The Month Of October

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	6,345,734	3,317,570	3,028,164	52.28	51.04
Licenses & Permits	281,150	336,115	-54,965	119.55	138.46
Intergovernmental	175,602	167,172	8,430	95.20	91.60
Charges for Services	1,132,240	338,872	793,368	29.93	87.78
Fines & Forfeits	42,500	20,834	21,666	49.02	53.80
Interest Earnings	50,000		50,000		
Miscellaneous	26,442	35,799	-9,357	135.39	76.24
TOTAL REVENUES	8,053,668	4,216,362	3,837,306	52.35	59.80
EXPENDITURES					
General Government					
Administration	484,347	388,464	95,883	80.20	75.06
Communications	146,405	109,409	36,996	74.73	56.50
Council & commiss	144,144	114,896	29,248	79.71	75.14
Elections	3,100	2,983	117	96.22	50.38
Finance/accounting	537,718	426,377	111,341	79.29	79.15
Human Resources	237,953	172,261	65,692	72.39	
Information systems	279,182	214,424	64,758	76.80	80.83
Legal	107,000	56,428	50,572	52.74	65.25
Total General Government	1,939,849	1,485,242	454,607	76.56	76.27
Public Safety					
Emergency services	7,135	10,310	-3,175	144.50	52.12
Fire	790,290	789,710	580	99.93	99.65
Police	1,776,522	1,422,379	354,143	80.07	80.92
Total Public Safety	2,573,947	2,222,399	351,548	86.34	86.52
Public Works					
Forestry/nursery	86,712	35,964	50,748	41.48	64.74
Pub Works Adm/Engin	418,097	339,939	78,158	81.31	73.10
Streets	757,376	662,012	95,364	87.41	83.79
Trail mgmt	113,852	74,182	39,670	65.16	83.63
Total Public Works	1,376,037	1,112,097	263,940	80.82	79.66
Parks and Recreation					
Municipal buildings	123,777	116,332	7,445	93.99	88.20
Park Maintenance	1,098,200	943,418	154,782	85.91	83.73
Park/Recreation Adm	459,495	392,578	66,917	85.44	77.42
Total Parks and Recreation	1,681,472	1,452,328	229,144	86.37	82.14
Community Develop					
Building inspection	148,810	122,735	26,075	82.48	78.55
Planning/zoning adm	377,994	295,125	82,869	78.08	79.04
Total Community Develop	526,804	417,860	108,944	79.32	78.89

General Fund
For Year 2011 Through The Month Of October

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
TOTAL EXPENDITURES	8,098,109	6,689,926	1,408,183	82.61	81.88
OTHER					
Transfers In	476,451	56,017	420,434	11.76	
Transfers out	-432,010	-207,706	-224,304	48.08	88.63
TOTAL OTHER	44,441	-151,689	196,130	-341.33	88.63
Net change in fund equity		-2,625,253	3,073,861		
Fund equity, beginning		3,921,134			
Fund equity, ending		1,295,881			
Less invested in capital assets					
Net available fund equity		1,295,881			

Recycling
For Year 2011 Through The Month Of October

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Intergovernmental	60,000	63,608	-3,608	106.01	91.56
Charges for Services	403,500	231,001	172,499	57.25	52.40
TOTAL REVENUES	463,500	294,609	168,891	63.56	57.73
EXPENDITURES					
Public Works					
Recycling	443,173	293,884	149,289	66.31	75.91
Total Public Works	443,173	293,884	149,289	66.31	75.91
TOTAL EXPENDITURES	443,173	293,884	149,289	66.31	75.91
Net change in fund equity	20,327	725	19,602		
Fund equity, beginning		59,671			
Fund equity, ending		60,396			
Less invested in capital assets					
Net available fund equity		60,396			

STD Self Insurance
For Year 2011 Through The Month Of October

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	7,500	6,204	1,296	82.72	86.05
Interest Earnings	1,000		1,000		
TOTAL REVENUES	8,500	6,204	2,296	72.99	69.98
EXPENDITURES					
Miscellaneous					
Stort term disab	8,000	11,753	-3,753	146.92	68.65
Total Miscellaneous	8,000	11,753	-3,753	146.92	68.65
TOTAL EXPENDITURES	8,000	11,753	-3,753	146.92	68.65
Net change in fund equity	500	-5,549	6,049		
Fund equity, beginning		45,189			
Fund equity, ending		39,640			
Less invested in capital assets					
Net available fund equity		39,640			

Community Center
For Year 2011 Through The Month Of October

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	2,209,820	1,817,233	392,587	82.23	77.29
Interest Earnings	12,900		12,900		
Miscellaneous		758	-758		
TOTAL REVENUES	2,222,720	1,817,991	404,729	81.79	76.83
EXPENDITURES					
Parks and Recreation					
Community center	2,373,809	1,887,119	486,690	79.50	75.09
Total Parks and Recreation	2,373,809	1,887,119	486,690	79.50	75.09
TOTAL EXPENDITURES	2,373,809	1,887,119	486,690	79.50	75.09
OTHER					
Transfers In	297,000	247,500	49,500	83.33	
Transfers out	-100,000		-100,000		
TOTAL OTHER	197,000	247,500	-50,500	125.63	
Net change in fund equity	45,911	178,372	67,539		
Fund equity, beginning		600,652			
Fund equity, ending		779,024			
Less invested in capital assets					
Net available fund equity		779,024			

Recreation Programs
For Year 2011 Through The Month Of October

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	1,228,001	1,147,145	80,856	93.42	101.22
Interest Earnings	5,000		5,000		
Miscellaneous		60	-60		
TOTAL REVENUES	1,233,001	1,147,205	85,796	93.04	100.50
EXPENDITURES					
Parks and Recreation					
Adult & youth sports	108,397	97,585	10,812	90.03	78.71
Aquatics	128,340	102,109	26,231	79.56	123.40
Community programs	109,178	71,073	38,105	65.10	86.98
Drop-in child care	51,872	51,357	515	99.01	82.79
Fitness programs	182,950	147,863	35,087	80.82	98.41
Park/Recreation Adm	305,147	204,611	100,536	67.05	76.56
Preschool programs	75,247	58,769	16,478	78.10	97.32
Summer Discovery	165,382	161,774	3,608	97.82	85.44
Youth/teen	69,290	57,177	12,113	82.52	101.01
Total Parks and Recreation	1,195,803	952,318	243,485	79.64	89.51
TOTAL EXPENDITURES	1,195,803	952,318	243,485	79.64	89.51
OTHER					
Transfers In	65,000		65,000		
Transfers out	-70,000	-68,333	-1,667	97.62	83.33
TOTAL OTHER	-5,000	-68,333	63,333	1,366.6	83.33
Net change in fund equity	32,198	126,553	-91,022		
Fund equity, beginning		407,898			
Fund equity, ending		534,451			
Less invested in capital assets					
Net available fund equity		534,451			

Cable Television
For Year 2011 Through The Month Of October

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	270,000	142,387	127,613	52.74	51.39
Interest Earnings	3,000		3,000		
Miscellaneous	2,000	1,100	900	55.00	83.33
TOTAL REVENUES	275,000	143,487	131,513	52.18	50.97
EXPENDITURES					
General Government					
Cable television	149,760	98,444	51,316	65.73	114.16
Total General Government	149,760	98,444	51,316	65.73	114.16
TOTAL EXPENDITURES	149,760	98,444	51,316	65.73	114.16
OTHER					
Transfers out	-155,451	-46,017	-109,434	29.60	
TOTAL OTHER	-155,451	-46,017	-109,434	29.60	
Net change in fund equity	-30,211	-973	189,631		
Fund equity, beginning		219,077			
Fund equity, ending		218,104			
Less invested in capital assets					
Net available fund equity		218,104			

Econ Devel Auth/EDA
For Year 2011 Through The Month Of October

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	25,000	13,168	11,832	52.67	
TOTAL REVENUES	25,000	13,168	11,832	52.67	
EXPENDITURES					
Community Develop					
Econ Development-HRA	48,250	37,361	10,889	77.43	55.31
Total Community Develop	48,250	37,361	10,889	77.43	55.31
TOTAL EXPENDITURES	48,250	37,361	10,889	77.43	55.31
OTHER					
Transfers In	30,010	8,539	21,471	28.46	
TOTAL OTHER	30,010	8,539	21,471	28.46	
Net change in fund equity	6,760	-15,654	22,414		
Fund equity, beginning		174,651			
Fund equity, ending		158,997			
Less invested in capital assets					
Net available fund equity		158,997			

HRA Programs of EDA
For Year 2011 Through The Month Of October

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	60,000	30,554	29,446	50.92	48.09
TOTAL REVENUES	60,000	30,554	29,446	50.92	48.09
EXPENDITURES					
Community Develop					
Housing Programs-HRA	50,211	40,232	9,979	80.13	48.86
Total Community Develop	50,211	40,232	9,979	80.13	48.86
TOTAL EXPENDITURES	50,211	40,232	9,979	80.13	48.86
Net change in fund equity	9,789	-9,678	19,467		
Fund equity, beginning		13,968			
Fund equity, ending		4,290			
Less invested in capital assets					
Net available fund equity		4,290			

Liability Claims
For Year 2011 Through The Month Of October

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Interest Earnings	2,800		2,800		
Miscellaneous	20,000	4,587	15,414	22.93	4.88
TOTAL REVENUES	22,800	4,587	18,214	20.12	4.24
EXPENDITURES					
Miscellaneous					
Insurance Claims	30,000	26,990	3,010	89.97	24.60
Total Miscellaneous	30,000	26,990	3,010	89.97	24.60
TOTAL EXPENDITURES	30,000	26,990	3,010	89.97	24.60
Net change in fund equity	-7,200	-22,404	15,204		
Fund equity, beginning		175,040			
Fund equity, ending		152,636			
Less invested in capital assets					
Net available fund equity		152,636			

Slice SV Event
For Year 2011 Through The Month Of October

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	20,000	24,818	-4,818	124.09	174.28
Miscellaneous	24,000	37,834	-13,834	157.64	221.11
TOTAL REVENUES	44,000	62,652	-18,652	142.39	197.69
EXPENDITURES					
General Government					
Slice of Shoreview	50,000	54,501	-4,501	109.00	116.88
Total General Government	50,000	54,501	-4,501	109.00	116.88
TOTAL EXPENDITURES	50,000	54,501	-4,501	109.00	116.88
OTHER					
Transfers In	10,000	10,000		100.00	100.00
TOTAL OTHER	10,000	10,000		100.00	100.00
Net change in fund equity	4,000	18,150	-14,150		
Fund equity, beginning		35,347			
Fund equity, ending		53,497			
Less invested in capital assets					
Net available fund equity		53,497			

Water Fund
For Year 2011 Through The Month Of October

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Special Assessments		1,334	-1,334		
Intergovernmental		8,354	-8,354		
Utility Charges	2,254,500	1,667,648	586,852	73.97	75.88
Late fees		28,781	-28,781		
Water meters	3,500	5,167	-1,667	147.63	73.26
Other prop charges	7,500	9,507	-2,007	126.76	113.60
Interest Earnings	62,100		62,100		
Miscellaneous		210	-210		
TOTAL REVENUES	2,327,600	1,721,000	606,600	73.94	72.68
EXPENDITURES					
Proprietary					
Water operations	1,410,212	991,844	418,368	70.33	81.92
Total Proprietary	1,410,212	991,844	418,368	70.33	81.92
TOTAL EXPENDITURES	1,410,212	991,844	418,368	70.33	81.92
OTHER					
Depreciation	-605,200	-504,333	-100,867	83.33	83.33
Transfers out	-228,800		-228,800		100.00
GO Revenue bonds	-191,700	-194,953	3,253	101.70	93.94
TOTAL OTHER	-1,025,700	-699,286	-326,414	68.18	88.31
Net change in fund equity	-108,312	29,870	514,646		
Fund equity, beginning		12,678,909			
Fund equity, ending		12,708,779			
Less invested in capital assets		9,427,325			
Net available fund equity		3,281,454			

Sewer Fund
For Year 2011 Through The Month Of October

	Budget	Actual	Variance	Percent YTD This Yr Last Yr	
REVENUES					
Special Assessments		859	-859		
Intergovernmental		6,655	-6,655		
Charges for Services	200	134	66	66.90	4.33
Utility Charges	3,530,000	2,845,948	684,052	80.62	
Late fees		58,311	-58,311		
Facility/area chgs	3,000	1,925	1,075	64.17	47.14
Other prop charges	2,500	12,047	-9,547	481.88	787.50
Interest Earnings	36,000		36,000		
TOTAL REVENUES	3,571,700	2,925,879	645,821	81.92	30.87
EXPENDITURES					
Proprietary					
Sewer operations	3,001,558	2,324,603	676,955	77.45	87.87
Total Proprietary	3,001,558	2,324,603	676,955	77.45	87.87
TOTAL EXPENDITURES	3,001,558	2,324,603	676,955	77.45	87.87
OTHER					
Contributed Assets		1,548	-1,548		
Depreciation	-305,000	-254,167	-50,833	83.33	83.33
Transfers out	-190,800		-190,800		100.00
GO Revenue bonds	-64,950	-65,837	887	101.37	81.75
TOTAL OTHER	-560,750	-318,456	-242,294	56.79	87.51
Net change in fund equity	9,392	282,820	208,065		
Fund equity, beginning		7,178,611			
Fund equity, ending		7,461,431			
Less invested in capital assets		4,725,848			
Net available fund equity		2,735,583			

Surface Water Mgmt
For Year 2011 Through The Month Of October

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Special Assessments		179	-179		
Intergovernmental		2,414	-2,414		
Utility Charges	960,600	784,752	175,848	81.69	
Late fees		12,917	-12,917		
Lake Impr Dist chgs	47,700	46,077	1,623	96.60	16.05
Other prop charges	5,000	5,140	-140	102.80	128.00
Interest Earnings	24,000		24,000		
TOTAL REVENUES	1,037,300	851,480	185,820	82.09	17.70
EXPENDITURES					
Proprietary					
Snail lake aug.	32,053	5,447	26,606	16.99	55.18
Surface water oper	642,938	529,563	113,375	82.37	82.51
Total Proprietary	674,991	535,011	139,980	79.26	81.40
TOTAL EXPENDITURES	674,991	535,011	139,980	79.26	81.40
OTHER					
Depreciation	-208,000	-173,333	-34,667	83.33	83.33
Transfers out	-97,000		-97,000		100.00
GO Revenue bonds	-91,700	-89,724	-1,976	97.84	65.17
TOTAL OTHER	-396,700	-263,057	-133,643	66.31	78.92
Net change in fund equity	-34,391	53,412	179,483		
Fund equity, beginning		7,406,507			
Fund equity, ending		7,459,919			
Less invested in capital assets		6,135,855			
Net available fund equity		1,324,064			

Street Light Utility
For Year 2011 Through The Month Of October

	Budget	Actual	Variance	Percent YTD This Yr Last Yr	
REVENUES					
Special Assessments		79	-79		
Utility Charges	363,000	298,061	64,939	82.11	
Late fees		5,527	-5,527		
Interest Earnings	3,000		3,000		
Miscellaneous	500		500		
TOTAL REVENUES	366,500	303,668	62,832	82.86	17.72
EXPENDITURES					
Proprietary					
Street lighting	241,923	200,349	41,574	82.82	81.83
Total Proprietary	241,923	200,349	41,574	82.82	81.83
Capital Outlay					
Street lighting		61,035	-61,035		56.01
Total Capital Outlay		61,035	-61,035		56.01
Capital Outlay					
Capital projects		2,006	-2,006		
Total Capital Outlay		2,006	-2,006		
TOTAL EXPENDITURES	241,923	263,391	-21,468	108.87	76.61
OTHER					
Depreciation	-46,000	-38,333	-7,667	83.33	83.33
Transfers out	-12,600		-12,600		100.00
TOTAL OTHER	-58,600	-38,333	-20,267	65.42	85.71
Net change in fund equity	65,977	1,944	104,567		
Fund equity, beginning		711,201			
Fund equity, ending		713,145			
Less invested in capital assets		432,561			
Net available fund equity		280,584			

Central Garage Fund
For Year 2011 Through The Month Of October

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	98,000	51,617	46,383	52.67	
Intergovernmental		120,715	-120,715		
Cent Garage chgs	1,109,816	1,094,927	14,889	98.66	100.09
Interest Earnings	16,000		16,000		
TOTAL REVENUES	1,223,816	1,267,259	-43,443	103.55	98.66
EXPENDITURES					
Proprietary					
Central garage oper	562,782	408,165	154,617	72.53	65.60
Total Proprietary	562,782	408,165	154,617	72.53	65.60
Capital Outlay					
Central garage oper		270,950	-270,950		314.15
Total Capital Outlay		270,950	-270,950		314.15
TOTAL EXPENDITURES	562,782	679,116	-116,334	120.67	96.52
OTHER					
Sale of Asset	30,000	54,474	-24,474	181.58	64.36
Transfers In	180,600		180,600		
Depreciation	-646,000	-538,333	-107,667	83.33	83.33
Transfers out	-14,500		-14,500		
GO CIP bonds	-248,335	-345,325	96,990	139.06	
TOTAL OTHER	-698,235	-829,185	130,950	118.75	82.77
Net change in fund equity	-37,201	-241,041	254,193		
Fund equity, beginning		3,428,865			
Fund equity, ending		3,187,824			
Less invested in capital assets		3,228,575			
Net available fund equity		-40,751			

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 10-31-11

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
<hr/>							
CERTIFICATE DEPOSIT							
<hr/>							
1,040	Dain Rauscher Investment Services	CD	1,095	12-12-08	12-12-11	99,000.00	4.200000
1,111	Morgan Stanley Smith Barney LLC	CD	363	12-16-10	12-14-11	248,000.00	.450000
1,113	Morgan Stanley Smith Barney LLC	CD	364	12-22-10	12-21-11	249,000.00	.350000
1,114	Morgan Stanley Smith Barney LLC	CD	364	12-22-10	12-21-11	249,000.00	.350000
1,112	Morgan Stanley Smith Barney LLC	CD	365	12-22-10	12-22-11	249,000.00	.400000
1,115	Morgan Stanley Smith Barney LLC	CD	365	12-22-10	12-22-11	248,000.00	.450000
1,116	Morgan Stanley Smith Barney LLC	CD	365	12-23-10	12-23-11	248,000.00	.500000
1,118	Morgan Stanley Smith Barney LLC	CD	365	12-29-10	12-29-11	248,000.00	.350000
1,060	Morgan Stanley Smith Barney LLC	CD	1,097	02-25-09	02-27-12	96,000.00	2.994500
1,061	Morgan Stanley Smith Barney LLC	CD	1,097	02-25-09	02-27-12	96,000.00	2.994500
1,062	Morgan Stanley Smith Barney LLC	CD	1,097	02-25-09	02-27-12	96,000.00	2.994500
1,063	Morgan Stanley Smith Barney LLC	CD	1,097	02-25-09	02-27-12	96,000.00	3.044400
1,064	Morgan Stanley Smith Barney LLC	CD	1,095	02-27-09	02-27-12	96,000.00	3.050000
1,075	Morgan Stanley Smith Barney LLC	CD	1,097	07-22-09	07-23-12	150,000.00	2.445500
1,076	Morgan Stanley Smith Barney LLC	CD	1,097	07-22-09	07-23-12	150,000.00	2.395600
1,077	Morgan Stanley Smith Barney LLC	CD	1,097	07-22-09	07-23-12	245,000.00	2.395600
Total Number Of Investments: 16						2,863,000.00	
<hr/>							
FEDERAL HOME LN BK							
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1,128	Morgan Stanley Smith Barney LLC	FH	3,653	08-25-11	08-25-2021	550,000.00	3.547100
1,133	Morgan Stanley Smith Barney LLC	FH	3,653	10-12-11	10-12-2021	600,000.00	2.997500
Total Number Of Investments: 2						1,150,000.00	
<hr/>							
FEDERAL NATL MTG							
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1,054	Dain Rauscher Investment Services	FN	4,682	01-20-09	11-15-11	535,206.68	5.985800
1,067	Morgan Stanley Smith Barney LLC	FN	1,826	05-01-09	05-01-14	700,000.00	2.948400
1,098	Wells Fargo Brokerage Services	FN	1,826	08-10-10	08-10-15	500,000.00	1.998900
1,122	Wells Fargo Brokerage Services	FN	1,607	03-17-11	08-10-15	462,000.00	2.044200
1,102	Dain Rauscher Investment Services	FN	32,63	08-25-10	07-27-2020	611,358.07	3.474700
1,106	Morgan Stanley Smith Barney LLC	FN	32,66	10-28-10	10-28-2020	500,000.00	3.597000
1,109	Dain Rauscher Investment Services	FN	3,653	12-09-10	12-09-2020	600,000.00	3.946800
1,105	Dain Rauscher Investment Services	FN	5,465	10-13-10	09-29-2025	661,980.00	4.174300
1,107	Dain Rauscher Investment Services	FN	-31,0	11-18-10	11-18-2025	800,000.00	4.996400
1,123	Dain Rauscher Investment Services	FN	-31,0	06-30-11	06-30-2026	1,000,000.00	4.829800
1,124	Dain Rauscher Investment Services	FN	5,479	06-30-11	06-30-2026	219,000.00	4.829800
1,129	Dain Rauscher Investment Services	FN	-31,0	09-21-11	09-21-2026	600,000.00	5.079600

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 10-31-11

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
1,130	Dain Rauscher Investment Services	FN	5,479	09-30-11	09-30-2026	500,000.00	4.663300
1,131	Dain Rauscher Investment Services	FN	5,479	09-30-11	09-30-2026	180,000.00	4.663300
1,134	Dain Rauscher Investment Services	FN	5,479	10-27-11	10-27-2026	1,000,000.00	4.163600
1,135	Dain Rauscher Investment Services	FN	5,479	10-27-11	10-27-2026	600,000.00	4.796500
1,066	Dain Rauscher Investment Services	FN	-29,8	04-20-09	06-15-2027	549,528.74	6.434800
Total Number Of Investments: 17						10,019,073.49	

FED HM MORTG POOL

1,127	Dain Rauscher Investment Services	HP	3,653	07-29-11	07-29-2021	500,000.00	3.996700
1,132	Morgan Stanley Smith Barney LLC	HP	3,653	09-30-11	09-30-2021	500,000.00	3.197400
1,065	Dain Rauscher Investment Services	HP	4,743	03-27-09	03-22-2022	1,017,349.36	5.502400
1,096	Dain Rauscher Investment Services	HP	-32,1	07-27-10	07-27-2022	500,000.00	4.496900
1,110	Dain Rauscher Investment Services	HP	4,247	12-10-10	07-27-2022	602,400.00	4.640900
Total Number Of Investments: 5						3,119,749.36	

Sub-Total Of Investments: 17,151,822.85

4M Municipal Money Mkt Fund 1,481,808.43
 2002 COP Debt Service Reserve 4,620.07
 GMHC Savings Acct USBank 56,194.21
 4M Fund - Hockey Escrow 5,008.48
 Western Asset Govt MM Fund 2,403,448.97

GRAND TOTAL OF CASH & INVESTMENTS: 21,102,903.01

TO: MAYOR, CITY COUNCIL AND CITY MANAGER
FROM: MARK J. MALONEY, PUBLIC WORKS DIRECTOR
DATE: NOVEMBER 21, 2011
SUBJ: PUBLIC WORKS MONTHLY REPORT

MAINTENANCE ACTIVITIES

Utilities Maintenance –

Utility Crews continue daily inspections of all the wells, lift stations and towers and the booster station. They also respond daily to location requests and meter appointments. Water samples are collected and analyzed according to Minnesota Department of Health (MDH) requirements. Crews have completed the bi-annual cleaning of all the lift stations. Each station is pumped down and the walls, cables, guides, floats and other equipment is sprayed down and cleaned off to ensure proper operation. They responded to pump failures at North Carlson lift station and Chatsworth lift station. At the North Carlson lift station the pumps were pulled, cleaned, inspected, and repaired. Chatsworth lift station is part of this year's lift station project so the new pumps were installed at the time of the failure of the old pumps.

