

**CITY OF SHOREVIEW
AGENDA
REGULAR CITY COUNCIL MEETING
September 19, 2016
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

--2016 Green Community Awards Recognition Ceremony

CITIZENS COMMENTS - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

COUNCIL COMMENTS

CONSENT AGENDA - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. September 6, 2016 City Council Meeting Minutes
2. Receipt of Committee/Commission Minutes—
 - Economic Development Commission, July 19, 2016
 - Economic Development Authority, August 1, 2016
 - Planning Commission, August 23, 2016
 - Bikeways & Trailways, September 1, 2016
3. Monthly Reports
 - Administration/Community Development
 - Finance
 - Public Works
 - Park and Recreation

4. Verified Claims
5. Purchases
6. Developer Escrow Reduction
7. Bid Award Sanitary Sewer Improvements – Bucher Lift Station, City Project 15-13
8. Accept Quote – Generator Hook-up at Schifsky Lift Station
9. Authorize Participation in Met Council’s I/I Grant Program
10. Accept Donation of \$60 for the Shoreview Community Center
11. Appoint Joseph Floeder and Susie Jackson as Student Representatives to the Human Rights Commission for Terms Ending 5-31-2017, and Anish Sethi for the Term Ending 5-31-2018
12. Accept Gifts/Donations for the 2016 Slice of Shoreview Days Event and Express Appreciation to Generous Sponsors and Donors

PUBLIC HEARING

13. 2016 Assessment Hearing - Turtle Lane/Schifsky Neighborhood Reconstruction, City Project 15-01

GENERAL BUSINESS

14. Authorize Agreement for Purchase of Financial Management Software
15. Planned Unit Development Concept Review; 4188 Lexington Avenue, Woolpert Inc.
16. Weed Abatement – 597 Highway 96

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT

*** Denotes items that require four votes of the City Council.**

Councilmember Springhorn:

Reminder to watch for children now back in school.

Northeast Youth and Family Services Annual Fundraiser tickets are available. It is an evening of good food, a silent auction and a good time for a good cause. The tickets are \$30. Tickets are less expensive when purchased ahead of time rather than at the door.

CONSENT AGENDA

The first three items, Council Meeting Workshop Minutes for August 8, 2016; Council Meeting Minutes for August 15, 2016; and Minutes for the Special Council Meeting, August 22, 2016, were pulled for separate consideration.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Quigley, to adopt the Consent Agenda for September 6, 2016, and all relevant resolutions for item Nos. 4 through 13:

- 4. Receipt of Committee/Commission Minutes:
 - Bikeways & Trailways, August 4, 2016
 - Environmental Quality Commission, August 22, 2016
 - Planning Commission, August 23, 2106
- 5. Verified Claims in the Amount of \$2,148,023.49
- 6. Purchases
- 7. Site and Building Plan Review - 4294 Hodgson Road, River of Life Church
- 8. Comprehensive Sign Plan - 3999 Rice Street, Thomas Schuette, Tyme Properties
- 9. Approval Final Payment - 2016 Seal Coat, Project 16-04
- 10. Authorize Professional Services Agreement - Storm Water Pond Assessment Prioritization Ranking
- 11. Amendment to Professional Services Agreement - Water Treatment Plant, City Project 14-02
- 12. Award of Quote for Wilson Park Playground Equipment Site Work
- 13. 2017 Community Center Rates, Ordinance No. 946

VOTE: Ayes - 5 Nays - 0

MOTION: by Councilmember Wickstrom, seconded by Councilmember Springhorn, to approve the August 8, 2016 City Council Workshop Minutes and the August 15, 2016 City Council Meeting Minutes as submitted.

VOTE: Ayes - 4 Nays - 0 Abstain - 1 (Johnson)

Councilmember Johnson abstained, as she did attend those meetings.

MOTION: by Councilmember Springhorn, seconded by Councilmember Quigley, to approve the minutes for the Special Council Meeting on August 22, 2016, as submitted.

VOTE: Ayes - 3 Nays - 0 Abstain - 2 (Johnson, Wickstrom)

Councilmembers Johnson and Wickstrom abstained, as they did not attend the meeting.

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS

COMPREHENSIVE PLAN AMENDMENT, REZONING, PRELIMINARY PLAT, PUD - DEVELOPMENT STAGE - 3527 RICE STREET, ELEVAGE DEVELOPMENT GROUP LLC

Presentation by City Planner Kathleen Castle

Four applications have been submitted by Elevage Development Group (EDG): 1) a Comprehensive Plan Amendment, 2) Rezoning, 3) Preliminary Plat, and 4) Planned Unit Development (PUD) - Development Stage Amendment. The proposal is for the property at 3527 Rice Street to be incorporated into the approved mixed use PUD for the property at the northwest corner of Rice Street and County Road E immediately to the south. The property was acquired shortly after approvals were granted for the mixed use development. The Development Agreement for the mixed use PUD states that the property at 3527 shall remain single-family residential use until a redevelopment plan for this specific property is approved. An amended development plan is proposed that would allow modification of the originally proposed parking to make a parking lot on the 3527 property.

The Planning Commission considered this application at its August 30, 2016 meeting and held a public hearing. The Planning Commission concerns focused on:

- The impact to adjoining single-family uses;
- The fact that there would be a reduction of underground parking for a small net gain of surface parking;
- The setback from the north property line;
- The design of the walking path;
- The amount of green space and landscaped buffer from adjacent residential property.

The Planning Commission stated that benefits are not evident and recommended denial on a vote of 5 to 1.

Since the Planning Commission meeting, EDG has revised the plan to increase the setback of the parking lot from the north property line from 24 feet to 33 feet. The walking path was redesigned to follow the perimeter of the parking area to Rice Street. The parking lot design adds surface parking of 133 stalls and reduces below grade parking to 143 stalls for a total of 276 stalls. City Code requires 1 underground parking stall per unit. With 134 units, the 143 underground parking stalls exceeds City standards. On the recommendation of the developer's consultant, underground parking will be used by residents of the units only for security reasons.

Therefore, with the addition of the property at 3527 Rice Street to the plat, additional surface parking was added.

The property at 3527 Rice Street is currently designated low density residential. Adjoining property uses include low density residential to the north, commercial to the south and mixed use with the new redevelopment site. Staff believes the change to mixed use is appropriate because this property is immediately north of the approved mixed use redevelopment. Rezoning would be a change from R1, low density residential, to PUD, which is also consistent with the approved redevelopment. The use of the property for parking will not significantly impact adjacent residential properties.

Added landscaping can be required to buffer the residential properties from the parking lot. By increasing the setback from the north property line, some landmark trees will be removed. Replacement of landmark trees shall be on a 6:1 ratio. Landscaping shall be provided along the north and west property lines. Fencing is also required on the property lines abutting single-family land uses. The maximum impervious lot coverage allowed is 70%; the overall coverage for the proposed plan is at 61.8%.

The Preliminary Plat has been amended to include 3527 Rice Street with the approved mixed use redevelopment. The plat is consistent with the City's subdivision standards.

The amendment to the PUD, Development Stage shows that parking setbacks exceed the City's minimum of 20 feet from residential property--33 feet from the north property line and 34 feet from the west property line. Access is off County Road E only. Emergency vehicle access off Rice Street will be redesigned in accordance with Ramsey County requirements.

Property owners were notified in the Rustic Place neighborhood and in the adjacent City of Vadnais Heights. Comments received raised concerns about the need for additional parking, impact to adjacent single-family homes, landscaping, screening, snow storage and on-street parking.

Staff finds the proposal consistent with criteria for a comprehensive plan amendment, rezoning and PUD. The proposed parking expansion will better address parking concerns for the mixed use redevelopment. Approval is recommended with the conditions listed in the staff report.

Mayor Martin noted that having watched the Planning Commission meeting, the vote on this matter was 4 to 2.

Mayor Martin asked for clarification of on-street parking. Ms. Castle acknowledged the concern of residents and their request that on-street parking be prohibited on Rustic Place. There is a petition process residents can pursue to prohibit parking. Mayor Martin agreed that the petition process should be followed if a problem develops. Public Works Director Mark Maloney stated that the roadway width on Rustic Place is adequate for on-street parking. A parking prohibition could be considered if there is a problem.

Mayor Martin asked if a lighting plan is included. Ms. Castle responded that at the Final Stage PUD review a lighting plan will be required that shows fixtures that are hooded and shielded and directed downward. At the property line lighting cannot exceed 4 foot candles. The height of lighting standards is recommended to not exceed 18 feet.

Councilmember Wickstrom stated that she would like to see no parking allowed on the curve from County Road E to Rustic Place. City Manager Schwerm stated that would take a separate action because Rustic Place is a public street.

Councilmember Wickstrom also requested a condition that the sidewalk also be elevated along the east property line adjacent to Rice Street.

Mr. Michael Mergens, EDG, stated that he also believes the Planning Commission vote was 4 to 2. It was his understanding that the Planning Commission's preference to table the matter, but EDG requested a vote based on the construction schedule. It was his understanding that the property at 3527 Rice Street would become part of this redevelopment, so he was not expecting the level of opposition that occurred at the Planning Commission. Consultant advice indicates that underground residential parking needs to be secure and should not be mixed with commercial and retail parking. Originally, EDG planned to use the 3527 property for more townhomes but made the change to add parking to minimize impacts to the neighborhood. The added surface parking will be thoroughly screened with landscaping and a 6-foot fence. This is a good design that addresses the concerns of the Planning Commission. He agreed that the path should be extended to the north property line, as requested by Councilmember Wickstrom.

Planning Commission Chair John Doan, stated that the Planning Commission vote was 4 to 2. The preference was to table the matter in order for the Planning Commission to have the opportunity to fully vet the plan. The revised plan does address some concerns. As the Planning Commission has not seen the revisions, he can only speak for himself. He is pleased to see that the trail along the north property line has been put back. The parking setback has been increased from the north property line, but there is a desire for even more green space that would include a dog park. The net increase of parking from the original plan is 2 stalls. The understanding of the Planning Commission is that the reduction of 52 underground parking spaces at \$20,000 per parking space amounts to over \$1 million in savings to the developer. The question for the Commission was how this savings provides a benefit to the community and neighborhood.

Mayor Martin opened the discussion to public comment in response to the proposed revisions since the Planning Commission meeting.

Ms. Janice Bundy, 3681 Rustic Place, expressed concern about the loss of underground parking. Once it has been taken out of the plan, it cannot be recouped at a later time. Not all residents of the type of clientele being promoted for the residential units will have one car. Further, increased surface parking is not aesthetically pleasing to the development. The current home at 3527 Rice Street is beautiful with beautiful landscaping. The gateway to Shoreview will become a paved parking lot. Residents would prefer to retain the original planned underground parking.

Mayor Martin asked what controls the City will have in the future by changing the zoning to mixed use. What protection will the City and neighborhood have that a type of unwanted commercial development will take place on the property at 3527? Ms. Castle responded that the permitted uses are outlined in the PUD. The underlying district of the PUD is R3, multi-family, not mixed use. Any future plan for commercial development on the property at 3527 would require a PUD amendment, which require a public hearing with approvals from the Planning Commission and City Council.

Councilmember Quigley asked the impact of the fact that the property abuts PDA 18 and a TRA (Targeted Redevelopment Area) which is guided for certain development. Ms. Castle stated that the PDA includes the commercial center site, the two single-family homes torn down and the gas station. The TRA boundaries are consistent with PDA 18.

Councilmember Wickstrom stated that it makes sense for underground parking to be restricted to residents. She asked if the underground parking is sufficient given that there may be residents with more than one car. **Mr. Mergens** responded that EDG has worked closely with the multi-family residential management firm, Stephen Scott, on this issue. There will be some tenants with no cars and some with two cars. He believes in the consultant's determination that the underground parking is sufficient.

Councilmember Wickstrom noted that with the lack of public transportation in Shoreview, she would estimate that most residents will have a car. Also, there are 35 units with two bedrooms. Further consideration should be given to increasing underground parking. **Mr. Mergens** responded that he is confident that the recommended parking ratio by the consultant is adequate. In response to any type of commercial development, he stated that the Development Agreement runs with the land. It is not possible to just make a change to put up a building.

Mayor Martin stated that part of the marketing will be that if prospective residents want two underground parking stalls and they are not available, they will find another place to live.

Councilmember Johnson stated that she respects the Planning Commission discussion and decision, but there have been rapid changes--changes to the design and a letter submitted to the City--that the Planning Commission has not had the opportunity to fully review. The issue of transparency has been raised and she would request that the letter submitted to the City, be made available as a public document. She noted that present-day residents will not necessarily be interested in driving 2 cars. Transportation through Uber and Lift are richly available.

Councilmember Springhorn verified that there would be a 6-foot fence for screening along the north property line.

MOTION: by Councilmember Quigley, seconded by Councilmember Johnson, to approve – the following requests submitted by Elevage Development Group LLC/Elevage Shoreview Holdings, LLC (EDG) to redevelop 3527 Rice Street and incorporate the parcel into the approved mixed use development on the adjacent properties at 157 County Road E; 185 County Road E; 3521 Rice Street and 3500 Rustic Place. Said approval is subject to the following conditions: three conditions under the

Comprehensive Plan Amendment; three conditions under Rezoning; five conditions under Preliminary Plat; 11 conditions under Planned Unit Development - Development Stage, including the addition of the new Nos. 7, 8 and 9; as well as the three findings.

Comprehensive Plan Amendment:

1. The amendment changes the land use designation from R1, Low Density Residential, to MU, Mixed Use.
2. Review and approval of the amendment by the Metropolitan Council.
3. The amendment will not be effective until the City grants approval of the Final Plat and PUD - Final Stage requests and the development agreements are executed.

Rezoning:

1. This approval rezones the property from R1, Detached Residential, to PUD, Planned Unit Development.
2. The underlying zoning district for this proposal is R3, Multi-Dwelling Residential, as it will be part of Lot 2, the mixed-use apartment complex.
3. Rezoning is not effective until approvals are received for the Final Plat, PUD - Final Stage and development agreements are executed.

Preliminary Plat:

1. A public use dedication fee shall be submitted as required by ordinance prior to release of the final plat by the City.
2. The final plat shall include drainage and utility easements along the property lines. Drainage and utility easements along the roadways shall be 10 feet wide and along the side lot lines these easements shall 5 feet wide. Other easements shall be dedicated as required by the Public Works Director.
3. Private agreements shall be secured between the parcels in the subdivision regarding the maintenance of shared facilities. Said agreements shall be submitted to the City Attorney for review and approval prior to the City's release of the Final Plat.
4. Comments received from the State of Minnesota shall be addressed in the Final Plat submittal.
5. The Final Plat shall be submitted to the City for approval with the Final Stage PUD application.

Planned Unit Development - Development Stage

1. This approval amends the previous PUD approved for the redevelopment of 157 County Road E, 185 County Road E, 3521 Rice Street and 3500 Rustic Place with a mixed use development consisting of a 5-story building that has 134 market rate apartment units and 6,800 square feet of commercial space on the first floor. Fourteen townhomes are also planned. The approved conditions and Development Agreements remain in effect. See Planning Case File 2611-16-10.
2. Access to the expanded parking lot shall be provided via the driveway off County Road E. The proposed driveway off Rice Street shall be designed for Emergency Vehicle access only per the requirements of Ramsey County.

3. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director is required, prior to submittal to the City of applications for Final Plat and PUD - Final Stage. Final plans shall identify site construction limits and the treatment of work (i.e., driveways, parking areas, grading, etc.) at the periphery of these construction limits.
4. The developer shall secure a permit from the Ramsey Washington Metro Watershed District prior to commencing any grading on the property.
5. A Tree Protection and Replacement Plan shall be submitted with the Building Permit applications for the new homes on each parcel. Tree removal requires replacement trees per City Code. City requirements for the tree removal and protection plan shall be detailed in the Development Agreement for Construction. A financial contribution to the City's Forestry fund will be required in the event the tree replacement requirements cannot be accommodated on the development site.
6. Lighting onsite shall comply with Section 206.030, Lighting Standards of the Development Code. A luminary plan, including exterior light fixture details and pole heights shall be submitted to the City for review and approval prior to the issuance of a building permit.
7. The applicant is required to enter into an Amendment to the Site Development Agreement and Erosion Control Agreement with the City which addresses the expansion of the parking lot. Said agreements shall be executed prior to the issuance of any permits for this project.
8. This approval shall expire after two months if the Planned Unit Development Final Stage application has not been submitted for City Review and approval, as per Section 203.060 (C)(6).

This approval is based on the following findings:

1. The incorporation of the property into the adjoining property for the mixed-use development supports the policies stated in the Comprehensive Plan related to land use, housing and redevelopment.
2. The proposed redevelopment will not have a significant adverse impact on the planned land use of the surrounding property.
3. The amended parking plan better addresses the needs of the mixed use development by retaining the required parking ratio for below grade parking while providing additional surface for guests, employees and patrons.

Discussion:

City Manager Schwerm stated that condition No. 9 under Planned Unit Development-Development Stage should be amended to state that the sidewalk will be extended to the south to connect to the existing sidewalk.

Councilmember Quigley added further to condition No. 9 that the sidewalk on the eastern border shall extend to the northern property line.

Councilmembers Quigley and Johnson accepted the above changes to condition No. 9.

Mayor Martin expressed the Council's appreciation for the work done by the Planning Commission. She believes the suggestions of the Planning Commission on this application have been taken into consideration.

ROLL CALL: Ayes: Johnson, Quigley, Springhorn, Wickstrom, Martin
 Nays: None

ITEMS RELATED TO 2017 TAX LEVY

A. ADOPT PRELIMINARY TAX LEVY

B. ESTABLISH DATES FOR BUDGET HEARING

Presentation by Finance Director Fred Espe

Minnesota Law requires that the City certify to Ramsey County the City's preliminary HRA levy by September 15th, and the City's preliminary tax levy with a budget hearing date by September 30, 2016. The Council holds budget workshops in October and November. The County mails estimated tax statements November 14th. The proposed date for the City's budget hearing is December 5, 2016. Adoption of the final budget and tax levy will be at the Council's December 19, 2016 Council meeting. The preliminary levy now being considered cannot be increased but may be decreased by the time of final adoption.

The objectives of the tax levy proposed are: 1) maintain existing services, programs and infrastructure; 2) meet existing debt obligations; 3) support capital replacements; and 4) make effective use of tax dollars.

The proposed 2017 tax levy results in an increase of 3.91%. Combined with the HRA levy, the increase is 3.93%. Of this amount a 3.04% increase is for General Fund operations. Public safety represents 41.23% of the levy increase. The Fire Department increase is largely for a full-time Deputy Chief position. The police increase is for an additional investigator, health insurance increases and cost of living increases. Staff salaries and benefits adjustments account for 20.31% of the levy increase. There is no increase to the debt levy. An increase of 0.79% is for Capital funds, which includes a 0.56% increase for Street Renewal; a 0.18% increase to the General Fixed Asset Replacement Fund; and a 0.05% increase to the Capital Acquisition Fund. The EDA/HRA increase is 0.10%.

Ramsey County has indicated that the median value home in Shoreview for 2017 taxes will be \$267,300. This is a 5.3% increase from 2016. The change in tax for a median valued home amounts to \$17.24 increase or 2%.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Springhorn, to adopt resolution number 16-80 establishing a preliminary City tax levy of \$11,085,632, and a preliminary HRA tax levy of \$105,000 for collection in 2017.

ROLL CALL: Ayes: Quigley, Springhorn, Wickstrom, Johnson, Martin
 Nays: None

MOTION: by Councilmember Wickstrom, seconded by Councilmember Springhorn, to set a public budget hearing for Monday, December 5, 2016 at 7:00 p.m. to discuss the 2017 City budget, tax levy and capital improvement program.

ROLL CALL: Ayes: Springhorn, Wickstrom, Johnson, Quigley, Martin
Nays: None

APPROVE CHANGE ORDER #1 FOR GRAMSIE ROAD REHABILITATION, CITY PROJECT 16-05

Presentation by Public Works Director Mark Maloney

Earlier this year, the City Council awarded a contract for the resurfacing of Gramsie Road using the full depth reclamation process. The contract was awarded to Northwest Asphalt on May 2, 2016, in the amount of \$531,883.42. Construction began in July with a 60-day completion period of no later than September 2, 2016.

However, this summer has experienced historically high water levels Citywide. The areas adjacent to Gramsie Road are flooded with water now extending over a low area of Gramsie Road at a depth of 1.35 feet. The pedestrian tunnel under Gramsie Road is not usable. The road was closed to traffic as of August 25, 2016 for safety reasons and is still closed.

The City assumed jurisdiction of Gramsie Road in 1992, and reconstructed it to its same elevation in 1994. The road was never closed prior to 2005. The first flooding incident on Gramsie Road was in 2014, and the road has now been closed twice in three years. Since 2005, the tunnel and adjacent City/County trails have flooded five times. It is expected that at its current elevation, Gramsie Road will flood again next year.

Staff is recommending raising the low point of Gramsie Road by two feet. The average daily traffic is approximately 4,000 cars per day. Having the roadway closed for extended periods of time is a problem. Increasing the elevation will likely result in some road settlement in the future that will require additional maintenance. Staff is recommending a rural road elevation with no curb and gutter in the event that there is a need for further maintenance. The contractor is agreeable to the additional work. The contract would be increased by \$102,473. Staff would also request consideration of building a trail segment on Gramsie Road to complete a trail adjacent to the roadway between Rice Street and Victoria. The estimated cost would be \$80,757.50. The total increase would be \$183,231.00, which would increase the contract to \$715,144.20. The project would be funded with Municipal State Aid (MSA) funds and the Community Investment Fund. If the work cannot be completed before winter because of water levels, staff will bring recommendations for traffic during winter.

Councilmember Quigley questioned if two feet would be enough and whether there are more serious conditions that need to be addressed. He noted Gramsie Road is one of the heaviest traveled roadways in the City. Mr. Maloney stated that there is a practical limitation on raising the roadway. A higher elevation would greatly increase the magnitude of project.

Councilmember Wickstrom expressed concern that additional weight with additional elevation might crack the roadway. She would not want to see the road split in half as what happened on County Road I. Mr. Maloney responded that conditions will be monitored and work will not be done until the road is dry.

Councilmember Johnson requested aggressive education on this issue to inform residents and to make sure the problem is addressed.

Mayor Martin noted that this project was originally under budget. She particularly appreciates the attention given to trails.

MOTION: by Councilmember Johnson, seconded by Councilmember Wickstrom, to adopt Resolution No. 16-82 approving Change Order No. 1 in the amount of \$183,231.00 for the Gramsie Road Rehabilitation, City Project 16-05.

Discussion:

Councilmember Springhorn asked what can be done through winter, if the work cannot be completed this year. Mr. Maloney stated that a gravel segment can be put down for the winter as a temporary driving surface. It would require a lot of maintenance.

ROLL CALL: Ayes: Wickstrom, Johnson, Quigley, Springhorn, Martin
Nays: None

ADJOURNMENT

MOTION: by Councilmember Johnson to adjourn the meeting at 8:45 p.m.

VOTE: Ayes - 5 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE ___ DAY OF _____ 2016.

Terry Schwerm
City Manager

SHOREVIEW ECONOMIC DEVELOPMENT COMMISSION

Meeting Minutes

July 19, 2016

ROLL CALL

Chair Josh Wing called the meeting of the Economic Development Commission on July 19, 2016 to order at 7:30 a.m. with the following members present: Sue Denkinger, Jason Schaller, Mike Tarvin, Jeff Washburn, and Jonathan Weinhagen. Members Kirk VanBlaircom and Dave Kroona had excused absences.

Also in attendance were Assistant City Manager and Community Development Director Tom Simonson, and Economic Development and Planning Associate Niki Hill.

ACCEPTANCE OF AGENDA

Commissioner Weinhagen, seconded by Commissioner Denkinger, moved to accept the agenda as presented.

Vote: 6 AYES 0 NAYS

APPROVAL OF MINUTES

Commissioner Washburn, seconded by Commissioner Tarvin, moved to accept the minutes of June 21, 2016 as presented.

Vote: 6 AYES 0 NAYS

INFORMATION EXCHANGE

Member Sharing

Member Sue Denkinger will be running for City Council and stated she may reach out to the other members to discuss economic development and business issues.

Staff Information

Simonson stated that the building report distributed last month did accurately reflect the number of permits issues for new housing. Four new homes have been confirmed. Most of the Pulte Home development was pulled in November and December of last year. Member Washburn thought that the value of the building permits seemed low. Simonson stated that the building permit cost is for the building construction itself and does not include land cost – that makes the building permit costs lower than the total valuation of the property.

Business Matters Newsletter

Simonson stated that staff is working on the Business Matters Newsletter. The Business Spotlight for this issue will be the local business of Multi-Clean featuring EDC member Mike Tarvin. The business spotlight is already featured in the City-wide ShoreViews publication. The other updates in the newsletter will feature Economic Gardening, an Economic Development Authority profile and a

Business/Development Update. We are hoping to have an upcoming Business Workshop to advertise as well as the next Business Exchange event.

Economic Development Authority Update

At their July 5th meeting the EDA discussed the following items on their business agenda:

- The EDA had a discussion on Fiscal Disparities. This had to do with the impacts of Tax Increment Financing and whether or not we should collect Fiscal Disparities inside the district or outside the district for a project. All metro area cities are required to pay in a certain percentage for commercial and industrial taxes collected. It then gets redistributed to all the cities based on a formula. Some cities have a net loss and some have a net gain when it comes to the distribution. Shoreview is right on the bubble typically with gaining a few years ago and receiving reimbursements most recently. Cities with heavy commercial are the biggest contributors such as Roseville, Bloomington, Minnetonka, Edina, and Eden Prairie.

If we pulled the fiscal disparities out of the district there is less increment to give to the business seeking City assistance. For TSI, one of our BRE companies, the City Council elected to take the fiscal disparities from outside the district. That meant the amount required to be contributed from their taxes was spread out over the other existing commercial/industrial properties. The City is looking at creating a formal policy to help with a clear direction on whether we should elect to take fiscal disparities from inside or outside the district. This policy would still be used as a guideline, with the final decision being made on a case by case basis.

Simonson said that the law used to require that fiscal disparities be taken from within an economic development tax increment district, but was changed a few years ago to give cities the option. With several projects being discussed that could involve tax increment, the EDA felt it would be beneficial to create a policy on the City's position regarding the election of fiscal disparities.

City Council and Planning Commission Updates

Simonson gave a summary of recent actions and approvals of projects by the City Council and Planning Commission, including:

- WaterWalk Concept – Planned Unit Development Concept Plan for an extended stay corporate lodging facility with two 4-story buildings. This item ended up being pulled from the Agenda after they changed their plans late on Friday afternoon which did not allow proper notice to the neighboring residents or a proper review from staff.

Chair Wing asked if there was anything in play for the back portion of the site. Simonson responded that the back portion is still available for sale. It could even be a possible location for the future expansion of SVL as the City has had some discussions about a new location for the BRE business. Member Denking asked what the height of the possible SVL building would be. Simonson responded that at this point the concept plans do not indicate but they would likely be looking at a two-story building for the corporate office portion and single-story high ceiling for the warehousing

area along with underground parking. Chair Wing then asked what the height of the two WaterWalk buildings would be. Simonson responded that they proposal indicates they would be about 55 feet in height, which is a concern given the Weston Woods townhomes immediately north are a little lower than the vacant property.

Chair Wing asked about the zoning of this area for the proposal. Simonson indicated that it is currently zoned PUD with an underlying zoning of Business Park. The City has always envisioned the site for business and office use, but the vacant area was placed in a conservation easement by the owner. This easement has been released and now is available for sale and development. The proposal requires a rezoning of the property for this type of commercial lodging use.

GENERAL BUSINESS

A. Business Retention & Expansion Program

Simonson said the City has begun to reach out to the businesses selected by the EDC for business visits in the next several months. Ally Financial Services has proposed a tour of their new Shoreview offices along with a business visit. Simonson indicated that the dates they are looking for will be early fall. Summer gets to be hard to schedule with companies. He will send out notices to EDC and Council members once some prospective dates for BRE visits are determined.

Simonson also indicated that we are assisting representatives from GreaterMSP for a business visit to locally-based Torax Medical. GreaterMSP also conducts BRE visits to companies seeing growth in the Twin Cities. City staff would attend a visit if one is scheduled.

Ryan Companies is still pursuing the Children's Hospital Site. They have an option to build but per the direction of the City Council and Planning Commission they are trying to land a specific business for at least part of the land. They will most likely be looking to help fill the number gap for the land cost using TIF. The EDA did agree that this would meet our goals for rezoning this site as long as the development included high paying jobs, more office than warehousing, quality looking buildings, and less truck traffic. Ryan Companies indicates that while the multi-tenant market is strong in the north metro area, it is also very competitive with some areas further north in Blaine and in New Brighton offering much cheaper land prices than the Shoreview area.

Shoreview Corporate Center has been an ongoing topic of discussion. Eagle Ridge Partners, the owners, are focusing on the 1005 Gramsie building which is essentially vacant and in need of major renovations. They are a finalist for the location of the new Crown Ironworks headquarters. That would lead to a re-do the building façade as well as an interior remodel. They also have a different concept to re-do the building for a multi-tenant space if the Crown Ironworks deal does not go through. Regardless of which direction they end up going they would be requesting TIF because of the functional obsolescence of the existing building.

Chair Wing asked if that meant that the building is overvalued. Simonson responded that actually the land cost would not be that high now. Ramsey County has significantly dropped the value of the property.

Chair Wing asked a follow-up of why does every company need TIF? Why is the cost so high? Chair Wing followed up asking is the land not valued what the property owners think it is? Simonson responded that it is harder for an already established community that needs areas to be redeveloped to compete with areas that have large tracts of vacant land for business. There are demolition and clean-up costs in addition to the land cost. That drives up the overall per square foot cost for any developer. The TIF helps to reduce that gap and make the land more competitive and attractive to companies, especially those looking at lease rates or build to own sites that are less in other areas. It becomes an issue of competition in the market as well as a policy decision of the City to help attract companies that meet our goals and values.

Elevage is getting closer to an agreement with the Subway to move to a new retail building in Little Canada along with a rebuilt Taco Johns. At this point the developer is hoping to start the demolition and construction for the upscale apartment and retail project in the next couple of months.

Kowalski's is making good progress and is on schedule. The new turn lane is finished for the free left turn off of eastbound Highway 96. They are undertaking improvements to the interior and making big progress on the upgraded façade of the building. North American Banking Company is starting work as well. The Dairy Queen has also recently had a facelift with the updated exterior.

694/Rice Street. At this point we are not sure if there will be a special session of the State Legislature that would consider capital funding including money for the bridge replacement. There have been many renditions of the bridge and interchange design including an iteration showing 4 roundabouts along Rice Street to better move traffic. MNDOT is also keeping a diamond-type interchange instead of the loop design because of the cost and less projected traffic volumes. This design would provide more developable land on the former Council Public Works site. Ramsey County had a market study of the area and thought that multi-tenant business/office would be the best use of the property.

Staff has met with SVL to go over some land that is available. Chair Wing asked about the area by PaR Systems. Simonson responded that land costs do provide a challenge especially when it involves property acquisition of existing buildings. The area behind PaR Systems in that industrial park has some older buildings that someday should be redeveloped. The DJO/EMPI building on Cardigan Road is also probably not a good fit for SVL but the information has been passed along to them. SVL would prefer to remain in Shoreview and closer to the current location off of Highway 96. They are also considering sites in New Brighton and Blaine.

ADJOURNMENT

Commissioner Weinhagen, seconded by Commissioner Schaller, moved to adjourn at 8:32 a.m.

Vote: 6 AYES 0 NAYS

**SHOREVIEW ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
August 1, 2016**

CALL TO ORDER

President Emy Johnson called the meeting to order on August 1, 2016 at 5:00 p.m.

ROLL CALL

The following members were present: President Emy Johnson; and Board Members Sue Denkinger, Sandy Martin and Terry Quigley.

Board Member Shelly Myrland was absent.

Also attending this meeting:

Tom Simonson	Assistant City Manager/Community Development Director
Niki Hill	Economic Development and Planning Associate
Kirstin Barsness	Economic Development Consultant
Terry Schwerm	City Manager

APPROVAL OF AGENDA

MOTION: by Quigley, seconded by Martin, to approve the August 1, 2016 meeting agenda as submitted.

VOTE: **Ayes - 4** **Nays - 0**

APPROVAL OF MINUTES

MOTION: by Quigley, seconded by Denkinger, to approve the July 5, 2016 meeting minutes as submitted.

VOTE: **Ayes - 4** **Nays - 0**

FINANCES AND BUDGET

Simonson reported on the June 30, 2016 reports of the three EDA finance funds. Five claims are presented for payment.

MOTION: by Quigley, seconded by Denkinger, to accept the monthly EDA Financial Reports through June 30, 2016, and approve the following payment of claims and purchases:

- | | | |
|--|----------|----------|
| 1. Community Reinvestment Fund - June 2016 | \$102.00 | Fund 307 |
| (Date Paid: 06/16/2016) | | |

2.	St. Paul, City of (EDA Business Cards) (Date Paid: 06/06/2016)	\$36.40	Fund 240
3.	Barsness, Kirstin (May EDA Consulting) (Date Paid: 06/15/2016)	\$522.50	Fund 240
4.	Allen, Deanne (EDA Minutes 06-08-2016) (Date Paid: 06/23/2016)	\$200.00	Fund 240
5.	Greenhaven Printing (Business Exchange) (Date Paid: 06/08/2016)	\$603.15	Fund 240

VOTE: **Ayes - 4** **Nays - 0**

GENERAL BUSINESS

DISCUSSION TAX INCREMENT FINANCING

- **SUMMARY OF TIF DISTRICTS AND FUND BALANCES**
- **DRAFT CRITERIA, ELECTION OF FISCAL DISPARITIES**
- **PROPOSAL TO UPDATE TO CITY TIF GUIDELINES/POLICY**

Simonson referred to documents provided which summarize the 10 tax increment financing (TIF) districts in the City with an update on the status of each district. Six districts are still active. He referred Board Members to a matrix that shows the fund balances for each district:

- o TIF District 1 will require some policy discussion regarding funds that will remain after current obligations for Kowalski's are met. District 1 has expired and has a fund balance of around \$900,000, with additional payments coming back from TIF District 8 from a loan that helped finance public improvements for Lakeview Terrace.
- o TIF District 2 has also expired. The remaining balance of \$400,700 is committed to Kowalski's, as well as \$700,000 from TIF District No. 1.
- o TIF District 4 is active and totally committed to Scandia Shores.
- o TIF District 6 is active and totally committed to Lexington Shores/The Shores.
- o TIF District 7 is active and totally committed to Shoreview Senior Living.
- o TIF District 8 is active and totally committed to Lakeview Terrace.
- o TIF District 9 is active and totally committed to the TSI, Inc. expansion.
- o TIF District 10 is committed to Elevage/McMillan redevelopment but has not yet fully engaged.
- o TIF Districts 1 and 10 are the only options the City has for pooling options.

Mayor Martin asked the reason the amount in TIF District 8 for Lakeview Terrace is shown in red. Barsness answered that is because of the interfund loan from TIF District 1 to TIF District 8. City Manager Schwerm added that the money borrowed from TIF District 1 for the cost of the road project is now being paid back. They keep two-thirds and pay back one-third.

Quigley stated that he appreciates this review, but it is a complicated process because every TIF situation has its own unique characteristics and components.

Simonson responded that most TIF Districts are straight forward for specific projects. TIF District 8 was different because of the high cost of the public road improvement and finding a way to pay for it up front. The money was borrowed from TIF District 1. It is impressive that TIF District 1 funds have been used for a number of projects over the years in addition to Deluxe. Although TIF District 1 has expired, there is a current balance of \$1,546,630, and additional revenue will be coming back to TIF District 1 from the loan made to TIF District 8 in the amount of \$1,140,000. Potential uses of these unobligated funds include housing loan programs, other redevelopment projects, seed funds for the specially legislated Business Retention and Expansion (BRE) Fund, or held for future development of the Deluxe Campus. A policy decision is needed on what to do with the remaining pooled money in TIF District 1. Should TIF District 1 remain open because of continued incoming funds, or should the funds be transferred to another fund, such as the BRE Fund to assist business expansion and retention.

Barsness stated that the City was granted special authority by the legislature to take pre-1990 TIF dollars and put them into a Business Retention and Expansion (BRE) Fund. Once transferred, the funds would not be considered TIF dollars and could be used for other projects. The accounting practices of the County and State Auditor need to be understood in regard to such a transfer. Neither the state nor the county look favorably upon leaving a TIF District open beyond its 25-year life, although the County has come to be supportive of TIF because it raises property value in the County. TIF District 1 is not generating income, but how the fund balance is used needs to be decided.

Quigley noted that TIF District 1 was successful and created a solid financial situation. He asked if such a successful scenario can be expected with future TIF District developments. Simonson explained that TIF District 1 is pre-1990, which allowed a lot more flexibility. The rules have changed dramatically since that time. New pooling rules are more restrictive. Before 1990, the City used TIF District 1 funds to pay off the bond for the new Community Center. That is no longer allowable. TIF cannot be used for park and recreation expenses. There are more pooling limitations being discussed by the State Auditor's Office and State Legislature, which makes the decision about the TIF District 1 fund balance very important. Staff will bring back options for discussion.

Mayor Martin asked what some of the options would be for the funds in TIF District 1. Simonson stated that they could be used for business loans, the BRE, home loans. Once the funds are shifted to a specific purpose, it is difficult to use them for another purpose. Barsness added that TIF dollars are limited to TIF eligible costs, such as public infrastructure. If the funds are not designated as TIF, there could be some additional options.

Mayor Martin noted that TIF funds used for public infrastructure could be money that does not have to be levied for road projects and street improvements. Schwerm stated that Mounds View dedicated their TIF funds to rebuild streets, which avoided increased taxes, but he does not see that use of the fund as good long-range planning.

Mayor Martin stated that there may be a number of opportunities. Besides roads, the money could be used to lessen the levy for the upcoming Community Center expansion. Simonson added that another priority is the Shoreview Mall.

Barsness noted that TIF 1 was able to assist the Kowalski's project which immediately goes on the tax rolls since no new district was created. The funds can be used strategically to build the City's commercial and industrial base. The decision needs to be based on the greatest value for those TIF dollars and the greatest return to the City.

Simonson referred Board Members to the draft document proposing recommended criteria for deciding whether the fiscal disparities contribution will be made from property valuation within the TIF District or from commercial-industrial properties located within the City but outside a TIF District, as now required by state law. He indicated that the City is currently working on several business developments that may involve tax increment financing requests so having a policy in place will better define the City's criteria when considering fiscal disparities.

Barsness noted that the fiscal disparities contribution only applies to a TIF District with commercial and industrial development. If the District is residential property, no fiscal disparities contribution is required. The criteria are divided into categories of Community Investment, the financial component of a project and Community Enhancement.

Criteria for Community Investment:

1. Demonstration of a financial gap:
 - The gap is clearly demonstrated and surpasses the amount of TIF generated by the District under the "inside" fiscal disparities option.
 - The TIF eligible expenses exceed the amount of TIF requested.
 - Proof of financial gap includes documentation from primary lenders, equity holders and other private financial partners.
2. The private development investment exceeds the City's TIF investment by a minimum ratio of 10 to 1. The developer's investment must be significantly higher than the City's. Past projects show investment close to this ratio.
3. The development is occurring in a Targeted Redevelopment Area and remediates a significantly blighted property(ies). This relates to the City's Comprehensive Plan, a geographic area that is targeted.

Criteria for Community Enhancement:

1. The business or recipient of TIF is categorized as a Shoreview Business Retention and Expansion company.
2. The level of local or regional public infrastructure needed to support the development project warrants higher public financial participation. This determination is made on an individual basis.
3. New and significant job creation occurs in the manufacturing, technical, engineering or professional sectors.
4. The development project results in achieving a specific City Council and EDA identified goal related to the community and/or economic development, housing, or redevelopment.

Simonson stated that these are general guidelines that can serve as the basis for the City to decline certain projects. Also, the City is not committed to the fiscal disparities “outside” option for a project. There is flexibility. Staff is also recommending that the fiscal disparities criteria being proposed, with the City’s TIF Guidelines, and recently adopted Abatement Policy all be incorporated into one document that would serve as a Financial Assistance Policy and Guidelines.

It was the consensus of the Board for staff to draft a Business Assistance Policy for adoption as a framework for making future fiscal disparities decisions on economic developments.

Mayor Martin asked how the fiscal disparities contribution can impact the City. Simonson explained that if fiscal disparities were \$1 million “outside” the TIF district, that \$1 million would be spread over all commercial and industrial properties in the City.

Schwerm added that in most cases fiscal disparities is taken from “inside” the TIF district up front. The only time to consider taking it “outside” the District is if that option would meet specific goals set by the Council or if a specific desired development cannot happen unless the City uses the “outside” option. Simonson noted that it also gives the company the option to ask for the “outside” option.

Barsness explained that when an economic development district was created in the past, the fiscal disparities contribution was automatically from outside the district. Now there is a legislative statutory change that allows the “inside” or “outside” option.

MOTION: by Martin, seconded by Quigley to adopt the Draft City of Shoreview Tax Increment Fiscal Disparities Election Decision Criteria as a structure for the criteria with further review when it is incorporated into an overall plan.

VOTE: Ayes - 4 Nays - 0

BUSINESS AND DEVELOPMENT

CHILDREN’S HEALTH CARE PROPERTY

Ryan Companies has the option to purchase this property and is trying to attract a developer. There is nothing new to report.

THE MCMILLAN (ELEVAGE DEVELOPMENT GROUP)

This project is moving slowly forward. Currently, there are negotiations to move Subway, which is dependent on building a new retail center by the Heritage senior housing in Little Canada. The financing is close to being finalized. The appraisal came in at \$43 million; \$46 million with TIF. The loan for valuation is \$79 million. The developer believes there is more underground parking than is needed and not enough surface parking. There will be an amendment to the PUD to add surface parking spaces and incorporate the Johnson property to the north into the site.

SHOREVIEW CORPORATE CENTER (EAGLE RIDGE PARTNERS)

Simonson reported that there is some interest in the empty building at 1000 Gramsie. Two options have been discussed. One is a multi-tenant building, which would increase the property value significantly. The second option is relocation of a business looking for larger property. This is an engineering firm that primarily needs office space. A third option may be possible, a developer who would use the entire property, expand it to 180,000 square feet with a parking ramp next to it. That prospective developer has not been identified. Also, a grocer has indicated interest in the entire site. Eagle Ridge has not yet approached the City with a specific proposal. This property qualifies as a redevelopment district.

Denkinger asked if there is any urgency to get a tenant. Simonson responded that there is less urgency now that the County has dropped valuation on the property significantly. There is a plan to upgrade the entire campus when Land 'O Lakes leaves and a tenant is found for the 1005 Gramsie building.

SHOREVIEW MALL

Martin asked the status of Shoreview Mall negotiations. Simonson reported that the retail broker has found a developer who is interested in the site. The owner has been approached, and there is general interest in selling. Some lease information has been provided to the developer. The developer is pursuing a second meeting to discuss possible purchase.

SCHWAB-VOLLHABER-LUBRATT (SVL)

The Shoreview Business Campus property has one building of approximately 50,000 square feet and now the remaining 10-acres of vacant land is for sale. The long-time conservation easement has been released and can now be developed.

A PUD Master Plan was approved in 1987, which was not developed. The intent for this site is for a business district. A corporate lodging hotel development is being proposed, and a Concept Review will be presented to the Planning Commission at its August 23, 2016 meeting. SVL is interested in the back parcel for new corporate office space. SVL is also looking at properties in Arden Hills and New Brighton. The preference is to stay in Shoreview. TIF has been requested as the property in New Brighton is \$2.50 per square feet; and the Shoreview property is approximately \$9.00 per square foot. If TIF is used, it would qualify for the special BRE Fund. Schwab plans to present a Concept Review to the Planning Commission at the August 23, 2016 meeting.

MIXED-INCOME HOUSING POLICY DEVELOPMENT (COMPREHENSIVE PLAN - AWARD OF GRANT FOR TECHNICAL ASSISTANCE)

Hill reported that Shoreview, Minneapolis and Plymouth were the three cities selected to receive the Grant for Technical Assistance, which is consulting services to pursue mixed income housing options. Projects that qualify for the grant include:

1. Develop a policy (incentives and requirements) that encourage market rate developers to provide mixed income housing.
2. Conduct a feasibility work study to better understand the local market.
3. Assess existing procedures for developers to receive local incentives such as density bonuses or TIF.
4. Recommend a strategy to monitor and oversee mixed income units created under a prospective policy.

