

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
May 2, 2016**

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on May 2, 2016.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Johnson, Quigley, Springhorn and Wicksrom.

APPROVAL OF AGENDA

Mayor Martin added a brief discussion of the June 13, 2016 Council workshop meeting to the *Special Order of Business* portion of the meeting.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Quigley to approve the May 2, 2016 agenda as revised.

VOTE: Ayes - 5 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

Mayor Martin read the following proclamation in recognition of National Police Week:

[please insert proclamation]

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Councilmember Springhorn:

The Shoreview Human Rights Commission is seeking nominations for the Caring Youth Award. This award is given each year to a high school student who is working to make Shoreview a quality community. Nomination forms are available on the City website and are due by June 15, 2016.

Attended the Ramsey County League of Local Governments meeting and heard a presentation from the Minnesota Diversity Council. He encouraged more diverse bands to be scheduled for the Concert in the Commons Series during the summer.

Councilmember Wickstrom:

Applications are being accepted for the Shoreview Green Community Award for residents who use environmentally friendly practices on their property.

Councilmember Quigley:

Noted the great amount of information available in the Park and Recreation Brochure recently distributed. City Manager Schwerm added that the information is also on the City website.

Councilmember Johnson:

Happy Birthday to Councilmember Quigley.

Thanked Mr. Dan Hoverman, retiring Superintendent of Schools, for all he has done for the community. Welcome to the new Superintendent, Mr. Chris Lennox.

Attended the Annual Lake Johanna Fire Department Appreciation Dinner. The members of the Fire Department are an amazing group of individuals and she expressed her special appreciation for all they do.

Mayor Martin:

Echoed Councilmember Johnson in wishing Councilmember Quigley a Happy Birthday and thanking him for the many quiet ways he serves the community.

May 21, 2016 will be Cleanup Day. Residents are urged to participate.

The City has received information from Canadian Pacific Railroad indicating that Xcel Energy had power line work to complete before all quiet zones can be implemented. Once the power line work is completed, a 21-day waiting period is required before the quiet zone can be officially established. This will probably be mid- to late June.

CONSENT AGENDA

Item No. 10 was pulled for separate discussion. Mayor Martin stated that City policy is to pass any Mayor and Council salary raises in an election year to take effect the following year. The raises amount to a \$14 per month increase for the Mayor and \$12 per month increase for each Councilmember. Many people are not aware that the Mayor makes only \$9,000 per year; Councilmembers make \$6,900 per year. This is true of most metropolitan cities. The only cities with full-time mayors are Minneapolis and St. Paul.

Councilmember Johnson requested that item No. 1 be voted on separately.

MOTION: by Councilmember Johnson, seconded by Councilmember Quigley to adopt the Consent Agenda for May 2, 2016, and all relevant resolutions for item Nos. 2 through 11:

2. April 18, 2016 City Council Meeting Minutes
3. Receipt of Committee/Commission Minutes
 - Environmental Quality Committee Minutes, April 25, 2016
4. Verified Claims in the Amount of \$1,132,879.62
5. Purchases
6. Authorize Ad for Bid - 2016 Street Seal Coat, Project 16-04
7. Developer Escrow Reduction
8. Authorize Purchase of Street Light Materials for 2016 Street Light Replacements, City Project 16-03, and Street Reconstruction, Projects 16-01 and 16-02
9. Approve Site and Building Plan Application to Demolish and Rebuild Two Existing Detached Garages at Midland Terrace Complex and Repave Portion of Parking Area
10. Approval of Ordinance Amending Mayor and Council Salaries
11. Authorization to Enter Into Agreement with BWBR - Community Center Expansion Project

VOTE: Ayes - 5 Nays - 0

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to approve item No. 1, the April 11, 2016 City Council workshop meeting minutes.

VOTE: Ayes - 4 Nays - 0 Abstain - 1 (Johnson)

Councilmember Johnson abstained, as she did not attend the April 11th meeting.