Utility Crews completed the fall flushing of the water system. The reservoir was drained, cleaned and inspected. During this inspection the booster station and reservoir were taken off line and the system was fed by Well 6. The inspection, including draining, disinfection, filling, and water testing. This process took five days to complete. Crews also continue inspecting manholes and raising and repairing manholes as needed.

Street Maintenance –

Street Crews continue sweeping streets and will continue as long as the weather permits. Crews have been milling and patching streets and repairing catch basins as needed. They have also been repairing manholes as needed. They replaced a number of concrete sidewalk panels along Tanglewood. They also poured a concrete slab near the Lepak House for the Guerin gas station. Crews repaired and winterized the pumps/fountains in Commons Pond. Winter banners were hung throughout the Commons area. Sign inspection and replacement is on-going as needed.

Street maintenance crews prepared trucks and equipment for the snow plowing season. Summer equipment was stored and the shop and yard and salt storage areas were prepared for the winter months. Salting equipment was inspected, calibrated and tested for accuracy.

All public works maintenance crews attended the annual snow plow meeting. Route assignments, truck and equipment updates and calibrations, safety and the City's Snow Plow policies are some of the topics covered in this annual meeting. All utility maintenance crews attended a one day sewer and water school sponsored by Suburban Utilities Supervisors Association and held at the Shoreview Community Center.

DOC Crews –

Crews spend time each day cleaning the Maintenance Facility. They maintain the yard and the grounds around the buildings. They have been working with the parks maintenance department preparing parks and medians for the winter.

PROJECT UPDATES

MSA Street Rehabilitation, Project 11-08

Pavement markings have been completed. Several minor punch list items remain.

Buffalo Lane Reconstruction, Project 11-09

The project has been completed with several minor punch list items remaining.

Sanitary Sewer and Storm Sewer Rehabilitation Project 10-02

The proposed work includes updates and upgrades to six sanitary sewer and two storm drainage lift stations. The new pumps were installed at the Chatsworth lift station due to the failure of the old pumps. The construction activities are not expected to have any impact on adjacent residential properties.

Water System Improvements, Project 11-05

A new watermain loop has been installed between Tomlyn Ave and Carmel Court behind the Shoreview Mall. The new main has been tested and is now operational. The work took longer than expected with the discovery of unexpected soils near the existing watermain. With the poor soils, it was decided to leave the existing driveway area unpaved over the winter to make it easier to repair any settlements that may occur. The driveway will be paved in the spring.

County Road F, Demar Floral Neighborhood Reconstruction, Project 12-01

City staff has started the process of preparing a feasibility report for next year's neighborhood reconstruction project. A survey of the project area and soil borings has been completed. The first informational meeting for the proposed project will be scheduled for early to mid December. It is expected the feasibility report will be completed by February.

REGULAR COUNCIL MEETING
NOVEMBER 21, 2011

t/monthly/monthlyreport2011

TO: MAYOR AND COUNCILMEMBERS
FROM: JERRY HAFFEMAN, PARKS & RECREATION DIRECTOR
DATE: NOVEMBER 16, 2011
RE: MONTHLY REPORT

DEPARTMENT ACTIVITY

The parks maintenance crew is working on fall maintenance projects such as aerating and fertilizing the sports fields. Leaf disposal is a big part of the outside work now, unfortunately the oak trees in the parks don't drop all of their leaves until next spring which means we will be picking up leaves in the spring as well. The holiday lights around the Community Center are installed and will be ready for the lighting ceremony on November 21, 2011.

The chiller for the Community Center and City Hall is being replaced this month. The preliminary work testing the systems and preparing for the installation has been completed. The unit will be installed now and is prepared for winter. The start up will be in the spring of 2012 as the chiller is not needed during the winter months. The portable restroom enclosure project for Bucher and McCullough Parks has been awarded and the installation has begun. The project is on schedule and will be completed this month. We have moved the hockey rink from the old village hall site to the Shoreview Commons site. The hockey rink was moved in response to the need for additional outdoor storage near the maintenance building.

We are looking forward to a major upgrade to our computer system in January, 2012. The upgrade is part of our maintenance contract with our software vendor VSI. The upgrade will make our web site more user friendly and provide additional web opportunities to our customers.

MAINTENANCE

The fall sports season is complete and the crew is busy getting ready for winter. There are still two ice rinks to prep before we begin flooding. The crew is currently working on getting the holiday lights up before the November 21st lighting ceremony.

The crew has finished blowing out and winterizing all of the irrigation systems. The crew also repaired the irrigation system along Highway 96 which was damaged when a contractor hit it putting in new fiber optic lines. The building at Rice Creek Fields and the concession stand at Sitzer Park have been winterized and all drinking fountains have been shut off.

The crew took down the plastic rink at Commons and reused the wooden hockey boards from the Old Village Hall site behind the ice area. The inside of the boards have been painted and once it warms up next spring the outside boards will be painted. The crew has gone to all of the rinks leveling and straightening the boards and packing dirt on the backside to hold the water in for flooding. All of the park buildings have been cleaned, picnic tables removed and benches for the

skating season brought in. A contractor has cleaned and checked all warming house furnaces. The boardwalk at Wilson Park has been installed.

The crew has also been busy with leaf pick up this past month. Bucher Park has been finished and we would like to get Shamrock Park and Commons finished before it snows. On Fridays, the crew has been picking up leaves around the Community Center and library. The crew had graffiti to remove at Commons, Highway 96 tunnel and Wilson Parks. The crew planted trees along Highway 96, Community Center and Shamrock Park.

The crew continues to pick up trash on a daily basis around the Community Center, library and parks. The trash receptacles are dumped on an as needed basis. The restrooms in the Pavilion are being cleaned once a week for a contract programs that is being held in there.

COMMUNITY CENTER/CITY HALL MAINTENANCE ACTIVITIES

The indoor maintenance crew has been keeping the building on its cleaning schedule. In September a moss system was added to the domestic water heater for the original part of the Community Center. It helps to reduce the number of mineral deposits in the pool locker room shower areas. The walls and floors have improved since the system was added. The crew was busy cleaning items in the fitness center. They cleaned the ductwork, blinds, return air vents, televisions and also cleaned some carpeting. The number of work orders for repairs just keeps on growing. On November 3rd, we passed the number that we had on November 30, 2010. We only need another 150 to pass the record total from last year.

RECREATION PROGRAMS

Program staff are wrapping up fall programs and planning for the busy holiday season. Several special events are offered such as: Kids Secret Holiday Shopping Spree, Skate with Santa, Letter from Santa, Dive-in Movie, Turkey Bingo, and of course, the annual end of the year event – the Family New Year's Eve Party.

The Active Life Fair was held Monday, November 14th with an estimated attendance of 400 people. From the moment the doors opened at 10:00 a.m. there was a steady stream of fairgoers until the fair closed at 1:00 p.m. The Active Life Fair had a variety of vendors from health and wellness booths, screenings for vision, hearing, blood pressure, and spinal conditions, SilverSneakers, Shoreview Community Foundation, senior housing, estate planning, and memory/genealogy books.

Halloween Hoopla was held on October 28th and was a spooktacular success! The event was organized in collaboration with Arden Hills and held at Arden Hills City Hall. The little ghosts and goblins were able to enjoy a variety of activities throughout the night including halloween carnival games, ghost bingo, pumpkin crafts, and more. The evening wrapped up with a fantastic magic show by Brian Richards.

The winter ShoreViews is at the printer and will be in mailboxes the week of November 14th. Registration for winter programs begins November 29th for residents, and December 6th for

non-residents. The upper level Parks and Recreation desk will have extended office hours on Tuesdays beginning November 29th, remaining open until 7:00 p.m., to assist customers who aren't able to stop by during traditional work hours.

School's Out Discovery Camps are offered the week of Thanksgiving and during winter break to fill the child care needs of many area residents. This program is similar to the Summer Discovery program and includes themed activities, swimming, and lots of fun.

We are currently accepting applications for Ice Rink Attendants in preparation for the upcoming skating season, mid-December through February.

COMMUNITY CENTER

The Community Center was very active during October, and there were numerous membership and insurance questions and many tours for prospective members and rentals. There were nearly 200 memberships processed this month compared to 169 last year. The increase in memberships was due to the SilverSneakers program which added 33 new memberships purchased in October. A SilverSneakers Open House was held this month in which many new guests participated in fitness center and group fitness orientations. The new system that staff has implemented to track the SilverSneakers member visit's has worked very effectively. This system ensures that all visits are accounted for and the Community Center is accurately reimbursed. Membership renewal letters went out this month and there was a favorable 90% retention of members in October.

Group fitness class offerings have expanded due to the Silver Sneakers program. The fitness center has had a steady stream of these participants working out in the late morning. With the onset of colder weather, there has been a noticeable increase in usage of the cardio equipment from last month. New life Fitness treadmills have arrived which replace the older Life Fitness treadmills that required significant maintenance.

The daily visits also increased at the Community Center. There were approximately 1000 more daily visits this October compared to last year. Most of these extra visits were from members and group outings. The Wave Café is experiencing high sales due to increased traffic in the building. There was a 26% increase in website hits for the Tropics Waterpark and a 72% increased for the Tropical Adventure Indoor Playground. Staff is increasing marketing efforts with an online campaign with the Star Tribune.

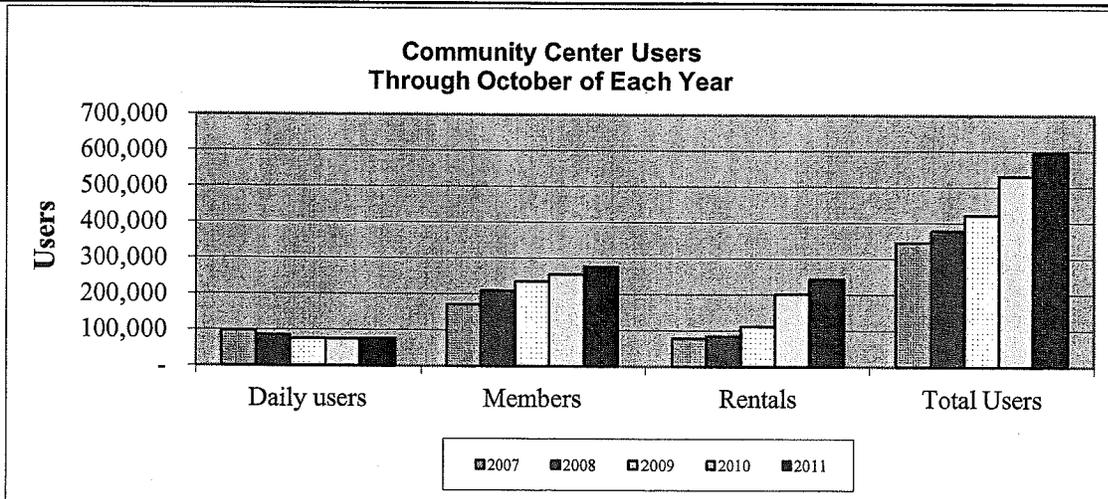
The new glass bottom boat floatable has been a popular addition to the Tropics Indoor Waterpark. This interactive play structure has a basketball hoop, slide, and large platform that guests can view the bottom of the pool. The new floatable has been a favorite amenity along with the Shark Attack slide. The music for the sound and light system in the waterslide was updated last month. There have been positive changes in the whirlpool since the new regenerative media filter was installed last month. There have been fewer chemicals needed, water clarity has improved, and the moss system has become significantly more effective.

There have been 60 wedding receptions in the banquet rooms this year. Staff has been investigating different marketing opportunities to continue to increase receptions including the

possibility of hosting a wedding fair in 2012. Birthday parties have significantly increased with 590 parties being celebrated at the Community Center compared to 460 last year. Staff has implemented changes in birthday party inquiries through the Community Center website, a friendlier processing system, and more staff being able to accommodate birthday party inquiries.

**Community Center Activity Year-to-date
Through October Each Year**

	2007	2008	2009	2010	2011
Number of Users:					
Daily users	96,874	84,956	74,913	74,141	75,857
Members	170,837	209,708	234,672	254,849	275,687
Rentals	77,463	83,306	111,175	201,089	242,895
Total Users	345,174	377,970	420,760	530,079	594,439
Revenue:					
Admissions	\$ 398,106	\$ 411,912	\$ 458,219	\$ 437,194	\$ 493,555
Memberships-annual	307,523	393,552	518,818	645,126	716,235
Memberships-seasonal	155,221	113,944	90,047	76,173	77,438
Room rentals	166,724	182,907	178,329	191,251	216,781
Wave Café	130,463	127,801	136,298	148,989	168,663
Commissions	13,437	11,544	8,936	9,407	11,981
Locker/vending/video	36,613	28,239	26,304	23,649	23,013
Merchandise	5,795	6,635	8,175	9,149	12,213
Other miscellaneous	2,604	1,574	738	1,021	1,131
Building charge	87,000	88,000	94,000	93,000	97,000
Transfers in	133,334	158,330	256,000	258,340	247,500
Total Revenue	1,436,820	1,524,438	1,775,864	1,893,299	2,065,510
Expenditures:					
Personal services	993,198	995,432	1,028,111	1,046,140	1,062,725
Supplies	289,788	327,289	296,709	311,361	359,724
Contractual	353,672	401,394	403,040	419,501	464,672
Total Expenditures	1,636,658	1,724,115	1,727,860	1,777,002	1,887,121
Rev less Exp Year-to-date	\$ (199,838)	\$ (199,677)	\$ 48,004	\$ 116,297	\$ 178,389



* Rental users in 2010 and later years include Summer Discovery Prgm

t\data/excel/comm cntr/Monthly report 2011

**Community Center Monthly Activity
For the Year 2011**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Number of Users:													
Daily users	9,573	8,554	12,733	7,331	6,918	8,510	9,591	7,473	2,375	2,799	-	-	75,857
Members	33,665	30,575	34,019	29,225	25,468	24,211	24,352	23,544	23,660	26,968	-	-	275,687
Rentals	16,013	14,571	17,692	15,947	17,757	40,042	34,573	51,667	16,013	18,620	-	-	242,895
Total Users	59,251	53,700	64,444	52,503	50,143	72,763	68,516	82,684	42,048	48,387	-	-	594,439
Revenue:													
Admissions	\$ 54,768	\$ 50,219	\$ 82,024	\$ 37,760	\$ 32,531	\$ 48,104	\$ 57,434	\$ 41,854	\$ 19,315	\$ 26,708	\$ -	\$ -	\$ 450,717
Indoor playground	6,646	4,955	8,340	4,691	3,281	4,545	3,033	2,183	2,178	2,986	-	-	42,838
Memberships	134,134	82,408	85,134	64,611	61,088	69,882	64,747	69,299	77,050	85,320	-	-	793,673
Room rentals	22,729	19,569	29,892	16,023	24,736	20,859	19,322	18,740	22,956	21,955	-	-	216,781
Wave Café	20,526	18,871	25,987	17,064	15,650	15,441	16,165	14,920	10,577	13,462	-	-	168,663
Commissions	-	143	850	-	1,366	698	2,561	1,153	3,393	1,817	-	-	11,981
Locker/vending/video	(1,194)	3,591	2,745	3,128	2,566	3,560	3,243	883	1,842	2,649	-	-	23,013
Merchandise	1,006	1,018	1,492	1,340	948	1,826	1,546	1,204	1,014	819	-	-	12,213
Other miscellaneous	(80)	75	27	32	757	39	83	50	5	143	-	-	1,131
Building charge	-	-	-	-	-	97,000	-	-	-	-	-	-	97,000
Interest	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers in	24,750	24,750	24,750	24,750	24,750	24,750	24,750	24,750	24,750	24,750	-	-	247,500
Total Revenue	263,285	205,599	261,241	169,399	167,673	286,704	192,884	175,036	163,080	180,609	-	-	2,065,510
Expenditures:													
Personal services	84,388	104,891	105,118	99,020	100,804	107,397	156,509	108,982	96,532	99,084	-	-	1,062,725
Supplies	30,153	36,056	44,170	42,162	34,276	33,351	29,123	27,161	39,147	44,125	-	-	359,724
Contractual	21,270	31,672	36,485	42,242	48,682	54,629	63,436	44,224	56,475	65,557	-	-	464,672
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	135,811	172,619	185,773	183,424	183,762	195,377	249,068	180,367	192,154	208,766	-	-	1,887,121
Rev less Exp (monthly)	\$ 127,474	\$ 32,980	\$ 75,468	\$ (14,025)	\$ (16,089)	\$ 91,327	\$ (56,184)	\$ (5,331)	\$ (29,074)	\$ (28,157)	\$ -	\$ -	\$ 178,389
Rev less Exp (ytd)	\$ 127,474	\$ 160,454	\$ 235,922	\$ 221,897	\$ 205,808	\$ 297,135	\$ 240,951	\$ 235,620	\$ 206,546	\$ 178,389	\$ 178,389	\$ 178,389	\$ 178,389

**Community Center Monthly Activity
For the Year 2010**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Number of Users:													
Daily users	12,396	8,244	10,145	5,086	6,293	7,811	8,478	7,899	2,600	5,189	6,669	7,974	88,784
Members	32,569	30,039	30,018	24,351	22,682	23,343	23,406	24,567	20,281	23,593	26,860	26,695	308,404
Rentals	16,552	14,271	16,027	14,710	16,223	30,877	29,480	32,456	14,120	16,373	13,243	16,302	230,634
Total Users	61,517	52,554	56,190	44,147	45,198	62,031	61,364	64,922	37,001	45,155	46,772	50,971	627,822
Revenue:													
Admissions	\$ 55,503	\$ 47,668	\$ 54,719	\$ 31,183	\$ 35,032	\$ 40,977	\$ 50,122	\$ 38,742	\$ 18,995	\$ 25,431	\$ 33,763	\$ 42,844	\$ 474,979
Indoor playground	7,028	6,623	6,012	2,611	2,846	4,446	2,790	3,305	620	2,541	3,920	4,650	47,392
Memberships	111,690	75,142	68,524	57,725	61,958	61,663	64,227	66,374	78,838	75,158	121,981	197,214	1,040,494
Room rentals	18,519	27,898	14,573	19,724	22,695	16,744	18,713	12,615	23,057	16,713	16,852	12,561	220,664
Wave Café	18,052	17,720	18,813	14,915	13,174	15,261	14,708	15,272	9,617	11,457	13,834	13,993	176,816
Commissions	870	1,051	-	658	-	1,375	1,367	763	1,967	1,356	227	993	10,627
Locker/vending/video	1,317	2,387	4,880	4,296	1,239	2,101	2,802	1,361	4	3,262	948	4,873	29,470
Merchandise	730	932	903	1,147	790	1,043	1,400	1,181	312	711	715	792	10,656
Other miscellaneous	(90)	67	25	(790)	1,025	30	414	171	89	80	183	733	1,937
Building charge	-	-	-	-	-	93,000	-	-	-	-	-	1,415	94,415
Interest	-	-	-	-	-	-	-	-	-	-	-	8,017	8,017
Transfers in	25,834	25,834	25,834	25,834	25,834	25,834	25,834	25,834	25,834	25,834	25,834	25,826	310,000
Total Revenue	239,453	205,322	194,283	157,303	164,593	262,474	182,377	165,618	159,333	162,543	218,257	313,911	2,425,467
Expenditures:													
Personal services	87,881	107,137	99,770	97,359	97,921	97,380	157,769	105,178	95,479	100,266	101,590	171,533	1,319,263
Supplies	13,838	38,074	39,579	27,156	36,732	32,132	30,501	29,798	35,361	28,190	24,843	69,341	405,545
Contractual	5,022	26,404	63,856	28,989	51,368	39,593	36,322	58,235	48,831	60,881	30,144	95,219	544,864
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	106,741	171,615	203,205	153,504	186,021	169,105	224,592	193,211	179,671	189,337	156,577	336,093	2,269,672
Rev less Exp (monthly)	\$ 132,712	\$ 33,707	\$ (8,922)	\$ 3,799	\$ (21,428)	\$ 93,369	\$ (42,215)	\$ (27,593)	\$ (20,338)	\$ (26,794)	\$ 61,680	\$ (22,182)	\$ 155,795
Rev less Exp (ytd)	\$ 132,712	\$ 166,419	\$ 157,497	\$ 161,296	\$ 139,868	\$ 233,237	\$ 191,022	\$ 163,429	\$ 143,091	\$ 116,297	\$ 177,977	\$ 155,795	