Staff will be meeting with Grounded Solutions Network to move forward on the work funded by this grant. More information on the scope of services will be provided at a future EDA meeting.

ADJOURNMENT

MOTION: by Quigley, seconded by Martin, to adjourn the meeting at 6:33 p.m.

VOTE: **Ayes - 4** **Nays - 0**

President Johnson declared the meeting adjourned at 6:33 p.m.

OLD BUSINESS

RESIDENTIAL DESIGN REVIEW - VARIANCE

FILE NO.: 2624-16-23
APPLICANT: ZAWADSKI HOMES, INC.
LOCATION: 951 OAKRIDGE AVENUE

Presentation by Senior Planner Rob Warwick

At the July 26, 2016 Planning Commission meeting this application was tabled and the review period extended because of concerns that the proposed accessory floor area was too large a variance from recently adopted standards. The applicants have revised their plans.

The lot is a substandard riparian lot on Turtle Lake with a width of 68 feet, less than the standard of 100 feet. The proposal is to tear down an existing home, detached garage and shed. A water-oriented structure of 331 square feet will remain. A new house will be constructed with a one-story design and walkout lower level with an attached 987 square foot garage. The house has a foundation area of 2090 square feet. A variance is requested to increase total floor area for accessory structures and to reduce the front setback to 139.5 feet.

The application has changed in that the detached garage of 788 square feet will be removed. The new attached garage, which was 600 square feet, is now proposed at 987 square feet, which complies with the 1000 square foot maximum or 80% of the dwelling unit foundation area. The total accessory floor area proposed is 1,318 square feet or 63.7% of the dwelling unit foundation area. This amount exceeds the 1200 square foot maximum permitted. Currently, there is 1,299 square feet of accessory structures on the property.

The calculated range of front setback is between 155.15 to 175.15 feet as based on the setbacks of houses on adjacent lots; the proposed front setback is 139.61 feet. Also, the west side of the house is 7.3 feet from the lot line; the required permitted minimum setback is 10 feet. All other residential design review standards are in compliance.

Two shoreland mitigation practices are required. The practices chosen by the applicants are: 1) vegetation protection area that extends 50 feet upland from the OHW; and 2) architectural mass with use of natural colors.

Retention of the water oriented structure limits a three-car attached garage. Staff believes the dwelling will be the dominant feature on the property. Total accessory floor area is approximately 64% of the 2090 square feet of dwelling foundation area. The attached garage will be less noticeable than the detached garages in the neighborhood. The house and water oriented structure are well screened and difficult to see. Staff does not believe the character of the neighborhood will change.

Notice of the revised proposal was mailed a second time to property owners within 150 feet. In July, three comments of support were received. No comments were received in August. Staff is recommending approval with the conditions in the staff report.

Commissioner McCool stated that it was his recollection that it was his recollection that with a 3-car garage and removal of the detached garage, accessory structure area would be in compliance.

Ms. Christine Wahlin, Applicant, stated that a 3-car garage is being removed, and a 3-car garage is being attached to the house but not at the end of the house. It is a side entry to the garage. The reason a few extra feet were added to the garage is because the stairs must be ADA accessible due to health issues. Neighbors requested the lakeside setback be increased so as not to obstruct views, which is why it is at 139.61 feet.

Chair Doan opened comment to the public. There were no comments or questions.

Commissioners expressed their support and appreciation that the feedback from the Planning Commission at the last meeting was taken seriously.

MOTION: by Commissioner Thompson, seconded by Commissioner Ferrington to adopt Resolution 16-67, approving the variance requests, and to approve the residential design review application.

Approval is subject to the following conditions:

1. The project must be completed in accordance with the plans submitted as part of the application. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission.
2. This approval will expire after one year if a building permit has not been issued and work has not begun on the project.
3. This approval is subject to a 5-day appeal period. Once the appeal period expires, a building permit may be issued for the proposed project. A building permit must be obtained before any construction activity begins.
4. A Mitigation Affidavit shall be executed prior to the issuance of a building permit for the addition.
5. The applicants shall submit a landscape plan the shows the existing and proposed landscaping. The landscape plan is subject to the approval of the City Planner.
6. Use of the accessory structure shall be for personal use only and no commercial use is permitted.

Discussion:

Commissioner Solomonson asked if removal of the shed and detached garage should be stipulated in the motion.

City Attorney Beck recommended this condition be added.

Commissioner Solomonson offered an amendment to the motion as condition No. 7, that the applicant shall remove the 788 square foot detached garage and 180 square foot shed. Commissioner Peterson seconded the amendment.

VOTE ON THE AMENDMENT: Ayes - 7 Nays - 0

VOTE ON MOTION AS AMENDED: Ayes - 7

Nays - 0

NEW BUSINESS

VARIANCE

FILE NO.: 2629-16-28
APPLICANT: JOHN & VALERIE KELLY
LOCATION: 650 HIGHWAY 96 WEST

Presentation by Economic Development and Planning Associate Niki Hill

The applicants seek a variance to reduce the minimum 40-foot setback from the front property line, which is on the street side, to 3.8 feet for a front porch addition; 19.8 feet from the front property line for the garage addition; and 10.8 feet from the front lot line for additional living space. A 40-foot setback is required on an arterial road, such as Highway 96. The road right-of-way extends into their 40-foot setback.

Also, a variance is requested to reduce the minimum 10-foot setback from the west side lot line to 7.3 feet to convert the existing attached garage into living space.

The property is zoned R1, Detached Residential and is a standard riparian lot so not subject to the Residential Design Review standards.

The applicant states that reduction of the front setback variances are a result of the design of the existing home, placement of the home on the property, and the topography of the site. Conversion of the existing garage into living space will not impact the adjacent home because the homes are not aligned. The setback for the garage cannot be increased due to the topography of the property. The front porch addition is to provide sheltered space for visitors.

Staff finds the justification for setback variances reasonable. The property is zoned R1, which allows single-family homes as a permitted use. The foundation of this home is approximately 989 square feet and smaller than other nearby homes on Snail Lake. The existing setback of the home on the west lot line is 7.3 feet. Conversion of the garage to living area adds living space to the house. Staff finds this request reasonable, as no further encroachment into the setback will be made. Replacing the garage with a 3-car garage is also reasonable for lakshore property. The 19.6-foot setback of the garage will provide off-street parking on the applicant's property. The porch is designed to enhance the appearance of the home, and the 3.8-foot setback will not interfere with improvements in the Highway 96 right-of-way.

There are unique circumstances to this property with the presence of Highway 96, which is under the jurisdiction of Ramsey County. It is an improved roadway with four lanes and medians. No further improvements are planned to Highway 96. The characteristics of Highway 96 and placement of the home on this property are unique circumstances. Since the home at 600 Highway 96 is set back further, the addition will not be adjacent to the neighboring home. Landscaping will be used to provide separation and buffering. The topography of the property is also unique. It is

flat on the north adjacent to Highway 96, then slopes to Snail Lake. Placement of the garage at a further setback would mean additional grading.

The character of the neighborhood will not be changed because lots on the north side of Snail Lake vary in size and depth. The applicant's parcel and the adjacent property at 640 are smaller and have been developed with homes close to the highway. There is no change to the building footprint on the west side.

Two practices of shoreland mitigation is required. The applicants have chosen neutral earth tone colors for the home as one practice. A second practice is yet to be identified but must be stipulated prior to the issuance of a building permit.

Property owners within 150 feet were notified of the proposal. No comments have been received.

Ramsey County Public Works reviewed the proposal and had some concern about the 3.8-foot setback from the front lot line but did not object to the variance. The concern is that the porch may impact use of the driveway, but the porch abuts the driveway without extending into it. Also, the County may require a turn lane east of the property, but there is adequate right-of-way should a turn lane be needed.

Ramsey-Washington Metro Watershed District reviewed the plan and indicated a watershed permit is not required. Staff is recommending approval of the requested variances.

Commissioner Solomonson stated that the variance of 3.8 feet is still 50 feet from the roadway. He questioned whether the garage has footings for conversion to living space. Mr. Warwick responded that the garage is attached with footings.

Chair Doan asked if an egress window is required. Ms. Hill explained that unless the living space is converted into a bedroom, window egress would not be required.

Commissioner Peterson asked if the driveway will be usable with the porch abutting the edge. Is there space for usable driveway particularly in the winter?

Ms. Val Kelly, Applicant, stated the porch was added after the addition was designed. The driveway is a drive through to a parking area by the garage. Snow is stored in the side yard. More than a porch, she would prefer an extended eave attached to columns to provide shelter for visitors. The porch would be for looks. Ms. Hill stated that an extended roof structure instead of a porch would still need a variance.

Commissioner Ferrington asked if the steps from the house go down to the driveway. **Ms. Kelly** answered, yes. She added that along the horseshoe drive closest to the house are seven sturdy posts to prevent cars from skidding into the house. The porch would be behind the posts.

Commissioners expressed their appreciation for this nice remodeling of the home. The porch will add a nice feature. Improvements to aging properties is in line with City goals.

MOTION: by Commissioner Peterson, seconded by Commissioner Ferrington to adopt Resolution No. 16-76 approving the variance submitted by John and Valerie Kelly for their

PLANNED UNIT DEVELOPMENT-CONCEPT REVIEW

FILE NO.: 2606-16-05
APPLICANT: WOOLPERT, INC.
LOCATION: 4188 LEXINGTON AVENUE (SHOREVIEW BUSINESS CAMPUS)

Presentation by Senior Planner Rob Warwick

The property consists of 15 acres. The proposal would amend an existing PUD that was approved in 1987 for three single-story office buildings of 50,000 square feet each. One building was constructed on the south portion of the site. Mass grading was completed for the entire site, and storm water infrastructure was installed, but the other two buildings were not built.

In 1993, property owners applied to amend the PUD to expand uses to include light industrial, manufacturing, assembly, processing and warehousing. The request was not approved by the City.

In 1994, a concept PUD Amendment was approved to allow a 136,000 square foot office, warehouse and manufacturing on the north side of the property. The Concept PUD was approved with a reduced floor area of 110,000 square feet. No further approvals were requested, and the amendment expired. No further applications or amendments have been received. Therefore, the 1987 amendment is in effect for site condominium.

In the mid-1990s conservation easements were conveyed to the Minnesota Forestry Association. Public use was prohibited, and limited uses were given to forestry. These easements were extinguished in 2009. Permitted uses include office, light industrial and supporting commercial services.

Woolpert/Waterwalk are considering purchase of the northwest portion of the property to develop the site with two four-story buildings that would accommodate approximately 150 extended stay hotel/apartments, with parking and access drives. Landscaped islands and landscaping within and around the parking and drive areas are required. Shade trees at a rate of 1 per 10 parking stalls are required to screen from adjacent residential uses. The plan includes a pocket park in the vacant City right-of-way immediately north of the site.

Two four-story buildings are proposed on the site plan that total 153 hotel rooms each. The height of the buildings is approximately 55 feet. Parking surrounds the buildings with 162 stalls. The existing driveway access would be used off Lexington Avenue. Ramsey County will require the 1984 traffic study to be updated.

Business Park standards for structure setbacks are:

- 75 feet from a street or residential use
- 30 feet from side and rear lot lines
- An additional foot of setback is required for each foot of height that exceeds 35 feet.
- Parking from a street or residential property is 20 feet with a landscaped buffer
- Parking from other lot lines is 5 feet.

This site is identified in the Comprehensive Plan as a Policy Development Area 11 (PDA), which calls for development of office or medium density residential uses. Surrounding land uses are to the

north is low density residential. To the south and east is medium density residential. Immediately south is high density residential.

The 1987 storm water drainage management plan that was installed will need revision to comply with current regulations. Impervious surface is limited to 70%, which can be increased to 75% with the use of Best Management Practices. Deviation to stormwater regulations is not allowed through the PUD process.

Parking is required at a rate of 1 stall per unit plus one stall per employee. The proposed 162 stalls appear to deviate from Code standards, which will be examined at the Development Stage Review.

Notices of the proposal were sent to property owners within 350 feet of the subject property. Approximately 50 comments were received. All expressed concerns about building height, noise, glare, crime, property values, storm water management, loss of privacy, and loss of undeveloped views.

Under the Concept PUD, the Commission is asked to take public testimony. No formal action is required. Commission comments need to identify issues for detailed review at the Development Stage Review.

Commissioner Ferrington asked if a site condominium is allowed on this site. Mr. Warwick explained that the City has no role in the site condominium. There is no City signature on the CIC plat that was done, and the City had nothing to do with drafting the declarations. He explained that Condominium is a method of ownership. The agreement is among the private owners who own the condominium sites. The PUD amendment is to gain approval for two 4-story buildings. The original PUD allowed three single-story buildings. He noted that usually a PUD is for a single site. This application is somewhat confusing because there are two privately owned vacant properties.

Commissioner Solomonson asked if the original PUD of three buildings can be pursued. Mr. Warwick stated that can be done with a Site and Building Review by the City. The prior approval in 1987 runs with the land. Commissioner Solomonson asked the definition of a pocket park. Mr. Warwick showed right-of-way that was dedicated with Weston Woods. The developer is proposing a pocket park for nearby residents on this parcel. The City no longer supports development of pocket parks. If recreation opportunities are needed, the developer needs to provide such facilities on his own property being developed.

Commissioner Solomonson noted that the proposed hotel buildings would not be permitted under the Comprehensive Plan. Mr. Warwick stated that there would have to be a Comprehensive Plan amendment. The developer refers to the buildings as corporate lodging for long-term stay for people attending training or waiting to move here. In City Code the only district that allows hotels is a C2 District. Staff does not believe on this site that a portion should be used as commercial and a portion used for office. The C2 district is not appropriate adjacent to residential.

Chair Doan asked the additional setback to the standard 75 feet that would be required for the building height proposed. Mr. Warwick stated that the minimum setback from Lexington Avenue and north lot line is 75 feet for a building less than 35 feet in height. If the building is 55 feet in height, the setback would increase to 95 feet. The parking setback is 20 feet. He added that the

topography of the site does not appear to have changed. Contours show elevations range from 102 to 1000.

Chair Doan opened discussion to public comment.

Mr. Bill Chaffee, Vice President of Waterwalk, Wichita, Kansas, stated that what is proposed is a corporate living facility. The extended stay averages 77 days. Other occupants stay 4 or 5 months. People traveling for their company prefer corporate living facilities over residence inns. The average stay in a residence inn is 3 days. Their facilities have over 96% occupancy year-round. It is a gated community that is safe and secure. Average rent is approximately \$4,000 a month. There is no restaurant, bar, pool, or other amenities. Management is 24/7 onsite. He emphasized that he welcomes input from the neighbors and that they want to be a good neighbor and fit in.

Mr. Chaffee introduced **Mr. Tim Reber**, Senior Engineer, who is present to answer questions.

Commissioner Ferrington asked in what other cities Waterwalk has these types of facilities. **Mr. Chaffee** answered that only facility up and running is in Wichita, Kansas. Approval has been granted for Centennial, Colorado; Denver, Colorado; San Antonio, Texas; Dallas, Texas; two in Charlotte, North Carolina; Albany, New York. These communities have been targeted across the nation as having a need for their product. He anticipates 10 facilities by the end of 2017.

Commissioner Ferrington asked the proximity to the downtown areas in other cities. **Mr. Chaffee** stated that they do not seek downtown property because of the expense. Customers are in office parks, such as Land O'Lakes. It is a suburban concept for office parks.

Commissioner Ferrington stated that one major issue is the size being proposed. She asked if a one- or two-story building would work. **Mr. Chaffee** answered, no. The concept presented here is among the smallest. The number of units in other buildings range in the 170s.

Commissioner Solomonson asked if other facilities are near residential areas. **Mr. Chaffee** answered that the plan in Charlotte, North Carolina is next to residential use. When approval was granted, it was not only from the Planning Commission and Council but also from the neighbors.

Chair Doan asked the number of units proposed. **Mr. Chaffee** stated 153 units in each building. Chair Doan asked for a summary of concerns from neighbors. **Mr. Chaffee** stated that there are concerns about the height of the building, drainage, retention, buffer, why no restaurant and bar, traffic, noise from Lexington, economic feasibility, any underground parking which is not possible, snow removal, landscaping buffer, retaining wall pressure, Weston Woods resident comments. He added that two full traffic studies are done--one for their facility and a full study for the area and how the development will impact the area. In comparison to offices, residents leave during a narrow window in the morning and return during a fairly set window of time in the evening. The number of cars is less than for a building full of office employees.

Commissioner McCool asked if it would be possible to have parking in front of the buildings and not adjacent to residential property. **Mr. Chaffee** answered that is under consideration, but he does not yet have approval from his company.

Commissioner McCool asked the status of an amendment to the CIC with the owners. **Mr. Steve Chirhart**, Tetonka Real Estate Advisors, stated that he represents the seller who has the property in a family trust. There are three condominium units. Approval must be obtained from all three as well as the family trust. There would be limited common elements, such as parking, gateway drive and storm water retention ponds. He noted this is one of the lowest density uses in parking and traffic. It will emit less light than an office building. It is a high end project that will be an amenity to attract and retain businesses in Shoreview. The reason Land 'O Lakes would not develop such an amenity is because it is a \$24 million project.

Commissioner Ferrington asked what is planned for the third parcel of this property. **Mr. Chirhart** responded that it is being actively marketed. He believes low density office, such as a medical office, would complement the corporate lodge development. Commissioner Ferrington asked the reason a one- or two-story building could not be spread out over the two parcels to address the concerns about building height. **Mr. Chaffee** stated that the reason is a cost factor. He would like to make such a plan work, but the cost would double.

Mr. Jim Costello, 1098 West Cliff Curve, the house closest to this development. The neighborhood is organized around this issue and would request that the City not allow an amendment for two four-story hotels. It is not a good fit. The height is the most important consideration because a tall building is proposed for one of the tallest sites in Shoreview. The site is not zoned for hotel use. His house is 15 feet lower than the proposed facility and he will be looking at a 70-foot building outside his door. Reasons why previous proposals were rejected are negative visual impact from one or two story buildings. There is a retaining wall. As it is compacted with more building will present problems. There are hotels on Lexington and executive hotels along I-35. This is an albatross to solve a problem that does not exist. Neighbors are looking for a single-story building, not a tall building.

Ms. Marybeth Shima, 1090 West Cliff Curve, stated that traffic will become heavier. Lexington Avenue is a County road. Business traffic is from 6:00 a.m. to 6:00 p.m. With this development, there will be nighttime traffic. Business neighbors, Land 'O Lakes and Boston Scientific are nearly imperceptible on the sight line of residents. This proposal will tower over residents. Lexington is a preferred route for emergency vehicles. Added traffic by those who do not know the area will jeopardize response by first responders and the police. A hotel will bring crime and security issues. Shoreview residents deserve better and more thoughtful decisions.

Mr. John Bridgman, 1074 West Cliff Curve, stated that residents are concerned about the amount of impervious surface that will be put on this site. From the sketches presented, he estimates over 80% lot coverage with impervious surface. Although one of the highest elevations in Shoreview, this area has had a history of problems with ground water and springs. At least eight homes and Allina have had to have foundation repairs because of cracked floors and heaving caused by springs. Two huge structures above homes will create a hydrologic pump on these springs and water that will cause problems. A detailed ground water study is needed. Drainage runs along the retaining wall into holding ponds. Heavy storms have caused water to back up to his neighbor's home. More water could cause water to enter homes. He suggested that there are 400 acres and an empty building in Arden Hills that would be more appropriate than trying to squeeze it into this neighborhood.

Ms. Liz Gelbmann Tibbetts, 1080 West Cliff Curve, stated that she has traveled in Wichita. The claim that the people who will use this facility is for long term is not correct. Bookings can be made on Ttravelocity as with any other hotel. Her question is why long-term planning guides the land use. Development around an area takes place in accordance with those guide plans, but then consideration is given to amending the guide plans.

Mr. Ken Skok, 4200 Oxford Street, asked Commissioners to go to Waterwalk's website to see their locations. Then go to Google Earth and zoom in on those locations. This is the only complex he can find that is close to residential housing. Also, they list monthly rates. It is similar to an apartment complex. His property is 10 feet lower than surrounding houses. His concern is what a 4-story building will look like from his house.

Ms. Joanne Pastorius, 4277 Weston Way, stated that she works at Allina. Allina is not in favor of this development. Allina rents their building. The clinic has grown.

Mr. Richard Shulman, 4221 Bristol Run, stated that he just went online and looked at the Planning Commission's mission statement, which is to assist with long-range planning in the community and foster high quality development. Weston Woods is a high quality development. This proposal will impact the quality of Weston Woods. He would prefer to see townhouses rather than what is proposed.

Mr. Edward Neis, 1097 West Cliff Curve, stated that the values of properties abutting the development will decrease significantly. Property owners should be compensated, or the development should move elsewhere.

Chair Doan closed the public comment period.

Commissioner Solomonson stated that it is not recommended to put C2 development adjacent to residential use. Another big concern about the height. The plans are too intense to be next to residential property.

Commissioner Ferrington stated that there may be a good market for this in the northern suburbs, but this may not be the right site. The height is too tall adjacent to residential. Shoreview is developed and some residents have lived a long time in the community. It is always difficult for infill development to occur. The issues of height, intensity and drainage have to be addressed for this proposal to move forward.

Commissioner Peterson stated that he recognizes the need for this type of product but does not believe this is the right location. This property is one of the highest locations in Ramsey County. The height of the buildings would intensify the impact. The use is not compatible with surrounding residential uses.

Commissioner McCool stated that he likes the product, and a developer willing to invest \$20 million shows there is a need. However, this site is challenging. The height would require extraordinary landscaping for mitigation. There may be ways to design the building with varied heights that lessens impact. He believes a two-story office building would create more traffic than what is proposed. He does not worry about compatibility of uses, but the height is a big issue. Also, there are ground water issues that need to be addressed. He would like to know crime

incidents on other sites that have been built. Security lights would have to be shielded to reduce impact on nearby properties.

Commissioner Wolfe stated that the site is unique, nature based. A development on the site needs to be balanced and high quality. If a restaurant were brought in, that is something that everyone wants.

Commissioner Thompson stated that the Planning Commission has recently struggled with height of buildings, but the other issue is it would be possible for a development that would have a worse impact. Applewood brought this same discussion. The developer came up with a design to vary the height of the building. This proposal is close to residential use and the height would be disturbing to neighbors. She would like to see other design options explored.

Chair Doan agreed with the statements of Commissioners. The biggest issue for him is height and its proximity to adjacent residents. The issues of water and traffic are technical problems that he believes professional technical people can address. He would not be comfortable moving forward with this proposal as presented. He asked for further explanation of what could be developed on the third parcel.

Mr. Chirhart responded that his company has been actively marketing the third parcel for two years, seeking some type of office use. The demand has not been there. There was interest by a daycare, a luxury apartment building. He appreciated the comments on Applewood which turned out to be a good development for its site, even though close to residents. The challenges were worked out. A senior building was built adjacent to North Oaks. With changes to the design, addition of berms and landscaping, the building does fit. He would hope residents would listen with an open mind.

Mr. Warwick noted an application for an office/warehouse building on the third parcel. However, that development proposal was withdrawn and will not move forward. A number of people identify the retaining wall on the property that runs along the north lot line. The wall was built before Weston Woods was developed and is owned by the owner of the subject property. He has requested the current survey to include the location of the wall.

MISCELLANEOUS

City Council Meetings

Chair Doan and Commissioner Thompson are respectively scheduled to attend the City Council meetings of September 6, 2016 and September 19, 2016.

ADJOURNMENT

MOTION: by Commissioner Thompson, seconded by Commissioner Wolfe, to adjourn the meeting at 10:01 p.m.

VOTE: **Ayes - 7** **Nays - 0**

ATTEST:

Rob Warwick, Senior Planner

SHOREVIEW BIKEWAYS & TRAILS COMMITTEE

Meeting Minutes

September 1, 2016

1. CALL TO ORDER

The meeting was called to order at 7:01 p.m.

2. ROLL CALL

Members Present: Craig Francisco, Ted Haaf, John Hakes, Bob Johnson, Jay Martin, Craig Mullenbach, Keith Severson, Mark Stange, and Bill Zerfas

Members Absent: None

Guests: None

City Staff: David Yang

3. APPROVAL OF AGENDA

The committee approved the agenda.

4. APPROVAL OF MEETING MINUTES

The minutes of the August 4, 2016 meeting was reviewed and revised by the consensus of the Committee to show that Keith Severson was absent at the meeting, and that committee member John Hakes had abstained from voting on the motion to recommend the City Council adopt a resolution in support of the Ramsey County-wide Pedestrian and Bicycle Plan.

5. COMMITTEE DISCUSSION ITEMS

City staff presented highlights from the August 2016 Public Works monthly report and provided an update on current projects. Staff noted that completion of the Gramsie Road rehabilitation project will be delayed due to flood water on the road. City staff is currently looking at long term solutions to prevent future flooding on Gramsie Road.

DRAFT

Committee members asked the City to trim low hanging branches over trails and sidewalks. Committee members also asked the City to relocate a bench off the trail, and ideally onto a bus pad, at Lexington Ave and County Rd E.

Staff noted that the City Council has made the decision to put the proposed County Road J trail project on hold until further notice. City staff noted that putting the project on hold will allow the City to redirect its attention and budget to the flooded trails at Gramsie Road and Snail Lake Regional Park. Committee members indicated their understanding as to why the City decided to shelve the County Road J trail project, but also discussed alternative solutions to the trail gap. One of the options would be improved signage to redirect pedestrians and bicyclists south along Grotto Street to Doris Avenue or Emil Avenue, and then north on St. Albans Street to reconnect to County Road J. Committee members requested City staff invite Ramsey County officials to the next B&T Committee meeting to discuss alternative solutions that will be feasible for both the City and County.

Committee members passed a resolution recommending the City find solutions to get people across or around the sections of flooded trail in Snail Lake Regional Park. Committee members discussed possible funding for the work, one of which could come from Active Living Ramsey Communities.

City staff presented MnDOT's I-694 Motorized Crossing Study for discussion. The study, completed in April 2016, is meant to identify pedestrian and bicycle mobility needs across I-694 within Ramsey County.

Committee member Ted Haaf initiated a discussion about ADA complaint trail ramps. He noted his bike incident the week before on a City trail along Lexington Avenue. Ted had fallen from his bike going over a curb that stuck out into the path at the end of the trail after moving to the side for pedestrians. City staff indicated that the City has begun to look at putting together an ADA Transition Plan that will involve evaluating all existing City facilities within the right-of-way and coming up with a plan to make improvements as necessary.

The meeting was adjourned at 8:05 P.M.

30257

Memorandum

To: Mayor and City Council Members
City Manager

From: Tom Simonson
Assistant City Manager and Community Development Director

Date: September 16, 2016

Re: Monthly Report
- Administration Department
- Community Development Department

ADMINISTRATION DEPARTMENT

Elections

Staff has been making preparations for absentee voting, which begins on Friday, September 23. Ballots have been reviewed and are currently being printed. Many residents have already requested absentee ballots be sent to them, and many more requests are anticipated. Like the primary, absentee ballots will again be processed by Ramsey County.

Judges have been assigned for the general election. Two more trainings for judges will be held in October. Large turnout is expected at the general election on Tuesday, November 8. Current estimates meet and often exceed high turnout in 2008.

Voters may choose to participate in early voting, which will take place the week of Tuesday, November 1 - Monday, November 7.

Hours for early voting will be:

Tuesday, November 1 - Friday, November 4	8:00 am - 4:30 pm
Saturday, November 5	10:00 am - 3:00 pm
Monday, November 7	8:00 am - 5:00 pm

COMMUNITY DEVELOPMENT DEPARTMENT

Economic Development Authority

At their September meeting, the Economic Development Authority (EDA) adopted a new Financial Assistance Policy that consolidates previously adopted policies on tax increment financing, election of fiscal disparities for tax increment districts, and tax abatement into one

overall document. The new policy also indicates that when considering public financing support for multi-family residential projects the City may require a certain level of units be at affordable rates. The EDA has asked staff to explore additional language that would strengthen the requirement for providing a percentage of affordable units when the City is participating in financial assistance for a project.

The EDA also was updated on several potential economic development projects including an effort to attract a business prospect to the Children's Hospital property in the Rice Creek Corporate Park, and options being considered by Eagle Ridge Partners on either major renovations or full redevelopment of the 1005 Gramsie building in the Shoreview Corporate Center. Both projects could involve requests for City financial assistance.

Economic Development Commission

The Economic Development Commission continues to focus on the Business Retention & Expansion (BRE) Program including developing a database for tracking communications with our businesses, a goal of conducting business visits, developing a resources packet for business retention and attraction, and continuing and broadening our business outreach. City staff is currently reaching out to the businesses identified to schedule visits in the next few months.

An EDC "On the Road" business meeting is tentatively planned for October 18th to visit and tour the new Ally Financial Services office at 4000 Lexington Avenue in the Shoreview Corporate Center. Council members will be invited to attend, once this meeting is confirmed.

With the support of the EDC, the City continues to co-sponsor the North East Metro Business Series along with area cities and Chambers of Commerce. Shoreview will likely be the host of the next seminar to be held this fall. The staff work team is currently discussing possible topics important to businesses for the next event.

City staff is exploring the City joining the "Open to Business" program. The Open to Business program is run by the Metropolitan Consortium of Community Developers (MCCD) with partnerships with Hennepin County, Carver County, Dakota County, Scott County, Anoka County, the City of North St. Paul, and the City of New Brighton. Ramsey County has not yet joined but has discussed participating if or when they establish a County EDA. The program provides a team of advisors offering business advice and counseling to clients, helping them achieve their entrepreneurial goals. The program is free to clients (City would contract for services similar to our arrangement with the HousingResource Center) and targets small business, start-ups, and minority-owned companies. Both the EDA and EDC have supported providing additional resources to assist small business and entrepreneurship in the community.

The next issue of *Business Matters*, the City's newsletter to the business community, will be distributed in early October in advance of the next *Business Exchange* networking that is tentatively scheduled for Wednesday, October 19th.

Planning Commission

The Planning Commission will be holding its regular meeting on September 27th. Two items are on the agenda and include:

- In August, the Commission tabled a preliminary plat application submitted by Golden Valley Development, which consists of a single-family subdivision called Gramsie Woods, dividing property into seven residential lots and an outlot. This property is located west of Victoria Street, on the south side of Gramsie Road and has frontage on Island Lake. Action was tabled to receive additional information from the MnDNR and Rice Creek Watershed District on wetland protection and this item will return to the Planning Commission at the September meeting.
- Residential variance for a 6-tall fence in the side yard of a single-family residential lot that has frontage on Lexington Avenue.

Information on the Planning Commission applications under consideration can be found on the City's website at:

<http://www.shoreviewmn.gov/departments/community-development/planning-and-zoning/current-development-projects>

Mixed Income Housing

The City's technical assistance grant application for the Minneapolis-St. Paul Mixed Income Housing Feasibility Education and Action project was selected. This grant, funded by the Family Housing Fund and the Urban Land Institute, will provide technical assistance in developing housing policies that encourage mixed income housing. Grounded Solutions Network will be providing the assistance and has developed a Scope of Work that was recently reviewed by the EDA. The technical assistance team will be preparing options related to inclusionary housing policies and developer incentives for future review by the EDA.

Housing Performance Score

Each year, the Metropolitan Council calculates a [Housing Performance Score](#) for all communities that participate in the [Livable Communities Act](#) and/or have an Allocation of Affordable Housing Need. These scores assess and recognize local efforts in developing and maintaining housing affordable to low- and moderate-income households through a variety of programs and services.

A higher Housing Performance Score can improve competitiveness for grant funding through the Livable Communities Act programs or in a future Regional Solicitation for federal transportation funds.

The City was just informed that Shoreview was given a score of 81 out of 100 points for 2016. This is the highest score we have received from the Metropolitan Council and is a result of the City's increased efforts through the EDA and City Council to support housing variety, reinvestment and services.

Development Update

The following is a summary of current development activity in the community:

- Kowalski's Market – Kowalski's is progressing on schedule with major renovation work to the former Rainbow Foods building and property. They are targeting October 10th to begin start their bakery, catering, and warehousing operations at the new facility. Kowalski's officials also indicate they are hoping to open the new grocery store on November 9th.
- North American Banking Company - The building permit was issued and construction work on the building structure is complete with finishing work and interior improvements now underway. The bank expects to be open yet this year.
- Owasso Beach – Building permits have been issued for two new single family homes in the Owasso Beach subdivision located on Grand Avenue and North Owasso Boulevard.

Housing and Code Enforcement

Rental Licensing

- The following table compares the number of issued General Dwelling Unit (GDU) licenses:

Rental Licenses (GDUs)			
Year	2014	2015	2016 (to date)
Issued	554	606	587

- Inspections for the GDU units started on February 23rd and are geographically scheduled by neighborhood throughout the City. Three-hundred eleven (311) GDU units are scheduled for inspection in 2016, with 277 already having been inspected this year to date.
- Inspections for Zone 13 (15 zones total) are scheduled the week of August 15th. Zone 13 is located in the southeast corner of the city.

Code Enforcement

There have been 19 new Code Enforcement cases in the past month. The following table summarizes the Code Enforcement activity:

Code Enforcement Cases			
	Total No. of Cases	Open Citations	Hoarding Cases*
2016	111	1	3
2015	185	3	2

* Ongoing Hoarding Cases – 6

- The City has executed Abatement, Assessment and Compliance Agreements with 6 property owners in the City to address hoarding conditions. These agreements permit the City and Fire Department to conduct follow-up inspections to insure the homes and property are being maintained in accordance with the code standards. These follow-up inspections are being scheduled and conducted by the Housing and Code Enforcement Officer and Fire Marshal. Inspections have been completed with two property owners and one home was found to be in compliance while the other home requires some minor corrections.
- **SHINE.** The City selected the neighborhoods on the north and east side of Lake Owasso for the Spring SHINE program. A total of 132 properties were inspected. City staff continues to follow-up with homeowners that were found to be non-compliant during the initial inspections.

Other News and Information

- ❑ On behalf of the Shoreview Environmental Quality Committee (SEQC), City staff assisted with contacting major businesses and commercial property owners to introduce a solar energy initiative to share information on the use of rooftop solar panels as a clean energy source providing significant cost-savings. The purpose of the outreach is to introduce the topic of solar energy to you if your company has not considered this as an energy option and connect you to experts that could assist in the exploration and potentially implementation if there is interest. If a business has interest, several members of the SEQC along with a representative from the non-profit Conservation Minnesota are offering to meet to share additional information and help connect them with qualified solar energy professionals. Additionally, the SEQC is sponsoring a workshop "Community Solar Gardens 101" next Tuesday, September 20th at 7 p.m. at the Shoreview Community Center.
- ❑ Attached are the monthly services reports from the Housing Resource Center.
- ❑ Attached is the monthly building permit activity report from the Building Official.

HousingResource Center - NorthMetro City of Shoreview Monthly Status Report July 1, 2001 - August 31, 2016

	Jan-Dec '01-'12	Jan-Dec '13	Jan-Dec '14	Jan-Dec '15	Jan '16	Feb '16	Mar '16	Apr '16	May '16	Jun '16	Jul '16	Aug '16	Sep '16	Oct '16	Nov '16	Dec '16	Yr-to-Date	TOTAL
Number of Calls	2507	152	181	166	4	13	21	9	9	17	12	12	0	0	0	0	97	3,103
MHFA Fix Up Fund/Rehab																		
Loan Applications Rec'd	45	2	3	2	0	0	0	0	0	0	1	0	0	0	0	0	1	53
Loans Closed	26	1	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	31
Shoreview Home Improvement Loan																		
Loan Applications Rec'd	13	8	1	4	0	0	1	0	0	0	0	0	0	0	0	0	1	27
Loans Closed	11	5	0	3	0	0	1	0	0	0	0	0	0	0	0	0	1	20
Ramsey County Deferred Loan																		
Loan Applications Rec'd	21	4	3	5	0	0	0	0	0	0	0	0	0	0	0	0	0	33
Loans Closed	14	3	2	3	0	0	0	1	1	0	0	0	0	0	0	0	2	24
Construction Consultation Report																		
Consultation Phone or Walk-in	770	117	114	67	5	10	11	12	7	12	11	9	0	0	0	0	77	1,145
Site Visits	547	91	80	67	4	4	13	5	5	8	7	1	0	0	0	0	47	832
Scopes & Inspections	113	4	0	1	0	1	1	0	0	1	0	0	0	0	0	0	3	121
Total SERVICES Provided	4,067	387	387	319	13	28	48	27	22	38	31	22	0	0	0	0	229	5,389
NOTE: These numbers reflect the number of CLIENTS serviced. In many instances a client will receive more than one service.																		
Shoreview Home Improvement Loan started 2010																		

CITY OF SHOREVIEW
BUILDING INSPECTOR MONTHLY REPORT
COMPARISON OF YEAR 2016 WITH 2015

	AUGUST 2016		TO DATE 2016		AUGUST 2015		TO DATE 2015	
	PERMITS	VALUATION	PERMITS	VALUATION	PERMITS	VALUATION	PERMITS	VALUATION
DWELLINGS	4	\$1,485,000	9	\$3,397,000	2	\$400,000	12	\$3,476,000
TOWNHOMES			0	\$0			0	\$0
ADDITIONS	3	\$196,000	14	\$792,000	2	\$48,000	12	\$646,000
GARAGES	1	\$20,000	10	\$388,000			5	\$97,000
MISCELLANEOUS	128	\$988,607	773	\$5,008,096	121	\$810,552	760	\$5,161,010
APARTMENTS			1	\$5,300,000			0	\$0
OFFICES			0	\$0			0	\$0
RETAIL			1	\$1,200,000			1	\$1,500,000
INDUSTRIAL/WAREHOUSE			0	\$0			0	\$0
PUBLIC BUILDINGS			1	\$10,300,000			1	\$532,000
COMMERCIAL ADDITIONS			0	\$0			0	\$0
COMMERCIAL ALTER	1	\$500,000	49	\$6,724,802	6	\$255,376	36	\$3,120,152
TOTAL	137	\$3,189,607	858	\$33,109,898	131	\$1,513,928	827	\$14,532,162

CC: CITY MANAGER
 DIR. COMMUNITY DEV
 MAYOR

TO: Terry Schwerm, City Manager

FROM: Fred Espe, Finance Director

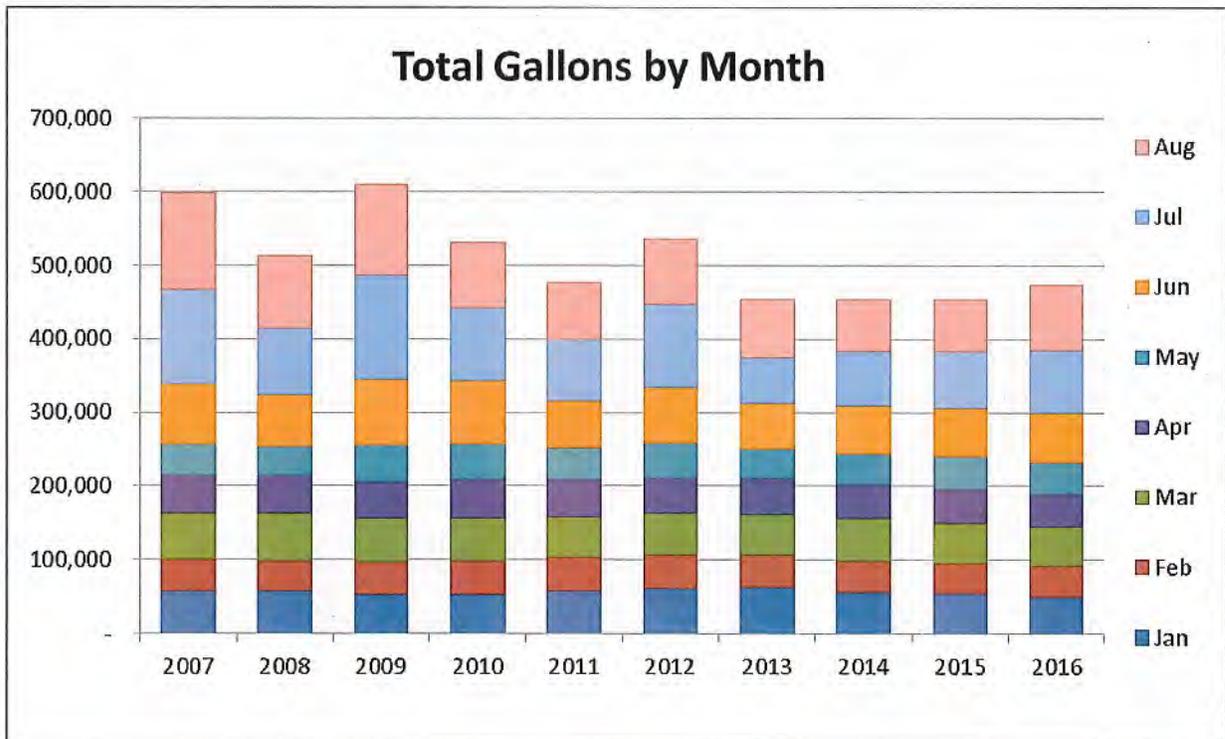
DATE: September 1, 2016

RE: Monthly Finance Report

2016 Water Use and Revenue

Residential water tiers were revised in January 2012 to split the lowest residential tier into two tiers because about 42% of total gallons were being billed at the lowest residential rate and previous efforts to restructure water rates were not generating sufficient water revenue to offset operating, debt and capital costs. This revision to our water rates has helped the City to maintain the necessary water revenue despite historically low water consumption over the past five years.

Water Use – During 2016, gallons sold through August are the fourth lowest in ten years, and are 92.8% of the average for the period. Revenue for the same period is the highest and is 133.3% of average. However it is expected that sales will continue to be below average over the next three billing periods due to high rainfall during July and August.

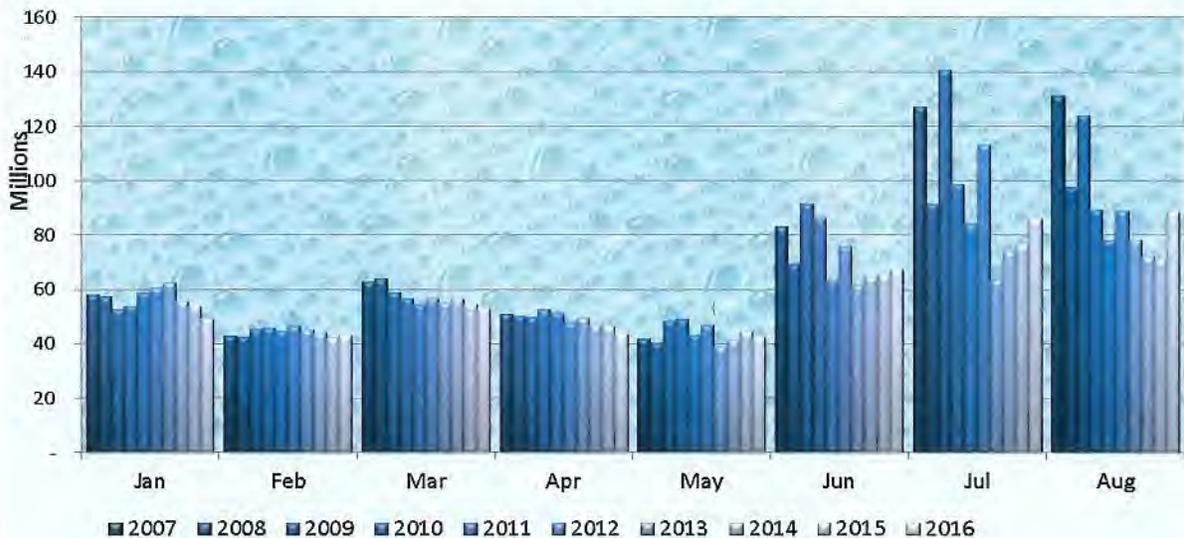


The table below shows gallons billed each month since 2007, with the lowest gallons for each month highlighted in blue, and the highest gallons for each month highlighted in amber. The lowest total gallons (Jan – Aug) occurred in 2013, followed closely by 2014 and 2015, and the highest total gallons occurred in 2009. So far 2016 has had three of the lowest gallon months.