PUBLIC HEARING

There were none.

GENERAL BUSINESS

ACCEPT BID AND AUTHORIZE CONSTRUCTION CONTRACT - VIRGINIA, DENNISON, LILAC RECONSTRUCTION, GRAND AVENUE RECONSTRUCTION AND EXTENSION, AND HIGHWAY 96 TURN LANE, CITY PROJECTS 16-01, 16-02 AND 16-07

Presentation by Public Works Director Mark Maloney

City Projects 16-01, 16-02 and 16-07 were bid as one contract award. The work includes reconstruction of streets; utility repairs; addition of storm sewer collection and treatment systems; and a left turn lane for access to the Kowalski site. Plans and specifications were approved by the City Council on March 21, 2016. Bids were opened April 16, 2016.

Three competitive bids were received were less than the Engineer’s Estimate of \$1.9 million. The low bid is \$1,677,690.50 from Midwest Civil Constructors. The PVC piping is a much lower cost than estimated. Although Midwest Civil Constructors has not done work in Shoreview, the company has done a significant amount of good work in Ramsey County, St. Paul and Bloomington.

The bid award shows the following breakdown of costs:

Virginia/Dennison/Lilac

Street construction	\$724,000
Storm sewer	\$266,000
Water Main	\$305,000
Sanitary Sewer	\$ 53,000

Total Estimated Costs: \$1,348,000

Highway 96 left turn lane: \$229,000

Grand Avenue

Street construction	\$354,000
Storm sewer	\$185,000
Water Main	\$ 3,500
Sanitary sewer	\$ 1,500
Trail Extension	\$ 20,000

Grand Avenue Total Estimate: \$564,000

Total Combined Project Costs: \$2,141,000 compared to the \$2.3 million estimated

Project Funding for Virginia/Dennison/Lilac:

Street Renewal	\$665,392
Surface Water Fund	\$224,570
Water Fund	\$281,800
Sewer Fund	\$ 53,000
Assessments/Bond	\$123,238

Highway 96 Turn Lane

Street Renewal	\$229,000
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Grand Avenue

Street Renewal	\$257,000
Surface Water Fund	\$ 14,213
Water Fund	\$ 3,500
Sewer Fund	\$ 1,500
Community Investment (Trail for emergency	

	egress)	\$ 20,000
Developer Payments		\$109,000
Assessments/Bond		\$ 23,787

MOTION: by Councilmember Johnson, seconded by Councilmember Springhorn to adopt Resolution No. 16-35 accepting the bid from Midwest Civil Constructors, LLC, for the Virginia, Dennison, Lilac Reconstruction, Grand Avenue Reconstruction and Extension, and the Highway 96 Turn Lane, City Projects 16-01, 16-02 and 16-07 and authorize the Mayor and City Manager to execute a construction contract in the amount of \$1,677, 690.50.

ROLL CALL: Ayes: Johnson, Quigley, Springhorn, Wickstrom, Martin
Nays: None

ACCEPT BID AND AUTHORIZE CONSTRUCTION CONTRACT - GRAMSIE ROAD REHABILITATION, CITY PROJECT 16-05

This project is for the portion of Gramsie Road between Rice Street and Victoria Street. The work includes a full depth street reclamation with emulsion; replacement of concrete curb and gutter in some areas to re-establish grade. Plans and specifications were approved April 4, 2016. Bids were opened April 28, 2016.

Five competitive bids were received. The Engineer's Estimate was \$750,000; the low bid was from Northwest Asphalt, Inc. at \$531,883.42. The bids received are significantly lower in price than what has been experienced in the last three years. The total estimated project cost of \$650,000 includes an allowance for engineering, administrative and contingency costs. The project will be funded through Municipal State Aid (MSA) dollars. Staff is recommending acceptance of the low bid.

