

**CITY OF SHOREVIEW
AGENDA
REGULAR CITY COUNCIL MEETING
July 18, 2016
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

CITIZENS COMMENTS - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

COUNCIL COMMENTS

CONSENT AGENDA - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. July 5, 2016 City Council Meeting Minutes
2. Receipt of Committee/Commission Minutes—
--EQC Minutes, June 27, 2016
3. Monthly Reports
--Administration/Community Development
--Finance
--Public Works
--Park and Recreation
4. Verified Claims
5. Purchases
6. Approve Waste Hauler License

7. Developer Escrow Reduction
8. Preliminary Plat – Eagle Ridge, 4000 Lexington-1005 Gramsie-1020/1050/1080
County Road F
9. Approve Tree Trimming Licenses

PUBLIC HEARING

10. I-35W Final Layout, Highway 36 (Roseville) to Lexington Avenue (Blaine)

GENERAL BUSINESS

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT

*** Denotes items that require four votes of the City Council.**

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ADJOURNMENT

*** Denotes items that require four votes of the City Council.**

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
July 5, 2016**

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on July 5, 2016.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Quigley, Johnson, Springhorn and Wicksrom

APPROVAL OF AGENDA

MOTION: by Councilmember Johnson, seconded by Councilmember Springhorn to approve the July 5, 2016 agenda as submitted.

VOTE: Ayes - 5 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

There were none.

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Mayor Martin:

Reminder to residents that Gramsie Road will be under construction next week until mid-August. The road will be passable, but residents are encouraged to use other routes.

Councilmember Johnson:

The Ramsey County Sheriff's Department will be serving hot dogs just prior to a community concert at the Shoreview Commons on August 10, 2016, from 5:00 to 7:00 p.m.

The Sheriff's Department is also hosting a bike rodeo event at Island Lake Park on Tuesday, July 12, 2016, from 10:00 a.m. to 12:00 noon. Advance reservations are needed. More information is available on the Ramsey County Sheriff's website.

The Annual *Night to Unite* event will be Tuesday, August 2, 2016. Shoreview had one of the highest number of neighborhood block parties in Ramsey County last year. The Sheriff's Department is collecting school supplies at all registered parties. All neighborhoods are encouraged to register and participate.

Councilmember Springhorn:

Blake Garen, a 12-year-old in Shoreview, will play in the All Star Homerun Derby in San Diego next week. He is in the final eight, and we wish him well.

The *Slice of Shoreview*, with all of its great events, will take place at the end of July. All are encouraged to attend.

Councilmember Wickstrom:

The Concert in the Commons this week will feature 40 Shades of Green with Irish dancers. All encouraged to come to this fun event on Wednesday, July 6, 2016, at 7:00 p.m.

Registration is open for the Tour de Trails during the *Slice of Shoreview*. Registration is available on the City website.

CONSENT AGENDA

Councilmember Wickstrom requested that item No. 6, *Support Ramsey County's Federal STP Application to Reconstruct Lexington Avenue from County Road E to I-694* be pulled for separate discussion. She noted that the City completed reconstruction on Lexington a couple years ago and asked what impact there will be from the County project. City Manager Schwerm explained that the City work was mainly on Red Fox Road, although the City did add a turn lane on Lexington. He believes the County work will be an enhancement and include two turn lanes. It may be another couple years before the work is actually done. Railroad quiet zones will not be impacted.

MOTION: by Councilmember Quigley, seconded by Councilmember Johnson to adopt the Consent Agenda for July 5, 2016, and all relevant resolutions for item Nos. 1 through 7:

1. June 20, 2016 City Council Meeting Minutes
2. Receipt of Committee/Commission Minutes:
 - Bikeways & Trailways Committee, June 2, 2016
 - Planning Commission, May 24, 2016
3. Verified Claims in the Amount of \$2,196,898.36
4. Purchases
5. Resolution Appointing Election Judges for the August 9, 2016 Primary Election
6. Support Ramsey County's Federal STP Application to Reconstruct Lexington Avenue from County Road E to I-694
7. Temporary Sale/Event Permit Application - Shepherd of the Hills Church, 3920 Victoria Street

VOTE: Ayes - 5 Nays - 0

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS

AWARD OF QUOTE - WILSON PARK PLAYGROUND REPLACEMENT

City Manager Schwerm explained that the project to replace Wilson Park playground equipment has been delayed for a few years. There are problems with the equipment supports of the current equipment, and the industry is no longer making replacement parts for repairs to the equipment.

Playground proposals were solicited from three firms with a budget of \$75,000. Separate plans were requested for two potential playground locations within the park. Proposals were reviewed by the Parks and Recreation Commission at their May and June meetings, and also at a public meeting at Wilson Park. The strong preference among commissioners and residents who attended the meeting is for the playground equipment to remain in its current location. Staff is recommending the quote from Miracle Recreation Equipment with minor modifications. Quotes will also be solicited for a concrete border and accessible ramps for the new playground area. There are sufficient funds in the Fixed Asset Revolving Fund to cover the cost of this project.

Mayor Martin noted previous discussion about moving the playground equipment to a different location. Mr. Schwerm stated that both Commissioners and residents did not want to lose the hockey rink by moving the playground equipment.

Councilmember Quigley asked if a picnic shelter is included. Mr. Schwerm indicated that the shelter is not part of the project. Residents and Commissioners did not want to lose a number of big trees that are nearby.

MOTION: by Councilmember Johnson, seconded by Councilmember Springhorn to award the quote for the playground equipment replacement at Wilson Park to Miracle Recreation Equipment.

ROLL CALL: Ayes: Johnson, Quigley, Springhorn Wickstrom, Martin
 Nays: None

ADJOURNMENT

MOTION: by Councilmember Quigley, seconded by Councilmember Johnson to adjourn the meeting at 7:17 p.m.

VOTE:

Ayes - 5

Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE _____ DAY OF JULY 2016.

Terry Schwerm
City Manager

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
July 5, 2016**

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on July 5, 2016.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Quigley, Johnson, Springhorn and Wicksrom

APPROVAL OF AGENDA

MOTION: by Councilmember Johnson, seconded by Councilmember Springhorn to approve the July 5, 2016 agenda as submitted.

VOTE: Ayes - 5 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

There were none.

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Mayor Martin:

Reminder to residents that Gramsie Road will be under construction next week until mid-August. The road will be passable, but residents are encouraged to use other routes.

Councilmember Johnson:

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Councilmember Wickstrom requested that item No. 6, *Support Ramsey County's Federal STP Application to Reconstruct Lexington Avenue from County Road E to I-694* be pulled for separate discussion. She noted that the City completed reconstruction on Lexington a couple years ago and asked what impact there will be from the County project. City Manager Schwerm explained that the City work was mainly on Red Fox Road, although the City did add a turn lane on Lexington. He believes the County work will be an enhancement and include two turn lanes. It may be another couple years before the work is actually done. Railroad quiet zones will not be impacted.

MOTION: by Councilmember Quigley, seconded by Councilmember Johnson to adopt the Consent Agenda for July 5, 2016, and all relevant resolutions for item Nos. 1 through 7:

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2. Receipt of Committee/Commission Minutes:
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6. Support Ramsey County's Federal STP Application to Reconstruct Lexington Avenue from County Road E to I-694
7. Temporary Sale/Event Permit Application - Shepherd of the Hills Church, 3920 Victoria Street

VOTE: Ayes - 5 Nays - 0

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS

AWARD OF QUOTE - WILSON PARK PLAYGROUND REPLACEMENT

City Manager Schwerm explained that the project to replace Wilson Park playground equipment has been delayed for a few years. There are problems with the equipment supports of the current equipment, and the industry is no longer making replacement parts for repairs to the equipment.

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Mayor Martin noted previous discussion about moving the playground equipment to a different location. Mr. Schwerm stated that both Commissioners and residents did not want to lose the hockey rink by moving the playground equipment.

Councilmember Quigley asked if a picnic shelter is included. Mr. Schwerm indicated that the shelter is not part of the project. Residents and Commissioners did not want to lose a number of big trees that are nearby.

MOTION: by Councilmember Johnson, seconded by Councilmember Springhorn to award the quote for the playground equipment replacement at Wilson Park to Miracle Recreation Equipment.

ROLL CALL: Ayes: Johnson, Quigley, Springhorn Wickstrom, Martin
 Nays: None

ADJOURNMENT

MOTION: by Councilmember Quigley, seconded by Councilmember Johnson to adjourn the meeting at 7:17 p.m.

VOTE:

Ayes - 5

Nays - 0

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CITIZEN COMMENTS

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CONSENT AGENDA

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MOTION: by Councilmember Quigley, seconded by Councilmember Johnson to adopt the Consent Agenda for July 5, 2016, and all relevant resolutions for item Nos. 1 through 7:

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4. Purchases
5. Resolution Appointing Election Judges for the August 9, 2016 Primary Election
6. Support Ramsey County's Federal STP Application to Reconstruct Lexington Avenue from County Road E to I-694
7. Temporary Sale/Event Permit Application - Shepherd of the Hills Church, 3920 Victoria Street

VOTE: Ayes - 5 Nays - 0

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS

AWARD OF QUOTE - WILSON PARK PLAYGROUND REPLACEMENT

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MOTION: by Councilmember Johnson, seconded by Councilmember Springhorn to award the quote for the playground equipment replacement at Wilson Park to Miracle Recreation Equipment.

ROLL CALL: Ayes: Johnson, Quigley, Springhorn Wickstrom, Martin
 Nays: None

ADJOURNMENT

MOTION: by Councilmember Quigley, seconded by Councilmember Johnson to adjourn the meeting at 7:17 p.m.

VOTE:

Ayes - 5

Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE _____ DAY OF JULY 2016.

Terry Schwerm
City Manager

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
July 5, 2016**

CALL TO ORDER

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PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Quigley, Johnson, Springhorn and Wicksrom

APPROVAL OF AGENDA

MOTION: by Councilmember Johnson, seconded by Councilmember Springhorn to approve the July 5, 2016 agenda as submitted.

VOTE: Ayes - 5 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

There were none.

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Mayor Martin:

Reminder to residents that Gramsie Road will be under construction next week until mid-August. The road will be passable, but residents are encouraged to use other routes.

Councilmember Johnson:

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VOTE:

Ayes - 5

Nays - 0

Mayor Martin declared the meeting adjourned.

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MOTION: by Councilmember Johnson, seconded by Councilmember Springhorn to approve the July 5, 2016 agenda as submitted.

VOTE: Ayes - 5 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

There were none.

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Mayor Martin:

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VOTE:

Ayes - 5

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THESE MINUTES APPROVED BY COUNCIL ON THE _____ DAY OF JULY 2016.

Terry Schwerm
City Manager

DRAFT

Minutes

ENVIRONMENTAL QUALITY COMMITTEE

June 27, 2016 7:00 PM

1. CALL TO ORDER

The meeting was called to order at 7:12 PM.

2. ROLL CALL

Members Present: Tim Pratt, Lisa Shaffer-Schrieber, Lynne Holt, John Suzukida, Kathy Radosevich, Susan Rengstorf

Members Absent: Paige Ahlborg, Leslie Sharkey

Staff Present: Neva Widner

3. APPROVAL OF AGENDA

The agenda was approved with no additions.

4. APPROVAL OF MEETING MINUTES – May 23, 2016

The meeting minutes were approved with no changes.

5. BUSINESS

A. Workplan Tasks

a. Green Community Awards Entries- 6 applications were received for the 2016 Green Community Awards. Tim will contact the applicants to schedule site visits and will forward the schedule to Neva to distribute to EQC members.

b. Shoreviews- Neva will look into the space availability to highlight the Green Community Awardees.

B. Public Works Update

a. Beekeeping Reminder- Neva reminded EQC members of the upcoming bee keeping workshop on June 29th.

b. Clean up day summary- Neva summarized the results of the Spring Clean up day held May 21st.

c. WaterSmart update- Neva reviewed the WaterSmart software.

C. Other-none

D. Adjournment -8:19 PM

Next regular meeting – **July 25th, 2016**

Memorandum

To: Mayor and City Council Members
City Manager

From: Tom Simonson
Assistant City Manager and Community Development Director

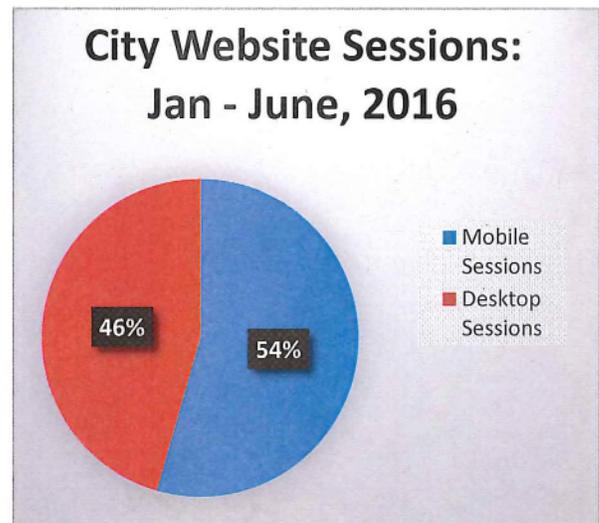
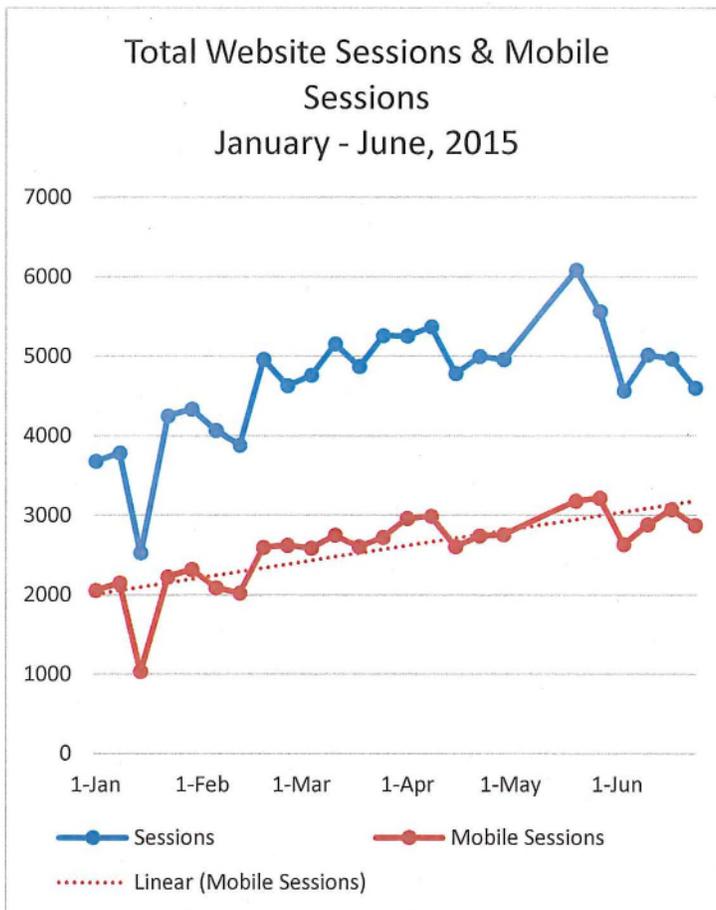
Date: July 15, 2016

Re: Monthly Report
- Administration Department
- Community Development Department

ADMINISTRATION DEPARTMENT

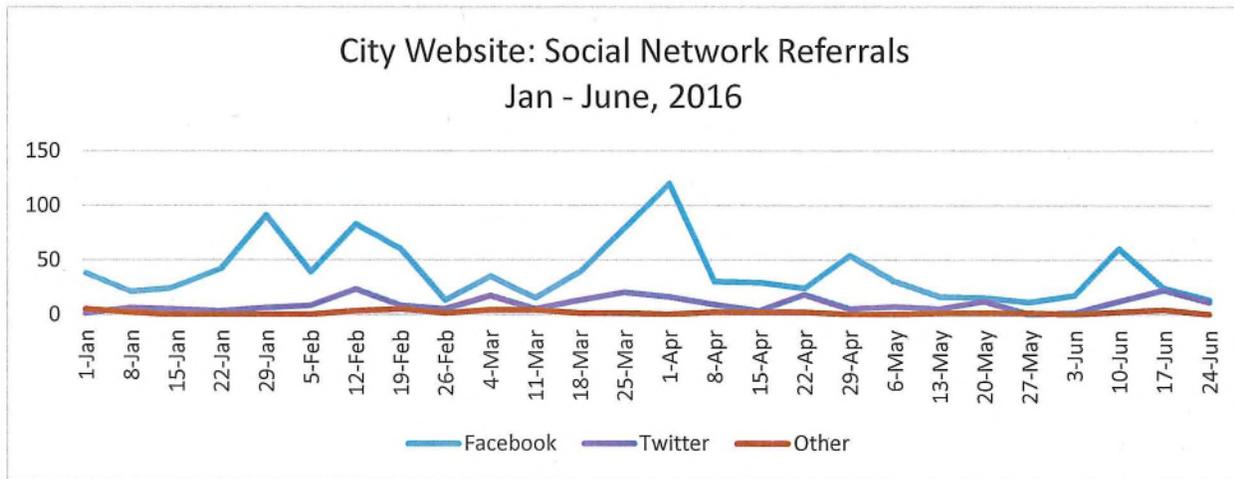
Communications

Staff continues to monitor trends and data on our communication efforts via social media and online. By monitoring this information, we are better able to tailor the type of information residents are seeking, understand the methods in which our residents communicate as well as utilize our resources in the most effective and efficient manner. Listed below are some of the trends we have been seeing in our online communications.



We are seeing a significant amount of users accessing our website utilizing mobile technology. This is a growing trend and impacts how we deliver and optimize the experience for our users.

The City's presence on social media continues to provide our residents with options on how to receive information that is useful to them. We are able to identify which types of posts resonate with our audience, which ones tend to be the most useful and which ones users are seeking more information on. The graph below demonstrates on a weekly basis how many of our users are seeing posts on Facebook and then going to our website to find out more information. This is important because people are bombarded with information from many different sources, and we want to encourage our users to utilize the City's website for the most accurate information.



This graph tells us how many people are seeing our posts. The more people see our posts, the more likely it is that our information and messages are being heard within the community.

By analyzing the data from our online profiles, we are able to understand the type of information our users are seeking.

The Tweet with the **Highest Engagement** in May:

City of Shoreview MN @cityofshoreview
 What you need to know about I-694's ugly commute tonight
<http://www.twincities.com/2016/05/20/what-you-need-to-know-about-i-694s-ugly-commute-tonight/> ... via @pioneerpress

This tells us that road construction was a "Hot Topic" as the summer kicked off. It tells us that it is important to keep our residents informed with updates.

Elections

The new voting equipment will continue to be on display at City hall until the Primary election on Tuesday, August 9, 2016. Residents can come into City hall to familiarize themselves with the equipment and test out the equipment with a demo ballot.

Ramsey County has indicated they are anticipating a high turnout for the General Election this November. Shoreview staff is currently in the process of training election judges and preparing for the Primary Election. The legislature passed a bill this past session that allows for an alternate absentee ballot procedure during the seven days before the election. This allows new procedure would allow voters the option of voting using the traditional absentee ballot envelope method or allowing the voter to deposit the ballot directly into the ballot counter themselves. City staff attended a Pre-Primary elections training at Ramsey County to learn about the specific procedures necessary to handle this new voting method.

COMMUNITY DEVELOPMENT DEPARTMENT

Economic Development Authority

At their July meeting, the Economic Development Authority (EDA) discussed the issue of fiscal disparities and how it relates to establishing certain tax increment districts. The EDA directed staff to develop criteria on determining when to elect to take fiscal disparities from within or outside a tax increment district when support economic development.

The EDA also was updated on several potential economic development projects including an effort to attract a business prospect to the Children's Hospital property in the Rice Creek Corporate Park, and major renovation plans for the 1005 Gramsie building in the Shoreview Corporate Center. City staff is also exploring seeking a redevelopment grant from the Minnesota Department of Employment and Economic Development (MnDEED) that could help support the renovations to the 1005 Gramsie property.

Economic Development Commission

The Economic Development Commission has formally updated their work plan for 2016-2017. The EDC is recommending a focus on the Business Retention & Expansion (BRE) Program including developing a database for tracking communications with our businesses, a goal of conducting business visits, developing a resources packet for business retention and attraction, and continuing and broadening our business outreach. City staff is currently reaching out to the businesses identified to schedule visits in the next few months.

With the support of the EDC, the City continues to co-sponsor the North East Metro Business Series along with area cities and Chambers of Commerce. Shoreview will likely be the host of the next seminar to be held in September. The staff work team is currently discussing possible topics important to businesses for the next event.

Planning Commission

- The Planning Commission's regular meeting is scheduled for July 26th. Seven items are on the agenda, including:
 - residential design reviews and variances for single-family residential projects
 - minor subdivision creating two new lots will also be considered for the property at 600 North Owasso Boulevard

- Concept Stage - Planned Unit Development review for an extended stay hotel located on the Shoreview Business Campus property, 4188 Lexington Avenue North

Information regarding these requests can be found on the City's website at:

shoreviewmn.gov/departments/community-development/planning-and-zoning/current-development-projects

- A joint workshop with the Planning Commission and Environmental Quality Committee was held at Oak Hill Montessori School to discuss backyard beekeeping. Gary Reuters from the University of Minnesota Bee Lab was also in attendance. Oak Hill Students presented information on their beekeeping project and members were able to observe the School's working beehive. The group was able to discuss some potential provisions for a beekeeping ordinance with the Mr. Reuters. Below are some photos from the special workshop hosted by Oak Hill Montessori.



- Planning staff is continuing to attend training sessions facilitated by the Family Housing Fund and the Urban Land Institute of the Minnesota/Regional Council of Mayors (ULI MN/RCM) on mixed income housing. The latest session included a panel of representatives from local government agencies, developers and financial advisors. The staff was also able to observe the demonstration of the mixed income housing software program which is a tool to assist Cities with the analyzing the financial costs associated with redevelopment and housing subsidies.

- Last month, the staff submitted technical assistance grant requesting assistance in developing housing policies that encourage mixed income housing. Three communities submitted applications. These applications are currently being reviewed by the Family Housing Fund. If awarded, technical assistance will be provided in late summer and fall.

Development Update

- **Kowalski’s Market** – Kowalski’s has been issued a full building permit for construction on the major interior and exterior renovations of the former Rainbow Foods building. They have already begun interior demolition work in preparation for the construction project. The center front of the building has been demolished to prepare for the new store entrance. The entire site will be upgraded including the parking lot, lighting, landscaping, and signage. Kowalski’s expects to open their new grocery store and operations in mid-November of this year.

The City’s contractor for the public improvement project to install a new left-turn lane access into the Kowalski’s property from eastbound Highway 96 has completed the work. The turn lane and new access, critical to securing Kowalski’s to the site, will be closed during construction of the bank and grocery.

- **North American Banking Company** – Building plans were submitted and a building permit has been issued for the branch bank/office building to be constructed on a new parcel in the Kowalski’s parking lot. Site preparation work has commenced, and the bank is hoping to be open by fall of this year.

Housing and Code Enforcement

Rental Licensing:

- The following table compares the number of issued General Dwelling Unit (GDU) licenses:

Rental Licenses (GDUs)			
Year	2014	2015	2016 (to date)
Issued	554	606	579

- Three hundred-nine (309) GDU units are scheduled for inspection in 2016. One hundred-forty one (141) properties have been inspected out of the 309 properties required to be inspected this year.
- Inspections for Zone 9 are scheduled the week of July 19th. Zone 9 is south of Highway 96 on either side of Hodgson Road extending south to Gramsie Road.

Code Enforcement:

There have been 12 new Code Enforcement cases in the past month. The following table summarizes the Code Enforcement activity:

Code Enforcement Cases			
	Total No. of Cases	Open Citations	Hoarding Cases*
2016	77	1	3
2015	185	3	2

**Ongoing Hoarding Cases – 6*

- The City has executed Abatement, Assessment and Compliance Agreements with 6 property owners in the City to address hoarding conditions. These agreements permit the City and Fire Department to conduct follow-up inspections to insure the homes and property are being maintained in accordance with the code standards. These follow-up inspections are being scheduled and conducted by the Housing and Code Enforcement Officer and Fire Marshal. Inspections have been completed with two property owners and one home was found to be in compliance while the other home requires some minor corrections.
- In late May, the City's Housing and Code Enforcement Officer, along with Ramsey County Health, Sheriff's Department, Lake Johanna Fire Marshal, and Animal Control, conducted a "stop and knock" at a property along County Road E West, after a report of hoarding conditions inside the home. The agencies were allowed access inside the home, and discovered significant hoarding conditions that were rated a 4 out of 5 on a scale system we use. The City posted the house as "uninhabitable" due to the severe conditions, and Animal Control removed 2 dogs and 3 cats from the house. The homeowner chose not to enter an Abatement, Assessment and Compliance Agreement with the City. City and Lake Johanna Fire staff has conducted several follow-up inspections at the property. The homeowner made enough progress to be allowed to occupy the home again as of July 7th. The City will be conducting a final inspection of the house the week of July 25th, and will hopefully be able to close the case.
- The City has selected the neighborhoods on the north and east side of Lake Owasso for the spring **SHINE** program. A total of 132 properties were inspected. City Staff will continue to follow-up with homeowners that were found to be non-compliant during the initial inspections.