Gallons Billed by Month (millions)											9/10-Year High
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	9/10- Year Low
Jan	58.1	57.1	52.5	53.8	58.7	60.6	62.3	55.6	53.8	49.1	
Feb	42.8	42.6	45.4	45.6	44.6	46.5	44.8	44.0	42.1	43.2	
Mar	62.6	63.9	58.8	56.6	54.5	56.6	54.9	56.5	54.3	53.1	
Apr	50.9	50.2	49.7	52.4	51.1	47.8	49.4	46.8	46.5	43.5	
May	41.7	40.3	48.2	49.0	43.3	46.7	38.8	41.2	44.1	42.5	
Jun	83.0	69.4	91.5	86.4	62.9	75.8	61.6	64.6	65.2	67.3	
Jul	127.1	91.5	140.5	98.4	84.0	112.9	63.6	74.0	76.6	85.9	
Aug	131.2	97.4	123.9	89.2	77.8	88.6	78.0	71.7	71.1	88.6	
Sep	165.9	141.9	147.8	101.7	104.3	130.6	126.5	101.6	95.1	-	
Oct	144.6	155.8	143.1	129.1	137.6	157.1	158.3	107.9	104.5	-	
Nov	69.7	85.3	82.7	71.2	83.7	103.4	92.2	63.1	67.7	-	
Dec	70.7	77.8	82.0	77.3	87.8	92.7	80.6	69.4	68.4	-	
Total	1,048.4	973.1	1,066.0	910.8	890.4	1,019.4	911.1	796.5	789.4	473.2	
Jan-Aug	597.6	512.3	610.5 high	531.3	477.0	535.5	453.4 low	454.4	453.7	473.2	

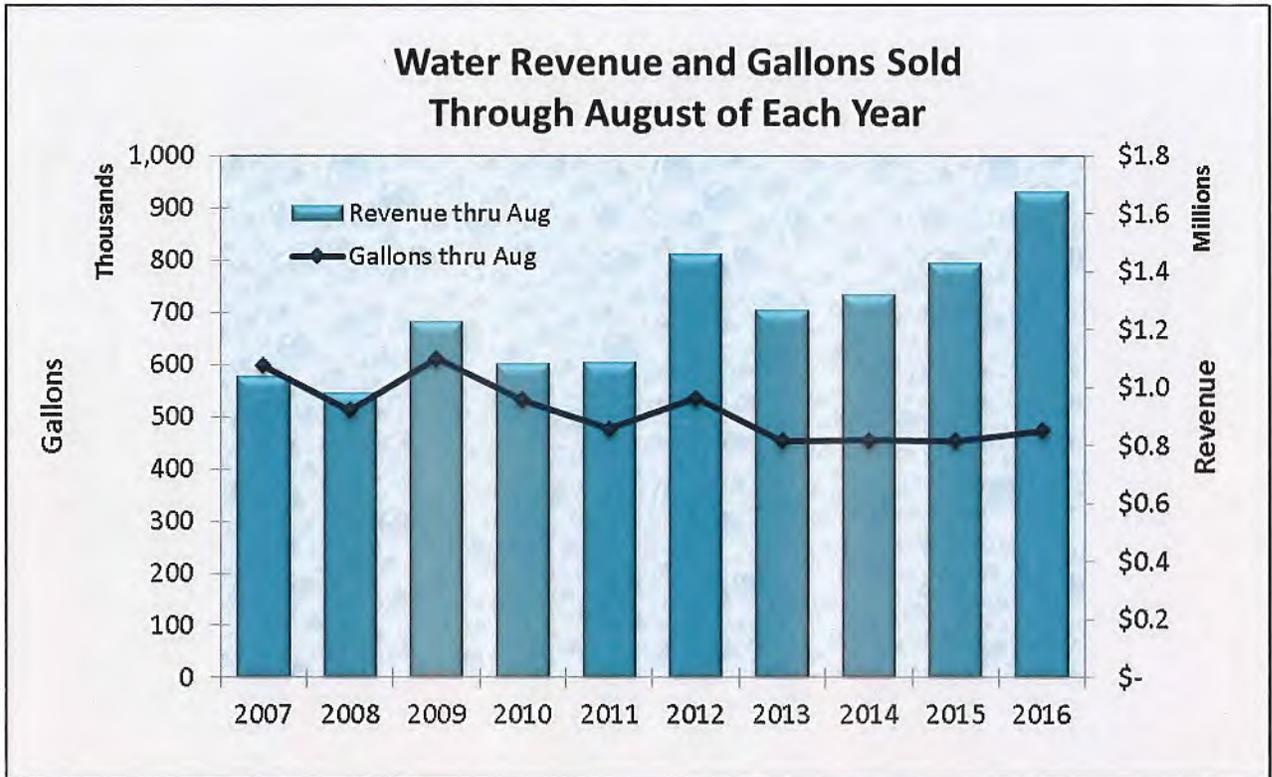
The next graph shows the same information in a different format, with clusters for each month. General declines in water consumption during the months January to May show clearly in this graph, followed by large fluctuations during summer months.

Gallons Billed by Month



Water Revenue has remained above pre 2011 levels, despite lower water consumption for the year. This means the increase in water revenue is due to rate increases and the residential rate structure (splitting the lowest tier into two tiers) that was adopted five years ago.

The graph below shows the relationship between total gallons and total water revenue each year for all customers combined.



Monthly Report

Attached is the monthly report for August of 2016.

General Fund
For Year 2016 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	7,321,858	3,776,852	3,545,006	51.58	52.19
Licenses & Permits	354,000	469,917	-115,917	132.75	94.53
Intergovernmental	480,622	257,763	222,859	53.63	54.87
Charges for Services	1,224,520	1,159,953	64,567	94.73	80.41
Fines & Forfeits	42,500	19,976	22,524	47.00	46.64
Interest Earnings	50,000		50,000		
Miscellaneous	25,450	17,175	8,275	67.49	67.33
TOTAL REVENUES	9,498,950	5,701,636	3,797,314	60.02	57.55
EXPENDITURES					
General Government					
Administration	575,203	354,423	220,780	61.62	62.42
Communications	235,448	153,555	81,893	65.22	68.08
Council & commiss	156,597	96,817	59,780	61.83	63.90
Elections	39,574	7,703	31,871	19.46	
Finance/accounting	571,295	366,462	204,833	64.15	64.71
Human Resources	295,128	165,703	129,425	56.15	55.43
Information systems	348,684	276,537	72,147	79.31	67.41
Legal	132,000	56,231	75,769	42.60	54.11
Total General Government	2,353,929	1,477,431	876,498	62.76	62.92
Public Safety					
Fire	1,474,420	1,260,369	214,051	85.48	83.87
Police	2,096,500	1,179,440	917,060	56.26	63.50
Total Public Safety	3,570,920	2,439,809	1,131,111	68.32	71.57
Public Works					
Forestry/nursery	122,311	100,653	21,658	82.29	47.20
Pub Works Adm/Engin	434,492	275,717	158,775	63.46	56.55
Streets	871,799	608,746	263,053	69.83	68.51
Trail mgmt	131,148	101,738	29,410	77.57	63.72
Total Public Works	1,559,750	1,086,853	472,897	69.68	62.97
Parks and Recreation					
Municipal buildings	117,633	105,760	11,873	89.91	93.42
Park Maintenance	1,276,575	935,433	341,142	73.28	72.68
Park/Recreation Adm	387,297	234,063	153,234	60.44	68.18
Total Parks and Recreation	1,781,505	1,275,257	506,248	71.58	73.30
Community Develop					
Building Inspection	161,368	115,434	45,934	71.53	60.53
Planning/zoning adm	484,478	307,748	176,730	63.52	62.20
Total Community Develop	645,846	423,182	222,664	65.52	61.74

General Fund
For Year 2016 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
TOTAL EXPENDITURES	9,911,950	6,702,532	3,209,418	67.62	67.83
OTHER					
Transfers In	811,000	744,333	66,667	91.78	92.56
Transfers Out	-398,000	-313,333	-84,667	78.73	78.31
TOTAL OTHER	413,000	431,000	-18,000	104.36	107.12
Net change in fund equity		-569,896	569,896		
Fund equity, beginning		4,627,122			
Fund equity, ending		4,057,226			
Less invested in capital assets					
Net available fund equity		4,057,226			

Recycling
For Year 2016 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Intergovernmental	75,469		75,469		14.36
Charges for Services	536,500	284,284	252,216	52.99	50.66
TOTAL REVENUES	611,969	284,284	327,685	46.45	46.68
EXPENDITURES					
Public Works					
Recycling	566,151	338,491	227,660	59.79	54.47
Total Public Works	566,151	338,491	227,660	59.79	54.47
TOTAL EXPENDITURES	566,151	338,491	227,660	59.79	54.47
Net change in fund equity	45,818	-54,207	100,025		
Fund equity, beginning		352,762			
Fund equity, ending		298,555			
Less invested in capital assets					
Net available fund equity		298,555			

STD Self Insurance
For Year 2016 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	7,500	5,368	2,132	71.57	69.17
Interest Earnings	500		500		
TOTAL REVENUES	8,000	5,368	2,632	67.10	64.85
EXPENDITURES					
Miscellaneous					
Short-term Disab	9,000	1,461	7,539	16.23	62.35
Total Miscellaneous	9,000	1,461	7,539	16.23	62.35
TOTAL EXPENDITURES	9,000	1,461	7,539	16.23	62.35
Net change in fund equity	-1,000	3,907	-4,907		
Fund equity, beginning		40,020			
Fund equity, ending		43,927			
Less invested in capital assets					
Net available fund equity		43,927			

Community Center
For Year 2016 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	2,468,215	1,645,753	822,462	66.68	67.55
Interest Earnings	5,000		5,000		
Miscellaneous	12,500	2,600	9,900	20.80	
TOTAL REVENUES	2,485,715	1,648,353	837,362	66.31	67.07
EXPENDITURES					
Parks and Recreation					
Community center	2,733,905	1,695,336	1,038,569	62.01	59.84
Total Parks and Recreation	2,733,905	1,695,336	1,038,569	62.01	59.84
TOTAL EXPENDITURES	2,733,905	1,695,336	1,038,569	62.01	59.84
OTHER					
Transfers In	384,000	256,000	128,000	66.67	66.67
TOTAL OTHER	384,000	256,000	128,000	66.67	66.67
Net change in fund equity	135,810	209,017	-73,207		
Fund equity, beginning		1,306,938			
Fund equity, ending		1,515,955			
Less invested in capital assets					
Net available fund equity		1,515,955			

Recreation Programs
For Year 2016 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	1,500,041	1,136,253	363,788	75.75	80.94
Interest Earnings	2,000		2,000		
TOTAL REVENUES	1,502,041	1,136,253	365,788	75.65	80.83
EXPENDITURES					
Parks and Recreation					
Adult & youth sports	103,345	77,846	25,499	75.33	88.91
Aquatics	143,054	91,665	51,389	64.08	60.99
Community programs	99,626	85,811	13,815	86.13	82.80
Drop-in Child Care	69,740	41,591	28,149	59.64	60.07
Fitness Programs	179,218	110,197	69,021	61.49	55.77
Park/Recreation Adm	473,302	289,573	183,729	61.18	68.31
Preschool Programs	101,618	58,076	43,542	57.15	56.80
Summer Discovery	274,570	214,053	60,517	77.96	117.90
Youth/Teen	37,408	16,257	21,151	43.46	35.32
Total Parks and Recreation	1,481,881	985,068	496,813	66.47	73.85
TOTAL EXPENDITURES	1,481,881	985,068	496,813	66.47	73.85
OTHER					
Transfers In	84,000	84,000		100.00	100.00
Transfers Out	-130,000	-86,667	-43,333	66.67	66.67
TOTAL OTHER	-46,000	-2,667	-43,333	5.80	16.67
Net change in fund equity	-25,840	148,518	-174,358		
Fund equity, beginning		996,137			
Fund equity, ending		1,144,655			
Less invested in capital assets					
Net available fund equity		1,144,655			

Cable Television
For Year 2016 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	435,000	198,724	236,276	45.68	121.24
Interest Earnings	1,700		1,700		
Miscellaneous	1,200	800	400	66.67	1,896.7
TOTAL REVENUES	437,900	199,524	238,376	45.56	127.24
EXPENDITURES					
General Government					
Cable television	120,183	80,932	39,251	67.34	48.52
Total General Government	120,183	80,932	39,251	67.34	48.52
Capital Outlay					
Cable television	100,000	26,514	73,486	26.51	136.08
Total Capital Outlay	100,000	26,514	73,486	26.51	136.08
TOTAL EXPENDITURES	220,183	107,446	112,737	48.80	59.86
OTHER					
Transfers Out	-200,000	-133,333	-66,667	66.67	66.67
TOTAL OTHER	-200,000	-133,333	-66,667	66.67	66.67
Net change in fund equity	17,717	-41,256	58,973		
Fund equity, beginning		468,181			
Fund equity, ending		426,925			
Less invested in capital assets					
Net available fund equity		426,925			

Econ Devel Auth/EDA
For Year 2016 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	110,000	56,540	53,460	51.40	51.80
TOTAL REVENUES	110,000	56,540	53,460	51.40	51.80
EXPENDITURES					
Community Develop Econ Development-EDA	107,013	61,352	45,661	57.33	68.67
Total Community Develop	107,013	61,352	45,661	57.33	68.67
TOTAL EXPENDITURES	107,013	61,352	45,661	57.33	68.67
Net change in fund equity	2,987	-4,812	7,799		
Fund equity, beginning		203,698			
Fund equity, ending		198,886			
Less invested in capital assets					
Net available fund equity		198,886			

HRA Programs of EDA
For Year 2016 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	100,000	51,403	48,597	51.40	51.92
TOTAL REVENUES	100,000	51,403	48,597	51.40	51.92
EXPENDITURES					
Community Develop Housing Programs-HRA	92,907	56,841	36,066	61.18	62.61
Total Community Develop	92,907	56,841	36,066	61.18	62.61
TOTAL EXPENDITURES	92,907	56,841	36,066	61.18	62.61
Net change in fund equity	7,093	-5,438	12,531		
Fund equity, beginning		103,180			
Fund equity, ending		97,742			
Less invested in capital assets					
Net available fund equity		97,742			

Liability Claims
For Year 2016 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Interest Earnings	2,200		2,200		
Miscellaneous	30,000	3,366	26,634	11.22	17.47
TOTAL REVENUES	32,200	3,366	28,834	10.45	16.28
EXPENDITURES					
Miscellaneous					
Insurance Claims	32,000	4,559	27,441	14.25	70.11
Total Miscellaneous	32,000	4,559	27,441	14.25	70.11
TOTAL EXPENDITURES	32,000	4,559	27,441	14.25	70.11
Net change in fund equity	200	-1,194	1,394		
Fund equity, beginning		212,846			
Fund equity, ending		211,652			
Less invested in capital assets					
Net available fund equity		211,652			

Slice SV Event
For Year 2016 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	27,000	29,350	-2,350	108.70	103.91
Miscellaneous	32,000	30,977	1,023	96.80	92.42
TOTAL REVENUES	59,000	60,327	-1,327	102.25	97.62
EXPENDITURES					
General Government					
Slice of Shoreview	67,900	67,507	393	99.42	98.24
Total General Government	67,900	67,507	393	99.42	98.24
TOTAL EXPENDITURES	67,900	67,507	393	99.42	98.24
OTHER					
Transfers In	10,000	10,000		100.00	100.00
TOTAL OTHER	10,000	10,000		100.00	100.00
Net change in fund equity	1,100	2,820	-1,720		
Fund equity, beginning		81,406			
Fund equity, ending		84,226			
Less invested in capital assets					
Net available fund equity		84,226			

Water Fund
For Year 2016 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Special Assessments		1,814	-1,814		
Utility Charges	3,193,000	1,699,651	1,493,349	53.23	51.76
Late fees		23,450	-23,450		
Water meters	5,500	9,718	-4,218	176.69	110.60
Other prop charges	20,000	5,628	14,372	28.14	260.25
Interest Earnings	38,000		38,000		.09
TOTAL REVENUES	3,256,500	1,740,262	1,516,238	53.44	52.82
EXPENDITURES					
Proprietary					
Water Operations	1,581,485	1,067,128	514,357	67.48	64.36
Total Proprietary	1,581,485	1,067,128	514,357	67.48	64.36
Capital Outlay					
Water Operations		57,450	-57,450		
Total Capital Outlay		57,450	-57,450		
TOTAL EXPENDITURES	1,581,485	1,124,578	456,907	71.11	64.36
OTHER					
Contributed Assets		2,743	-2,743		
Depreciation	-669,000	-446,000	-223,000	66.67	66.67
Transfers Out	-363,000	-363,000		100.00	100.00
GO Revenue Bonds	-307,431	-404,831	97,400	131.68	113.02
TOTAL OTHER	-1,339,431	-1,211,088	-128,343	90.42	82.55
Net change in fund equity	335,584	-595,405	930,989		
Fund equity, beginning		13,256,009			
Fund equity, ending		12,660,604			
Less invested in capital assets		9,427,325			
Net available fund equity		3,233,279			

Sewer Fund
For Year 2016 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Special Assessments		2,707	-2,707		
Charges for Services	1,500	969	531	64.61	64.61
Utility Charges	4,051,000	2,564,132	1,486,868	63.30	63.94
Late fees		41,670	-41,670		
Facility/area chgs	4,000	9,999	-5,999	249.98	126.64
Other prop charges	2,500		2,500		
Interest Earnings	27,000		27,000		.10
TOTAL REVENUES	4,086,000	2,619,477	1,466,523	64.11	64.61
EXPENDITURES					
Proprietary					
Sewer Operations	3,359,142	2,560,487	798,655	76.22	74.04
Total Proprietary	3,359,142	2,560,487	798,655	76.22	74.04
TOTAL EXPENDITURES	3,359,142	2,560,487	798,655	76.22	74.04
OTHER					
Contributed Assets		4,500	-4,500		
Depreciation	-354,000	-236,000	-118,000	66.67	66.67
Transfers Out	-183,000	-183,000		100.00	100.00
GO Revenue Bonds	-78,764	-88,064	9,300	111.81	107.13
TOTAL OTHER	-615,764	-502,564	-113,200	81.62	80.67
Net change in fund equity	111,094	-443,574	554,668		
Fund equity, beginning		7,844,543			
Fund equity, ending		7,400,969			
Less invested in capital assets		4,725,848			
Net available fund equity		2,675,121			

Surface Water Mgmt
For Year 2016 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Special Assessments		663	-663		
Utility Charges	1,546,000	993,240	552,760	64.25	64.12
Late fees		14,546	-14,546		
Lake Impr Dist chgs	44,503	21,664	22,839	48.68	79.26
Other prop charges	7,500	5,320	2,180	70.93	109.20
Interest Earnings	9,000		9,000		.11
TOTAL REVENUES	1,607,003	1,035,433	571,570	64.43	65.28
EXPENDITURES					
Proprietary					
Snail Lake Aug.	29,275	7,756	21,519	26.49	26.28
Surface Water Oper	940,244	649,447	290,797	69.07	61.24
Total Proprietary	969,519	657,203	312,316	67.79	60.07
TOTAL EXPENDITURES	969,519	657,203	312,316	67.79	60.07
OTHER					
Depreciation	-269,000	-179,333	-89,667	66.67	66.67
Transfers Out	-159,000	-159,000		100.00	100.00
GO Revenue Bonds	-82,239	-94,732	12,493	115.19	114.79
TOTAL OTHER	-510,239	-433,066	-77,173	84.88	84.04
Net change in fund equity	127,245	-54,835	182,080		
Fund equity, beginning		8,974,651			
Fund equity, ending		8,919,816			
Less invested in capital assets		6,135,855			
Net available fund equity		2,783,961			

Street Light Utility
For Year 2016 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Special Assessments		304	-304		
Utility Charges	551,000	354,202	196,798	64.28	64.82
Late fees		5,592	-5,592		
Interest Earnings	2,500		2,500		
TOTAL REVENUES	553,500	360,097	193,403	65.06	65.58
EXPENDITURES					
Proprietary					
Street lighting	279,118	153,849	125,269	55.12	59.29
Total Proprietary	279,118	153,849	125,269	55.12	59.29
Capital Outlay					
Street lighting		39,616	-39,616		
Total Capital Outlay		39,616	-39,616		
Capital Outlay					
Capital Projects		2,175	-2,175		
Total Capital Outlay		2,175	-2,175		
TOTAL EXPENDITURES	279,118	195,640	83,478	70.09	78.10
OTHER					
Depreciation	-69,000	-46,000	-23,000	66.67	66.67
Transfers Out	-25,400	-25,400		100.00	100.00
TOTAL OTHER	-94,400	-71,400	-23,000	75.64	75.11
Net change in fund equity	179,982	93,057	86,925		
Fund equity, beginning		1,598,216			
Fund equity, ending		1,691,273			
Less invested in capital assets		432,561			
Net available fund equity		1,258,712			

Central Garage Fund
For Year 2016 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	184,000	94,912	89,088	51.58	51.88
Cent Garage chgs	1,281,150	1,278,833	2,317	99.82	100.59
Interest Earnings	10,500		10,500		1.62
TOTAL REVENUES	1,475,650	1,373,746	101,904	93.09	93.02
EXPENDITURES					
Proprietary					
Central Garage Oper	638,373	360,845	277,528	56.53	57.19
Total Proprietary	638,373	360,845	277,528	56.53	57.19
Capital Outlay					
Central Garage Oper		245,234	-245,234		
Total Capital Outlay		245,234	-245,234		
TOTAL EXPENDITURES	638,373	606,079	32,294	94.94	79.92
OTHER					
Sale of Asset	32,000	16,059	15,941	50.19	
Transfers In	119,400	119,400		100.00	100.00
Depreciation	-663,000	-442,000	-221,000	66.67	66.67
Transfers Out	-15,000		-15,000		
GO CIP Bonds	-110,635	-124,234	13,599	112.29	101.27
TOTAL OTHER	-637,235	-430,775	-206,460	67.60	68.11
Net change in fund equity	200,042	336,892	-136,850		
Fund equity, beginning		4,493,970			
Fund equity, ending		4,830,862			
Less invested in capital assets		3,228,575			
Net available fund equity		1,602,287			

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 08-31-16

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
<hr/>							
4M Term Series							
<hr/>							
1,268	PMA Securities, Inc.	4T	90	05-26-16	11-22-16	2,000,000.00	.549900
Total Number Of Investments: 1						2,000,000.00	

CERTIFICATE DEPOSIT

1,154	Morgan Stanley Smith Barney LLC	CD	1,645	05-16-12	11-16-16	248,000.00	1.300000
1,216	Morgan Stanley Smith Barney LLC	CD	732	01-22-15	01-23-17	248,000.00	.850000
1,220	Morgan Stanley Smith Barney LLC	CD	731	03-13-15	03-13-17	248,000.00	.850000
1,210	Morgan Stanley Smith Barney LLC	CD	821	12-30-14	03-30-17	248,000.00	1.000000
1,211	Morgan Stanley Smith Barney LLC	CD	913	12-30-14	06-30-17	248,000.00	1.100000
1,172	Morgan Stanley Smith Barney LLC	CD	1,826	07-26-12	07-26-17	247,000.00	1.700000
1,218	Morgan Stanley Smith Barney LLC	CD	1,097	02-11-15	02-12-18	150,000.00	1.200000
1,237	Wells Fargo Brokerage Services	CD	1,280	12-08-15	02-26-18	245,000.00	1.217700
1,265	Wells Fargo Brokerage Services	CD	551	08-24-16	02-26-18	248,000.00	.800000
1,233	Wells Fargo Brokerage Services	CD	813	12-08-15	02-28-18	245,000.00	1.214700
1,266	Wells Fargo Brokerage Services	CD	551	08-29-16	02-28-18	248,000.00	.850000
1,269	Wells Fargo Brokerage Services	CD	546	08-31-16	02-28-18	248,000.00	.900000
1,234	Wells Fargo Brokerage Services	CD	819	12-08-15	03-06-18	245,000.00	1.202900
1,198	Dain Rauscher Investment Services	CD	1,826	04-11-13	04-11-18	247,000.00	1.259800
1,199	Dain Rauscher Investment Services	CD	1,826	04-24-13	04-24-18	248,000.00	1.000000
1,236	Wells Fargo Brokerage Services	CD	1,280	12-08-15	05-25-18	245,000.00	1.268100
1,241	Wells Fargo Brokerage Services	CD	915	12-09-15	06-11-18	248,000.00	1.446800
1,255	Morgan Stanley Smith Barney LLC	CD	730	06-15-16	06-15-18	190,000.00	1.050000
1,238	Wells Fargo Brokerage Services	CD	1,280	12-08-15	08-28-18	245,000.00	1.464600
1,232	Wells Fargo Brokerage Services	CD	13	12-08-15	09-21-18	245,000.00	1.626700
1,183	Dain Rauscher Investment Services	CD	2,191	09-27-12	09-27-18	249,000.00	1.308400
1,239	Wells Fargo Brokerage Services	CD	1,097	12-09-15	12-10-18	248,000.00	1.498600
1,214	Morgan Stanley Smith Barney LLC	CD	1,461	12-31-14	12-31-18	247,000.00	1.900000
1,243	Dain Rauscher Investment Services	CD	1,092	02-08-16	02-04-19	248,000.00	1.455300
1,249	Oppenheimer & Co. Inc.	CD	1,097	03-02-16	03-04-19	248,000.00	1.147900
1,235	Wells Fargo Brokerage Services	CD	1,280	12-08-15	06-10-19	249,000.00	1.647400
1,229	Dain Rauscher Investment Services	CD	1,461	10-28-15	10-28-19	247,000.00	1.998600
1,230	Dain Rauscher Investment Services	CD	1,461	10-30-15	10-30-19	153,000.00	1.400000
1,212	Morgan Stanley Smith Barney LLC	CD	1,801	12-30-14	12-05-19	247,000.00	2.230500
1,213	Morgan Stanley Smith Barney LLC	CD	1,801	12-30-14	12-10-19	247,000.00	2.173800
1,240	Wells Fargo Brokerage Services	CD	1,827	12-09-15	12-09-2020	247,000.00	2.200000
1,256	Dain Rauscher Investment Services	CD	30,83	07-25-16	07-26-2021	248,000.00	1.298500
1,260	Oppenheimer & Co. Inc.	CD	1,825	07-27-16	07-26-2021	249,000.00	1.400000
1,259	Oppenheimer & Co. Inc.	CD	1,829	07-29-16	07-29-2021	249,000.00	1.400000
1,257	Dain Rauscher Investment Services	CD	31,02	07-15-16	01-14-2022	248,000.00	1.400700
1,258	Dain Rauscher Investment Services	CD	2,010	07-27-16	01-27-2022	249,000.00	1.294900
1,250	Dain Rauscher Investment Services	CD	2,191	03-04-16	03-04-2022	247,000.00	1.850000

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 08-31-16

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
1,168	Dain Rauscher Investment Services	CD	3,652	07-25-12	07-25-2022	249,000.00	2.425000
1,262	Dain Rauscher Investment Services	CD	31,56	08-08-16	08-08-2023	245,000.00	2.149900
1,246	Morgan Stanley Smith Barney LLC	CD	31,93	02-22-16	02-22-2024	243,000.00	1.500000
Total Number Of Investments: 40						9,641,000.00	

FEDERAL HOME LN BK

1,203	Wells Fargo Brokerage Services	FH	1,734	06-19-13	03-19-18	500,000.00	.999900
1,264	Morgan Stanley Smith Barney LLC	FH	1,826	08-17-16	08-17-2021	500,000.00	1.899000
Total Number Of Investments: 2						1,000,000.00	

FEDERAL NATL MTG

1,263	Oppenheimer & Co. Inc.	FN	1,826	08-17-16	08-17-2021	499,875.00	1.549100
Total Number Of Investments: 1						499,875.00	

FED HM MORTG POOL

1,179	Wells Fargo Brokerage Services	HP	2,556	08-22-12	08-22-19	500,000.00	1.399400
1,180	Wells Fargo Bank MN, NA	HP	2,556	08-22-12	08-22-19	460,000.00	1.399400
Total Number Of Investments: 2						960,000.00	

TAX EXMPT MNCPL BOND

1,197	Dain Rauscher Investment Services	MB	4,109	04-01-13	07-01-2024	232,528.00	5.744100
1,205	Dain Rauscher Investment Services	MB	4,113	06-28-13	10-01-2024	82,242.75	5.102700
1,248	Dain Rauscher Investment Services	MB	4,720	03-01-16	02-01-2029	518,805.00	3.001700
Total Number Of Investments: 3						833,575.75	

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 08-31-16

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
<u>TAXABLE MUNCPL BONDS</u>							
1,242	Oppenheimer & Co. Inc.	TM	366	12-21-15	12-21-16	403,072.00	1.620600
1,201	Dain Rauscher Investment Services	TM	1,554	04-30-13	08-01-17	452,342.50	1.546300
1,247	Dain Rauscher Investment Services	TM	797	02-24-16	05-01-18	806,336.00	1.528700
1,252	Oppenheimer & Co. Inc.	TM	763	03-29-16	05-01-18	502,590.00	1.552800
1,202	Dain Rauscher Investment Services	TM	1,919	04-30-13	08-01-18	493,511.75	1.846400
1,245	Dain Rauscher Investment Services	TM	896	02-17-16	08-01-18	256,074.80	1.419800
1,251	Wells Fargo Brokerage Services	TM	897	03-18-16	09-01-18	401,444.00	1.322500
1,190	Dain Rauscher Investment Services	TM	2,302	12-11-12	04-01-19	503,020.00	1.349700
1,222	Dain Rauscher Investment Services	TM	1,357	08-13-15	05-01-19	1,173,586.50	2.322300
1,227	Dain Rauscher Investment Services	TM	1,307	10-02-15	05-01-19	512,050.00	2.402400
1,177	Wells Fargo Brokerage Services	TM	2,579	08-09-12	09-01-19	503,340.00	1.572100
1,192	Dain Rauscher Investment Services	TM	2,544	12-27-12	12-15-19	224,901.60	2.960600
1,253	Dain Rauscher Investment Services	TM	1,329	04-25-16	12-15-19	535,829.00	1.956500
1,244	Dain Rauscher Investment Services	TM	1,536	02-16-16	05-01-2020	506,450.00	2.015100
1,191	Dain Rauscher Investment Services	TM	2,910	12-27-12	12-15-2020	235,407.30	3.392500
1,254	Dain Rauscher Investment Services	TM	1,695	04-25-16	12-15-2020	363,198.96	2.300500
1,188	Dain Rauscher Investment Services	TM	3,494	12-05-12	06-30-2022	268,192.80	3.576000
1,193	Dain Rauscher Investment Services	TM	3,640	12-27-12	12-15-2022	250,218.50	3.742800
1,261	Dain Rauscher Investment Services	TM	3,199	07-28-16	05-01-2025	500,000.00	2.148500
Total Number Of Investments: 19						8,891,565.71	

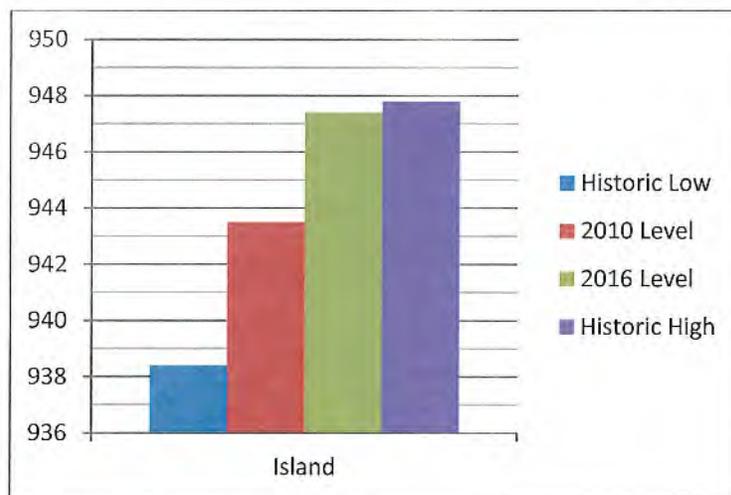
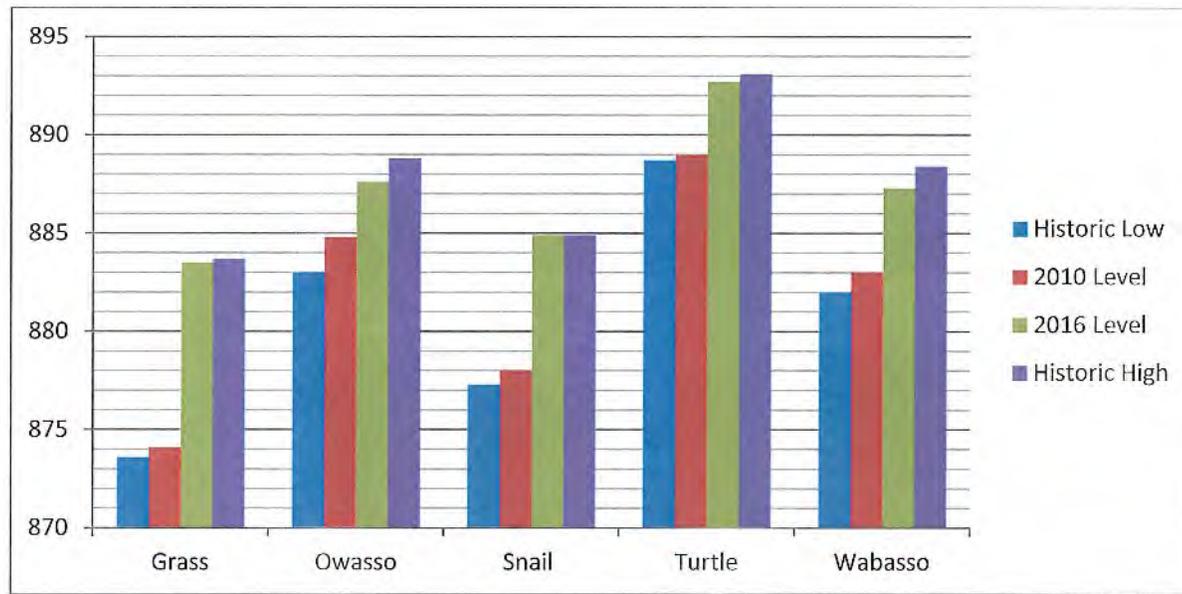
INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 08-31-16

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield	
		Sub-Total Of Investments:					23,826,016.46	
		4M - 2016A BONDS					1,777,803.19	
		4M Municipal Money Mkt Fund					9,167,243.79	
		2011 COP Debt Service Reserve					8,440.24	
		GMHC Savings Acct USBank					178,495.37	
		4M Fund - Hockey Escrow					3,911.56	
		MSILF Govt Cash Mgmt MM					14,459.53	
		GRAND TOTAL OF CASH & INVESTMENTS:					34,976,370.14	

TO: MAYOR, CITY COUNCIL AND CITY MANAGER
 FROM: MARK J. MALONEY, PUBLIC WORKS DIRECTOR
 DATE: SEPTEMBER 15, 2016
 SUBJ: PUBLIC WORKS MONTHLY REPORT

WATER LEVELS

The levels of lakes, wetlands, and low areas in and around Shoreview have been a hot topic the past couple of months. Due to higher than average water levels in the fall of 2015, and above average precipitation in 2016, most of the City’s water bodies have higher than average water levels and in some cases historic high levels. It is striking considering that in 2010 many of the lakes in the area were at their lowest levels since the 1920’s and 30’s. The charts below show a comparison of historic low and high levels and the levels in 2010 and 2016 for lakes in Shoreview.



The Public Works Department's personnel and work program understandably have been greatly consumed this summer with response to resident questions, concerns, suggestions, etc. arising from the water levels. While there have been some obvious impacts to public infrastructure, the high water levels haven't caused any significant private property damage other than flooding one boat house on Snail Lake. This includes areas in the community that have been identified to be in flood hazard zones where homeowners have previously been required to have flood insurance. So in spite of the obvious inconveniences due to the high water levels, there doesn't appear to be any imminent threat to private property use or values. The City has acted in response to the high lake levels by creating a 30-day emergency slow/no wake restrictions on Snail Lake to prevent shoreline erosion and potential damage to property.

The area of Shoreview most affected by the high water is Grass Lake and the surrounding Ramsey County Open Space. Gramsie Road remains closed due to flooding, and trails on Ramsey County property near Snail and Grass Lake remain under as much as 18 inches of water at the time of this report. The trail tunnel under the road has been impassable for most of the year.



Gramsie Road Low Point September 9, 2016



Ramsey County Open Space North of Gramsie Road



Ramsey County Open Space South of Gramsie Road

Flooding of the adjacent Ramsey County open space has occurred in the past and at least five times in the past ten years the flooding has closed trails in the area. City staff is aware of only one other instance of Gramsie Road flooding, which occurred in 2014 and required the road to be closed for approximately 1-month. The historic high level for Grass Lake was recorded in July of 2014 and as shown on the chart, the level of Grass Lake on September 1 of this year is almost to the historic high level.

In a response to the flooding of Gramsie Road the low point will be raised 2-feet along with the adjacent trail, as part of the current Gramsie Road Rehabilitation project. This will raise the low point above the historic high of Grass Lake.

Determining what may be done to address water levels in the Grass Lake basin and the Ramsey County trails that are affected by the flooding is a much more complicated issue. Grass Lake and the associated Ramsey County Open Space receive water from a large area and from infrastructure owned by the City, Ramsey County, and the Ramsey-Washington Watershed District. Runoff from as far north as Highway 96 is directed to the area from the old County ditch system, and the overflows from Lake Owasso and Wabasso are directed to Grass Lake from the south. The overflow from Snail Lake is also directed to the area. Grass Lake outlets to the east through a series of culverts under the railroad embankment that eventually discharges into West Vadnais Lake, which is located in the Vadnais Lake Watershed Management Organization. The management of lake levels is under the jurisdiction of the Minnesota Department of Natural Resources, and efforts to modify those are typically subject to a great deal of scrutiny. Additionally, simple responses to alleviate high water levels of Lake Owasso, Lake Wabasso and Snail Lake by improving/lowering their outlets serves only to send water to the Grass Lake basin/Gramsie Road area faster, and prolong potential flood impacts there. As long as the level of West Vadnais Lake remains high, as it currently is, it serves as the limiting factor for how long the water levels in Grass Lake basin are elevated. That condition has essentially existed unchanged since the railroad and Highway 49 (Rice Street) were built.

The City, Ramsey County and Watershed District have all received calls from residents with concerns about the flooding in the Grass Lake area and in some cases very detailed suggestions on what could be done to prevent flooding in certain areas. Due to the complexity of the drainage area, any changes made in one area to address a localized flooding issue would have a new effect in another area. In response to these concerns City staff continues to meet and confer with representatives from Ramsey County Parks and Public Works and the Ramsey-Washington Watershed District. We anticipate continued dialog with these partners over the winter, and will support their efforts to identify and/or fund any future improvements.

WaterSmart Launches Citywide

The first home water reports are being delivered to Shoreview utility customers this week and it is apparent that there is already a great deal of enthusiasm for the City's water conservation program. WaterSmart representatives indicate that the level of participation as measured by number of registered Shoreview users is exceeding expectations based on software launches in other markets. City staff has been fielding a number of calls from water customers following up on questions concerning the details of their water consumption.

The program targets residential water customers - a small number of people have been randomly selected to be in a Control Group to measure the program effectiveness, however, if those residents want to participate, staff can activate their accounts to give them program access. Single-family residential homes have access to a personal WaterSmart account where they can access their past home water usage (starting in 2012) up to the most recent monthly meter reading. They will also have personalized recommendations for their home on how best to save water and money. Already almost 20% of the eligible water customer accounts have registered with the service and updated/modified their profiles so that the water conservation messaging can be refined. The City will be closely monitoring water consumption behaviors over the next few years to help determine potential future water conservation based rebate programs and/or other incentives that could be offered by the City.

EQC

EQC members have visited and selected the Green Community Award applicants. The awards will be presented at the September 19th city council meeting and in the September/October ShoreViews newsletter.

Recycling

The Fall Cleanup Day is scheduled for October 8th. The event will be held in conjunction with Arden Hills and all vendors and event staffing has been confirmed. While no major changes are being proposed this year, e-waste collection and disposal remains the most volatile program cost component and staff continues to closely monitor potential market alternatives.

Wildlife Management

Ramsey County will be holding bow hunts for whitetail deer at Turtle Creek Open Space and McCullough Park on October 7-9 and October 28-30. Ramsey County will post the area with signs in advance of the hunts.

MAINTENANCE ACTIVITIES

All public works maintenance crews had the chance to spend one day at the APWA Expo in Minneapolis.

Utility crews continue with daily inspections and routine and scheduled maintenance of all the wells and lift stations, as well as the booster station and the towers. Each day crews respond to location requests by marking underground utilities in proposed excavation sites. Water samples are collected and tested as required by the MDH. Another large diameter water main break occurred on Victoria St. near Westview Drive. Due to the size of the pipe and its location, a contractor assisted city crews with the repair of the water main. Area water customers were inconvenienced for less than 4 hours during the repair.

The utility crew's camera truck arrived on August 16th. Since its arrival crews have been televising sewers everyday that the weather allows. It has been extremely valuable in finding areas that are vulnerable to inflow/infiltration. Crews have also been working on repairing curb stops (water shut off valves) and hydrants and hydrant flags.

Utility crews will begin the annual fall flushing of the water system by flushing hydrants beginning on September 26th.

Street division personnel along with the Dept. of Corrections crew completed seal coating over 7 miles of trails. This is the second year that the City has used this model as opposed to hiring asphalt rehabilitation contractors. It is proving to be the most efficient and effective method of trail seal coating. We were able to cover more distance, get a higher quality seal coat, all while reducing costs.

Crews continue sweeping streets as the weather and time permits. They will continue mowing trails and boulevards throughout the growing season. Crews have been repairing catch basins as necessary and have begun the annual cleaning of sumps and other storm water infrastructure throughout the City.

The street crew has been painting cross walks and pavement markings throughout the City. They have also begun spot patching streets and preparing streets for the winter snow plowing season.

The Dept. of Corrections crew continues cleaning the Maintenance Facility twice a week. Prior to the trail sealing project, they were edging and cleaning trails and trimming overgrowth as needed. Throughout the growing season they are scheduled to work with the Parks Department whenever they are not needed by other Departments.

PROJECT UPDATES

Water Treatment Plant – Project 14-02 – Work inside the building is continuing and includes the painting of walls, and the installation of mechanical and electrical systems. Over the next two weeks the contractor will install the filtration media and test the filtration under drain system. Testing of the treatment control equipment and software has also started and the plant is expected to be on-line in October. Grading and restoration of the area around the water treatment plant will start the week of September 19th and is expected to be completed by the end of September.

Relocation of Water Main – I694 3rd Lane – Project 15-10 – A majority of the work is complete and the Contractor is completing punch list items. It is expected a request for final payment to the Contractor will be presented to the City Council for consideration at the October 3rd meeting.

Bucher Lift Station – Project 15-13 – The project was bid on September 13 and four bids were received. A recommendation to award the bid to the lowest responsive bidder will be presented to the Council for consideration at their September 19, 2016 meeting. Due to long lead times the City already purchased the control panel and pumps to facilitate the project schedule and allow it to be completed this year. The project is expected to start in early October and be completed and in operation by the end of November, 2016. Final restoration of the site will be completed in the spring of 2017.

Virginia/Dennison/Lilac Reconstruction – Project 16-01 – All of the work is complete on Virginia except for the installation of the top layer of asphalt, which will be installed along with the top layer of asphalt on Dennison and Lilac. All the underground utility work is complete on Dennison and Lilac

along with the concrete curb and gutter and base layer of asphalt. The contractor is currently restoring the disturbed areas behind the curb. Once the restoration is complete the top layer of asphalt will be installed. It is expected all the work will be completed by the end of September. The new LED Street lights have been installed on the north half of the project and are energized and in use. The south half lights have been installed and we are waiting for Xcel to provide power.

Grand Avenue Reconstruction & Extension – Project 16-02 – The contractor is planning to start the installation of the pervious pavement on the western portion of the road and the path from the west of Grand Avenue to Owasso Boulevard North at the beginning of October. The installation of new street lights on Grand Avenue will be completed when the west end of the road has curb. This project experienced a significant delay while the contractor was waiting for Xcel to move a pole.

2016 Street Light Replacements – Project 16-03 – The installation of new LED street lights has been completed for the area south of Tanglewood Drive. We are waiting for inspections and Xcel to provide power. Yard restoration should be completed the week of September 19th. The small area on Kent and Kent Court will begin the week of September 19th and should be completed in about 10 days.