**Community Center Monthly Activity
For the Year 2009**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Number of Users:													
Daily users	9,610	7,464	9,165	7,017	5,860	7,901	9,881	9,159	3,577	5,279	5,899	7,507	88,319
Members	27,501	27,501	26,804	23,626	21,709	22,735	21,940	21,629	18,469	22,758	24,274	25,438	284,384
Rentals	6,099	8,602	8,090	9,163	12,256	16,147	12,461	17,140	9,416	11,801	10,388	13,685	135,248
Total Users	43,210	43,567	44,059	39,806	39,825	46,783	44,282	47,928	31,462	39,838	40,561	46,630	507,951
Revenue:													
Admissions	\$ 52,646	\$ 47,894	\$ 66,746	\$ 39,178	\$ 32,471	\$ 56,406	\$ 56,411	\$ 57,481	\$ 18,269	\$ 30,717	\$ 42,707	\$ 47,506	\$ 548,432
Memberships	100,818	58,678	52,866	52,060	47,969	57,264	49,603	56,493	58,716	74,398	101,751	188,793	899,409
Room rentals	22,190	14,814	19,403	18,799	13,811	16,577	11,802	21,001	19,810	20,122	19,396	21,327	219,052
Wave Café	15,222	14,660	17,049	11,631	11,207	15,565	15,578	15,168	8,545	11,673	13,864	12,924	163,086
Commissions	-	-	-	-	-	-	3,132	-	2,442	3,362	213	-	9,149
Locker/vending/video	1,254	2,191	4,324	4,092	651	2,852	2,397	2,122	2,997	3,424	1,358	4,796	32,458
Merchandise	671	307	471	1,066	974	1,174	1,439	1,145	398	530	866	536	9,577
Other miscellaneous	17	(35)	257	34	(92)	226	(235)	249	124	193	89	517	1,344
Building charge	-	-	-	-	-	94,000	-	-	-	-	-	(4,118)	89,882
Interest	-	-	-	-	-	-	-	-	-	-	-	8,171	8,171
Transfers in	25,600	25,600	25,600	25,600	25,600	25,600	25,600	25,600	25,600	25,600	25,600	28,400	310,000
Total Revenue	218,418	164,109	186,716	152,460	132,591	269,664	165,727	179,259	136,901	170,019	205,844	308,852	2,290,560
Expenditures:													
Personal services	90,601	98,542	99,397	95,421	97,379	105,606	145,931	104,061	90,329	100,844	93,220	166,583	1,287,914
Supplies	1,012	51,523	40,949	36,563	32,550	22,016	31,924	30,610	26,441	23,121	32,647	62,683	392,039
Contractual	657	34,418	45,178	37,487	34,181	56,791	59,585	44,305	41,912	48,526	41,841	62,162	507,043
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	92,270	184,483	185,524	169,471	164,110	184,413	237,440	178,976	158,682	172,491	167,708	291,428	2,186,996
Rev less Exp (monthly)	\$ 126,148	\$ (20,374)	\$ 1,192	\$ (17,011)	\$ (31,519)	\$ 85,251	\$ (71,713)	\$ 283	\$ (21,781)	\$ (2,472)	\$ 38,136	\$ 17,424	\$ 103,564
Rev less Exp (ytd)	\$ 126,148	\$ 105,774	\$ 106,966	\$ 89,955	\$ 58,436	\$ 143,687	\$ 71,974	\$ 72,257	\$ 50,476	\$ 48,004	\$ 86,140	\$ 103,564	

MOTION SHEET

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the following payment of bills as presented by the finance department.

Date	Description	Amount
11/7/2011	Accounts payable	\$ 8,731.57
11/10/2011	Accounts payable	\$ 1,342,257.61
11/14/2011	Accounts payable	\$ 8,849.19
11/17/2011	Accounts payable	\$ 257,627.27
11/21/2011	Accounts payable	\$ 349,448.52
Sub-total Accounts Payable		\$ 1,966,914.16
11/18/2011	Payroll 123482 to 123528 954469 to 954651	\$153,894.00
Sub-total Payroll		\$ 153,894.00
TOTAL		\$ 2,120,808.16

ROLL CALL:	AYES	NAYS
Huffman		
Quigley		
Wickstrom		
Withhart		
Martin		

11/21/2011

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
CUB SCOUT PACK #31(C/O JOHN EL WILLIAMS, LIZ	REFUND DAMAGE DEPOSIT	220	22055				-\$50.00	-\$50.00
	REFUND SOCCER PROGRAM	225	34580				-\$60.00	-\$60.00
T-MOBILE CENTRAL LLC	LANDSCAPE ESCROW REDUCTION - RES 07-85	101	22020				-\$750.00	-\$750.00
ACE SOLID WASTE	DUMPSTER SERVICE CC AND PARKS	220	43800	3640			\$1,077.53	\$1,542.65
		101	43710	3950			\$465.12	
ALLIED WASTE SERVICES #899	OCT ALLIED WASTE SERVICES	210	42750	3190			\$41.00	\$41.00
C & E HARDWARE	ZIP TIES FOR DEER HUNT SIGNAGE	101	42050	2010			\$29.98	\$29.98
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590			\$445.00	\$445.00
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590			\$270.85	\$270.85
COMMUNITY HEALTH CHARITIES - M	WEEK OF GIVING JEANS STICKER DONATIONS	101	22079		320		\$350.00	\$350.00
CUB SCOUT PACK #31(C/O JOHN EL	REFUND DAMAGE DEPOSIT	220	22055				\$50.00	\$50.00
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 11-04-11	101	20431				\$133.81	\$445.13
		101	20432				\$311.32	
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$19.61	\$19.61
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$19.61	\$19.61
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$19.61	\$19.61
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$19.57	\$19.57
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$19.57	\$19.57
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$16.24	\$16.24
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$16.30	\$16.30
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$19.57	\$19.57
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$19.61	\$19.61
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591			\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591			\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591			\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591			\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591			\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591			\$19.99	\$19.99
MALONEY, DEBORAH	TUITION REIMBURSEMENT-PUBLIC FISCAL MGMT	101	40500	4500			\$726.40	
		601	45050	4500			\$454.00	\$1,816.00
		602	45550	4500			\$454.00	
		603	45850	4500			\$181.60	
MINNESOTA DEPARTMENT OF REV -	ON ROAD DIESEL FUEL TAX: OCTOBER 2011	701	46500	2120			\$164.08	\$164.08
MINNESOTA DEPARTMENT OF REVENU	SALES USE TAX: OCTOBER 2011	220	21810				\$1,790.00	
		220	21810				-\$8,330.00	
		701	46500	2120			\$116.00	
		601	21810				\$2,470.00	
		101	40500	2010			\$41.76	
		101	40550	2010			\$11.10	
		101	40550	2180			\$71.82	
		101	40550	4350			\$.60	
		101	40800	2180			\$4.34	
		101	42200	2180			\$2.36	
		220	43800	2180			\$14.00	
		220	43800	2200			\$9.59	
		220	43800	2240			\$3.13	
		220	43800	3950			-\$4.12	
		220	43800	3960			\$152.44	
		225	43520	2170			\$4.03	
		225	43530	2170			\$41.26	
		225	43555	2170			\$9.73	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
		225	43580	2172				\$36.03	
		422	40550	5800				\$62.49	
		601	45050	2280				\$35.60	
		601	45050	3190				\$115.84	
		220	21810					\$3,342.00	
MINNESOTA ENVIRONMENTAL FUND	WEEK OF GIVING JEANS STICKER DONATIONS	101	22079		320			\$350.00	
NATIONAL GYM SUPPLY, INC	TREADMILL REPAIR PARTS CC	220	43800	2240				\$285.48	\$285.48
NELSON, STEVE	CONFERENCE EXPENSE REIMBURSEMENT	101	44300	4500				\$70.80	
NORTHSTAR INSPECTION SERVICE	INSPECTION SERVICES FOR NOVEMBER 2011	101	44300	3190				\$845.00	\$845.00
PLUG'N PAY TECHNOLOGIES INC.	OCT/ECOMM/CC FEES	220	43800	4890				\$7.50	\$15.00
		225	43400	4890				\$7.50	
PLUG'N PAY TECHNOLOGIES INC.	OCT/RETAIL/CC FEES	220	43800	4890				\$100.02	
		225	43400	4890				\$100.01	\$200.03
ST. PAUL STAMP WORKS, INCORPOR	NAME TAG ENGRAVING	101	42050	2010				\$12.77	\$12.77
T-MOBILE CENTRAL LLC	LANDSCAPE ESCROW REDUCTION - RES 07-85	101	22020					\$750.00	\$750.00
UNITED WAY - GREATER TWIN CITI	WEEK OF GIVING JEANS STICKER DONATIONS	101	22079		320			\$350.00	\$350.00
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	101	40800	2180				\$139.99	\$139.99
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590				\$1,068.18	\$1,068.18
WILLIAMS, LIZ	REFUND SOCCER PROGRAM	225	34580					\$60.00	\$60.00
Total of all invoices:								\$8,731.57	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
NORTH SHORE BUILDERS	EROSION RED 217 COLLEEN RES 11-85	101	22030				\$1,000.00	\$1,000.00
NORTHWEST ASPHALT INC.	TANGLEWOOD/VICTORIA CP#11-08, PYMNT #1	569	47000	5900			\$1,069,464.5	\$1,069,464.5
NRPA	NRPA MEMBERSHIP FOR KUNZA,MAJKOZAK,SCHWE	101	43400	4330			\$360.00	\$360.00
PEIRSON, JOHN & JULIE	EROSION RED 5110 LEXINGTON RES 11-85	101	22030				\$2,000.00	\$2,000.00
PETER, SIRI	MAGIC SCHOOL BUS ADV	220	22040				\$67.00	\$67.00
RAMSEY COUNTY TREASURER	LIFE INSURANCE: NOVEMBER 2011	101	20414				\$2,433.62	\$2,628.62
		101	20417				\$195.00	
RYDEEN, ERIC	CDL REIMBUESMENT	101	42200	4500			\$19.00	\$19.00
SKELLY, JOESPH	MAGIC SCHOOL BUS ADV	220	22040				\$134.00	\$134.00
SUMMIT DESIGN BUILD	EROS,GRADE,TREES 3189 OWASSO W RES 11-85	101	22030				\$2,000.00	\$5,000.00
		101	22025				\$1,000.00	
		101	22020				\$2,000.00	
SWALLEN, JOHN	FALL MINI KICKERS CAMP	225	43510	3190			\$483.00	\$483.00
TARGET COMMERCIAL INVOICE	KIDS CARE SUPPLIES	225	43560	2170			\$78.50	
TIM OSTERGREN CONSTRUCTION	ERSOION RED 767 CO RD F RES 11-85	101	22030				\$1,000.00	\$1,000.00
TJB HOMES INC	DEMO EROS & GRADE 5110 LEXING RES 11-85	101	22030				\$1,000.00	\$2,000.00
		101	22025				\$1,000.00	
TJB HOMES INC	GRADING STREET 425 SMAIL LK RD RES11-25	101	22025				\$1,000.00	
TRI STATE BOBCAT, INC.	SKID STEER TRADE IN PROGRAM NEW UNIT	701	46500	5800			\$32,169.00	\$1,603.13
		701	39100				-\$30,565.87	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590			\$1,000.55	\$1,000.55
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590			\$128.31	\$291.82
		101	40800	2180			\$163.51	
WILS - WOMEN IN LEISURE SERVIC	WILS WKSHP-BS,JR,BB,LY,CE,DF	225	43400	4500			\$84.00	\$84.00
XCEL ENERGY	ELECTRIC/GAS: MAINTENANCE CENTER	701	46500	3610			\$1,639.58	\$1,925.41
		701	46500	2140			\$285.83	
XCEL ENERGY	ELECTRIC: SURFACE WATER	603	45900	3610			\$41.22	
XCEL ENERGY	ELECTRIC: SIGNAL SHARED W/NORTH OAKS	101	42200	3610			\$38.25	\$38.25
YOUNG, LESLEY	MILEAGE FOR MFMA CONFERENCE	225	43590	3270			\$27.11	\$27.11
							Total of all invoices:	\$1,342,257.61

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COUNCIL REPORT

Vendor Name	Description	FF	GG	00	AA	CC	Line Amount	Invoice Amt
BENNETT, LAUREN	MILEAGE EXPENSE REIMBURSEMENT	225	43550	3270			-\$19.76	-\$19.76
BENNETT, LAUREN	MILEAGE EXPENSE REIMBURSEMENT	225	43550	3270			-\$14.55	-\$14.55
BERGER, RAMONA	REFUND FITNESS PROGRAM	225	34530				-\$5.00	-\$5.00
PRESS PUBLICATIONS	EMPLOYMENT ADVERTISEMENT - FALL JOBS	101	40200	3360			-\$1,080.00	-\$1,080.00
PRESS PUBLICATIONS	ADVERTISING	459	43800	3190			-\$244.07	-\$244.07
ACE SOLID WASTE	MAINT CENTER SOLID WASTE PICKUP	701	46500	3640			\$224.81	\$224.81
ALL SEASONS RENTAL INC	GUERIN GAS PROJECT	459	40800	5200			\$166.88	\$166.88
ALL SEASONS RENTAL INC	GUERIN GAS STATION PROJECT	459	40800	5200			\$163.67	\$163.67
BARNSNESS, KIRSTIN	OCTOBER ECONOMIC DEVELOPMENT CONSULTING	240	44400	3190			\$907.50	\$6,270.00
		241	44500	3190			\$618.75	
		307	44100	4890			\$82.50	
		101	22020				\$4,001.25	
		101	22020				\$660.00	
BENNETT, LAUREN	MILEAGE EXPENSE REIMBURSEMENT	225	43550	3270			\$19.76	
BENNETT, LAUREN	MILEAGE EXPENSE REIMBURSEMENT	225	43550	3270			\$14.55	\$14.55
BERGER, RAMONA	REFUND FITNESS PROGRAM	225	34530				\$5.00	
CHMIELEWSKI, KEVIN	REIMBURSEMENT: UNIFORM JEANS	601	45050	3970			\$28.49	\$56.97
		602	45550	3970			\$28.48	
FANNIE MAE	REFUND CLOSING OVRPMT-1725 TERRACE DR	601	36190				\$166.72	\$166.72
REMAX SPECIALISTS	REFUND DUPLICATE PAYMENT-4180 OXFORD CT	601	36190				\$291.49	\$291.49
SAM'S CLUB DIRECT	SNOW & ICE TRAINING SUPPLIES	101	42200	4500			\$145.82	\$145.82
SPINA, LUCY	REFUND CLOSING OVRPMT-4167 OXFORD ST	601	36190				\$7.91	
TOKLE INSPECTIONS INC	INSPECTION SERVICES NOV. 2011	101	44300	3090			\$1,724.00	\$1,724.00
VERMONT SYSTEMS, INC	VSI STAFF TRAINING	101	43400	4500			\$954.99	\$954.99
							Total of all invoices:	\$8,849.19

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
VACKER, INC	CO2 FOR WHIRL POOL	220	43800	2160				-\$83.48	-\$83.48
ALLIED WASTE SERVICES #899	2011 FALL CLEANUP DAY CHARGES	210	42750	3640				\$19,549.83	\$19,549.83
ASPHALT DRIVEWAY COMPANY	PERMIT REFUND - 2011-00462	101	32620					\$28.00	\$33.00
		101	20802					\$5.00	
AUTOMATIC SYSTEMS CO, INC	MAINT FAC RENOVATION PROJECT: OCT 2011	434	47000	5900				\$41,366.38	
BMI (BROADCAST MUSIC INC.)	BMI MUSIC LICENSE FEES: LESS DISCOUNT	225	43530	2170				\$275.50	\$275.50
C & E HARDWARE	PAINT BRUSH AND ROLLER COVERS	101	43710	2240				\$25.44	\$25.44
CAIN, RACHEL	PASS REFUND	220	22040					\$96.32	\$96.32
CLASSIC CATERING/PICNIC PLEASE	LIGHTING CEREMONY	101	40100	4890				\$280.19	\$280.19
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 11-18-11	101	21720					\$9,063.68	\$9,063.68
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS: 11-18-11	101	20420					\$153.00	\$153.00
COMPRESSED AIR CONCEPTS, LLC	MAINT FAC RENOVATION PROJECT: OCT 2011	434	47000	5900				\$1,438.10	\$1,438.10
DRISCOLL, SHARI	FACILITY REFUND	220	22040					\$250.00	\$250.00
EDS BUILDERS, INC	MAINT FAC RENOVATION PROJECT: OCT 2011	434	47000	5900				\$1,701.12	\$1,701.12
FERGUSON WATERWORKS	SEWER PARTS	602	45550	2280				\$45.27	\$45.27
FSH COMMUNICATIONS LLC	TELEPHONE SERVICES: PAYPHONE	101	40200	3210				\$64.13	\$64.13
GENESIS EMPLOYEE BENEFITS, INC	VEBA CONTRIBUTIONS: 11-18-11	101	20418					\$5,460.00	\$5,460.00
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 11-14-11	101	20431					\$119.09	\$492.10
		101	20432					\$373.01	
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE: 11/18/11	101	21750					\$5,448.00	\$5,448.00
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS: 11-18-11	101	20430					\$398.00	\$398.00
KOLASA, MARK	FACILITY REFUND	220	22040					\$100.00	\$100.00
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE:11-18-11	101	20435					\$209.00	\$209.00
MINNESOTA COMPUTERS CORP, INC.	VMWARE SERVER ADDITION	422	40550	5800				\$8,903.83	\$8,903.83
MINNESOTA ENVIRONMENTAL FUND	MN ENVIRONMENTAL EMPL CONTRIB: 11-18-11	101	20420					\$15.00	\$15.00
OPTIMUM MECHANICAL SYSTEMS, IN	MAINT FAC RENOVATION PROJECT: OCT 2011	434	47000	5900				\$16,620.00	\$16,620.00
OPTIMUM MECHANICAL SYSTEMS, IN	MAINT FAC RENOVATION:OCT 2011	434	47000	5900				\$957.00	\$957.00
PETERSON FRAM & BERGMAN	LEGAL FEES: OCT 2011	101	40600	3020				\$3,437.60	\$8,010.72
		101	40600	3030				\$4,391.12	
		101	40600	3040				\$182.00	
PLASEK, JAMES	SUPERHERO FOR A DAY	220	22040					\$44.00	\$44.00
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS: 11-18-11	101	21740					\$27,726.21	\$27,726.21
PUBLIC EMPLOYEES RETIREMENT AS	PERA DEFINED CONTRIBUTIONS: 11-18-11	101	21740					\$243.50	\$243.50
RICOH AMERICAS CORPORATION	LEASE CITY HALL COPIERS	101	40200	3930				\$2,199.88	
S & S TREE SPECIALISTS, INC	EAB TREE REMOVED 5655 SCHUTTA ROAD	101	43900	3190				\$673.31	\$673.31
SALERNO, CHRISTOPHER	STEPPING STONES PS	220	22040					\$69.00	\$69.00
SCREENFLEX PORTABLE PARTITIONS	PORTABLE ROOM DIVIDERS	225	43535	2170				\$1,752.14	\$3,504.27
		225	43530	2170				\$1,752.13	
ST. PAUL, CITY OF	RIVERPRINT: POTENTIAL LEAK POSTCARDS	101	42050	2010				\$101.62	\$101.62
ST. PAUL, CITY OF	RIVERPRINT: MEMBERSHIP FORMS	220	43800	2010				\$152.35	\$152.35
ST. PAUL, CITY OF	RIVERPRINT: MULTIFAMILY INSPECTION FORMS	101	44100	2010				\$34.73	\$34.73
ST. PAUL, CITY OF	RIVERPRINT: BUSINESS CARDS/VARIOUS DEPTS	101	43400	2010				\$61.29	\$347.34
		101	40200	2010				\$143.04	
		101	40500	2010				\$61.29	
		101	42050	2010				\$40.86	
		601	45050	2010				\$20.43	
		101	40210	2180				\$20.43	
ST. PAUL, CITY OF	RIVERPRINT:REVERSE FLAP PAYROLL ENVELOPE	101	40500	2010				\$593.50	
ST. PAUL, CITY OF	RIVERPRINT: MEMBERSHIP FORMS	220	43800	2010				\$165.66	\$165.66
ST. PAUL, CITY OF	RIVERPRINT:ANNUAL LEAVE SLIPS	101	40210	2180				\$65.19	\$65.19
ST. PAUL, CITY OF	RIVERPRINT: ANIMAL LICENSES	101	40500	2010				\$54.51	\$54.51