Councilmember Wickstrom noted the work on I-694 and Lexington and asked the approximate length of time for this project. Mr. Maloney stated that the contract includes a window of time for the project to be completed so it is not dragged out a long time. There will not be a great amount of disruption of traffic because the road will not be closed to traffic. The rehabilitation of Victoria was deleted from the project because of all the other work being done on Lexington Avenue.

Mayor Martin asked if there is an opportunity to improve the underpass where flooding often occurs. Mr. Maloney acknowledged the tunnel is at a level that makes it flood prone. Water comes from both directions and to address the issue, the road grade would have to be changed.

Councilmember Quigley stated that residents have contacted him about trails under water in that area. Mr. Maloney stated that ground water levels are high, which is the reason for the water in the tunnel, and unfortunately not much can be done to change the tunnel elevation.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Johnson to adopt Resolution No. 16-36 accepting the low bid from Northwest Asphalt, Inc. for the

Gramsie Road Rehabilitation, City Project 16-05 and authorize the Mayor and City Manager to execute a construction contract in the amount of \$531,883.42.

ROLL CALL: Ayes: Quigley, Springhorn, Wickstrom, Johnson, Martin
 Nays: None

Councilmember Quigley asked how long a favorable bidding climate is expected to last. Mr. Maloney stated that a bid package is put together based on past similar work with an inflationary cost added. These bids are low in comparison to the average of the last five years. Before the City's estimate would be re-evaluated lower, there would have to be at least a year of such favorable project bids.

APPROVAL OF RESOLUTION RELOCATING CITY POLLING PLACE

Presentation by City Manager Terry Schwerm

The City was notified that St. Odilia would no longer be a polling place for the City. At the same time, the Public Safety Committee requested the City look into making polling places at elementary schools safe. The principal at Emmet D. Williams identified a way for voters to directly access the gym to vote without interaction with students. The best solution at Turtle Lake School in Precinct 6 does not completely eliminate possible contact with students, and consideration was being given to hire additional deputies for that day at the school. The preference is to not use schools as a polling location because of security. The Fire Chief has agreed to a polling location at the fire station, which is directly across the street from Turtle Lake School. Plans will be in place to address any traffic issues with student drop off and pickup. Overall, staff believes this location will work better for the long term. The school district is appreciative of this change. While staff would also like to find an alternative location to Emmet D. Williams School, the fact that there can be direct access to the voting area without going through the school, will make that location work better

Because of the traffic situation that will be created at the Turtle Lake School/Fire Station location, Councilmember Johnson asked the reason the polling place for Precinct 6 could not be at City Hall. Mr. Schwerm responded that all polling places must be within one mile of the precinct boundary.

Councilmember Johnson expressed her concern about children and the congestion of the area. Mr. Schwerm agreed that peak traffic times of drop off and pickup at the school are difficult. He noted that more people are using absentee ballots. When the letter is sent informing residents of the change, voting times will be suggested that do not conflict with peak traffic times.

Councilmember Wickstrom stated that the traffic will not be different from using the school as the polling place. The traffic issue will be during peak traffic with cars exiting onto County Road I. She suggested parking only for voters on Lepak Court. Mr. Schwerm stated that it is too hard to identify who is a voter. The key will be for election judges to be able to park in the school lot to leave the fire station parking lot and on-street parking for voters. There will be access from both sides of the fire station.

MOTION: by Councilmember Johnson, seconded by Councilmember Springhorn to approve Resolution No. 16-40 revising City polling locations.

ROLL CALL: Ayes: Springhorn, Wickstrom, Johnson, Quigley, Martin
Nays: None

SPECIAL ORDER OF BUSINESS

June 13, 2016 Workshop Meeting

Mayor Martin asked if Councilmembers would be able to change the June 13 workshop date due to conflicts. Consideration will be given to a workshop meeting before or after the Council meeting on June 20, 2016, or possibly June 21st.

ADJOURNMENT

MOTION: by Councilmember Springhorn, to adjourn the meeting at 8:00 p.m.

VOTE: Ayes - 5 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE ___ DAY OF _____ 2015.

Terry Schwerm
City Manager