Gramsie Road Rehabilitation – Project 16-05 – The contractor was planning to install the top layer of asphalt for the entire project area, but due to flooding of the road at a low point work on the project was suspended and the road was closed to thru traffic on August 25th. The level of water on the road has been dropping, but it is likely the road will continue to be closed to thru traffic for a couple more weeks. Because the road will remain closed for a few more weeks it was decided the top layer of asphalt should be installed on the west portion of the road that is not affected by flooding. The contractor installed the top layer of asphalt from Victoria east to approximately 800-feet east of Mackubin the week of September 12th and striping of that portion of the road will be completed in the next week. At their September 6th meeting the Council approved a change order to raise the low area of the road 2-feet. The schedule for that work is dependent on weather conditions and water levels; it isn't clear yet whether that work can occur yet this year or have to wait until spring of 2017.

Well No. 6 Raw Water Pipeline – Project 16-06 – The contractor has completed all of the underground work and is working on punch list items. It is expected a request for final payment to the Contractor will be presented to the City Council for consideration at the October 3rd meeting.

TO: MAYOR AND COUNCILMEMBERS

**FROM: TERRY SCHWERM
CITY MANAGER**

DATE: SEPTEMBER 14, 2016

SUBJECT: PARKS AND RECREATION MONTHLY REPORT

DEPARTMENT ACTIVITY

We are currently in the middle of this year's pool shutdown. Contractors have finished hanging the new energy efficient LED lights, which has significantly increased the lighting level in the pool area. The painting of the locker rooms is moving along. The contractor plans to have them completed by early next week. The new Ultra-violet filtration system for the pool is being installed. There are several small items to be completed over the next few days, prior to refilling the pool next week. The biggest project that needs to be completed during the shutdown period is the replacement of the water heater and storage tank in the mechanical room. The new water heater and storage tank have been installed; however, there is still a great deal plumbing and electrical work that needs to be done. The fitness locker rooms will need to be shut down for about a week in October. The floor tile in both men's and women's locker room is heaving and there is also a leak from the women's showers into the fitness center.

All of the quotes for the replacement of the Wilson Park playground equipment have been awarded. The site work that will include the removal of the existing playground along with the installation of curbing and sidewalk around the playground area will begin next week. The new Miracle playground equipment has been ordered and we anticipate that it will be installed this fall.

The staff is still working with StanTec on the development of an updated Master Plan for the Shoreview Commons area and with BWBR Architects on the Community Center expansion project. It is anticipated that updated plans will be ready to review with both the City Council and Park and Recreation Commission this fall.

COMMUNITY CENTER

The Silver and Fit Membership program began on September 12th. This is a membership that is free of charge for people 65 years and older with specific health insurances. Staff have finished the new membership contracts, ordered new wristbands, and have reviewed all new procedures. Staff also created a new membership category in the software system to allow for tracking the number of people that participate in this program. This program reimburses the

Community Center \$30.00 a month per member regardless of the number of visits the individual makes each month. However, it does require participants to visit the Community Center at least once a month in order to receive the reimbursement.

Staff will be hosting a coffee social in the Fireside Lounge the second Tuesday of every month for all Silver and Fit participants. There will be free coffee, a brief discussion of what is happening at The Community Center, and some additional social time for new members to get acquainted with other participants. It will be necessary to check in at the service desk and receive a wrist band before attending this monthly social event.

A new advertising campaign was started this past month - a "Best Of" brochure which is mailed out to new residents in Shoreview and North Oaks every 90 days. This campaign extends until November 2017 and is being used to highlight both daily admissions and memberships. Membership sales were very consistent with last year. There was a slight decrease in membership revenue due to fewer family memberships being sold. Member retention was at a favorable 95% this month.

Other marketing efforts this month consisted of advertisements in The Woman's Press, the Twin Cities Clipper and MN Parent magazine highlighting the Waterpark, Indoor Playground, and birthday parties. Staff attended the Minnesota Field Trip Expo at the History Center. The event was extremely well attended, and staff held a drawing for 10 complimentary youth daily admissions. There were nearly 300 contacts in that drawing which can be used for further e-newsletters regarding pool/playground outings and special events.

Community Center daily admissions were slightly lower in August; however, daily admission revenue increased about 20% above last year. The indoor playground continues to be a popular destination for young members, guests, and groups. There were nearly 1,000 playground-only visitors and admission revenue for the playground has already reached \$40,000 for the year.

There were over 1,750 children that visited Tropics Waterpark with a pool group. This is nearly a 50% increase compared to last year. The waterpark stayed busy on weekends with swim lessons and birthday parties. There were 12 all-inclusive birthday party packages hosted in the themed poolside party rooms and 5 poolside party packages. There were nearly 100 birthday parties hosted in the meeting rooms. During the week, meeting rooms were used by many non-profit groups and associations.

The banquet rooms hosted several summer wedding receptions. There were 14 receptions and 4 events hosted in these rooms in August. There was a slight decrease in revenue due to some outstanding payments. The number of rentals and bookings were very similar to last year. There were 9 corporate meetings in the banquet rooms including Metro ECS, Fairview Health Services, US Bank, and Norwex.

RECREATION PROGRAMS

At the August 10th Concert in the Commons, the Ramsey County Sheriff's Office hosted Hot Dog with a Deputy event. The Sheriff's office brought and displayed a number of their vehicles and other equipment as part of the event and distributed over 400 hot dogs. The Concert in the Commons summer series concluded on August 17. After having record attendance during the first five concerts, attendance declined significantly during the final five concerts in part due to threatening weather during many of the concerts.

Due to poor weather the August 12th and August 19th outdoor movies had to be cancelled. The outdoor movies were rescheduled for August 26th and September 2nd. The third and final movie will be on September 23rd. Staff is evaluating whether to schedule one of the movies next year in October and incorporate it into a fall festival activity. The movies had very low attendance this year in comparison to previous years.

The Farmer's Market celebrated National Farmer's Market week on August 9th. There were some children's activities and root beer floats were given away. Market vendors and customers also donated produce to the Ralph Reeder Food Shelf. During the month of August there were over 1,600 pounds of food donated. To date there has been a grand total of 2,645 pounds of food donated during this Farmer's Market season.

At the August 9th Farmer's Market there was a Raku firing. Raku firing is a process where ceramic pots are removed from a kiln at extreme temperatures and then subjected to a post-firing reduction (or smoking). The ceramic creation is then placed in a container of combustible material. Gallery 96 sponsored this event charging \$25.00 per pot with all proceeds going to Friends of Ramsey County Library.

Summer Discovery finished another successful season. We sent out the end of the summer survey to all of the families with children in the program and have received nearly 25% of the surveys back. The feedback has all been very positive, with the majority of people extremely satisfied with their experience with staff and the program. There were many positive comments regarding all the education components of the program. Staff is evaluating the program and will be investigating some possible adjustments to next summer's program, including consideration of the current age requirements for the program.

Kids Corner Preschool held their open house "meet the teacher" event on September 10th. There are nearly 140 two to five year old children enrolled in the 12 preschool classes offered this season. This is a similar number of classes and participants compared to last year. Currently, seven out of the twelve classes are at capacity. Story Stretchers and Math Monsters are literacy and math focused classes that each meet once a week. Classes began on September 12th using both the Preschool Room and Beachcomber Bay.

Swimming Lessons concluded at the end of August. The more advanced level classes increased in popularity this season. These classes focus on refining swimming and stroke technique while increasing endurance levels. There were 6 different sessions this summer with an average of 25 different class offerings in each session. Participation in private lessons decreased significantly this year. One of our long time veteran instructors retired this summer which caused many participants to forego private lessons this summer and attend group lessons. Staff has recruited some new instructors and will focus on restructuring the private lesson program.

Summer Group Fitness session concluded on August 28th. Many participants took advantage of the make-up passes during the summer months. Over 225 make-up passes were distributed this session. There were 85 make-up class passes redeemed in August compared to 35 last year. This fall fitness session will be longer than usual due to not having a break between sessions. Staff has implemented a partial payment system for participants since class prices are more expensive due to the length of the session.

A few of the new fitness classes that are going to be offered in the fall session are Beat Boss Cycling classes, with a free demonstration class being held on September 17th. A family yoga workshop is going to be held this fall as well as a T.R.X demonstration class. T.R.X is a program that incorporates functional training using resistance from a person's own body weight. Staff will also be investigating the possibility of adding a functional training class following pickleball to address overuse injuries specific to this sport.

The ReFit small group training program will start a new session this fall. Classes will resume at the same 6:00 p.m. time slot but a 9:30 a.m. class has also been added to the schedule. A personal training special is being implemented in September. This special provides a 10% discount on training packages.

Staff also prepared for the beginning of fall youth and adult sports this past month. Two of the most popular programs are Fall Soccer and Flag Football. There is a significant amount of staff preparation that needs to occur for these programs including recruiting volunteer coaches, forming teams according to ages, developing a game schedule at various fields, putting together team equipment and uniforms, and updating rosters, rules and regulations. There are nearly 25 soccer teams with almost 300 children participating in the fall soccer program and 7 Flag Football teams with nearly 70 participants. Teams began practicing in early September and began games on September 10th.

PARKS MAINTENANCE

As a result of the heavy rains that we have had the past several weeks, our maintenance crews have worked hard to continue to mow and maintain all of the athletic fields that are used during the fall sports season. This is particularly difficult since all of the summer seasonal help have gone back to school. The maintenance crew continues to mow all turf areas at least once a week, with athletic fields getting mowed twice a week. The crews typically are over-seeding the fields at

this time, but with the amount of mowing that we anticipate that it might not be possible to schedule any over-seeding this fall. The DOC Crew spent three days pulling weeds out along Highway 96 and Lexington Avenue. Park crews removed a downed tree from Commons that landed in the back yard of a home along Mound Avenue. Irrigation repairs have been made at the Community Center, Highway 96 and Rice Creek Fields. All of the irrigation systems have been off the past few weeks with all the rain that we have received.

The crew continues to mow and paint lines on two full sized soccer fields, ten modified sized soccer fields, three modified sized football fields and one lacrosse field. The crew continues to drag and line up to seven ball fields each day. The fields that are not in use this fall are having repairs done to fence lines, warning tracks, pitchers mounds and infields. The tennis court lights at Wilson Park went out recently. A contractor was called in to make the repairs and the lights are operational again. New plastic practice boards have been installed at Commons and Wilson Park tennis courts.

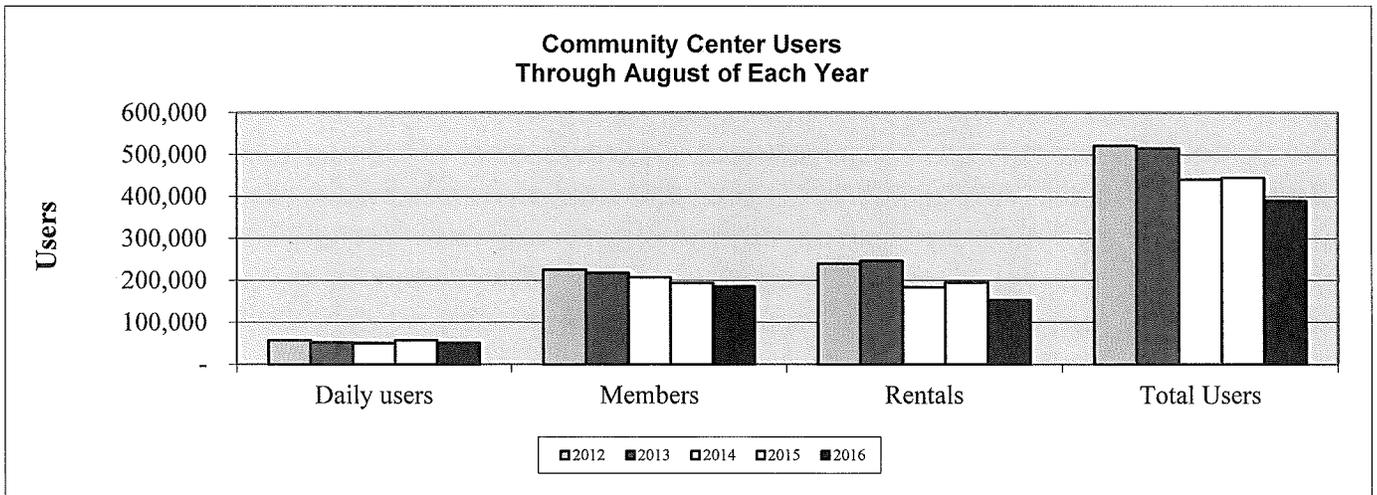
The crew continues to pick up trash on a daily basis at the Community Center, the Library and the Parks. The trash receptacles are dumped on an as needed basis. The crew continues to clean the pavilion restrooms before each rental and the restrooms at Rice Creek Fields before each weekend game. The crew also sets up and takes down for the Farmer's Market each week.

COMMUNITY CENTER MAINTENANCE

The crew is working hard to keep the building on its cleaning schedule. They cleaned the carpet in the Shoreview room this past month; however, it will need to be cleaned again after several new carpet stains were recently identified. The crew also cleaned the carpet in the meeting rooms after Summer Discovery program was done for the year. All the extra tables that were brought in for the Summer Discovery program have been removed until next summer.

**Community Center Activity Year-to-date
Through August Each Year**

	2012	2013	2014	2015	2016
Number of Users:					
Daily users	56,843	51,913	50,467	57,008	51,274
Members	225,163	217,538	206,885	193,111	184,682
Rentals	239,442	245,932	183,509	194,879	153,509
Total Users	521,448	515,383	440,861	444,998	389,465
Revenue:					
Admissions	\$ 422,582	\$ 439,912	\$ 451,480	\$ 482,943	\$ 493,373
Memberships-annual	588,798	601,446	611,229	571,685	581,444
Memberships-seasonal	64,597	60,624	68,331	62,091	60,614
Room rentals	172,252	209,316	202,008	225,000	240,452
Wave Café	137,440	153,824	156,364	158,868	150,543
Commissions	8,762	6,807	6,483	5,705	4,452
Locker/vending/video	15,077	15,326	13,663	12,961	14,953
Merchandise	11,022	11,269	9,304	10,509	10,729
Other miscellaneous	129	(38)	244	1,826	2,793
Building charge	100,000	101,687	100,000	103,000	89,000
Transfers in	200,000	208,000	226,000	244,000	256,000
Total Revenue	1,720,659	1,808,173	1,845,106	1,878,588	1,904,354
Expenditures:					
Personal services	903,462	939,138	931,907	965,929	1,014,294
Supplies	295,511	321,461	339,599	319,566	299,815
Contractual	371,657	404,063	364,227	370,820	381,227
Other	5,727	-	-	-	-
Total Expenditures	1,576,357	1,664,662	1,635,733	1,656,315	1,695,336
Rev less Exp Year-to-date	\$ 144,302	\$ 143,511	\$ 209,373	\$ 222,273	\$ 209,017



**Community Center Monthly Activity
For the Year 2015**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Number of Users:													
Daily users	8,140	7,693	6,827	5,768	6,952	6,477	6,963	8,188	3,831	3,832	6,026	7,216	77,913
Members	29,987	26,451	25,972	23,249	21,047	21,655	22,777	21,973	18,619	20,808	22,427	24,061	279,026
Rentals	9,409	10,595	10,055	9,993	12,980	43,404	54,139	44,304	14,652	29,619	13,598	10,822	263,570
Total Users	47,536	44,739	42,854	39,010	40,979	71,536	83,879	74,465	37,102	54,259	42,051	42,099	620,509
Revenue:													
Admissions	\$ 64,470	\$ 61,080	\$ 73,343	\$ 45,755	\$ 44,604	\$ 49,396	\$ 51,073	\$ 54,765	\$ 27,777	\$ 28,756	\$ 36,021	\$ 49,671	\$ 586,711
Indoor playground	7,111	6,914	6,776	4,086	3,336	2,950	2,931	4,353	2,614	3,359	5,447	6,324	56,201
Memberships	131,331	85,661	83,759	64,783	60,711	71,901	62,697	72,933	71,878	79,230	102,156	166,873	1,053,913
Room rentals	32,082	29,658	30,567	25,627	27,718	27,973	24,441	26,934	21,102	28,085	24,966	25,922	325,075
Wave Café	21,724	21,683	27,356	17,451	16,751	17,198	17,027	19,678	13,612	13,833	15,106	15,489	216,908
Commissions	784	-	-	-	470	655	2,085	1,711	3,625	3,049	1,661	316	14,356
Locker/vending/video	1,100	1,398	2,243	1,506	1,449	1,442	1,783	2,040	1,283	1,806	1,350	3,669	21,069
Merchandise	1,085	772	1,226	1,292	1,403	1,479	1,609	1,643	644	686	679	917	13,435
Other miscellaneous	(29)	(80)	52	1,664	27	127	31	34	36	32	1,335	11,104	14,333
Building charge	-	-	-	-	-	103,000	-	-	-	-	-	-	103,000
Interest	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers in	30,500	30,500	30,500	30,500	30,500	30,500	30,500	30,500	30,500	30,500	30,500	30,500	366,000
Total Revenue	290,158	237,586	255,822	192,664	186,969	306,621	194,177	214,591	173,071	189,336	219,221	310,785	2,771,001
Expenditures:													
Personal services	84,628	125,924	121,283	119,613	161,920	100,242	123,539	128,780	122,694	177,024	118,533	172,187	1,556,367
Supplies	5,189	55,673	61,501	46,924	34,621	46,299	33,811	35,548	47,596	32,373	30,528	59,768	489,831
Contractual	12,824	34,010	67,035	54,136	52,133	43,451	61,462	45,769	62,946	106,691	40,890	70,383	651,730
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	102,641	215,607	249,819	220,673	248,674	189,992	218,812	210,097	233,236	316,088	189,951	302,338	2,697,928
Rev less Exp (monthly)	\$ 187,517	\$ 21,979	\$ 6,003	\$ (28,009)	\$ (61,705)	\$ 116,629	\$ (24,635)	\$ 4,494	\$ (60,165)	\$ (126,752)	\$ 29,270	\$ 8,447	\$ 73,073
Rev less Exp (ytd)	\$ 187,517	\$ 209,496	\$ 215,499	\$ 187,490	\$ 125,785	\$ 242,414	\$ 217,779	\$ 222,273	\$ 162,108	\$ 35,356	\$ 64,626	\$ 73,073	

**Community Center Monthly Activity
For the Year 2014**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Number of Users:													
Daily users	8,204	6,661	10,413	5,480	4,230	5,389	4,858	5,232	2,251	4,010	6,320	6,651	69,699
Members	31,509	27,103	29,692	26,463	22,454	23,645	23,864	22,155	18,845	21,735	24,257	26,013	297,735
Rentals	9,996	7,882	9,500	11,995	17,617	43,616	40,248	42,655	9,917	11,853	10,983	9,476	225,738
Total Users	49,709	41,646	49,605	43,938	44,301	72,650	68,970	70,042	31,013	37,598	41,560	42,140	593,172
Revenue:													
Admissions	\$ 58,989	\$ 49,221	\$ 88,178	\$ 40,092	\$ 31,934	\$ 51,666	\$ 47,411	\$ 44,773	\$ 15,288	\$ 25,596	\$ 41,447	\$ 46,543	\$ 541,138
Indoor playground	8,013	5,807	8,607	5,131	2,057	3,568	2,782	3,251	2,042	3,054	6,160	5,177	55,649
Memberships	139,300	83,683	101,639	73,674	68,059	71,484	68,244	73,477	74,023	88,292	108,899	168,388	1,119,162
Room rentals	26,034	20,287	32,717	29,119	27,176	25,290	21,856	19,529	28,629	27,221	20,320	29,456	307,634
Wave Café	24,419	21,030	30,955	18,308	13,815	17,321	14,982	15,534	11,784	14,877	15,617	18,391	217,033
Commissions	-	73	53	1,579	1,193	1,050	1,733	802	3,417	2,394	1,065	243	13,602
Locker/vending/video	3	2,795	2,811	1,444	1,785	1,873	1,604	1,348	1,099	1,641	1,796	3,843	22,042
Merchandise	982	1,069	1,108	1,110	937	1,536	1,468	1,094	396	656	622	713	11,691
Other miscellaneous	(42)	(95)	(43)	29	1	296	56	42	18	21	366	12,697	13,346
Building charge	-	-	-	-	-	100,000	-	-	-	-	-	13,615	113,615
Interest	-	-	-	-	-	-	-	-	-	-	-	65,924	65,924
Transfers in	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	339,000
Total Revenue	285,948	212,120	294,275	198,736	175,207	302,334	188,386	188,100	164,946	192,002	224,542	393,240	2,819,836
Expenditures:													
Personal services	80,502	113,805	109,267	111,237	164,246	116,446	112,900	123,504	111,300	158,776	113,176	160,824	1,475,983
Supplies	15,848	52,201	51,609	58,274	24,061	37,144	38,870	61,592	26,314	56,206	29,329	76,904	528,352
Contractual	8,229	39,893	48,847	45,114	28,652	81,027	33,283	79,182	73,306	76,445	49,392	107,123	670,493
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	104,579	205,899	209,723	214,625	216,959	234,617	185,053	264,278	210,920	291,427	191,897	344,851	2,674,828
Rev less Exp (monthly)	\$ 181,369	\$ 6,221	\$ 84,552	\$ (15,889)	\$ (41,752)	\$ 67,717	\$ 3,333	\$ (76,178)	\$ (45,974)	\$ (99,425)	\$ 32,645	\$ 48,389	\$ 145,008
Rev less Exp (ytd)	\$ 181,369	\$ 187,590	\$ 272,142	\$ 256,253	\$ 214,501	\$ 282,218	\$ 285,551	\$ 209,373	\$ 163,399	\$ 63,974	\$ 96,619	\$ 145,008	

MOTION SHEET

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the following payment of bills as presented by the finance department.

Date	Description		
09/15/16	Accounts payable		\$2,588.69
09/14/16	Accounts payable		\$44,782.48
09/14/16	Accounts payable		\$294,561.23
09/08/16	Accounts payable		\$3,310.22
09/07/16	Accounts payable		\$187,467.34
	Sub-total Accounts Payable	\$	532,709.96
09/02/16	Payroll (including direct deposits)		
	Sub-total Payroll	\$	184,354.91
	Total	\$	717,064.87

ROLL CALL:	AYES	NAYS
Johnson		
Quigley		
Wickstrom		
Springhorn		
Martin		

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
BELL, AMY	WARRIOR SCULPT	220	22040				\$64.40	\$64.40
CHI, CHIH-LIN	RSV# 1349209 REFUND REFUND	220	22040				\$25.00	\$25.00
HEDDLE, JALESA	COLORING AND COFFEE	220	22040				\$5.00	\$5.00
JENKINS, KARLI	RSV# 1344803 REFUND REFUND	220	22040				\$964.16	\$964.16
JOHNSTON, KATHY	500 TOURNAMENT	220	22040				\$20.00	\$20.00
LEIBOLD, TOM	PASS APRESS TYPE: ANNUAL MEMBERSHIPS PA	220	22040				\$92.37	\$92.37
MOWRY, CHRISTINA	WARRIOR SCULPT	220	22040				\$58.80	\$58.80
PASCH, DEBBIE	AQUATICS - LEVEL 1	220	22040				\$75.00	\$75.00
ROLLINS, CAROL	500 TOURNAMENT	220	22040				\$20.00	\$20.00
STUART, WILLIAM	MUSIC IN MOTION	220	22040				\$63.00	\$63.00
SUNDARAM, SWAMI	STEP CARDIO	220	22040				\$50.96	\$50.96
VANG, PENNY	RSV# 1349228 REFUND REFUND	220	22040				\$75.00	\$75.00
WELSCH, JULIE	RSV# 1349225 REFUND REFUND	220	22040				\$525.00	\$525.00
WOLFF, NAOMI	RSV# 1349213 REFUND REFUND	220	22040				\$550.00	\$550.00

Total of all invoices: \$2,588.69

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
CKC GOOD FOOD	SUMMER DISCOVERY LUNCHES	225	43535	3190		002	-\$1,308.92	-\$1,308.92
CKC GOOD FOOD	SUMMER DISCOVERY LUNCHES WK 7/11-15	225	43535	3190		002	-\$1,263.90	-\$1,263.90
CKC GOOD FOOD	SUMMER DISCOVERY LUNCH WE 7/25-29	225	43535	3190		002	-\$1,305.46	-\$1,305.46
PUBLIC EMPLOYEES RETIREMENT AS A & L SUPERIOR SOD, INC	PERA DEFINED CONTRIBUTION: 05-27-16	101	21740				-\$251.30	-\$251.30
ACE SOLID WASTE	SOD FOR WATER MAIN REPAIR	601	45050	2280		001	\$19.20	\$19.20
ALLEN, DEANNE	MAINT CENTER SOLID WASTE PICKUP	701	46500	3640			\$259.23	\$259.23
ALLPHASE COMPANIES, INC	CITY COUNCIL MEETING - SEPTEMBER 6, 2016	101	40200	3190		001	\$200.00	\$200.00
ANCOM COMMUNICATIONS INC	MASONRY FOR MESSAGE CENTER SIGN RELOCATI	401	43710	3190			\$15,750.00	\$15,750.00
BATTERIES PLUS	SD RADIO REPLACEMENT	225	43535	2170		002	\$142.00	\$142.00
BEISSWENGERS HARDWARE	BATTERY FOR UPS	601	45050	2280		001	\$19.95	\$19.95
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		001	\$22.17	\$22.17
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		001	\$17.22	\$17.22
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		003	\$11.59	\$11.59
CDW GOVERNMENT, INC	HP MONITOR - TIM COONEY	101	40550	2180		004	\$226.82	\$226.82
CKC GOOD FOOD	SUMMER DISCOVERY LUNCHES WEEK 8/22-8/26	225	43535	3190		002	\$1,243.13	
CKC GOOD FOOD	SUMMER DISCOVERY LUNCHES	225	43535	3190		002	\$1,308.92	\$1,308.92
CKC GOOD FOOD	SUMMER DISCOVERY LUNCHES WK 7/11-15	225	43535	3190		002	\$1,263.90	\$1,263.90
CKC GOOD FOOD	SUMMER DISCOVERY LUNCH WE 7/25-29	225	43535	3190		002	\$1,305.46	\$1,305.46
CLASSIC CATERING/PICNIC PLEASE	DEPOSIT FOR VOLUNTEER DINNER	101	40100	4890		001	\$200.00	\$200.00
CLASSIC CATERING/PICNIC PLEASE	DEPOSIT FOR HOLIDAY LIGHTING	101	40100	3200		007	\$200.00	\$200.00
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001	\$570.48	\$570.48
COMMERCIAL FURNITURE SERVICES	TABLE CARTS CC	220	43800	2240		001	\$880.85	\$880.85
COOPER, KYLE W.	SOFTBALL UMPIRE AUG 23	225	43510	3190		001	\$48.00	\$48.00
CUB FOODS	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$20.93	\$20.93
CUB FOODS	PRESCHOOL SNACKS	225	43555	2170			\$284.10	\$284.10
GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEPENDENT CARE 9-9-16	101	20432				\$162.50	\$162.50
GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$17.86	\$17.86
GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$17.86	\$17.86
GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$16.94	\$16.94
HEGGIE'S PIZZA LLC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$202.25	\$202.25
HOFMEISTER, DONALD	SOFTBALL UMPIRE AUG,22,23,25,29,30	225	43510	3190		001	\$240.00	\$240.00
HOSPITALITY MARKETING SERVICES	CHAIRS FOR SENIOR FIT	220	43800	2180			\$1,240.00	\$1,240.00
JEWELL, TED W.	SOFTBALL UMPIRE AUG 23,25,30,SEPT 1	225	43510	3190		001	\$192.00	\$192.00
KANSAS STATE BANK-GOVT FINANCE	CONTRACT LEASE PAYMENT/SEPTEMBER 2016	220	43800	3960		004	\$1,320.00	\$1,320.00
KELLY & LEMMONS, P.A.	AUGUST 2016 LEGAL FEES	101	40600	3020			\$3,050.00	\$6,163.92
		101	40600	3030			\$3,113.92	
KINDERMAN, SCOTT	SOFTBALL UMPIRE AUG 30	225	43510	3190		001	\$48.00	\$48.00
MAI, CHINH T	REFUND HOME OCCUPATION PERMIT	101	34830			403	\$75.00	
MALIKOWSKI, RODNEY P.	SOFTBALL UMPIRE SEPT 1	225	43510	3190		001	\$48.00	\$48.00
MCNICHOLS CO.	WATERSLIDE STAIR TREADS POOL	220	43800	2240		003	\$2,141.39	\$2,141.39
MENARDS CASHWAY LUMBER **FRIDL	SUPPLIES FOR CURB WORK	101	42200	2180		001	\$79.92	\$79.92
MENARDS CASHWAY LUMBER *MAPLEW	HANDLES FOR TOOL TRAYS	701	46500	2220		003	\$16.14	\$16.14
METROPOLITAN COUNCIL ENVIRONME	SAC CHARGES FOR AUGUST 2016	602	20840				\$4,970.00	\$4,920.30
		602	34060				-\$49.70	
MINNESOTA PIPE & EQUIPMENT CO	WATER STAKES	601	45050	2280		002	\$304.16	\$304.16
MINTERWEISMAN CO DBA CORE-MARK	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$421.12	\$421.12

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
MINTERWEISMAN CO DBA CORE-MARK	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$585.07	\$585.07
NORTHSTAR INSPECTION SERVICE I	INSPECTION SERVICES- KEVIN WHITE	101	44300	3190			\$975.00	\$975.00
ORKIN EXTERMINATING CO INC.	PEST CONTROL LARSON HOUSE	101	40800	3190			\$83.78	\$83.78
ORKIN EXTERMINATING CO INC.	PEST CONTROL CC AND CITY HALL	220	43800	3190		004	\$171.93	\$171.93
ORKIN EXTERMINATING CO INC.	PEST CONTROL LARSON HOUSE	101	40800	3190			\$83.78	\$83.78
PMA FINANCIAL NETWORK, INC	JULY 2016 BANK FEES	101	40500	4890		004	\$139.25	\$139.25
RICHFIELD BUS COMPANY INC	SENIOR DAY TRIP BUS 8/18/2016	225	43590	3174		004	\$545.00	\$545.00
SCHOOL-TECH, INC	PENALTY FLAG,DOWN MARKER,REFEREE PINNIE	225	43510	2170		018	\$64.58	\$64.58
SYSCO FOOD SERVICES OF MN, INC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$542.98	\$542.98
T-MOBILE	SERVICE CHARGE FOR 7-27-16 THRU 8-26-16	601	45050	3190			\$60.74	\$60.74
TASC	VEBA ADMINISTRATION FEE: AUG 2016	101	20416				\$374.00	\$374.00
THE GLASS GURU OF BLAINE	REFUND OF BUILDING PERMIT	101	32500				\$100.05	\$106.48
		101	20802				\$1.43	
		101	34850				\$5.00	
TOKLE INSPECTIONS INC	INSPECTION SERVICES TOKLE INSPECTIONS	101	44300	3090			\$2,334.40	\$2,334.40
VANCO SERVICES	AUG FITNESS INCENTIVE PROCESSING FEE	220	43800	3190		003	\$142.00	\$142.00
WATER CONSERVATION SERVICE, IN	LEAK 4240 VICTORIA	601	45050	3190		001	\$268.90	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590			\$6.35	\$6.35
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$675.31	\$675.31
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$46.50	\$46.50
Total of all invoices:								\$44,782.48

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
3M	RED REFLECTIVE SIGN PAPER	101	42200	2180		003		\$550.31	\$550.31
A-1 HYDRAULICS SALES & SERVICE	HOSE PARTS 215	701	46500	2220		001		\$81.20	\$81.20
ABBOTT PAINT & CARPET	PAINT FOR HOCKEY RINKS	101	43710	2240				\$2,747.90	\$2,747.90
AID ELECTRIC CORPORATION	WELL 6	601	45050	3190		003		\$433.00	\$433.00
ARAMARK REFRESHMENT SERVICES	COFFEE & SUPPLIES MAINTENANCE CENTER	701	46500	2183		003		\$305.75	\$305.75
ASSOCIATION OF MINNESOTA COUNT	NATURAL RESOURCES SPECIALISTS	101	40210	3360		002		\$75.00	\$75.00
ATIR ELECTRIC CORPORATION	LED LIGHTING PROJECT COUNCIL CHAMBERS	431	43800	3810				\$10,200.00	
AUTO NATION FORD WHITE BEAR LA	#603	701	46500	2220		001		\$112.50	\$112.50
BEISSWENGERS HARDWARE	MOLE KILLER AND WASP KILLER	101	43710	2260				\$53.71	\$53.71
BEISSWENGERS HARDWARE	SCREWS FOR SOFTBALL BASE REPAIRS	101	43710	2240				\$2.89	\$2.89
BLACKBURN MANUFACTURING COMPAN	SEWER FLAGS	602	45550	2280		001		\$330.58	\$330.58
BRYAN ROCK PRODUCTS	AG LIME FOR INFIELDS	101	43710	2260				\$613.41	\$613.41
CHESS	AUGUST MTCE PLAN	101	40210	3190		007		\$800.00	\$800.00
DIAMOND VOGEL PAINT	CROSSWALK PAINT	101	42200	2180		004		\$231.60	\$231.60
DORFF, JON	REQUESTED REFUND FOR PERMIT FEE	101	20802					\$1.00	\$29.00
		101	32500					\$28.00	
DUKE'S ROOT CONTROL, INC.	ROOT FOAM SEWER LINES	602	45550	3190		001		\$9,341.65	\$9,341.65
EULL'S MANUFACTURING CO INC	CATCH BASIN REPAIRS	603	45850	2180		003		\$410.20	\$410.20
FERGUSON WATERWORKS #2516	WATER FITTINGS	601	45050	2280		001		\$230.39	\$230.39
FERGUSON WATERWORKS #2516	PAINT AND COUPLINGS	601	45050	2280		001		\$149.14	\$149.14
FLAIL MASTER	GRINDING WHEEL FOR BLADE SHARPENING	101	43710	2400				\$129.21	\$129.21
FLEXIBLE PIPE TOOL COMPANY	SAW AND WHIPS FOR 21" SAW	602	45550	2280		001		\$600.00	\$600.00
GENESIS EMPLOYEE BENEFITS INC	TRUSTEE/INVESTMENT SERVICES FEE	101	40210	3190		013		\$112.83	\$112.83
GOPHER STATE ONE-CALL	GOPHER ONE LOCATE CHARGE	601	45050	3190		001		\$157.95	\$631.80
		602	45550	3190		001		\$157.95	
		603	45850	3190		001		\$157.95	
		604	42600	3190				\$157.95	
GRAINGER, INC.	REPAIR SUPPLIES CC	220	43800	2240		001		\$672.28	\$672.28
GRAINGER, INC.	REPAIR SUPPLIES CC	220	43800	2240		001		\$528.30	\$528.30
GRAINGER, INC.	REPAIR SUPPLIES CC	220	43800	2240		001		\$292.73	\$292.73
GRAINGER, INC.	PLUGS FOR TOILET REPAIRS	101	43710	2240				\$31.44	\$31.44
GRAINGER, INC.	BARRICADE TAPE FOR FARMERS MARKET	101	43710	2240				\$42.48	\$42.48
GRAINGER, INC.	REPAIR SUPPLIES CC	220	43800	2240		001		\$139.65	\$139.65
HAWKINS, INC.	CHLORINE AND FLUORIDE BOOSTER	601	45050	2160		001		\$654.09	
HAWKINS, INC.	CHLORINE BOOSTER	601	45050	2160		001		\$702.06	\$702.06
HILLCREST ANIMAL HOSPITAL	ANIMAL SERVICES-PERIOD ENDING 9/1/16	101	41100	3190		003		\$588.00	\$588.00
LEAGUE OF MINNESOTA CITIES	MEMBERSHIP DUES 2016-2017	101	40100	4330		001		\$19,601.00	\$19,601.00
LEAGUE OF MINNESOTA CITIES	ANNUAL DUES-BEGINNING SEPTEMBER 1, 2016	101	40100	4330		003		\$30.00	\$30.00
LILLIE SUBURBAN NEWSPAPERS INC	PRESCHOOL TEACHER AD	101	40210	3360		001		\$516.00	\$516.00
LISA WEDELL UEKI	REIMBURSE FOR FILM FOR HRC EVENT	101	40100	4890		002		\$5.00	
MANSFIELD OIL COMPANY	UNLEADED FUEL	701	46500	2120		001		\$3,727.62	\$3,727.62
MANSFIELD OIL COMPANY	DIESEL FUEL	701	46500	2120		002		\$1,613.11	\$1,613.11
METERING & TECHNOLOGY SOLUTION	METERS FOR STOCK	601	45050	2510		002		\$8,976.00	\$8,976.00
MTI DISTRIBUTING, INC	IRRIGATION CONTROLLER FOR PAVILION	101	43710	2240				\$333.65	\$333.65
NORTHERN ELECTRICAL CONTRACTOR	REPAIR TENNIS COURT LIGHTING AT WILSON	101	43710	3190				\$1,207.13	\$1,207.13
ON SITE SANITATION INC	CLEAN TIPPED TOILET AT BOBBY THEISEN	101	43710	3950				\$20.00	\$20.00
PLAISTED COMPANIES, INCORPORAT	RIVER ROCK FOR WATERMAIN	601	45050	2280		002		\$828.79	\$828.79
PLUMBMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		001		\$869.00	\$869.00
PLUMBMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		001		\$1,018.05	\$1,018.05
PLUMBMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		001		\$1,234.09	\$1,234.09
PLUMBMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		001		\$157.42	\$157.42

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
PLUMMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		001		\$135.10	\$135.10
PRESS PUBLICATIONS	MOD & FALL BULLET LIST	101	40210	3360		001		\$991.28	\$991.28
PRO-TEC DESIGN	SCADA (LONGWATCH) MONITORING CAMERA-WTP	454	47000	5950				\$1,318.05	\$1,318.05
RADCO INC	#308	701	46500	2220		001		\$306.90	\$306.90
RAMSEY COUNTY	ABSENTEE BALLOT PROCESSING-PRIMARY 2016	101	40300	3190				\$367.50	\$367.50
RAMSEY COUNTY	911 DISPATCH SERVCIES - AUGUST 2016	101	41100	3190		001		\$8,444.78	\$8,444.78
RAMSEY COUNTY	CAD SERVICES - AUGUST 2016	101	41100	3190				\$1,835.89	\$1,835.89
RAMSEY COUNTY	LAW ENFORCEMENT SERVICES-SEPTEMBER 2016	101	41100	3190		001		\$172,554.80	\$172,554.80
RAMSEY COUNTY PROPERTY RECORDS	EMERGENCY COMMUNICATION RADIO USER FEE	701	46500	4330				\$177.84	\$177.84
SIMPLEXGRINNELL LP	REPAIRS TO RTU#3	220	43800	3810		003		\$224.00	\$224.00
SOCIETY FOR HUMAN RESOURCE MGM	ANNUAL MEMBERSHIP FEE 12/11/16-11/30/17	101	40210	4330				\$190.00	\$190.00
ST. PAUL, CITY OF	RIVERPRINT:ORDER 10093/DAILY REPORT MTNC	101	43710	2180				\$98.50	\$295.52
		601	45050	2010		001		\$98.51	
		602	45550	2010		001		\$98.51	
STAR TRIBUNE	NATURAL RESOURCES AD	101	40210	3360		002		\$895.96	\$895.96
STERLING SUPPLY INC	BD AGGREGATE FOR TRAIL SEALCOATING	405	43450	5300				\$3,376.00	\$3,376.00
STERLING SUPPLY INC	BD AGGREGATE FOR TRAIL SEALCOATING	405	43450	5300				\$1,688.00	\$1,688.00
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$1,573.00	\$1,573.00
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$410.76	\$410.76
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$70.41	\$70.41
SUPPLYWORKS	REPAIR SUPPLIES CC	220	43800	2240		001		\$1,060.13	\$1,060.13
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$1,093.87	\$1,093.87
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$418.80	\$418.80
SUPPLYWORKS	FITNESS LOCKER ROOM SHOWER CURTAINS	220	43800	2240		001		\$135.35	\$135.35
SUPPLYWORKS	REPAIRS TO VACUUM #5	220	43800	3890				\$95.28	\$95.28
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$50.12	\$50.12
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$298.02	\$298.02
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$1,411.04	\$1,411.04
SUPPLYWORKS	REPAIRS TO VACUUM #3	220	43800	3890				\$58.00	\$58.00
SUPPLYWORKS	REPAIR SUPPLIES CC	220	43800	2240		001		\$479.06	\$479.06
SUPPLYWORKS	REPAIRS TO IPC EAGLE SCRUBBER	220	43800	3890				\$313.00	\$313.00
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$195.00	\$195.00
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$1,152.03	
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$636.06	\$636.06
TERMINAL SUPPLY CO	SHOP SUPPLIES	701	46500	2220		003		\$84.59	\$84.59
TWIN SOURCE SUPPLY	NITRILE GLOVE FOR DOC	701	46500	2220		003		\$76.05	\$76.05
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$70.84	\$70.84
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970				\$62.48	\$62.48
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$70.84	\$70.84
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970				\$62.48	\$62.48
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001		\$42.92	\$171.68
		601	45050	3970		001		\$42.92	
		602	45550	3970		001		\$42.92	
		603	45850	3970		001		\$21.46	
		701	46500	3970		001		\$21.46	
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$70.84	\$70.84
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970				\$62.48	\$62.48
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001		\$42.92	\$171.68
		601	45050	3970		001		\$42.92	
		602	45550	3970		001		\$42.92	
		603	45850	3970		001		\$21.46	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
		701	46500	3970		001	\$21.46	
UNLIMITED SUPPLIES INC	SHOP SUPPLIES	701	46500	2220		003	\$16.05	
UNLIMITED SUPPLIES INC	BULB FOR EXIT SIGNS	701	46500	2220		003	\$8.35	\$8.35
VDN VOICE & DATA NETWORK	E-FAX CLOUD SERVICE	101	40200	3210		003	\$40.00	\$40.00
WARNING LITES OF MINNESOTA INC	ROAD CLOSURE SIGNAGE FOR GRAMSIE RD	101	42200	3190		003	\$518.64	\$518.64
WATER TOWER CLEAN & COAT INC	AIR MIXER WATER TOWERS	601	45050	3190		001	\$15,700.00	
WSB & ASSOCIATES, INC.	SERVICES FROM 7/1/16 - 7/31/16	405	43710	5300			\$1,661.75	\$1,661.75
YALE MECHANICAL INC	REPAIRS TO RTU #2	220	43800	3810		003	\$301.25	\$301.25
YALE MECHANICAL INC	REPAIRS TO LIEBERT UNIT CITY HALL	220	43800	3810		001	\$420.25	\$420.25
YALE MECHANICAL INC	REPAIRS TO RTU#1	220	43800	3810		003	\$739.75	\$739.75
ZAHL-PETROLEUM MAINTENANCE CO	GREASE GUN LATCH KIT	701	46500	2400		006	\$39.72	\$39.72
Total of all invoices:								\$294,561.23