Other News and Information

- The large electronic message center monument sign will be removed from the corner of Victoria Street and Highway 96 the middle of next week, as the County Library needs to complete site work in the area as part of their project. The City has hired contractors to build a new base along Highway 96 further east in front of the Community Center, and the sign/message board will be re-used. The relocated sign should be completed and operational near the end of August.
- The City's sign design consultant has distributed bid packets to qualified vendors to submit pricing for installing two new entry signs at the Victoria Street entrance to the Shoreview Commons. The consultant is also coordinating new signage on behalf of the County Library and Mounds View School District. A separate bid package will also be prepared for updating all of the directional signage on the Shoreview Commons campus.
- Attached are the monthly services reports from the Housing Resource Center.
- Pleased to announce that Teresa Mills began working on July 1st in the Community Development Department as an Office Tech. Teresa replaces recently retired long-time department staff member Cecy Lukoskie, and will serve as the primary support for our building and planning divisions.

HousingResource Center - NorthMetro

City of Shoreview Monthly Status Report

July 1, 2001 - June 30, 2016

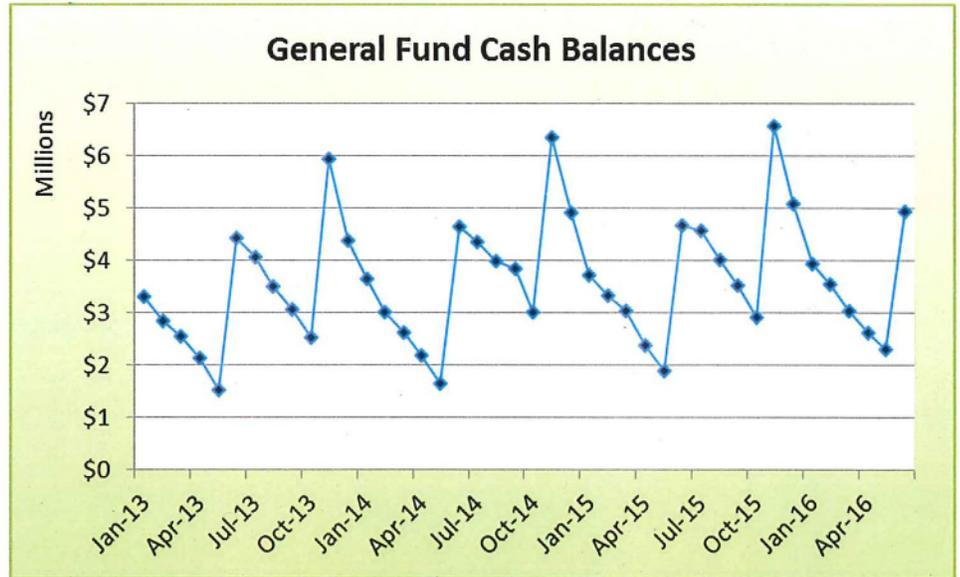
	Jan-Dec Jan-Dec Jan-Dec Jan-Dec												Yr-to-					TOTAL	
	'01-'12	'13	'14	'15	Jan '16	Feb '16	Mar '16	Apr '16	May '16	Jun '16	Jul '16	Aug '16	Sep '16	Oct '16	Nov '16	Dec '16	Date		
Number of Calls	2507	152	181	166	4	13	21	9	9	17	0	0	0	0	0	0	73	3,079	
MHFA Fix Up Fund/Rehab																			
Loan Applications Rec'd	45	2	3	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	52
Loans Closed	26	1	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	31
Shoreview Home Improvement Loan																			
Loan Applications Rec'd	13	8	1	4	0	0	1	0	0	0	0	0	0	0	0	0	0	1	27
Loans Closed	11	5	0	3	0	0	1	0	0	0	0	0	0	0	0	0	0	1	20
Ramsey County Deferred Loan																			
Loan Applications Rec'd	21	4	3	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	33
Loans Closed	14	3	2	3	0	0	0	1	1	0	0	0	0	0	0	0	0	2	24
Construction Consultation Report																			
Consultation Phone or Walk-in	770	117	114	67	5	10	11	12	7	12	0	0	0	0	0	0	0	57	1,125
Site Visits	547	91	80	67	4	4	13	5	5	8	0	0	0	0	0	0	0	39	824
Scopes & Inspections	113	4	0	1	0	1	1	0	0	1	0	0	0	0	0	0	0	3	121
Total SERVICES Provided	4,067	387	387	319	13	28	48	27	22	38	0	176	5,336						

NOTE: These numbers reflect the number of CLIENTS serviced. In many instances a client will receive more than one service. Shoreview Home Improvement Loan started 2010

TO: Terry Schwerm, City Manager
 FROM: Fred Espe, Finance Director
 DATE: July 11, 2016
 RE: Monthly Finance Report

Property Tax Advance

On June 22 the City received a \$4,133,000 advance on the 2016 property tax and assessment collections. Since the beginning of the year, General Fund cash has dropped from \$5.09 million to about \$1.79 million (as of June 21, before receipt of the advance). This pattern occurs each year because the property tax levy provides about 77% of General Fund revenues for the year, and is



received by the City in June/July and November/December. This timing differs from expenditures, which occur throughout the year. The City's general fund, fund balance policy is designed to provide cash flow protection during the first half of the year, before tax revenues are received.

2017 Budget

Finance is currently reviewing departmental budget and CIP requests in anticipation of setting the preliminary tax levy in early September. Staff anticipates reviewing the preliminary Five-Year Operating Plan and tax levy with the City Council at the August workshop.

Tax Increment Reporting

Tax increment reporting for the year 2015 is in process and must be complete by August 1.

Monthly Report

The monthly report for June is attached, and a summary of permit revenue to date is provided on the next page.

The table below contains a comparison of total permit revenue through June of each year, and in comparison to the adopted budget. As shown, revenue in 2016 is at 131% of the budget.

	2012	2013	2014	2015	2016
Revenue Received					
Building permits	\$ 147,041	\$ 112,100	\$ 100,299	\$ 130,979	\$ 210,579
Plan check	62,162	27,123	27,650	27,097	81,745
Heating/electric/plumbing	78,760	58,638	58,781	53,360	88,590
Total Revenue	\$ 287,963	\$ 197,861	\$ 186,730	\$ 211,436	\$ 380,914
Percent of budget allowance	111.6%	72.7%	66.5%	72.4%	131.3%
Budget allowance:					
Building permits	\$ 150,000	\$ 150,000	\$ 162,000	\$ 170,000	\$ 170,000
Plan check	45,000	50,000	46,000	50,000	40,000
Heating/electric/plumbing	63,000	72,000	73,000	72,000	80,000
Total Budget	\$ 258,000	\$ 272,000	\$ 281,000	\$ 292,000	\$ 290,000

General Fund
For Year 2016 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	7,321,858		7,321,858		
Licenses & Permits	354,000	358,093	-4,093	101.16	68.89
Intergovernmental	480,622	126,851	353,771	26.39	26.44
Charges for Services	1,224,520	306,122	918,398	25.00	14.55
Fines & Forfeits	42,500	14,811	27,689	34.85	33.06
Interest Earnings	50,000		50,000		
Miscellaneous	25,450	11,231	14,219	44.13	44.99
TOTAL REVENUES	9,498,950	817,108	8,681,842	8.60	6.12
EXPENDITURES					
General Government					
Administration	575,203	276,575	298,628	48.08	46.00
Communications	235,448	104,260	131,188	44.28	46.03
Council & commiss	156,597	89,644	66,953	57.25	55.77
Elections	39,574	190	39,384	.48	
Finance/accounting	571,295	275,143	296,152	48.16	49.52
Human Resources	295,128	123,931	171,197	41.99	41.77
Information systems	348,684	224,710	123,974	64.45	54.13
Legal	132,000	39,105	92,895	29.62	40.90
Total General Government	2,353,929	1,133,557	1,220,372	48.16	47.87
Public Safety					
Fire	1,474,420	633,473	840,947	42.96	41.99
Police	2,096,500	985,951	1,110,549	47.03	46.22
Total Public Safety	3,570,920	1,619,424	1,951,496	45.35	44.54
Public Works					
Forestry/nursery	122,311	68,606	53,705	56.09	25.74
Pub Works Adm/Engin	434,492	198,423	236,069	45.67	43.10
Streets	871,799	508,006	363,793	58.27	58.34
Trail mgmt	131,148	87,363	43,785	66.61	55.09
Total Public Works	1,559,750	862,398	697,352	55.29	51.08
Parks and Recreation					
Municipal buildings	117,633	101,286	16,347	86.10	90.86
Park Maintenance	1,276,575	755,201	521,374	59.16	59.08
Park/Recreation Adm	387,297	177,542	209,755	45.84	52.81
Total Parks and Recreation	1,781,505	1,034,029	747,476	58.04	60.16
Community Develop					
Building Inspection	161,368	84,847	76,521	52.58	44.31
Planning/zoning adm	484,478	229,778	254,700	47.43	47.08
Total Community Develop	645,846	314,625	331,221	48.72	46.32

General Fund
For Year 2016 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
TOTAL EXPENDITURES	9,911,950	4,964,033	4,947,917	50.08	49.35
OTHER					
Transfers In	811,000	100,000	711,000	12.33	11.16
Transfers Out	-398,000	-127,000	-271,000	31.91	32.54
TOTAL OTHER	413,000	-27,000	440,000	-6.54	-10.68
Net change in fund equity		-4,173,925	4,173,925		
Fund equity, beginning		4,627,122			
Fund equity, ending		453,197			
Less invested in capital assets					
Net available fund equity		453,197			

Recycling
For Year 2016 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Intergovernmental	75,469		75,469		
Charges for Services	536,500	8,345	528,155	1.56	.96
TOTAL REVENUES	611,969	8,345	603,624	1.36	.85
EXPENDITURES					
Public Works					
Recycling	566,151	188,846	377,305	33.36	31.80
Total Public Works	566,151	188,846	377,305	33.36	31.80
TOTAL EXPENDITURES	566,151	188,846	377,305	33.36	31.80
Net change in fund equity	45,818	-180,501	226,319		
Fund equity, beginning		352,762			
Fund equity, ending		172,261			
Less invested in capital assets					
Net available fund equity		172,261			

STD Self Insurance
For Year 2016 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	7,500	4,044	3,456	53.92	51.79
Interest Earnings	500		500		
TOTAL REVENUES	8,000	4,044	3,956	50.55	48.55
EXPENDITURES					
Miscellaneous					
Short-term Disab	9,000	1,461	7,539	16.23	62.35
Total Miscellaneous	9,000	1,461	7,539	16.23	62.35
TOTAL EXPENDITURES	9,000	1,461	7,539	16.23	62.35
Net change in fund equity	-1,000	2,583	-3,583		
Fund equity, beginning		40,020			
Fund equity, ending		42,603			
Less invested in capital assets					
Net available fund equity		42,603			

Community Center
For Year 2016 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	2,468,215	1,298,075	1,170,140	52.59	53.18
Interest Earnings	5,000		5,000		
Miscellaneous	12,500		12,500		
TOTAL REVENUES	2,485,715	1,298,075	1,187,640	52.22	52.81
EXPENDITURES					
Parks and Recreation					
Community center	2,733,905	1,258,426	1,475,479	46.03	44.32
Total Parks and Recreation	2,733,905	1,258,426	1,475,479	46.03	44.32
TOTAL EXPENDITURES	2,733,905	1,258,426	1,475,479	46.03	44.32
OTHER					
Transfers In	384,000	192,000	192,000	50.00	50.00
TOTAL OTHER	384,000	192,000	192,000	50.00	50.00
Net change in fund equity	135,810	231,649	-95,839		
Fund equity, beginning		1,306,938			
Fund equity, ending		1,538,587			
Less invested in capital assets					
Net available fund equity		1,538,587			

Recreation Programs
For Year 2016 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	1,500,041	703,177	796,864	46.88	48.07
Interest Earnings	2,000		2,000		
TOTAL REVENUES	1,502,041	703,177	798,864	46.81	48.00
EXPENDITURES					
Parks and Recreation					
Adult & youth sports	103,345	49,153	54,192	47.56	57.86
Aquatics	143,054	63,121	79,933	44.12	37.80
Community programs	99,626	49,794	49,832	49.98	51.89
Drop-in Child Care	69,740	31,771	37,969	45.56	44.37
Fitness Programs	179,218	85,908	93,310	47.93	42.43
Park/Recreation Adm	473,302	214,861	258,441	45.40	49.43
Preschool Programs	101,618	55,143	46,475	54.26	54.51
Summer Discovery	274,570	54,859	219,711	19.98	31.89
Youth/Teen	37,408	15,938	21,470	42.61	33.73
Total Parks and Recreation	1,481,881	620,548	861,333	41.88	44.83
TOTAL EXPENDITURES	1,481,881	620,548	861,333	41.88	44.83
OTHER					
Transfers In	84,000		84,000		
Transfers Out	-130,000	-65,000	-65,000	50.00	50.00
TOTAL OTHER	-46,000	-65,000	19,000	141.30	125.00
Net change in fund equity	-25,840	17,629	-43,469		
Fund equity, beginning		996,137			
Fund equity, ending		1,013,766			
Less invested in capital assets					
Net available fund equity		1,013,766			

Cable Television
For Year 2016 Through The Month Of June

	Budget	Actual	Variance	Percent YTD This Yr Last Yr	
REVENUES					
Charges for Services	435,000	116,864	318,136	26.87	94.95
Interest Earnings	1,700		1,700		
Miscellaneous	1,200	600	600	50.00	1,880.1
TOTAL REVENUES	437,900	117,464	320,436	26.82	101.12
EXPENDITURES					
General Government					
Cable television	120,183	28,548	91,635	23.75	14.90
Total General Government	120,183	28,548	91,635	23.75	14.90
Capital Outlay					
Cable television	100,000	21,037	78,963	21.04	136.08
Total Capital Outlay	100,000	21,037	78,963	21.04	136.08
TOTAL EXPENDITURES	220,183	49,586	170,597	22.52	30.60
OTHER					
Transfers Out	-200,000	-100,000	-100,000	50.00	50.00
TOTAL OTHER	-200,000	-100,000	-100,000	50.00	50.00
Net change in fund equity	17,717	-32,121	49,838		
Fund equity, beginning		468,181			
Fund equity, ending		436,060			
Less invested in capital assets					
Net available fund equity		436,060			

Econ Devel Auth/EDA
For Year 2016 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	110,000		110,000		
TOTAL REVENUES	110,000		110,000		
EXPENDITURES					
Community Develop Econ Development-EDA	107,013	46,285	60,728	43.25	48.21
Total Community Develop	107,013	46,285	60,728	43.25	48.21
TOTAL EXPENDITURES	107,013	46,285	60,728	43.25	48.21
Net change in fund equity	2,987	-46,285	49,272		
Fund equity, beginning		203,698			
Fund equity, ending		157,413			
Less invested in capital assets					
Net available fund equity		157,413			

HRA Programs of EDA
For Year 2016 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	100,000		100,000		
TOTAL REVENUES	100,000		100,000		
EXPENDITURES					
Community Develop					
Housing Programs-HRA	92,907	46,072	46,835	49.59	50.56
Total Community Develop	92,907	46,072	46,835	49.59	50.56
TOTAL EXPENDITURES	92,907	46,072	46,835	49.59	50.56
Net change in fund equity	7,093	-46,072	53,165		
Fund equity, beginning		103,180			
Fund equity, ending		57,108			
Less invested in capital assets					
Net available fund equity		57,108			

Liability Claims
For Year 2016 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Interest Earnings	2,200		2,200		
Miscellaneous	30,000	3,366	26,634	11.22	17.47
TOTAL REVENUES	32,200	3,366	28,834	10.45	16.28
EXPENDITURES					
Miscellaneous					
Insurance Claims	32,000	4,559	27,441	14.25	70.11
Total Miscellaneous	32,000	4,559	27,441	14.25	70.11
TOTAL EXPENDITURES	32,000	4,559	27,441	14.25	70.11
Net change in fund equity	200	-1,194	1,394		
Fund equity, beginning		212,846			
Fund equity, ending		211,652			
Less invested in capital assets					
Net available fund equity		211,652			

Slice SV Event
For Year 2016 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	27,000	27,295	-295	101.09	88.76
Miscellaneous	32,000	23,536	8,464	73.55	62.05
TOTAL REVENUES	59,000	50,831	8,169	86.15	74.15
EXPENDITURES					
General Government					
Slice of Shoreview	67,900	19,032	48,868	28.03	34.60
Total General Government	67,900	19,032	48,868	28.03	34.60
TOTAL EXPENDITURES	67,900	19,032	48,868	28.03	34.60
OTHER					
Transfers In	10,000		10,000		
TOTAL OTHER	10,000		10,000		
Net change in fund equity	1,100	31,799	-30,699		
Fund equity, beginning		81,406			
Fund equity, ending		113,205			
Less invested in capital assets					
Net available fund equity		113,205			

Water Fund
For Year 2016 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Utility Charges	3,193,000	1,069,634	2,123,366	33.50	34.32
Late fees		16,846	-16,846		
Water meters	5,500	5,505	-5	100.09	74.90
Other prop charges	20,000	4,787	15,213	23.93	238.63
Interest Earnings	38,000		38,000		.09
TOTAL REVENUES	3,256,500	1,096,772	2,159,728	33.68	35.31
EXPENDITURES					
Proprietary					
Water Operations	1,581,485	646,990	934,495	40.91	41.23
Total Proprietary	1,581,485	646,990	934,495	40.91	41.23
Capital Outlay					
Water Operations		2,000	-2,000		
Total Capital Outlay		2,000	-2,000		
TOTAL EXPENDITURES	1,581,485	648,990	932,495	41.04	41.23
OTHER					
Depreciation	-669,000	-334,500	-334,500	50.00	50.00
Transfers Out	-363,000		-363,000		
GO Revenue Bonds	-307,431	-78,886	-228,545	25.66	59.74
TOTAL OTHER	-1,339,431	-413,386	-926,045	30.86	36.05
Net change in fund equity	335,584	34,396	301,188		
Fund equity, beginning		13,256,009			
Fund equity, ending		13,290,405			
Less invested in capital assets		9,427,325			
Net available fund equity		3,863,080			

Sewer Fund
For Year 2016 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	1,500	621	879	41.42	54.67
Utility Charges	4,051,000	1,956,066	2,094,934	48.29	48.34
Late fees		29,763	-29,763		
Facility/area chgs	4,000	8,250	-4,250	206.25	57.89
Other prop charges	2,500		2,500		
Interest Earnings	27,000		27,000		.10
TOTAL REVENUES	4,086,000	1,994,700	2,091,300	48.82	48.74
EXPENDITURES					
Proprietary					
Sewer Operations	3,359,142	1,634,000	1,725,142	48.64	47.70
Total Proprietary	3,359,142	1,634,000	1,725,142	48.64	47.70
TOTAL EXPENDITURES	3,359,142	1,634,000	1,725,142	48.64	47.70
OTHER					
Depreciation	-354,000	-177,000	-177,000	50.00	50.00
Transfers Out	-183,000		-183,000		
GO Revenue Bonds	-78,764	-24,522	-54,242	31.13	57.36
TOTAL OTHER	-615,764	-201,522	-414,242	32.73	35.08
Net change in fund equity	111,094	159,177	-48,083		
Fund equity, beginning		7,844,543			
Fund equity, ending		8,003,720			
Less invested in capital assets		4,725,848			
Net available fund equity		3,277,872			

Surface Water Mgmt
For Year 2016 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Utility Charges	1,546,000	768,308	777,692	49.70	49.52
Late fees		10,187	-10,187		
Lake Impr Dist chgs	44,503	16,682	27,821	37.49	61.04
Other prop charges	7,500	2,340	5,160	31.20	72.60
Interest Earnings	9,000		9,000		.11
TOTAL REVENUES	1,607,003	797,518	809,485	49.63	50.31
EXPENDITURES					
Proprietary					
Snail Lake Aug.	29,275	5,845	23,430	19.97	19.66
Surface Water Oper	940,244	398,258	541,986	42.36	42.72
Total Proprietary	969,519	404,103	565,416	41.68	41.95
TOTAL EXPENDITURES	969,519	404,103	565,416	41.68	41.95
OTHER					
Depreciation	-269,000	-134,500	-134,500	50.00	50.00
Transfers Out	-159,000		-159,000		
GO Revenue Bonds	-82,239	-39,995	-42,244	48.63	61.12
TOTAL OTHER	-510,239	-174,495	-335,744	34.20	36.09
Net change in fund equity	127,245	218,919	-91,674		
Fund equity, beginning		8,974,651			
Fund equity, ending		9,193,570			
Less invested in capital assets		6,135,855			
Net available fund equity		3,057,715			

Street Light Utility
For Year 2016 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Utility Charges	551,000	272,481	278,519	49.45	49.87
Late fees		3,962	-3,962		
Interest Earnings	2,500		2,500		
TOTAL REVENUES	553,500	276,443	277,057	49.94	50.37
EXPENDITURES					
Proprietary					
Street lighting	279,118	86,644	192,474	31.04	35.62
Total Proprietary	279,118	86,644	192,474	31.04	35.62
Capital Outlay					
Capital Projects		1,557	-1,557		
Total Capital Outlay		1,557	-1,557		
TOTAL EXPENDITURES	279,118	88,202	190,916	31.60	36.34
OTHER					
Depreciation	-69,000	-34,500	-34,500	50.00	50.00
Transfers Out	-25,400		-25,400		
TOTAL OTHER	-94,400	-34,500	-59,900	36.55	37.33
Net change in fund equity	179,982	153,742	26,240		
Fund equity, beginning		1,598,216			
Fund equity, ending		1,751,958			
Less invested in capital assets		432,561			
Net available fund equity		1,319,397			

Central Garage Fund
For Year 2016 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	184,000		184,000		
Cent Garage chgs	1,281,150	1,278,631	2,519	99.80	100.59
Interest Earnings	10,500		10,500		1.62
TOTAL REVENUES	1,475,650	1,278,631	197,019	86.65	85.70
EXPENDITURES					
Proprietary					
Central Garage Oper	638,373	277,250	361,123	43.43	41.39
Total Proprietary	638,373	277,250	361,123	43.43	41.39
Capital Outlay					
Central Garage Oper		111,445	-111,445		
Total Capital Outlay		111,445	-111,445		
TOTAL EXPENDITURES	638,373	388,695	249,678	60.89	64.12
OTHER					
Sale of Asset	32,000	16,059	15,941	50.19	
Transfers In	119,400		119,400		
Depreciation	-663,000	-331,500	-331,500	50.00	50.00
Transfers Out	-15,000		-15,000		
GO CIP Bonds	-110,635	-63,378	-47,257	57.29	59.69
TOTAL OTHER	-637,235	-378,818	-258,417	59.45	58.35
Net change in fund equity	200,042	511,118	-311,076		
Fund equity, beginning		4,493,970			
Fund equity, ending		5,005,088			
Less invested in capital assets		3,228,575			
Net available fund equity		1,776,513			