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ST. PAUL, CITY OF	RIVERPRINT: LETTERHEAD/SECOND SHEETS	101	40200	2010			\$1,116.84	\$1,116.84
ST. PAUL, CITY OF	RIVERPRINT: WINDOW & REGULAR ENVELOPES	101	40200	2010			\$2,089.40	\$2,089.40
ST. PAUL, CITY OF	RIVERPRINT:BUSINESS CARD-STAUFF/BACHRACH	101	43400	2010			\$37.41	\$74.81
		220	43800	2010			\$37.40	
ST. PAUL, CITY OF	RIVERPRINT:BUSINESS CARD:GRILL/MARSHALL	101	42050	2010			\$30.60	
		101	44100	2010			\$30.59	\$61.19
TECH DEPOT	LASER PRESENTATION REMOTE	101	40550	2010			\$50.28	
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX: 11-18-11	101	21710				\$21,500.58	\$49,947.91
		101	21730				\$22,070.03	
		101	21735				\$6,377.30	
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS: 11-18-11	101	20420				\$74.00	
VIKING AUTOMATIC SPRINKLER	PERMIT REFUND - 2011-01311	101	32900				\$488.15	\$506.54
		101	20802				\$13.39	
		101	34850				\$5.00	
WIESER CONCRETE	MAINT FAC RENOVATION PROJECT: OCT 2011	434	47000	5900			\$3,287.50	\$3,287.50
XCEL ENERGY	ELECTRIC: SURFACE WATER	603	45900	3610			\$34.29	\$34.29
XCEL ENERGY	ELECTRIC/GAS: WELLS	601	45050	3610			\$10,795.96	\$10,876.66
		601	45050	2140			\$80.70	
XCEL ENERGY	ELECTRIC: STREET LIGHTS	604	42600	3610			\$14,299.57	
XCEL ENERGY	ELECTRIC: STORM SEWER LIFT STATIONS	603	45850	4890			\$152.94	\$152.94
XCEL ENERGY	ELECTRIC: SIRENS	101	41500	3610			\$60.16	\$60.16
XCEL ENERGY	ELECTRIC: SLICE OF SHOREVIEW	270	40250	3610			\$9.95	\$9.95
XCEL ENERGY	ELECTRIC: SIGNAL SHARED W/ARDEN HILLS	101	42200	3610			\$34.50	\$34.50
XCEL ENERGY	ELECTRIC/GAS: COMMUNITY CENTER	220	43800	2140			\$4,922.80	\$18,103.53
		220	43800	3610			\$13,180.73	
							Total of all invoices:	\$257,627.27

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
3M	SIGN MATERIAL	101	42200	2180				\$3,237.34	\$3,237.34
AGGREGATE INDUSTRIES MCR, INC	CONCRETE FOR SIDEWALK REPAIRS	101	43450	2250				\$695.76	\$695.76
ALLEN, DEANNE	MINUTES - 10/10 CC, 10/25 PC, 11/7 CC	101	40200	3190				\$400.00	\$550.00
		101	44100	3190				\$150.00	
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTAL PARKS	101	43710	3970				\$59.30	\$59.30
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTAL CC	220	43800	3970				\$45.68	\$45.68
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTALS - MAINTENANCE CENTER	101	42200	3970				\$42.39	\$169.55
		601	45050	3970				\$42.39	
		602	45550	3970				\$42.39	
		603	45850	3970				\$21.19	
		701	46500	3970				\$21.19	
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTAL PARKS	101	43710	3970				\$59.35	
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTAL CC	220	43800	3970				\$45.68	\$45.68
AMERICAN FASTENER	HARDWARE FOR PARKS AND STREET DEPT	101	43710	2240				\$11.68	\$14.41
		701	46500	2180				\$2.73	
AMERICAN RED CROSS - MPLS CHAP	CPR CARDS (2 STAFF; 2 COMMUNITY)	225	43520	2170				\$76.00	
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110				\$2,094.01	\$2,094.01
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110				\$1,702.81	\$1,702.81
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110				\$527.36	\$527.36
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110				\$55.47	\$55.47
ANIMAL CONTROL SERVICES	BOARDING FEES	101	41100	3199				\$435.04	\$435.04
ARAMARK REFRESHMENT SERVICES	COFFEE & SUPPLIES MAINTENANCE CENTER	701	46500	2183				\$202.25	\$202.25
ASTLEFORD INTERNATIONAL TRUCKS	MARKER LIGHTS	701	46500	2180				\$45.06	
BACHRACH, BRI	CONFERENCE MILAGE	101	43400	3270				\$122.88	\$122.88
BALANCE FOR LIFE FITNESS CTR I	EE BENEFITS FAIR	101	40210	4890				\$300.00	\$300.00
BATTERIES PLUS - ROSEVILLE 029	BATTERY FOR BOB-CAT TRAILER	701	46500	2220				\$21.41	\$21.41
BAUER BUILT TIRE AND BATTERY I	TIRES FOR BOBCAT TRAILER	701	46500	2230				\$206.80	\$206.80
BDI	OIL SEALS FOR JD4210	701	46500	2220				\$16.79	\$16.79
BEISSWENGERS HARDWARE	UNION FOR BOOSTER	601	45050	2280				\$3.31	\$3.31
BEISSWENGERS HARDWARE	EYE BOLTS FOR COMMONS HOCKEY RINK	101	43710	2240				\$10.87	\$10.87
BEISSWENGERS HARDWARE	PARTS FOR ECHO CHAIN SAW	701	46500	2220				\$34.18	\$34.18
BEISSWENGERS HARDWARE	SAW BLADE SET AND BIT	101	43710	2400				\$46.55	\$46.55
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240				\$28.03	\$28.03
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240				\$2.56	\$2.56
BERWALD ROOFING CO INC	NEW ROOF ON WELL 7	601	45050	3190				\$13,712.00	\$13,712.00
BOYER TRUCK PARTS INC.	PARTS FOR 207	701	46500	2180				\$271.10	\$271.10
BRADLEY & DEIKE, PA	CONSULTING	305	44100	4890				\$51.00	\$306.00
		240	44400	4890				\$255.00	
BRADLEY & DEIKE, PA	CONSULTING	101	22020					\$459.00	
BRAKE & EQUIPMENT WAREHOUSE	BRAKE PARTS FOR 305: LESS CREDITS	701	46500	2180				\$248.58	\$248.58
BROCK WHITE, LLC	CONCRETE SUPPLIES	101	42200	2180				\$40.70	\$40.70
BROCK WHITE, LLC	CONCRETE SUPPLIES	101	42200	2180				\$57.56	\$57.56
C & E HARDWARE	SHOP SUPPLIES	701	46500	2180				\$14.46	\$14.46
C & E HARDWARE	POND SUPPLIES	603	45850	2180				\$14.85	\$14.85
C & E HARDWARE	SHOP SUPPLIES	701	46500	2180				\$5.12	\$5.12
CATCO PARTS SERVICE	PARTS FOR 306	701	46500	2220				\$168.54	\$168.54
CATCO PARTS SERVICE	PARTS FOR JD4210 BROOM	701	46500	2220				\$37.86	\$37.86
CATCO PARTS SERVICE	SUPPLIES FOR TRUCKS	701	46500	2180				\$56.86	\$56.86
CATCO PARTS SERVICE	PARTS FOR 607	701	46500	2220				\$348.37	\$348.37
CATCO PARTS SERVICE	BRAKE SUPPLIES	701	46500	2180				\$139.62	\$139.62
CDW GOVERNMENT, INC	KEYBOARD REPLACEMENT	101	40550	2180				\$108.26	\$108.26

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
CDW GOVERNMENT, INC	DIGI ANYWHERE NETWORK DEVICE	101	40550	2180			\$327.43	\$327.43
CDW GOVERNMENT, INC	DYMO NETWORK PRINT SERVER	101	40550	2180			\$155.17	\$155.17
CDW GOVERNMENT, INC	BAR CODE SCANNER FOR SERVICE DESK	101	40550	2180			\$523.82	\$523.82
CENTURY COLLEGE	BASIC DESIGN - PELTON	101	40210	4500			\$105.00	\$105.00
CERTIFIED LABORATORIES	REPAIR SUPPLIES CC	220	43800	2240			\$983.24	\$983.24
COMMERCIAL ASPHALT CO	ASPHALT	101	42200	2180			\$857.56	\$857.56
COMPLETE HEALTH, ENVIRONMENTAL	MTCE PLAN OCTOBER 2011	101	40210	3190			\$610.00	\$610.00
COORDINATED BUSINESS SYSTEMS	MITA LASER MAINTENANCE	101	40550	3860			\$209.46	\$209.46
FACTORY MOTOR PARTS COMPANY	BATTERIES FOR STOCK	701	46500	2180			\$192.44	\$192.44
FACTORY MOTOR PARTS COMPANY	BATTERIES FOR UNIT 204	701	46500	2220			\$379.16	\$379.16
FACTORY MOTOR PARTS COMPANY	BATTERY FOR BOB-CAT	701	46500	2220			\$126.88	\$126.88
FACTORY MOTOR PARTS COMPANY	PARTS FOR 305	701	46500	2220			\$393.31	\$393.31
FLEXIBLE PIPE TOOL COMPANY	MANHOLE EXTRACTOR	602	45550	2280			\$208.40	\$416.81
		601	45050	2280			\$208.41	
GARELICK STEEL COMPANY	STEEL SUPPLIES FOR COMMONS POND FOUNTAIN	603	45850	2180			\$231.28	\$231.28
GENESIS EMPLOYEE BENEFITS, INC	REBA PLAN 11/1/2011-12/21/2011	101	40210	3190			\$125.00	
GRAINGER, INC.	CO AND THERMOSTAT BATTERIES	101	43710	2180			\$16.29	\$16.29
GRAYBAR	GFI BREAKER FOR FOUNTAINS	603	45850	2180			\$223.17	\$223.17
HILLYARD, INC - MINNEAPOLIS	CLEANING EQUIPMENT PM CC	220	43800	3890			\$60.75	\$60.75
HILLYARD, INC - MINNEAPOLIS	CLEANING EQUIPMENT PM CC	220	43800	3890			\$215.56	\$215.56
HILLYARD, INC - MINNEAPOLIS	CLEANING EQUIPMENT PM CC	220	43800	3890			\$83.19	\$83.19
HILLYARD, INC - MINNEAPOLIS	CLEANING EQUIPMENT PM CC	220	43800	3890			\$40.50	\$40.50
HILLYARD, INC - MINNEAPOLIS	CLEANING EQUIPMENT PM CC	220	43800	3890			\$40.50	\$40.50
INSTRUMENTAL RESEARCH INC	MONTHLY SAMPLES AND FOX GLENN	601	45050	3190			\$240.00	\$240.00
INTERNATIONAL CITY/CO MGMT ASS	2012 DUES - SCHWERM	101	40200	4330			\$1,070.00	\$1,070.00
KLM ENGINEERING, INC	FIELD INSPECTIONS OF ANTENNA INSTALLS	446	47000	5910			\$12,000.00	\$12,000.00
KREBSBACH, JAQUELINE	SLICE OF SHOREVIEW COORDINATOR-2ND PAYME	270	40250	3190			\$3,300.00	\$3,300.00
L T G POWER EQUIPMENT	PARTS FOR BEARCAT LEAF BLOWER	701	46500	2220			\$11.01	\$11.01
LAB SAFETY SUPPLY	CLEANING SUPPLIES CC	220	43800	2110			\$358.87	\$358.87
LAKE JOHANNA FIRE DEPT	COMPUTER REPLACEMENT	405	41200	3190			\$1,968.12	\$1,968.12
LEGEND FITNESS	TROY KETTLEBELLS FOR FITNESS CLASSES	220	43800	2180			\$1,067.79	\$1,067.79
LIFE FITNESS	3 LIFE FITNESS REPLACEMENT TREADMILLS	405	43800	2180			\$14,729.65	\$14,729.65
LILLIE SUBURBAN NEWSPAPERS INC	ACCESS SHOREVIEW - OCT. AND NOV. 2011	101	40400	3390			\$540.00	\$540.00
LILLIE SUBURBAN NEWSPAPERS INC	WINTER JOBS BULLET LIST	101	40210	3360			\$984.00	\$984.00
LTECH CONSULTING, LLC	GOOGLE APPS	422	40550	5800			\$9,509.00	\$9,509.00
LUBRICATION TECHNOLOGIES, INC	GREASE	701	46500	2130			\$77.90	\$77.90
LUBRICATION TECHNOLOGIES, INC	WINDSHIELD WASHER FLUID	701	46500	2180			\$291.53	\$291.53
LUBRICATION TECHNOLOGIES, INC	OIL AND TRANS FLUID	701	46500	2130			\$2,208.54	\$2,208.54
MENARDS CASHWAY LUMBER **FRIDL	COMMONS POND FOUNTAIN SUPPLIES	603	45850	2180			\$48.02	\$48.02
MENARDS CASHWAY LUMBER **FRIDL	POND SUPPLIES	603	45850	2180			\$24.54	\$24.54
MENARDS CASHWAY LUMBER **FRIDL	POND SUPPLIES	603	45850	2180			\$110.56	\$110.56
MENARDS CASHWAY LUMBER **FRIDL	PLOW MARKING STAKES	101	42200	2180			\$140.48	\$140.48
MENARDS CASHWAY LUMBER **FRIDL	HARDWARE FOR WILSON BOARDWALK	101	43710	2240			\$54.94	\$54.94
MENARDS CASHWAY LUMBER *MAPLEW	SUPPLIES	601	45050	2280			\$52.85	\$52.85
METROPOLITAN COUNCIL ENVIRONME	SEWER SERVICE-DECEMBER 2011	602	45550	3670			\$147,025.84	\$147,025.84
MIDWEST OVERHEAD CRANE CORP	OSHA HOIST INSPECTION	220	43800	3190			\$128.88	\$386.60
		701	46500	3190			\$257.72	
MTI DISTRIBUTING, INC	PARTS FOR TORO 580D	701	46500	2180			\$843.30	\$843.30
NAPA AUTO PARTS	PARTS FOR 305	701	46500	2220			\$7.81	
NAPA AUTO PARTS	EQUIP SUPPLIES	701	46500	2180			\$5.02	\$5.02
NAPA AUTO PARTS	EQUIP SUPPLIES	701	46500	2180			\$5.02	\$5.02

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
NORM'S TIRE SALES	ALIGNMENT FOR UNIT 305	701	46500	3190				\$89.95	\$89.95
NORTH SUBURBAN ACCESS CORPORAT	3RD QUARTER WEBSTREAMING & PROGRAMMING	230	40900	3190				\$900.00	\$900.00
NORTHERN ELECTRICAL CONTRACTOR	REPAIRS TO LIGHTING CC	220	43800	3810				\$461.81	\$461.81
NORTHERN ELECTRICAL CONTRACTOR	REPAIRS TO KITCHEN GFI	220	43800	3810				\$147.00	\$147.00
O'DAY EQUIPMENT, LLC	LINE LEAK TEST AND FUEL PARTS	701	46500	3196				\$727.09	\$727.09
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40200	2010				\$30.45	\$102.54
		225	43555	2170				\$72.09	
OFFICE DEPOT	OFFICE SUPPLIES	101	44100	2010				\$26.15	
OFFICE DEPOT	OFFICE SUPPLIES	101	44100	2010				\$7.75	\$7.75
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40500	2010				\$9.64	\$88.72
		220	43800	2010				\$19.77	
		101	43400	2010				\$19.77	
		101	40500	2010				\$19.77	
		601	45050	2010				\$19.77	
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40200	2010				\$293.88	\$293.88
ON SITE SANITATION INC	MCCULLOUGH PARK UNITS	101	43710	3950				\$137.85	\$137.85
ON SITE SANITATION INC	SITZER PARK UNITS	101	43710	3950				\$130.38	\$130.38
OPTUMHEALTH FINANCIAL SERVICES	COBRA ADMIN FEE/RETIREEES/GEN NOTICE	101	40210	3190				\$52.90	
ORKIN EXTERMINATING CO., INC.	PEST CONTROL SERVICES	220	43800	3190				\$152.97	\$152.97
ORKIN EXTERMINATING CO., INC.	PEST CONTROL SERVICES	220	43800	3190				\$152.97	\$152.97
OXYGEN SERVICE COMPANY	WELDING SUPPLIES	701	46500	2180				\$251.17	\$251.17
PIONEER RIM & WHEEL CO.	PARTS FOR TRAILER	701	46500	2220				\$48.07	\$48.07
PLUMBMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240				\$833.37	\$833.37
POWER SYSTEMS	JUMP ROPES FOR FITNESS CLASSES	225	43530	2170				\$44.50	\$44.50
PREFERRED SYSTEMS MAINTENANCE	SERVER MAINTENANCE COVERAGE	101	40550	3860				\$240.00	\$240.00
RAMSEY COUNTY	FLEET SUPPORT FEE - OCTOBER 2011	101	41500	3890				\$35.84	\$35.84
RAMSEY COUNTY DIRECTOR OF RECO	911 SERVICES - OCTOBER 2011	101	41100	3198				\$6,937.86	\$6,937.86
RAMSEY COUNTY PROPERTY RECORDS	EMERGENCY COMMUNICATION RADIO USER FEE	701	46500	4330				\$192.64	\$192.64
RICK JOHNSON DEER AND BEAVER I	DEER REMOVAL	101	42200	2180				\$115.00	\$115.00
SCHARBER & SONS	BOSS PLOW BULBS	701	46500	2220				\$129.90	\$129.90
SCHARBER & SONS	TRACTOR PARTS FOR STOCK	701	46500	2180				\$42.04	\$42.04
SHORT ELLIOTT HENDRICKSON, INC	ANNUAL BRIDGE INSPECTION FEES	101	42200	3190				\$443.12	\$443.12
SIMPLEXGRINNELL LP	EXTINGUISHER INSPECTION CC	220	43800	3810				\$274.99	\$274.99
STAR TRIBUNE	SUBSCRIPTION - 11/21/11-2/20/12	101	40200	4890				\$32.50	\$32.50
STONEBROOK EQUIPMENT, INC.	PLOW SUPPLIES	701	46500	2180				\$22.30	\$22.30
T-MOBILE	MONTHLY SERVICE - 9/27 - 10/26/11	601	45050	3190				\$62.94	\$62.94
TERMINAL SUPPLY CO	SWITCH FOR BOB-CAT	701	46500	2220				\$8.13	\$8.13
TOTAL MECHANICAL SERVICES, INC	PARTIAL PAYMENT - SVCC CHILLER	405	43800	5200				\$101,650.00	\$101,650.00
TRI STATE BOBCAT, INC.	PARTS FOR BACK PACK BLOWER	701	46500	2180				\$59.13	\$59.13
VAN PAPER COMPANY	TRASH BAGS	101	43710	2110				\$84.62	\$84.62
VERMONT SYSTEMS, INC	POSITIVE ACCESS MODULE FOR RECTRAC	422	40550	5800				\$560.05	\$560.05
VERSA-LOCK	RICHMOND AVE RETAINING WALL DITCH(BLOCK)	603	45850	2180				\$147.64	\$147.64
VERSA-LOK	RICHMOND RETAINING WALL & DITCH (BLOCK)	603	45850	2180				\$771.51	\$771.51
VERSA-LOK	RICHMOND AVE RETAINING WALL DITCH(BLOCK)	603	45850	2180				\$170.78	\$170.78
VERSA-LOK	RICHMOND AVE RETAINING WALL/LESS CREDIT	603	45850	2180				\$1,923.74	\$1,923.74
VERSA-LOK	RICHMOND AVE RETAINING WALL DITCH/BLOCK	603	45850	2180				\$338.13	\$338.13
VERSA-LOK	RICHMOND AVE RETAINING WALL DITCH(BLOCK)	603	45850	2180				\$319.71	\$319.71
W.D.LARSON COMPANIES LTD, INC.	FILTERS FOR STOCK	701	46500	2180				\$17.04	\$17.04
W.D.LARSON COMPANIES LTD, INC.	FILTERS FOR STOCK	701	46500	2180				\$44.60	\$44.60

Total of all invoices: \$349,448.52

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Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	24,457	PLEASE RETURN CHECK TO GLEN
Vendor number	00311 1	2011
Vendor name	C W HOULE INC.	
Address	1300 COUNTY ROAD I WEST ST. PAUL MN 55126	

Date	Comment line on check	Invoice number	Amount
11-08-11	BUFFALO LN CP#11-09, PAYMENT NO.2	0	\$146,839.15

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

Return to:	
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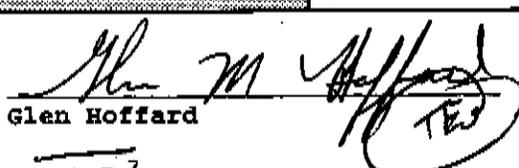
This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
568 47000 5900	\$146,839.15

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) Glen Hoffard	
Approved by: (signature required) Terry Schwarm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	24,458	PLEASE RETURN CHECK TO GLEN
Vendor number	02012 1	2011
Vendor name	NORTHWEST ASPHALT INC.	
Address	1451 STAGECOACH ROAD SHAKOPEE, MN 55379-2797	

Date	Comment line on check	Invoice number	Amount
11-08-11	TANGLEWOOD/VICTORIA CP#11-08, PYMNT #1	0	\$1,069,464.50

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

Return to: _____

Account Coding	Amount
569 47000 5900	\$1,069,464.50

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by:	<u>Glen M. Hoffard</u> (signature)
(signature required)	Glen Hoffard
Approved by:	<u>Terry Schwerm</u> (signature)
(signature required)	Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	24,212
Vendor number	00416 1 2011
Vendor name	METROPOLITAN COUNCIL ENVIRONMENTAL
Address	SERVICES SDS 12-1064 P.O. BOX 86 MINNEAPOLIS MN 55486-1064

Date	Comment line on check	Invoice number	Amount
11-02-11	SEWER SERVICE-DECEMBER 2011	974132 (\$147,025.84

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
602 45550 3670	\$147,025.84

Is sales tax included on invoice?	<input checked="" type="checkbox"/> Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by:	<u>DeEngblom</u> 11-7-11
(signature required)	Debbie Engblom
Approved by:	<u>T.S.</u>
(signature required)	Terry Schwarm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	24,543		
Vendor number	02016 1		2011
Vendor name	TOTAL MECHANICAL SERVICES, INC		
Address	420 BROADWAY AVENUE ST. PAUL PARK, MN 55071		

Date	Comment line on check	Invoice number	AMOUNT
11-09-11	PARTIAL PAYMENT - SVCC CHILLER	13657	\$101,650.00

This Purchase Voucher is more than \$25,000.00, was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
405 43800 5200	\$101,650.00

Is sales tax included on invoice?	Included
If no, amount subject to sales use tax	\$
Reviewed by:	<u>Barb Burke</u>
(signature required) Barb Burke	
Approved by:	<u>Terry Schwerm</u>
(signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Proposed Motion

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve and authorize the execution of a cost-sharing agreement between the City of Shoreview and the owners of Midland Terrace Apartments Company relating to the final design services for the proposed Owasso Street Realignment Project, subject to minor revisions approved by the City Attorney prior to execution of said agreement.