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ABUISNAINEH, MAI	RSV# 1343827 REFUND REFUND	220	22040				\$500.00	\$500.00
AEROMO, BERHANU	RSV# 1343809 REFUND REFUND	220	22040				\$400.00	\$400.00
BAKER, TAMMY	RSV# 1343819 REFUND REFUND	220	22040				\$50.00	\$50.00
CARLETON, VILAYVANH	RSV# 1343835 REFUND REFUND	220	22040				\$25.00	\$25.00
CHU, QIN	PASS APRESD TYPE: ANNUAL MEMBERSHIPS PA	220	22040				\$77.18	\$77.18
DIAZ, LINDA	RSV# 1343844 REFUND REFUND	220	22040				\$25.00	\$25.00
ERICKSON, RENA	CREDIT BALANCE REFUND REFUND	220	22040				\$260.00	\$260.00
FARRINGTON, KATHY	PASS APREGS TYPE: ANNUAL MEMBERSHIPS PA	220	22040				\$127.30	\$127.30
GALLAGHER, ROBERT	CREDIT BALANCE REFUND REFUND	220	22040				\$40.00	\$40.00
IGBINWEKA, FERVENT	RSV# 1343793 REFUND REFUND	220	22040				\$425.00	\$425.00
KHAN, SABRA	FARMERS MARKET	220	22040				\$82.74	\$82.74
KOEPLIN, CECILLA	CREDIT BALANCE REFUND REFUND	220	22040				\$15.00	\$15.00
LAKKAKULA, SWARNA	RSV# 1343839 REFUND REFUND	220	22040				\$25.00	\$25.00
LEE, CHUEFENG	RSV# 1343845 REFUND REFUND	220	22040				\$25.00	\$25.00
MN FALL EXPO ATTN: KATHY WARRE	FALL EXPO REGISTRATIONS SV PUBLIC WORKS	601	45050	4500			\$125.00	\$500.00
		602	45550	4500			\$125.00	
		101	42200	4500			\$125.00	
		603	45850	4500			\$125.00	
OLSON, KATHLEEN	ABC'S & 123'S TUITION	220	22040				\$141.00	\$141.00
VIEVERING, REBEKAH	RSV# 1343840 REFUND REFUND	220	22040				\$25.00	\$25.00
VUE, PA NHIA	RSV# 1343784 REFUND REFUND	220	22040				\$500.00	\$500.00
WARREN, MARK	AQUATICS - LEVEL 4	220	22040				\$67.00	\$67.00
Total of all invoices:							\$3,310.22	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
ACE SOLID WASTE	DUMPSTER SERVICE CC AND PARKS	220	43800	3640				\$1,138.81	\$1,767.29
		101	43710	3950				\$628.48	
AMERICAN MESSAGING	SECURITY SYSTEM PAGER	101	40210	3190		009		\$4.15	
BEISSWENGER'S HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		001		\$9.94	\$9.94
BRAUN INTERTEC CORPORATION	CONSTRUCTION TESTING GRAMSIE RD CP16-05	460	47000	5910				\$9,759.00	\$9,759.00
CANTEEN	COFFEE SUPPLIES	220	43800	2590		001		\$36.53	\$77.04
		101	40800	2180				\$40.51	
CITY OF SHOREVIEW	CASH PRIZES FOR 500 TOURNAMENT 9/14/2016	225	43590	2174		002		\$200.00	\$200.00
COMMERCIAL FURNITURE SERVICES	IN/OUT BOARD FOR OFFICE	220	43800	2240		001		\$706.79	\$706.79
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 09-02-16	101	21720					\$10,810.18	\$10,810.18
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS: 09-02-16	101	20420					\$156.50	\$156.50
COOPER, KEN SR.	SOFTBALL ASSIGNOR FEES (SUMMER & FALL)	225	43510	3190		001		\$1,140.00	
GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEPENDENT CARE	101	20431					\$1,472.91	\$1,635.41
		101	20432					\$162.50	
GENESIS EMPLOYEE BENEFITS INC	VEBA CONTRIBUTIONS: 09-02-16	101	20418					\$5,985.00	\$5,985.00
GREAT LAKES HIGHER ED GUARANTY	61-3073149/EDELSTEIN	101	20435					\$251.04	\$251.04
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE:09-02-16	101	21750					\$5,348.27	\$5,348.27
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS PAYDATE: 09-02-16	101	20430					\$1,165.00	\$1,165.00
IDENTITY STORES, LLC	EMPLOYEE UNIFORMS	220	43800	2180				\$1,028.50	\$1,028.50
IDENTITY STORES, LLC	EMPLOYEE UNIFORMS	220	43800	2180		005		\$119.30	\$119.30
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE: 09-02-16	101	20435					\$295.00	\$295.00
MINNESOTA DNR	APPLICATION FEE COMMONS POND AERATION	603	45850	4890				\$250.00	\$250.00
MINNESOTA ENVIRONMENTAL FUND	EMPLOYEE DEDUCTIONS: 09-02-16	101	20420					\$36.00	\$36.00
MINNESOTA REVENUE	ID #L1751494720	101	20435					\$213.22	\$213.22
MINNESOTA WOMEN'S PRESS	9.1.16 WOMEN'S PRESS ACTIVE LIFE FAIR AD	220	43800	2201				\$550.00	\$550.00
MINTERWEISMAN CO DBA CORE-MARK	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$327.76	\$341.14
		101	40800	2180				\$13.38	
MOUNDS VIEW BOYS BASKETBALL BO	MV BOYS BASKETBALL WATERPARK AD 14 WKS	220	43800	2201				\$220.00	\$220.00
MOUNDS VIEW PUBLIC SCHOOLS	KICKBALL & TBALL FIELD FEE	225	43510	3190		015		\$324.00	
MRPA	ATTN: TROY - FALL SOFTBALL REGISTRATION	225	43510	3190		001		\$264.00	\$264.00
NORDINE, KATHLEEN	APA CONFERENCE EXPENSES	101	44100	3270				\$78.83	\$78.83
PEARSON BROS INC	FINAL PMT 2016 SEAL COAT	404	42200	3190				\$8,752.68	\$8,752.68
PETERSON, CHRISTOPHER S	ELECTRICIAN SERVICES FOR SLICE OF SHOREV	270	40250	3950		008		\$2,690.00	\$2,690.00
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS: 09-02-16	101	21740					\$30,901.80	\$30,901.80
REPUBLIC SERVICES INC #899	JULY RECYCLING INVOICE	210	42750	3190				\$30,286.48	\$30,286.48
TERESE ROESLER	CHANGE FOR FALL CLEAN UP DAY EVENT	101	10200					\$2,000.00	\$2,000.00
TESSMAN SEED CO	GRASS SEED	101	43710	2260				\$99.00	\$99.00
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX: 08-26-16	101	21710					\$26,649.52	
		101	21730					\$33,041.68	
		101	21735					\$7,727.42	\$67,418.62
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS:09-02-16	101	20420					\$38.00	
UNLIMITED SUPPLIES INC	SHOP SUPPLIES CC	220	43800	2240		001		\$53.41	\$53.41
UPPER CUT TREE SERVICES INC	PUBLIC STUMP REMOVAL	101	43900	3190		002		\$875.00	\$875.00
US FOODS CULINARY EQUIPMENT IN	FREEZER FOR WAVE KITCHEN	220	43800	2180				\$828.00	\$828.00
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$788.75	\$788.75

Total of all invoices: \$187,467.34

=====

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	58,661
Vendor number	01337 2 2016
Vendor name	RAMSEY COUNTY
Address	90 PLATO BLVD W. PO BOX 64097 ST. PAUL MN 55164-0097

Date	Comment line on check	Invoice number	Amount
09-01-16	LAW ENFORCEMENT SERVICES-SEPTEMBER 2016	SHRFL-001529 ✓	\$172,554.80 ✓

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
101 41100 3190 001	\$172,554.80

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by:	<u>Amy Truhlar</u> ✓
(signature required)	Amy Truhlar
Approved by:	<u>Terry Schwerm</u> ✓
(signature required)	Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	58,515		
Vendor number	01901 1	2016	
Vendor name	REPUBLIC SERVICES INC #899		
Address	PO BOX 9001154 LOUISVILLE, KY 40290-1154		

Date	Comment line on check	Invoice number	Amount
08-25-16	JULY RECYCLING INVOICE	0899-002904497	\$30,286.48

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
210 42750 3190	\$30,286.48

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Tom Wesolowski 9/2/16
 (signature required) Tom Wesolowski

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	58,490
Vendor number	01446 1 2016
Vendor name	TREASURY, DEPARTMENT OF
Address	INTERNAL REVENUE SVC - EFT/NO CHECK EFTPS ENROLLMENT PROCESSING P.O. BOX 4210 IOWA CITY IA 52244

Date	Comment line on check	Invoice number	Amount
08-26-16	FEDERAL WITHHOLDING TAX: 08-26-16	09-07-16	\$67,418.62

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
101 21710	\$26,649.52
101 21730	\$33,041.68
101 21735	\$7,727.42

SEE PERMANENT
 PAYROLL RECORDS

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: K. Harvey
 (signature required) Kathy Harvey

Approved by: T. Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN
DATE: SEPTEMBER 15, 2016
SUBJECT: DEVELOPER ESCROW REDUCTIONS

INTRODUCTION

The following escrow reductions have been prepared and are presented to the City Council for approval.

BACKGROUND

The property owners/builders listed below have completed all or portions of the erosion control and turf establishment, landscaping or other construction in the right of way as required in the development contracts or building permits.

5695 Birch Tr Erosion control completed
559 Lake Ridge Dr Erosion control completed
4259 Snail Lake Blvd Erosion control completed
3780 Lexington Ave Erosion & Landscaping completed

RECOMMENDATION

It is recommended that the City Council approve releasing all or portions of the escrows for the following properties in the amounts listed below:

5695 Birch Tr	Tom Ryan Remodeling	\$ 500.00
559 Lake Ridge Dr	Prestige Pools	\$ 1,000.00
4259 Snail Lake Blvd	Tom Olmscheid/Nitti Rolloff	\$ 1,000.00
3780 Lexington Ave	Raising Cane's Restaurants	\$ 19,437.50

PROPOSED

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD SEPTEMBER 19, 2016

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on September 19, 2016 at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 16-88

**RESOLUTION ORDERING ESCROW REDUCTIONS
AT VARIOUS LOCATIONS IN THE CITY**

WHEREAS, various builders and developers have submitted cash escrows for erosion control, grading certificates, landscaping and other improvements, and

WHEREAS, City staff have reviewed the sites and developments and is recommending the escrows be returned.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

The Shoreview Finance Department is authorized to reduce the cash deposit in the amounts listed below:

5695 Birch Tr	Tom Ryan Remodeling	\$ 500.00
559 Lake Ridge Dr	Prestige Pools	\$ 1,000.00
4259 Snail Lake Blvd	Tom Olmscheid/Nitti Rolloff	\$ 1,000.00
3780 Lexington Ave	Raising Cane's Restaurants	\$ 19,437.50

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to adopt Resolution No.16-86, which accepts the base bid from Geislinger & Sons, Inc. for the Sanitary System Improvements – Bucher Lift Station, City Project 15-13 and authorize the Mayor and City Manager to execute a construction contract in the amount of \$314,750.00.

ROLL CALL:	AYES	NAYS
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

TO: MAYOR, CITY COUNCIL, AND CITY MANAGER
FROM: TOM WESOLOWSKI - CITY ENGINEER
DATE: SEPTEMBER 15, 2016
SUBJECT: RECEIPT OF BIDS AND AWARD OF CONTRACT FOR:
SANITARY SYSTEM IMPROVEMENTS – BUCHER LIFT STATION
CITY PROJECT 15-13

INTRODUCTION

Sealed bids were received and opened on September 13, 2016, for the Sanitary Sewer Improvements – Bucher Lift Station, City Project 15-13. Council action is required to award the construction contract.

BID RESULTS

On August 15, 2016, the City Council approved the plans and specifications and ordered the taking of bids for the Sanitary System Improvements – Bucher Lift Station, City Project 15-13. Accordingly, on September 13, 2016, four (4) bids were received and opened for City Project 15-13. All bids were submitted with proper bid security in the amount of five (5) percent of the total amount of the bid as required by the project manual. The base bid results are listed below:

<u>Contractor</u>	<u>Bid Amount</u>
Geislinger and Sons, Inc.	\$ 314,750.00
Pember Companies, Inc.	\$ 333,540.00
Northdale Construction Company, Inc.	\$ 433,733.00
Minger Construction, Inc.	\$ 449,750.00
Engineer's Estimate:	\$ 540,000.00

Given the above information, Geislinger & Sons, Inc. is the lowest responsible bidder. WSB Inc., the Engineering Consultant for the project, has reviewed the bids and is recommending the City award the project to Geislinger and Sons. A copy of the recommendation letter is attached.

COST AND FUNDING

The estimated cost for the construction of the project is \$530,000, which includes construction, engineering and administration costs, and contingencies. The estimated cost for the pumps and controls is \$50,000 for a total project cost of \$580,000.

The project will be funded from the sanitary sewer utility.

RECOMMENDATION

It is recommended that the City Council adopt Resolution 16-86 and accept the base bid of Geislinger & Sons, Inc. for the Sanitary Sewer Improvements – Bucher Lift Station, City Project 15-13 and authorize the Mayor and City Manager to execute a construction contract in the amount of \$314,750.00.



September 14, 2016

Honorable Mayor and City Council
City of Shoreview
4600 Victoria Street N
Shoreview, MN 55126

Re: Bucher Lift Station and Force Main
City of Shoreview, MN
City Project No. 15-13
WSB Project No. 2406-08

Dear Mayor and Council Members:

Bids were received for the above-referenced project on Tuesday, September 13, 2016, and were opened and read aloud. Four bids were received. Please find enclosed the bid summary indicating the low bid as submitted by Geislinger and Sons, Inc., Watkins, Minnesota in the amount of \$314,750.00. Although all the submitted bids were below the Engineer's Estimate of \$540,000.00, they are considered reasonable and are within the range of costs seen on other recent projects.

Geislinger and Sons, Inc. has extensive experience constructing wastewater lift stations and forcemains, and it is our opinion that they have the necessary experience to construct this project based on their past experience. We recommend that the City Council consider these bids and award a contract in the amount of \$314,750.00 to Geislinger and Sons, Inc., based on the results of the bids received.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in black ink, appearing to read "Richard Parr", is written over a white background.

Richard Parr
Project Manager

Attachments

kkp

BID TABULATION SUMMARY

PROJECT:
BUCHER LIFT STATION AND FORCE MAIN

OWNER:
CITY OF SHOREVIEW, MN

WSB PROJECT NO.:
2046-08

Bids Opened: Tuesday, September 13, 2016 at 10:00am

Contractor	Bid Security (5%)	Grand Total Bid
1 Geislinger and Sons, Inc.	X	\$314,750.00
2 Pember Companies, Inc	X	\$333,540.00
3 Northdale Construction Co., Inc.	X	\$433,733.00
4 Minger Construction Co., Inc.	X	\$449,750.00

Engineer's Opinion of Cost		\$540,000.00
----------------------------	--	--------------

I hereby certify that this is a true and correct tabulation of the bids as received on September 13, 2016.



Richard Parr, PE Project Manager

 Denotes corrected figure

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD SEPTEMBER 19, 2016**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota, was duly called and held at the Shoreview City Hall in said City on September 19, 2016, at 7:00 pm. The following members were present:

;

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 16-86

ACCEPTING THE LOWEST RESPONSIVE BID
AND AUTHORIZING THE EXECUTION OF A CONTRACT
FOR THE
SANITARY SEWER IMPROVEMENTS – BUCHER LIFT STATION
CITY PROJECT 15-13

WHEREAS, the City of Shoreview has programmed in the Capital Improvement Program for the Sanitary Sewer Improvements – Bucher Lift Station, City Project 15-13, and

WHEREAS, pursuant to an advertisement for bids for the improvement of City Project 15-13, bids were received, opened, and tabulated according to law, and the following bids received complying with the advertisement:

<u>Contractor</u>	<u>Bid Amount</u>
Geislinger and Sons, Inc.	\$ 314,750.00
Pember Companies, Inc.	\$ 333,540.00
Northdale Construction Company, Inc.	\$ 433,733.00
Minger Construction, Inc.	\$ 449,750.00
Engineer's Estimate:	\$ 540,000.00

WHEREAS, the City staff is recommending to the City Council to award the base bid of the project to the lowest responsible bidder, Geislinger & Sons, Inc.

PROPOSED MOTION

MOVED BY _____

SECONDED BY _____

to accept the quote from Aid Electric for \$28,911 for costs associated with Schifsky Lift station improvements.

ROLL CALL:	AYES	NAYS
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
SEPTEMBER 19, 2016

TO: MAYOR, CITY COUNCIL, AND CITY MANAGER
FROM: MARK MALONEY
PUBLIC WORKS DIRECTOR
DATE: SEPTEMBER 19, 2016
SUBJ: ACCEPT THE QUOTE FOR SCHIFSKY LIFT STATION IMPROVEMENTS

INTRODUCTION

The City recently received quotes for improvements at Schifsky Lift Station. After reviewing the quotes, staff is recommending the City Council accept the quote from Aid Electric Corporation to perform these improvements.

BACKGROUND

The 2016 CIP reflects a project to add a permanent generator to Well 6 to supply emergency back-up power in the event of a power outage. The new water treatment plant required a larger generator than the available generator at the booster station. The generator at the booster station was moved to Well 6. In the event of a power disruption in this area, it has been determined the generator is sized proportionately enough to supply power to not only Well 6 but to Schifsky lift station as well. It is necessary to run the electric from the generator at well 6 to Schifsky lift station. A transfer switch and other electric outlets and panels are required. Quotes were received from both Aid Electric Corporation (AE) and Electrical Installation & Maintenance Co (EIM).

Quotes to perform this connection and make the improvements came in as follow:

Aid Electric Corporation	\$28,911.00
Electric Installation & Maintenance	\$39,770.00

These improvements will be funded as part of the 2015 lift station improvement project. The project was estimated to be completed sometime in 2016.

RECOMMENDATION

Staff recommends accepting the quote from Aid Electric Corporation for the improvements at Schifsky lift station.

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to adopt Resolution No. 16-85 authorizing the City's participation in the Metropolitan Councils Inflow/Infiltration Grant Program.

ROLL CALL:	AYES	NAYS
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
SEPTEMBER 19, 2016

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: DAN CURLEY, PUBLIC WORKS SUPERINTENDENT
DATE: SEPTEMBER 19, 2016
SUBJECT: METROPOLITAN COUNCIL INFLOW/INFILTRATION (I/I) GRANT PROGRAM

INTRODUCTION

The Metropolitan Council has established a Grant Program for Cities that are considered to be contributors of excessive inflow and infiltration (I/I) to the sanitary sewer disposal system. The City of Shoreview is eligible for grant funds based on at least one excessive I/I event measured since January 1, 2007. City Council authorization is necessary at this time to participate in the grant program.

DISCUSSION

The Metropolitan Council Municipal Publicly Owned Infrastructure Inflow/Infiltration Grant Program is a cost share grant for eligible municipalities which are considered to be contributors of excessive I/I to the sanitary sewer system. The grant program requires participants to designate monies to the improvement of the sanitary sewer system. In 2015 and 2016, Shoreview's road reconstruction projects included elements of sanitary sewer improvements which allowed us the opportunity to participate in the grant program..

Eligible costs are considered to be improvements that may directly mitigate I/I in these areas. MCES will apply the lesser of 50% of the eligible I/I abatement costs or \$25,000 to each qualifying city. Remaining grant funds would be applied proportionately to cities' eligible expenses that have more than \$25,000 in eligible I/I expenses, until all available funds are allocated. MCES staff has determined the total eligible I/I mitigation efforts of these projects to be \$118,807. The Preliminary Grant Award for the City is calculated to be at least \$25,000.

RECOMMENDATION

It is recommended that the City adopt Resolution 16-85 authorizing City participation in the Metropolitan Council Municipal Publicly Owned Infrastructure Inflow/Infiltration Grant Program.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD SEPTEMBER 19, 2016**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota, was duly called and held at the Shoreview City Hall in said City on September 19, 2016 at 7:00 p.m. The following members were present:

;

and the following members were absent:

Council member introduced the following resolution and moved its adoption.

RESOLUTION NO. 16-85

AUTHORIZING THE CITY'S PARTICIPATION IN
THE METROPOLITAN COUNCILS INFLOW/INFILTRATION
GRANT PROGRAM

WHEREAS, the Metropolitan Council has measured at least one excessive Inflow/Infiltration (I/I) event in the City of Shoreview; and

WHEREAS, the Metropolitan Council has established a grant program for Cities contributing to the sanitary sewer disposal system; and

WHEREAS, the City completed road reconstruction projects in 2015 that include sanitary sewer improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SHOREVIEW, MINNESOTA:

1. The City authorizes participation in the Metropolitan Council Inflow and Infiltration grant program.
2. The City is in agreement of the conditions and requirements of the grant

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in thereof: All present members;

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 19th day of September, 2016.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 19th day of September, 2016, with the original thereof on file in my office and the same is a full, true and complete transcript there from insofar as the same relates to the City's participation in the Metropolitan Council Inflow/Infiltration Grant Program.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 20th day of September, 2016.

Terry Schwerm
City Manager

SEAL

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

APPROVING RESOLUTION 16-84, ACCEPTING A DONATION IN THE AMOUNT OF \$60 FOR THE SHOREVIEW COMMUNITY CENTER.

ROLL CALL:	AYES _____	NAYS _____
Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

TO: MAYOR AND CITY COUNCIL
FROM: REBECCA OLSON
ASSISTANT TO THE CITY MANAGER

DATE: SEPTEMBER 19, 2016

SUBJECT: ACCEPTANCE OF DONATION FOR THE COMMUNITY CENTER

INTRODUCTION

The Shoreview Community Center is a place where families can come together to have fun and spend quality time with each other; where people of all ages can find a safe, clean and positive environment; and where people can connect with friends, pursue interests and learn how to live healthier.

BACKGROUND

In early September, a woman came to the Shoreview Community Center and paid for a daily pass for her grandchildren to go swimming. In addition, she gave a \$60.00 donation to the Community Center.

RECOMMENDATION

Pursuant to City policy, the Council must officially accept any gifts of financial value. It is recommended that the Council adopt Resolution 16-84, accepting donations for the Shoreview Community Center in the amount of \$60.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD SEPTEMBER 19, 2016**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on September 19, 2016, at 7:00 p.m.

The following members were present: Councilmember Johnson, Councilmember Quigley, Councilmember Wickstrom, Councilmember Springhorn, Mayor Martin.

And the following members were absent: None.

Member _____ introduced the following resolution and moved its adoption.

RESOLUTION NO. 16-84

A RESOLUTION ACCEPTING A DONATION FOR THE SHOREVIEW COMMUNITY CENTER IN THE
AMOUNT OF \$60.

WHEREAS, the City of Shoreview has received a donation in the amount of \$60.00 from an unnamed person who visited the Community Center; and

WHEREAS, the City Council is appreciative of the donation.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Shoreview, acknowledges and accepts the donation with gratitude and that the donation will be appropriated to the Shoreview Community Center.

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified City Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council on the 19th day of September, 2016, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to the acceptance of gifts for the Shoreview Community Center.

WITNESS MY HAND officially as such City Manager and the corporate seal of the City of Shoreview, Minnesota this 19th day of September, 2016.

Terry C. Schwerm, City Manager

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To appoint the following individuals as student representatives to the Human Rights Commission for the following terms:

Joseph Floeder	(senior – Mounds View)	term expiring	5-31-17
Susie Jackson	(senior – Mounds View)	term expiring	5-31-17
Anish Sethi	(junior – Mounds View)	term expiring	5-31-18

ROLL CALL:	AYES _____	NAYS _____
Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

Regular Council Meeting
September 19, 2016

TO: MAYOR AND COUNCIL

FROM: REBECCA OLSON
ASSISTANT TO THE CITY MANAGER

DATE: SEPTEMBER 19, 2016

SUBJECT: APPOINTMENTS TO THE HUMAN RIGHTS COMMISSION

BACKGROUND

In December, 2014, the City Council authorized the change in term for the student representatives to coincide with the school year. The Human Rights Commission has had two student representative vacancies since June, 2016.

INTRODUCTION

The Human Rights Commission (HRC) received seven applications for the student representative vacancies. On Tuesday, August 30, the HRC interviewed 6 of the 7 candidates. (One candidate did not show up for the interview.) Each of the candidates had an impressive resume, community involvement, diverse backgrounds, as well as interesting reasons for wanting to be involved in the Shoreview Human Rights Commission. However, three candidates rose to the top, Joseph Floeder, Susie Jackson, and Anish Sethi.

Historically, the Commission has had 2 student representatives (typically to account for a student from both Mounds View and a student from Irondale). However, our municipal code states:

"The Commission shall be composed of seven (7) to nine (9) members and shall be advisory to the City Council. The City Council may, at its own discretion, appoint youth representatives from local area high schools to serve as non-voting members. The youth representative must be a high school sophomore, junior, or senior and attend two regular meetings before being appointed."

Given the high caliber of students who applied, their diverse backgrounds, and their ages, the Human Rights Commission would like to recommend appointing three student representatives to fill the student vacancies. The two high-school seniors would fill a 1-year term, and the high-school junior would commit to a 2-year term (ending in 2018). This would then allow the HRC to seek only 1 student representative vacancy in 2017.

RECOMMENDATION

The Human Rights Commission is recommending that the following students be appointed to serve as student representatives on the Human Rights Commission with their terms listed below.

Joseph Floeder	Term Expiring	5-31-17
Susie Jackson	Term Expiring	5-31-17
Anish Sethi	Term Expiring	5-31-18

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve resolution 16-83, accepting gifts/donations for the 2016 Slice of Shoreview Days event and expressing appreciation to all the generous sponsors and donors.

ROLL CALL: AYES _____ NAYS _____

JOHNSON _____ _____

QUIGLEY _____ _____

WICKSTROM _____ _____

SPRINGHORN _____ _____

MARTIN _____ _____

Regular City Council Meeting
September 19, 2016

TO: MAYOR AND COUNCILMEMBERS

**FROM: JESSICA RILEY
COMMUNITY CENTER MANAGER**

DATE: SEPTEMBER 19TH, 2016

**SUBJECT: ACCEPTANCE OF AND APPRECIATION FOR SPONSORSHIPS
AND DONATIONS FOR THE SLICE OF SHOREVIEW DAYS 2016**

INTRODUCTION

The City of Shoreview may accept gifts for the benefit of its citizens in accordance with the terms prescribed by the donor. Minnesota Statute 465.03 requires that the City Council accept these gifts by resolution.

BACKGROUND

The Slice of Shoreview Days is an annual festival celebrating the quality of life in Shoreview. The three-day event takes place over the fourth weekend of July at Island Lake Park and incorporates a wide variety of family-oriented activities including a carnival, parade, art and craft fair, food vendors, displays and demonstrations, karaoke show, bike ride, music and entertainment, fireworks and much more.

All aspects of the Slice of Shoreview Days are financed by contributions from area businesses and individuals, as well as the City of Shoreview. Admission to the event is free for everyone and free parking is also provided. The Slice of Shoreview Days Committee has been able to build a healthy budget reserve, which allows them to pay in advance for entertainment and contracts.

All businesses that contribute to the Slice of Shoreview Days receive recognition through the local papers, Slice publications, Slice website and throughout the Slice of Shoreview Days event.

ACCEPTANCE OF GIFTS/DONATIONS

The Slice of Shoreview Days was a tremendous success again this year and raised \$32,441 in sponsorships and another \$9,200 of in kind donations for services.

RECOMMENDATION

Staff recommends that the City Council adopt resolution 16-83, accepting gifts/donations for the 2016 Slice of Shoreview Days event and expressing appreciation to all the sponsors and organizations that donated prizes for the event.

2016 Slice of Shoreview Days Sponsorships

Diamond Sponsors

Boston Scientific	\$2,500
Deluxe Corporation Foundation	\$2,500
Twin Cities Gateway	\$4,000
McCraken Marketing	In Kind \$2000

Platinum Sponsors

Aquarius Water Conditioning/Kinetic	In Kind \$2,000
CenturyLink	\$1,500
Culver's of St. Anthony, Vadnais Heights and Little C	\$1,500
Edina Realty	\$1,500
Edina Realty Agents	\$1,700
Land O' Lakes	\$1,500
OnSite	In Kind \$1,750
The Urgency Room	\$1,500
Wells Fargo	\$2,000

Gold Sponsors

Anchor Bank	\$1,000
Kowalski's Catering	In kind \$1,000
Mounds Park Academy	\$1,000
Donna Vanneste	\$1,000
Oak Hill Montessori School	\$1,000
Shoreview Park and Recreation	\$1,000
Shoreview Exxon & BP	In kind \$1,000

Silver Sponsors

Allied Waste	In Kind \$500
City and County Credit Union	\$500
Eggert Family Dentistry	\$500
James Hardie Siding	\$575
Northview Dental	\$500
PaR Systems	\$500
Scandia Shores	\$500
Schoonover Auto Body	\$500
Schroder Concessions	\$500

Contributor Sponsors

ATM Jeff Rustad	In Kind \$150
CW Houle	\$300
Fast Signs	In Kind \$150
Good printer	In Kind \$150
Meister's Bar	In Kind \$250
R & S Auto	In Kind \$250

Stipes Carnival	\$2,865.77
-----------------	------------

Total In Kind	\$9,200
Total Sponsorship	\$32,441

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: MARK MALONEY, P.E.
DIRECTOR OF PUBLIC WORKS

DATE: SEPTEMBER 19, 2016

SUBJECT: 2016 ASSESSMENT HEARINGS
TURTLE LN/SCHIFSKY RD RECONSTRUCTION – PROJECT 15-01

INTRODUCTION

At its August 15, 2016 meeting, the City Council set September 19, 2016, as the date for the assessment hearing for the above project.

A Council report, including motion sheet, for the above project follows this introductory report. Detailed information regarding proposed assessments for the project, including an assessment roll, is included in the individual Council reports.

- 1) The **Mayor** calls the meeting to order and announces the purpose of the hearing.

“This is a public hearing to consider the special assessment roll for City Project 15-01, Turtle Lane/Schifsky Road Reconstruction. Tonight, the Council will review the proposed assessment roll and hear testimony from the public regarding the proposed assessment. The Council may, by simple majority, vote to approve the assessment roll. If objections are raised on any project that cannot be easily addressed at this meeting, it has been recommended that the Council continue final approval to the next regularly scheduled Council meeting scheduled for October 3, 2016, to allow staff adequate time to review questions and prepare responses to all objections.”
- 2) The **City Attorney** provides comments regarding the adequacy of published and mailed notices.
- 3) The **Public Works Director** will present a summary of the improvements, the areas involved, and final project costs. In addition, the Public Works Director will present a summary of project financing and assessments.
- 4) The **City Manager** acknowledges any objections that may have been submitted from affected property owners prior to the hearing.
- 5) The **Mayor** opens the hearing to the public. Speakers are requested to identify themselves and the street address to which they are referring.

- 6) The **Mayor** closes the Public Hearing. After all citizen comments have been completed, the Mayor should indicate that the Public Hearing is closed and turn the hearing over to the City Council for action.
- 7) The **City Council** takes action on the project. If objections are raised on an improvement project that cannot be easily addressed at the meeting, it is recommended that Council continue consideration of action to the October 3, 2016 meeting to allow staff adequate time to review questions and prepare responses to all objections.

If there are no objections, or if any objections are adequately addressed at the meeting, it is recommended that the Council adopt the assessment roll this evening. A motion adopting the assessment roll is included for the project.

SCHEDULE

The following schedule outlines the remaining steps in the assessment process for the 2015 Assessments:

- | | |
|--------------------|---|
| September 19, 2016 | Public Assessment Hearing date. Adopt assessment if no objections. Mail Notice of Adoption on September 20. (Begin 30-day payment period) |
| October 3, 2016 | Objection Response Meeting if not adopted at the hearing – Must Adopt Assessment roll, begin 30-day payment period. |
| October 4, 2016 | Mail Adoption Notice. (Includes 30-day pre-payment period at the City). |
| November 4, 2016 | Engineering certifies assessment roll to Ramsey County 30 days from adoption or not later than November 15, 2016. |

tlh

t:/assess/council/assesshearing16

PUBLIC HEARING AGENDA

Purpose: TURTLE LN/SCHIFSKY RD RECONSTRUCTION
CITY PROJECT 15-01

Published Time: 7:00 P.M.

Published Date: SEPTEMBER 19, 2016

Affidavit of Publication: AUGUST 31, 2016
SEPTEMBER 7, 2016

Affidavit of Mailing: SEPTEMBER 1, 2016

Review of Affidavits of Mailing and
Publication by City Attorney: _____

Open Public Hearing - Time: _____

Hearing Discussion

MOVE TO CLOSE PUBLIC HEARING BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

ROLL CALL: AYES _____ NAYS _____

JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
SEPTEMBER 19, 2016

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN

DATE: SEPTEMBER 15, 2016

SUBJECT: TURTLE LN/SCHIFSKY RD RECONSTRUCTION
CITY PROJECT 15-01
ASSESSMENT HEARING - 7:00 PM

INTRODUCTION

A public assessment hearing has been scheduled to hear all comments, objections and concerns with regard to assessing benefited properties for the Turtle Ln/Schifsky Rd Reconstruction – Project 15-01. All affected property owners have been notified of the assessment hearing.

DISCUSSION - ASSESSMENTS

This project reconstructed the Turtle Lane East and West, Johns Road along with Schifsky Road. The project included utility improvements, concrete curb and gutter, street pavement, storm sewer and LED street lights. The street assessments are approximately \$194 less than proposed at the public hearing. The storm sewer assessments are the same as was presented at the public hearing. The affected properties assessments are to be spread over 10 years.

Staff has received no emails or written objections regarding the assessments.

The assessment roll and area map are attached. As in past projects, assessment amounts are spread over 10 years. This year's interest rate was set at 3.235%.

RECOMMENDATION

If there are no objections or if the City Council is satisfied with the responses to any objections at the meeting, Motion #1 is provided that would adopt the assessment roll and start the 30-day prepayment period. If it is not possible to respond to objections or concerns at the time, it is recommended that the Council move Motion #2 to defer action adopting the assessment roll to the meeting of October 3, 2016.



Date of Pending: April 6, 2015
10 year assessment

TURTLE LANE E/W-SCHIFSKY RD
RECONSTRUCTION
PROJECT 15-01

STREET & STORM ASSESSMENTS			Street			Storm Sewer			Street/Storm	
Address		PIN	Assess Units	\$/Lot unit	Total Street	Lot Area	Assess Area	Rate	Total Storm	Total Assessment
0 TURTLE LN E		143023220014	1.0	\$ 1,348.84	\$ 1,348.84	15,682	15,682	\$ 0.07	\$ 1,003.87	\$ 2,352.71
4924 TURTLE LN E		143023220027	0.5	\$ 1,348.84	\$ 674.42	19,166	19,000	\$ 0.07	\$ 1,120.00	\$ 1,794.42
4932 TURTLE LN E		143023220026	1.0	\$ 1,348.84	\$ 1,348.84	21,780	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
4940 TURTLE LN E		143023220025	1.0	\$ 1,348.84	\$ 1,348.84	37,150	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
4944 TURTLE LN E		143023220024	1.0	\$ 1,348.84	\$ 1,348.84	24,829	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
4945 TURTLE LN E		143023220057	1.0	\$ 1,348.84	\$ 1,348.84	20,037	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
4949 TURTLE LN E		143023220056	1.0	\$ 1,348.84	\$ 1,348.84	17,860	17,860	\$ 0.07	\$ 1,080.10	\$ 2,428.94
4950 TURTLE LN E		143023220023	1.0	\$ 1,348.84	\$ 1,348.84	19,166	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
4961 TURTLE LN E		143023220055	1.0	\$ 1,348.84	\$ 1,348.84	17,424	17,424	\$ 0.07	\$ 1,064.84	\$ 2,413.68
4962 TURTLE LN E		143023220022	1.0	\$ 1,348.84	\$ 1,348.84	19,602	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
4973 TURTLE LN E		143023220054	1.0	\$ 1,348.84	\$ 1,348.84	19,602	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
4974 TURTLE LN E		143023220021	1.0	\$ 1,348.84	\$ 1,348.84	19,602	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
4981 TURTLE LN E		143023220053	1.0	\$ 1,348.84	\$ 1,348.84	19,602	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
4982 TURTLE LN E		143023220020	1.0	\$ 1,348.84	\$ 1,348.84	19,602	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
4989 TURTLE LN E		143023220052	1.0	\$ 1,348.84	\$ 1,348.84	18,295	18,295	\$ 0.07	\$ 1,095.33	\$ 2,444.17
4990 TURTLE LN E		143023220019	1.0	\$ 1,348.84	\$ 1,348.84	19,166	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
4997 TURTLE LN E		143023220051	1.0	\$ 1,348.84	\$ 1,348.84	17,860	17,860	\$ 0.07	\$ 1,080.10	\$ 2,428.94
5000 TURTLE LN E		143023220018	1.0	\$ 1,348.84	\$ 1,348.84	13,939	13,939	\$ 0.07	\$ 942.87	\$ 2,291.71
5005 TURTLE LN E		143023220050	1.0	\$ 1,348.84	\$ 1,348.84	16,117	16,117	\$ 0.07	\$ 1,019.10	\$ 2,367.94
5008 TURTLE LN E		143023220017	1.0	\$ 1,348.84	\$ 1,348.84	13,503	13,503	\$ 0.07	\$ 927.61	\$ 2,276.45
5016 TURTLE LN E		143023220016	1.0	\$ 1,348.84	\$ 1,348.84	13,068	13,068	\$ 0.07	\$ 912.38	\$ 2,261.22
5020 TURTLE LN E		143023220015	1.0	\$ 1,348.84	\$ 1,348.84	22,651	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
5036 TURTLE LN E		143023220048	1.0	\$ 1,348.84	\$ 1,348.84	26,572	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
4925 TURTLE LN W		143023220028	0.5	\$ 1,348.84	\$ 674.42	19,602	19,000	\$ 0.07	\$ 1,120.00	\$ 1,794.42
4931 TURTLE LN W		143023220066	1.0	\$ 1,348.84	\$ 1,348.84	25,264	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
4937 TURTLE LN W		143023220031	1.0	\$ 1,348.84	\$ 1,348.84	25,700	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84

Date of Pending: April 6, 2015
 10 year assessment

TURTLE LANE E/W-SCHIFSKY RD
 RECONSTRUCTION
 PROJECT 15-01

STREET & STORM ASSESSMENTS		Street			Storm Sewer			Street/Storm	
Address	PIN	Assess Units	\$/Lot unit	Total Street	Lot Area	Assess Area	Rate	Total Storm	Total Assessment
4943 TURTLE LN W	143023220032	1.0	\$ 1,348.84	\$ 1,348.84	15,682	15,682	\$ 0.07	\$ 1,003.87	\$ 2,352.71
4946 TURTLE LN W	143023220058	1.0	\$ 1,348.84	\$ 1,348.84	23,086	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
4954 TURTLE LN W	143023220059	1.0	\$ 1,348.84	\$ 1,348.84	18,730	18,730	\$ 0.07	\$ 1,110.55	\$ 2,459.39
4961 TURTLE LN W	143023220033	1.0	\$ 1,348.84	\$ 1,348.84	17,860	17,860	\$ 0.07	\$ 1,080.10	\$ 2,428.94
4964 TURTLE LN W	143023220060	1.0	\$ 1,348.84	\$ 1,348.84	18,730	18,730	\$ 0.07	\$ 1,110.55	\$ 2,459.39
4969 TURTLE LN W	143023220034	1.0	\$ 1,348.84	\$ 1,348.84	16,117	16,117	\$ 0.07	\$ 1,019.10	\$ 2,367.94
4976 TURTLE LN W	143023220061	1.0	\$ 1,348.84	\$ 1,348.84	18,730	18,730	\$ 0.07	\$ 1,110.55	\$ 2,459.39
4981 TURTLE LN W	143023220035	1.0	\$ 1,348.84	\$ 1,348.84	16,117	16,117	\$ 0.07	\$ 1,019.10	\$ 2,367.94
4984 TURTLE LN W	143023220062	1.0	\$ 1,348.84	\$ 1,348.84	18,730	18,730	\$ 0.07	\$ 1,110.55	\$ 2,459.39
4989 TURTLE LN W	143023220036	1.0	\$ 1,348.84	\$ 1,348.84	16,117	16,117	\$ 0.07	\$ 1,019.10	\$ 2,367.94
4992 TURTLE LN W	143023220063	1.0	\$ 1,348.84	\$ 1,348.84	16,988	16,988	\$ 0.07	\$ 1,049.58	\$ 2,398.42
5001 TURTLE LN W	143023220042	1.0	\$ 1,348.84	\$ 1,348.84	14,810	14,810	\$ 0.07	\$ 973.35	\$ 2,322.19
5004 TURTLE LN W	143023220064	1.0	\$ 1,348.84	\$ 1,348.84	17,424	17,424	\$ 0.07	\$ 1,064.84	\$ 2,413.68
5011 TURTLE LN W	143023220043	1.0	\$ 1,348.84	\$ 1,348.84	22,651	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
5012 TURTLE LN W	143023220065	1.0	\$ 1,348.84	\$ 1,348.84	16,554	16,554	\$ 0.07	\$ 1,034.39	\$ 2,383.23
5017 TURTLE LN W	143023220070	1.0	\$ 1,348.84	\$ 1,348.84	25,970	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
5021 TURTLE LN W	143023220049	1.0	\$ 1,348.84	\$ 1,348.84	23,086	19,000	\$ 0.07	\$ 1,120.00	\$ 2,468.84
5025 TURTLE LN W	143023220045	1.0	\$ 1,348.84	\$ 1,348.84	18,730	18,730	\$ 0.07	\$ 1,110.55	\$ 2,459.39
5031 TURTLE LN W	143023220046	1.0	\$ 1,348.84	\$ 1,348.84	14,734	14,734	\$ 0.07	\$ 970.69	\$ 2,319.53
5037 TURTLE LN W	143023220047	1.0	\$ 1,348.84	\$ 1,348.84	18,296	18,296	\$ 0.07	\$ 1,095.36	\$ 2,444.20
625 SCHIFSKY RD	143023110013	0.5	\$ 1,348.84	\$ 674.42			\$ 0.07	\$ -	\$ 674.42
630 SCHIFSKY RD	143023110036	0.5	\$ 1,348.84	\$ 674.42			\$ 0.07	\$ -	\$ 674.42
633 SCHIFSKY RD	143023110045	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84
637 SCHIFSKY RD	143023110046	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84
640 SCHIFSKY RD	143023110035	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84
650 SCHIFSKY RD	143023110034	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84

Date of Pending: April 6, 2015
10 year assessment

TURTLE LANE E/W-SCHIFSKY RD
RECONSTRUCTION
PROJECT 15-01

STREET & STORM ASSESSMENTS			Street			Storm Sewer			Street/Storm	
Address	PIN	Assess Units	\$/Lot unit	Total Street	Lot Area	Assess Area	Rate	Total Storm	Assessment	Total
655 SCHIFSKY RD	143023110015	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
665 SCHIFSKY RD	143023110016	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
666 SCHIFSKY RD	143023110033	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
675 SCHIFSKY RD	143023110017	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
676 SCHIFSKY RD	143023110032	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
685 SCHIFSKY RD	143023110018	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
686 SCHIFSKY RD	143023110031	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
694 SCHIFSKY RD	143023110030	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
695 SCHIFSKY RD	143023110019	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
701 SCHIFSKY RD	143023110068	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
703 SCHIFSKY RD	143023110069	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
704 SCHIFSKY RD	143023110026	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
705 SCHIFSKY RD	143023110027	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
706 SCHIFSKY RD	143023110066	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
707 SCHIFSKY RD	143023110022	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
708 SCHIFSKY RD	143023110025	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
710 SCHIFSKY RD	143023110029	1.0	\$ 1,348.84	\$ 1,348.84			\$ 0.07	\$ -	\$ 1,348.84	
Total Assessable Units & Assessments		67.0		\$ 90,372.28				\$ 49,528.40	\$ 139,900.68	

t:/projects/2015/15-01/turtle lane reconstruction/assessments/turtle lane assess

*** PROPOSED***

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD SEPTEMBER 19, 2016

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on September 19, 2016, at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 16-87

**RESOLUTION ADOPTING THE ASSESSMENT ROLL
FOR THE TURTLE LN/SCHIFSKY RD RECONSTRUCTION
CITY PROJECT NO. 15-01**

WHEREAS, the City Council of the City of Shoreview, Minnesota, pursuant to proper mailed and published notice in accordance with Minnesota State Statute 429.061, has held a public hearing to consider the proposed assessment roll for the Turtle Ln/Schifsky Rd Reconstruction – Project 15-01.

WHEREAS, the City Council has received and passed upon all written and oral objections presented to it with regard to said proposed assessment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

1. The proposed assessment roll, a copy attached and made part of this resolution by reference, is hereby accepted and shall constitute the special assessment against the lands described therein and each tract thereby assessed is found to be benefited by the improvement in the amount shown.

2. The assessment for Turtle Ln/Schifsky Rd Reconstruction – Project 15-01, is to be paid in equal installments extending over a period of ten (10) years, the first payment to be payable on or before the first Monday in January, 2017, and shall bear interest at the rate of 3.235 percent per annum. The first installment shall include interest from the date of this resolution until December 31, 2017. The assessments are to be made payable in equal annual installments including principal and interest.
3. The owner of the property so assessed, may at any time prior to certification of the assessment roll to the County Auditor, pay the entire amount of the assessment on such property with interest accrued to the date of payment to the City Treasurer, except that no interest shall be charged if said assessment is paid within thirty (30) days from the date of the adoption of this resolution and he may at any time pay, to the County Treasurer, the entire amount of the assessment remaining unpaid with interest accrued to December 31, of the year in which such prepayment is made. Such payment must be made by November 15, or interest will be charged through December 31 of the succeeding year.
4. The Manager shall transmit a certified copy of this assessment roll to the County Auditor to be extended on the property tax list of the County Auditor and such assessment shall be collected and paid over the same manner as other municipal taxes.

The motion for the adoption of the foregoing resolution was duly seconded by
Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 19th day
of September, 2016.