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 06-30-16

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
<hr/>							
CERTIFICATE DEPOSIT							
<hr/>							
1,154	Morgan Stanley Smith Barney LLC	CD	1,645	05-16-12	11-16-16	248,000.00	1.300000
1,216	Morgan Stanley Smith Barney LLC	CD	732	01-22-15	01-23-17	248,000.00	.850000
1,220	Morgan Stanley Smith Barney LLC	CD	731	03-13-15	03-13-17	248,000.00	.850000
1,210	Morgan Stanley Smith Barney LLC	CD	821	12-30-14	03-30-17	248,000.00	1.000000
1,211	Morgan Stanley Smith Barney LLC	CD	913	12-30-14	06-30-17	248,000.00	1.100000
1,172	Morgan Stanley Smith Barney LLC	CD	1,826	07-26-12	07-26-17	247,000.00	1.700000
1,218	Morgan Stanley Smith Barney LLC	CD	1,097	02-11-15	02-12-18	150,000.00	1.200000
1,237	Wells Fargo Brokerage Services	CD	1,280	12-08-15	02-26-18	245,000.00	1.217700
1,233	Wells Fargo Brokerage Services	CD	813	12-08-15	02-28-18	245,000.00	1.214700
1,234	Wells Fargo Brokerage Services	CD	819	12-08-15	03-06-18	245,000.00	1.202900
1,198	Dain Rauscher Investment Services	CD	1,826	04-11-13	04-11-18	247,000.00	1.259800
1,199	Dain Rauscher Investment Services	CD	1,826	04-24-13	04-24-18	248,000.00	1.000000
1,236	Wells Fargo Brokerage Services	CD	1,280	12-08-15	05-25-18	245,000.00	1.268100
1,241	Wells Fargo Brokerage Services	CD	915	12-09-15	06-11-18	248,000.00	1.446800
1,255	Morgan Stanley Smith Barney LLC	CD	730	06-15-16	06-15-18	190,000.00	1.050000
1,238	Wells Fargo Brokerage Services	CD	1,280	12-08-15	08-28-18	245,000.00	1.464600
1,232	Wells Fargo Brokerage Services	CD	13	12-08-15	09-21-18	245,000.00	1.626700
1,183	Dain Rauscher Investment Services	CD	2,191	09-27-12	09-27-18	249,000.00	1.308400
1,239	Wells Fargo Brokerage Services	CD	1,097	12-09-15	12-10-18	248,000.00	1.498600
1,214	Morgan Stanley Smith Barney LLC	CD	1,461	12-31-14	12-31-18	247,000.00	1.900000
1,243	Dain Rauscher Investment Services	CD	1,092	02-08-16	02-04-19	248,000.00	1.656000
1,249	Oppenheimer & Co. Inc.	CD	1,097	03-02-16	03-04-19	248,000.00	1.147900
1,235	Wells Fargo Brokerage Services	CD	1,280	12-08-15	06-10-19	249,000.00	1.647400
1,229	Dain Rauscher Investment Services	CD	1,461	10-28-15	10-28-19	247,000.00	1.998600
1,230	Dain Rauscher Investment Services	CD	1,461	10-30-15	10-30-19	153,000.00	1.400000
1,212	Morgan Stanley Smith Barney LLC	CD	1,801	12-30-14	12-05-19	247,000.00	2.230500
1,213	Morgan Stanley Smith Barney LLC	CD	1,801	12-30-14	12-10-19	247,000.00	2.173800
1,240	Wells Fargo Brokerage Services	CD	1,827	12-09-15	12-09-2020	247,000.00	2.200000
1,250	Dain Rauscher Investment Services	CD	2,191	03-04-16	03-04-2022	247,000.00	1.850000
1,168	Dain Rauscher Investment Services	CD	3,652	07-25-12	07-25-2022	249,000.00	2.425000
1,246	Morgan Stanley Smith Barney LLC	CD	31,93	02-22-16	02-22-2024	243,000.00	1.500000
1,167	Dain Rauscher Investment Services	CD	5,478	07-19-12	07-19-2027	238,000.00	3.416200
1,174	Dain Rauscher Investment Services	CD	5,477	07-31-12	07-30-2027	246,000.00	3.183400

Total Number Of Investments: 33

7,893,000.00

FEDERAL HOME LN BK

1,203	Wells Fargo Brokerage Services	FH	1,734	06-19-13	03-19-18	500,000.00	.999900
1,228	Morgan Stanley Smith Barney LLC	FH	30,83	10-20-15	10-20-2020	500,000.00	2.197600

Total Number Of Investments: 2

1,000,000.00

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 06-30-16

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
<hr/>							
FED HM MORTG POOL							
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1,179	Wells Fargo Brokerage Services	HP	2,556	08-22-12	08-22-19	500,000.00	1.399400
1,180	Wells Fargo Bank MN, NA	HP	2,556	08-22-12	08-22-19	460,000.00	1.399400
Total Number Of Investments: 2						960,000.00	
<hr/>							
TAX EXMPT MNCPL BOND							
<hr/>							
1,197	Dain Rauscher Investment Services	MB	4,109	04-01-13	07-01-2024	232,528.00	5.744100
1,205	Dain Rauscher Investment Services	MB	4,113	06-28-13	10-01-2024	82,242.75	5.102700
1,248	Dain Rauscher Investment Services	MB	4,720	03-01-16	02-01-2029	518,805.00	3.015900
Total Number Of Investments: 3						833,575.75	
<hr/>							
TAXABLE MUNCPL BONDS							
<hr/>							
1,231	Oppenheimer & Co. Inc.	TM	207	12-07-15	07-01-16	422,025.95	6.434200
1,242	Oppenheimer & Co. Inc.	TM	366	12-21-15	12-21-16	403,072.00	1.620600
1,201	Dain Rauscher Investment Services	TM	1,554	04-30-13	08-01-17	452,342.50	1.546300
1,247	Dain Rauscher Investment Services	TM	797	02-24-16	05-01-18	806,336.00	1.528700
1,252	Oppenheimer & Co. Inc.	TM	763	03-29-16	05-01-18	502,590.00	1.552800
1,202	Dain Rauscher Investment Services	TM	1,919	04-30-13	08-01-18	493,511.75	1.846400
1,245	Dain Rauscher Investment Services	TM	896	02-17-16	08-01-18	256,074.80	1.419800
1,251	Wells Fargo Brokerage Services	TM	897	03-18-16	09-01-18	401,444.00	1.322500
1,190	Dain Rauscher Investment Services	TM	2,302	12-11-12	04-01-19	503,020.00	1.349700
1,222	Dain Rauscher Investment Services	TM	1,357	08-13-15	05-01-19	1,173,586.50	2.322300
1,227	Dain Rauscher Investment Services	TM	1,307	10-02-15	05-01-19	512,050.00	2.402400
1,177	Wells Fargo Brokerage Services	TM	2,579	08-09-12	09-01-19	503,340.00	1.572100
1,192	Dain Rauscher Investment Services	TM	2,544	12-27-12	12-15-19	224,901.60	2.960600
1,253	Dain Rauscher Investment Services	TM	1,329	04-25-16	12-15-19	535,829.00	1.956500
1,244	Dain Rauscher Investment Services	TM	1,536	02-16-16	05-01-2020	506,450.00	2.015100
1,191	Dain Rauscher Investment Services	TM	2,910	12-27-12	12-15-2020	235,407.30	3.392500
1,254	Dain Rauscher Investment Services	TM	1,695	04-25-16	12-15-2020	363,198.96	2.300500
1,188	Dain Rauscher Investment Services	TM	3,494	12-05-12	06-30-2022	268,192.80	3.576000
1,193	Dain Rauscher Investment Services	TM	3,640	12-27-12	12-15-2022	250,218.50	3.742800
Total Number Of Investments: 19						8,813,591.66	

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 06-30-16

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield	
		Sub-Total Of Investments:					19,500,167.41	
		4M - 2016A BONDS					1,777,229.16	
		4M Municipal Money Mkt Fund					15,178,545.01	
		2011 COP Debt Service Reserve					421,687.85	
		GMHC Savings Acct USBank					155,216.95	
		4M Fund - Hockey Escrow					3,552.74	
		MSILF Govt Cash Mgmt MM					7,303.09	
		GRAND TOTAL OF CASH & INVESTMENTS:					37,043,702.21	

TO: MAYOR, CITY COUNCIL AND CITY MANAGER
FROM: MARK J. MALONEY, PUBLIC WORKS DIRECTOR
DATE: JULY 14, 2016
SUBJ: PUBLIC WORKS MONTHLY REPORT

MAJOR WATER MAIN BREAK

At 3:20 p.m. on June 30th, a water main break was reported at the corner of Royal Oaks Dr and Fernwood St. By the time crews were dispatched to the area a large crater had developed in Royal Oaks Drive and the intersection was flooded. A break on a 12 inch water main quickly floods an area and saturates the soils, making it extremely difficult to dig and maintain a safe work site. It was determined right away this repair was larger than what city equipment and personnel could handle alone. A contractor was called in to dig down to the main and perform the repair. City crews would haul waste material from the site and would haul in dry material for backfill. Public works personnel coordinated activities, and also assisted in the repair by operating valves and moving equipment.

City crews immediately notified surrounding homes of the break and informed residents that water service would be interrupted for some time; about 100 residences in the area were affected.



As the contractor dug down to the main, the surrounding saturated soils continued to slough into the hole. A dewatering contractor was required to set well points eighteen feet below the water main, to pump water from the excavated site. Once the site began to dry out, the excavator was able to determine to cause of the break and make the necessary repairs.

The break was caused by the failure of a 12 inch valve originally installed during the construction of Royal Oaks Drive in 1984. The bolts holding the valve together apparently corroded to point of failing and the valve came apart. There is a tremendous amount of pressure behind the valve along a 12 inch water main. When the valve broke loose it saturated the area causing the concrete housing around the valve to drop and damage the water main connected to the valve. The repair consisted of replacement of 15 feet of water main, a 12 inch valve and a hydrant at the site.

Crews worked until 3:30 a.m. to assist the water main repair and flush the water system in order to restore water service to the surrounding homes. The site was made safe for the rest of the morning. City crews returned at 7:00 a.m. to back fill the hole and secure the site for the Holiday weekend. The hydrant repair was completed on Tuesday following the holiday weekend. Repairs to landscaped areas, curbing, and sidewalk have been also completed. The pavement is scheduled to be replaced in the next week.



On average, the City experiences 6 to 10 water main breaks every year, typically occurring in the cold winter months. In most cases, we are able to manage the incidents so that repair work can occur with City personnel during regular working hours to minimize costs. In this case, the size of the water main, its location and the timing immediately preceding a major holiday weekend required the City to enlist the help of outside contractors (e.g. excavator, dewatering, traffic control) to restore water service to area residents.

We estimate that the cost to respond to this water main break could exceed \$30,000, but considering the scale of this incident, water service to area residents was interrupted for a relatively short period of time.

ENVIRONMENTAL SERVICES

WaterSmart- Home Water Reports

Staff are working with WaterSmart to prepare for the city-wide rollout of the WaterSmart software program. All single-family residential homes will have access to a personal account where they can access their past home water usage up to the most recent reading. They will also have personalized recommendations for their home on how best to save water and money. Welcome letters will be sent in the mail in July and residents will be able to take a survey to personalize their account. The survey consists of questions to help identify the best water conservation potential for each property, such as current irrigation practices, number of people, if toilets or appliances are HE (high efficiency), etc.

Forestry

Forestry inspections continue for diseased trees throughout the City - oak wilt reports are increasing as it is mid-summer when the wilting symptoms become most visible. Staff works with property owners and neighboring properties to minimize the spread. Staff are also receiving more reports of dying boulevard ash trees as they succumb to emerald ash borer.

Shoreview's popular emerald ash borer (EAB) Injection Program is now available to both public and private properties to preserve their significant ash trees. The City charges the cost of the chemical to the resident for this service. The injection program is in full swing with over 300 trees to be treated on private property so far in 2016.

EQC

EQC members have been busy conducting site visits at the Green Community Award applicants. Projects range from renewable energies to rain gardens and native plantings. The awards will be presented at a September city council meeting and in the September/October ShoreViews newsletter.

Recycling

The fall Cleanup Day is scheduled for October 8th. The event will be held in conjunction with Arden Hills and staff are currently working with partners to confirm further details.

MAINTENANCE ACTIVITIES

All maintenance crews, including the Department of Corrections crews had storm damage to clean up throughout the City. Utilities and Street crews worked together at a large water main break repair. Approximately 120 water services were interrupted when a 12" valve broke open at around 3:20pm June, 30th. Crews worked with a contractor through the night to restore water service. The road remained closed, but the site was secured throughout the Fourth of July weekend. Both crews also responded to a storm on the evening of July 5th. Trees and limbs were down and a number of streets needed to be cleared. Power was lost to four lift stations and crews had to shuttle portable generators between the lift stations until power was restored. There was also another water main valve that broke loose just before this storm. The 12" valve is along County Road I and crews were able to close some adjacent valves to limit the amount of water through this failed valve. The next day utility crews were able to repair the valve by replacing the bolts and re-seating the gasket.

Street crews have finished the crack filling on streets that are scheduled to be seal coated this summer. They have moved on to crack filling on trails that are scheduled for seal coating this summer. They have been sweeping streets and trails. They continue repairing catch basins and inspecting and repairing pond inlets and outlets and related infrastructure. Crews mow maintenance strips along trails and mow boulevards as the weather allows. The traffic counters and the speed trailers are set-up and rotated weekly.

Utility crews inspect all wells, lift stations, the towers and the booster station each day. Routine and scheduled maintenance is performed as necessary. Crews groom the turf areas around each site weekly. Location requests come in regularly. At least two people are responding daily, by marking underground utilities throughout proposed excavation sites. Water meters are read and water samples are collected and analyzed regularly. Crews delivered water bottles to a select group of residents for the tri-annual Lead and Copper water sampling, as required by the Department of Health. The water samples/bottles were then collected and sent in for testing.

Utility crews also continue with the annual routine and scheduled maintenance of the water system and the sanitary sewer system. They are cleaning, jetting and flushing sanitary sewer lines. They have been exercising gate valves and "sounding" hydrants (checking for leaks). Repairs are made to hydrants, valves and curb boxes as necessary.

The Department of Corrections crew, continue cleaning the maintenance facility twice a week. Throughout the growing season they scheduled to work with the parks department whenever they are not reserved by other departments. The parks department keeps them busy pulling weeds and mulching. They have been working along 96, at the Community Center and at Rice Creek fields. They were scheduled to remove some trees and haul out brush, and after the storm event, they had more trees and brush to clean up from the storm damage. DOC crews are edging and cleaning trails scheduled for seal coating this summer. They also completed a request from the engineering department to remove and rebuild a section of a fence. When time allows they weed and clean up around the maintenance center grounds.

PROJECT UPDATES

Water Treatment Plant – Project 14-02 – Work inside the building is continuing and includes the painting of walls, and the installation of mechanical and electrical systems. The plant is expected to be on-line in early October.

Turtle Lane Neighborhood & Schifsky Road Reconstruction – Project 15-01 – All of the work is complete for both project areas and staff is working on the final payment, which will be presented to the Council for approval in August.

Relocation of Water Main – I694 3rd Lane – Project 15-10 – The contractor has completed the installation of the water main and is in the process of testing the new main and completing restoration of the disturbed areas. The project is expected to be complete by the end of July.

Virginia/Dennison/Lilac Reconstruction – Project 16-01 – Water main and services were replaced and storm sewer installed on Virginia Avenue and the contractor is grading the roadway in preparation for the installation of concrete curb and gutter. Temporary water was installed on Dennison and the contractor has started the replacement of the water main and services. When the water main work is completed the contractor will start on the installation of the storm sewer.

Grand Avenue Reconstruction & Extension – Project 16-02 – The curb and gutter and asphalt base is installed on the eastern portion of the road and the contractor is currently restoring driveways and disturbed areas. The contractor is planning to start the installation of the pervious pavement on the western portion of the road and the path from the west of Grand Avenue to Owasso Boulevard North in the next couple of weeks.

2016 Street Light Replacements – Project 16-03 – The materials have arrived at the Maintenance Center for this year's Replacement Project along with new lights in the Virginia/Dennison/Lilac and Grand Avenue construction projects. The installation on Grand Avenue has started on the east half. Once the permeable portion of the street is finished the remainder of the underground work will be completed along with pole installation. Installation of the underground conduits should begin on the Virginia/Colleen portion of that project the week of July 18th. The installation in the replacement project area is proposed for late July.

2016 Street Seal Coat – Project 16-04 – The project was awarded to Pearson Bros. This project is located in the northeast portion of the City and is on their schedule for late July weather dependent. Notices will be mailed to the affected properties approximately one week prior to application.

Gramsie Road Rehabilitation – Project 16-05 – The contractor has reclaimed the asphalt and started the removal of the curb and gutter sections that will be replaced to re-establish drainage. Once the curb and gutters sections are removed the contractor will grade the road, install the new curb and gutter, and replaced with existing pedestrian ramps with ramps that meet current ADA standards.

Well No. 6 Raw Water Pipeline – Project 16-06 – The contractor has completed all of the underground work and is working on punch list items.

TO: MAYOR AND COUNCILMEMBERS

**FROM: TERRY SCHWERM
CITY MANAGER**

DATE: JULY 14, 2016

SUBJECT: PARKS AND RECREATION MONTHLY REPORT

DEPARTMENT ACTIVITY

Pickleball continues to grow in popularity in Shoreview. The Shoreview Area Pickleball Club, which now has more than 280 members, has provided attendance counts for the months of May and June at Bobby Theisen Park and Shoreview Commons. During the Club's designated times in June, there were an average of 42 players at Bobby Theisen Park every weekday morning and an average of 26 players during their Tuesday, Thursday and Sunday evening sessions. In addition, an average of 23 players were at Shoreview Commons on Monday, Wednesday and Fridays. The Club has designated hours at Bobby Theisen Park that account for about 25% of all available hours, and less than 20% of available prime time hours (evenings and weekends). During May and June, there were more than 2100 pickleball participants at Bobby Theisen Park during these designated club times. The City is also sponsoring a six week pickleball drill session (lessons) at the BobbyTheisen courts on Tuesday and Thursday afternoons.

The indoor track surface at the Community Center was replaced in early June. The original track surface was 25 years old. All railings and beams adjacent to the track were repainted and the walls along the track will also be painted in the next few weeks. Staff is currently investigating the potential of adding some fabric screens along the track that would be placed to better obscure the views into the gym activity room area. This would add some privacy for program participants in the gym activity room.

The Concerts in the Commons Summer Music Series is off to the best start in its 10 year history. Attendance has been at the highest level of any previous year with an average of between 400-500 people at nearly every concert. The Church of Cash concert on July 13th had more than 500 people in attendance.

COMMUNITY CENTER

Weather is a key factor in the number of daily visitors that use the Community Center. The nice weather that we experienced through June resulted in fewer member and guest visits to the community center. However, daily admission revenue increased nearly 3% compared to last

year. The gymnasium has stayed active the last two weeks of the month. There a few groups of young adults that play basketball on a regular basis.

The Tropics Waterpark has remained busy place this summer and staff is working to balance the various activities in the pool. Swimming lessons occupy many lanes during the summer months which reduce lap lane availability. This year an additional lap lane has been offered Monday-Thursday mornings between 8:50a.m.-10:20 a.m. After rearranging the swim lesson schedule, three lap lanes were also added between 4:00 p.m.-5:00 p.m. during the week and on Sunday evenings.

There were several pieces of fitness equipment that needed to be repaired. Most of the repairs were minor but still required service calls. New bands and rollers were ordered and the mats were replaced. There were nearly 70 personal training sessions redeemed this month which is very comparable to last year. Staff is investigating replacement cardio equipment for the two leases that expire in October.

The Haffeman Pavilion was rented every weekend primarily hosting graduation parties in June. During the week the pavilion housed Summer Discovery lunches, morning and afternoon enrichment programs, and the Concerts in the Commons summer music series on Wednesday evenings. A new sound system has been installed at the Haffeman Pavilion. This new system has a much improved sound quality and is very user friendly.

Both banquet rooms hosted various events in June. There is usually a decrease in corporate rentals during the summer because Summer Discovery uses the Richard Wedell Community room Monday through Friday. Staff has needed to be creative reallocating space to accommodate corporate meetings and trainings during the week. There were 20 meetings this past month including MN Department of Health, Blue Cross Blue Shield, Tutor Time, Walmart, and Fairview.

The annual summer membership special (30 days for \$35) was once again a popular choice, especially for young adults. The membership special was available for purchase May 1st through June 30th. There were nearly 500 of these membership specials purchased during this time frame. This is appealing for college student's home during summer vacation.

RECREATION PROGRAMS

The month of June becomes extraordinarily busy for recreation program staff. More than 220 children enter the building participating in the Summer Discovery Program. This group enjoys field trips, enrichment classes, swimming lessons, music lessons, tutoring, and activities scheduled throughout the Community Center. The Waterpark is also active with swimming lessons every morning and hosting numerous pool groups in the afternoon.

The Preschool Fun under the Sun Class is at full capacity at Bucher Park on Tuesday and Thursday mornings. This is an introductory class to our preschool program in a park setting. The class is for 2 1/2 to 3 year olds and is instructed by Kids Corner preschool teachers. This class continues to be popular and staff is investigating possibilities of expanding this class to accommodate more children in future years. The traditional Adventure Quest playground programs are nearly full this summer at Sitzer and McCullough Parks! Staff is investigating adding additional parks next summer to accommodate the growing program.

The summer sports season has been well attended with 240 participants in camps, 140 in baseball, 95 in T-ball, and 320 in soccer. Most of these camps are comparable in participation to last year. The Mustang Boys basketball camps have 120 boys enrolled and The Mustangs Girls basketball camp has over 40 participants enrolled in the program.

The first Wet & Wild for the summer was held on Friday, June 24th. The weather was good making it a very popular event. The next Wet & Wild will be held on Friday, July 22nd. Other popular events have been the Friday Field Trips. Participation has stayed fairly consistent with last summer with nearly 80 participants. Some of the more popular trips were Waterpark of America, Wild Mountain, SeaLife Aquarium, Nickleodean Universe, Valleyfair, and Cascade Bay. The expense of these trips continues to increase due to busing costs, minimum wage increases, and admission price increases. Staff will need to further evaluate field trips next year.

The Puppet Wagon is having a successful season with more than 70 spectators attending most performances. The most popular parks for the Puppet Wagon are Commons and Sitzer. Shows will continue at all parks in Shoreview on Monday afternoons and some Wednesday evenings.

The Shoreview Farmers Market began on June 14th with 39 vendors. We have had to close the market early on two afternoons due to inclement weather. There is a nice selection of new vendors this season that have brought in products such as frosted nuts, honey, salsa, and gluten free mixes. Each week the vendors are bringing more produce, which usually peaks in mid-July. The frequent shopper card is again very popular with customers.

Summer swimming lessons started June 13th. The first morning swim lesson session had over 100 registered participants which is comparable to last year. Ten participants were registered for a Life Guard Training class this month. This course provides all information necessary to recognize, respond, and care for emergencies in an aquatic environment. Certificates are issued after successful completion of written exam and skills demonstration.

PARKS MAINTENANCE

The Pavilion rentals every weekend combined with baseball and softball tournaments, have kept our park maintenance staff busy. The crew continues to mow all turf areas at least once a week and athletic fields are mowed twice a week. The crew has pulled weeds at Sitzer, Wilson and Theisen Parks. They also added wood mulch to the planting beds at those three parks. The

DOC crew has finished a second round of pulling weeds and adding mulch at the Community Center. They also just finished pulling weeds on the corners of Highway 96 and Lexington. The crew spent three days cleaning up storm damage from last week's storm. Irrigation repairs were made at Commons, Rice Creek Fields and Theisen parks. A booster pump will need to be added to the irrigation at Theisen Park. A contractor installed soil moisture sensors at Commons and the Community Center. We may end up having to replace the controllers at each of these sites to get the sensors to work as they were designed. The older controllers that we have don't appear to work well with them.

The crew continues to drag and line up to fourteen ball fields each day. The crew also mows and paints the lines on two full sized soccer fields, eleven modified sized soccer fields and one lacrosse field on a weekly basis. They also paint all the foul lines at each park with baseball and softball fields. The crew had to replace a basketball backboard at Sitzer Park after a hole was found in it during our last park & playground inspections. The crew also added center straps on all the tennis nets in our parks.

The crew has completed another round of park & playground inspections. All minor repairs are complete at this time. The swing chains were replaced at Shamrock Park. Repairs were made to building lights at Bucher and Theisen Parks. A contractor replaced several of the exterior outlets at the Pavilion.

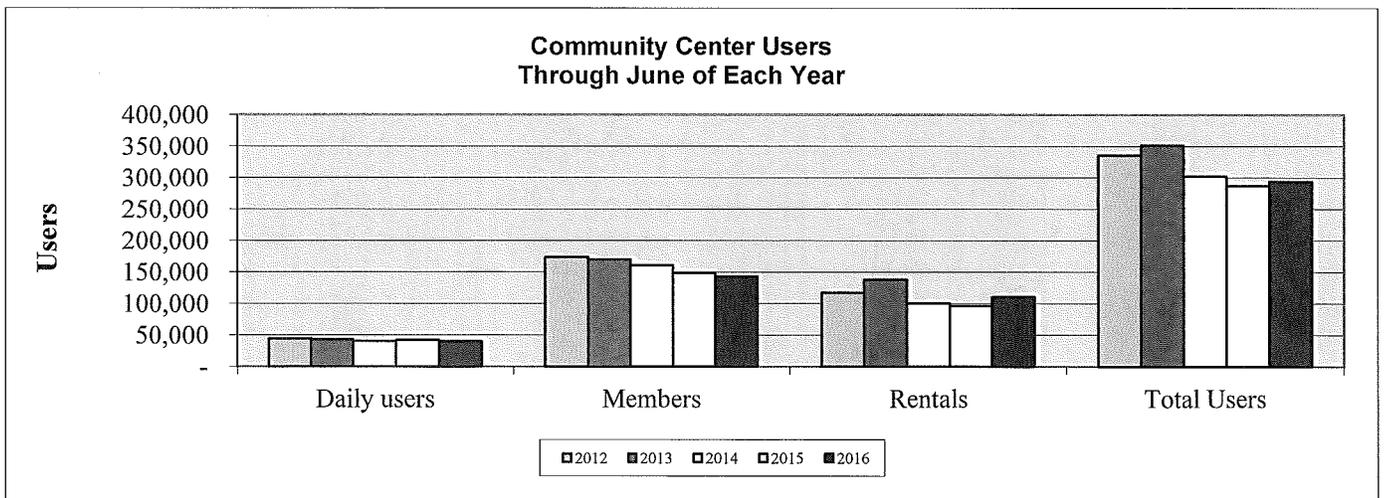
The crew continues to pick up trash on a daily basis at the Community Center, the Library and the Parks. The trash receptacles are dumped on an as needed basis, which is at least twice a week. The restrooms at Rice Creek Fields and the Pavilion are cleaned daily. The restrooms at the pavilion are cleaned twice a day with Summer Discovery using it. The crew sets up and takes down the Farmers Market each week.