VOTE: AYES: _____ NAYS: _____

Huffman	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

City Council Meeting
November 21, 2011

Memorandum

To: Mayor and City Council Members
Cc: City Manager
From: Tom Simonson, Assistant City Manager/
Community Development Director
Date: November 17, 2011
Re: Approval of Cost-Sharing Agreement Relating to Final Design Services for
Owasso Street Realignment Project for Midland Terrace Apartments

Introduction

The City Council is being asked to formally approve a cost-sharing agreement between the City of Shoreview and the owners of Midland Terrace Apartments Company relating to the final design services that the City recently initiated with an engineering consulting firm for the proposed Owasso Street Realignment Project. The City public improvement project is being done to facilitate the planned redevelopment of the old Midland Plaza shopping center for the construction of a new apartment building.

Discussion

At your previous meeting, the City Council adopted Resolution No. 11-84, authorizing the execution of a professional services agreement with SEH, Inc. for engineering and construction management services relating to the Owasso Street Realignment (City Project 09-12).

Since the City must begin the final design work in advance of any formal project development approvals in order to complete the road realignment and related improvements in 2012, the City and developer have agreed to share in the cost of the engineering design services, if for some reason the development project does not move forward. Based on the SEH estimate of \$177,000 for the engineering design services, the proposed cost-sharing agreement would require the developer to cover one-half the cost up to \$88,500. Attached is a draft cost-sharing agreement that has been prepared.

The City's share would be paid for through existing tax increment funds in the event the development is not pursued. Additional costs for bidding and construction management services from SEH would not be incurred until after the development receives necessary City approvals.

The City anticipates the public improvement project will be funded through an interfund loan from existing tax increment resources to be repaid through the creation of a new tax increment financing district as part of the development approvals. The proposed tax

increment funding would cover both the City and developer's share of the road project costs. Ramsey County is also a financial participant in the realignment project.

Recommended Action

The developer has informed the City that they are in the final stage of assembling their project development team and expects to submit applications for concept review and tax increment financing by the end of this year. A project approval schedule is being prepared that anticipates that final development and financing approvals would occur by May, 2012 – prior to the City awarding a contract for the Owasso Street Realignment Project.

In recognition that the City is moving ahead with the design work for the road realignment to facilitate the redevelopment schedule of the developer, Midland Terrace Apartments Company (Tycon Management) has agreed to reimburse the City for one-half the costs of the engineering services if their apartment project does not move forward.

Therefore, staff is recommending that the City Council approve and authorize the execution of a cost-sharing agreement between the City of Shoreview and the owners of Midland Terrace Apartments Company relating to the final design services for the proposed Owasso Street Realignment Project.

**COST-SHARING AGREEMENT
FOR OWASSO STREET FINAL DESIGN SERVICES**

**TERRACE APARTMENTS COMPANY, LLP
and
CITY OF SHOREVIEW**

1.0 Parties. This Cost-Sharing Agreement (“Agreement”) is dated the _____ day of _____, 2011 and is entered into by and between the City of Shoreview, a Minnesota statutory city (“City”); and the Terrace Apartments Company, LLP (“TAC”), d/b/a Midland Terrace Apartments.

2.0 Recitals.

A. TAC is the record fee owner of the following described property (“Property”) situated in the City of Shoreview, Minnesota:

[INSERT LEGAL DESCRIPTION]

B. TAC is considering the possibility of redeveloping a portion of their property.

C. The redevelopment project will require a realignment of Owasso Street and construction of public infrastructure to facilitate the planned development.

D. The City and TAC have discussed a project schedule and mutually agree that it is necessary for the City to initiate engineering design services relating to the road realignment in advance of formal development review and approvals for the proposed redevelopment project.

E. In anticipation of the execution of this Agreement, the City has obtained a proposal for professional services from Short Elliott Hendrickson, Inc. (“SEH Proposal”), which is attached and incorporated herein as Exhibit A.

F. The SEH Proposal defines the scope of services by the following general categories:

1. Final Design Services
2. Project Bidding Services
3. Construction Services

- G. Through this Agreement, TAC acknowledges and accepts that the City and TAC will share in the costs incurred for Final Design Services in the event the redevelopment project is not pursued.
- H. This Agreement relates only to the Final Design Services and reimbursement of costs therefore.

3.0 Terms and Conditions. NOW THEREFORE, in consideration of the undertakings herein expressed, the parties agree as follows:

- A. Authority to Proceed. Upon execution of this Agreement by the parties, the City may proceed to engage Short Elliott Hendrickson, Inc. ("SEH").
- B. Reimbursement of City. In the event TAC decides for whatever reasons or circumstances not to proceed with the planned redevelopment project, TAC shall reimburse the City for one-half of all documented engineering services cost incurred by the City for Final Design Services estimated to be in the total amount of \$177,000 (TAC share of Final Design Services costs would be up to a maximum amount of \$88,500). Reimbursement shall be made in the following manner:
 - 1. Payment of Invoice. The City shall mail a dated invoice to TAC. TAC shall pay the City's invoice in full within thirty (30) days of the date of the invoice.
 - 2. Assessment of Cost. If TAC fails to pay the City's invoice as provided in 3.0(B)(1), the City may adopt an appropriate resolution, without the necessity of notice or hearing, certifying the principal amount due on the invoice together with interest thereon at the rate of six percent (6%) per annum. Interest shall accrue from the date of the City council's adoption of the resolution to and including December 31 of the year following the year of the adoption of the resolution. The principal and accrued interest thereon shall be payable in one lump sum with the following year's real estate taxes.
- C. Acknowledgement of Remedies. Nothing herein shall act as a waiver of any legal or equitable remedy which would otherwise be available to the City to enforce the terms of this Agreement, including the collection of reasonable attorney's fees.

IN WITNESS WHEREOF, the parties have hereunto signed their hands.

PROPOSED MOTION

MOVED BY COUNCIL MEMBER _____

SECONDED BY COUNCIL MEMBER _____

To approve the amendments to the 2008 Comprehensive Plan, Chapter 5, Transportation and adopt Resolution 11-81. The amendments will not negatively impact Shoreview's local systems. The amendments are consistent with the updated 2030 Transportation Policy Plan adopted by the Metropolitan Council. Approval is subject to:

1. Review and approval by the Metropolitan Council.

ROLL CALL: AYES _____ **NAYS** _____

Huffman	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

Regular City Council Meeting
November 7, 2011

TO: Mayor, City Council and City Manager
FROM: Kathleen Nordine, City Planner
DATE: November 17, 2011
SUBJECT: File No. 2421-11-14; City of Shoreview, Comprehensive Plan Amendment

REQUEST

The Metropolitan Council adopted revisions to the 2030 Transportation and Regional Parks Plan which now requires the City to amend Chapter 5, Transportation, and Chapter 10, Parks and Open Space, of the Shoreview 2008 Comprehensive Plan so as to be consistent with the regional policies. These plan amendments need to be submitted to the Metropolitan Council by February 16, 2012.

The proposed amendments were presented to the Planning Commission for review at their meeting. Revisions to Chapter 5, Transportation, include updating information regarding the existing transportation system and planned improvements. Map 5-5, Transit is also being amended to reflect the regional policy statement. The City Council is now being asked to approve the amendments to the Comprehensive Plan. Four votes are needed to approve the amendment.

2030 TRANSPORTATION POLICY PLAN

This revised plan incorporates major changes to the metropolitan highway, transit and aviation systems. While many of these changes do not affect Shoreview's Comprehensive Plan there are some modifications that impact Shoreview and need to be incorporated into our Plan.

1. Metropolitan Highways

The Interstate 694 (I694) expansion project is no longer included in the updated transportation policy plan, however, the project has been reassessed. The reconstruction of bridges, the addition of a frontage road and one new general purpose lane between TH 10 and Lexington Avenue are included in the 2011 to 2014 Transportation Improvement Plan. A managed lane system is also visualized on westbound I694 between Lexington Avenue and Interstate 35 E (I35E) but is not funded by 2030.

For Interstate 35W (I35W) a managed lane system from downtown Minneapolis to the 95th Avenue exit in Blaine is identified as a short term priority.

2. Transit Routes and Facilities

Northbound I35W has been designated as a transitway corridor and an express bus corridor. The mode and alignment of the transitway corridor has not yet been determined.

3. Aviation

The northwest corner of Shoreview is within the influence area of the Anoka County airport located in Blaine. A Comprehensive Plan for the airport was recently adopted in June 2010 which reviewed existing conditions, analyzed current and future needs and provides recommendations regarding the airport operations, including improvements.

2030 REGIONAL PARKS POLICY PLAN

The updated 2030 Regional Parks Policy Plan addresses the extension of four regional trail corridors, the acquisition and development of twelve new regional trails, designation of the Landing in Shakopee as a regional special recreation feature, acknowledging a regional park study area in West and South St. Paul and deleting the regional park search area in Dakota County. Policy changes affecting Shoreview pertain to the Trout Brook Regional Trail Extension Search Corridor. This is a proposed regional trail search corridor that will extend from the Trout Brook Regional Trail north from Lake McCarron's County Park in Roseville to the Vadnais/ Snail Lakes Regional Park.

Although this is in the policy plan, the City is not being asked to include the search corridor in our Plan. Ramsey County has been coordinating the planning process and the proposed trail location is now located to the east in the City of Little Canada.

PROPOSED PLAN AMENDMENTS

Chapter 5, Transportation

Amendments proposed to this Chapter address those changes identified in the updated 2030 Transportation Policy Plan. Revisions are also proposed updating transit ridership data and conditions at the Anoka County airport. Map 5-5, Transit, is being revised to include the 1-35W transitway corridor and express bus corridor.

PLANNING COMMISSION REVIEW

The Planning Commission reviewed the amendment at their October 25th meeting and recommended the City Council approve the amendment with a 7 to 0 vote. The Commission members did discuss the transit system, specifically the lack of route service from Shoreview to the Rosedale hub. The Staff has contacted Metro Transit and found that there currently are three routes providing service to the Rosedale Hub. The expansion/extension or addition of new route service is dependent on ridership growth, new development, connectivity to other service and the operating budget. Metro Transit also considers key elements that motivate people to use transit such as limited automobile ownership, parking availability and cost, fuel costs and road congestion. Ridership has generally not been strong in Shoreview; therefore, expansion of these routes is not foreseen in the future.

RECOMMENDATION

The adopted 2030 Transportation and Regional Parks Policy Plans have been reviewed by Staff. The key changes in the plans that affect Shoreview have been identified in the System Statements provided by the Metropolitan Council and reviewed by Staff. Amendments are needed to Shoreview's 2008 Comprehensive Plan to remain consistent with these updated Policy Plans (with the exception of the Regional Parks Policy Plan). The amendments proposed are consistent with the Regional Policy Plans and will not negatively impact the local systems in the community. Staff is recommending the City Council approve the amendments subject to following condition:

- 1) Review and approval by the Metropolitan Council.

Attachments:

- 1) Motion
- 2) Resolution 11-81
- 3) 2010 System Statement, including Transportation and Regional Parks
- 4) Emails – Kathleen Nordine, Greg Mack, Lisa Barajas
- 5) Planning Commission Minutes – Draft, October 25, 2011
- 6) Proposed Amendment
- 7) Map 5-5 Transit

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD NOVEMBER 21, 2011**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall 4600 North Victoria St. in said City at 7:00 PM.

The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 11-81

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SHOREVIEW
AMENDING THE COMPREHENSIVE PLAN**

WHEREAS, Minnesota Statutes requires that Cities review and revise their Comprehensive Plans for consistency with Metropolitan Council policy plans; and

WHEREAS, the Metropolitan Council has amended its policy plans and has provided system statements outlining Council policy relative to the City's transportation and parks and open space systems; and

WHEREAS, the City of Shoreview is required to review its comprehensive plan for consistency with amended policy plans and to prepare amendments Comprehensive Plan for submission to the Metropolitan Council by February 16, 2012; and

WHEREAS, the City completed the amendments as required; will circulate the amended document to the adjacent governmental units and affected school districts for review and comment and,

WHEREAS, the Planning Commission held a public hearing on October 25th and recommended approval of the Plan Amendments to Chapter 5, Transportation to the City Council;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Shoreview has approved this Plan amendment;

NOW, THEREFORE, BE IT RESOLVED, that the Comprehensive Plan amendment is hereby adopted;

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Plan shall not become effective until; the Metropolitan Council approves said Plan amendment;

The motion was duly seconded by Member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, this resolution was declared duly passed and adopted the **21st** day of **November, 2011**.

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified City Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council on the 7th, day of November, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to the Comprehensive Guide Plan for the City of Shoreview , Ramsey County, Minnesota.

WITNESS MY HAND officially as such City Manager and the corporate seal of the City of Shoreview, Minnesota this 21st day of November, 2011.

Terry C. Schwerm, City Manager

SEAL

2010 System Statement City Of Shoreview

In 2010, the Metropolitan Council revised and updated both its 2030 Transportation Policy Plan and its 2030 Regional Parks Policy Plan. The Metropolitan Council is issuing system statements pursuant to state statute.

Receipt of this system statement and the metropolitan system plans triggers communities' obligations to review and, as necessary, amend their comprehensive plans within the next nine months. The complete text of the *2030 Regional Development Framework* as well as complete copies of the recently adopted metropolitan system plans are available for viewing and downloading at <http://www.metrocouncil.org/planning/framework/timeline.htm>. Paper copies are available by calling the Council's Data Center at 651-602-1140.

Metropolitan system plans are long-range comprehensive plans for the regional systems – Transit and highways and airports, wastewater services, and parks and open space, along with the capital budgets for metropolitan wastewater service, transportation and regional recreation open space. System statements explain the implications of metropolitan system plans for each individual community in the metropolitan area. They are intended to help communities prepare or update their comprehensive plan, as required by the Metropolitan Land Planning Act:

Within nine months after receiving a system statement for an amendment to a metropolitan system plan, and within three years after receiving a system statement issued in conjunction with the decennial review required under section 473.864, subdivision 2, each affected local governmental unit shall review its comprehensive plan to determine if an amendment is necessary to ensure continued conformity with metropolitan system plans. If an amendment is necessary, the governmental unit shall prepare the amendment and submit it to the council for review.

Local comprehensive plans will be reviewed by the Council for conformance with metropolitan system plans, consistency with Council policies and compatibility with adjacent and affected governmental units.

The system statement also contains an overview of the transportation and aviation, transit, regional parks system plan updates, and system changes affecting each community.

This system statement does not include or propose any changes to forecasts or geographic planning areas.

System statement review process.

If your community disagrees with elements of this system statement, or has any questions about this system statement, we urge you to contact your sector representative, Lisa Barajas at 651-602-1895, to review and discuss potential issues or concerns.

The Council and local units and districts have historically resolved issues relating to the system statement through discussions.

Request for hearing.

If a local governmental unit or school district and the Council are unable to resolve disagreements over the content of a system statement, the unit or district may by resolution request that a hearing be conducted by the Council's Land Use Advisory Committee or by the state Office of Administrative Hearings for the purpose of considering amendments to the system statement. According to Minnesota Statutes section 473.857, the request shall be made by the local unit or district within 60 days after receipt of the system statement. If no request for a hearing is received by the Council within 60 days, the statement becomes final.

System statement issue date:

The official date of the issuance of this system statement is May 23, 2011.

2010 Transportation System Statement for City of Shoreview

Key Changes in the revised 2030 Transportation Policy Plan

The revised *2030 Transportation Policy Plan* adopted by the Metropolitan Council on November 10, 2010, is the metropolitan system plan for highways, transit and aviation with which local comprehensive plans must conform. This system statement summarizes significant changes to these three systems as well as other changes made to the *2030 Transportation Policy Plan* since the last statement was issued in 2004 and highlights those elements that apply specifically to your community. In addition to reviewing this system statement, your community should consult the entire revised *2030 Transportation Policy Plan* to ensure that your community's local comprehensive plan and plan amendments conform to the current transportation system plan. A PDF file of the entire revised *2030 Transportation Policy Plan* can be found at the Metropolitan Council's website:

<http://www.metrocouncil.org/planning/transportation/TPP/2010/index.htm>

The revised *2030 Transportation Policy Plan* incorporates the following major changes:

Highway System Plan Changes since 2004:

- The Metropolitan Highway System is made up of principal arterials. Since 2004 two highways have been added to this system—TH 101 and TH 55. The Metropolitan Highway System is shown in Fig. 6-1.
- The revised *2030 Transportation Policy Plan* includes a list of the major highway projects either completed since 2004 or currently under construction. These projects include TH 212, sections of TH 610, the I-694/I-35E interchange, widening I-494 from TH 100 to I-394 and the I-35W/TH 62 Crosstown expansion.
- The *2030 Transportation Policy Plan* acknowledges that congestion cannot be eliminated or greatly reduced. The region's mobility efforts will need to focus on managing congestion and working to provide alternatives.
- This fiscally constrained plan incorporates expected funding generated by the 2008 transportation funding law (Chapter 152), which increased the state gas tax and registration tax and provided for a major bridge bonding program.
- The current plan presents a balanced investment strategy emphasizing preservation, safety, and bridges. Mobility investments have been limited to:
 - Active Traffic Management (ATM) such as traveler information systems and dynamic signing.

- Congestion Management Safety Projects which have generally lower costs, but provide a higher overall system benefit.
 - Managed Lane Vision including Tier I and Tier II MnPASS corridors.
 - Strategic Capacity Enhancements.
- Due to a shift in policy direction and increased costs, 12 major projects in the 2004 plan to add general purpose highway lanes are no longer in this fiscally constrained plan. While the preservation, safety, and mobility needs of these corridors are recognized, investments in these corridors will be focused on implementing active traffic management strategies, lower cost-high benefit projects, and implementing managed lanes (such as MnPASS lanes). The mobility funding for 2015 to 2020 has been allocated to the above noted investment categories and specific projects in the plan. The 2021 to 2030 funds have not yet been completely allocated.
 - In response to the 2007 collapse of the I-35W Bridge, the 2008 law directed a significant portion of the new state revenue toward bridge repair and replacement by 2018. Four major regional bridges (TH 52/Lafayette, TH 61/Hastings, I-35E/Cayuga, and TH 36/St. Croix River Bridge) will be built or rebuilt along with replacement or reconstruction of many lower volume bridges.
 - Modifications were made to *Appendix D - Functional Classification Criteria*, and *Appendix E - Highway Interchange Requests*.

Transit System Plan changes since 2004:

- Changes were made to the transitway plan map (Fig. 7-43) based on results of the 2008 Transit Master Study. The Transitway map no longer labels corridors as Tier I and Tier II, but rather labels Transitway corridors according to the stage of development and potential modes for the corridor. A number of new transitway corridors are identified, including corridors that should be developed as Arterial BRT.
- The Locally Preferred Alternative for the Southwest Corridor is identified as LRT with an alignment following the Kenilworth corridor between downtown Minneapolis and St. Louis Park, and continuing into Hopkins, Minnetonka and Eden Prairie.
- The Union Depot in downtown St. Paul and The Interchange in downtown Minneapolis are identified as regional multimodal hubs serving the transitways.
- The 2004 transit plan showed a map of local arterial bus corridors. While an updated version of that map remains, potential Arterial BRT transitway corridors are now defined as well (Fig. 7-43).

- A new transit market area was added, for a new total of 5 transit market areas. These geographic market areas and the typical services provided in them are shown on Fig 7-19 and described in the plan as well as in *Appendix G, Regional Transit Standards*.
- *Appendix G, Regional Transit Standards* and *Appendix H, Park and Ride Plan*, have been updated since 2004.
- Northstar commuter rail was opened in November 2009.
- The updated TPP shows a more recent map of existing bus routes and facilities than was shown in the 2004 plan. Cities should be aware that bus routes are subject to periodic change, depending on ridership and funding availability.
- Several maps show potential new bus routes for local service, arterial service and express service by 2030 which will require further planning and funding resources before they are implemented; therefore cities are not expected to show these in their local comprehensive plans at this time.

Aviation System Plan Changes since 2004:

- Fig. 10-1 shows the regional aviation system. Search Area A in northwest Hennepin County has been removed from the plan as future forecasts no longer indicate demand for an airport in this area.
- The 2010 TPP incorporates the first new forecasts and Long Term Comprehensive Plan (LTCP) update for MSP International airport since the 1996 TPP. It also acknowledges updated LTCPs for six of the reliever airports which are owned and operated by the Metropolitan Airports Commission (MAC).
- Appendices I-O have been added with additional detail on aviation plans and topics.

Other Plan Changes

- *Chapter 4: Transportation and Land Use* has been expanded to include policies and strategies to coordinate transportation investments and land use.
- *Chapter 5: Regional Mobility* describes how better management and more efficient use of existing transportation system capacity, pavement, and right-of-way, along with strategic capacity expansions can be used to address system wide traffic congestion.
- *Chapter 8: Freight and Goods Movement* acknowledges the multimodal freight movement system that connects the region to the rest of the nation and the world. The

TPP proposes to continue to monitor the issues confronting the freight industry, working closely with MnDOT to support the economic vitality of the region.

- *Chapter 9: Pedestrians and Bicyclists*, supports and coordinates efforts to strengthen walking and bicycling, modes which are part of the total transportation picture and work well for shorter trips.