RESOLUTION NO. 16-87
PAGE THREE

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 19th day of September, 2016 with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to adopting the Assessment Roll for Turtle Ln/Schifsky Rd Reconstruction – Project 15-01.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 20th day of September, 2016.

Terry C. Schwerm
City Manager

SEAL

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SUPPORTED BY COUNCILMEMBER _____

To approve and authorize an agreement with BS&A Software for the purchase of a Financial Management and Community Development software system in the Amount of \$394,440.

ROLL CALL:	AYES	NAYS
Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

Regular Council Meeting
September 19, 2016

TO: City Manager, Terry Schwerm
Mayor Martin and City Council

FROM: Fred Espe, Finance Director

DATE: September 12, 2016

SUBJECT: Authorize an agreement with BS&A Software for the purchase of a Financial Management and Community Development software system.

INTRODUCTION

The 2016 Capital Improvement Plan includes funding for the replacement of the City's financial software. The City's current financial software system is 26 years old and is no longer vendor supported. A new financial management software suite will allow for integration between applications (general ledger, payroll, accounts payable, utilities, cash receipting, budget and community development) and improve reporting and staff productivity.

DISCUSSION

In March of 2016 City staff prepared and solicited a request for proposal (RFP) for a Municipal Software System. The RFP's were due on May 11, 2016, and the City received four vendor responses to the RFP, one of which was later rescinded. Based on the proposal responses and preliminary software demonstrations, staff selected BS&A Software (BS&A) and Tyler Technologies (New World) for on-site detailed software demonstrations. In addition to the on-site demonstrations, staff conducted site visits to a client site of each finalist vendor.

A summary of costs related to the BS&A and New World proposals is as follows:

	BS&A	New World	Difference
Project Costs:			
Software	\$ 196,045	\$ 132,884	\$ 63,161
Data Conversion	74,545	36,900	37,645
Implementation	89,900	112,310	(22,410)
Travel	33,950	32,000	1,950
Custom programming	-	20,400	(20,400)
Total	<u>394,440</u>	<u>334,494</u>	<u>\$ 59,946</u>
Annual Maintenance:			
Total	<u>\$ 41,200</u>	<u>\$ 30,804</u>	<u>\$ 10,396</u>

A staff team consisting of the entire finance and information technology staff was involved in the on-site demonstration and evaluation of the two selected finalists. The evaluation was extremely comprehensive and took several weeks to conduct. The on-site demonstrations involved one and one half days for each of the vendors and the off-site visits averaged another three and one half hours each.

After a thorough review of the financial software systems proposed by each vendor, staff is unanimously recommending the BS&A financial software package. Some of the features of the BS&A package that are not available with New World include a bank checking reconciliation program and SAC and Surcharge reporting. New World's accounts payable and rental licensing programs will not accommodate the City's current processes related to these activities. In addition, the cash receipting system in the BS&A package was superior to the one proposed by New World. The BS&A package would also integrate with the City's current e-mail system, while the New World package would require the City to switch e-mail systems. Further, staff was impressed with the user interface and the intuitive nature and functionality of the BS&A software package.

Staff was also impressed with BS&A's commitment to customer service and technical support. BS&A software support is statistically documented and metrics are recorded in order to assure timely and quality technical support. New World was not able to provide us with any documentation on customer support. If the City is not satisfied with a BS&A product at any time during the first year, they will refund 100% of the price of the software. New World does not have a refund policy. Over the past 25 years BS&A has had a 99% customer retention rate over their entire product line.

While both applications are considered off-the-shelf, BS&A software is more customizable, with custom programming preserved from version to version. New World's approach is to build all customization directly into the software based on user group requests, which will then be distributed to all users. This limits the ability to get custom changes that will only benefit a few customers.

The BS&A site visit was performed at the City of New Brighton. New Brighton recently transitioned from the same financial software that Shoreview currently uses and their finance and information technology staff felt that the transfer to and implementation of the BS&A software was well planned and organized. It was also accomplished in accordance with the implementation schedule. They felt that the customer service and training that was received from BS&A was outstanding.

Staff strongly believes that the slightly higher cost of the BS&A software is warranted based upon the overall functionality of the system. The Capital Improvement Program includes \$350,000 from the General Fixed Asset Replacement fund for software replacement. The total cost of the BS&A software package is \$394,440, with \$348,640 being funded by the General Fixed Asset Replacement fund, and the remaining \$45,800 being funded by utility funds. The annual maintenance fee was anticipated and included in the 2017 operating budget.

SUMMARY AND RECOMMENDATION

After considerable research, staff is recommending the selection of BS&A Software due to the outstanding customer service reports received from other cities, ease of use, functionality and commitment to continually invest in and improve their software to meet the needs and requests of customers.

The attached motion approves the authorization of an agreement with BS&A Software for the purchase of a Financial Management and Community Development software system. Staff recommends approval of the motion.

TO: Mayor, City Council, City Manager

FROM: Rob Warwick, Senior Planner

DATE: September 15, 2016

SUBJECT: File No. 2606-16-05, Woolpert, Inc/Waterwalk – Shoreview Business Campus, Concept Stage Planned Unit Development

INTRODUCTION

The City has received a Planned Unit Development (PUD) Concept Stage application from Woolpert, Inc., on behalf of Waterwalk, to develop an extended stay hotel/corporate lodging facility on a portion of the vacant area of the Shoreview Business Campus. The Shoreview Business Campus occupies a 15-acre parcel located on the east side of Lexington, between County Road F and Victoria Street.

The south portion of the site is developed with a single story, multi-tenant office building. Allina Clinics and Torax Medical are the primary tenants.

SITE DESCRIPTION AND BACKGROUND

In 1987 the City approved rezoning the property from UND, Urban Underdeveloped, to PUD, Planned Unit Development. The approved PUD includes three single story office buildings, each with a floor area of about 50,000 sq. ft. The southern-most building was constructed after approval. The common driveway and storm water management infrastructure were also constructed during this initial phase of development. The underlying zoning designation was the High Tech District, where data processing, medical, and research and development activities were permitted as primary uses, and light manufacturing, assembly and fabrication were permitted as secondary uses.

In 1993, the property owners submitted an application to amend the PUD to allow expansion of the uses permitted in the PUD. The property owner requested that general light industrial uses, including manufacturing, assembly, processing, and warehousing, be permitted uses in the PUD. Other uses permitted within the Industrial District were proposed to be specifically excluded within the PUD. The industrial uses not allowed were mini-storage, auto services, truck terminals and outside storage areas. The proposed amendment was not approved by the City, and in 1994 the owners applied again to amend the PUD.

The 1994 plans proposed a 136,000 sq. ft. office, warehouse and manufacturing building on the north. The exterior design of the south façade used glass and brick to complement the existing office building. Truck loading bays were located along the north side of the building. These docks faced the vacant property to the north, which was also located in the High Tech District during the 1994 review. No more than 15% of the building was proposed for office use. The Concept PUD was approved by the City, with conditions that included a 20% reduction in the floor area of the building. The City Council also directed the Planning Commission to review the Planned Use of the property, including designation as a Policy Development Area (PDA), areas of special land use concerns. The Council specifically noted that medium density residential uses might be appropriate for this property and the vacant land to the north. The property owner did not apply for the further approvals necessary to implement the 1994 proposed changes, and so the original 1987 approval remains in effect.

PROJECT SUMMARY

Woolpert/Waterwalk propose to purchase the northwest portion the property and develop the site with two four story buildings, with a total of approximately 150 extended stay hotel/apartments, parking, and access drives. The plans include developing a pocket park in vacant City right-of-way immediately north of the site.

Concept plans do not present specific dimensions to determine if flexibility from any of the City's development standards will be necessary, as the focus of the Concept review is to provide the owner and prospective buyer feedback on the requested land use change, and to identify issues associated with the development if the project were to move forward.

DEVELOPMENT CODE

The development proposes a change in use for the approved PUD, and as such the City review process is based on standards specified for the PUD process. Proposals that do not comply with the minimum standards of this ordinance need to provide a benefit to the city and meet certain objectives including but not limited to sustainable and high quality building design, innovative stormwater management and transportation demand management. This will need to be addressed further with the Development Stage application, if deviations are proposed.

The PUD process is a three stage review, the first of which is Concept PUD. The Concept Stage review is an optional stage intended to provide a public process to evaluate general land use compatibility. At the Concept Stage, a general plan is reviewed, and issues that require more detailed information are identified for attention during the subsequent Development Stage review. No approval is granted, and comments by the City during the Concept review are not binding.

Development standards for the site are to be according to the underlying district of the approved PUD. The underlying zoning approved for the PUD in 1987 was High Tech, and that district has since been subsumed under the BPK, Business Park District. In the BPK District, office, light industrial, and supporting commercial services comprise the permitted uses (Exhibit B). In this district, the minimum required structure setback from a street or a residential use is 75-feet. From a side or rear lot line, the structure setback is a minimum 30-feet.

Drives and parking areas require a minimum 20-foot setback from streets or property planned for residential uses. The setback provides an area for an extensive landscape buffer. Landscaping is required within and around parking and drive areas with a minimum landscape area of 20% of the paved areas. Shade trees are required at a minimum rate of one tree per 10 parking stalls. Code allows a reduction to that landscaped area provided certain design features.

Building height is a maximum of 35-feet, which, however, can be increased when an added foot of setback is provided that for each added foot of height above 35-feet, and that the building height does not exceed the fire-fighting capacity of the fire department. The resulting setbacks are a minimum of 95-feet from the front (Lexington Avenue), and the north and east lot lines which abut residential uses. The south side setback is a minimum of 55-feet. These setbacks are based on the 55-foot height identified in the Concept plans, and are subject verification with the final design.

Architectural Design standards have been adopted by the City, and the proposed buildings will be subject to review based on those standards at the Development Stage review.

The site has been graded, and storm water management infrastructure (including catch basins, storm pipe, and storm ponds) developed on the property. Impervious surface coverage is a maximum of 70% of lot area, and can be increased up to 75% when best management practices are used for managing storm water. The property is located in the Rice Creek Watershed District (RCWD).

COMPREHENSIVE PLAN

The property is designated as Policy Development Area No. 11 in the Land Use Chapter of the 2008 Comprehensive. The planned land use for the campus is guided for O, Office and RM, Medium-density Residential, 4-8 units per acre.

The corresponding zoning districts for these land use categories are:

RM, Medium-density Residential
O, Office

R-2, R-4, PUD
OFC, PUD

The PDA identifies that the City has expected to see the property developed rather than used as poor quality urban forest. The Plan identifies that Office uses should be compatible and buffered from adjoining residential neighborhoods, and that traffic and access issues shall be evaluated, including a road connection between the Business Campus and Weston Woods, on the north. Attached are excerpts from Chapter 4, Land Use (2008 Shoreview Comprehensive Plan), including Map 4-3, Planned Land Use.

A Comprehensive Plan Amendment will be necessary at Development Stage, since the proposed use is not consistent with the designated Planned Land Use for the property.

PRIVATE DEVELOPMENT CONSIDERATIONS

COMMON INTEREST COMMUNITY No. 276

The site was developed as a condominium in 1987, with the Declarations and Common Interest Community (CIC) Plat recorded to control future site development. The CIC plat identifies three condo units (*Sites*), common areas and other elements of the condominium. The proposed development does not conform to those private development documents, which must be amended to permit the proposed projects. Staff emphasizes that these amendments must be made between the applicants and the existing condominium owners, who have the rights and authority to amend the private development that was established in 1987. The City has no role in their amendment process. However staff notes that there is little point in the City granting an approval for a project not otherwise permitted, and so recommends that Development Stage PUD application includes documentation that the proposed developments are consistent with and permitted within the condominium.

CONSERVATION EASEMENTS

In 1993, the property owner conveyed a conservation easement over the eastern portion of the property. The easement, in favor of the Minnesota Forestry Association, limited uses on the property to forestry uses. Public use and the establishment of any trails within the area of the easement was prohibited. By 1996, additional conservation easements had been conveyed over the entire undeveloped portion of the property. These conservation easements were extinguished in 2009.

STAFF REVIEW

The applicant appears to have prepared the conceptual site plan based on the CIC plat, which identifies a 5-foot parking/driveway setback along the north property line. That setback applied on the site until the Weston Woods townhouse development was approved and constructed in the late 1990s, at which point a 20-foot landscaped buffer and setback became necessary.

Similarly, the building setbacks shown on the concept site plan do not reflect the 75-foot setback that is required when residential uses are the planned use on adjoining property, as is here the case.

Staff also reviewed the Development District regulations, and hotels are a permitted use only in the C-2, General Commercial District. This is problematic, since the C-2 District uses should be located at the intersection of arterial roads, and not adjacent to residential uses. As such staff does not believe it is appropriate to use an underlying C-2 designation for the amended PUD. The applicants identified that if the proposed building were repurposed in the future, it would be as a hotel, not a residential apartment building, and staff considers that the potential future use should be considered when amending the Comprehensive Plan to avoid problems in the future.

Staff does not support development of a pocket park on City right-of-way as proposed. This type of park is not consistent with the City's park plans. The applicants may choose to locate recreational equipment on the site for use of their customers, and if so, the play area should be shown on the plans at Development Stage.

While storm water management infrastructure has been planned for, and developed on the site, regulations have changed since 1987. The City expects that additional management practices will be required to meet the requirements of the Rice Creek Watershed District.

AGENCY COMMENT

Lexington Avenue is under the jurisdiction of Ramsey County. County staff commented that the traffic study performed in 1987 with the original approval must be updated. The study will be required with the PUD Development Stage application. Rice Creek Watershed District staff commented that site work will require an RCWD permit. The Fire Marshall had no comments on the concept plan.

COMMENT

Property owners within 350-feet of the campus were notified of the application, and the review scheduled for the Planning Commission meeting. About 50 comments were submitted in response to notices mailed for the July and August Planning Commission meetings. The comments object to the proposed development, expressing concerns over runoff, groundwater issues, traffic, loss of privacy, among others. These comments area attached.

PLANNING COMMISSION

At their August 23rd meeting, the Planning Commission took public comment, and reviewed the Concept Stage plan. Commissioners were advised of the other locations where Waterwalk has received approvals, and their preference for suburban locations near office parks. The applicants represented that the use generates less traffic and light than an office building. The grounds will be enclosed and gated with

management on-site at all times. Commissioners also discussed the proposed building height. The applicant stated that lower building heights would increase the area of the building, and so prohibitively increasing the cost. Commissioners identified concerns about building height, the intensity of the use and resulting compatibility with adjacent residential uses, ground water, and the use of the remainder of the vacant property within the Business Campus.

RECOMMENDATION

This is the first step in the City's review process. If the applicant chooses to move forward with this proposal, approvals are needed from the City, including a Comprehensive Plan Amendment, and Development and Final Stages for PUD. The applicant must also amend the private condominium declarations and plat.

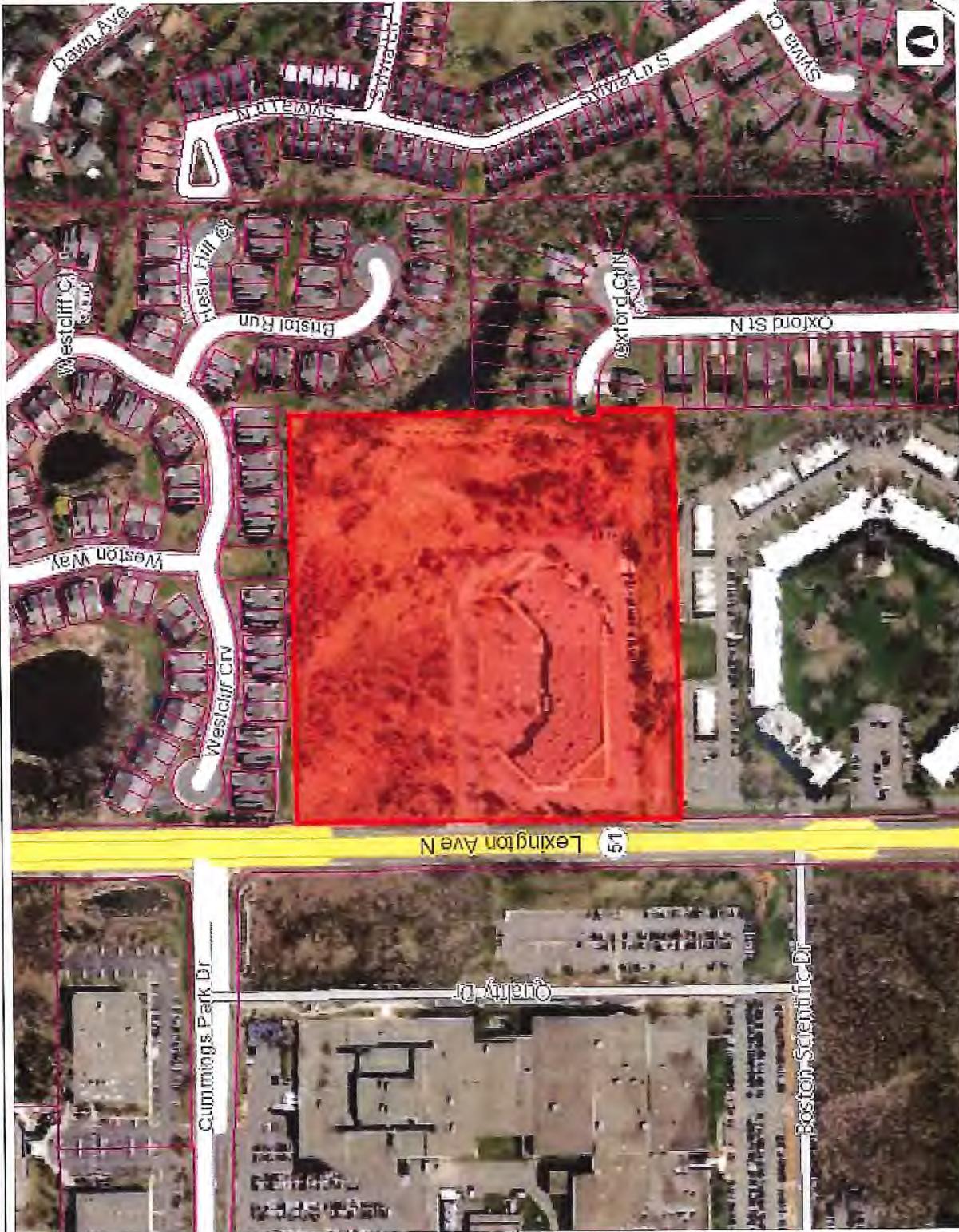
At this time, the Council should review the concept plans and identify issues or concerns regarding the use and the site and building design that may require further attention as the developer considers plans for a subsequent Development Stage PUD application. No formal action is taken on this PUD Concept application.

Attachments:

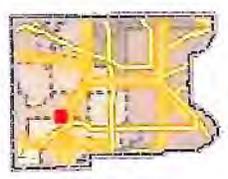
1. Location Map
2. Common Interest Community No. 276 Plat and 1987 approved PUD plan
3. Excerpts from the 2008 Comprehensive Plan
 - a. Planned Land Use, Map 4.3
 - b. Policy Development Area No. 11
4. Excerpts from the Development Code
 - a. Current Zoning Map
 - b. Section 205.045, Business Park District regulations
5. Comments



Waterwalk Corporate Living



Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

Notes

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

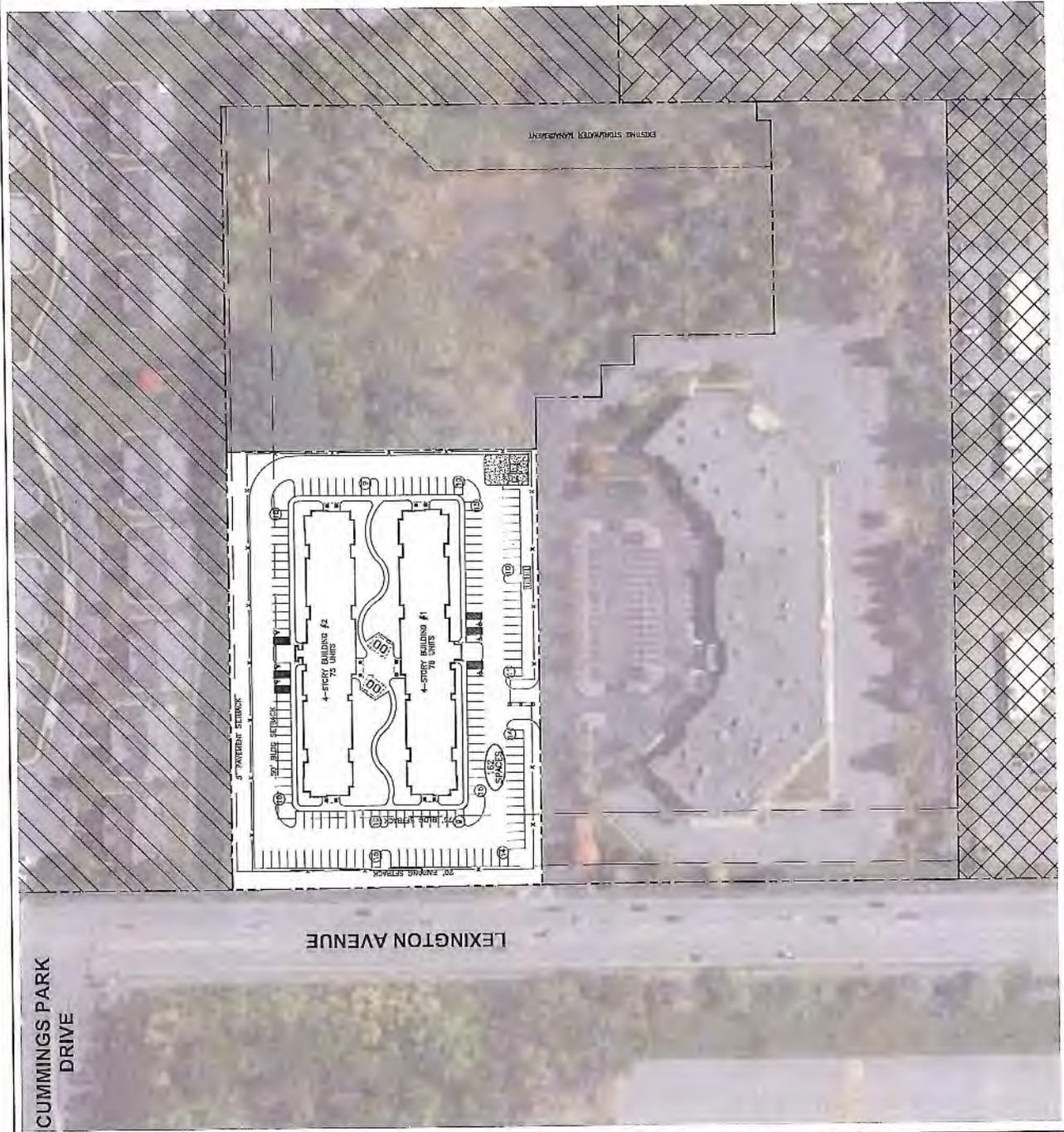
THIS MAP IS NOT TO BE USED FOR NAVIGATION





SITE DATA

SITE ZONING:	PLD - BUSINESS
SITE AREA:	15.55 ACRES
PARKING PROVISIONS:	182 SPACES
TOTAL FLOORING:	153



The proposed corporate lodging development will be designed to be architecturally compatible with the Multi-Dwelling Residentially-zoned parcel to the south, the Attached Residentially-zoned parcel directly to the east, as well as the adjoining PUD parcel to the north. The proposed development will be appropriately buffered from the surrounding neighborhoods. However, the proposed corporate lodging development will vary from the City of Shoreview's development code as follows:

- The proposed 55' building height is over the maximum allowable limit of 35'. The current restriction is too stringent for this development. The respective building setbacks have been increased by twenty (20) feet (one foot increase for every foot over the maximum building height limit).
- The proposed development will not be able to meet the parking lot requirement of "...minimum 20% of the parking surface area shall be designed with landscaping islands", as stated in the development code. The current restriction is too stringent for this development. In lieu of meeting the parking lot island requirement, the proposed development is designed to have a lot coverage percentage of 60%. The proposed lot coverage is well under the maximum lot coverage limit of 75%, as stated in the development code. The proposed lot coverage of 60% should compensate for the lack of parking lot islands.

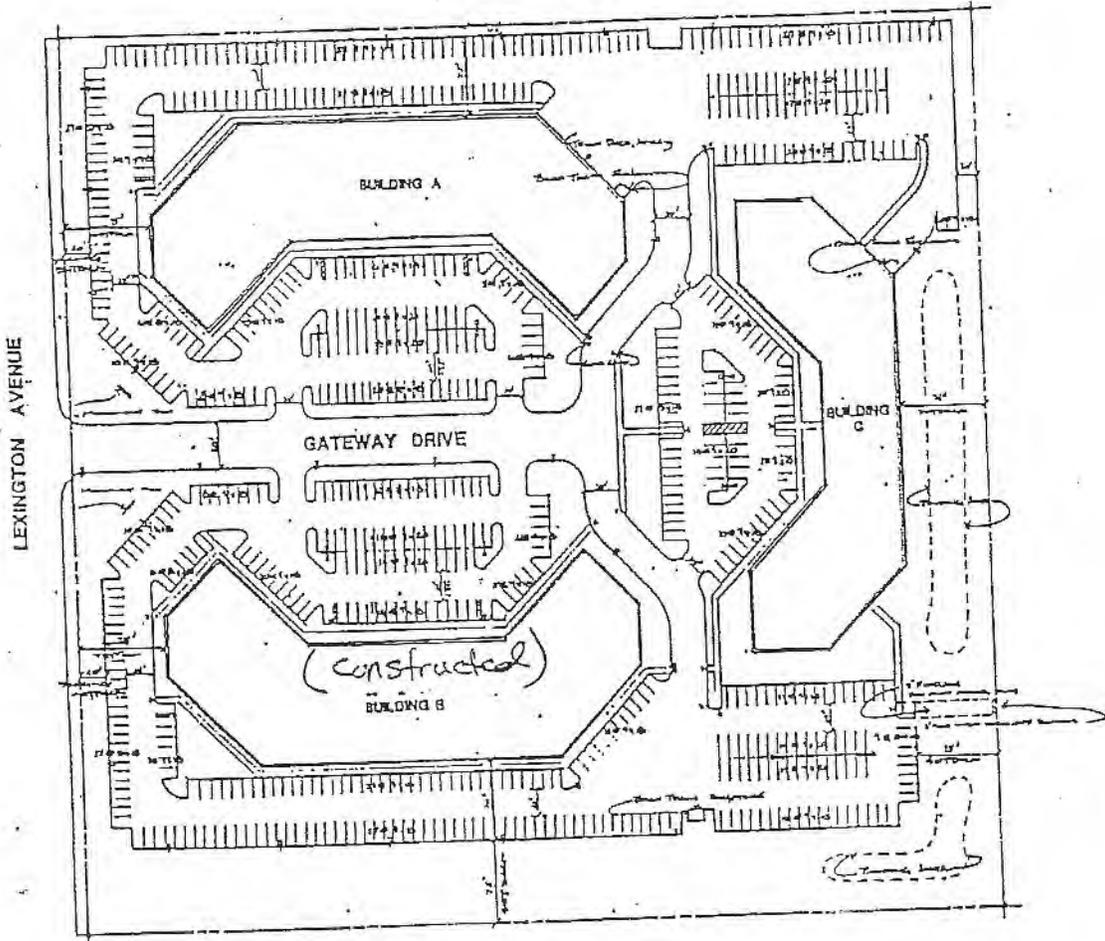
The benchmark for development stage approval is met because the proposed development will meet the following requirements of 'Attachment A: Review Criteria for Planned Unit Developments':

- The proposed corporate lodging development complies with the Shoreview Comprehensive Guide Plan. A "pocket park" is planned to be developed in the public land to the north of the proposed development.
- High quality building materials, decorative features, and accents will be incorporated into the design of the proposed development.
- The surrounding public infrastructure is planned to be enhanced via the development of a "pocket park" in the public land to the north of the proposed development.
- Stormwater runoff will be contained on-site, and then routed to the existing on-site stormwater management pond. This will minimize runoff from the proposed development into public stormwater systems, as required by City code.
- Sustainable building practices will be incorporated into the building plans and the overall site design.
- The proposed development will preserve open spaces by providing a twenty (20) foot landscaping buffer along the north and east borders of the property. The proposed development will have a lot coverage of 60%, which is well below the maximum allowable coverage rate of 75%.
- This proposed development is fully compatible with all adjacent land uses and the surrounding, existing properties.
- The existing stormwater management pond on the property will be protected during construction/development.

- Native plant materials will be incorporated into the design of the landscaping plan for this proposed development.
- The proposed development does not occupy a designated flood plain area (assessment based on the most recent FEMA maps available).
- The proposed development does not occupy land that is composed of structurally deficient soils (assessment based on the most recent NRCS Soil Survey Maps available).

The proposed development will benefit if the variances listed above are granted due to "Corporate Lodging" not being defined within the City's development codes. "Corporate lodging" means a building or buildings designed to be occupied longer than the usual hotel stay with amenities as set forth herein, and with an inner lobby through which all tenants must pass to gain access to rooms or units.. Corporate lodging units shall contain full-sized appliances, full kitchens, and washers and dryers. Corporate lodging uses shall contain the following amenities for renter use: breakfast service, grocery shopping service, full housekeeping, concierge services, broadband internet, and fitness rooms.

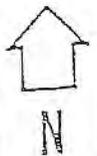
Additionally, the proposed development will be designed so the City of Shoreview will not be requested to extend or construct any new public utilities. Only the 4.39 acre lot shown in the plan set submitted with this application will be developed. The remaining vacant land will be undisturbed, and the proposed development will be subdivided from the main parcel. The current property owner will retain ownership of the remaining portions of the lot to the west.



(Approved 9/87)
by City of Shoreview (1987 PUD)

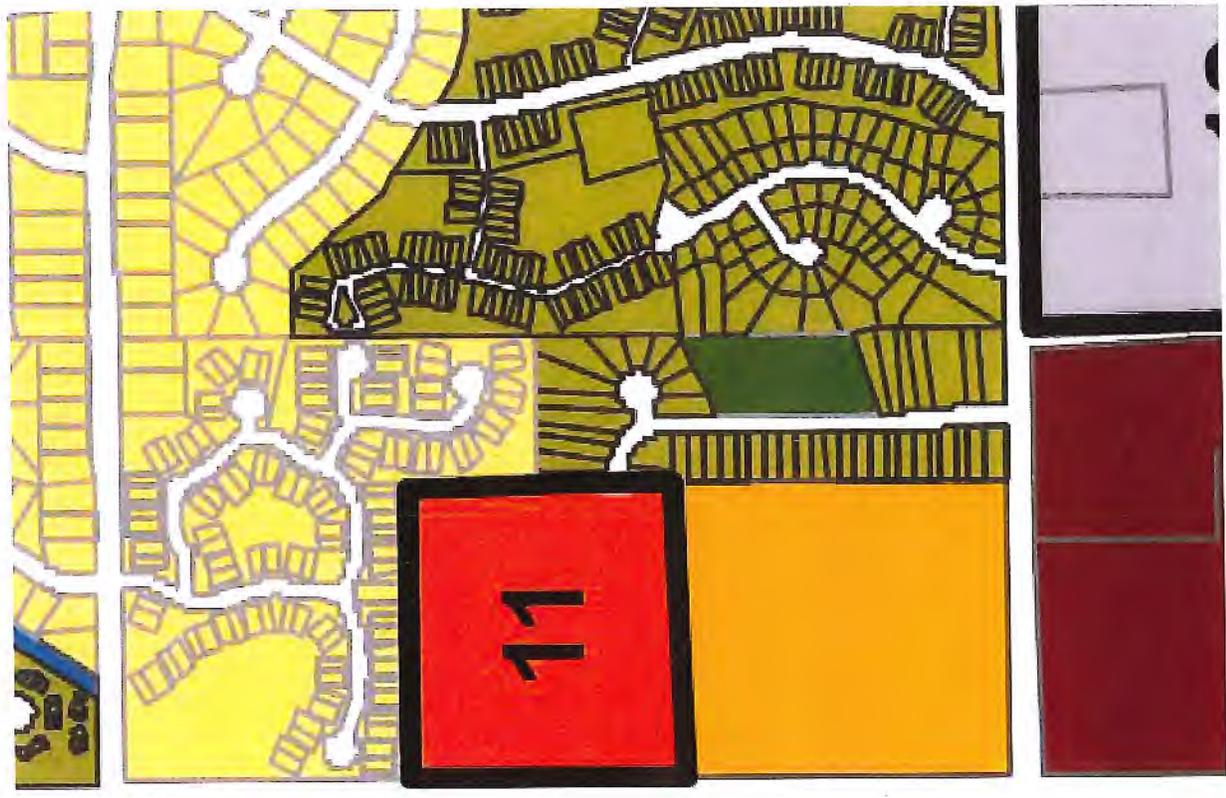
SITE PLAN

Attachment



Legend

-  PDA Boundaries
- Planned Land Use**
-  Residential (up to 4 units/acre)
-  Residential (4 - 8 units/acre)
-  Residential (8 - 20 units/acre)
-  High Density Senior Residential
-  Office
-  Commercial
-  Mixed Use
-  Business Park
-  Tower
-  Light Industrial
-  Institutional
-  Park
-  Recreational Open Space
-  Natural
-  Railroad
-  Open Water



Map 4.3 Planned Land Use, 2008 Comprehensive Plan

Parks and Open Space

Approximately 18 percent of the land area within the City is allocated to parks, open space or natural areas. Water bodies cover another 15 percent of the City's area.

Land Use Category Definitions

Table 4-1 summarizes the land use categories used in the plan. These categories are described in detail in the following sections.

Table 4.1 Land Use Designations

<u>Designation</u>	<u>Description</u>	<u>Zoning District(s)</u>
RL, Low-density residential	Residential, up to 4 units/acre.	R-1, RE, PUD
RM, Medium-density residential	Residential, 4 to 8 units/acre.	R-2, R-4, PUD
RH, High-density residential	Residential, 8 to 12 units/acre.	R-2, R-3, PUD
HSR, High-density senior residential	Residential, 20 to 45 units/acre for senior citizen residents.	PUD
O, Office	Professional offices, daycare centers, medical or dental clinics.	OFC, PUD
C, Commercial	Services, offices, restaurants, and retail uses.	C-1A, C-1, C-2, PUD
BPK, Business Park	Offices, research/development, light manufacturing, and warehousing.	OFC, BPK, PUD
LT-I, Light Industrial	Office/showrooms, storage, warehouse, research/development, and light manufacturing.	I
T, Tower	Radio and television tall towers.	T
MU, Mixed Use	Integration of a variety of uses including residential, commercial, office, and business park.	PUD
INST, Institutional	Public and quasi-public uses such as schools, churches, and public facilities.	ALL*
P, Park	Public playfields, playgrounds, golf courses, beaches, or similar uses.	ALL*
ROS, Recreation Open Space	Lands owned and managed by Ramsey County for parkland and open space.	OS
N, Natural	Areas with sensitive land features intended to be left in a natural state.	OS, UND
RR, Railroad	Railroad right-of-way	UND

* The City anticipates creating a new institutional zoning district to accommodate these uses.

The residential designations refer to density. If the City Council determines that the range of density allowed by the RL, RM or RH designations is too broad for a particular property, an intermediate limit within the range may be imposed through the adoption of a Policy Development Area (PDA) statement for that property or properties.

If multiple zoning districts are associated with a land use designation, the City may limit the zoning options for any particular development site to ensure compatibility with adjoining planned land uses and the carrying capacity of the site.

Residential Uses

RL, Low-density Residential. This category identifies those areas designated for continued or future use typically as detached single-family homes -- a development type existing in a density range of up to four units per acre. In undeveloped or underdeveloped areas, a development density and lot pattern similar to that found in existing neighborhoods will be expected. Departures or changes from this density and lot pattern may be considered as a means of reducing impacts to the natural environment and providing suitable transitions to existing neighborhoods. Such changes may include smaller lot detached single dwellings or townhouse-style units, not exceeding a density of four units per acre.

Corresponding zoning districts: R-1, Detached Residential; RE, Residential Estate; PUD, Planned Unit Development.

RM, Medium-density Residential. This category identifies those areas designated for continued or future use as townhomes, double dwellings, quad-homes, manufactured homes, small-lot single-family dwellings, or similar housing styles. Development density will range from four to eight units per acre.

Corresponding zoning districts: R-2, Attached Residential; R-4, Manufactured Home Residential District; and PUD, Planned Unit Development.

RH, High-density Residential. This category identifies those areas designated for continued or future use as apartment-style buildings, townhomes, quad-homes, and similar uses. Development density will range from eight to twenty units per acre.

Corresponding zoning districts: R-2, Attached Residential; R-3, Multiple Dwelling Residential; and PUD, Planned Unit Development.

HSR, High-density Senior Citizen Residential. This category identifies areas for future development with apartment-style buildings designed for occupancy by senior citizens (defined as individuals 62 years of age or older). In some cases, the City may consider housing projects designed for occupancy by individuals 55 years of age or older, subject to compliance with federal and state laws. Development density may range from 20 units per acre to a maximum of 45 units per acre subject to the approval of a Planned Unit Development and site-specific criteria.

These criteria may include:

- Proximity to retail uses.
- Provision of underground parking.
- High quality material and design.
- Accessibility to available public transportation.
- Provision of site amenities and interior/exterior common areas for residents.
- Proximity to arterial roadway corridors.
- Extent to which the project meets other City goals and objectives.

Corresponding zoning district: PUD, Planned Unit Development.

Commercial and Industrial Uses

O, Office. This designation is intended for property located adjacent to land planned for residential use but may also be located in areas surrounded by nonresidential uses. Professional offices, daycare centers, medical and dental clinics and similar uses are intended for these locations.

Corresponding zoning districts: OFC, Office, and PUD, Planned Unit Development.

C, Commercial. This designation is intended for a variety of service, office, restaurant, and retail uses ranging in intensity from those that serve the immediate neighborhood to those whose patrons come from outside of the community. The intensity of use chosen for a particular site, through the adoption of a zoning designation, must be compatible with the uses planned for the adjoining property. Each commercial zoning district should include performance standards for uses that would be located near property planned for residential use.

Corresponding zoning districts: C-1A, Limited Retail Service; C-1, Retail Service; C-2, General Commercial; and PUD, Planned Unit Development.

BPK, Business Park. This designation is intended for uses such as offices, research and development, light manufacturing, and office warehousing. Uses that require outdoor storage of materials or vehicles are not to be located in business park areas. Development in these areas will be expected to include attractive buildings and well-landscaped sites. The intensity and mass of the use must be compatible with the uses planned for adjoining properties.

Corresponding zoning districts: OFC, Office; BPK, Business Park; and PUD, Planned Unit Development.

LT-I, Light Industrial. The uses intended for areas designated LT-I include office/showrooms, storage and warehouse, research and development, and light manufacturing facilities. Outdoor storage may be permitted only if the storage area and materials within it can be totally screened from view from off site with attractive screening and landscaping. The City's policy is also to

eventually upgrade or phase out all outdoor storage and truck storage areas that are visible from off site. The intensity of use must be compatible with the uses planned for adjoining properties.

Corresponding zoning district: I, Industrial.

T, Tower. One of the features that distinguishes Shoreview from other communities is the concentration of the radio and television towers found north of Interstate 694. This designation was created to accommodate the two existing tower sites within the City. The Tower designation permits these uses, their support facilities and operation.

Corresponding zoning district: T, Tower.

Mixed Uses

MU, Mixed Use. This category permits a variety of land uses, including single-family and multi-family residential, commercial, office, and business park uses that are integrated through design features. The intent of this designation is to create areas within the community for a variety of land uses that will serve and complement one another. Development within these districts will tend to require flexibility from the strict guidelines of the development code. This designation has been established to provide opportunities for innovative design, high quality standards for development, incentives for redevelopment, preservation/enhancement of natural features and efficient use of the land.

Corresponding zoning district: PUD, Planned Unit Development.

Other Uses

INST, Institutional. Institutional uses include public and quasi-public uses such as public and private schools and school grounds, fire and police stations, city hall, water towers, utilities, public maintenance garages and yards, ice arenas, public community centers, libraries, churches and other places of worship, YMCA/YWCAs and similar non-commercial facilities and uses. The intensity of the use must be compatible with the use(s) planned for adjoining properties. New institutional uses should generally be served by a collector or arterial roadway. Furthermore, maintenance garages and yards should be restricted to locations suitable for industrial or commercial uses.

Corresponding zoning district: Public uses are generally allowed in most zoning districts. The City anticipates creating a new institutional zoning district to accommodate these uses.

P, Park. Public playfields, playgrounds, golf courses, beaches, or any similar uses. The objective in areas planned for park use is to provide a variety of active outdoor recreation opportunities.

Corresponding zoning district: Public uses are generally allowed in most zoning districts. The City anticipates creating a new institutional zoning district to accommodate these uses.

- C. If feasible, provide pedestrian trail and sidewalk connections, especially to the Snail Lake open space to the south. Consider construction of a pedestrian underpass to provide safe access to commercial areas on the north side of Highway 96.

Southeast. The property is owned by Mounds View School District, ISD #621. The site was originally developed as a school, Snail Lake Elementary School, however, this school facility was closed in 2005 due to declining enrollment. The School District has retained ownership of the building and “re-purposed” it for other school district related uses. The facility is also available for community use. In the event the School District ever elects to discontinue use of the property for school related purposes and redevelop the property, appropriate land uses could include multi-family residential uses or office development. The property has a dual designation of INST, for the existing use, O, Office, SR, Senior Residential and RM, Medium Density Residential. Redevelopment should achieve address the following:

- A. Traffic impact and site access to Highway 49 and Highway 96.
- B. Loss of the facilities that are used by the community for recreational purposes.
- C. Placement and scale of proposed structures should be consistent with similar land uses in the immediate area.
- D. Impacts on the adjacent single-family residential neighborhoods should be mitigated through buffer techniques such as landscaping, berming or fencing.

11. Shoreview Business Campus

This PDA consists of the Shoreview Business Campus located on Lexington Avenue, south of Victoria Street. The City approved a Planned Unit Development (PUD) for this site in the 1980s allowing for three buildings in a campus setting. At that time, the property was zoned for high tech uses. Phase 1 of the development plan was completed with the construction of a 50,000 square foot office building; however, the rest of the site remains vacant. The property immediately to the north has been developed with a low-density residential townhouse development. Other surrounding land uses include medium- and high-density residential housing. Office and business park uses are present to the west in the City of Arden Hills.

The property owner has encumbered the northern and eastern 9.2 acres with a conservation easement held by the Minnesota Forestry Association. The vacant area was mass graded and served with utilities during the initial construction of Phase 1. Existing vegetation consists predominantly of Russian olive, box elder, and aspens. These species generally are not recognized as a high quality urban forest. If the vacant property continues under the existing conservation easement, the City should encourage the Minnesota Forestry Association to consider developing an urban forest that would be more environmentally significant than the existing vegetation. Issues of erosion and grading should also be considered and addressed if a natural landscaping plan is pursued as identified in the existing conservation easement and the property will be utilized for conservation purposes for the long-term.

Since the property was never planned for open space and is not designated as Natural or Open Space, there remains the potential that the site could be developed in the future if the existing easement were ever removed. As such, the City should be prepared to respond to future development proposals and indicate desired land uses that are consistent and compatible with the surrounding land uses. Furthermore, the City continues to be interested in encouraging and facilitating development of this vacant property, which was always envisioned as suitable for business development uses.

Policies

The designated land use is RM, Medium-Density Residential and O, Office, in compliance with the following criteria. It is also recognized that the remaining vacant site may be developed, and the existing building may be used, in accordance with the approved PUD. If the landowner does not pursue the approved PUD plan, the City may be willing to facilitate and assist with the acquisition and development of the remaining land area with financial participation if determined to be feasible and an agreement can be reached with the property owner.

- A. Any office development must be architecturally compatible with the adjacent residential neighborhoods and must be appropriately buffered from these neighborhoods.
- B. Traffic and access issues shall be evaluated as part of any future development proposal, including the need for a traffic signal on Lexington Avenue and the potential for a road connection between the Business Campus and the Weston Woods development to the north.

12, 13, 14 Tower Sites Areas

The broadcast towers are one of the City's distinguishing features, occupying the hilltop sites just north of I-694. There are no indications that the towers will be removed in the foreseeable future. However, the City is interested in exploring options for potential current and future uses for these sites. Summer recreational activities may be compatible with the tower use, although winter uses must be restricted because of the danger of icefalls from the towers and supports.