COMMUNITY CENTER MAINTENANCE

The crew has been trying to keep the building on its cleaning schedule. Now that Summer Discovery has started it is much busier in the building. The crew spot cleaned carpet in the Shoreview Room. They have started cleaning carpet in the Park & Recreation lobby and the hallways by the meeting rooms and the Community Room. They hope to clean the carpet in the Fireside Lounge and the playground this week. Atir Electric installed LED lamps on the decorative lights in the pool. The overhead lights will be done during this year's pool shutdown.

**Community Center Activity Year-to-date
Through June Each Year**

	2012	2013	2014	2015	2016
Number of Users:					
Daily users	44,465	43,033	40,377	41,857	40,107
Members	173,718	170,064	160,866	148,361	143,027
Rentals	117,014	138,306	100,606	96,436	110,621
Total Users	335,197	351,403	301,849	286,654	293,755
Revenue:					
Admissions	\$ 318,851	\$ 353,729	\$ 353,263	\$ 369,821	\$ 379,733
Memberships-annual	451,792	462,052	476,026	440,586	450,949
Memberships-seasonal	58,056	55,520	61,813	57,560	56,008
Room rentals	132,363	165,129	160,623	173,625	181,585
Wave Café	102,800	121,056	125,848	122,163	120,289
Commissions	6,069	2,292	3,948	1,909	2,191
Locker/vending/video	12,061	11,791	10,711	9,138	10,678
Merchandise	7,852	8,743	6,742	7,257	7,571
Other miscellaneous	174	(99)	146	1,761	73
Building charge	100,000	101,687	100,000	103,000	89,000
Transfers in	150,000	156,000	169,500	183,000	192,000
Total Revenue	1,340,018	1,437,900	1,468,620	1,469,820	1,490,076
Expenditures:					
Personal services	677,838	706,698	695,503	713,610	753,424
Supplies	213,260	250,199	239,137	250,207	241,908
Contractual	271,531	269,254	251,762	263,589	263,095
Other	5,727	-	-	-	-
Total Expenditures	1,168,356	1,226,151	1,186,402	1,227,406	1,258,427
Rev less Exp Year-to-date	\$ 171,662	\$ 211,749	\$ 282,218	\$ 242,414	\$ 231,649



**COMMUNITY CENTER
ACTIVITY BY MONTH**

Description	2015 Jan	2015 Feb	2015 Mar	2015 Apr	2015 May	2015 Jun	2015 Jul	2015 Aug	2015 Sep	2015 Oct	2015 Nov	2015 Dec	Total
NUMBER OF USERS:													
Daily users	8,140	7,693	6,827	5,768	6,952	6,477	6,963	8,188	3,831	3,832	6,026	7,216	77,913
Members	29,987	26,451	25,972	23,249	21,047	21,655	22,777	21,973	18,619	20,808	22,427	24,061	279,026
Rentals	9,409	10,595	10,055	9,993	12,980	43,404	54,139	44,304	14,652	29,619	13,598	10,822	263,570
TOTAL USERS	47,536	44,739	42,854	39,010	40,979	71,536	83,879	74,465	37,102	54,259	42,051	42,099	620,509
REVENUES:													
Room Rentals													
Shoreview room	8,951	\$ 8,237	\$ 9,680	\$ 10,755	\$ 10,013	\$ 11,470	\$ 13,564	\$ 11,367	\$ 7,268	\$ 9,136	\$ 9,407	\$ 7,986	117,834
Community room	6,985	9,653	8,090	6,080	5,693	5,858	4,552	7,137	6,450	9,081	5,807	7,554	82,940
Meeting rooms	6,895	6,588	7,948	4,555	3,388	4,233	4,320	4,815	4,775	5,903	5,019	4,980	63,419
Overnight rentals	2,875	62	725	866	3,140	3,751	-	798	-	433	1,299	776	14,725
Other rentals	6,376	5,118	4,124	3,371	5,484	2,661	2,005	2,817	2,609	3,532	3,434	4,626	46,157
Wave Café													
Concession sales	15,549	14,507	16,612	11,521	10,403	13,220	14,932	15,251	7,510	7,591	10,634	11,788	149,518
Birth day party catering	5,722	5,885	7,363	4,833	4,738	2,566	1,676	2,286	4,549	4,794	3,582	2,767	50,761
Meeting room catering	453	1,291	3,381	1,097	1,610	1,412	419	2,141	1,553	1,448	890	934	16,629
Commission/catering													
Commission/alcohol	784				470	655	2,085	-	3,625	3,049	1,661	316	14,356
Merchandise sales	1,085	772	1,226	1,292	1,403	1,479	1,609	1,643	644	686	679	917	13,435
Passes													
Daily	60,647	57,267	70,359	43,859	43,129	48,417	49,787	52,982	26,411	26,844	33,455	44,669	557,826
Indoor playground	7,111	6,914	6,776	4,086	3,336	2,950	2,931	4,353	2,614	3,359	5,447	6,324	56,201
Coupon	3,823	3,813	2,984	1,896	1,475	979	1,286	1,783	1,366	1,912	2,566	5,002	28,885
Seasonal	12,120	10,738	4,202	1,836	10,402	18,262	3,012	1,519	2,624	4,848	8,251	14,521	92,335
Annual	119,211	74,923	79,557	62,947	50,309	53,639	59,685	71,414	69,254	74,382	93,905	152,352	961,578
Skate park													
Locker receipts	1,681	811	2,238	944	638	825	1,071	921	703	780	644	1,557	12,813
Vending machines	(581)	587	5	562	811	617	712	1,119	580	1,026	706	2,112	8,256
Video games													
Other	(29)	(80)	52	1,664	27	127	31	34	36	32	1,335	11,104	14,333
Building charge						103,000							103,000
Interest on investments													
Transfers in	30,500	30,500	30,500	30,500	30,500	30,500	30,500	30,500	30,500	30,500	30,500	30,500	366,000
TOTAL REVENUES	\$ 290,158	\$ 237,586	\$ 255,822	\$ 192,664	\$ 186,969	\$ 306,621	\$ 194,177	\$ 214,591	\$ 173,071	\$ 189,336	\$ 219,221	\$ 310,785	\$ 2,771,001
EXPENDITURES:													
Personal services	84,628	125,924	121,283	119,613	161,920	100,242	123,539	128,780	122,694	177,024	118,533	172,187	1,556,367
Supplies	5,189	55,673	61,501	46,924	34,621	46,299	33,811	35,548	47,596	32,373	30,528	59,768	489,831
Contractual	12,824	34,010	67,035	54,136	52,133	43,451	61,462	45,769	62,946	106,691	40,890	70,383	651,730
Capital outlay													
NSP energy loan													
Transfers out													
TOTAL EXPENDITURES	\$ 102,641	\$ 215,607	\$ 249,819	\$ 220,673	\$ 248,674	\$ 189,992	\$ 218,812	\$ 210,097	\$ 233,236	\$ 316,088	\$ 189,951	\$ 302,338	\$ 2,697,928
REVENUES LESS EXPENDITURES	\$ 187,517	\$ 21,979	\$ 6,003	\$ (28,009)	\$ (61,705)	\$ 116,629	\$ (24,635)	\$ 4,494	\$ (60,165)	\$ (126,752)	\$ 29,270	\$ 8,447	\$ 73,073

**COMMUNITY CENTER
ACTIVITY BY MONTH**

Description	2014 Jan	2014 Feb	2014 Mar	2014 Apr	2014 May	2014 Jun	2014 Jul	2014 Aug	2014 Sep	2014 Oct	2014 Nov	2014 Dec	Total
NUMBER OF USERS:													
Daily users	8,204	6,661	10,413	5,480	4,230	5,389	4,858	5,232	2,251	4,010	6,320	6,651	69,699
Members	31,509	27,103	29,692	26,463	22,454	23,645	23,864	22,155	18,845	21,735	24,257	26,013	297,735
Rentals	9,996	7,882	9,500	11,995	17,617	43,616	40,248	42,655	9,917	11,853	10,983	9,476	225,738
TOTAL USERS	49,709	41,646	49,605	43,938	44,301	72,650	68,970	70,042	31,013	37,598	41,560	42,140	593,172
REVENUES:													
Room Rentals													
Shoreview room	7,493	\$ 6,561	\$ 10,076	\$ 13,413	\$ 8,414	\$ 10,129	\$ 10,469	\$ 8,451	\$ 13,065	\$ 8,213	\$ 6,899	\$ 10,089	\$ 113,272
Community room	6,595	5,657	8,615	6,281	7,682	5,218	5,918	4,900	6,112	9,417	4,900	7,146	78,441
Meeting rooms	6,231	4,965	7,313	6,758	3,900	3,718	3,370	4,405	5,701	7,070	4,753	6,571	64,755
Overnight rentals	2,556	927	34		2,961	5,071			1,928	397	439	2,554	16,867
Other rentals	3,159	2,177	6,679	2,667	4,219	1,154	2,099	1,773	1,823	2,124	3,329	3,096	34,299
Wave Café													
Concession sales	16,343	13,215	18,822	10,871	8,801	14,862	12,224	12,634	4,381	7,496	12,227	11,214	143,090
Birthdays party catering	7,225	5,828	8,461	6,011	4,632	1,858	2,140	1,610	2,978	4,614	3,019	2,957	51,333
Meeting room catering	851	1,987	3,672	1,426	382	601	618	1,290	4,425	2,767	371	4,220	22,610
Commission/catering													
Commission/alcohol	982	1,069	1,108	1,110	937	1,536	1,468	1,094	396	656	622	713	11,691
Merchandise sales													
Passes													
Daily	54,166	45,997	83,904	37,457	30,042	50,754	45,066	42,788	13,661	23,325	37,263	41,064	505,487
Indoor playground	8,013	5,807	8,607	5,131	2,057	3,568	2,782	3,251	2,042	3,054	6,160	5,177	55,649
Coupon	4,823	3,224	4,274	2,635	1,892	912	2,345	1,985	1,627	2,271	4,184	5,479	35,651
Seasonal	17,474	9,046	6,446	2,637	10,888	15,322	3,330	3,188	2,126	5,011	13,952	16,373	105,793
Annual	121,826	74,637	95,193	71,037	57,171	56,162	64,914	70,289	71,897	83,281	94,947	152,015	1,013,369
Skate park													
Locker receipts	3	2,790	2,806	1,032	809	1,219	842	935	(1)	1,008	1,157	1,870	14,470
Vending machines		5	5	412	976	654	762	413	1,100	633	639	1,973	7,572
Video games													
Other	(42)	(95)	(43)	29	1	296	56	42	18	21	366	12,697	13,346
Building charge						100,000							113,615
Interest on investments													65,924
Transfers in	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	339,000
TOTAL REVENUES	\$ 285,948	\$ 212,120	\$ 294,275	\$ 198,736	\$ 175,207	\$ 302,334	\$ 188,386	\$ 188,100	\$ 164,946	\$ 192,002	\$ 224,542	\$ 393,240	\$ 2,819,836
EXPENDITURES:													
Personal services	80,502	113,805	109,267	111,237	164,246	116,446	112,900	123,504	111,300	158,776	113,176	160,824	1,475,983
Supplies	15,848	52,201	51,609	58,274	24,061	37,144	38,870	61,592	26,314	56,206	29,329	76,904	528,352
Contractual	8,229	39,893	48,847	45,114	28,652	81,027	33,283	79,182	73,306	76,445	49,392	107,123	670,493
Capital outlay													
NSP energy loan													
Transfers out													
TOTAL EXPENDITURES	\$ 104,579	\$ 205,899	\$ 209,723	\$ 214,625	\$ 216,959	\$ 234,617	\$ 185,053	\$ 264,278	\$ 210,920	\$ 291,427	\$ 191,897	\$ 344,851	\$ 2,674,828
REVENUES LESS EXPENDITURES	\$ 181,369	\$ 6,221	\$ 84,552	\$ (15,889)	\$ (41,752)	\$ 67,717	\$ 3,333	\$ (76,178)	\$ (45,974)	\$ (99,425)	\$ 32,645	\$ 48,389	\$ 145,008

**COMMUNITY CENTER
ACTIVITY BY MONTH**

Description	2013 Jan	2013 Feb	2013 Mar	2013 Apr	2013 May	2013 Jun	2013 Jul	2013 Aug	2013 Sep	2013 Oct	2013 Nov	2013 Dec	Total
NUMBER OF USERS:													
Daily users	7,974	7,000	10,931	7,185	5,072	4,871	4,514	4,366	2,652	4,319	5,986	5,703	70,573
Members	32,422	28,240	31,139	29,472	25,068	23,723	24,641	22,833	20,314	23,469	25,962	26,112	313,395
Rentals	14,163	13,945	18,510	17,220	18,024	56,444	55,100	52,526	21,071	17,579	15,574	14,768	314,924
TOTAL USERS	54,559	49,185	60,580	53,877	48,164	85,038	84,255	79,725	44,037	45,367	47,522	46,583	698,892
REVENUES:													
Room Rentals													
Shoreview room	\$ 12,105	\$ 5,884	\$ 12,498	\$ 10,238	\$ 10,990	\$ 9,537	\$ 7,480	\$ 16,487	\$ 7,543	\$ 7,192	\$ 8,280	\$ 11,583	\$ 119,817
Community room	4,779	6,986	6,291	5,581	7,144	6,349	5,232	4,084	7,722	6,681	5,786	6,303	72,938
Meeting rooms	4,830	6,048	4,882	4,815	4,853	4,046	2,371	3,424	5,162	5,268	3,864	5,115	54,678
Overnight rentals	1,057	1,668	1,577	528	415	7,246	1,181	1,100		870	810	1,313	17,765
Other rentals	4,669	5,444	4,576	4,447	4,251	1,395	901	1,927	2,451	1,749	2,872	3,331	38,013
Wave Café													
Concession sales	14,307	13,625	19,962	13,124	10,352	12,145	11,992	11,503	5,649	8,788	10,369	11,160	142,976
Birth day party catering	5,561	4,021	6,093	5,390	4,616	3,528	2,491	2,918	3,895	5,308	5,024	1,816	50,661
Meeting room catering	1,104	357	5,648	660	(168)	731	579	3,285	708	645	165	3,509	17,223
Commission/catering													
Commission/alcohol	1,331	426	456	793	617	-	3,168	1,347	1,848	3,074	144	152	12,025
Merchandise sales	1,014	1,014	1,807	1,794	1,183	1,614	1,312	1,214	574	724	811	627	14,005
Passes													
Daily	46,180	43,754	84,968	51,011	31,719	44,594	40,848	36,143	14,702	25,596	33,521	34,643	487,679
Indoor playground	6,216	6,569	8,744	5,824	3,480	2,899	2,312	2,293	2,074	4,695	6,268	5,289	56,663
Coupon	4,119	3,538	3,746	3,727	1,466	1,175	2,456	2,131	1,814	3,277	2,841	6,200	36,490
Seasonal	14,278	8,784	5,830	4,037	9,302	13,289	3,546	1,558	3,166	5,957	10,964	16,561	97,272
Annual	110,501	76,409	88,966	73,515	57,719	54,942	64,773	74,621	74,477	77,667	101,217	152,744	1,007,551
Skate park													
Locker receipts	(4)	3,132	1,363	1,421	1,495	1,672	692	815	732	977	754	2,031	15,080
Vending machines		7	1	552	1,169	983	1,024	1,004	814	766	736	2,062	9,118
Video games													
Other	(73)	(20)	(228)	153	50	19	19	42	7	12	-	14,278	14,259
Building charge													
Interest on investments													
Transfers in	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	312,000
TOTAL REVENUES	\$ 256,960	\$ 213,646	\$ 283,180	\$ 213,610	\$ 176,653	\$ 293,851	\$ 178,377	\$ 191,896	\$ 159,338	\$ 185,246	\$ 220,426	\$ 261,882	\$ 2,635,065
EXPENDITURES:													
Personal services	82,812	114,612	117,601	109,051	163,800	118,822	114,033	118,407	111,010	108,598	164,022	150,736	1,473,504
Supplies	16,571	51,430	46,426	62,354	39,856	33,562	31,462	39,800	32,616	23,906	32,826	67,635	478,444
Contractual	5,989	49,989	34,133	65,882	62,010	51,251	63,244	71,565	48,713	61,496	43,524	66,349	624,145
Capital outlay													
NSP energy loan													
Transfers out						101,687							
TOTAL EXPENDITURES	\$ 105,372	\$ 216,031	\$ 198,160	\$ 237,287	\$ 265,666	\$ 203,635	\$ 208,739	\$ 229,772	\$ 192,339	\$ 194,000	\$ 240,372	\$ 284,720	\$ 2,576,093
REVENUES LESS EXPENDITURES	\$ 151,588	\$ (2,385)	\$ 85,020	\$ (23,677)	\$ (89,013)	\$ 90,216	\$ (30,362)	\$ (37,876)	\$ (33,001)	\$ (8,754)	\$ (19,946)	\$ (22,838)	\$ 58,972

COMMUNITY CENTER
ACTIVITY BY MONTH

Description	2012 Jan	2012 Feb	2012 Mar	2012 Apr	2012 May	2012 Jun	2012 Jul	2012 Aug	2012 Sep	2012 Oct	2012 Nov	2012 Dec	Total
NUMBER OF USERS:													
Daily users	8,757	9,853	10,137	6,003	4,801	4,914	6,289	6,089	2,547	4,594	5,805	6,732	76,521
Members	34,702	31,137	29,693	27,472	25,620	25,094	26,585	24,860	19,992	25,021	27,312	26,728	324,216
Rentals	16,398	16,066	14,860	17,120	15,041	37,529	35,345	70,550	16,533	16,421	17,160	18,856	291,879
TOTAL USERS	59,857	57,056	54,690	50,595	45,462	67,537	68,219	101,499	39,072	46,036	50,277	52,316	692,616
REVENUES:													
Room Rentals													
Shoreview room	\$ 10,500	\$ 7,943	\$ 7,830	\$ 9,050	\$ 10,302	\$ 8,833	\$ 6,670	\$ 12,155	\$ 8,192	\$ 10,308	\$ 8,875	\$ 10,752	\$ 111,410
Community room	5,830	6,420	3,123	5,339	3,177	4,854	5,021	5,283	5,838	5,949	3,429	3,823	58,086
Meeting rooms	5,207	5,343	3,460	3,372	2,922	3,005	2,975	3,290	3,700	4,470	3,814	3,166	44,724
Overnight rentals	1,737	3,875	383	100	855	7,875	743		810		810	1,663	18,851
Other rentals	1,167	1,650	740	4,118	1,371	1,982	1,836	1,916	502	2,168	2,733	1,932	22,115
Wave Café													
Concession sales	14,801	13,047	15,735	10,820	10,378	13,472	13,863	12,997	4,854	9,932	10,688	12,426	143,013
Birthdays party catering	5,236	3,282	5,333	2,874	3,199	1,637	1,657	720	2,174	3,401	4,419	1,480	35,412
Meeting room catering	805	263	864	251	152	651	135	5,268	148	1,449	388	3,552	13,926
Commission/catering													
Commission/alcohol	279		1,424	350	2,336	1,680	1,336	1,357	2,243	1,907	1,272	362	14,546
Merchandise sales	1,177	1,164	1,935	997	1,365	1,214	1,633	1,537	726	963	890	920	14,521
Passes													
Daily	51,098	43,059	64,397	37,084	33,757	43,188	48,615	43,405	8,701	22,655	29,905	35,018	460,882
Indoor playground	6,678	6,845	4,850	4,128	3,924	2,494	3,265	3,054	2,610	4,722	5,376	6,296	54,242
Coupon	4,573	2,643	3,031	3,155	1,111	2,836	2,931	2,461	1,867	2,865	3,643	8,969	40,085
Seasonal	14,285	9,645	5,030	2,818	11,150	15,128	4,290	2,251	2,775	8,344	8,038	13,919	97,673
Annual	107,287	82,444	81,020	65,887	58,075	57,079	65,237	71,769	78,538	85,453	97,074	190,174	1,040,037
Skate park													
Locker receipts	1,013	3,011	1,866	1,566	(4)	1,353	1,052	1,297	1,089	986	534	2,422	16,185
Vending machines	3	4	3	1,119	1,106	1,021	3	664	1,950	778	673	2,944	10,268
Video games													
Other	53	10	31	(33)	42	71	59	(104)	50	37	(24)	480	672
Building charge													
Interest on investments													
Transfers in	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	300,000
TOTAL REVENUES	\$ 256,729	\$ 215,648	\$ 226,055	\$ 177,995	\$ 170,218	\$ 293,373	\$ 186,321	\$ 194,320	\$ 151,767	\$ 191,387	\$ 207,537	\$ 341,155	\$ 2,612,505
EXPENDITURES:													
Personal services	86,352	110,691	109,922	103,825	106,288	160,760	111,336	114,288	102,560	99,313	158,281	136,353	1,399,969
Supplies	18,791	35,879	58,334	37,088	37,677	25,491	41,673	40,578	23,100	25,145	33,467	68,854	446,077
Contractual	8,918	18,761	71,950	63,435	63,612	44,855	48,798	51,328	43,170	72,961	37,830	74,065	599,683
Capital outlay		2,485		3,242									5,727
NSP energy loan													
Transfers out						100,000							
TOTAL EXPENDITURES	\$ 114,061	\$ 167,816	\$ 240,206	\$ 207,590	\$ 207,577	\$ 231,106	\$ 201,807	\$ 206,194	\$ 168,830	\$ 197,419	\$ 229,578	\$ 279,272	\$ 2,451,456
REVENUES LESS EXPENDITURES	\$ 142,668	\$ 47,832	\$ (14,151)	\$ (29,595)	\$ (37,359)	\$ 62,267	\$ (15,486)	\$ (11,874)	\$ (17,063)	\$ (6,032)	\$ (22,041)	\$ 61,883	\$ 161,049

agrees to CAFR

MOTION SHEET

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the following payment of bills as presented by the finance department.