System Plan Considerations Affecting the City of Shoreview

1. Metropolitan Highways

There are two principal arterials in Shoreview: I-694 and I-35W.

The 2004 TPP did not show any planned improvements to I-35W, but it did show the addition of a 3rd lane on I-694 between I-35W and I-35E. This expansion project is no longer included in the updated TPP. However, the project has been reassessed, and the reconstruction of bridges, the addition of a frontage road and the addition of one new general purpose lane in each direction between TH 10 and Lexington Avenue are included in the 2011-2014 TIP.

The updated TPP contains a managed lane system vision. Construction of a managed lane on I-35W between downtown Minneapolis and the 95th Av exit is a short term priority in this plan. The longer term managed lane vision also includes a future managed lane on westbound I-694 between Lexington and I-35E but this is not funded by 2030. More information can be found in Table 6-35 in the TPP.

2. Transit Routes and Facilities

Shoreview is in Transit Market Area 3. Typical services for this transit market include express, urban radial, suburban local, circulators, and general public dial-a-ride:

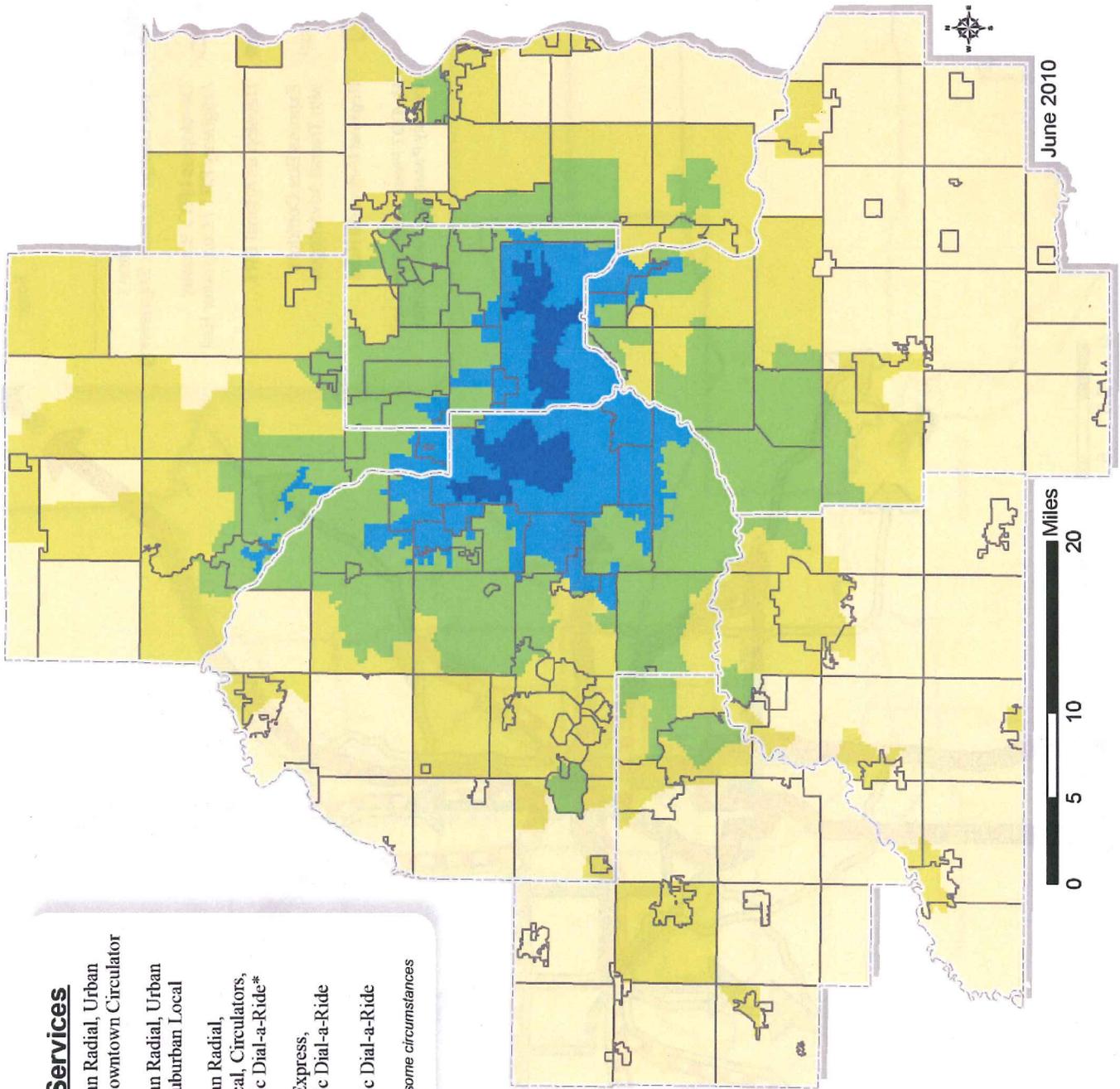
As shown in Fig. 7-43, Shoreview lies within the I-35W N transitway corridor. The mode and alignment for this corridor has not yet been determined. Shoreview also lies within the I-35W express bus corridor.

3. Aviation

There are not airports or aviation facilities in Shoreview. However, the city is within the influence area of the Anoka County airport. The revised TPP includes an updated plan for this airport, which should be reviewed to determine if the city's comprehensive plan remains consistent with the regional aviation plan.



Figure 7-19: Transit Market Areas



Market Area Typical Services

- Area 1**
Express, Urban Radial, Urban Crosstown, Downtown Circulator
- Area 2**
Express, Urban Radial, Urban Crosstown, Suburban Local
- Area 3**
Express, Urban Radial, Suburban Local, Circulators, General Public Dial-a-Ride*
- Area 4**
Peak Period Express, General Public Dial-a-Ride
- Area 5**
General Public Dial-a-Ride

* Market Area 3 Dial-a-Ride is appropriate in some circumstances

- ADA paratransit service follows federal and state regulations in the regular route service area
- Additional details on market areas and service standards are available in **Appendix G**
- Market area geography was calculated at the census block group level.





Figure 7-43: 2030 Transitway System

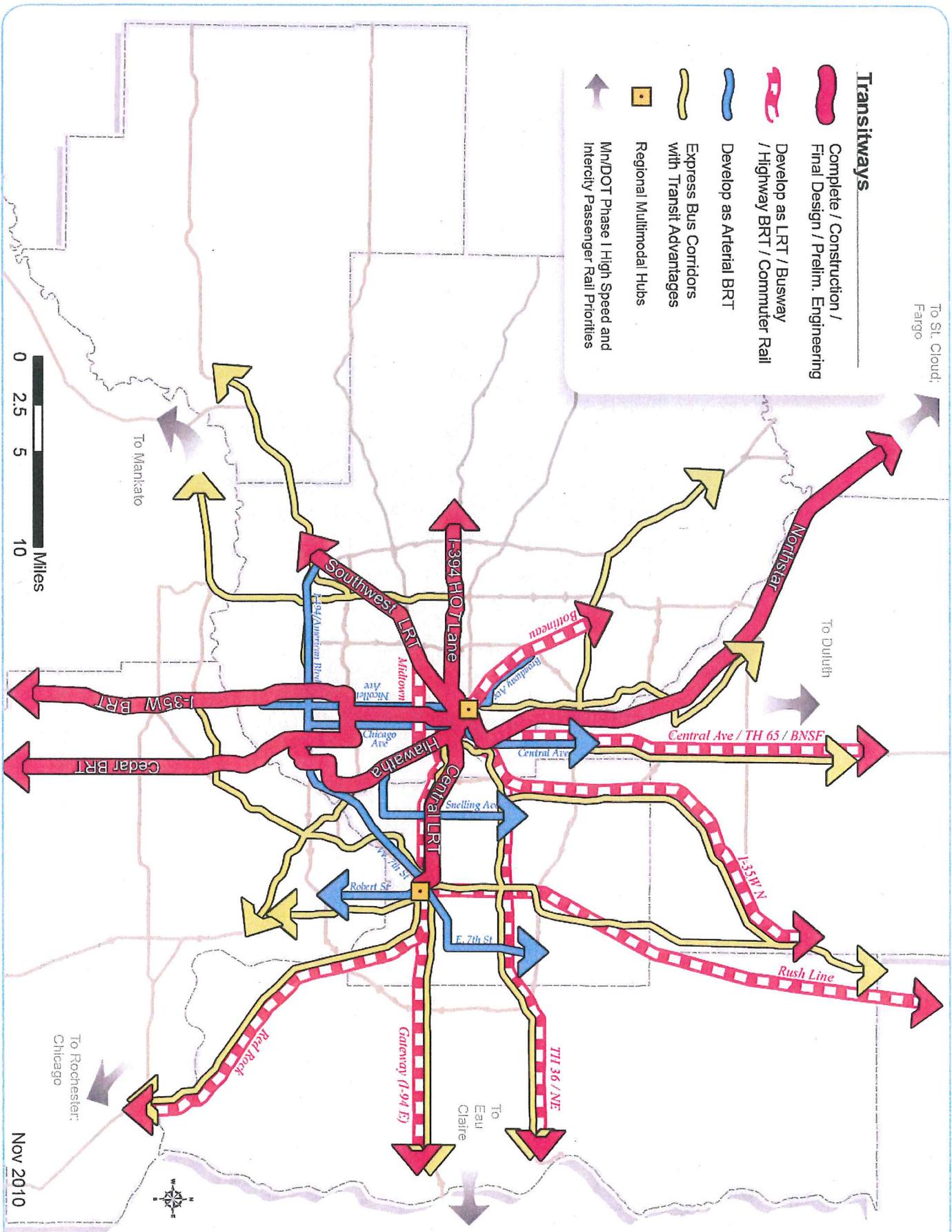
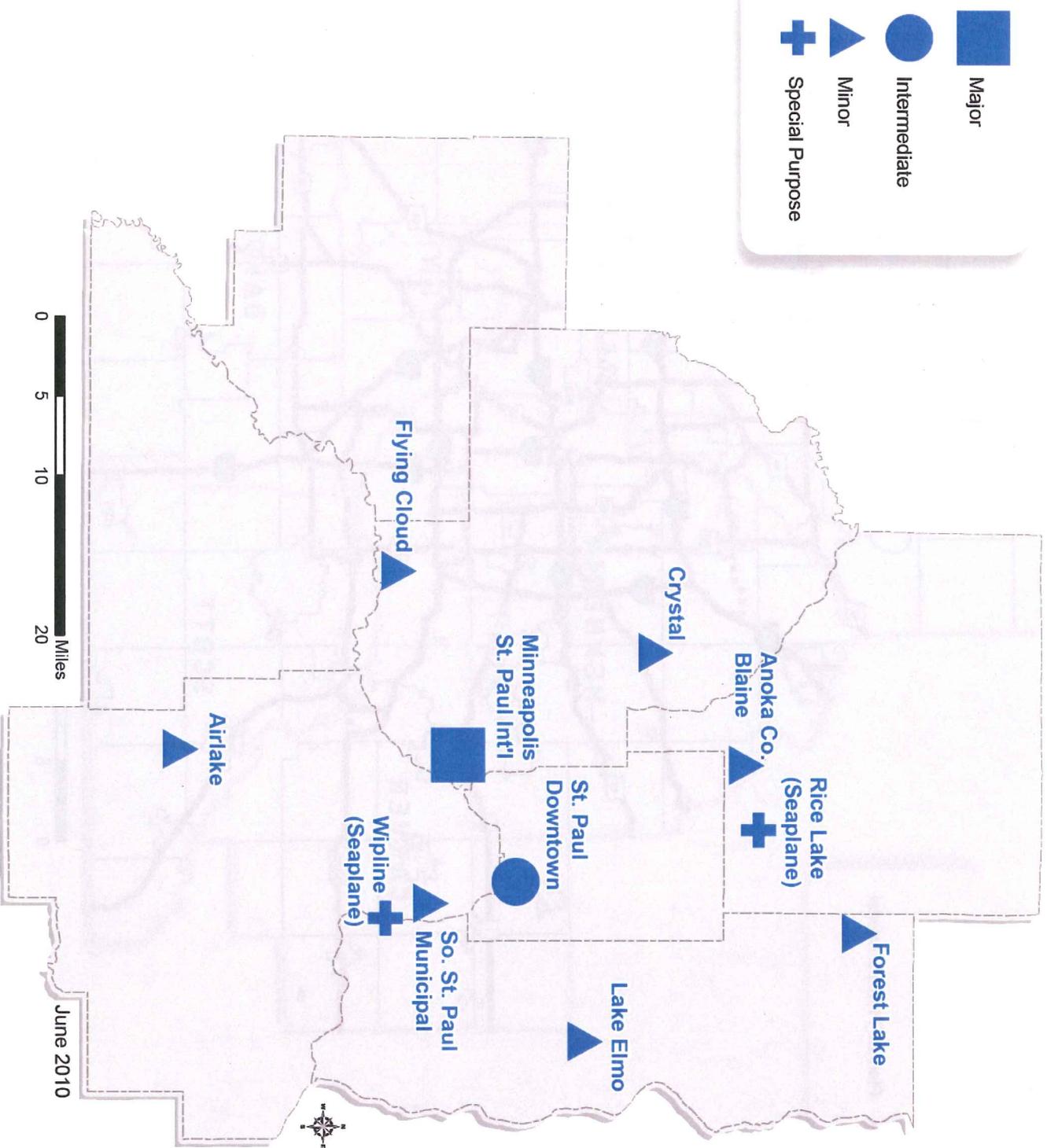


Figure 10-1: Regional Aviation System



June 2010

Figure 6-1: Metropolitan Highway System

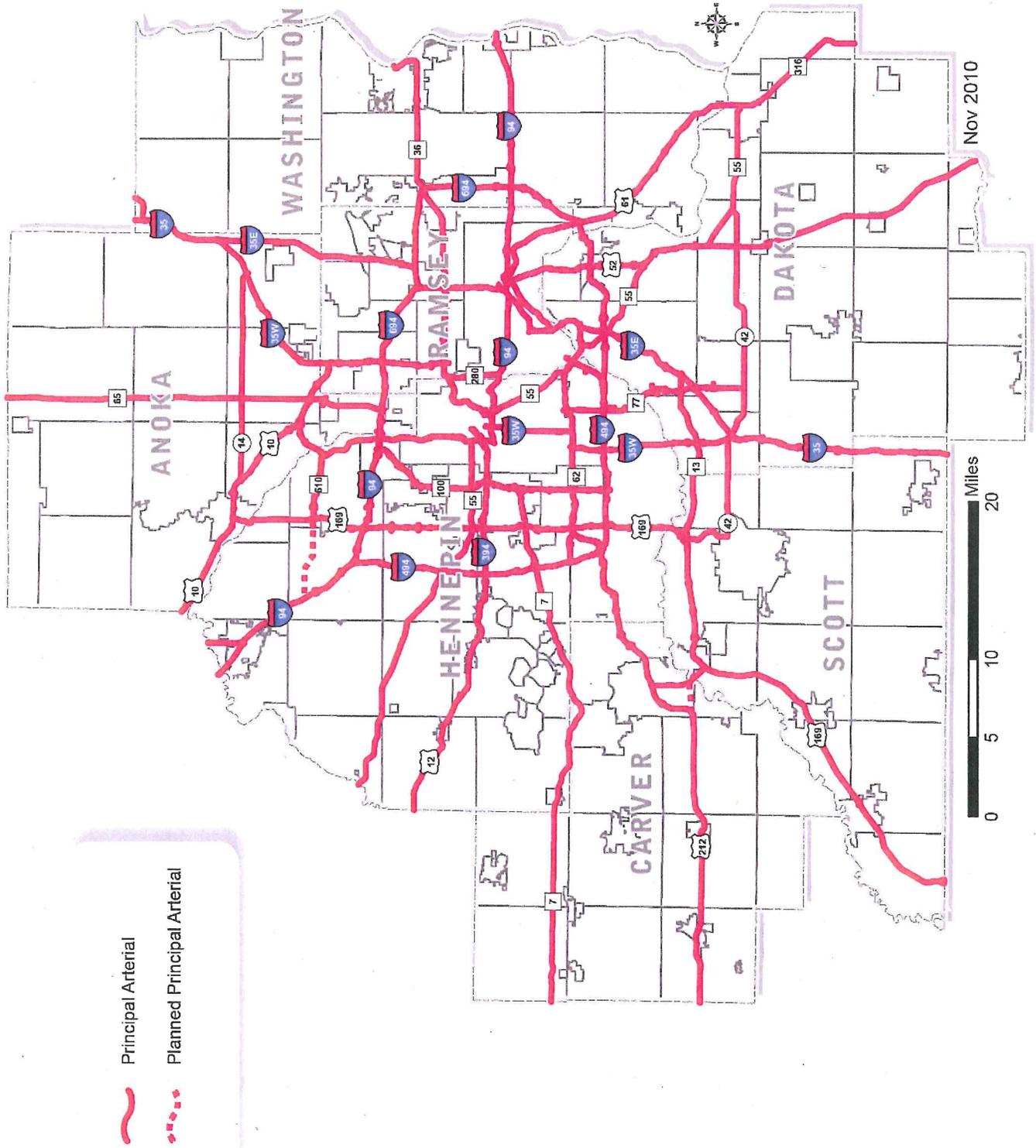
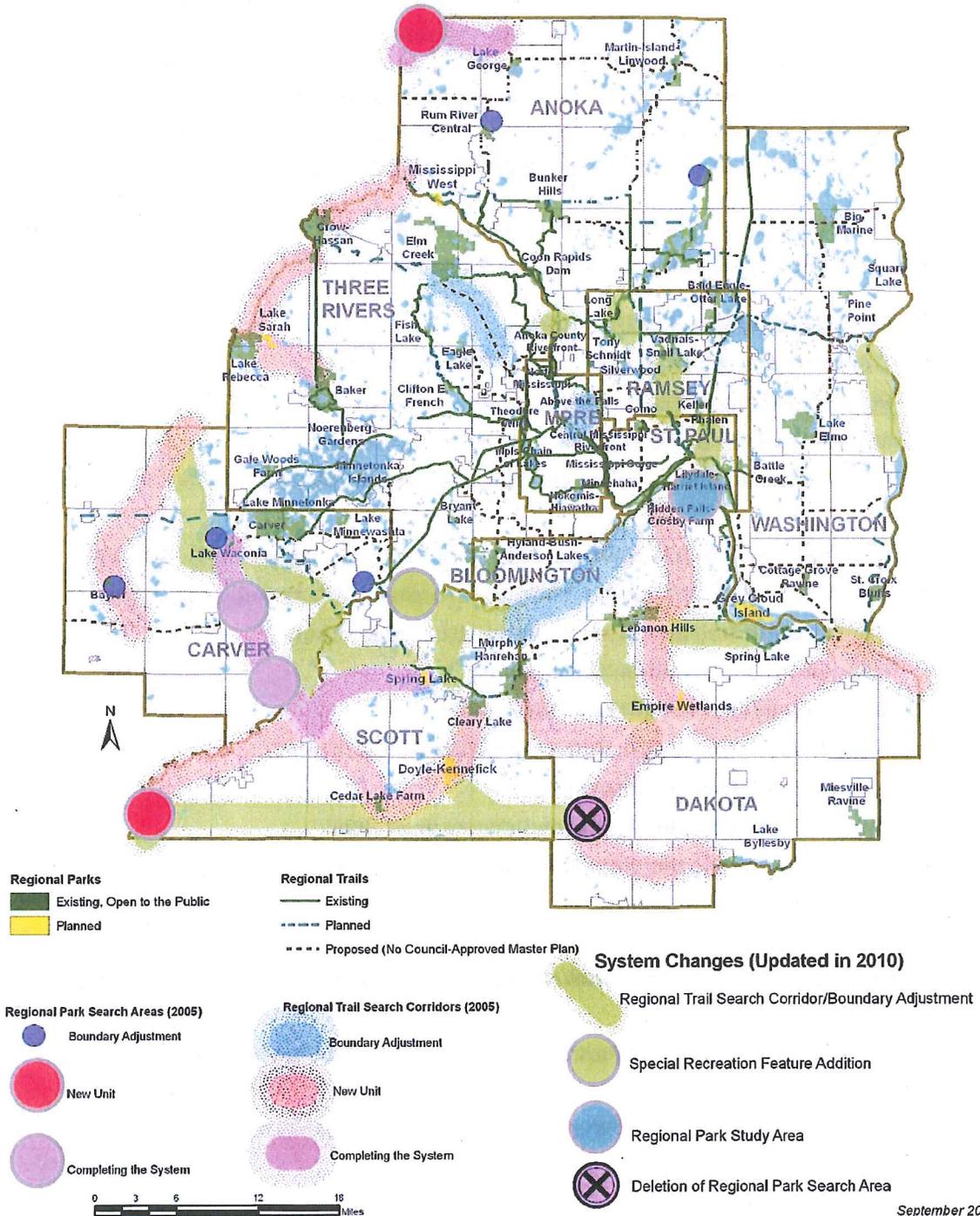


Figure 1: All changes to Regional Parks System

2030 Metropolitan Regional Parks System Plan Update

Regional Parks System Additions 2010



2010 Regional Parks System Statement City of Shoreview

The updated *2030 Regional Parks Policy Plan* adopted by the Metropolitan Council in December 2010 is the metropolitan system plan for regional recreation open space with which local comprehensive plans must conform. This system statement highlights elements of the updated system plan which apply specifically to your community. The complete text of the updated *2030 Regional Parks Policy Plan* can be found at the Metropolitan Council's website:

<http://www.metrocouncil.org/planning/parks/2010/index.htm>

To meet the needs of the region in 2030, the updated *2030 Regional Parks Policy Plan* includes the following changes to the current regional parks system:

- ✓ **Extend four regional trail corridors.**
 - Trout Brook Regional Trail in Ramsey County
 - Big Rivers Regional Trail in Scott County
 - Minnesota River Bluffs Regional Trail in Carver County
 - Add Manomin County Park to the Rice Creek West Regional Trail corridor in Anoka County