Policies

The City will encourage seasonal use of the tower sites for public recreation that is compatible with continued tower use, such as hiking, dog-running areas, and possibly field sports. Should any of the tower uses be discontinued, obsolete, unused or structurally modified in a manner that lessens the use, the City will encourage redevelopment of the sites or portion of the sites in accordance with the policies described in the following sections. The tower structures shall be removed when use of the towers for broadcast purposes ceases, unless approvals are received from the City to reuse the structures for a different use.

Legend

-  Open Water
-  RE - Residential Estate
-  R1 - Detached Residential
-  R2 - Attached Residential
-  R3 - Multi-Dwelling Residential
-  R4 - Mobile Home Residential
-  C1 - Retail Service
-  C2 - General Commerical
-  OFC - Office
-  I - Industrial
-  T - Tower
-  OS - Open Space
-  PUD - Planned Urban Development
-  UND - Urban Underdeveloped
-  BPK - Business Park



Excerpt: ZONING MAP

- (3) Minimum Setbacks. Front yard of 50 feet; side yard of 10 feet, except that on the side yard of a corner lot the setback shall be 30 feet; and rear yard of 20 feet; provided however that in all circumstances where an Office District abuts property planned for residential use, there shall be a minimum setback of 50 feet from an office structure to the residential property line.
- (4) Maximum Lot Coverage. Not to exceed 70%. Maximum lot coverage may be increased to 75% if best management practice measures are taken to minimize negative effects on the environment as documented in the current editions of Minnesota Construction Site Erosion and Sediment Control Planning Handbook (MBWSR) and Protecting Water Quality in Urban Areas (MPCA).

205.045 Business Park District

(A) Purpose. The Business Park District is established to:

- (1) Reserve appropriately located areas for low intensity office, light industrial and supporting commercial services.
- (2) Protect areas appropriate for low intensity office, light industrial and supporting commercial services from intrusion by inharmonious uses.
- (3) Provide opportunities for low intensity office, light industrial and supporting commercial services to congregate in a mutually benefiting relationship to each other.
- (4) Establish and maintain high standards of site planning, building architecture, and landscape design that will create an environment attractive to business park uses and be compatible with adjoining residential properties.

(B) Permitted Uses. The following activities are permitted in the Business Park District:

adult and continuing education; and secondary-level learning centers
financial institutions
health services, including medical, dental and veterinary
light manufacturing, including fabrication, compounding, processing,
packaging, treatment and assembly of goods, products and materials
high-tech research, development and testing laboratories; and data-processing
businesses, including storage of materials processed on site and
distribution provided these uses are related and supporting activities that
are secondary to the primary use.
office uses

indoor limited retail sales accessory to office/manufacturing uses provided that:

all sales are conducted in a clearly defined area of the principal building reserved exclusively for retail sales. Said sales area must be physically segregated from other principal activities in the building.

the retail sales must be located on the ground floor of the principal building. the retail sales activity shall not occupy more than fifteen (15%) of the gross floor area of the building.

retail hardware stores that sell small quantities of hardware goods directly to the consumer and does not sell in bulk to contractors or serve as a supplier for other businesses provided that:

the retail hardware store is not the primary use of the principal building. the gross floor area of the retail hardware store shall not exceed 4,000 square feet.

the hardware store is located on the ground floor of the principal building. outdoor display of seasonal merchandise may only occur on a seasonal basis. Outdoor display areas shall not exceed 750 feet and must be screened from view from adjacent properties and arterial roadways. Screening must include attractive opaque fencing and either planters or landscaping. Outdoor storage of materials and merchandise is not permitted.

licensed day care facilities that occupy less than 49% of the leasable space area in a multiple tenant building.

office space

office/showrooms

office/warehouse

research laboratories, when wholly contained within a building

restaurants that satisfy the following requirements and are contained in an office building:

qualify for the issuance of an intoxicating on-sale liquor license within the City of Shoreview.

do not have drive-up order facilities.

food sales constitute at least 60% of the establishment's gross sales.

are able to accommodate, by reservation, gathering of 20 or more people.

except for special occasions, do not accept food orders after 11:00 p.m.

utilities.

(C) Conditional Uses. Approval of a Conditional Use Permit shall require compliance with the requirements set forth in Section 203.032(D) (Conditional Use Permits).

(1) Public and quasi-public uses except adult and continuing education and secondary-level learning centers, which are permitted uses.

(2) Satellite earth stations with a diameter greater than two meters



Robert Warwick <rwarwick@shoreviewmn.gov>

4188 Lexington, Shoreview Business Campus Development

Nicholas Tomczik <ntomczik@ricecreek.org>
To: Robert Warwick <rwarwick@shoreviewmn.gov>

Fri, Feb 12, 2016 at 7:54 AM

Robert,

The creation of new or reconstructed impervious of the suggested size will require RCWD permit. The past BMP on the site may be eligible towards the rule obligation but that issue would require additional information. Permit application requires signature from the landowner and those with interest in the property, so here your mention regarding the conservation easement might come into play for the applicant to show the right to develop. No further comment at this time, RCWD would be happy to work with the applicant in a pre-application capacity on any issues.

Nick Tomczik

Permit Coordinator/Wetland Specialist

Rice Creek Watershed District

4325 Pheasant Ridge Dr. NE, #611

Blaine, MN 55449-4539

O: 763-398-3079

ntomczik@ricecreek.org



Please consider following the RCWD on Facebook.

From: Robert Warwick [mailto:rwarwick@shoreviewmn.gov]
Sent: Thursday, February 11, 2016 1:55 PM
To: Lux, Joe <joseph.lux@co.ramsey.mn.us>; Nate Berg <nberg@ljfd.org>; Nicholas Tomczik <ntomczik@ricecreek.org>
Subject: 4188 Lexington, Shoreview Business Campus Development



Robert Warwick <rwarwick@shoreviewmn.gov>

4188 Lexington, Shoreview Business Campus Development

Nate Berg <nberg@ljfd.org>

Thu, Feb 11, 2016 at 3:07 PM

To: Robert Warwick <rwarwick@shoreviewmn.gov>, "Lux, Joe" <joseph.lux@co.ramsey.mn.us>, "Tomczik, Nick" <ntomczik@ricecreek.org>

The fire department does not have comments at this time.

Nate Berg

Fire Marshal/Deputy Chief

Lake Johanna Fire Department

5545 Lexington Ave N

Shoreview, MN 55126

(651) 481-7024

nberg@ljfd.org

From: Robert Warwick [mailto:rwarwick@shoreviewmn.gov]

Sent: Thursday, February 11, 2016 1:55 PM

To: Lux, Joe <joseph.lux@co.ramsey.mn.us>; Nate Berg <nberg@ljfd.org>; Tomczik, Nick <ntomczik@ricecreek.org>

Subject: 4188 Lexington, Shoreview Business Campus Development

Shoreview has received a Concept Stage PUD application from Woolpert Inc. They propose developing a portion of the remaining vacant land at the Shoreview Business Campus, 4188 Lexington Ave.

[Quoted text hidden]



Robert Warwick <rwarwick@shoreviewmn.gov>

4188 Lexington, Shoreview Business Campus Development

Lux, Joseph <Joseph.Lux@co.ramsey.mn.us>

Thu, Feb 11, 2016 at 3:07 PM

To: Robert Warwick <rwarwick@shoreviewmn.gov>

Cc: "Laberee, Erin" <Erin.Laberee@co.ramsey.mn.us>, Kathleen Castle <kcastle@shoreviewmn.gov>, Tom Wesolowski <twesolowski@shoreviewmn.gov>

Hi, Rob:

For a development of this size, we'll need a new Traffic Impact Study, as this is a major change in use of the site. The 1987 data might be interesting, but is no longer relevant. Since this is a change in use under MN Rules 8810.5200 (my favorite of all the rules ☺), we need to review access. It is possible that a right-turn lane or other improvements will be necessary to accommodate the added traffic. Because of the proximity to Cummings Park Drive, no other access can be considered. If you need anything further from us at this time, please let me know.

Joe Lux

Joseph Lux

Senior Planner

Ramsey County Public Works

1425 Paul Kirkwold Drive

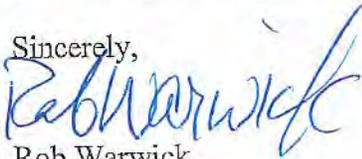
Arden Hills, MN 55112-3933

651-266-7114

<http://www.ramseycounty.us/>**From:** Robert Warwick [mailto:rwarwick@shoreviewmn.gov]**Sent:** Thursday, February 11, 2016 1:55 PM**To:** Lux, Joseph <Joseph.Lux@CO.RAMSEY.MN.US>; Nate Berg <nberg@lffd.org>; Tomczik, Nick <ntomczik@ricecreek.org>**Subject:** 4188 Lexington, Shoreview Business Campus Development

The agenda and staff report to the Planning Commission will be available on the City website by July 22nd. Please use the following weblink: www.shoreviewmn.gov/pc/documents. If you would like more information or have any questions, please contact me at 651-490-4681 between 8:00 a.m. and 4:30 p.m., Monday through Friday. You may leave a voice mail message at any time. I can also be reached via e-mail at rwarwick@shoreviewmn.gov.

Sincerely,



Rob Warwick
Senior Planner

RECEIVED
JUL 19 2016

Comments:

I THOUGHT WE WENT THROUGH THIS
before!

My thoughts are:

1. AS PART OF THEIR "PLANNED UNIT DEVELOPMENT
DID THEY STUDY HOW MUCH ARE
PROPERTY VALUES ARE GOING TO GO
DOWN?

2. IS OXFORD ST. GOING TO REMAIN A
DEAD-END? BECAUSE WITH ALL THE
CHILDREN IN THE NEIGHBORHOOD, WE DON'T
NEED ALOT OF MORE TRAFFIC!

Name: KENNETH A. IVES

Address: 4177 OXFORD ST. N.
SHOREVIEW, MN. 55126



Robert Warwick <rwarwick@shoreviewmn.gov>

4188 Lexington-Resident comments

Laura Carlson <lmcz2016@gmail.com>
To: rwarwick@shoreviewmn.gov

Mon, Jul 18, 2016 at 9:41 PM

Hi Rob,

I am a resident at 4186 Oxford Court North in Shoreview and I have been sick in my heart all day. I received a notice today with your plans to develop property next to our resident owned pond on Lexington Ave. I would like to express my profound sadness and disgust that these two 4 story enormous building plans are being considered alongside residential homes. I believe it is not appropriate for TWO such a GIGANTIC buildings to be erected in that small area and will tower over all of our homes on the pond. And as a side note, I was under the impression that land was for business use only. I feel like this is a loop hole to squeeze two 4 story massive residential buildings into a small space. We already have so many people living in the surrounding few blocks, I have no idea how you think this is acceptable. Additionally, I thought there was some kind of height restriction for buildings?! What happen to that?

I believe it will certainly be more than a short term housing building for executives. It is just too massive to believe that. It will be another apartment building. We have tons of apartment buildings in Shoreview and Arden Hills and Roseville already. Furthermore, The "renters" will be transient people who come and go and do not care about our neighborhood or this community. To pack that many people into such small space like sardines is going to turn out very bad for the area. Crime and trespassing will be an issue for me and my neighbors who live along this small pond area. The current apartments already bring elements of crime into the area and to add to that is irresponsible. They are even naming the building "Water Walk" and they cannot walk on our property! Right? So why call it that? It implies the renters can walk on our property. Also, it will be an gross looking eye sore. We all on the pond will be on stage for all the transient renters to look at us like fish in a bowl. All of our privacy will be lost.

Second, This is already a very high density area of residents and will only make the neighborhood extremely congested and crime ridden. Like the apartments on the corner on Lexington and County Road F (which is actually better situated because they are more spread out and only 3 story not on a hill), it will eventually become run down and poorly maintained after the local corporations no longer need the corporate apartments. And as a side note, I was under the impression that land was for business use only. I feel like this is a loop hole to squeeze two 4 story massive buildings into a small space. What happened to height restriction on buildings? Parking will be an issue and the people staying there will start parking on residential streets. They will walk and trespass through our yards.

It is not good for the wonderful nature of Shoreview that is so treasured by all residents of Shoreview. It will kill the coyotes who live in the woods there. It will kill the eagles that live in the woods there. It will displace the deer and many birds and muskrats and ducks who all live near the pond. And it will kill many trees because the buildings are so massive there will be nothing left but concrete and city landscaping. It will be a very sad day if that happens.

All of the residents who live on the pond are very concerned about your plan to use the pond as this 350 resident's dumping place to run off all their water waste. We had a problem with basement flooding already when the city pipe was not working properly. This would decimate us residents on the pond. The damage it will do to current drainage after the erection of such massive structures will be certainly damaging to our homes and basements. I hope you are concerned as we are.

Lastly, and another huge concern is the increased traffic these building residents will produce, especially if you are planning to change the law special for this builder from Chicago and open our street to the cars from the monster building residents. I know Oxford Street is zoned to stay a dead end street. Have you changed the laws and zoning for that too? We all would lose a lot of value of our home for all the above reasons and if you open our street up to over 350 cars to speed through here everyday it would be horrible for safety of pedestrians, children who often play on the street and ride bikes and decimate home value. I am a resident, I pay taxes and I welcome business. But, this is just not ok. Please do not do this to the residents who live here. Please do not do this. It's not safe and it will kill our home value. There are so many terrible things about this; it will effect all of the families here in a negative way financially and otherwise; it will destroy the wildlife and nature, and our safety will be compromised with transients and 350 plus cars in our streets.

I ask you to please reject this and put a business in the space that is more appropriate for this neighborhood, that space and for Shoreview. Why not another clinic, office building of reasonable height, a ace hardware?...anything but this skyscraper full of transient people coming and going and destroying the neighborhood. Please do not bring the value of our already low price home even further down. Please consider us permanent Shoreview residents a little bit, our homes where we live everyday and realize it is we who take care of the neighborhood and our children in this area not the people passing through.

And please don't kill the coyotes, eagles, birds, deer, muskrats, ducks, and all the other creatures who live with us in this neighborhood!

Respectfully,
Laura Carlson-Ziegler
4186 Oxford Ct N
Shoreview, MN
651-757-7880



Robert Warwick <rwarwick@shoreviewmn.gov>

Woolpert proposal

Pat <cospat17@gmail.com>
To: rwarwick@shoreviewmn.gov

Tue, Jul 19, 2016 at 11:15 AM

Dear Rob,

We live in Weston Woods, and our property backs up to the open space and Lexington Ave. We are very against this proposal of putting a hotel on the vacant lot behind us. 153 units would cause a lot more traffic and noise on an already congested part of Lexington. If their thought is to route their traffic through our complex, I believe our small, winding roads would not be able to handle it. Many times our maintenance company has vehicles parked along Westcliff and Weston Way, which narrows the street even more.

We hope you would vote no to this proposal, and will be at the meeting on Tuesday.

Sincerely,
Jim and Pat Costello
1098 Westcliff Curve

Sent from my iPad

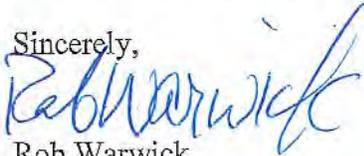


City of Shoreview
Attn: City of Shoreview Planner

7/20

The agenda and staff report to the Planning Commission will be available on the City website by July 22nd. Please use the following weblink: www.shoreviewmn.gov/pc/documents. If you would like more information or have any questions, please contact me at 651-490-4681 between 8:00 a.m. and 4:30 p.m., Monday through Friday. You may leave a voice mail message at any time. I can also be reached via e-mail at rwarwick@shoreviewmn.gov.

Sincerely,



Rob Warwick
Senior Planner

Comments:

Any development of this parcel of land should mandate a walking trail from Oxford St N to the Allina Building parking lot which will result in access to Lexington Ave.

A building height of 55 feet seems to be out-of-scale with all other commercial buildings in the area, and undesirable for adjacent residential properties.

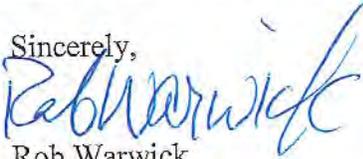
Name: William L Sultzbach

Address: 4178 Oxford Ct N.



The agenda and staff report to the Planning Commission will be available on the City website by July 22nd. Please use the following weblink: www.shoreviewmn.gov/pc/documents. If you would like more information or have any questions, please contact me at 651-490-4681 between 8:00 a.m. and 4:30 p.m., Monday through Friday. You may leave a voice mail message at any time. I can also be reached via e-mail at rwarwick@shoreviewmn.gov.

Sincerely,



Rob Warwick
Senior Planner



Comments:

GOING THUR OUR COMPLEX
LIGHTS AT NIGHT & NOISE

~~LIGHTS AND~~

"HEIGHT/DENSITY

TRAFFIC - When we have

Small Children

We have a quite neighborhood
with small children not any
need for traffic

Name: KATHERINE SANTANNI

Address: 1096 WESTCLIFF CURVE



Robert Warwick <rwarwick@shoreviewmn.gov>

Water walk

Gloria Mae Peterson <gloriapeterson55@yahoo.com>

Wed, Jul 20, 2016 at 6:24 PM

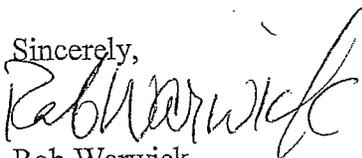
To: "rwarwick@shoreviewmn.gov" <rwarwick@shoreviewmn.gov>

Rob Warwick
Senior Planner

Mr Warwick,
I will be quite sad to see the woods behind my home be developed!
Gloria Peterson
1094 Westcliff Curve, Shoreview, MN
Sent from my iPad

The agenda and staff report to the Planning Commission will be available on the City website by July 22nd. Please use the following weblink: www.shoreviewmn.gov/pc/documents. If you would like more information or have any questions, please contact me at 651-490-4681 between 8:00 a.m. and 4:30 p.m., Monday through Friday. You may leave a voice mail message at any time. I can also be reached via e-mail at rwarwick@shoreviewmn.gov.

Sincerely,



Rob Warwick
Senior Planner

Comments:

- The proposed development is incompatible with the current, dominant residential use.
- The height and footprint of the two buildings are not in harmony with existing homes and 1 story office.
- This is essentially a "motel" for transitory workers at nearby businesses - those living in the facility would have no long term commitment to the neighborhood and Shoreview.
- This changes the residential identity of the already existing properties -
- When we moved into Weston Woods property the parcel was identified as "green space" -
- Because of existing street access from Lexington there will be traffic issues to consider.

Name: Robert & Annette DeWorff

Address: 1087 Westcliff Curve
Shoreview, MN 55126

Robert DeWorff

RECEIVED

JUL 21 2016

BY: _____



Robert Warwick <rwarwick@shoreviewmn.gov>

Woolpert, Inc Planned Unit Development

nosral@comcast.net <nosral@comcast.net>

To: rwarwick@shoreviewmn.gov

Cc: "Larson, Sally" <nosralsjl@comcast.net>



Fri, Jul 22, 2016 at 7:11 PM

Mr. Warwick,

My wife and I live in the Weston Woods town homes development adjacent to the proposed site for this development.

This project is a big **concern** on many levels.

* The size of the proposed buildings will shadow many of the units in the development. These new structures will be some of the largest buildings in Shoreview; **is this really**

the correct location for that type of structure?

* It will, if successful, add a large number of new and unexpected neighbors. **Will there be a fence or barrier** to dissuade development customers from wandering into Weston Woods?

* We have no idea who will want to live in small "hotel-like" rooms, with kitchens. **How many people will inhabit each room/suite?** I cannot envision Land-O-Lakes and Boston Scientific filling the buildings.

If not professionals on short term assignment, **who are the expected customers?**

* We did review the Woolpert, Inc website; their properties **did not** appear designed for anything related to executives.

* I assume this development will add **considerable traffic** to an area already congested area.

* What happens to the property should this concept fail?

I assume the ambiguity around this project will **immediately lower the property value for current residents in Weston Woods.**

Many residents of Weston Woods have been here since the development was created and are senior citizens.

The property in question was part of the Nature Conservancy at that time the development went on sale.

Who would have projected that the natural area would be (potentially) turned into a high rise?

In closing, I do not think this project is good for Shoreview or its neighboring citizens.

Thank you for requesting input into this disturbing project and for considering these concerns.

Gary Larson
1052 Westcliff Court
Shoreview, MN

PS My wife and I have lived in Shoreview for 32 years.

07/25/2018

To: Shoreview Planning Commission

Re: PUD Modification Request for 4188 Lexington Avenue (corporate long stay lodging)

Our residence is located at 1070 Westcliff Curve, Shoreview, MN which is just north of the property being considered.

After reviewing the Concept Review Plan(s) received, we are concerned that the elevation of the proposed buildings (55 feet building dimensions plus any topographical differences) along with their footprint dimensions (61,000 sq. ft. per building) and associated parking lot dimensions coupled with the very close proximity to the Weston Woods properties will result in an adverse impact on those properties located on either side of Westcliff Curve. Any attempts at screening between the two properties would probably be ineffective.

In other words there appears to be too much building height and inadequate space between the proposed structures and the existing twin-homes on Westcliff Curve.

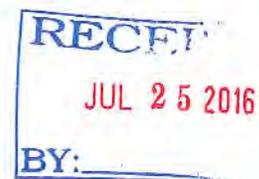
Therefore our concern is that there will be a negative impact on property values along Westcliff Curve which in turn could result in reduced property values for the total Weston Woods neighborhood.

Thank You,



Pauline and Duane Prew

651-484-8197





Robert Warwick <rwarwick@shoreviewmn.gov>

Comments to PUD: Applicant, Woopert, Inc., on behalf of Waterwalk

Paul Kennedy <paul.kennedy@comcast.net>
 To: rwarwick@shoreviewmn.gov

Mon, Aug 1, 2016 at 8:33 PM

Mr. Rob Warwick:

Here are comments in response to PUBLIC NOTICE – REQUEST FOR COMMENT, July 19, 2016,

Planned Unit Development (PUD) at Shoreview Business Campus, Lexington Ave.

Applicant Woolpert, Inc., on behalf of Waterwalk

When I first heard of this proposal, I couldn't believe that Shoreview would consider allowing the building a four-story hotel in the middle of a residential area, and on one of the highest elevations in Shoreview. It seems rather inconsiderate to residents who live here night and day, year round. I tried to weigh pros and cons and could not come up with any pros, except that maybe Ramsey county and Shoreview would collect more property tax on the proposed hotel. To me that is not very considerate of the residents and puts Shoreview itself in the position of not being a good neighbor to its own residents.

As well, this is not an aesthetic addition to the neighborhood, or for that matter, Shoreview in general. By comparison, I don't mind having the medical-clinic nearby because it, by and large, has daytime business hours (with the exception of UrgentCare). Also, the medical clinic is only a one-story building so it blends in well with its surroundings.

Here are more concerns:

- Concern over the property devaluation with a view behind my house to a four-story hotel.
- Noise from cars: engine noise and door slamming.
- Noise from HVAC.
- Increased vehicle traffic entering and exiting Lexington Avenue.
- A four-story hotel would be an eyesore and not in alignment with the rest of the neighborhood. It would be the tallest building for miles.
- Transient population does not contribute to the well-being of the neighborhood.
- One of the reasons I love Shoreview is because of a balanced mix between nature and residential living. Adding this hotel would take away more nature, where wildlife such as deer, owls, and songbirds live.

Also, aside from the concerns stated, what variances are being requested?

Regards,

Paul Kennedy
 4237 Bristol Run
 Shoreview MN 55126





Robert Warwick <rwarwick@shoreviewmn.gov>

Waterwalk corporate living

elaine rhode <enrhode@gmail.com>

Mon, Aug 1, 2016 at 5:46 PM

To: "rwarwick@shoreviewmn.gov" <rwarwick@shoreviewmn.gov>

Mr. Warwick,

These are my concerns about the proposed development. I live in townhouse at Weston Woods. I feel the four story buildings are to tall for the existing neighborhood. Also I believe a buffer should be left between the development and existing homes, this would allow the the mature trees to be left in place and protect any ponds in the area. Green space is important. Thank you for your time

Elaine Rhode



Proposed Development for the Shoreview Business Campus by Woolpert, on behalf of Waterwalk overlooking the existing Weston Woods of Shoreview town home development.

Comments:

As a resident of the town homes which have a view of and, are exposed to, the proposed development site we have the following comments and concerns-

The property we know is subject to development, however, the height (55 ft.) of the proposed buildings raises issues of overall height due to the grade level of the land which is already much higher than that of the town homes. The buildings will loom over us, if allowed to proceed as planned, unless adequate and natural screening, setback and/or reduction in height of the buildings is changed. As it looks now occupants of the building will be able to peer down into our yards from above and that concerns us. This could affect our privacy and our property values.

Given the height of the land and parking required, night time lighting could be unsightly and disturbing to our residents.

The nature of a transient facility, hotel complex, gives concerns as to the safety of our neighborhood and we wonder what security will be provided.

We are concerned as to the nature and quality of the facility and who will own and/or manage it after completion.

Thank you.

Frank and Pattie Green

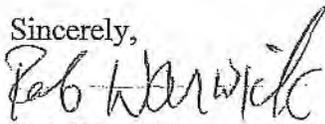
1069 Westcliff Curve

651-341-9840



The agenda and staff report to the Planning Commission will be available on the City website by August 19th. Please use the following weblink: www.shoreviewmn.gov/pc/documents. If you would like more information or have any questions, please contact me at 651-490-4681 between 8:00 a.m. and 4:30 p.m., Monday through Friday. You may leave a voice mail message at any time. I can also be reached via e-mail at rwarwick@shoreviewmn.gov.

Sincerely,



Rob Warwick
Senior Planner



Comments:

Why would the City Planning Commission approve a four story building on this property? The property location is already at the highest location in Shoreview. The office building currently on the site is only one story high. We do not feel a building of this height would be appropriate for the general development of the land in this area.

Has the general run off of water coming down from the elevation been taken into consideration? Is this Shoreview property within the Rice Creek Water District for drainage?

The site plan would involve a lot of additional traffic with only one entry and exit in and out of the property. Would there be additional stop signs on Lexington Avenue, tunnels or foot bridge cross walks?

Name: _____



Address: _____

4225 BRISTOL RUN



Robert Warwick <rwarwick@shoreviewmn.gov>

Building proposal for City of Shoreview

joann.pastorius <joann.pastorius@gmail.com>

Wed, Jul 27, 2016 at 5:10 PM

To: rwarwick@shoreviewmn.gov, kculligan@paradisemn.com, Holman Beth <beth.holman@allina.com>

Dear Mr. Warwick:

I received this email from our property manager about the proposed building development off Lexington near the Shoreview Allina Clinic and the Weston Woods town homes. I have some serious concerns about this proposal.

1. First of all, 2 units that are 4 stories high seem out of the norm for the buildings found in other areas in the Shoreview community. There is a wall behind the Weston Woods town homes so the actual height will seem like 5 stories to those home owners.

2. I understand that in 1988 there was a water study done on this land in conjunction with the development of the clinic building. My Allina Clinic director told me this fact. Originally, there were 4 buildings stated to be developed and they found a major water issue and only developed one building because of this issue. I work in this building and we have had water issues on the cement in the lab and we needed to have the very expensive flooring redone after only 2 years because of the buckling on the linoleum flooring.

3. Our Shoreview Clinic continues to grow and we are having a difficult time with the size of our parking lot. The patients overflow to the street daily which could not happen if there was a development done on this property. Parking could become problematic that is for sure.

4. It is difficult to turn left out on to Lexington Avenue presently and would require a traffic light if a development went into this area.

I believe this development would not work well for this property for these reasons.

I am interested in attending this meeting and I believe our Clinic Manager/lead physician are also interested. Please inform us of the time of the meeting on August 23rd and if there are any changes to the date that will discuss this development.

Sincerely,

JoAnn Pastorius
4277 Weston Way
Shoreview, MN. 55126
Joann.Pastorius@gmail.com
651-247-4940

Sent from my iPad

The agenda and staff report to the Planning Commission will be available on the City website by August 19th. Please use the following weblink: www.shoreviewmn.gov/pc/documents. If you would like more information or have any questions, please contact me at 651-490-4681 between 8:00 a.m. and 4:30 p.m., Monday through Friday. You may leave a voice mail message at any time. I can also be reached via e-mail at rwarwick@shoreviewmn.gov.

Sincerely,

Rob Warwick

Rob Warwick
Senior Planner



Comments:

Dear Mr Warwick,

Thank you for the information on the proposed development. I am opposed to such a massive development adjoining our development. The property would be a huge distraction to homeowners of Western Woods and certainly would have an impact on resale of properties in the development. I would hope the concerns of residents of Western Woods would be considered prior to approval by Planning Commission.

Name:

Phil Savaris

Address:

*1091 West of Curve
Shoreview, Mn.*



Robert Warwick <rwarwick@shoreviewmn.gov>

Public Notice - Request for Comment

Val Burdick <vburdick@goldengate.net>
To: Rob Warwick <rwarwick@shoreviewmn.gov>

Mon, Aug 8, 2016 at 12:46 PM

Rob Warwick, Senior Planner

City of Shoreview

Re: Public Notice-Request for Comment, Proposed Waterwalk Development

August 8, 2016

Mr. Warwick:

As long-time homeowners in Shoreview and current residents in the Weston Woods of Shoreview Town home development, we have concerns about the proposed Waterwalk Corporate Living Development:

- 1) The Developer wants a 20' height variance to build his proposed structures. We deem this to be extremely inappropriate due to its proximity to the existing Weston Woods town homes directly to the north. The town homes will be significantly in the shadows of the proposed buildings. A nature view would be turned into a commercial view which would result in the potential for negative impact on current property values, and could lead to similar results for the rest of the Weston Woods development. This is an *extreme* variance **50%** higher than the established maximum height. A four story commercial hotel directly adjacent to an established owner occupied town home development is an invasion of privacy, and is certainly NOT compatible.
- 2) How is storm water and snow runoff going to be handled with this proposed development? There do not appear to be any facilities to manage the runoff as there is not a storm water management pond, nor storm sewers on this site. Runoff from this location would travel to the small gully between this site and Weston Woods, resulting in flooding of those homes.
- 3) We believe this proposal to be a "shoe-horn" fit for this parcel. The buildings would be directly adjacent to Lexington Avenue, with questionable setbacks, exacerbated by the proposed building height of 55' and right on top of Weston Woods. The proposed setbacks do not appear to be adequate for this project, nor does the proposed parking plan.
- 4) It appears that the only vehicle access to this property will be the access drive off Lexington Avenue. Lexington Avenue is already very heavily trafficked. The access drive for this proposal is sandwiched between two traffic lights and right turns are difficult enough out of this access drive. Left turns would be nearly impossible due to heavy traffic. It would seem infeasible to expect 160 additional vehicles to use this single access daily.
- 5) The Developer states that there would be a "pocket park" to "enhance the surrounding public

infrastructure". There does not appear to be a "pocket park" in this proposal and we question whether there would be sufficient green space for this project.

6) An Environmental Impact Statement should be required to address all of these previous points: a) height variance; b) storm water management; c) necessary setbacks for a building of this type; d) traffic impact and e) green space and wildlife habitat.

7) There is a retaining wall (on the south boarder of Weston Woods) that runs nearly the entire length of the proposed development. This retaining wall would surely be negatively impacted by construction on the proposed site.

8) There was an appalling lack of detail in the July 16th Public Notice – Request for Comment mailing. Those who might be impacted by its construction would surely need much more information. There were no renderings of proposed structure, no discussion of how green space would be addressed, no discussion of need for additional (City provided) public utilities, and no indication of how the city intends to address the requested variances in lieu of the term "Corporate Lodging" not being defined within the City's development codes.

We urge the City of Shoreview to reject this entire project. The requested variances are inappropriate for this neighborhood. There is potential for negative impact on the entire surrounding area. At a minimum, we request a moratorium on any further discussions with the Developer until the impact to the environment is clearly understood and more information is provided by the Developer. We also question the need for this project at all when there are two hotels within a mile of the proposed site which have struggled to be profitable in their own right.

Thank you for your consideration.

Val Burdick and Peggy Riha

1053 Westcliff Curve

Shoreview, MN 55126



Robert Warwick <rwarwick@shoreviewmn.gov>

Comment regarding the Woolpert/Waterwalk project

Nancy Kennedy <njkennedy@comcast.net>

Mon, Aug 8, 2016 at 11:48 AM

To: rwarwick@shoreviewmn.gov

Dear Mr. Warwick,

I was very concerned to read of the potential plans for building a 4 story temporary housing project near my home. I live with my husband and 3 dogs in the Weston Woods twin home development.

Here are my concerns:

- 1) The 4 story buildings would be placed on some of the highest ground in Shoreview. This will give these buildings a very high profile in a surrounding neighborhood that is definitely "low rise". The only other 4 story building I am aware of is over near 694 and Hamline in Arden Hills. This would affect the Weston Woods resident privacy.
- 2) My understanding is that Woolpert is proposing only a 5 feet easement next to the Weston Woods development's property line. This is literally RIGHT ON TOP of the Weston Woods homes.
- 3) The traffic on Lexington, County Rd F and Victoria is already a nightmare, nearly round the clock. It is a major thoroughfare for ambulances and police traffic and there are a lot of sirens. Another 153 units will add considerably to this traffic. We love walking in the neighborhood with our dogs, and this increase in traffic is simply taking us up and over the point of acceptability. I am very concerned about the value of the neighborhood declining.
- 4) Noise is an issue with transient neighbors such as hotel residents - they don't have an investment in the neighborhood. Often business travelers consider an out-of-town trip a chance to kick up their heels, and they have little respect for those around them.
- 5) I can only see two outcomes when it comes to security - either the hotel will be a target for crime (bad people wanting to rob the cars or units), or the security efforts - such as 24 hour lighting, alarms and other means of securing the facility will be an issue.
- 6) In a similar vein, the housing density is already very high in this neighborhood. I believe with this added housing, that the density of this neighborhood will be much higher than any other area in Shoreview. I would like to see some calculations to see the before and after impact of this proposed development. Not every unit would be just one person.
- 7) Snow removal is already an issue in the neighborhood. I also am concerned about the drainage from this site - and am not sure the developers have a plan for ensuring either of these issues do not affect their neighbors.
- 8) I am concerned about the wildlife that is now living on that site. We have deer, coyote, owls and other raptors, foxes, and song birds. This is one thing I highly value from living in Shoreview - there are wild and developed areas. It truly is a beautiful city. This development will provide 24 hour disruption to a currently quiet and peaceful neighborhood. The current clinic is only 7:30am - 5pm type activity.
- 9) And finally, the fact that this is billed as "corporate long stay lodging" sounds like this would be transient residents - isn't this just a hotel? This is simply not in keeping with the spirit of this Shoreview neighborhood.

When my husband bought into the Weston Wood development, he said that this property was supposed to remain wild forever (I am under the impression it was to be sold to Nature Conservancy or something like that). I'm not sure how this commitment to the neighborhood changed, but it is a huge disappointment.

Surely you can do better for this neighborhood! Please reject Woolpert Inc's PUD Concept Stage application. It is simply incompatible with the rest of the neighborhood.

Nancy Kennedy
4237 Bristol Run

Aug. 3, 2016

Rob Warwick
Senior Planner, City of Shoreview

I am replying to your lated of July 19, 2016 concerning the WaterWalk Corporate Living proposal for the land on Lexington Ave., east of Boston Scientific.

I have a number of concerns about developing that property.
The most important ones are:

Concern about disruption of the water table and springs in the area. Weston Woods has had problems with springs and excessive ground water. My neighbor at 1080 Westcliff Curve had to replace his garage floor because water heaved and destroyed the floor. This happened in 2009 or 2010. Last year Allina Clinic Lab had to repair the floor because of water seepage.

An employee of Allina told me that a nurse who has worked there since the beginning, claimed that water problems was the reason that the site was not developed at that time. The city and the developer were at odds about it, so the developer donated the property to a "Nature Conservacy".

Many people in Weston Woods were told that the property wood remain wild forever. (My realtor told me that when I purchased my house in 2010.

Building two large and heavy buildings and parking lots will affect the area in ways that are hard to predict. Who is liable if I have water seeping up through my basement floor? Walpert, Inc., the City of Shoreview -no. John Bridgman - YES I doubt if homeowners insurance would cover it.

The second concern I have is the likely increase in crime around the development. I was told by a Brooklyn Park Police Officer that hotel parking lots are a preferred location for drug deals and other illegal activities. The bad guys like the fact that people come and go at all hours and are less likely to draw attention.

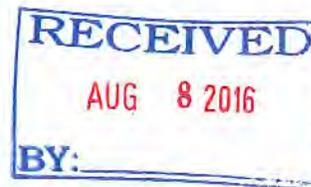
I have other concerns, but others will be contacting you with them. Please consider them my concerns also.

John R. Bridgman



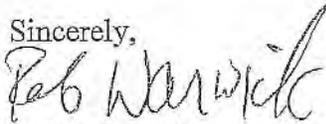
1074 Westcliff Curve
Shoreview, Mn. 55126
651-638-9539

johnrbridgman@comcast.net



The agenda and staff report to the Planning Commission will be available on the City website by August 19th. Please use the following weblink: www.shoreviewmn.gov/pc/documents. If you would like more information or have any questions, please contact me at 651-490-4681 between 8:00 a.m. and 4:30 p.m., Monday through Friday. You may leave a voice mail message at any time. I can also be reached via e-mail at rwarwick@shoreviewmn.gov.

Sincerely,



Rob Warwick
Senior Planner

Comments:

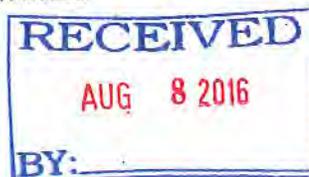
I live at 4277 Weston Way. I understand that there is a project by our community that is under consideration for development. I Am strongly against this project for many reasons.

- 1) Height of 4 stories does not conform to SV community buildings.
- 2) Water run off to the townhomes would be a negative for the townhomes as well as the snow.
- 3) I work at Allina next door to this project & that area would require another stop light to control traffic.
- 4) The SV clinic has had water issues & floors needed to be replaced.

Name: JoAnn Pastorius

Address: 4277 Weston Way
Shoreview, MN 55126

T:/2016pcf/2606-16-05 Woolpert Inc AUG



City of Shoreview
Planning Commission
4600 Victoria Street North
Shoreview, MN ,55126

July 31, 2016

We have received notice from the Shoreview Planning Commission regarding a proposal submitted to the Planning Commission from Woolpert Inc on behalf of Waterwalk Inc. The request is for a two building complex, four stories high on a hill overlooking town homes imposing on privacy of the residents. This of course will have an impact on the resale value of the properties. My house is directly across the street , from the proposed buildings proposed to be built south of the Weston Woods development.

Weston Woods of Shoreview is a residential development with families that choose to live here because of the beauty of the natural wooded area surrounding this development harboring a variety of wildlife enjoyed by all. Building a 153 room hotel is certainly not going to enhanced the beauty of the area, viewing a four story hotel in our backyards is not in the best interest of the community.

Should this project go through there would likely need to be improvements on the access to the property,

This proposal if, should it be approved, is driven by revenue for the city not for keeping the community a natural beautiful place to live,

I the undersigned am **Opposed** to the proposal to develop the property adjacent to Weston Woods of Shoreview.

Thank you for your consideration in this matter.



Susan Gordon
1089 Westcliff Curve
651-484-2810



August 2nd, 2016

TO: City of Shoreview
4600 Victoria Street North
Shoreview, MN 55126
Attn: Planning Commission
Attn: City Council

Example

Dear Sir/Madam,

We have received notice from the Shoreview Planning Commission regarding a proposal submitted to the Planning Commission from **Woolpert Inc on behalf of Waterwalk Inc.** The request is for a two building hotel complex, four stories in height on a hill overlooking the townhomes of Weston Wood of Shoreview.

The residents of Weston Woods of Shoreview have numerous concerns with regard to this proposal. The most important being:

- The imposing design of the buildings which would directly affect the privacy of the Weston Woods residents
- The drainage issues associated with this parcel of land and surrounding areas
- The increase in volume of traffic on the adjoining county road (MN Ct Rd 51) / Lexington Ave
- The destabilizing of the Weston Woods community of 104 homes with a decline in real estate values for the residents of Weston Woods and surrounding areas

The additional concerns Weston Woods's residents have are listed below but not limited to:

1. Is the proposal set forth by *Woolpert, Inc* and *Waterwalk* within the PUD of this area for the City of Shoreview?
2. Noise, security, privacy, light invasion and safety issues with a multi-story, short term, multiple inhabitant building within only a 5' easement proposed by *Woolpert Inc.* from the Weston Woods property line.

We ask that the City Council of Shoreview take our concerns into consideration when reviewing *Woolpert, Inc.*'s proposal and not approve.

Thank you.

Comments:	<p>RECEIVED AUG 12 2016 BY: _____</p>
-----------	---

Signature:



Address:

4250 Blistoe Rd

August 8, 2016

City of Shoreview Planning Commission
4600 Victoria Street North
Shoreview, MN 55126

Shoreview Planning Commissioners:

Regarding the Woolpert, Inc proposal on behalf of WaterWalk Inc: We do not consider a four-story commercial hotel to be a compatible neighbor to stable, owner occupied one-level town homes. We ask that the Shoreview City Planning Commission take our concerns into consideration for the reasons stated below.

- The height of the buildings which would directly affect the privacy of the Weston Woods residents
- The increase in volume of vehicle and pedestrian traffic on the adjoining county road (MN Ct Rd 51) / Lexington Ave
- The drainage issues associated with this parcel of land and surrounding areas, including snow storage and runoff
- Noise, security, privacy, light invasion and safety issues with a multi-story, short term, multiple inhabitant building within only a 5' easement proposed by Woolpert Inc. from the Weston Woods property line.

This proposal for a building of this height and size seems incompatible with the surroundings. Please reject Woolpert Inc's PUD Concept Stage Application.

Thank you.

Comments:



We are strongly against the construction of (2) four story buildings on the south side of the Weston Woods townhomes. The building to the south of this property is a one story structure & is a nice transition from a business area to a residential neighborhood. This same transition should be utilized in developing the subject property. Thank you for your consideration.

William Marie
Signature: _____

1058 Watchdog Court
Address: *Shoreview, MN 55126*

August 8, 2016

City of Shoreview Planning Commission
4600 Victoria Street North
Shoreview, MN 55126

Shoreview Planning Commissioners:

Regarding the Woolpert, Inc proposal on behalf of WaterWalk Inc: We do not consider a four-story commercial hotel to be a compatible neighbor to stable, owner occupied one-level town homes. We ask that the Shoreview City Planning Commission take our concerns into consideration for the reasons stated below.

- The height of the buildings which would directly affect the privacy of the Weston Woods residents !
TWO-STORY BUILDINGS SHOULD BE MAXIMUM HEIGHT!
- The increase in volume of vehicle and pedestrian traffic on the adjoining county road (MN Ct Rd 51) / Lexington Ave !
- The drainage issues associated with this parcel of land and surrounding areas, including snow storage and runoff !
- Noise, security, privacy, light invasion and safety issues with a multi-story, short term, multiple inhabitant building within only a 5' easement proposed by Woolpert Inc. from the Weston Woods property line.
10' EASEMENT SHOULD BE MINIMUM!

This proposal for a building of this height and size seems incompatible with the surroundings. Please reject Woolpert Inc's PUD Concept Stage Application.

Thank you.

Comments: *DEAR MR. WARWICK,
WE ARE COMPLETELY IN TOTAL AGREEMENT WITH
THE ABOVE CONCERNS REGARDING THE WOOLPERT, INC.
PROPOSAL ON BEHALF OF WATER WALK, INC.*



Gary R. Nelson
Signature:
Judy K. Nelson

Townhouse Owners
Address:

Gary R. & Judy K. Nelson
1082 Westcliff Curve
St. Paul, MN 55126

City Of Shoreview Planning Commission
4600 Victoria Street North
Shoreview Mn 55126

There are many issues concerning the Woolpert proposed four story commercial hotel to be built on the east side of Lexington Ave.

Having hotel guests look down into a residential neighborhood (Weston Woods) does not seem like a good city plan for Shoreview and its residents.

Having a 4 story building on the high point of the city overlooking Shoreview does not seem like a good fit with the surrounding development.

Over the years, 2 traffic lights were added on Lexington Ave to accommodate Victoria and Cummings Park Drive traffic. Will the increase in traffic necessitate adding yet another traffic light so that there will be 4 traffic lights within 2500 feet between Co Rd F to Victoria.?

Water run off is a major concern for Weston Woods residents . When the snow (usually pushed off of the parking area) melts ,it will add to the already high water table in the area.