Date	Description	
07/06/16	Accounts payable	\$68,339.35
07/13/16	Accounts payable	\$1,042,451.99
07/15/16	Accounts payable	\$350,971.19
	Sub-total Accounts Payable	\$ 1,461,762.53
07/08/16	Payroll (including direct deposits)	\$222,665.16
	Sub-total Payroll	\$ 222,665.16
	Total	\$ 1,684,427.69

ROLL CALL:	AYES	NAYS
Johnson		
Quigley		
Wickstrom		
Springhorn		
Martin		

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
10ZIG TECHNOLOGY INC	ZERO CLIENTS FOR COMMUNITY CENTER (6)	422	40550	5800		011		\$1,640.00	
3D SPECIALTIES INC	TAFFIC CONTROL DEVICES	101	42200	2180		001		\$592.62	\$2,370.47
		603	45850	2180		001		\$592.62	
		601	45050	2280		001		\$592.62	
		602	45550	2280		001		\$592.61	
ACE SOLID WASTE	SOLID WASTE COLLECTION	701	46500	3640		001		\$265.31	
AID ELECTRIC CORPORATION	WELL 5	601	45050	3190		003		\$786.61	\$786.61
ARAMARK REFRESHMENT SERVICES	COFFEE & SUPPLIES MAINTENANCE CENTER	701	46500	2183		003		\$246.00	\$246.00
ASPEN EQUIPMENT CO	BEARING ROD FOR AIR COMPRESSOR	701	46500	2220		002		\$56.54	\$56.54
AUTO NATION FORD WHITE BEAR LA	202 CAP ASSEMBLY	701	46500	2220		001		\$39.34	\$39.34
BAUER BUILT TIRE AND BATTERY I	JD 1585 TIRES	701	46500	2220		002		\$135.42	\$135.42
BEISSWENGENERS HARDWARE	THREADED ROD FOR BASKETBALL GOAL	101	43710	2240				\$.59	\$.59
BEISSWENGENERS HARDWARE	HAND SPRAYER FOR APPLYING INSECTICIDE	101	43710	2400				\$10.39	\$10.39
BEISSWENGENERS HARDWARE	SEALANT AND CAULK FOR LARSON HOUSE	101	43710	2240				\$18.77	\$18.77
BRAKE & EQUIPMENT WAREHOUSE	BRAKES FOR 603	701	46500	2220		001		\$100.52	\$100.52
BREEZY POINT RESORT	LODGING FOR AMEM CONFERENCE FOR DAN C.	101	42050	4500		004		\$401.33	\$401.33
C & E HARDWARE	STRING LINE FOR 16-05	460	47000	5950				\$7.49	\$7.49
CDW GOVERNMENT, INC	NETWORK MODEM FOR MESSAGE BOARD MOVE	401	43800	5300				\$583.49	\$583.49
CHESS	JUNE MTCE PLAN	101	40210	4890		007		\$800.00	\$800.00
COMMERCIAL FURNITURE SERVICES	RENTAL OFFICE FURNITURE	405	43800	3810				\$3,374.03	\$3,374.03
EMBEDDED SYSTEMS INC	TROUBLE SHOOT AND REPAIR SIREN #2	101	42050	3190		006		\$620.00	\$620.00
ESS BROTHERS & SONS INC.	FLEX SEAL 72 MANHOLES AREA 49,50	602	45550	3190		002		\$36,720.00	\$36,720.00
ESS BROTHERS & SONS INC.	19 OF 35 FLEXSEAL FOR CATCH BASINS	603	45850	3190		002		\$12,350.00	\$12,350.00
FERGUSON WATERWORKS #2516	HYDRANT PARTS	601	45050	2280		003		\$555.62	\$555.62
FERGUSON WATERWORKS #2516	HYDRANT EXTENSION	601	45050	2280		003		\$1,431.57	\$1,431.57
FLEETPRIDE INC	PELICAN SWEEPER	701	46500	2220		002		\$183.56	\$183.56
FLOORS BY BECKERS INC	REPLACEMENT SURFACE FOR TRACK	405	43800	3810				\$58,975.00	\$58,975.00
GOPHER STATE ONE-CALL	GOPHER ONE LOCATE CHARGE	601	45050	3190		001		\$168.75	\$675.00
		602	45550	3190		001		\$168.75	
		603	45850	3190		001		\$168.75	
		604	42600	3190				\$168.75	
GRAINGER, INC.	NO PARKING SIGNS FOR FARMERS MARKET	101	43710	2240				\$226.68	\$226.68
HAWKINS, INC.	FLUORIDE AND CHLORINE	601	45050	2160		001		\$642.34	
HILLCREST ANIMAL HOSPITAL	ANIMAL CONTROL THROUGH 07-01-16	101	41100	3190		003		\$372.96	\$372.96
L T G POWER EQUIPMENT	HUSKY CHAIN SAW CHAIN	701	46500	2400		002		\$29.95	\$29.95
LAKE WEEDER'S DIGEST LLC	SERVICE CALL	603	45850	3190		002		\$290.00	\$290.00
LARSON COMPANIES	VEHICLE OIL FILTERS	701	46500	2220		001		\$36.88	\$36.88
LARSON COMPANIES	AIR FILTERS FOR JD 1585 MOWERS	701	46500	2220		002		\$23.57	\$23.57
LARSON COMPANIES	FILTERS FOR STOCK	701	46500	2220		002		\$81.34	\$81.34
LUBRICATION TECHNOLOGIES, INC	OIL AND RECYCLE	701	46500	2130		001		\$305.00	\$305.00
MANSFIELD OIL COMPANY	UNLEADED FUEL	701	46500	2120		003		\$398.01	\$398.01
MENARDS CASHWAY LUMBER **FRIDL	WASP & HORNET KILLER	101	43710	2240				\$11.64	\$11.64
MENARDS CASHWAY LUMBER **FRIDL	3 FT. FENCE POSTS FOR NO PARKING SIGNS	101	43710	2240				\$18.48	\$18.48
MIDSTATES EQUIPMENT & SUPPLY	CRACKER FILLER PARTS	701	46500	2220		002		\$113.64	\$113.64
MIDSTATES EQUIPMENT & SUPPLY	CRACK SEALANT	101	42200	2180		002		\$13,919.60	\$13,919.60
MIRACLE RECREATION EQUIPMENT C	SWING SET REPAIR SUPPLIES	101	43710	2240				\$719.97	\$719.97
MODERN FENCE & CONST. INC.	REPLACE ACCESS FENCE BOBBY THEISEN	101	43710	3190				\$1,400.00	\$1,400.00
MODERN FENCE & CONST. INC.	REPAIR TENNIS COURT FENCE AT COMMONS	101	43710	3190				\$3,400.00	\$3,400.00
MTI DISTRIBUTING, INC	TONE PROBE FOR TROUBLE SHOOTING IRRIGATI	101	43710	2400				\$127.46	\$127.46
MTI DISTRIBUTING, INC	IRRIGATION REPAIR SUPPLIES	101	43710	2240				\$369.32	\$369.32
MTI DISTRIBUTING, INC	IRRIGATION REPAIR SUPPLIES	101	43710	2240				\$962.00	\$962.00

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
NAPA AUTO PARTS	GASKET MAKER	701	46500	2400		006		\$18.99	\$18.99
NAPA AUTO PARTS	OIL FILTER FOR CRACK FILLER	701	46500	2220		002		\$8.29	\$8.29
NAPA AUTO PARTS	201 BULB	701	46500	2220		001		\$29.38	\$29.38
NAPA AUTO PARTS	CROSSWIND FUEL FILTER	701	46500	2220		002		\$61.99	\$61.99
NAPA AUTO PARTS	HYDRAULIC FILTER FOR VAC TRUCK	701	46500	2220		002		\$69.99	\$69.99
NEWMAN SIGNS	SIGN BLANKS - SQUARE STOCK	101	42200	2180		003		\$99.30	\$99.30
NORTHERN ELECTRICAL CONTRACTOR	AHU #1 VFD HOOKUP	220	43800	3810		003		\$304.59	\$304.59
NORTHERN ELECTRICAL CONTRACTOR	REPAIRS TO PAVILION OUTLETS	101	43710	3810				\$273.50	\$273.50
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	225	43530	2170		002		\$1.13	\$184.06
		101	40200	2010		002		\$182.93	
OFFICE DEPOT	CUSTOM STAMPS	101	40500	2010		008		\$37.78	\$37.78
OFFICE DEPOT	PORTFOLIO COVERS	225	43520	2170		002		\$31.18	\$31.18
OFFICE DEPOT	PRESCHOOL SUPPLIES/PAPER	225	43555	2170				\$28.32	\$28.32
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40200	2010		002		\$26.53	\$26.53
OFFICE DEPOT	RECEIPT PRINTER SUPPLIES	101	40500	2010		008		\$17.94	\$17.94
OXYGEN SERVICE COMPANY	CUT OFF WHEEL / WELDING SUPPLIES	701	46500	2400		006		\$109.46	\$109.46
OXYGEN SERVICE COMPANY	ELECTRO HOLDER WELDING SUPPLIES	701	46500	2400		006		\$33.80	\$33.80
PLAISTED COMPANIES, INCORPORAT	BLACK DIRT DELIVERY 22 TON	101	42200	2180		001		\$372.90	\$372.90
PLUMMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		001		\$260.34	\$260.34
PLUMMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		001		\$1,094.99	\$1,094.99
PLUMMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		001		\$223.53	\$223.53
PLUMMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		001		\$173.21	\$173.21
PLUMMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		001		\$120.15	\$120.15
PRECISE MRM, LLC	PUBLIC WORKS VEHICLE DATA USAGE FEES	701	46500	4330		003		\$16.49	\$16.49
PRECISE MRM, LLC	ANNUAL NETWORK ACCESS FEE FOR SALT MGMT	701	46500	4330		002		\$960.00	\$960.00
RAMSEY COUNTY	LAW ENFORCEMENT - JULY	101	41100	3190		001		\$172,554.80	\$172,554.80
REHBEIN'S BLACK DIRT/SNOW REMO	DIRT FOR STOCK	101	42200	2180		001		\$144.00	\$144.00
STANTEC CONSULTING SERVICES IN	SHOREVIEW COMMONS PARK 4/16/16 - 6/17/16	453	43800	3190				\$750.00	\$750.00
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$94.03	\$94.03
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$310.00	\$310.00
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$408.10	\$408.10
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$1,952.41	\$1,952.41
SUPPLYWORKS	REPAIRS TO LARGE SCRUBBER	220	43800	3890				\$481.00	\$481.00
SUPPLYWORKS	TRASH RECEPTACLE FOR PAVILION	101	43710	2240				\$310.00	\$310.00
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$63.83	\$63.83
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$381.04	\$381.04
SUPPLYWORKS	REPAIR SUPPLIES CC	220	43800	2240		001		\$149.98	\$149.98
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$1,479.13	\$1,479.13
SYN-TECH SYSTEMS INC	FUEL MASTER PROGRAM AND SUPPORT	701	46500	4330		002		\$998.16	\$998.16
T.A. SCHIFSKY & SONS, INCORPOR	MIX FOR PATCHING	101	42200	2180		002		\$185.88	
T.A. SCHIFSKY & SONS, INCORPOR	TURTLE LAKE RD. PATCHING	101	42200	2180		002		\$1,452.06	\$1,452.06
TESSMAN SEED CO	WEED KILLER FOR TRAILS	101	43450	2250		001		\$205.73	\$205.73
THYSSEN KRUPP ELEVATOR CORPORT	ELEVATOR SERVICE FEE	220	43800	3190		004		\$1,137.87	\$1,137.87
UNIDESK CORPORATION	UNIDESK SOFTWARE MAINT & S/W TRAINING	101	40550	3860		011		\$6,600.00	\$7,850.00
		101	40550	4500		005		\$1,250.00	
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$70.84	\$70.84
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970				\$62.48	\$62.48
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001		\$42.67	\$170.68
		601	45050	3970		001		\$42.67	
		602	45550	3970		001		\$42.67	
		603	45850	3970		001		\$21.34	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
		701	46500	3970		001		\$21.33	
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$70.84	
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970				\$62.48	\$62.48
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001		\$42.92	\$171.68
		601	45050	3970		001		\$42.92	
		602	45550	3970		001		\$42.92	
		603	45850	3970		001		\$21.46	
		701	46500	3970		001		\$21.46	
UNITED STATES TREASURY	EIN #41-6008808 2ND QUATER PERIOD 2016	101	40210	4890		012		\$223.51	\$223.51
UNLIMITED SUPPLIES INC	BOLTS	601	45050	2280		004		\$23.25	
UNLIMITED SUPPLIES INC	BOLTS AND WASHERS FOR SHOP	701	46500	2400		006		\$82.02	\$82.02
UNLIMITED SUPPLIES INC	SLICE SUPPLIES	101	42200	2180				\$41.18	\$41.18
VAN PAPER COMPANY	TRASH BAGS FOR PARKS	101	43710	2240				\$154.28	\$154.28
VOICE + DATA NETWORKS	REMOTE SUPPORT FOR BLOCKING PHONE NUMBER	101	40200	3210		003		\$350.00	\$350.00
WEBBER RECREATIONAL DESIGN, IN	BASKETBALL BACK BOARD FOR SITZER PARK	101	43710	2240				\$691.00	\$691.00
WSB & ASSOCIATES, INC.	WILSON PARK PLAYGROUND 5/1/16 - 5/31/16	405	43710	5300				\$244.50	\$244.50
XTREME INC.	UNIFORM SHIRTS FOR SUPERVISORS	101	42200	3970		002		\$15.10	\$127.50
		601	45050	3970		002		\$15.10	
		602	45550	3970		002		\$15.10	
		603	45850	3970		002		\$15.10	
		701	46500	3970		002		\$15.10	
		101	11500					\$52.00	
XTREME INC.	LOGO HATS FOR PUBLIC WORKS CREWS	101	42200	3970		003		\$44.63	
		601	45050	3970		003		\$44.63	
		602	45550	3970		003		\$44.62	
		603	45850	3970		003		\$22.31	
		701	46500	3970		003		\$22.31	
YALE MECHANICAL INC	REPAIRS TO THEISEN PARK IRRIGATION RPZ	101	43710	3810				\$695.40	
YALE MECHANICAL INC	REPAIR AIR HANDLING UNIT	701	46500	3196		003		\$420.25	\$420.25
YALE MECHANICAL INC	REPAIRS TO CHILLER	220	43800	3810		003		\$1,491.25	\$1,491.25
YALE MECHANICAL INC	HOOK UP HEAT PANEL IN VAULT	220	43800	3810		001		\$916.34	\$916.34
YALE MECHANICAL INC	REPAIRS TO POOL AHU COMPRESSOR	220	43800	3810		007		\$3,462.59	\$3,462.59
Total of all invoices:								\$350,971.19	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
ALLEN, DEANNE	CITY COUNCIL MEETING - 7/5/16	101	40200	3190		001		\$200.00	\$200.00
ALLEN, DEANNE	EDA MINUTES - 7/5/16	240	44400	3190		002		\$200.00	\$200.00
ARC SERVICES INC	REPAIRS TO WHIRLPOOL GATES	220	43800	3810		007		\$1,291.62	\$1,291.62
ASSOCIATION MAINTENANCE, LLC	TALL GRASS 189 JERROLD AVE	101	11700					\$120.50	\$120.50
BAD GIRLFRIENDS	SLICE OF SHOREVIEW ENTERTAINMENT	270	40250	3190		001		\$2,550.00	\$2,550.00
BARSNESS, KIRSTIN	JUNE 2016 ECONOMIC DEVELOPMENT CONSULTIN	240	44400	3190				\$1,140.00	
		101	22020					\$2,755.00	
		101	22020					\$47.50	
CKC GOOD FOOD	SD LUNCHES 6/13-6/17	225	43535	3190		002		\$1,528.79	\$1,528.79
COMLINK MIDWEST	FIBER LOOP COMMUNITY CNTR TO BOOSTER STA	454	47000	5950				\$57,724.71	\$57,724.71
COMMERCIAL FURNITURE SERVICES	REPAIR SUPPLIES CC	220	43800	2240		001		\$76.13	\$76.13
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 07-08-16	101	21720					\$12,906.12	\$12,906.12
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS: 07-08-16	101	20420					\$156.50	\$156.50
COORDINATED BUSINESS SYSTEMS	JUNE MITA LASER USAGE/MAINT FEE	101	40550	3860		004		\$170.69	\$170.69
CULLIGAN	IRON FILTER SERVICE FEE	220	43800	3190		007		\$88.00	\$88.00
CUMMINS NPOWER LLC	REPAIRS TO GENERATOR	220	43800	3810		001		\$504.62	\$504.62
DAVIS LOCK & SAFE	CLYNIDERS FOR WATER TREATMENT PLANT	454	47000	5950				\$561.00	\$561.00
FIRST STUDENT, INC	JUNE 17,22,24,29 FIELD TRIP BUS COST	225	43590	3175		002		\$850.85	\$3,215.85
		225	43535	3190		003		\$2,365.00	
FUN CHARACTERS	FACEPAINTERS FOR SLICE	270	40250	3190		002		\$400.00	
GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEPENDENT CARE 07-08-16	101	20431					\$398.80	\$398.80
GENESIS EMPLOYEE BENEFITS INC	VEBA CONTRIBUTIONS: 07-08-16	101	20418					\$6,060.00	\$6,060.00
GRANDMA'S BAKERY	CAKE - TERRI AND GLEN RETIREMENT	101	40200	4890				\$64.50	\$64.50
GREAT LAKES HIGHER ED GUARANTY	61-3073149/EDELSTEIN 07-08-16	101	20435					\$251.04	\$251.04
HAWKINS, INC.	ENVIRONMENTAL CHARGE	220	43800	2160		002		\$4.00	\$4.00
HEALTHY CONTRIBUTIONS	FITNESS INCENTIVE PROCESSING FEES	220	43800	3190		003		\$5.75	\$5.75
HOFMEISTER, DONALD	SOFTBALL UMPIRE JUNE 27	225	43510	3190		001		\$48.00	\$48.00
HOLY ROCKA ROLLAZ	SLICE OF SHOREVIEW ENTERTAINMENT	270	40250	3190		001		\$1,000.00	\$1,000.00
HUDSON, TIFFANY	KARAOKE FOR SLICE OF SHOREVIEW	270	40250	3190		001		\$500.00	\$500.00
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE: 07-08-16	101	21750					\$5,573.21	\$5,573.21
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS: 07-08-16	101	20430					\$1,415.00	\$1,415.00
JENNIFER INDERLEE	TPT CHARACTER FOR SLICE	270	40250	3190		002		\$400.00	\$400.00
JEWELL, TED W.	SOFTBALL UMPIRE JUNE 30 & JULY 7	225	43510	3190		001		\$96.00	\$96.00
JONES, MICHAEL	SOFTBALL UMPIRE JULY 5	225	43510	3190		001		\$24.00	\$24.00
LEXINGTON SHORES LLC	LEX SHORES TIF NOTE PAYMENT FIRST HALF	417	48600	6020				\$17,467.10	
		417	48600	6120				\$41,449.63	\$58,916.73
LILLIE SUBURBAN NEWSPAPERS INC	READERS CHOICE BEST OF CC/FARMERS MARKET	220	43800	2201				\$500.00	\$500.00
MALIKOWSKI, RODNEY P.	SOFTBALL UMPIRE JUNE 30	225	43510	3190		001		\$48.00	\$48.00
MENARDS CASHWAY LUMBER *MAPLEW	ANCHOR GUN	701	46500	2400		002		\$221.50	
METROPOLITAN COUNCIL	SEWER SERVICE-AUGUST 2016	602	45550	3670				\$149,121.81	\$149,121.81
METROPOLITAN COUNCIL ENVIRONME	JUNE SAC CHARGES	602	20840					\$27,335.00	\$32,031.65
		602	34060					-\$273.35	
		602	20840					\$4,970.00	
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE:07-08-16	101	20435					\$381.50	\$381.50
MINNESOTA DEPARTMENT OF REV -	ON ROAD DIESEL FUEL TAX: JUNE 2016	701	46500	2120				\$238.83	\$238.83
MINNESOTA DEPARTMENT OF REVENU	SALES USE TAX: JUNE 2016	220	21810					\$11,247.00	\$13,602.00
		701	46500	2120		003		\$93.00	
		601	21810					\$2,250.00	
		220	43800	3610				\$11.00	
		220	43800	2140				\$1.00	
MINNESOTA ENVIRONMENTAL FUND	MN ENVIRONMENTAL EMPL CONTRIB: 07-08-16	101	20420					\$36.00	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
MINNESOTA REVENUE	ID #L1751494720	101	20435				\$132.12	\$132.12
MN TRANSPORTATION ALLIANCE, IN	ANNUAL MEMB RENEW MALONEY	101	42050	4330			\$485.00	\$485.00
MUNICIPAL BUILDERS INC	WTP CONSTRUTION PROJ # 14-02	454	47000	5900			\$207,140.85	\$207,140.85
PORTER, DANIEL	SOFTBALL UMPIRE JUNE 27,28,30, JULY 5	225	43510	3190		001	\$192.00	\$192.00
POWDER PUFF CLOWN CLUB	PARADE ENTERTAINMENT FOR SLICE	270	40250	3190		005	\$300.00	\$300.00
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS:07-08-16	101	21740				\$32,388.30	\$32,388.30
RAMSEY COUNTY TREASURER	LIFE INSURANCE: JULY 2016	101	20414				\$2,984.59	\$3,204.59
		101	20417				\$220.00	
		210	42750	3190				\$30,281.11
REPUBLIC SERVICES INC #899	JUNE RECYCLING SERVICES	210	42750	3190			\$30,281.11	\$30,281.11
RUGRODEN, JOHN L.	SOFTBALL UMPIRE JUNE 28 & JULY 5	225	43510	3190		001	\$72.00	\$72.00
SAARION, CARL	SOFTBALL UMPIRE JUNE 28 & JULY 5	225	43510	3190		001	\$72.00	\$72.00
SATT, MARK ANDREW	SLICE ENTERTAINMENT	270	40250	3190		001	\$1,200.00	\$1,200.00
SHOREVIEW SENIOR LIVING LLC	SV SR LIVING/TIF NOTE 1ST HALF	407	11500				-\$1,924.24	\$188,406.15
		407	48600	6020			\$169,515.19	
		407	48600	6120			\$20,815.20	
		305	48600	6020			\$66,276.01	
SHOREVIEW SENIOR RESIDENCE	TCCH TIF NOTE PAYMENT 1ST HALF	305	48600	6020			\$66,276.01	
SIGNATURE LIGHTING INC	STREET LIGHT MATERIALS PROJ 16-03	604	42600	5300			\$39,616.00	\$69,916.00
		578	47000	5950			\$30,300.00	
		270	40250	3190		005	\$200.00	
ST. PAUL CLOWN CLUB	PARADE ENTERTAINMENT FOR SLICE	270	40250	3190		005	\$200.00	
STOWELL, DON	SOUND PRODUCTION FOR SLICE OF SHOREVIEW	270	40250	3190		003	\$2,400.00	\$2,400.00
T-MOBILE	MONTHLY BILL 5-27-16 - 6-26-16	601	45050	3190			\$60.71	\$60.71
THE ROCKIN' HOLLYWOODS	FINAL PAYMENT FOR SLICE ENTERTAINMENT	270	40250	3190		001	\$1,925.00	\$1,925.00
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX: 07-08-16	101	21710				\$31,656.02	\$80,165.72
		101	21730				\$39,315.02	
		101	21735				\$9,194.68	
TWIN CITIES METRO PIPE BAND	PARADE ENTERTAINMENT FOR SLICE	270	40250	3190		005	\$800.00	
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS:07-08-16	101	20420				\$43.00	\$43.00
UNIVERSITY OF MINNESOTA	SIGN MAINT CLASS DAVID YANG	101	42050	4500			\$65.00	\$65.00
XCEL ENERGY	SIRENS: ELECTRIC	101	42050	3190			\$51.08	\$51.08
YOMIYU HIRPA	SOCCER REF JUNE 15 & 22	225	43510	3190		007	\$100.00	\$100.00
							Total of all invoices:	\$1,042,451.99

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
CHECK, DELUXE	RSV# 1254746 REFUND REFUND	220	22040					-\$100.00	-\$100.00
ACE SOLID WASTE	DUMPSTER SERVICE CC AND PARKS	220	43800	3640				\$1,435.12	\$2,063.60
		101	43710	3950				\$628.48	
AMERICAN MESSAGING	SECURITY SYTEMS PAGER	101	40210	3190		009		\$4.15	
BATILLER, MARICA	RSV# 1285324 REFUND REFUND	220	22040					\$50.00	\$50.00
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		001		\$69.55	\$69.55
BITZ, JENNIFER	LEISER BASKETBALL CAMP (GRADES 1&2 - BOY	220	22040					\$55.00	\$55.00
BLEKHMAN, TALI	CPR AED FA	220	22040					\$93.00	\$93.00
BOLTON & MENK, INC	BUCHER SANITARY SEWER REHAB	602	45550	3190				\$2,900.00	\$2,900.00
BURTON, DEMETRIA	RSV# 1285334 REFUND REFUND	220	22040					\$25.00	\$25.00
CAMPBELL, DANIELLE	RSV# 1285332 REFUND REFUND	220	22040					\$25.00	\$25.00
CHECK, DELUXE	RSV# 1254746 REFUND REFUND	220	22040					\$100.00	\$100.00
CHECK, DELUXE	RSV# 1254746 REFUND REFUND	220	22040					\$100.00	\$100.00
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001		\$559.68	\$559.68
COOK, SHARON	RSV# 1285331 REFUND REFUND	220	22040					\$100.00	\$100.00
DAHAL, SHRI	RSV# 1285318 REFUND REFUND	220	22040					\$500.00	\$500.00
FATKHIYEV, NATHANIEL L	SOCCER REF JUNE 15 & 22	225	43510	3190		007		\$80.00	\$80.00
GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEPENDENT CARE 07-01-16	101	20431					\$786.41	\$948.91
		101	20432					\$162.50	
GHID, SAMRAWYT	AQUATICS - YOUTH BEG	220	22040					\$20.00	\$20.00
GRANDMA'S BAKERY	BIRTHDAY CAKES	220	43800	2591		001		\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES	220	43800	2591		001		\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES	220	43800	2591		001		\$23.75	
GRANDMA'S BAKERY	BIRTHDAY CAKES	220	43800	2591		001		\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$17.86	\$17.86
GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$17.86	\$17.86
GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$16.94	\$16.94
HAWKINS, INC.	CHLORINE, SODIUM HYDROXIDE, RUSTGO, LPC5	220	43800	2160		001		\$2,058.95	\$2,058.95
HEINEN, JANICE	CARDIO DANCE	220	22040					\$68.00	\$68.00
HOFMEISTER, DONALD	SOFTBALL UMPIRE JUNE 13 & 20	225	43510	3190		001		\$96.00	\$96.00
HOLMBOE, JAMES	VALLEYFAIR	220	22040					\$45.00	\$45.00
HOLTZ GARDEN CENTER	IRRIGATION REPAIR WELL 6 PIPELINE CP1606	450	47000	5950				\$182.11	\$182.11
HOME DEPOT CREDIT SERVICES	TURTLE LN CP15-01 FENCE REPAIR @ 4945	577	47000	5950				\$553.12	\$553.12
JEWELL, TED W.	SOFTBALL UMPIRE JUNE 16,21,23	225	43510	3190		001		\$144.00	\$144.00
JOHNSON, CHERYL	CARDIO DANCE	220	22040					\$62.00	\$62.00
LAKES MARKETING GROUP	TC CLIPPER TROPICAL ADVENTURE AD	220	43800	2201				\$485.00	\$485.00
LIFE NUTRITION & COMPANY,LLC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$72.00	\$72.00
LIFEGUARD STORE, THE	LIFEJACKETS, FITNESS GLOVES	220	43800	2200		002		\$90.48	\$233.96
		225	43535	2170		002		\$36.39	
		225	43590	2175		002		\$36.39	
		225	43530	2170		001		\$70.70	
LOR, XIA	RSV# 1285321 REFUND REFUND	220	22040					\$500.00	\$500.00
MALIKOWSKI, RODNEY P.	SOFTBALL UMPIRE JUNE 16 & 23	225	43510	3190		001		\$96.00	\$96.00
MARTINEZ, ICXIUH	OUTDOOR GAMES	220	22040					\$45.00	\$45.00
MASTER-LINK SPORTS INC	REPAIRS TO FITNESS EQUIPMENT	220	43800	3890				\$1,239.00	\$1,239.00