- ✓ **Acquire and develop twelve new regional trails. Search corridors include:**
 - The Union Pacific rail corridor and river crossing in Carver and Scott counties
 - A north-south trail along County Road 10 in Carver County
 - Three north-south trails in Scott County
 - An east-west trail in Scott and Dakota Counties
 - A north-south trail and an east-west trail in Dakota County
 - A north-south trail in Ramsey County
 - A north-south trail along Johnson Parkway in St. Paul
 - A north-south trail along the St. Croix River and an east-west trail along the Mississippi River in Washington County

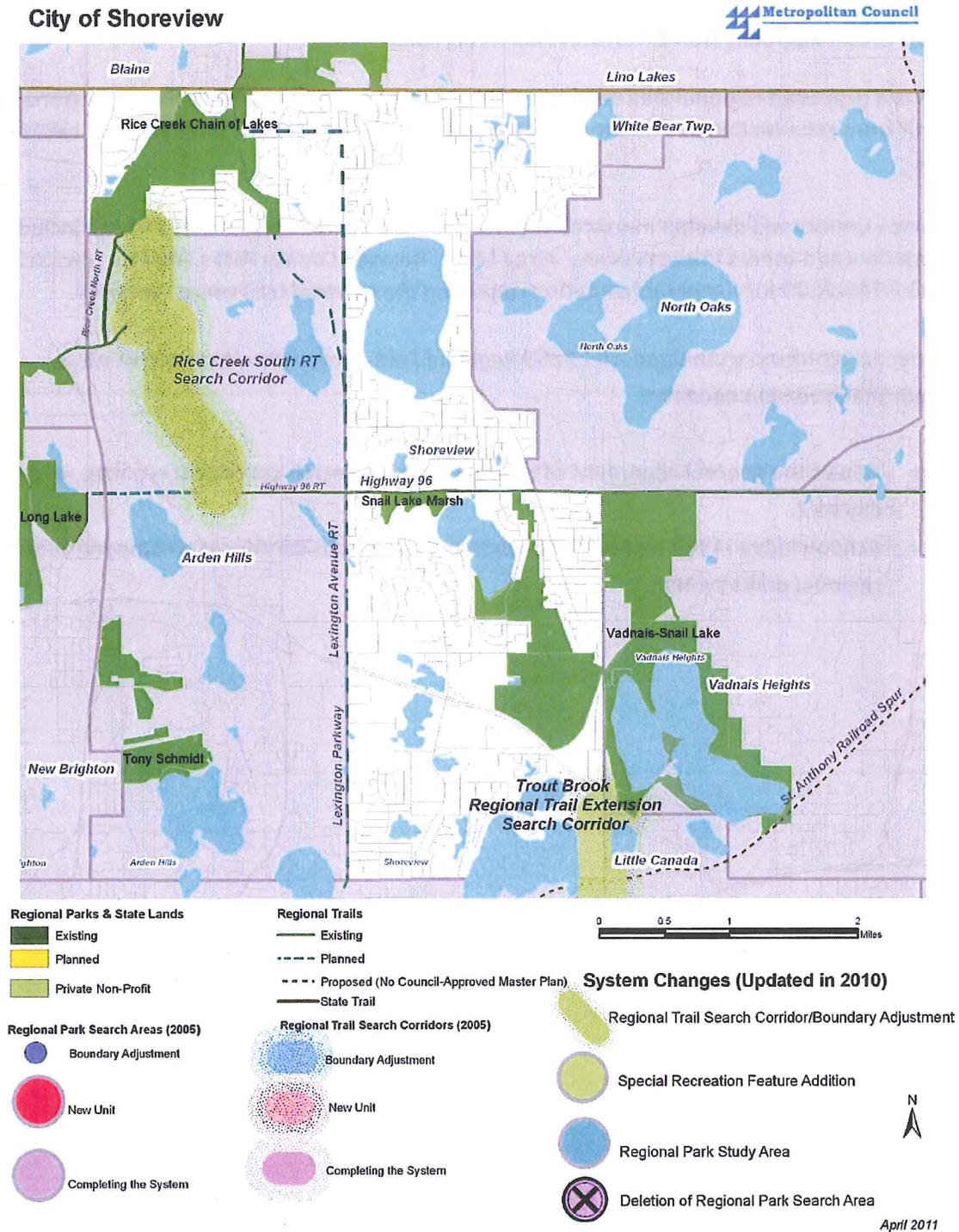
- ✓ **Designate The Landing in Shakopee as a regional special recreation feature**

- ✓ **Acknowledge a Regional Park Study Area in West St. Paul and South St. Paul**

- ✓ **Delete the Regional Park Search Area in southwestern Dakota County**

Figure 2: Map of Shoreview with updated 2030 Regional Parks System Plan changes

2030 Metropolitan Regional Parks System Plan Update



Regional Park System Plan Changes Affecting Your Community

The following parks system changes as contained in the updated *2030 Regional Parks Policy Plan* affect your community.

Trout Brook Regional Trail Extension Search Corridor

This is a proposed regional trail search corridor that will extend the Trout Brook Regional Trail north from Lake McCarrons County Park in Roseville to connect with Vadnais Snail Lakes Regional Park.

Ramsey County will develop a master plan to establish this trail alignment and will include Shoreview and others in the process. Greg Mack, Ramsey County Parks Director, can be contacted at 651-748-2500 for further information regarding the regional trail search corridor.

In order to conform to the updated *2030 Regional Parks Policy Plan*, the community's comprehensive plan needs to:

- Depict the general alignment of the regional trail search corridors on a map, as shown in Figure 2.
- Acknowledge in the text that this regional trail search corridor is a component of the regional parks system.

The approval is based on the following finding:

1. The proposal complies with the adopted standards for construction on a substandard riparian lot.

VOTE: Ayes - 7 Nays - 0

PUBLIC HEARING

City Attorney Filla stated that all required public notices have been given, and the public hearing is in order at this time.

COMPREHENSIVE GUIDE PLAN AMENDMENT

FILE NO.: 2421-11-14
APPLICATION: CITY OF SHOREVIEW
LOCATION: CITY WIDE

Presentation by City Planner Kathleen Nordine

This amendment to the Comprehensive Guide Plan is for Chapter 5, Transportation; and Chapter 10, Parks and Open Space. The amendment is in response to the revised 2030 Transportation and Regional Parks Plans recently adopted by the Metropolitan Council.

The two highways in Shoreview impacted by the amended Transportation Plan are I-694 and I-35W. The Park Plan will impact Trout Brook Regional Trail Extension segment that is in Shoreview. A trail connection for Lake McCarron in Roseville to Sucker Lake in Lake Vadnais Regional Park is planned, which goes through Shoreview. References to this trail are found in the Pedestrian and Bike Facilities and Active Living sections of Chapter 5 and also in Chapter 10.

The Transportation Plan calls for expansion to I-694 with bridges, frontage road, general purpose lane and a managed lane system. A managed lane system is also planned for I-35W. I-35W has been designated a transit way corridor and express bus corridor.

The improvement plan for the Anoka County Airport has also been added to the Aviation section of the Comprehensive Plan in Chapter 5.

The amendments are consistent with the Metropolitan Council's actions and do not negatively impact local systems. Staff is recommending the amendments be forwarded to the City Council for approval.

Commissioner Proud asked to what extent these amendments affect the possibility of a Vikings Stadium in Arden Hills and whether further action might be needed, if a stadium is approved.

Ms. Nordine responded that these actions were taken by the Metropolitan Council in June 2010. These amendments do not address a potential stadium.

Commissioner Ferrington verified that any recommendations by the Bikeways and Trails Committee, which meets November 3, 2011, can be incorporated prior to approval by the City Council.

Commissioner Mons urged staff to have continued conversations with MTC regarding transportation from the Shoreview Community Center to the Rosedale hub, rather than considering the Little Canada hub as the one to be used by Shoreview.

Commissioners noted that the search area on the map is not specific as to which streets would be impacted for a trail connection. Commissioner Mons suggested that Dale and Western would be better choices than Rice Street because of the traffic, but the map is not specific enough to know which streets might be used.

Chair Feldsien opened the public hearing. There were no comments or questions.

MOTION: by Commissioner Mons, seconded by Commissioner Proud to close the public hearing.

VOTE: Ayes - 7 Nays - 0

MOTION: by Commissioner Proud, seconded by Commissioner Schumer to recommend the City Council approve the amendments to the 2008 Comprehensive Plan, Chapter 5, Transportation and Chapter 10, Parks and Open Space. The amendments will not negatively impact Shoreview's local systems. The amendments are consistent with the updated 2030 Transportation and Parks Policy Plans adopted by the Metropolitan Council. Approval is subject to:

1. Review and approval by the Metropolitan Council.

Discussion:

Commissioner Solomonson expressed some concern about the Rice Street new bridge over I-694 with partial cloverleaf access and how a trail could be worked into such a plan. Ms. Nordine stated that the plan for that bridge is not complete or finalized.

VOTE: Ayes - 7 Nays - 0

MISCELLANEOUS

DISCUSSION, DRAFT TEXT AMENDMENT - SETBACKS

KATHLEEN NORDINE - RE: Trout Brook Regional Trail - Shoreview Comprehensive Plan Amendment

From: "Mack, Greg" <Greg.Mack@CO.RAMSEY.MN.US>
To: "KATHLEEN NORDINE" <knordine@SHOREVIEWMN.GOV>, "Yonke, Scott" <scott.yon...>
Date: 11/16/2011 11:22 AM
Subject: RE: Trout Brook Regional Trail - Shoreview Comprehensive Plan Amendment
CC: "Grill, Charlie" <cgrill@shoreviewmn.gov>, "TERRY SCHWERM" <TSCHWERM@SHO...>

Kathleen,

Our Commission reviewed an indicated support for an alignment study and plan prepared by the City of Little Canada with assistance from the National Park Service. I'll send you a copy of that document. It will be the baseline document we'll use for preparation of a master plan. The City will have opportunities to participate in the master plan reviews.

Greg

From: KATHLEEN NORDINE [mailto:knordine@SHOREVIEWMN.GOV]
Sent: Wednesday, November 16, 2011 10:51 AM
To: Mack, Greg; Yonke, Scott; lisa.barajas@metc.state.mn.us
Cc: Grill, Charlie; TERRY SCHWERM; TOM SIMONSON
Subject: RE: Trout Brook Regional Trail - Shoreview Comprehensive Plan Amendment

Greg;

Please send me the proposed alignment presented to your Commission. Also, why hasn't Shoreview been involved in these discussions or at the minimum been made aware of the progress with this trail. As I stated, we were expected to per the Met Council's policy plan.

Kathleen

>>> "Mack, Greg" <Greg.Mack@CO.RAMSEY.MN.US> 11/16/2011 10:39 AM >>>

Kathleen,

The trail alignment presented to our P&R Commission is outside of the City of Shoreview.

Greg

From: KATHLEEN NORDINE [mailto:knordine@SHOREVIEWMN.GOV]
Sent: Wednesday, November 16, 2011 10:33 AM

To: Mack, Greg; Yonke, Scott; lisa.barajas@metc.state.mn.us
Cc: Grill, Charlie; TERRY SCHWERM; TOM SIMONSON
Subject: Trout Brook Regional Trail - Shoreview Comprehensive Plan Amendment

Good Morning:

As required by the Metropolitan Council, the City is processing amendments to our Comprehensive Plan so as to be consistent with the updated 2030 Regional Parks Policy Plan. One of the changes that needs to be addressed is the Trout Brook Regional Trail. Based on the information provided from the Metropolitan Council it was the City's understanding that the Policy Plan proposes a regional trail search corridor extending the Trout Brook Trail from Lake McCarron to connect with Vadnais Snail Lake Regional Park. Ramsey County would develop a Master Plan to establish the alignment and would include Shoreview in the process.

I recently became aware that the County has been working on this corridor and the alignment has been set (or is currently being finalized). This alignment does not run through Shoreview. Greg, can you clarify the status of this project for me.

I have the Plan amendment scheduled for the November 21st Council meeting. I am somewhat disappointed that Shoreview has not been involved in the search corridor project with Ramsey County. As you know, Shoreview has a strong local trail network and connections to the regional trail system are important. Furthermore, the Planning Commission has already held a public hearing on this amendment and this has been discussed with the City's Bike and Trailways Committee, with the understanding that Shoreview would be involved in the discussions. Comments received expressed concerns about the potential alignment, specifically if placed along Rice Street. Furthermore the City sees this as an opportunity to provide and/or strengthen connections in the southeastern portion of the City.

I would appreciate it if you could provide me information regarding the status of the project and the proposed realignment if one has been established. I want to make sure the City Council is receiving accurate information. Again, this is scheduled for November 21st and I need to wrap up my report tomorrow.

Thank you.

Kathleen

Kathleen Nordine
City Planner
City of Shoreview
4600 N. Victoria Street
Shoreview, MN 55126
knordine@shoreviewmn.gov

651-490-4682

KATHLEEN NORDINE - RE: RE: Trout Brook Regional Trail - Shoreview Comprehensive Plan Amendment

From: "Barajas, Lisa" <Lisa.Barajas@metc.state.mn.us>
To: 'KATHLEEN NORDINE' <knordine@SHOREVIEWMN.GOV>
Date: 11/16/2011 2:28 PM
Subject: RE: RE: Trout Brook Regional Trail - Shoreview Comprehensive Plan Amendment

So we checked with Ramsey County and it looks like they're planning on completing the master planning process for our review sometime next year (mid to late 2012). Since that's coming up so soon, we don't find it necessary for Shoreview to revise their comp plan to show the search corridor. To confirm that a response to your System Statement for Parks isn't required, we are drafting a letter to that effect and hope to get it out soon. We will copy both you and Ramsey County on that, as well.

Thanks for bringing this to my attention, Kathleen, and I hope that this helps. Please let me know if you have any questions.

LisaBeth Barajas
 Planning Analyst, Sector Representative
 Metropolitan Council
 P: 651.602.1895

From: KATHLEEN NORDINE [mailto:knordine@SHOREVIEWMN.GOV]
Sent: Wednesday, November 16, 2011 12:38 PM
To: Barajas, Lisa
Subject: RE: RE: Trout Brook Regional Trail - Shoreview Comprehensive Plan Amendment

Appreciate it. I can always delay this as well - we are processing both the transportation and parks changes together. I think we have til February. Thanks.

Kathleen

Kathleen Nordine
 City Planner
 City of Shoreview
 4600 N. Victoria Street
 Shoreview, MN 55126
knordine@shoreviewmn.gov

651-490-4682>>> "Barajas, Lisa" <Lisa.Barajas@metc.state.mn.us> 11/16/2011 11:41 AM >>>

Kathleen,

Our staff is confirming timing on the master planning process that Ramsey County is doing. We don't want Shoreview to jump through hoops for the sake of jumping through hoops. If we expect to see a master plan soon that doesn't include Shoreview for that alignment, we wouldn't want you to go through the amendment process. So, let us confirm that process with Ramsey County, and I will get back to you ASAP. I understand that you have this scheduled for Nov 21 review at your City, so I will certainly try to help clear this up right away.

LisaBeth Barajas

Planning Analyst, Sector Representative
Metropolitan Council
P: 651.602.1895

From: KATHLEEN NORDINE [mailto:knordine@SHOREVIEWMN.GOV]
Sent: Wednesday, November 16, 2011 11:27 AM
To: Barajas, Lisa
Cc: CHARLIE GRILL; TERRY SCHWERM; TOM SIMONSON
Subject: Fwd: RE: Trout Brook Regional Trail - Shoreview Comprehensive Plan Amendment

Lisa - I believe our Plan still needs to reflect the search corridor area since it is in the Met Council's policy plan. Is that right? I would also include language where this is in the process and that the alignment is not proposed to run through Shoreview.

Kathleen

Kathleen Nordine
City Planner
City of Shoreview
4600 N. Victoria Street
Shoreview, MN 55126
knordine@shoreviewmn.gov

651-490-4682

Text proposed for deletion is stricken; text proposed for addition is underlined

Excerpts from the 2008 Comprehensive Plan

Chapter 5, Transportation

Existing Transportation System

Existing Transit Characteristics

According to the 2000 Census, approximately 1.9 percent of City residents used some form of public transportation as a means for traveling to work. Another 8.4 percent carpooled with one or more other individuals. A little less than Hhalf of the respondents to the 200510 Resident Survey reported that they left the City daily to go to work. ~~4%~~ 7% reported that they or a family member regularly use public transportation to get to work, an increase from 4% in 2005. Of those who do not use public transit, 335% reported that it is not convenient and another 46% reported that no transit service route is available. ~~When asked about the importance of public transit, 30% answered that it is very important, and 28% rated public transit good or excellent.~~ The 2000 Transportation Behavior Survey (Met. Council/MnDOT) reported that transit ridership accounts for about 2.5% of total trips in the metro area.

MetroTransit obtained boarding data in March, 2008 to estimate the ridership counts for some of the bus routes operated in Shoreview. This data was obtained at point checks and provides a good representation of ridership for the inbound and outbound weekday rush hour routes. The midday service ridership for Route 62 was not counted, however, it is estimated that there are about 20 residents served by this route. **Table 5-3** summarizes the findings:

Table 5-3. Weekday (Daily) Transit Boardings

<i>Route</i>	<i>Boarding Count</i>
62 - Local	19
225 - Circulator	78
227 - Circulator	50
250- Express	50
255 - Express	15
261 - Express	13
262 - Limited Stop	58

Source: Metro Transit

In addition, MetroTransit also provided the City with information regarding park and ride lot users. The two primary park and ride locations used by Shoreview residents are the Rosedale Transit Center (City of Roseville) and 1-35W/95th Ave Transit Center (City of Blaine). Ridership data found that 65 residents were using the Transit Center at Rosedale. The majority

of these users live in the southern and midsection of the City, however, some users reside on the City's northside. The Transit Center at I-35/95th Avenue is primarily used by residents who live north of County Road I. The data indicates that 19 residents use this facility. Other park and ride facilities are used by Shoreview residents, however, use of these facilities is low with one or two users.

Aviation

A small portion of the City lies within the influence area of the Blaine-Anoka County Airport, located just northwest of the I-35W/County Road J interchange. The areas within the City that fall under both the Airport Safety Zone C and the Airport Land Use Zone are shown on Map 5-7.

The Anoka County-Blaine Airport is the largest of the reliever airports in the Twin Cities Metro Area. The facility serves the most diverse aircraft mix in the reliever system including corporate jets, recreational pilots and many antique aircraft. The airport has a contract air traffic control tower, a 4,855-foot north-south runway and a 5,000-foot east-west runway equipped with an instrument landing system (ILS). Two full-service operators and a number of single-service operators are based at the airport. The airport supports more than ~~90,000~~ 230,000 takeoffs and landings annually and there are ~~490~~ 455 aircraft based at the airport.

Planned improvements at the Blaine-Anoka County Airport include improved instrumentation, the possible addition of runways parallel to each existing runway, and an extension of the existing east-west runway to 5,000 feet.

Since the airport runways run directly north-south and east-west the impacts of the airport on Shoreview are limited since the City lies to the southeast. The City of Shoreview does recognize its responsibility as a community to protect the general airspace surrounding this airport, as well as others in the region. Shoreview lies outside of the airport's safety zones A and B, but lies within zone C, which encompasses all land within an arc with a 6,000-foot radius from the ends of all runways. Uses in this zone are only subject to general restrictions regarding interference with electronic communications, airport lighting and the impairment of visibility. Shoreview does lie beyond the airport's existing and projected noise contours.

Structures which are 200 feet or higher above ground level may pose hazards to air navigation. The primary structures of this type in Shoreview are the broadcast towers located north of I-694. Because of their height, the Federal Aviation Administration (FAA) has established flight rules that prohibit aircraft from operating in the vicinity of the towers. The construction of any structure or alteration exceeding a height of 200 feet or any construction or alteration of greater height than an imaginary surface extending upward at a slope of 100:1 from the nearest point of the nearest runway of a public airport requires notification to the Mn/DOT Commissioner and potentially FAA.

Seaplane operations are permitted on two of the City's lakes: Turtle Lake and Lake Owasso. The Mn/DOT, Aeronautics Division, regulates these types of seaplane operations. On Lake Owasso, seaplane operations are restricted during the day on weekends and holidays in the summer (although limited use of personal seaplanes by residents is permitted). Mn/DOT does not monitor

the use of these lakes by seaplanes, unless conflicts are occurring. When lakes are frozen, ski-equipped craft may operate on all City lakes.

Analysis of Future Needs

Planned Improvements

The regional transportation system within the City is under the jurisdiction of Mn/DOT and Ramsey County, and these road authorities control the function, design, maintenance and improvement of these roadways. Many of transportation issues within the community relate to the regional transportation system, including issues such as interstate highway access, signalization, road design, speed, access management and congestion. When the need arises or when opportunities exist, the City works with the appropriate agencies to resolve these issues. Following is a list and brief description of planned transportation improvements within or adjacent to the City of Shoreview that will benefit area residents and will be carried out by Mn/DOT or Ramsey County. In some cases, funding for these improvements has not been identified and construction is not currently scheduled and is dependent upon funding availability.