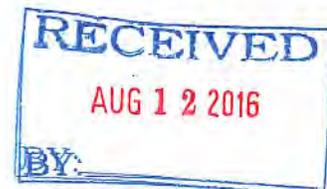
Rumor has it that a company wants to build a 2 story business on the East end of this property. Why don't we encourage this type of development that would be less conspicuous and have less impact in the area.

There are obvious places where a 4 story hotel will fit in with the surrounding development. Current zoning of this property is an indicator that this site is not a good fit for this development.

Please consider whats in the best interest of the residents who have to live next to this proposed hotel and the impact on their lives.



Thomas Kramer
612 9684416 c
4274 Weston Way
Shoreview Mn 55126



August 8, 2016

City of Shoreview Planning Commission
4600 Victoria Street North
Shoreview, MN 55126



Shoreview Planning Commissioners:

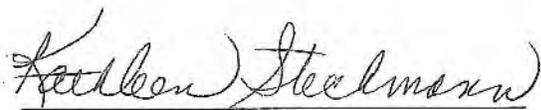
Regarding the Woolpert, Inc proposal on behalf of WaterWalk Inc: We do not consider a four-story commercial hotel to be a compatible neighbor to stable, owner occupied one-level town homes. We ask that the Shoreview City Planning Commission take our concerns into consideration for the reasons stated below.

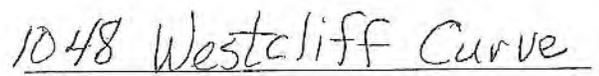
- The height of the buildings which would directly affect the privacy of the Weston Woods residents
- The increase in volume of vehicle and pedestrian traffic on the adjoining county road (MN Ct Rd 51) / Lexington Ave
- The drainage issues associated with this parcel of land and surrounding areas, including snow storage and runoff
- Noise, security, privacy, light invasion and safety issues with a multi-story, short term, multiple inhabitant building within only a 5' easement proposed by *Woolpert Inc.* from the Weston Woods property line.

This proposal for a building of this height and size seems incompatible with the surroundings. Please reject Woolpert Inc's PUD Concept Stage Application.

Thank you.

Comments:


Signature:
Kathy Stechmann


Address:
Shoreview, MN 55126

August 8, 2016

City of Shoreview Planning Commission
4600 Victoria Street North
Shoreview, MN 55126

Shoreview Planning Commissioners:

Regarding the Woolpert, Inc proposal on behalf of WaterWalk Inc: We do not consider a four-story commercial hotel to be a compatible neighbor to stable, owner occupied one-level town homes. We ask that the Shoreview City Planning Commission take our concerns into consideration for the reasons stated below.

- The height of the buildings which would directly affect the privacy of the Weston Woods residents
- The increase in volume of vehicle and pedestrian traffic on the adjoining county road (MN Ct Rd 51) / Lexington Ave
- The drainage issues associated with this parcel of land and surrounding areas, including snow storage and runoff
- Noise, security, privacy, light invasion and safety issues with a multi-story, short term, multiple inhabitant building within only a 5' easement proposed by *Woolpert Inc.* from the Weston Woods property line.

This proposal for a building of this height and size seems incompatible with the surroundings. Please reject Woolpert Inc's PUD Concept Stage Application.

Thank you.

Comments:


Signature:

4231 Bristol Run
Address:

August 9, 2016

City of Shoreview Planning Commission
4600 Victoria St. N.
Shoreview, Mn. 55126
Re: Proposal of WaterWalk, Inc.

Dear Shoreview Planning Commissioners:

I do not consider two four-story commercial hotels to be compatible with our neighborhood. We live in Weston Woods which has owner-occupied one level townhomes, some with small children.

Please consider the reasons below:

- The height of the four-story buildings affect the privacy of our neighborhood.
- Increased volume traffic on Lexington Ave.
- Drainage issues due to run-off + snow storage.
- Noise, security, lights + safety issues 24/7
- Short term, multi-inhabitants as neighbors with only 5' easement proposed within Weston Woods property line.

Please reject Woolpert Inc's application.

Regards,

Mary Costello

1044 Westcliff Curve

Shoreview, Mn. 55126

Daphne G Thompson

1049 Westcliff Curve, Shoreview, Minnesota 55126
651-415-1404 • dgatesthompson@gmail.com

August 9, 2016

City of Shoreview Planning Commission
c/o Rob Warwick, Senior Planner
4600 Victoria Street North
Shoreview, MN 55126



RE: PUBLIC NOTICE – REQUEST FOR COMMENT

I am writing to express concern over the Woolpert, Inc. proposal to develop the property immediately south of Weston Woods of Shoreview, where I am an owner and serve on the Board of Directors of the homeowner's association. First and foremost, a four story hotel complex does not seem an appropriate development to sit adjacent to a single family housing association. I would expect the City to plan a buffer zone between our quiet housing and any high traffic, night-active facility.

These are the reasons I do not consider a four-story hotel compatible with the neighborhood:

- Noise and privacy issues would occur with a multi-story building within feet of our backyards.
- Lights from the hotel buildings and parking lot would flood the backyards and bedrooms of the homes bordering the property.
- As a real estate broker, I know that homes being loomed over by a four story building such as a hotel do not sell well. They linger on the market and prices usually have to be reduced before a buyer can be attracted. Often such homes become rental properties and that would destabilize our 97% owner-occupied community of 104 homes valued between \$340,000 and \$500,000+ each. Mortgages are less available to homes in associations with higher rental percentages, also making them more difficult to sell.

Shoreview has always stood for excellent city planning and I urge you to deny this application and seek or approve a more appropriate, low-rise and night-quiet project for development of the subject area, a project that would truly be compatible with the neighborhood.

Sincerely,


Daphne G Thompson
DGT:wd

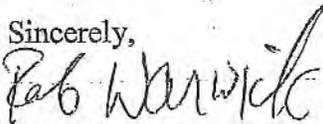
RECEIVED

AUG 10 2016

BY:

The agenda and staff report to the Planning Commission will be available on the City website by August 19th. Please use the following weblink: www.shoreviewmn.gov/pc/documents. If you would like more information or have any questions, please contact me at 651-490-4681 between 8:00 a.m. and 4:30 p.m., Monday through Friday. You may leave a voice mail message at any time. I can also be reached via e-mail at rwarwick@shoreviewmn.gov.

Sincerely,



Rob Warwick
Senior Planner

Comments:

As a home owner of Weston Woods,
who will be directly impacted, I would
like the plan rejected

This project will result in the
devaluation of our properties. Constructing
a two story hotel building in a quiet
residential area is detrimental to the
existing residents. The environmental
impact in the loss of habitat, increased congestion
on Lexington Avenue, increased pollution and
noise need to be considered. I urge the
Planning Commission to reject this plan.

Name: Patricia R Thayer

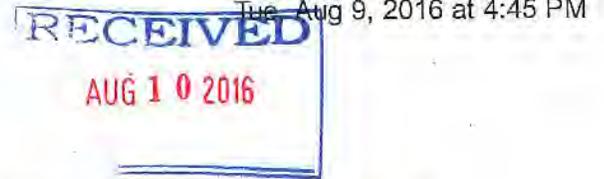
Address: 4223 Bristol Run



Robert Warwick <rwarwick@shoreviewmn.gov>

Shoreview Business Campus

jim lund <shmemory@yahoo.com>
 Reply-To: jim lund <shmemory@yahoo.com>
 To: "rwarwick@shoreviewmn.gov" <rwarwick@shoreviewmn.gov>



Here are a several items objecting to the proposed development of the above campus.

1). The two lots under consideration are among the highest, if not the highest, in terms of elevation in the Twin Cities. Does the City of Shoreview, which prides itself on home ownership, family, and traditional values, want as its signature Skyline and Gateway Entrance along Lexington Avenue, buildings that are basically transient worker Extended Stay Rentals? Is that how the City really wants this premier property, used? If so, it's a complete contradiction of the values the City expounds and communicates in its various themes and venues.

2). There are "zero" four story apartment or condo buildings along the Lexington Avenue corridor, from at least University Avenue in St. Paul to the south, and to Blaine or Lino Lakes to the north--it might be actually even further in either direction. There are a several occasional three story apartment or office complex buildings, but most such buildings are either single or two story. A single four story building would be unique and totally out of character along this entire Avenue, and two such buildings is double that uniqueness.

3. Buildings along Lexington Avenue are not crowded into small lot sizes. There are adequate setbacks from neighbors and/or Lexington Avenue. This developer is allowing only a 5 foot setback from Weston Woods property line. He is allowing a 20 foot setback from Lexington Avenue. The Weston Woods homes immediately affected by these proposed buildings are approximately 15 -25 feet below the base elevation level of this property--in other words all the hard surface snow and/or water will run into these homes--totally unacceptable.

Weston Woods currently has a two or three foot wide rock garden stretching from Lexington Avenue to a holding pond to the East. This rock garden runs along the base of a retaining wall that stretches the entire length. This retaining wall will not hold up under anticipated car or truck traffic with only a minimal five foot setback.

And it was never designed to handle the runoff from these proposed structures. There is an excellent chance of flooding all the homes along Westcliff Curve from Lexington Avenue to the East from snowmelt and heavy rains.

4. The Allina Heath Clinic to the immediate south of the proposed buildings has 200 plus cars coming and going each day. Adding another 153 or more cars to the mix each day with a single shared entrance/egress will create a traffic and logistics nightmare. Boston Scientific across Lexington Avenue in Arden Hills has thousands of cars each day. Land O'Lakes in Arden Hills has hundreds of cars each day. LOL just broke ground on a new building adding

800 or more employees. When completed, Lexington Avenue, between Victoria and 694, will become a huge bottleneck and gridlock without the traffic these two buildings will generate.

5. There are three hotels on the corners of Lexington Avenue and 694. There are apartment buildings on County Road F, both on Lexington Avenue and Snelling Avenue. There are no shortage of rooms to rent in the immediate area. There are additional apartment buildings and homes to rent within a five mile radius. The bottom line is that this albatross is looking to solve a problem that does not exist.

6. Senior Housing in two different locations has been added on Hodgson Road to the north of County Road 96 in Shoreview and even there the buildings are only three stories in height. The existing PUD for this property calls for single story offices--possibly two story--which would seem consistent with the entire Lexington Avenue corridor running from St. Paul, through Roseville, and through Arden Hills/Shoreview all the way to Lino Lakes and Blaine. Four story buildings along this corridor are totally out of architectural esthetics and context given these other communities have not even allowed them.

7. There are two lots for sale in the proposed development. The developer in February 2016 sited the proposed four story buildings on the lot further East from Lexington Avenue--and they were to face East/West. The developer has now proposed these buildings to be closer to Lexington Avenue, with the buildings facing North/South. Nothing has been said regarding the use of this second vacant lot. If the developer receives approval for the two buildings, is it developer's intention then to build two other identical buildings later on this second lot? In other words, is the Planning Commission basically being ask to approve four buildings instead of two?

8. Does the Planning Commission know how many other similar transient worker projects the developer has in the works? How many projects have been actually approved by local communities, and how many have not been approved--and for what reasons? I would assume these type of projects are not widely accepted by communities similar to Shoreview if they are built immediately next door to single family owned homes. A four story building of approximately 55 feet, with an elevation change of 25 feet, means 80 foot buildings in height with limited setbacks will simply dwarf and destroy the property values of the affected single family homes. And these homes are not inexpensive and they generate substantial local taxes. Weston Woods has 52 buildings (104 Units) that are spread over an area many, many times larger than the proposed single lot. Density if occupants actually owned a Unit is one thing--but all these rooms are short term rentals in a very confined and limited space--it will not be a good mix and the result will be the destruction of property values of the single family homes.

It is our expectation and hope that the Planning Commission will agree these buildings are totally inappropriate for the location and deny the developer's application for the proposed structures.

Sincerely,

James A. Lund
Weston Woods

8/10/2016

Shoreviewmn.gov Mail - Shoreview Business Campus

1066 Westcliff Curve
Shoreview, Minnesota 55126

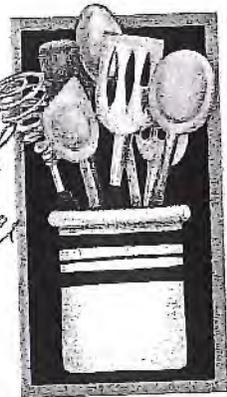
651-483-8242
shmemory@yahoo.com

NOTES

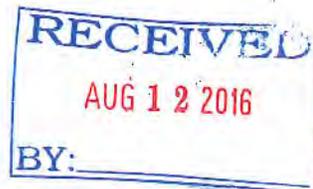
Doreen Mickelson
4220 Bristol road
Shoreview, MN 55126.

Concerns: Already high
density population in area
of Lexington, Victoria L694
Circle. Traffic, Noise, Safety
of children & older population.

Previous assurance
of zoning for 1 level
building. Major change
to 4 level hotel.



© Beth Logan, artstuff, ltd.



August 16, 2016



Robert Warwick, Senior Planner
City of Shoreview Planning Commission
4600 Victoria Street North
Shoreview, MN 55126

RE: Planned Urban Development South of Weston Woods

I am a homeowner next to the proposed development for the Shoreview Business Campus. Regarding the Woolpert, Inc. proposal: I strongly object to their request to build a four-story hotel/lodging facility a few feet away from existing townhomes.

The reasons for my strong objection are:

HEIGHT - of building on top of one of the highest elevations in the City
- and townhomes are about 15 feet below surface of hotels first floor
- create issues that impact privacy for homeowners

DRAINAGE- only a 5 foot setback from property line leaves no space for surface water/snow
which will naturally rundown to homes where there is history of water problems
-where will snow be moved to or stored in parking lot to melt

TRAFFIC - vehicle and pedestrian traffic will increase with 153 hotel/apartment size suites
which adds to safety, noise and security concerns for area

I understand the developer is asking for a code deviation for this property, but fail to understand how a more desirable environment could be achieved thru proposed PUD request. The height and size seems totally incompatible with the surrounding area. So please do not accept the application from Woolpert, Inc., for this hotel.

Sincerely,

Harlene Hagen, homeowner
4227 Bristol Run
55126

August 13, 2016

City of Shoreview Planning Commission
4600 Victoria Street North
Shoreview, MN 55126



Shoreview Planning Commissioners:

We live at 1098 Westcliff Curve in Weston Woods, and will be drastically impacted by the Woolpert Inc. proposed buildings. We do not want a four-story commercial hotel that would look down into our windows, and will have traffic and lights directly adjacent to our backyard. We ask that the Shoreview City Planning Commission take our concerns into consideration for these reasons and the reasons stated below.

- The overwhelming consideration is that this space is not zoned for a multistory hotel. It is zoned for "data processing, medical and other research and development". The zoning requires low rise, day time use space like the Alina building to the south, not a 55 foot building dominating the space. Our house is 15 feet below this space so we would be looking up at a 70 foot building with lights glowing down on our houses 24/7.
- Proposals like this have been rejected time and time again based on the following criteria.
 - There will be too much traffic and noise
 - Expanding allowable industrial uses beyond the designated use.
 - Negative visual impact from Lexington and surrounding residential areas to the North and East.
- The drainage issues associated with this parcel of land and surrounding areas, including snow storage and runoff. Our backyards already have extreme water saturation issues, and would not be able to handle more run off from parking lots from above our properties.
- Privacy and safety issues with a property that will be open 24 hours a day, as well as noise issues.
- Traffic issues on Lexington Ave with additional traffic 24/7.
- If the road is put through our development, crime, noise and safety will be dramatically affected.

This proposal for a building of this height, size and 24/7 use is incompatible with the surroundings. Please reject Woolpert Inc.'s PUD Concept Stage Application.

James and Patricia Costello
1098 Westcliff Curve
651-231-4217

August 11, 2016

Mr. Rob Warwick
City of Shoreview
4600 Victoria St. North
Shoreview, MN 55126

Dear Mr. Warwick,

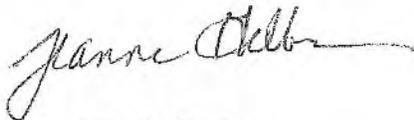
I am a resident of Weston Woods of Shoreview. I am writing to you with concerns about the proposed hotel project that is adjacent to our townhomes.

My first concern is the height of the structures. Since they will be built on an embankment above the townhomes, it will seem more like a five story building. This does not seem appropriate in a single-story neighborhood.

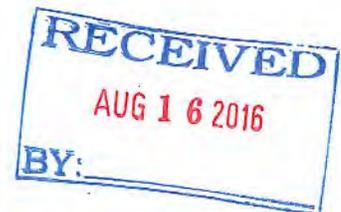
My second concern is how the project will affect my property value. Having such a large structure next to our townhomes will negatively affect both value and the ability to sell my townhome. Currently, our townhomes frequently sell before they are even put on the market. This will not be true if the proposed hotels are built.

Please consider my concerns when deciding whether to approve the hotel project.

Thank you,



Jeanne Gelbmann
4278 Weston Way
Shoreview, MN 55



August 11, 2016



Mr. Rob Warwick
Senior Planner
City of Shoreview
4600 Victoria St. North
Shoreview, MN. 55126

RE: Proposed Waterwalk Development

Dear Mr. Warwick,

Below are the concerns we have as property owners at Weston Woods. Thank you for the opportunity to comment.

Characterization of project purpose. The proposed development calls itself a long-term residence for businesses in the area. It will actually be two hotels, if it is operated like its sister facility in Wichita, allowing public booking for one night or more via online reservation sites including Travelocity. Is the area zoned for hotels?

Height of the hotels. The proposal is for two 55 foot towers. Current Shoreview regulations limit building height to 35 feet. We understand that there are a few recent developments that received a variance, however one of those developments is not directly adjacent to residential homes and the other is a 3 story unit next to 2 story homes. With the proposed height as well as the difference in elevation between the PUD lot and the single story Weston Woods development, we obviously have privacy concerns.

Proposed setback. While a 50 foot setback for the building is a good first offer, the parking area/roadway setback is 5 feet from the property boundary. That would be unacceptable, allowing car lights and noise that close to our homes. In addition, our reading of the Shoreview codes indicate that Shoreview regulations require a 75 foot setback when a business locates directly adjacent to residential homes. We understand that this property falls under the Planned Unit Development regulations. The PUD anticipated two additional office buildings, however, now we have a hotel business being proposed. The 75 foot setback in the other part of the code should be honored.

Hydrogeologic Concerns. Groundwater seepages have occurred in our development, as well as at the Allina clinic, we understand. Will buildings of this size increase groundwater problems in the area? Will a hydrologic study of potential impacts to our residences be done and financial assurances be made available should seepages occur?

Storm water concerns. In addition, we are concerned that the existing storm water system may not be adequate to handle the additional runoff that would come from the proposed hotel and its

associated parking lots. Will the proposal meet the State's current storm water regulations? Where does the storm water discharge to? Will there be a storm water management plan required for the construction phase? Many questions here.

Light and noise pollution. Office buildings, as proposed under the PUD, generally are daytime operations. Hotels are 24/7 operations. Light pollution is a recognized issue, and hotel parking and signage lights shining into our homes is a concern and must be addressed. Night-time noise should also be assessed and mitigated.

Increased traffic and air pollution. 24/7 traffic onto Lexington and the added noise and vehicle pollution should be studied.

Cellular interference. Will the hotel height interfere with cell signals for the homes directly beneath the two hotels? In the town in Texas where we spend time in the winter, a new 4 story hotel resulted in adjacent property owners with no or limited cell service. Will this be studied before the hotels are built?

Overall, we question why a city would do long-range planning, establish a PUD, and then years later change the plan. Since the original PUD was adopted, development has occurred around the property based on the original planning. Now, instead of 3 one or two-story office buildings, we are getting the existing office building plus two 4-story hotels. That does not seem fair to property owners who made their purchases based on the original planning.

Thank you for the opportunity to express our concerns. We look forward to hearing from you with any questions.

Sincerely,

M. J. Tibbetts / Elizabeth C. Tibbetts

Michael J. Tibbetts
Elizabeth C. Tibbetts
1080 Westcliff Curve
Shoreview, MN 55126
Mikejtibbetts@gmail.com
651.315.5433 (Mike)
651.247.0566 (Liz)



Zoning laws are usually created in order to protect the residential or business environment from any change that would be adverse to the overall area.

Allowing a 4 story hotel (on a hill) to be build right next to the Weston Woods development will immediately reduce property values by a considerable amount. Those units next to the proposed development would probably never have been built in the first place were it not for the current zoning.

These zoning laws were probably set the way they are to encourage the original Weston Woods development. Now that the Westons Woods developement is complete, its time to change the zoning laws (sarcasm).

Be considerate. Help protect our property values. Do not change the zoning and allow this proposed 4 story hotel to be built.

Edward D. Neis

1097 Westcliff curve



August 12, 2016

City of Shoreview
4600 Victoria Street North
Shoreview, Minnesota 55126
Attn: Planning Commission
Atn: City Council



Dear Sir/Madam,

As a resident of Weston Woods I am very concerned that you may choose to change the PUD and allow the building of four story buildings next to our development and greatly destroy our peaceful neighborhood. Please keep the one story concept that is already the law.

What is Weston Woods like and who lives there? Weston Woods' 104 homes take up very little acreage in Shoreview, but provide a lot of tax money to the county. With average taxes paid on a two bedroom home of about \$5,300 per year, the entire community pays more than \$530,000 per year. The residents are excellent citizens who support the local schools and are law abiding citizens. It is a community which is an asset to Shoreview. We do not have the crime that is reported in the areas south and north of us. We do not drain Shoreview's resources. We are good stewards of the land and we contribute to making Shoreview a family friendly desirable community.

Please do not sell us out to a developer that will not be an asset to Shoreview.

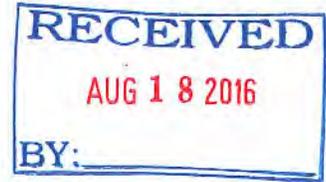
Thank you.

Janet K. Gageby

4279 Weston Way

August 17, 2016

City of Shoreview Planning Commission
4600 Victoria Street North
Shoreview, MN 55126



Shoreview Planning Commissioners:

Regarding the Woolpert, Inc proposal on behalf of WaterWalk Inc: We do not consider a four-story commercial hotel to be a compatible neighbor to stable, owner occupied one-level town homes. We ask that the Shoreview City Planning Commission take our concerns into consideration for the reasons stated below.

- The height of the buildings which would directly affect the privacy of the Weston Woods residents
- The increase in volume of vehicle and pedestrian traffic on the adjoining county road (MN Ct Rd 51) / Lexington Ave
- The drainage issues associated with this parcel of land and surrounding areas, including snow storage and runoff
- Noise, security, privacy, light invasion and safety issues with a multi-story, short term, multiple inhabitant building within only a 5' easement proposed by *Woolpert Inc.* from the Weston Woods property line.

This proposal for a building of this height and size seems incompatible with the surroundings. Please reject Woolpert Inc's PUD Concept Stage Application.

Thank you for the opportunity to respond to this proposal.

Sincerely,

Carol A. Balthazor
4240 Bristol Run
Shoreview, MN 55126

Carol A. Balthazor
Signature:

4240 Bristol Run
Address:



Rob Warwick
City Planner
RE: 4-Story Hotel Development on Lexington Avenue

To Whom it May Concern:

My name is Ron Cunningham and I reside at 4281 Weston Way, Shoreview, MN. I am responding to the proposed development on Lexington that abuts our development on the South side. I am vehemently against this proposed project on many levels. My greatest concerns are the additional drainage issues, increased traffic congestion on Lexington and the potential increase in crime that this project could create for the residents that surround this tract of land. The 4-story height of the building conflicts with the original PUD that required buildings on this site to be no more than one story. A structure of that height would eliminate any kind of privacy that the present homeowners adjacent to this site have experienced during their ownership.

It is nonsensical, in my opinion, to even consider this proposal. The plan is not compatible with the original PUD and will have a major negative impact for the homeowners that border this tract of land and the Weston Wood Community at large.

I strongly urge the planning commission to reject this proposal.

Sincerely,

A handwritten signature in black ink, appearing to read "Ron Cunningham". The signature is fluid and cursive, with a large initial "R" and "C".

Ron Cunningham

Arthur C. Lind
1099 Westcliff Curve
Shoreview, MN 55126-1402

August 12, 2016

City of Shoreview Planning Commission
4600 Victoria Street North
Shoreview, MN 55126



Shoreview Planning Commissioners;

I am writing to you with concerns of your new building proposal regarding Woolpert, Inc on behalf of WaterWalk, Inc. We do not consider a four-story commercial hotel to be a compatible neighbor to stable, owner occupied one-level town homes. As neighbors to this property, I am asking that the Shoreview City Planning Commission take our concerns into consideration for the reasons stated below.

- The height of the buildings, which would directly affect the privacy of the Weston Woods residents.
- The increase in volume of vehicle and pedestrian traffic on the adjoining county road (MN Ct Rd 51)/Lexington Ave.
- The drainage issues associated with this parcel of land and surrounding areas, including snow storage and runoff.
- Noise, security, privacy, light invasion and safety issues with a multi-story, short term, multiple inhabitant building within only a 5' easement proposed by Woodpert Inc. from the Weston Woods property line.

This proposal for a building of this height and size seems incompatible with the surroundings. Please reject Woolpert Inc's PUD Concept Stage Application.

Thank you for your consideration,

Arthur C. Lind

1040 Westcliff Curve
Shoreview, MN 55126

August 15, 2016



City of Shoreview
4600 Victoria Street North
Shoreview, N 55126
Attn: Planning Commission
Attn: City Council

To Whom It May Concern:

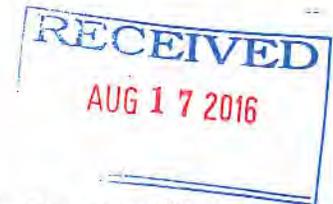
In regards to the notice from the Shoreview planning Commission regarding a proposal submitted to the Planning Commission from Woolpert Inc on behalf of Waterwalk Inc, I have concerns that they are requesting a variance for what that land was zoned for in the past (zoned for a one level building and they are requesting a 4 level building). My concern is the privacy and security of my neighbors who will be close to the newly proposed multilevel building. During the 2016 "Night to Unite" get together, the Ramsey County officers were "surprised" that we currently had so little crime in our area. As an association of mainly retired, more vulnerable citizens, there is a general concern of increased traffic on Lexington Avenue which may impact the folks in the Weston Woods community.

Thank you.

A handwritten signature in cursive script that reads "Joan Hill".

Joan Hill

City of Shoreview
Planning Commission
4600 Victoria Street North
Shoreview, MN ,55126



July 31, 2016

We have received notice from the Shoreview Planning Commission regarding a proposal submitted to the Planning Commission from Woolpert Inc on behalf of Waterwalk Inc. The request is for a two building complex, four stories high on a hill overlooking town homes imposing on privacy of the residents. This of course will have an impact on the resale value of the properties. My house is directly adjacent to the property, 1096 Westcliff Curve, will be directly affected by the proposed buildings from Woolpert Inc.

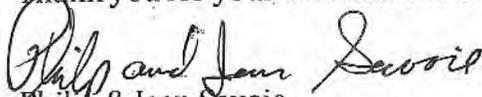
Weston Woods of Shoreview is a residential development with families that choose to live here because of the beauty of the natural wooded area surrounding this development harboring a variety of wildlife enjoyed by all. Building a 153 room hotel is certainly not going to enhanced the beauty of the area, viewing a four story hotel in our backyards is not in the best interest of the community.

Should this project go through there would likely need to be improvements on the access to the property,

This proposal if, should it be approved, is driven by revenue for the city not for keeping the community a natural beautiful place to live

I the undersigned am **Opposed** to the proposal to develop the property adjacent to Weston Woods of Shoreview.

Thank you for your consideration in this matter.


Philip & Jean Savoie
1091 Westcliff Curve
Weston Woods Of Shoreview
Shoreviw, Minnesota 55126

August 2nd, 2016

TO: City of Shoreview
4600 Victoria Street North
Shoreview, MN 55126
Attn: Planning Commission
Attn: City Council



Dear Sir/Madam,

We have received notice from the Shoreview Planning Commission regarding a proposal submitted to the Planning Commission from **Woolpert Inc on behalf of Waterwalk Inc.** The request is for a two building hotel complex, four stories in height on a hill overlooking the townhomes of Weston Wood of Shoreview.

The residents of Weston Woods of Shoreview have numerous concerns with regard to this proposal. The most important being:

- The imposing design of the buildings which would directly affect the privacy of the Weston Woods residents
- The drainage issues associated with this parcel of land and surrounding areas
- The increase in volume of traffic on the adjoining county road (MN Ct Rd 51) / Lexington Ave
- The destabilizing of the Weston Woods community of 104 homes with a decline in real estate values for the residents of Weston Woods and surrounding areas

The additional concerns Weston Woods's residents have are listed below but not limited to:

1. Is the proposal set forth by *Woolpert, Inc* and *Waterwalk* within the PUD of this area for the City of Shoreview?
2. Noise, security, privacy, light invasion and safety issues with a multi-story, short term, multiple inhabitant building within only a 5' easement proposed by *Woolpert Inc.* from the Weston Woods property line.

We ask that the City Council of Shoreview take our concerns into consideration when reviewing *Woolpert, Inc.*'s proposal and not approve.

Thank you.

Comments:

No, No, No!

Signature:

Elsa E. Bennett

Address:

1038 Westcliff Esplanade

~~August 8, 2016~~

August 15, 2016

City of Shoreview Planning Commission
4600 Victoria Street North
Shoreview, MN 55126



Shoreview Planning Commissioners:

Regarding the Woolpert, Inc proposal on behalf of WaterWalk Inc: We do not consider a four-story commercial hotel to be a compatible neighbor to stable, owner occupied one-level town homes. We ask that the Shoreview City Planning Commission take our concerns into consideration for the reasons stated below.

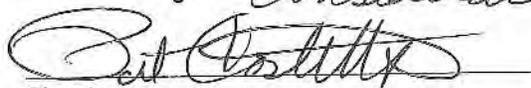
- The height of the buildings which would directly affect the privacy of the Weston Woods residents
- The increase in volume of vehicle and pedestrian traffic on the adjoining county road (MN Ct Rd 51) / Lexington Ave
- The drainage issues associated with this parcel of land and surrounding areas, including snow storage and runoff
- Noise, security, privacy, light invasion and safety issues with a multi-story, short term, multiple inhabitant building within only a 5' easement proposed by Woolpert Inc. from the Weston Woods property line.

This proposal for a building of this height and size seems incompatible with the surroundings. Please reject Woolpert Inc's PUD Concept Stage Application.

Thank you.

Comments:

I agree with the arguments listed above; a building with that much traffic day + night would be very disruptive to the whole development at most another one story office type building would make much more sense for that property. Something on the order of the clinic on the adjacent property. Thank you for your consideration!


Signature:

1056 Westcliff Court
Address:

4221 Bristol Run
Shoreview, MN 55126
August 15, 2016

Rob Warwick, Senior Planner
City of Shoreview
4600 Victoria Street North
Shoreview, MN 55126



Dear Mr. Warwick,

We object to the Woolpert, Inc. revised proposal for Waterwalk Inc. to build two four story buildings on the property adjacent to the Weston Woods development in Shoreview for the reasons mentioned below:

1. The scale and proportion of the proposed development would have a detrimental impact upon the residential amenities of the Weston Woods residences.

2. It could have an adverse impact on protected trees. Could the proposed development affect the roots and crown of the trees and their future growth?

3. Weston Woods residents would have a loss of privacy by overlooking from the proposed development.

4. Highway safety would be impaired. More cars would be in the immediate area, which could imperil pedestrians, bikers, and drivers.

5. Drainage and other water issues with the proposed development could have a negative impact on Weston Woods.

6. There could be noise and security issues with 153 hotel rooms filled with non - permanent residents.

7. Ask yourselves, as Shoreview residents, would you want such a proposed development next to your home, and is such a development, next to a quiet residential neighborhood of mostly retired people, really in keeping with the planning objectives and rules of the Shoreview community?

Sincerely,

Richard Shulman

Richard Shulman

Kathryn Shulman

Kathryn Shulman

8/15/2016

TO: City of Shoreview Planning Commission
Shoreview City Council Members
4600 Victoria Street North
Shoreview, MN 55126

RE: Public Notice-Request for Comment
Woolpert, Inc. on behalf of Waterwalk



Dear Sir/Madam,

We are writing in response to the Woolpert, Inc., PUD revision for the property at the Shoreview Business Campus, Shoreview MN.

We do not feel this proposal is an appropriate use of this land for three major reasons:

- A 4-story hotel is not an appropriate use/design for a piece of land that already sits higher than the neighboring homes.
- The water runoff /water management caused by large buildings with large parking lots will directly effect the homes in the neighborhood
- The traffic volume, congestion and security issues from a business that runs 24/7, is historically known for security problems, and on an already busy county road.

The Planning Commission needs to safeguard the investment of residents who have built and preserved Shoreview and raised it to one of the more desirable northern suburbs. Tax revenue should not be the sole basis on which the Commission makes its judgment.

Sincerely,

Mr. & Mrs. Karl Conley
1090 Westcliff Curve
Shoreview, MN 55126

August 8, 2016

RECEIVED
AUG 18 2016
BY:

City of Shoreview Planning Commission
4600 Victoria Street North
Shoreview, MN 55126

Shoreview Planning Commissioners:

Regarding the Woolpert, Inc proposal on behalf of WaterWalk Inc: We do not consider a four-story commercial hotel to be a compatible neighbor to stable, owner occupied one-level town homes. We ask that the Shoreview City Planning Commission take our concerns into consideration for the reasons stated below.

- The height of the buildings which would directly affect the privacy of the Weston Woods residents
- The increase in volume of vehicle and pedestrian traffic on the adjoining county road (MN Ct Rd 51) / Lexington Ave
- The drainage issues associated with this parcel of land and surrounding areas, including snow storage and runoff
- Noise, security, privacy, light invasion and safety issues with a multi-story, short term, multiple inhabitant building within only a 5' easement proposed by *Woolpert Inc.* from the Weston Woods property line.

This proposal for a building of this height and size seems incompatible with the surroundings. Please reject Woolpert Inc's PUD Concept Stage Application.

Thank you,

Tim Hanson

Comments:

Additional drainage concern: with the added SVL - P.U.D. on the east end of the property, where will run-off water go? The "pond" to the east ~~is~~ does not have an outlet and fills quickly after heavy rains.

Signature:

Tim Hanson

Address:

*4219 BRISTOL
Shoreview, MN ^{RVA}
55126*

August 2nd, 2016

TO: City of Shoreview
4600 Victoria Street North
Shoreview, MN 55126
Attn: Planning Commission
Attn: City Council



Dear Sir/Madam,

We have received notice from the Shoreview Planning Commission regarding a proposal submitted to the Planning Commission from **Woolpert Inc on behalf of Waterwalk Inc.** The request is for a two building hotel complex, four stories in height on a hill overlooking the townhomes of Weston Wood of Shoreview.

The residents of Weston Woods of Shoreview have numerous concerns with regard to this proposal. The most important being:

- The imposing design of the buildings which would directly affect the privacy of the Weston Woods residents
- The drainage issues associated with this parcel of land and surrounding areas
- The increase in volume of traffic on the adjoining county road (MN Ct Rd 51) / Lexington Ave
- The destabilizing of the Weston Woods community of 104 homes with a decline in real estate values for the residents of Weston Woods and surrounding areas

The additional concerns Weston Woods's residents have are listed below but not limited to:

1. Is the proposal set forth by *Woolpert, Inc* and *Waterwalk* within the PUD of this area for the City of Shoreview?
2. Noise, security, privacy, light invasion and safety issues with a multi-story, short term, multiple inhabitant building within only a 5' easement proposed by *Woolpert Inc.* from the Weston Woods property line.

We ask that the City Council of Shoreview take our concerns into consideration when reviewing *Woolpert, Inc.*'s proposal and not approve.

Thank you.

Comments:

I agree with all the statements above.

**JILL PETERSON
1067 WESTCLIFF CURVE
SHOREVIEW, MN 55126**

Signature:

A handwritten signature in black ink, appearing to read "Jill Peterson".

Address:



The agenda and staff report to the Planning Commission will be available on the City website by August 19th. Please use the following weblink: www.shoreviewmn.gov/pc/documents. If you would like more information or have any questions, please contact me at 651-490-4681 between 8:00 a.m. and 4:30 p.m., Monday through Friday. You may leave a voice mail message at any time. I can also be reached via e-mail at rwarwick@shoreviewmn.gov.

Sincerely,

Rob Warwick

Rob Warwick
Senior Planner

Comments:

My wife and I oppose the construction of a four story commercial hotel in our neighborhood. Traffic & safety are a major concern. We have families with young children in our Trilston Woods Townhome development who will be affected in an increase of traffic. We don't want cars speeding and not paying close attention. Pedestrian traffic is also a primary concern.

Name:

L.R. Steinberg

Address:

1043 Westciff Curve

4221 Bristol Run
Shoreview, MN 55126
August 15, 2016

City of Shoreview Planning Commission
4600 Victoria Street North
Shoreview, MN 55126



Shoreview Planning Commissioners,

We object to the Woolpert, Inc. revised proposal for Waterwalk Inc. to build two four story buildings on the property adjacent to the Weston Woods development in Shoreview for the reasons mentioned below:

1. The scale and proportion of the proposed development would have a detrimental impact upon the residential amenities of the Weston Woods residences.

2. It could have an adverse impact on protected trees. Could the proposed development affect the roots and crown of the trees and their future growth?

3. Weston Woods residents would have a loss of privacy by overlooking from the proposed development.

4. Highway safety would be impaired. More cars would be in the immediate area, which could imperil pedestrians, bikers, and drivers.

5. Drainage and other water issues with the proposed development could have a negative impact on Weston Woods.

6. There could be noise and security issues with 153 hotel rooms filled with non - permanent residents.

7. Ask yourselves, as Shoreview residents, would you want such a proposed development next to your home, and is such a development, next to a quiet residential neighborhood of mostly retired people, really in keeping with the planning objectives and rules of the Shoreview community?

Sincerely,

Richard Shulman

Richard Shulman

Kathryn Shulman

Kathryn Shulman

August 8, 2016



City of Shoreview Planning Commission
4600 Victoria Street North
Shoreview, MN 55126

Shoreview Planning Commissioners:

Regarding the Woolpert, Inc proposal on behalf of WaterWalk Inc: We do not consider a four-story commercial hotel to be a compatible neighbor to stable, owner occupied one-level town homes. We ask that the Shoreview City Planning Commission take our concerns into consideration for the reasons stated below.

- The height of the buildings which would directly affect the privacy of the Weston Woods residents
- The increase in volume of vehicle and pedestrian traffic on the adjoining county road (MN Ct Rd 51) / Lexington Ave
- The drainage issues associated with this parcel of land and surrounding areas, including snow storage and runoff
- Noise, security, privacy, light invasion and safety issues with a multi-story, short term, multiple inhabitant building within only a 5' easement proposed by *Woolpert Inc.* from the Weston Woods property line.

This proposal for a building of this height and size seems incompatible with the surroundings. Please reject Woolpert Inc's PUD Concept Stage Application.

Thank you.

Comments:

Traffic coming thru our neighborhood
we have children here
I'm right next to property and we have
Clay as I've had to redo my foundation
3 times.

Katherine Santanni
Signature:

1096 Westcliff Curve
Address:

**PROPOSED MOTION
ABATEMENT OF NUISANCE**

MOTION BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To adopt Resolution No. 16-89, pursuant Section 210.020(A), approving the abatement of vegetative growth for the property located at:

597 Highway 96

and to charge the property owner/contract for deed holder the cost of the abatement, including administrative costs. The City Manager is authorized to monitor the property throughout the 2016 and 2017 growing seasons and to abate any vegetative growth on the property that does not comply with City regulations.

ROLL CALL:	AYES	NAYS
Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

Regular City Council Meeting
September 19, 2016

TO: Mayor, City Council and City Manager
FROM: Kathleen Castle, City Planner
DATE: September 15, 2016
SUBJECT: Vegetative Growth/Weed Abatements

INTRODUCTION

The City Council is being asked to order tall grass/weed abatement on the property at 597 Highway 96.

The Council has the authority to declare and abate nuisances, including noxious weeds, grass and plant growth on private property that does not comply with the City's property maintenance standards.

ORDINANCE REQUIREMENTS

In accordance with Section 211.060, all exterior property areas shall be kept free from species of weeds or plant growth which are noxious or a detriment to public health. Grass plots and lawn areas, including any contiguously abutting street boulevard areas, shall not exceed nine inches in height. Non-woody vegetation on vacant properties shall not exceed eighteen inches in height. Landscaping shall be maintained so as to prevent unsightliness, health hazards or unsafe conditions.

In addition, Section 210.020, Abatement Procedure, outlines the notification and hearing process. When the City staff determines a public nuisance is being maintained or exists on a property, the staff shall notify in writing the owner of record or occupant of the nuisance and order the nuisance to be terminated and abated. This notice shall specify the timeframe in which the nuisance must be abated.

Weed abatement notices are posted on the property and also sent via mail to the property owner of record. The notice specifies that the nuisance weeds and grass must be mowed within five (5) working days, and if that nuisance is not abated, the City Council will hold a hearing to order the abatement of the nuisance. The notice also identifies the time and date of the hearing scheduled before the City Council. The property owner has the right to appear at the hearing. If the Council orders the abatement, the City will abate the nuisance and the cost of the abatement, including administrative costs, will be charged to the property owner and certified against the property for collection with taxes if the bill is not paid.

PROPERTY CONDITIONS

Staff identified tall grasses, nuisance weeds and other vegetative growth in excess of nine inches in height upon inspection of the property identified above. A copy of the notice was posted on the property and mailed to the property owner and contract for deed holder.

The property owner and contract for deed holder were given notice to abate the nuisance growth of tall grasses, weeds and other vegetation. The notice specifies the pertinent City regulations, the conditions constituting a violation of those regulations, and identifies that the Council will hold a hearing on September 19, 2016 to consider abatement of the nuisance conditions, with costs charged to the property. They were advised of their right to appear at this hearing. A copy of the notice and photographs of the property are attached. To date, the property owner and contract for deed holder have not brought the property into compliance. The property will be re-inspected on the day of the scheduled hearing.

The City Staff previously posted the property for tall grass and weeds in June of this year. The property was brought into compliance at that time, therefore, the abatement hearing was cancelled. This property has also been a source for other code enforcement and housing related matters. Staff is asking the City Council authorize the abatement due to the property maintenance issues associated with this property.

RECOMMENDATION

Staff recommends that the City Council conduct the required hearing and adopt Resolution No. 16-89 approving the abatement of the vegetative growth nuisance at the above property, if nuisance conditions remain present on the meeting date. The Resolution also authorizes the City to monitor the properties throughout the 2016 and 2017 growing seasons and to abate any vegetative growth on the property that does not comply with City Regulations.

The City will then hire an outside firm to mow the lawn and remedy the violation. Costs associated will be billed to the property owner/contract for deed holder.

Attachments:

- 1) Motion
- 2) Resolution 16-89
- 3) Photographs
- 4) Notice to property owner/contract for deed holder
- 5) Location Map

T:\ccreport/2016/weedabatements/09-19-16report.docx

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD SEPTEMBER 19, 2016**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City at 7:00 PM.

The following members were present:

And the following members were absent:

Member _____ introduced the following resolution and moved its adoption.

**RESOLUTION NO. 16-89
ABATEMENT OF A NUISANCE-VEGETATIVE GROWTH**

WHEREAS, the following individual is the registered property owner and contract for deed holder of the following described property:

**Murray Lillard-Bogan (Contract for Deed holder)
Bohlen Properties (Property Owner)**

Lot 14, Block 2, Arner Addition
(commonly known as 597 Highway 96)

WHEREAS, notice therefore was posted on said property and sent by mail to the property owner(s) pursuant to City Regulations, and

WHEREAS, this abatement was initiated pursuant to the City of Shoreview Municipal Code, and

WHEREAS, the Shoreview City Council held a hearing on September 19, 2016 and all persons present at said meeting were given an opportunity to be heard and present written statements. The Council also considered the recommendation of the City Staff that this abatement be approved, and

NOW, THEREFORE, BE IT RESOLVED THAT THE SHOREVIEW CITY COUNCIL hereby adopts Resolution 16-89 to abate vegetative growth at the property located at:

597 Highway 96

and to charge the property owner/contract for deed holder abatement costs, including administrative costs. The City Manager is authorized to monitor the property throughout the 2016 and 2017 growing seasons and to abate any vegetative growth on the property that does not comply with City Regulations.

The motion was duly seconded by Member _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Adopted this 19th day of September, 2016.

Sandra C. Martin, Mayor

ATTEST:

Terry Schwerm, City Manager

SEAL

597 Highway 96