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
MATHESON TRI-GAS INC	CO2 FOR WHIRL POOL	220	43800	2160		002	\$106.91	\$106.91
MCGUINNESS, DAPRICE	CPR AED FA	220	22040				\$93.00	\$93.00
MCHUGH, DAN	MINI SPORT SESSION 1 & SKATESTART CAMPS	225	43510	3190		012	\$1,129.00	\$1,129.00
MCHUGH, DAN	CHEERLEADING & SKATEBOARDING (ADVANCED)	225	43510	3190		012	\$875.00	\$875.00
METROPOLITAN COURIER CORPORATI	ARMORED CAR SERVICES: JUNE 2016	101	40500	4890		001	\$87.75	\$351.00
		220	43800	4890		001	\$87.75	
		601	45050	4890		001	\$87.75	
		602	45550	4890		001	\$87.75	
MINNCOR INDUSTRIES	OFFICE CHAIR LUCHT	101	42050	2010			\$500.00	\$500.00
MINNESOTA DEPT OF HUMAN SERVIC	MAY CLEANING	220	43800	3190		002	\$240.00	\$240.00
MINNESOTA SAFETY COUNCIL	BATTERIES	220	43800	2200		001	\$179.40	\$179.40
MINTERWEISMAN CO DBA CORE-MARK	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$237.27	\$237.27
MOUNDS VIEW PUBLIC SCHOOLS	BUILDING SUPERVISOR-SUMMER PICTURE NIGHT	225	43510	3190		015	\$90.00	
MOUNDS VIEW PUBLIC SCHOOLS	BUILDING SUP-MONTGOMERY BASKETBALL CAMP	225	43510	3190		015	\$198.00	\$198.00
MOUNDS VIEW PUBLIC SCHOOLS	BUILDING SUPERVISOR-WEKO VOLLEYBALL	225	43510	3190		015	\$485.15	\$485.15
MOUNDS VIEW PUBLIC SCHOOLS	POOL/LOCKER ROOM RENTAL	225	43520	3190		003	\$75.63	\$226.88
		225	43520	3190		005	\$151.25	
MPSTMA	TURF & GROUNDS FIELD DAY-PARK MAINT CREW	101	43710	4500			\$200.00	\$200.00
O'CONNELL, JACKIE	RSV# 1285329 REFUND REFUND	220	22040				\$25.00	\$25.00
PORTER, DANIEL	SOFTBALL UMPIRE JUNE 16,20,23	225	43510	3190		001	\$144.00	\$144.00
REGENTS OF THE UNIVERSITY OF M	RAPTOR CENTER FOR SLICE	270	40250	3190		002	\$445.00	
REPUBLIC SERVICES INC #899	SPRING CLEAN UP DAY REFUSE/WASTE	210	42750	3190			\$21,546.11	\$21,546.11
REUSS, DENISE	CREDIT BALANCE REFUND REFUND	220	22040				\$120.00	\$120.00
RICOH USA INC.	MAINTENANCE: 2352 & 3003 COPIES/MAY-JUNE	101	40200	3850		002	\$300.93	\$300.93
RUGRODEN, JOHN L.	SOFTBALL UMPIRE JUNE 13 & 21	225	43510	3190		001	\$96.00	\$96.00
SAARION, CARL	SOFTBALL UMPIRE JUNE 21	225	43510	3190		001	\$48.00	\$48.00
SCHEEL, DAVID LYLE	KIDS CLIMB FOR SLICE OF SHOREVIEW	225	43590	3173		002	\$1,000.00	\$2,500.00
		270	40250	3190		002	\$1,500.00	
SCORE SPORTS-AMERICAN SOCCER C	SOCCER REFEREE JERSEYS	225	43510	2170		007	\$175.57	\$175.57
ST PAUL SAINTS	SUMMER DISCOVERY FIELD TRIP ADMISSION	225	43535	3190		001	\$1,282.50	\$1,282.50
SUMMIT FACILITIES AND KITCHEN	STOELTING PARTS	220	43800	2180		006	\$63.55	\$63.55
ULTIMATE EVENTS	SHOWMOBILE,TENTS,CHAIRS FOR SLICE	270	40250	3950		005	\$6,351.06	\$6,351.06
VERSATILE VEHICLES, INC	GOLF CARTS FOR SLICE OF SHOREVIEW	270	40250	3950		003	\$2,300.00	
VOSSLER, SAMUEL	SOCCER REF JUNE 15,16,22,23	225	43510	3190		007	\$160.00	\$160.00
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$721.61	\$721.61
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$169.66	\$169.66
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$21.96	\$21.96
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$722.26	\$722.26
WATSON COMPANY	BREAK ROOM SUPPLIES	101	40800	2180			\$229.98	\$229.98
WILSON, THELMA	RSV# 1285327 REFUND REFUND	220	22040				\$50.00	\$50.00
WSB & ASSOCIATES, INC.	WTP LANDSCAPE DESIGN CITY PROJECT 14-02	454	47000	5910			\$845.75	\$845.75
XCEL ENERGY	LIFT STATIONS: ELECTRIC	602	45550	3610			\$744.39	\$744.39
XCEL ENERGY	PARKS/WATER TREATMENT PLANT:ELECTRIC/GAS	101	43710	3610			\$1,065.49	\$10,631.93
		101	43710	2140			\$250.32	
		601	45050	3610			\$9,283.12	
		601	45050	2140			\$33.00	

Total of all invoices: \$68,339.35

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	57,269
Vendor number	00215 1 2016
Vendor name	ESS BROTHERS & SONS INC.
Address	9350 COUNTY ROAD 19 LORETTO, MN 55357

Date	Comment line on check	Invoice number	Amount
07-11-16	FLEX SEAL 72 MANHOLES AREA 49,50	VV4308	\$36,720.00

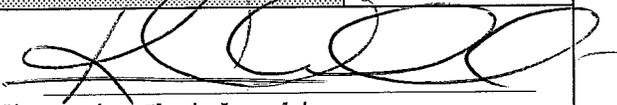
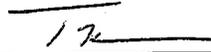
This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
602 45550 3190 002	\$36,720.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) Kevin Chmielewski	
Approved by: (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	57,273
Vendor number	01050 1 2016
Vendor name	FLOORS BY BECKERS INC ✓
Address	825 FIRST STREET NW NEW BRIGHTON MN 55112

Date	Comment line on check	Invoice number	Amount
07-01-16 ✓	REPLACEMENT SURFACE FOR TRACK	160816	\$58,975.00 ✓

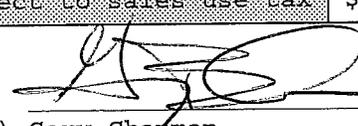
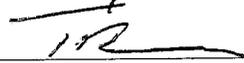
This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
405 43800 3810	\$58,975.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) Gary Chapman	
Approved by: (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	57,098
Vendor number	01337 2 2016
Vendor name	RAMSEY COUNTY
Address	90 PLATO BLVD W. PO BOX 64097 ST. PAUL MN 55164-0097

Date	Comment line on check	Invoice number	Amount
06-28-16	LAW ENFORCEMENT - JULY	SHRFL-001514	\$172,554.80

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding

Amount

Account Coding	Amount
101 41100 3190 001	\$172,554.80

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) <u>Terri Hoffard</u>	
Approved by: (signature required) <u>Terry Schwerm</u>	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	57,194
Vendor number	04098 1 2016
Vendor name	SHOREVIEW SENIOR RESIDENCE
Address	ATTENTION: CHRIS SCHMIDT 7645 LYNDAL AVE SOUTH SUITE 110 RICHFIELD MN 55423-4084

Date	Comment line on check	Invoice number	Amount
07-13-16	TCCH TIF NOTE PAYMENT 1ST HALF	7/13/16 ✓	\$66,276.01 ✓

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
305 48600 6020	\$66,276.01

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Fred Espe
 (signature required) Fred Espe

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	57,274
Vendor number	00628 1 2016
Vendor name	SIGNATURE LIGHTING INC ✓
Address	18430 KRYPTON ST NW ANOKA MN 55303 ✓

Date	Comment line on check	Invoice number	Amount
06-24-16 ✓	STREET LIGHT MATERIALS PROJ 16-03	1061 ✓	\$69,916.00 ✓

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
604 42600 5300	\$39,616.00
578 47000 5950	\$30,300.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by:	<i>Tom Hammitt</i> 7/12/16 ✓
(signature required) Tom Hammitt	
Approved by:	<i>Terry Schwerm</i> ✓
(signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	57,219
Vendor number	01499 1 2016
Vendor name	SHOREVIEW SENIOR LIVING LLC
Address	**PAYMENT BY WIRE/NO CHECK PRINTS** WIRE SENT TO BELL STATE BANK & TRUST 563 BIELENBERG DR WOODBURY, MN 55125

Date	Comment line on check	Invoice number	Amount
07-13-16	SV SR LIVING/TIF NOTE 1ST HALF	08/01/2016	\$188,406.15

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
407 11500	-\$1,924.24
407 48600 6020	\$169,515.19
407 48600 6120	\$20,815.20

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Fred Espe
 (signature required) Fred Espe

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	57,255
Vendor number	01734 1 2016
Vendor name	MUNICIPAL BUILDERS INC
Address	17125 ROANOKE STREET NW ANDOVER MN 55304

Date	Comment line on check	Invoice number	Amount
07-12-16	WTP CONSTRUTION PROJ # 14-02	013	\$207,140.85

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

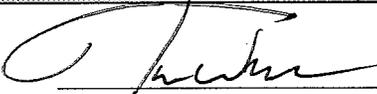
Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
454 47000 5900	\$207,140.85

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by:  7/12/16	(signature required) Tom Wesolowski
Approved by: 	(signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	57,237	include copy of sac form a
Vendor number	01171 1	2016
Vendor name	METROPOLITAN COUNCIL ENVIRONMENTAL	
Address	SERVICES 390 NORTH ROBERT STREET ST. PAUL MN 55101	

Date	Comment line on check	Invoice number	Amount
07-11-16	JUNE SAC CHARGES	071116	\$32,031.65

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
602 20840	\$27,335.00
602 34060	-\$273.35
602 20840	\$4,970.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Mary Lucht
 (signature required) Mary Lucht

Approved by: [Signature]
 (signature required) Tom Simonson, Acting City Mgr

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	55,428		
Vendor number	00416 1	2016	
Vendor name	METROPOLITAN COUNCIL ✓		
Address	PO BOX 856513 MINNEAPOLIS MN 55485-6513 ✓		

Date	Comment line on check	Invoice number	Amount
07-06-16 ✓	SEWER SERVICE-AUGUST 2016	1057572 ✓	\$149,121.81 ✓

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
602 45550 3670	\$149,121.81

Is sales tax included on invoice?	<u>Not Taxable</u>
If no, amount subject to sales use tax	\$

Reviewed by: Debbie Engblom
 (signature required) Debbie Engblom

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	57,164
Vendor number	01446 1 2016
Vendor name	TREASURY, DEPARTMENT OF
Address	INTERNAL REVENUE SVC - EFT/NO CHECK EFTPS ENROLLMENT PROCESSING P.O. BOX 4210 IOWA CITY IA 52244

Date	Comment line on check	Invoice number	Amount
07-08-16	FEDERAL WITHHOLDING TAX: 07-08-16	07-13-16	\$80,165.72

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
101 21710	\$31,656.02
101 21730	\$39,315.02
101 21735	\$9,194.68

SEE PERMANENT PAYROLL RECORDS

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: J. Kuschel
 (signature required) Jodee Kuschel

Approved by: T. Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	56,813		
Vendor number	01901 1	2016	
Vendor name	REPUBLIC SERVICES INC #899 ✓		
Address	PO BOX 9001154 LOUISVILLE, KY 40290-1154		

Date	Comment line on check	Invoice number	Amount
05-31-16 ✓	SPRING CLEAN UP DAY REFUSE/WASTE	0899-002867744 ✓	\$21,546.11 ✓

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

Return to:	
------------	--

Account Coding	Amount
210 42750 3190	\$21,546.11

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: *Neva Widner* 6/30/16 ✓
 (signature required) Neva Widner

Approved by: *Terry Schwerm* ✓
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	57,208
Vendor number	00328 1 2016
Vendor name	LEXINGTON SHORES LLC ✓
Address	ATTENTION: ACCOUNTS RECEIVABLE SUITE 201 233 PARK AVENUE SOUTH MINNEAPOLIS MN 55415

Date	Comment line on check	Invoice number	Amount
07-13-16 ✓	LEX SHORES TIF NOTE PAYMENT FIRST HALF	7/13/16 ✓	\$58,916.73 ✓

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
417 48600 6020	\$17,467.10
417 48600 6120	\$41,449.63

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: <u>Fred Espe</u> (signature required) Fred Espe	
Approved by: <u>Terry Schwerm</u> (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	57,256
Vendor number	20236 1 2016
Vendor name	COMLINK MIDWEST
Address	2415 ANNAPOLIS LN N SUITE 140 PLYMOUTH MN, 55441

Date	Comment line on check	Invoice number	Amount
06-21-16	FIBER LOOP COMMUNITY CNTR TO BOOSTER STA	16-1328	\$57,724.71

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

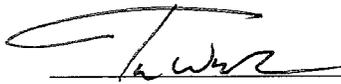
Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
454 47000 5950	\$57,724.71

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by:  7/12/16
 (signature required) Tom Wesolowski

Approved by: 172
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

PROPOSED MOTION

MOVED BY _____

SECONDED BY _____

To approve the 2016 Rubbish Hauler License Application for Curbside Waste

ROLL CALL:	AYES	NAYS
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
JULY 18, 2016

TO: MAYOR, CITY COUNCIL, AND CITY MANAGER
FROM: MARY LUCHT
PUBLIC WORKS
DATE: JULY 18, 2016
SUBJ: AUTHORIZE THE 2016 LICENSE FOR NEW SOLID WASTE HAULER

INTRODUCTION

Normally each December, we receive license applications for solid waste haulers; however, we recently received an application from Curbside Waste, located in Crystal, MN. They would like to be included in our current list of licensed rubbish haulers for the City of Shoreview. The required \$150 license application fee has been paid and insurance documentation has been provided.

RECOMMENDATION

Staff recommends the Council authorize the 2016 license application for Curbside Waste and approve them to provide solid waste pickup service for Shoreview residents.

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN
DATE: JULY 14, 2016
SUBJECT: DEVELOPER ESCROW REDUCTIONS

INTRODUCTION

The following escrow reductions have been prepared and are presented to the City Council for approval.

BACKGROUND

The property owners/builders listed below have completed all or portions of the erosion control and turf establishment, landscaping or other construction in the right of way as required in the development contracts or building permits.

5815 Buffalo Ln	Erosion, Grading Cert. completed
5855 Buffalo Ln	Erosion, Grading Cert. Trees completed
990 Oakridge Ave	Erosion, Grading Cert. Trees, Street repair completed
4909 Maywood St.	Curb repair completed.

RECOMMENDATION

It is recommended that the City Council approve releasing all or portions of the escrows for the following properties in the amounts listed below:

5815 Buffalo Ln	Tollberg Homes	\$ 3,000.00
5855 Buffalo Ln	Tollberg Homes	\$ 3,250.00
990 Oakridge Dr	TJB Homes	\$ 5,500.00
4909 Maywood St	Arcade Concrete	\$ 1,000.00

PROPOSED

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD JULY 18, 2016

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on July 18, 2016 at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 16-63

**RESOLUTION ORDERING ESCROW REDUCTIONS
AT VARIOUS LOCATIONS IN THE CITY**

WHEREAS, various builders and developers have submitted cash escrows for erosion control, grading certificates, landscaping and other improvements, and

WHEREAS, City staff have reviewed the sites and developments and is recommending the escrows be returned.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

The Shoreview Finance Department is authorized to reduce the cash deposit in the amounts listed below:

5815 Buffalo Ln	Tollberg Homes	\$ 3,000.00
5855 Buffalo Ln	Tollberg Homes	\$ 3,250.00
990 Oakridge Dr	TJB Homes	\$ 5,500.00
4909 Maywood St	Arcade Concrete	\$ 1,000.00

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

**MOTION
TO APPROVE PRELIMINARY PLAT
EAGLE RIDGE PARTNERS
SHOREVIEW CORPORATE CENTER**

MOVED BY COUNCIL MEMBER: _____

SECONDED BY COUNCIL MEMBER: _____

To approve the preliminary plat submitted by Eagle Ridge Partners for the Shoreview Corporate Center, (4000 Lexington Avenue, 1005 Gramsie Road and 1020/1050/1080 County Road F). Said approval is subject to the following:

Preliminary Plat

1. The approval permits minor adjustments to the lots within the plat to better align the parking needs for the development and adjust impervious surface coverage for each lot.
2. The Declaration of Easements, Restrictions, Covenants and Conditions shall be amended to reflect the changes in the parking provided for each lot within the Plat. This Declaration shall be submitted to the City Attorney for review and approval prior to the release of the Final Plat. Executed and recorded copies of the Declaration shall be submitted to the City.
3. Drainage and Utility Easements shall be dedicated over the stormwater ponding areas and as required by the Public Works Director.
4. Prior to submittal of the Final Plat application, an analysis by a licensed Architect shall be completed for the 1005 Gramsie Road building to determine compliance to the Building Code. This analysis shall be submitted to the Building Official for review and approval.

This approval is based on the following findings of fact:

1. The proposed land use is consistent with the designated business park land use in the Comprehensive Plan.
2. The proposed subdivision complies with the subdivision standards identified in the City's Development Code and is consistent with the approved PUD.

ROLL CALL: **AYES** _____ **NAYS** _____

Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

Regular City Council Meeting – July 18, 2016

TO: Mayor, City Council, City Manager
FROM: Kathleen Castle, City Planner
DATE: July 13, 2016
SUBJECT: File No. 2485-13-12, Preliminary Plat, Eagle Ridge Partners – Shoreview Corporate Center, (4000 Lexington Avenue, 1005 Gramsie Road and 1020/1050/1080 County Road F)

Introduction

The City received a Preliminary Plat application from Eagle Ridge Partners to replat the property know as the Shoreview Corporate Center (4000 Lexington Avenue, 1005 Gramsie Road and 1020/1050/1080 County Road F). The intent of the plat is to make minor adjustments to the parcel boundaries and better align the parking provided on each parcel with the demand for each building. Impervious surface coverages for the parcels are also affected by this change.

The application was complete as of June 3, 2016.

Background

Eagle Ridge Partners reacquired the Shoreview Corporate Center complex that is located along Lexington Avenue between County Road F and Gramsie Road. Eagle Ridge Partners had previously owned by property 16 years ago, and at that time rebranded the campus to the Shoreview Corporate Center.

The Shoreview Corporate Center consists of 5 separate buildings totaling about 553,000 square feet of space. The campus includes Land O’ Lakes Corporation operating out of the 1050 and 1080 County Road F buildings, and Hill-Rom Corporation in the 1020 County Road F property. Ally Financial Services, a national financial services company primarily serving the areas of auto financing, online banking, and corporate finance businesses recently moved their Minnesota operations into the 4000 Lexington Avenue building.

City staff has had several meetings with representatives of Eagle Ridge Partners to discuss both their, and the City’s, vision for the campus, as well



as explore options on how to best address challenges. These include the lack of sufficient on-site parking to meet the demands of office/corporate users, as well as the condition and limited functionality of the largest of the buildings on campus (160,000 square foot) at 1005 Gramsie Road.

The intent of the replat is to address the parking needs for the 4000 Lexington Avenue building which has the highest intensity of office use. In addition, the City has approved on-street parking along Chatsworth Street and a Parking Permit has been issued to Eagle Ridge providing 92 additional stalls for the users in the 4000 Lexington Avenue building.

Site Characteristics

The Shoreview Corporate Center is located north of Interstate 694 on Lexington Avenue and also fronts on Gramsie Road, Chatsworth Street and County Road F. The Corporate Center campus is 34.6 acres in size and was the original campus for Deluxe Corporation. The property is developed with five buildings whose uses range from office, warehouse and production. Parking is provided on-site and off-street. Stormwater from the business campus is directed to a series of stormwater ponds that overflow into public infrastructure. Over the years, the use of the property has transitioned to more intense office uses requiring a different configuration of the available parking.

The property to the north includes medium and high density residential uses. The Shoreview Hills Apartment Complex is located across County Road F and is zoned R-3, Multiple Dwelling Residential. The property to the northwest is developed with duplexes and townhomes which are zoned R-2, Attached Residential. East of Chatsworth Street are the broadcast television towers (Telefarm) which are located in the T, Tower District. South of Gramsie Road, the properties are developed with commercial land uses and include two hotels and a restaurant. These properties are zoned PUD, Planned Unit Development. Across Lexington Avenue to the west, is the City of Arden Hills which is developed with a variety of commercial and business related land uses.

Development Code

The property is located in a PUD zone that has an underlying zoning district of BPK, Business Park (Section 205.045). In this district, office, light industrial and warehouse uses are permitted. The minimum lot area required is 1.5 acres. Required structure setbacks are 75 feet from property lines abutting a street and 30 feet from side and rear property lines.

Off-street parking is required and the number of stalls is determined by the use of the building. In accordance with Section 206.020 B1c, the following parking ratios apply to the Corporate Center.

- 1 space per 2,000 square feet of gross floor area for warehousing;
- 5 spaces per 1,000 square feet of gross floor area for office areas;
- 3 spaces per 1,000 square feet of gross floor area of manufacturing, research, testing and laboratories;

The maximum impervious surface coverage permitted is 75% (Section 205.045 D3).

Project Description

Eagle Ridge Partners is proposing to re-plat the property and make minor adjustments to the parcel boundaries within the existing plat to better align the on-site parking with the needs for each building.

Preliminary Plat

The property is currently platted as the Shoreview Corporate Center and includes four parcels. Ponding and flowage easements along with roadway and utility easements were dedicated with this plat. In accordance with the Plat requirements, Declaration of Easements, Restrictions, Covenants and Conditions were executed and address the maintenance and repair of common infrastructure. This document also addresses the allocation of parking stalls for each building. While shared parking may occur due to the relationship of the buildings and parking areas within the Corporate Center, the Declaration encourages the users of each building to park on their subject property.

The proposed subdivision would shift the common property lines between three lots in the plat. In the northwest corner of Lot 3, there is a ponding and flowage easement over an existing stormwater pond. This area will be transferred to Lot 2.

A portion of the common boundary of Lots 3 and 4 will also be readjusted and affect the allocation of parking between the two lots. The existing structure on Lot 4 will be setback 10-feet from the new property line, less than the minimum 30 feet required. This variation can be permitted with the PUD zoning. In Staff's opinion, this change in setback is reasonable due to the inter-relationship of parking and buildings within this PUD. However, since the structure will be less than 20-feet from the new property boundary, certain building code requirements are applicable. The applicant will need to complete a analysis to verify compliance with the Building Code. This will need to be submitted prior to the City Council's consideration of the Final Plat

Drainage and utility easements will also be dedicated over existing stormwater infrastructure.