- ~~I-694 Expansion: 35E to 35W. This project involves expansion of I-694 to a six-lane freeway section, construction of auxiliary lanes, and interchange improvements at the Rice Street, Victoria Street, and Lexington Avenue interchanges within the City of Shoreview. This project has been put on hold since the 2008 Transportation Policy Plan strives to preserve the existing system. The region will invest in low-cost/high-benefit projects that mitigate congestion and provide alternatives. These projects, in addition to expansion projects, will be assessed in a study to be conducted in 2009. The 2011 to 2014 TPP includes the reconstruction of bridges, the addition of a frontage road and one new general purpose lane in each direction between TH 10 and Lexington Avenue. A managed lane system is planned for in the future but not currently funded.~~
- I-35W Managed Lane System Expansion Plan. This capacity expansion project would involve adding through lanes and auxiliary lanes along both southbound and northbound directions of I-35W. This project is not included in the 2030 TPP. A short term priority in the 2011 to 2014 TPP is the construction of a managed lane on I-35W from downtown Minneapolis to the 95th Avenue exit in Blaine.
- I-35W/County Road J/Lake Drive Interchange Reconstruction. Proposed improvements include constructing a northbound on-ramp from County Road J to I-35W, a southbound on-ramp from County Road J to I-35W, a southbound exit ramp from I-35W to County Road J, and a collector-distributor road for southbound I-35W traffic destined to Highway 10.
- Rice Street/I-694 Interchange Reconstruction. While this project has been identified with the I-694 Expansion: 35E to 35W Project, it may be constructed in advance of improvements to the rest of I-694. Ramsey County and Mn/DOT are coordinating efforts to accelerate improvements to the Rice Street Interchange.
- Vadnais Boulevard Reconstruction: Twin Lakes Boulevard to Rice Street. Construction of this Ramsey County project began in 2007 with completion of the improvements anticipated in 2008. This project will improve safety and operations at the Rice Street/Vadnais Boulevard intersection.

- County Road 96/Highway 10 Interchange Project and Reconstruction of CR 96 between Old Highway 8 in New Brighton to just west of Snelling Avenue in Arden Hills.

The City will maintain the network of city streets and make improvements to address safety and capacity as needed. The City has an aging roadway network that requires on-going maintenance. The City has a pavement management program to monitor the condition of local road and the City has adopted a street renewal program policy to guide the replacement and rehabilitation of local streets. The Capital Improvement Program is reviewed and updated annually to identify road maintenance expenditures over a rolling 5-year time frame. Some neighborhood roadways will be reconstructed in the planning timeframe. The City has recently identified the remaining substandard local street areas and tentatively programmed those for reconstruction over the next ten years (2008-2018). These streets are depicted on Map 5-12.

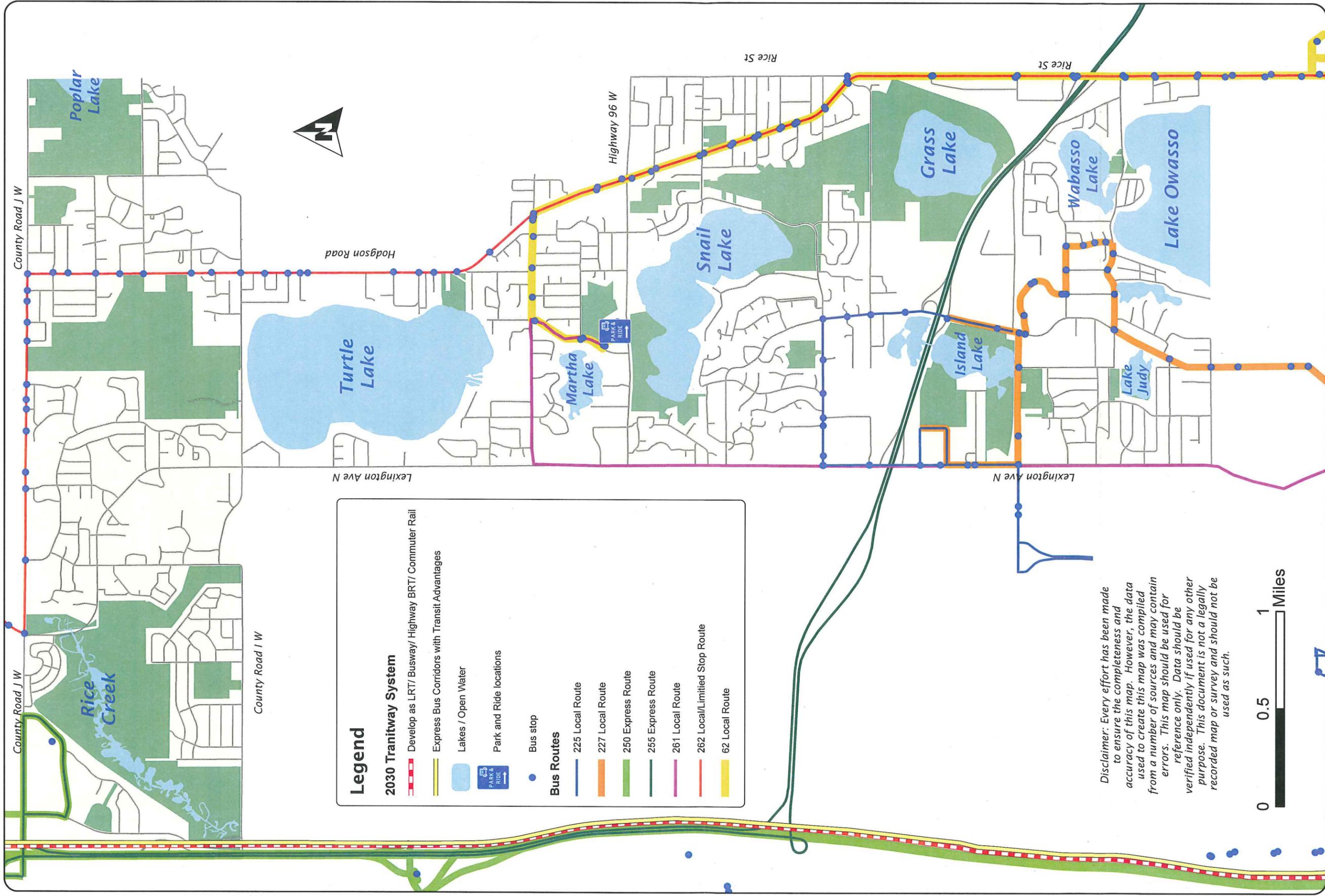
Transit

Metro Transit routinely monitors transit ridership and adjusts the number and frequency of routes based on transit demand. No significant changes in transit service are planned within the City of Shoreview. A new park-and-ride lot near I-35W and County Road 96 has been discussed that would benefit commuters in the City of Shoreview. In addition, Shoreview lies within the I-35W N transitway corridor and express bus corridor. The mode and alignment for the transitway has not yet been identified.

Aviation

The issues regarding aviation pertain to future expansion plans at the Blaine-Anoka County Airport and seaplane operations on local lakes. The long term Comprehensive Plan for this airport was amended in June, 2010. Recommendations address security gates, Xylite Street relocation, taxiway extension, pavement management, use and development and agency coordination. Development within the northwestern corner of the City will need to meet requirements regarding interference with electronic communications, airport lighting and impairment of visibility. Future work includes developing an airport zoning ordinance is being developed for the Blaine-Anoka County Airport, and the City has two representatives on the zoning board.— It is not expected that the Ordinance will affect development or land use within the City, and the City will participate in and comply with the land use requirements developed for the Airport.

Although two of the City's local lakes are designated seaplane lakes, use by seaplanes on these lakes is minimal. No known conflicts between lake users and seaplanes are occurring.



Legend

2030 Transitway System

- Develop as LRT/ Busway/ Highway BRT/ Commuter Rail
- Express Bus Corridors with Transit Advantages
- Lakes / Open Water
- Park and Ride locations

Bus Routes

- 225 Local Route
- 227 Local Route
- 250 Express Route
- 255 Express Route
- 261 Local Route
- 262 Local/Limited Stop Route
- 62 Local Route

Disclaimer: Every effort has been made to ensure the completeness and accuracy of this map. However, the data used to create this map was compiled from a number of sources and may contain errors. This map should be used for reference only. Data should be verified independently if used for any other purpose. This document is not a legally recorded map or survey and should not be used as such.



5.5 Transit Information



PROPOSED MOTION

MOVED BY COUNCIL MEMBER: _____

SECONDED BY COUNCIL MEMBER : _____

To continue the nuisance abatement hearing to the December 19th City Council meeting regarding the abatement of an illegal accessory structure on Michael Morse's property at 1648 Lois Drive. Mr. Morse is unable to attend the hearing scheduled for the November 21st meeting.

ROLL CALL: AYES _____ **NAYS** _____

Huffman	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

Regular City Council Meeting
November 21, 2011

t:\2011\pcf\2424-11-17\11-21-11motion

TO: Mayor, City Council and City Manager
FROM: Kathleen Nordine, City Planner
DATE: November 17, 2011
SUBJECT: File No. 2424-11-17; Morse, 1648 Lois Drive – Nuisance Abatement Hearing – Illegal Accessory Structure

Request

Mr. Mike Morse, 1648 Lois Drive, has requested the hearing regarding the abatement of a public nuisance on his property be delayed to the December 19, 2011 meeting. Mr. Morse has stated he is unable to attend the hearing scheduled for the November 21st City Council meeting due to employment obligations. Mr. Morse is also asking for the delay to provide him with the time necessary to further research this matter.

Background

The City became aware of a detached accessory structure being constructed on the Mr. Morse's property without a Building Permit. A stop work order was issued on July 8, 2011. Subsequently, Mr. Morse submitted a variance application because the structure exceeded the maximum area and height permitted and encroached upon the minimum side yard setback required. The Commission denied the request with a 4 to 1 vote based on concerns regarding the size of the structure and proximity to the western side property line.

Mr. Morse then appealed this decision to the City Council who held a hearing on September 19, 2011. The Council denied the appeal and determined practical difficulty was not present.

The Staff required Mr. Morse to bring his property into compliance with the City's Development Code by November 1, 2011. The structure has been altered and still remains on the property in violation of the City's ordinances. As such, Mr. Morse was notified that the City Council would hold a hearing on November 21st to abate the public nuisance.

Recommendation

The Staff is recommending the City Council delay the hearing to December 19th since the property owner will not be able to attend the hearing.

Michael Morse
1648 Lois Drive
Shoreview, Minnesota. 55126

Terrance C. Schwerm
City Manager
City of Shoreview
4600 Victoria Street North
Shoreview, Minnesota. 55126

Kathleen C. Nordine
City Planner/Code Enforcement Officer
City of Shoreview
4600 Victoria Street North
Shoreview, Minnesota. 55126

Jerome P. Filla – Peterson, Fram & Bergman
Shoreview City Attorney
55 East Fifth Street, Suite 800,
St. Paul, Minnesota. 55101

U.S. Postal Service Certified Mail Receipt Number: 7008-0150-0002-6264-1558

Dear City Manager Schwerm.

I am in receipt of the City's letter dated November 2nd, 2011 that was authored by Shoreview City Planner, Kathleen Nordine.

In City Planner Nordine's letter, Ms. Nordine states: "If the public nuisance has not been abated and the property brought into compliance with the City's Development Code by November 10th, 2011, the City Council will hold a hearing on November 21st, 2001, at 7:00 PM to consider an order to abate the nuisance conditions pursuant to Section 210.020 of the Municipal Code".

Please be advised that I am aware that I have the right to be noticed and the right to be heard at a public hearing regarding my property and my property rights.

In addition, please be advised that on the night of November 21st, 2011, I will be unable to attend the hearing due to professional employment obligations. Therefore, I am requesting a continuance in this matter so that I can exercise my right to be heard at the public hearing the City has scheduled. Therefore, due to the research necessary to defend my position, I am requesting a continuance in this matter until December 19th, 2011.

U.S. Postal Service Certified Mail Receipt Number: 7008-0150-0002-6264-1558

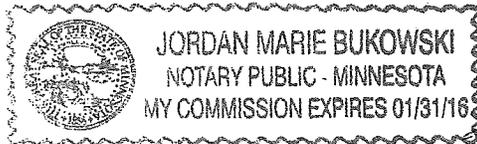
Please advise me via U.S. Certified Mail if the City of Shoreview will grant this continuance or not, and if not, please state the reason(s) for its denial.

Thank you for your time and consideration.

Very Truly Yours,



Michael Morse



Proposed Motion

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To appoint the following persons to fill two vacancies on the Economic Development Authority:

Emy Johnson – to complete the term expiring on December 31, 2012

Gene Marsh – to complete the term expiring on December 31, 2014

VOTE:	AYES:	_____	NAYS:	_____
Huffman		_____		_____
Quigley		_____		_____
Wickstrom		_____		_____
Withhart		_____		_____
Martin		_____		_____

City Council Meeting
November 21, 2011

Memorandum

To: Mayor and City Council Members
Cc: City Manager
From: Tom Simonson, Assistant City Manager/
Community Development Director
Date: November 17, 2011
Re: Appointments to Economic Development Authority

Introduction

The City Council is being asked to formally appoint two persons to fill vacancies on the Economic Development Authority.

Discussion

The City has advertised seeking resident and/or business persons interested in the serving on the Economic Development Authority. Two vacancies were created with the recent resignations of the two Economic Development Commission (EDC) members, Bill Fessler and Marlin Rudebusch, both who have served on the board since the EDA was formed in 2008.

When the EDA was established as a five-member governing body, the Enabling Resolution and By-Laws adopted required that three of the members be from the City Council and two members be from the Economic Development Commission. On the recommendation of the Economic Development Authority Board of Commissioners (EDA), the City Council formally amended the EDA Enabling Resolution and By-Laws to modify and expand the eligibility of persons that may serve on the Board. The revised rules now allow consideration of at-large citizens and local business representatives to serve on the board in the two seats that were previously limited to members of the Economic Development Commission.

The deadline for submission of applications was November 10, 2011. The EDA received applications from the following persons (applications attached):

- Emy Johnson – current member of the Shoreview Community Foundation
- Gene Marsh – current member of the Economic Development Commission
- Gerry Wenner – current member of the Planning Commission

The EDA reviewed the applications at their meeting on November 14th and unanimously recommended the appointments of Emy Johnson and Gene Marsh. In their discussions, the EDC discussed the benefits of Gene Marsh having a background in community banking and

would provide a continued link to the Economic Development Commission for continuity in the areas of business retention and economic development. The EDA also believes that the educational and corporate experience of Emy Johnson, as well as involvement in the Shoreview Community Foundation and other non-profit groups, would greatly benefit the EDA as a citizen-at-large member.

The EDA had the opportunity to review their recommendations for appointment with the City Council at the workshop meeting on November 14th.

Recommended Action

EDA/EDC Member Fessler's term officially expires at the end of 2011, and Gene Marsh's term on the EDC expires on January 31, 2012. Since Mr. Marsh has agreed to be reappointed to the EDC for another 3-year term, it is recommended that he be appointed to a similar term on the EDA. Emy Johnson would serve out the remaining term previously held by EDA/EDC Member Rudebusch, with reappointment to a new term in the future consistent with the rotation established for the EDA.

The EDA Establishing By-Laws included a provision for 6-year terms, with the understanding that those terms would be contingent with active membership and terms of the City Council and EDC, respectively. Staff will be recommending that the EDA and City Council consider revising the By-Laws to create 3-year terms, which would be consistent with the maximum terms of advisory committees and commissions.

It is recommended that the City Council appoint the following persons to fill two vacancies on the Economic Development Authority:

Emy Johnson – to complete the term expiring on December 31, 2012

Gene Marsh – to complete the term expiring on December 31, 2014

**City of Shoreview
Citizen Advisory Committees and Commissions
Application Form**

Name Emy Johnson

Address 4700 Lorinda Drive Shoreview, MN 55126

*Home phone number 612-696-2161 *Work phone number 651-490-9779

E-mail sseec@msn.com or Emy.Johnson@Target.com

How long have you lived in the City of Shoreview? 14 years

Is there any reason that you would be unable to attend regular monthly meetings?

Yes No

On which committee or commission are you interested in serving?

Bikeways and Trail ways Committee

Economic Development Commission

Environmental Quality Committee

Grass Lake Watershed Management Organization

Human Rights Commission

Lake Regulations Commission

Park and Recreation Commission

Planning Commission

Public Safety Committee

Snail Lake Improvement District Board

Telecommunications and Technology Committee

Economic Development Authority

What are your specific areas of interest within this committee's or commission's scope of responsibilities? With a young family, my focus is primarily on Shoreview's future, and the EDA can utilize tools and financial incentives to assist our neighborhoods and businesses with innovative development and redevelopment. I can provide perspective on this from both a family and a corporate point of view.

Briefly describe your work experience or other background information that would relate to this committee.

My professional life has afforded me the opportunity to work on public/private partnerships. I've seen the value of solid support from the business community and its impact it can have at a local level. I desire to bring both a business and citizens perspective into discussions with my colleagues on the Economic Development Authority. Additionally, I am a board member of the Shoreview Community Foundation which works to enhance and maintain the great quality of life in Shoreview.

Please list other organizations or clubs that you have participated in.

Policy Fellow, Center for the Study of Politics and Governance, Humphrey School of Public Affairs, University of Minnesota, Upper Midwest Security Alliance, Shoreview Community Foundation, Ralph Reeder Food Shelf, Active member of St. John The Baptist Parish School & Church, Big Brothers & Big Sisters, Host Family - Friendly Exchange, Families Moving Forward

Why would you like to serve on this committee or commission? To provide insight, perspective and leadership to current and future initiatives. I will support the clearly defined mission of the EDA and work to ensure that Shoreview remains a growing and vibrant community.

*If appointed to a committee or commission, may we include your phone number(s) in the committee/commission handbook?

Yes No



**Citizen Advisory Committees and Commissions
Application Form**

Name Gene Marsh

Address 1444 Willow Creek Lane, Shoreview, MN 55126

*Home phone number 952-913-8830 *Work phone number 651-523-2219

E-mail gene.marsh@yahoo.com or gene.marsh@sunrisebanks.com

How long have you lived in the City of Shoreview? 3.5 years

Is there any reason that you would be unable to attend regular monthly meetings?

Yes No

On which committee or commission are you interested in serving? If interested in more than one, please prioritize your choices:

- Bike and Trails Committee
- Economic Development Authority *
- Economic Development Commission *
- Environmental Quality Committee
- Grass Lake Watershed Management Organization
- Human Rights Commission
- Lake Regulations Commission
- Park and Recreation Commission
- Planning Commission
- Public Safety Committee
- Snail Lake Improvement District Board
- Telecommunications and Technology Committee

* Persons who work in, own, or operate a business within City are eligible to serve on EDA and EDC

What are your specific areas of interest within this committee's or commission's scope of responsibilities? As a current member of the EDC and a long time

community banker, I have an inherent interest in both the

commercial (business) and residential (consumer) focus of the EDA. Having strong businesses and a healthy housing market in the city is beneficial to all the residents of Shoreview.

Briefly describe your work experience or other background information that would relate to this committee. I have been a community banker for 10 years. I currently work for Sunrise Community Banks which is located in St. Paul.

In my current capacity I serve as an adjunct member of the executive leadership team assisting the CEO, CCO, and CRO with project management, financial data analysis, and numerous other tasks.

Please list other organizations or clubs that you have participated in. I currently serve on the St. John the Baptist Parish Council and the St. John the Baptist Welcome Committee. I am also a volunteer with Habitat for Humanity and WomenVenture. Last but certainly not least, I am a member of the EDC.

Why would you like to serve on this committee or commission? I believe that my knowledge base is well suited for the work of the EDA. I truly care about the City of Shoreview and hope that I can put my talent to good use through my involvement in the EDA.

Additional Comments: Thank you for your consideration!

If appointed to a committee or commission, may we include your phone number(s) in the committee/commission handbook?

Yes No

Gene Marsh

Signature

11/1/11

Date

**City of Shoreview
Citizen Advisory Committees and Commissions
Application Form**

Name GERRY WENNER

Address SSO Elaine Ave

Shoreview, MN 55126

*Home phone number 651-483-7905 *Work phone number 651-759-7421

E-mail kgwenner@yahoo.com

How long have you lived in the City of Shoreview? 18 years

Is there any reason that you would be unable to attend regular monthly meetings?

Yes No

On which committee or commission are you interested in serving?

- Economic Development Authority
- Bikeways and Trailways Committee
- Economic Development Commission
- Environmental Quality Committee
- Grass Lake Watershed Management Organization
- Human Rights Commission
- Lake Regulations Commission
- Park and Recreation Commission
- Planning Commission
- Public Safety Committee
- Snail Lake Improvement District Board
- Telecommunications and Technology Committee

What are your specific areas of interest within this committee's or commission's scope of responsibilities?

Through the Shoreview EDA I would be
able to assist the organization with my
special skills & experience in community,
economic, business and residential development
& redevelopment.

Briefly describe your work experience or other background information that would relate to this committee. _____

Please see attached resume'

Please list other organizations or clubs that you have participated in. _____

Please see attached resume'

Why would you like to serve on this committee or commission? _____

The Shoreview EDA would provide me with an opportunity to serve my community & locally apply my 28+ years of community & business development experience.

Additional Comments

*If appointed to a committee or commission, may we include your phone number(s) in the committee/commission handbook?

Yes No

Gerry Wenner
550 Elaine Ave.
Shoreview, MN 55126

Professional Experience

Minnesota Department of Employment and Economic Development
Assistant Director, Minnesota Small Business Development Centers
Business & Community Development Representative
Business Finance Specialist
Capital Bonding & Special Appropriation Manager
Office of Business Development

National Development Council
Certified Economic Development Finance Professional

City of Granite Falls
Community Development Director
Manager, Granite Falls Area Chamber of Commerce
Executive Director, Housing and Redevelopment Authority
Planning Director
Manager, Downtown Redevelopment
Manager, Tax Increment Financing Districts
Manager, CDBG Comprehensive Community Development Block Grant Program – including
commercial and residential redevelopment
Region 6W Transportation Commission

Blue Earth County, Mankato MN
Economic Development Coordinator

Professional Boards and Commissions

Executive Board, Minnesota Indian Business Alliance
Board of Directors, Minnesota Economic Education Council
Education Committee, EDAM – Economic Development Association of Minnesota
Founding Board of Directors, St. Paul Northeast Neighborhood Development Corporation
SPEDCO 504 Development Corporation Member

Community

Vice Chairperson Shoreview Planning Commission
Comprehensive Plan Committee, Shoreview
Shoreview Bikes and Trails Committee