The plat complies with the approved PUD, Business Park District and the subdivision standards.

Parking

The proposed change in the property lines for Lots 3 and 4 will impact on the parking provided for each parcel. Again, the intent is to better align the parking provided on each parcel with the parking demand for each building.

The building on Lot 3 is utilized for office and is subject to a higher parking ratio than the office/warehouse building located on Lot 4. Eagle Ridge is also in the process of expanding parking on this property to better meet the tenants parking demand and meet the Code requirements. Eagle Ridge Partners is also planning on renovating the building on Lot 4 to improve leasing opportunities and attract a tenant whose parking demand does not exceed that which is currently provided on the property.

Parking for the Corporate Center is summarized in Table 1. Note that this does not include the 92 stalls located on Chatsworth Street in which Eagle Ridge has received an on-street parking permit from the City.

TABLE 1 - PARKING

Lot No. (Address No.)	Existing Parking	Proposed Parking	Required Parking per Code
1 (1020)	404	404	378
2 (1050/1080)	710	710	947
3 (4000)	468	526	520
4 (1005)	455	455	621
Total	2037	2095	2466

Impervious Surface Coverage

Another outcome of the plat revision is a shift in the impervious surface coverage for each parcel. While the existing impervious surface coverage is less than the maximum 75% for the Corporate Center when considered as a whole, two of the existing parcels exceed the requirement. Lots 1 and 2 have impervious surface coverages of 83.3% and 84% respectively. The change in parcel boundaries will decrease the impervious lot coverage for Lot 2 to 68.9% and increase lot coverage for Lot 3 to 67.9%.

Table 2 summarizes the impervious surface coverage for each parcel and the Corporate Center as a whole.

TABLE 2 IMPERVIOUS SURFACE COVERAGE

Lot No. (Address No.)	Proposed Lot Area (sf)	Existing Impervious Surface Coverage	Proposed Impervious Surface Coverage
1 (1020)	298,354	83.3%	83.3%
2 (1050/1080)	520,024	71%	68.9%
3 (4000)	377,561	62%	67.9%
4 (1005)	312,809	84%	81.7%
Total	1,508,748	73.7%*	74.2%

Public Comment

Property Owners within 350-feet were notified of this hearing and the preliminary plat application. Staff from the City of Arden Hills did not have any concerns. No other comments were received.

Planning Commission Review

The Planning Commission reviewed this item at their June 28th meeting and recommended approval to the City Council with a 6-0 vote. The Commission did discuss the parking requirements for the business campus in relation to the needs of the tenants and future use of the buildings. Eagle Ridge explained their leasing strategy for the vacant building at 1005 Gramsie

Road and indicated that the marketing of this building will identify the parking situation. The Commission supported the applicant's efforts in enhancing the site and their marketing efforts.

Recommendation

The submitted plans have been reviewed in accordance with the Development Code, the Subdivision Code and the existing PUD. The preliminary plat is consistent with the Code requirements for subdivisions and is consistent with the approved PUD. The Staff is recommending the City Council approve of the preliminary plat subject to the following conditions:

Preliminary Plat

1. The approval permits minor adjustments to the lots within the plat to better align the parking needs for the development and adjust impervious surface coverage for each lot.
2. The Declaration of Easements, Restrictions, Covenants and Conditions shall be amended to reflect the changes in the parking provided for each lot within the Plat. This Declaration shall be submitted to the City Attorney for review and approval prior to the release of the Final Plat. Executed and recorded copies of the Declaration shall be submitted to the City.
3. Drainage and Utility Easements shall be dedicated over the stormwater ponding areas. Other drainage and utility easements shall be provided over the proposed stormwater management areas, infiltration basins and as required by the Public Works Director.
4. Prior to submittal of the Final Plat application, an analysis by a licensed Architect shall be completed for the 1005 Gramsie Road building to determine compliance to the Building Code. This analysis shall be submitted to the Building Official for review and approval.

Attachments

- 1) Email – Steve Nelson, Building Official
- 2) Location Map
- 3) Existing Plat – Shoreview Corporate Center
- 4) Submitted Plans and Statement
- 5) Request for Comment
- 6) Motion



Shoreview Corporate Center



Legend



-  City Halls
-  Schools
-  Hospitals
-  Fire Stations
-  Police Stations
-  Recreational Centers
-  Parcel Points
-  Parcel Boundaries

Notes

Preliminary Plat
Comprehensive Sign Plan

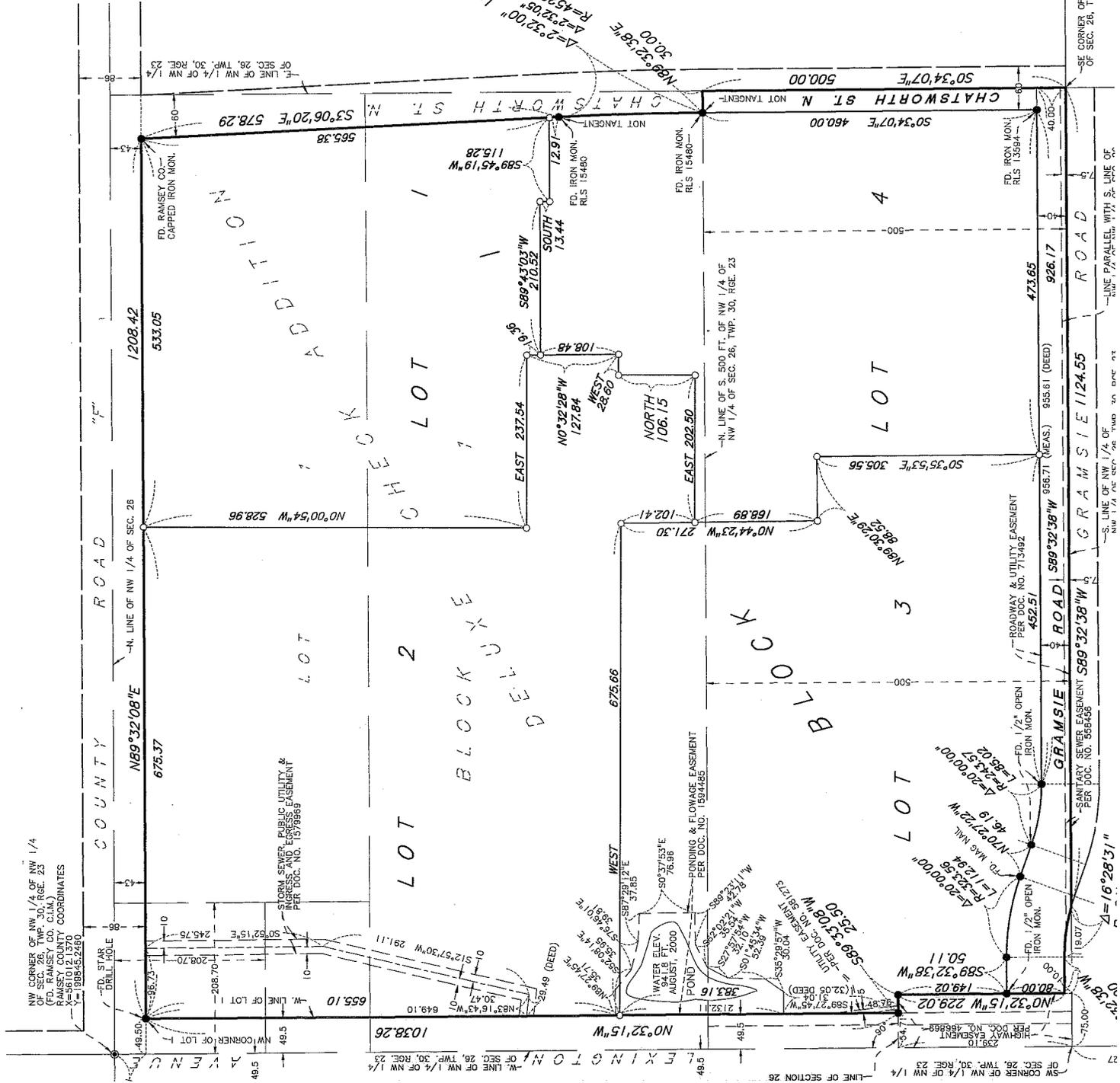
This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

1,333.2 Feet

666.58

0

SHOREVIEW CORPORATE CENTER



EXISTING PLAT

SW CORNER OF NW 1/4 OF NW 1/4 OF SEC. 26, TWP. 30, RGE. 23
 NW 1/4 OF NW 1/4 OF NW 1/4 OF NW 1/4 OF SEC. 26, TWP. 30, RGE. 23
 SE CORNER OF NW 1/4 OF NW 1/4 OF SEC. 26, TWP. 30, RGE. 23
 LINE PARALLEL WITH S. LINE OF

- Denotes 1/2" by 1/4" iron monument found with RLS NO. 8612, unless otherwise noted
 - Denotes 1/2" by 1/4" iron monument set with RLS NO. 15480, unless otherwise noted
- Bearings for this plat are based on the north-south line of the Northwest Quarter of the Northwest Quarter of Section 26, Township Range 23 having an assumed bearing of S



May 23, 2016

City of Shoreview
Department of Community Development
4600 Victoria St. North
Shoreview, MN 55126

Dear Staff,

The Shoreview Corporate Center is a five building campus located at 4000 Lexington Ave S, 1005 Gramsie Rd, 1020 County Rd F, 1050 County Rd F, and 1080 County Rd F. Eagle Ridge Partners, as the Asset Manager of Shoreview Corporate Center, is proposing to realign the property boundaries for 4000 Lexington Avenue, Lot 3, Block 1 to accommodate the parking needs of this building and shift pervious surface coverage to Lot 2 Block 1 and Lot 4 Block 1 in anticipation of future site improvements relating to expansion of the parking lots that service Lot 2, Block 1.

The proposed realignment of the property boundaries would change the impervious surface coverage by the following:

Lot No.	Proposed Impervious Area	Proposed Lot Area:	Existing Impervious %	Proposed Impervious %
Lot 1	248,592	298,354 sf	83.3%	83.3%
Lot 2	358,143	520,024 sf	71%	68.9%
Lot 3	256,307	377,561 sf	62%	67.9%
Lot 4	255,631	312,809 sf	84%	81.7%
Total:	1,118,673	1,508,748 sf	73.7%	74.2%

The use for each parcel is unchanged from its current use under this Preliminary Plat/property boundary realignment. The parking count for 4000 Lexington Avenue will increase from 468 stalls to 542 or 4.5 per 1,000 SF to 5.2 per 1,000 SF. The primary purpose is to align the parking needs of the site with the proper amount of parking on each Lot to accommodate the current and future users of the site and to shift pervious areas from one Lot to other Lots which will lessen the impervious percentage coverage on Lot 2 and Lot 4. Please contact me if you need anything further at 952-240-4235, or via email at krish@erpartners.com

Thank you.

Sincerely,

Kris Harris
Asset Manager
Eagle Ridge Partners

SHOREVIEW CORPORATE CENTER – PAKING CALCULATIONS
6.23.2016

Building	Square Footage	Use by Square Footage	Number of parking spaces – EXISTING	Number of parking spaces per Lease Requirements	Number of parking spaces per Code Requirements	Number of parking spaces after lot line shift – Lot 3 & Lot 4
1020 County Road F. Lot 1	100,130	39,051 Office 61,079 Manufacturing	404	350	378	404
1080 County Road F. Lot 2	122,609 and 66,729	122,609 Office 66,729 Office	710	852	947	710
4000 Lexington Lot 3	104,065	104,065 Office	468	515	520	526
1005 Gramsie Lot 4	159710	39,503 Warehouse 120,207 Office	455	40	641	455

EAGLE RIDGE PARTNERS SHOREVIEW CORPORATE CENTER SHOREVIEW, RAMSEY COUNTY, MN



UTILITIES

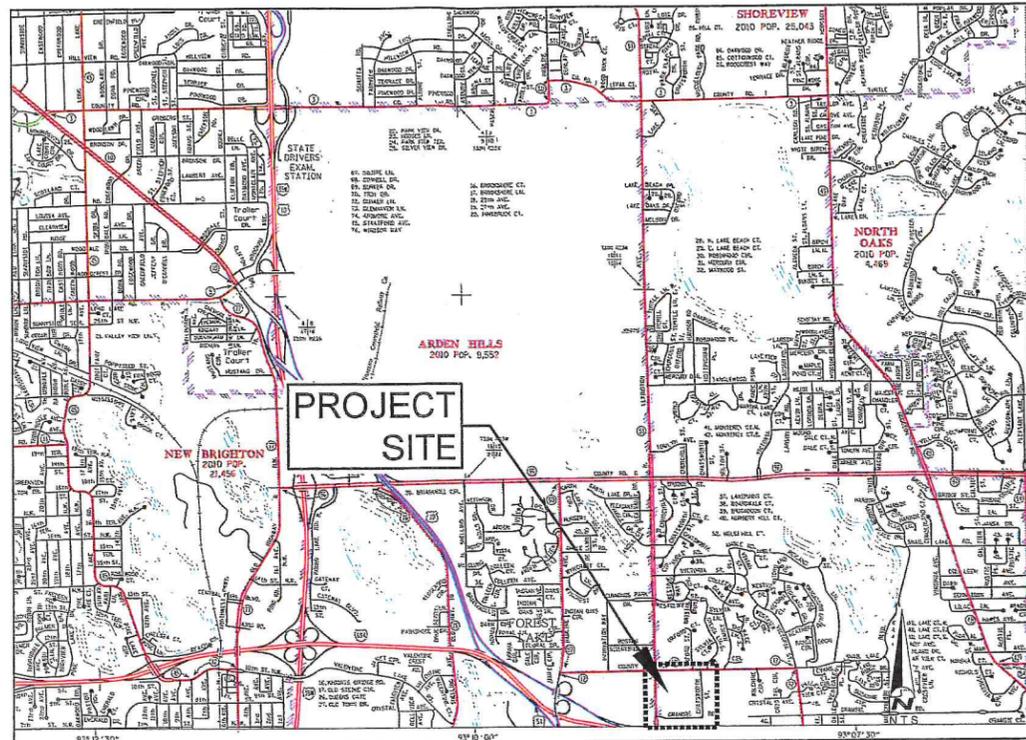
THE LOCATION OF UNDERGROUND FACILITIES OR STRUCTURES AS SHOWN ON THE PLANS ARE BASED ON AVAILABLE RECORDS AT THE TIME THE PLANS WERE PREPARED AND ARE NOT GUARANTEED TO BE COMPLETE OR CORRECT. CONTRACTOR IS RESPONSIBLE FOR CONTACTING ALL UTILITIES 72 HOURS PRIOR TO CONSTRUCTION TO DETERMINE THE EXACT LOCATION OF SAID FACILITIES AND TO PROVIDE ADEQUATE PROTECTION OF SAID UTILITIES DURING THE COURSE OF WORK.

CONSTRUCTION NOTE

CONTRACTOR SHALL TAKE ALL NECESSARY MEASURES TO MAINTAIN OPERATION OF EXISTING UTILITIES THROUGHOUT THE DURATION OF THE PROJECT. IN THE EVENT THAT AN INTERRUPTION OF SERVICE IS UNAVOIDABLE IN ORDER TO COMPLETE THE WORK, CONTRACTOR SHALL PROVIDE ADEQUATE NOTIFICATION TO ALL AFFECTED BUSINESSES A MINIMUM OF 3 WORKING DAYS IN ADVANCE OF ANY INTERRUPTION.

GOPHER STATE ONE-CALL

IT IS THE LAW THAT ANYONE EXCAVATING AT ANY SITE MUST NOTIFY GOPHER STATE ONE CALL (GSOC) SO THAT UNDERGROUND ELECTRIC, NATURAL GAS, TELEPHONE OR OTHER UTILITY LINES CAN BE MARKED ON OR NEAR YOUR PROPERTY BEFORE ANY DIGGING BEGINS. A 48-HOUR NOTICE, NOT INCLUDING WEEKENDS, IS REQUIRED. CALLS CAN BE MADE TO GSOC AT 1-800-252-1166 OR (651)454-0002, MONDAY THROUGH FRIDAY (EXCEPT HOLIDAYS) FROM 7 A.M. TO 5 P.M.



Sheet List Table	
Sheet Number	Sheet Title
00	TITLE SHEET
C1	CIVIL
C2	GRADING
C3	DETAILS
C4	PRELIM PLAT
05	LAND SURVEY

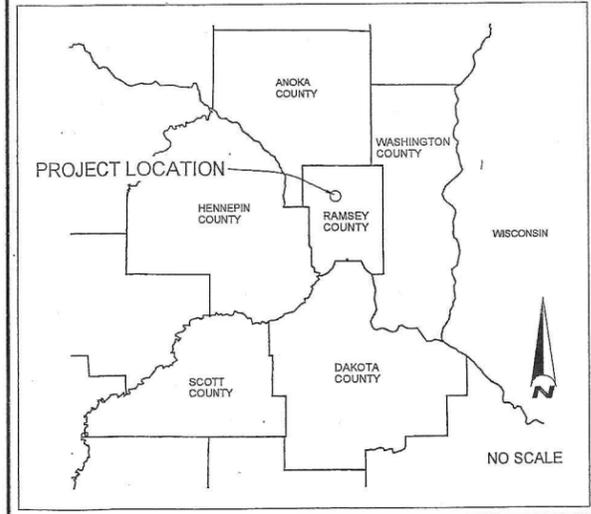
GOVERNING SPECIFICATIONS

THE 2016 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN
ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING FIELD MANUAL FOR TEMPORARY CONTROL ZONE LAYOUTS.

OWNER

EAGLE RIDGE PARTNERS
3601 Minnesota Drive
Suite 510
Edina, MN 55435
952-767-5555

LOCATION MAP



Plot Date: 05/23/2016
 Drawing Name: X:\Clients\Projects\1746_Eagle_Ridge_Partners\0003_Shoreview_Corp_Center\05_GMS_Project\Naming\COVER PAGE.dwg
 Author:

NO	DATE	BY	REVISION
6			
5			
4			
3			
2			
1			

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Steven L. Pellinen
 STEVEN L. PELLINEN
 DATE: 05/19/2016 LICENSE # 15345

SUBMISSION DATE:
05/19/2016

DESIGN BY: SLP DRAWN BY: SLP

EOR PROJECT NO:
1245-003

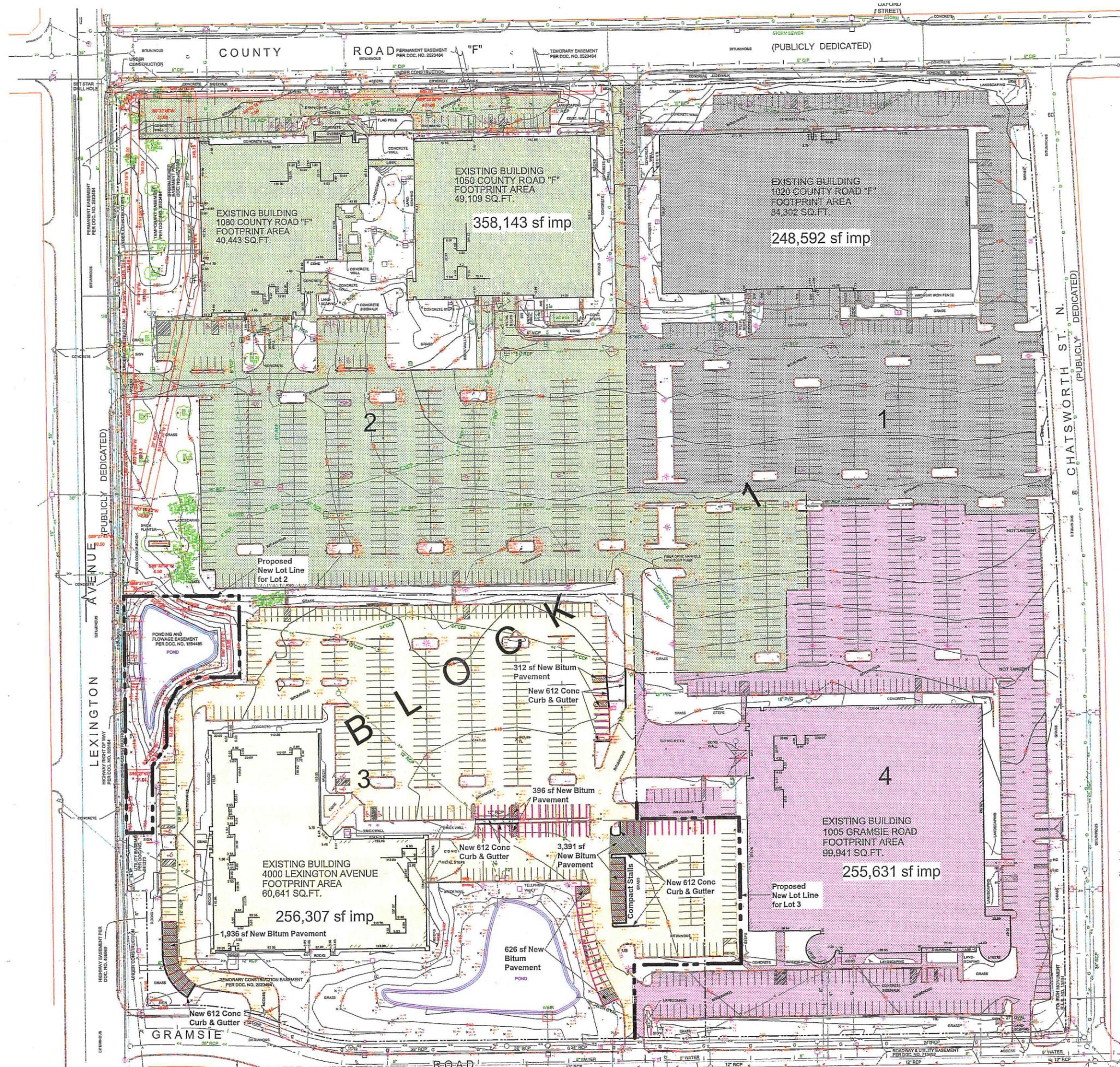
EOR Emmons & Olivier Resources, Inc.
 651 Hale Avenue North
 Water Oakdale, MN 55128
 ecology Tel: 651.770.8448
 community www.eorinc.com

EAGLE RIDGE PARTNERS
 3601 Minnesota Drive Suite 510
 Edina, MN 55435

SHOREVIEW CORPORATE CENTER
 SHOREVIEW, RAMSEY COUNTY, MN

TITLE SHEET
 SHEET 00 OF 05 SHEETS

NO	DATE	BY	REVISION
6			
5			
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3			
2			
1			



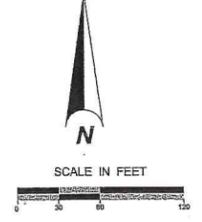
Impervious Area By Lot, with changes to Lots 2, 3 & 4 Boundaries and Parking as shown on this drawing.

- Lot 1 = 248,592/298,354 sf = 83.3%
- Lot 2 = 358,143/520,024 sf = 68.9%
- Lot 3 = 256,307/377,561 sf = 67.9%
- Lot 4 = 255,631/312,809 sf = 81.7%

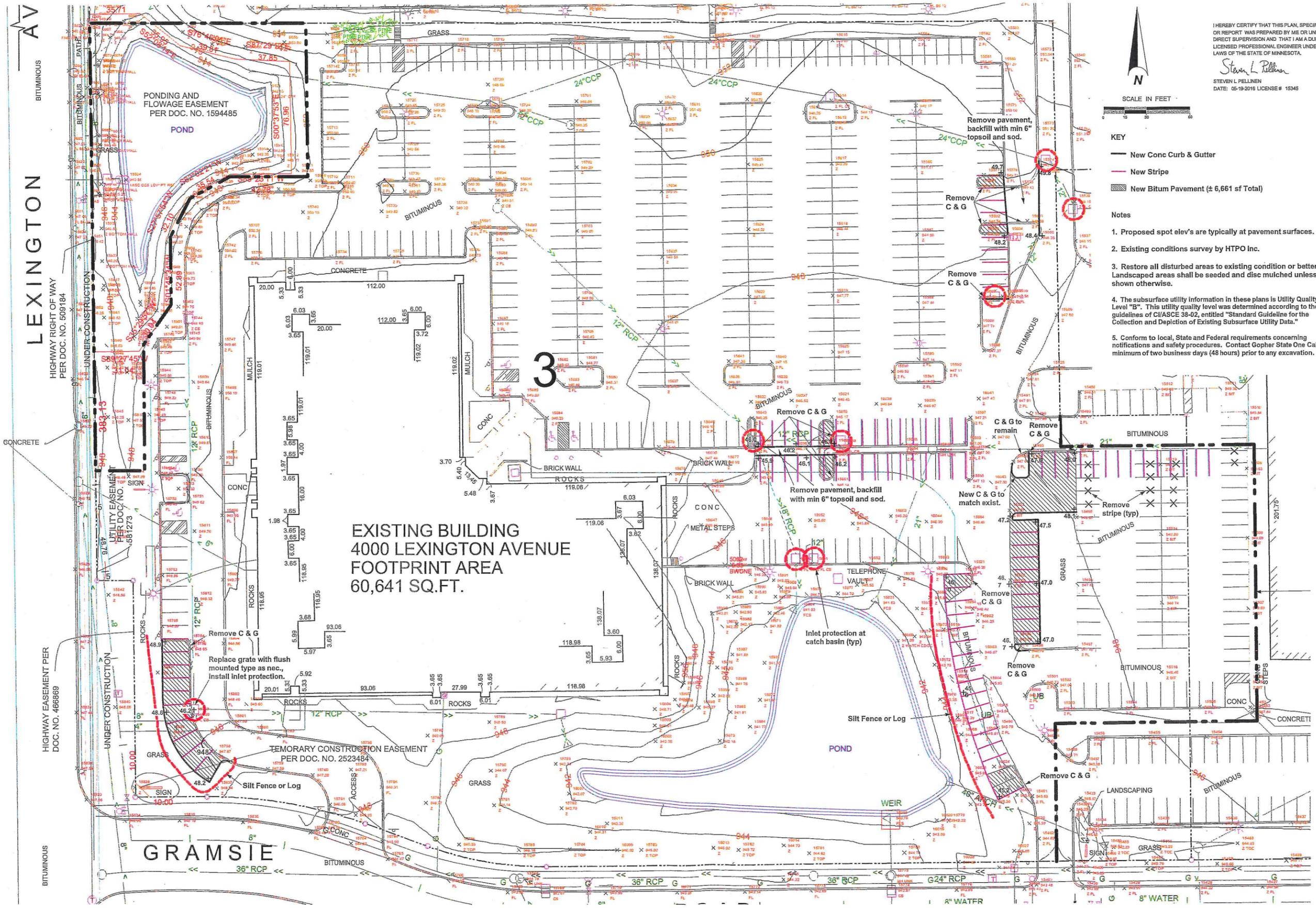
Total = 1,118,673/1,508,748 sf = 74.2%

- KEY
- New Conc Curb & Gutter
 - New Stripe
 - ▨ New Bitum Pavement (± 6,661 sf Total)

- Notes
- Impervious areas are shaded.
 - Existing conditions survey by HTPPO Inc.
 - The subsurface utility information in these plans is Utility Quality Level "B". This utility quality level was determined according to the guidelines of CI/ASCE 38-02, entitled "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data."
 - Conform to local, State and Federal requirements concerning notifications and safety procedures. Contact Gopher State One Call a minimum of two business days (48 hours) prior to any excavation.



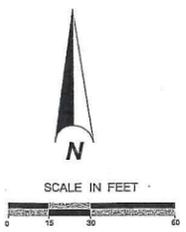
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
Steven L. Pellinen
STEVEN L. PELLINEN
DATE: 05-19-2016 LICENSE # 15345



**EXISTING BUILDING
4000 LEXINGTON AVENUE
FOOTPRINT AREA
60,641 SQ.FT.**

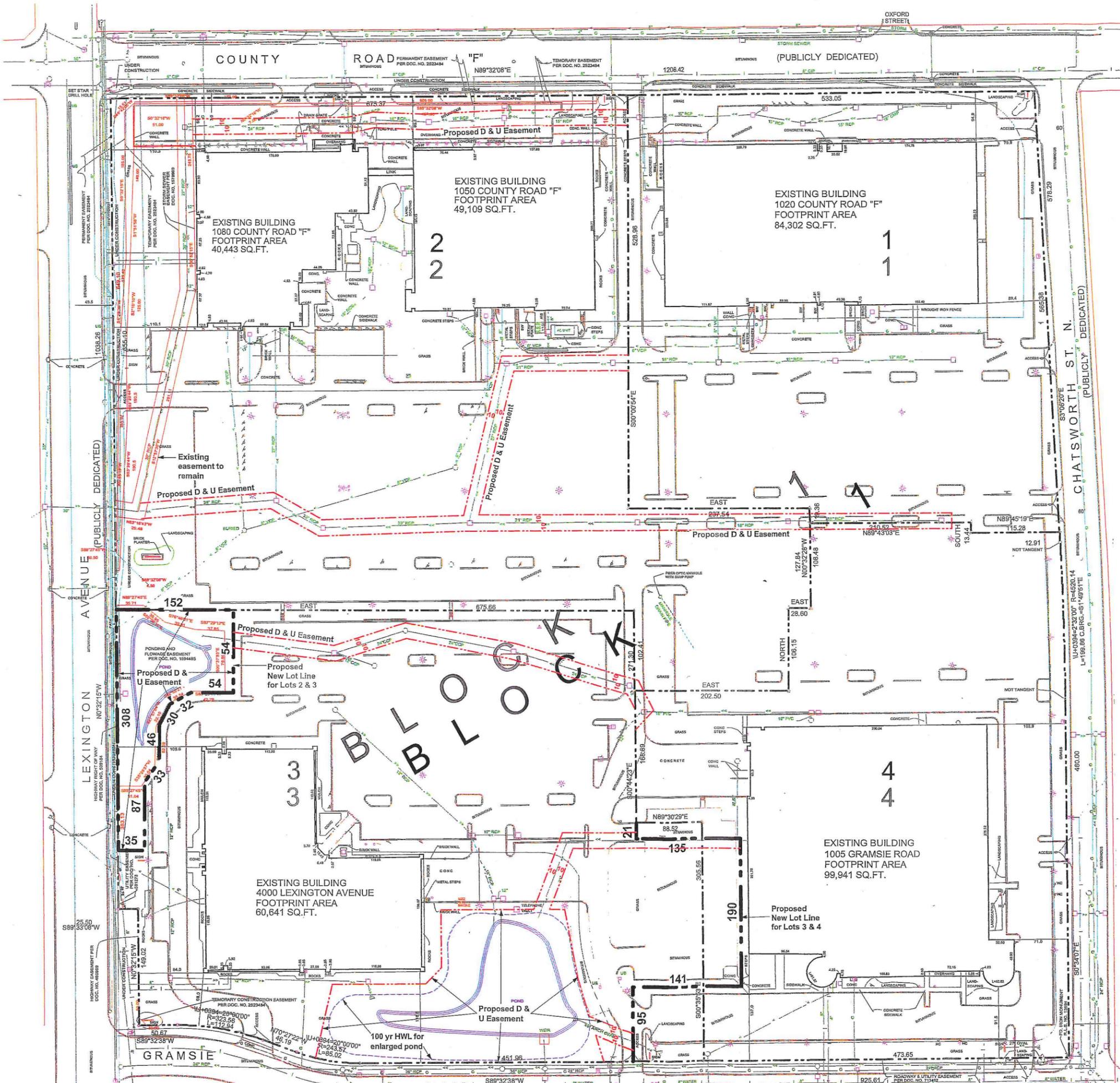
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Steven L. Pellinen
STEVEN L. PELLINEN
DATE: 05-19-2016 LICENSE # 15345



- KEY**
- New Conc Curb & Gutter
 - New Stripe
 - ▨ New Bitum Pavement (± 6,661 sf Total)
- Notes**
1. Proposed spot elev's are typically at pavement surfaces.
 2. Existing conditions survey by HTPCO Inc.
 3. Restore all disturbed areas to existing condition or better. Landscaped areas shall be seeded and disc mulched unless shown otherwise.
 4. The subsurface utility information in these plans is Utility Quality Level "B". This utility quality level was determined according to the guidelines of CI/ASCE 38-02, entitled "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data."
 5. Conform to local, State and Federal requirements concerning notifications and safety procedures. Contact Gopher State One Call a minimum of two business days (48 hours) prior to any excavation.

SHOREVIEW CORPORATE CENTER Parking Expansion At 4000 Lexington Ave		EAGLE RIDGE PARTNERS	
SHOREVIEW, MINNESOTA		3601 Minnesota Drive Suite 510 Edina MN 55435	
STATE PROJECT NO. _____		EOR PROJECT NO. 01245-0003	
CITY PROJECT NO. _____		DESIGN BY: _____	
SHEET 02 OF 4 SHEETS		DRAWN BY: _____	
		SUBMISSION DATE: 01-15-2016	
		REVISION	
NO	DATE	BY	REVISION



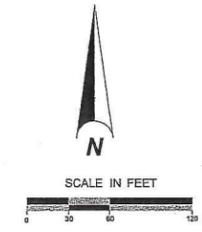
Preliminary Plat of Shoreview Corporate Center Second Addition

Lot areas and impervious coverage including approximately 6,700 sq ft of new impervious proposed for Lot 3.

Lot No	Imp Area/Lot Area	Imp %
Lot 1	248,592/298,354 sf	83.3%
Lot 2	358,143/520,024 sf	68.9%
Lot 3	256,307/377,561 sf	67.9%
Lot 4	255,631/312,809 sf	81.7%
Total	1,118,673/1,508,748 sf	74.2%

Notes

1. Legal description: Lots 1, 2, 3 and 4, Block 1, Shoreview Corporate Center, Ramsey County, Minnesota.
2. Existing conditions survey by HTPCO Inc. See survey for additional information.



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Steven L. Pellinen
STEVEN L. PELLINEN
DATE: 05-19-2016 LICENSE# 15345

SHOREVIEW CORPORATE CENTER Parking Expansion At 4000 Lexington Ave		PRELIMINARY PLAT	
EAGLE RIDGE PARTNERS 3601 Minnesota Drive Suite 510 Edina MN 55435		Shoreview, Minnesota	
Emmons & Olivier Resources, Inc. 651 Hale Avenue North Oakdale, MN 55128 Tel: 651.770.8448 www.eorinc.com		FOR	
NO	DATE	BY	REVISION
6			
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1			

STATE PROJECT NO. _____ CITY PROJECT NO. _____

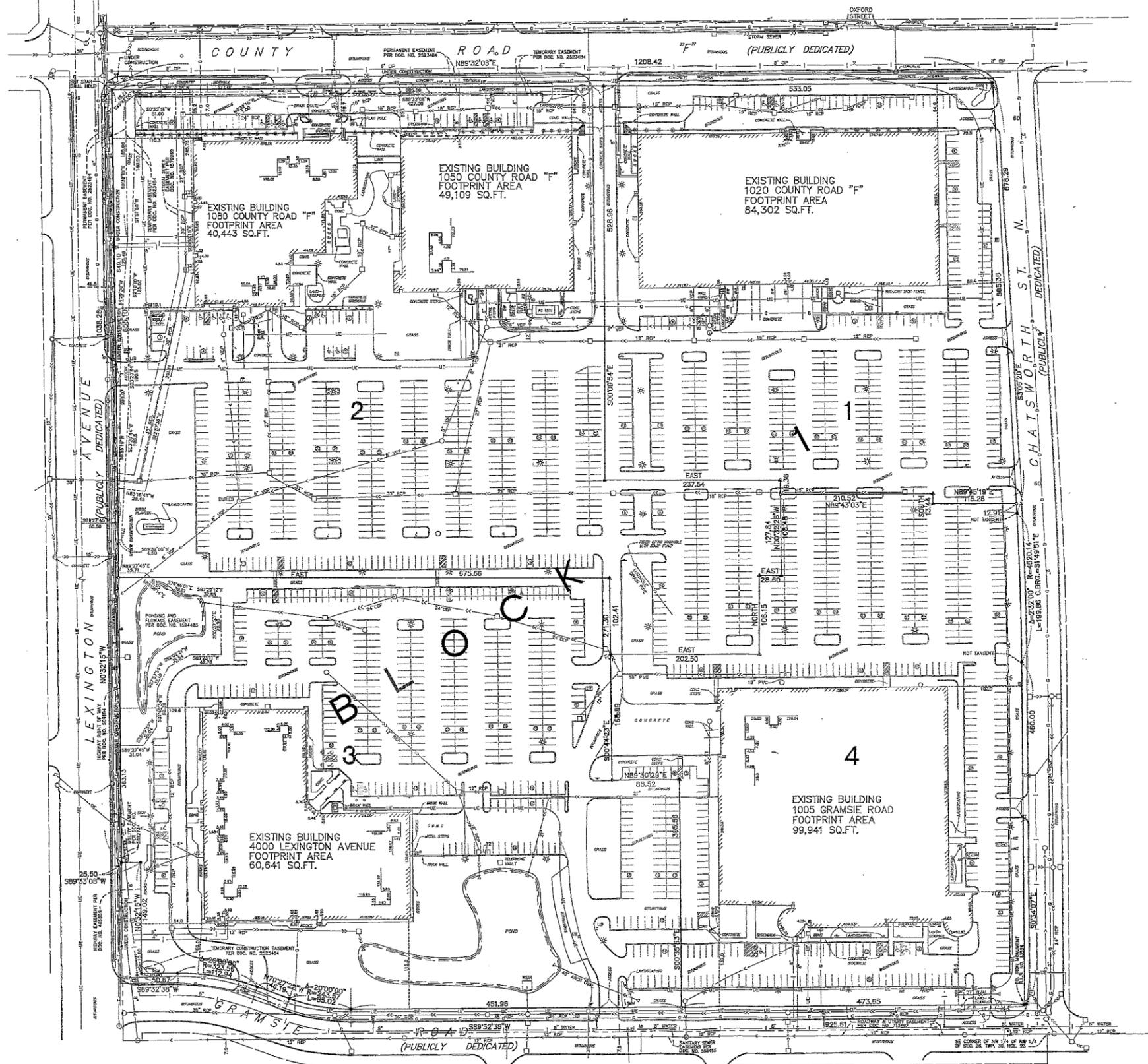
SHOREVIEW CORPORATE CENTER
Parking Expansion At 4000 Lexington Ave

Emmons & Olivier Resources, Inc.
651 Hale Avenue North
Oakdale, MN 55128
Tel: 651.770.8448
www.eorinc.com

SUBMISSION DATE: 01-15-2016
DESIGN BY: [blank]
DRAWN BY: [blank]
FOR PROJECT NO. 01245-0003

NO DATE BY REVISION

SHEET C4 OF 4 SHEETS



LEGAL DESCRIPTION:
 Lots 1, 2, 3, and 4, Block 1, Shoreview Corporate Center, Ramsey County, Minnesota

CERTIFICATION:
 To: JPMCC 2096 LDPF GRAMIE ROAD, LLC, a Delaware limited liability company; LNR Partners, LLC, a Florida limited liability company; Shoreview National Center Services, Prof. American Title Insurance Company
 This is to certify that this map and plat and the survey on which it is based were made in accordance with the 2011 Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys, jointly established and adopted by ALTA and NSPS, and include items 1, 2, 3, 4, 6b, 7a, 7b, 7c, 7d, 8, 9, 10, 11a, 11b, 11c, 12, 13, 14, 15, 16, 17, 18, 19, 21, 23 (completely plotted property enclosed area 24 (completely plotted other encumbrance) of Table A thereof. The field work was completed on June 10, 2015.

Paul A. Throp, Land Surveyor
 Minnesota License Number 19637
 Date: 7-23-2015

- NOTES:**
- This survey relies on information found in the commitment for title insurance prepared by Neware National Settlement Service, Revco, 7/27/2014, dated June 10, 2015.
 - All distances are in feet.
 - The basis of bearings is assumed.
 - The property lies in a flood hazard zone X according to the Federal Emergency Management Agency Flood Insurance Rate Map Number 27122C0200G dated June 4, 2016.
 - The area of the property described is:
 Lot 1 is 286,356 square feet or 6.6463 acres
 Lot 2 is 494,276 square feet or 11.3462 acres
 Lot 3 is 405,227 square feet or 9.3027 acres
 Lot 4 is 316,841 square feet or 7.3389 acres
 The Total area is 1,502,700 square feet or 34.6391 acres
 - The property is a Planned Unit Development. The setbacks were established by the city approval of the site plan.
 - Exterior dimensions of all buildings are at ground level.
 - Building heights per the city definition:
 1005 Gramsie Road, the building height is 32.1 feet, based on the mean grade adjacent to the front of the building and the mechanical penthouse is 13.7 feet higher than the top of the parapet wall.
 4000 Lexington Avenue, the building height is 21.0 feet, based on the mean grade adjacent to the front of the building and the mechanical penthouse is 12.8 feet higher than the top of the parapet wall.
 1020 County Road F, the building height is 28.9 feet, based on the mean elevation of the top of curb on County Road F in front of the building.
 1080 County Road F, the building height is 12.3 feet, based on the mean elevation of the top of curb on County Road F in front of the building.
 1080 County Road F, the building height is 43.2 feet, based on the mean grade adjacent to the front of the building.
 - There are a total of 1,388 angled parking spaces and 27 angled handicap spaces. One area designated for motor cycle parking. General handicap spaces appear to have designated signage but no striping.
 - The locations of underground utilities are based upon available maps, records and field locations. Source information from plans and records will be combined with observed evidence of utilities to develop a view of those underground utilities. However, in some cases, the exact location of underground utilities cannot be accurately, completely and reliably depicted.
 - On the date of the survey there was no observed evidence of current earth work, building construction or building additions.
 - On the date of the survey there was no evidence of reconstruction along Lexington Avenue and County Road F.
 - On the date of the survey there was no observed evidence of site use as a solid waste dump, septic or sanitary landfill.
 - Assessment for parking and sewage purposes per Doc. No. 1094485 as shown on survey.

- SURVEY RELATED SCHEDULE B - SECTION TWO EXCEPTIONS:**
- Item 8: Drainage and Utility easements as shown on the recorded Plat of Shoreview Corporate Center as shown on survey.
 - Item 9: Final Certificate by the County of Ramsey per Doc. No. 58164 as shown on survey.
 - Item 10: Assessment for utility purposes per Doc. No. 58173 as shown on survey.
 - Item 11: Easement for roadway and utility purposes per Doc. No. 713492 as shown on survey.
 - Item 12: Easement for storm drainage and utility purposes per Doc. No. 1578989 as shown on survey.
 - Item 13: Terms and Conditions per Doc. No. 1622510 cannot be plotted.
 - Item 16: Permitted and temporary easement for construction purposes per Doc. No. 232344 as shown on survey.

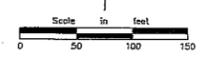


LEGEND

△	NAIL	DR	DRAIN GRATE
●	IRON MONUMENT	DW	BRICK WALL
○	IRON MONUMENT	MC	METAL COVER
⊕	HYDRANT	BN	BENCH
⊕	WATER VALVE	CONC	CONCRETE
⊕	GAS VALVE	UB	UTILITY BOX
⊕	CONCRETE	EP	ELECTRIC MANHOLE
⊕	LIGHT POLE	CS	CAST-IRON
⊕	POWER POLE	—	FENCILINE
⊕	ELECTRIC MANHOLE	—	OVERHEAD ELECTRIC
⊕	MANHOLE	—	SANITARY SEWER
⊕	TELEPHONE MANHOLE	—	STORM SEWER
⊕	TELEPHONE MANHOLE	—	TELEPHONE LINE
⊕	WELL	—	WATERMAIN
⊕	SIGN	—	UNDERGROUND ELECTRIC
⊕	CATCH BASIN	⊕	REGULAR PARKING SPACES
⊕	ELECTRIC BOX		
⊕	GAS METER		

**ALTA/ACSM
 LAND TITLE SURVEY**

**SHOREVIEW CORPORATE CENTER
 SHOREVIEW, MINNESOTA**



HT Engineers - Surveyors
 Landscape Architects
 1177 North Market Street, Minneapolis, MN 55407
 Phone: 612-338-1177
 Fax: 612-338-1178
 Website: www.ht-engineers.com



Kathleen Castle <kcastle@shoreviewmn.gov>

Shoreview Corporate Center

1 message

Ryan Streff <RStreff@cityofardenhills.org>

Mon, Jun 20, 2016 at 10:51 AM

To: Kathleen Castle <kcastle@shoreviewmn.gov>

Cc: Sue Iverson <SIverson@cityofardenhills.org>, Matthew Bachler <MBachler@cityofardenhills.org>

Kathleen,

I received the public hearing notice for the Shoreview Corporate Center. Staff does not have any comments at this time related to the re-plat to adjust parcel boundaries for parking purposes.

Thanks

Ryan

Ryan B. Streff

City Planner | City of Arden Hills

1245 West Highway 96, Arden Hills, MN 55112

Office: 651.792.7828 | Fax: 651.634.5137

www.cityofardenhills.org

LICENSE APPLICATIONS

Moved by Councilmember

Seconded by Councilmember

To approve the License Applications as listed on the attached report dated July 18, 2016.

ROLL CALL:	AYES	NAYS
Johnson	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Springhorn	_____	_____
Martin	_____	_____

July 18, 2016
Regular Council Meeting

CITY OF SHOREVIEW - LICENSE APPLICATIONS
July 18, 2016

LICENSE #	BUSINESS NAME	TYPE
2016-00039	Tree Trust	Tree Trimmer

The above licenses are recommended for approval: _____
License/Permit Clerk

PUBLIC HEARING AGENDA

Purpose: I-35W FINAL LAYOUT – HIGHWAY 36
(ROSEVILLE) TO LEXINGTON
AVENUE (BLAINE)

Published Time: 7:00 P.M.

Published Date: JULY 18, 2016

Affidavit of Publication: JULY 18, 2016

Affidavit of Mailing: JUNE 15, 2016

Review of Affidavit of Publication
by City Attorney: _____

Open Public Hearing - Time: _____

Hearing Discussion

MOVED TO CLOSE PUBLIC HEARING

BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

ROLL CALL: AYES _____ NAYS _____

JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
JULY 18, 2016

TO: MAYOR, CITY COUNCIL AND CITY MANAGER
FROM: MARK MALONEY, PUBLIC WORKS DIRECTOR
DATE: JULY 13, 2016
SUBJ: PUBLIC HEARING FOR I-35W FINAL LAYOUT

BACKGROUND

State statutes require MnDOT to seek municipal consent for future improvements such as are being contemplated for I-35W between Roseville and Blaine. The process includes a public hearing. The Shoreview City Council previously established this hearing date in accordance with statutory requirements.

DISCUSSION

MnDOT has prepared a layout for future improvements to I-35W from Highway 36 in Roseville to Lexington Avenue in Blaine (see attached maps). A one mile long segment of the freeway abuts Shoreview's west border between Co. Rd I and Co. Rd. J so MnDOT is required to seek the City's municipal consent of the layout. The municipal consent process described in State Statutes 161.164 includes a public hearing concerning the final layout for the proposed improvements, and an eventual City Council action specific to approval (or non-approval) of the proposed layout by October 30, 2016.

MnDOT previously completed studies concerning the future of the I-35W North Corridor, culminating with the Managed Lane (MnPASS) Corridor Study that was published in June of 2013. That study identified potential design options for the segment of I-35W between Minneapolis and Forest Lake. Since that time, a Staff Advisory Committee (SAC) which includes transportation officials from the affected cities and counties has been involved with the final design process. The SAC helped guide MnDOT's efforts in the areas of Environmental Assessment, Traffic Forecasting/Modeling, Preliminary Layouts and Public Involvement. A number of meetings with the general public as well as elected officials have occurred over the past year to receive input concerning the proposed managed lane improvements for the corridor.

Besides MnPASS improvements that will directly reduce congestion, the final detailed construction plans for I-35W improvements will include noise walls in various locations of the corridor between Roseville and Blaine. These noise walls will be located and constructed in accordance with applicable Federal and State standards. Based on the results of the noise analysis that has been performed, MnDOT is not installing any noise walls in the portion of the I-35W corridor along the border with Shoreview. MnDOT's layout does reflect closing NB I-35W/WB Highway 10 access ramp. This is planned to occur when Ramsey County creates access to the northerly portion of the Rice Creek Commons development on the former TCAAP site, which is currently scheduled for 2017.

At this time it appears likely that the I-35W Managed Lane project would be constructed after 2020, however it is possible that Legislative action could accelerate the project timeline. Because of increasing congestion and safety concerns in the corridor, MnDOT desires the project to be as “shovel ready” as possible in the event funding can be secured earlier. The current proposal by MnDOT requires no financial participation by the City of Shoreview regardless of project timing.

Staff is generally supportive of MnDOT’s proposed layout for future I-35W managed lane improvements but recognizes that the plans reflect significant closure to I-35W/Highway 10 access at County Road I.

RECOMMENDATION

It is recommended that the City Council hold the public hearing in accordance with state statutes. No other action is being requested of the City Council at this time. A discussion of the proposed modifications to the County Road I/I-35W ramp access with the City Council that will include representatives from both MnDOT and Ramsey County is scheduled to occur at the August workshop meeting. It is anticipated that the City Council will be formally considering action concerning municipal consent for the proposed I-35W Managed Lane project within 90 days of the public hearing as outlined in statutes.

I-35W

Study Area



Z

