

**CITY OF SHOREVIEW
AGENDA
REGULAR CITY COUNCIL MEETING
February 1, 2016
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

CITIZENS COMMENTS - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

COUNCIL COMMENTS

CONSENT AGENDA - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. January 11, 2016 City Council Special Workshop Meeting Minutes
2. January 19, 2016 City Council Meeting Minutes
3. Receipt of Committee/Commission Minutes
--Planning Commission, December 15, 2015
4. Verified Claims
5. Purchases
6. License Applications

7. Authorize Contract with Minnesota Department of Corrections
8. Approval of Network Storage Backup Equipment Purchase
9. Comprehensive Sign Plan Amendment—Sign Maintenance, Lighting and Electrical, Willow Creek Center, 5910 Lexington Avenue N.

PUBLIC HEARING

10. Application for Cable Franchise with CenturyLink

GENERAL BUSINESS

11. Preliminary Plat/Comprehensive Sign Plan/Amended PUD—Kowalski Companies, Inc./Sidal Realty, 441 Highway 96*

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT

*** Denotes items that require four votes of the City Council.**

**SHOREVIEW CITY COUNCIL
WORKSHOP MEETING MINUTES
January 11, 2016**

Attendees:

City Council: Mayor Martin; Councilmembers Johnson, Quigley, Springhorn and Wickstrom

Staff: Terry Schwerm, City Manager

Mayor Martin called the meeting to order at 5:30 p.m.

INTERVIEWS OF PLANNING COMMISSION APPLICANTS

The City Council interviewed the following individuals to fill vacancies on the Planning Commission:

5:30 – Steve Solomonson

5:50 – Abraham Wolfe

6:10 – Pat Schumer

Following the interviews, the Council briefly discussed the interview process and the candidates and asked that appointment of Planning Commissioners be placed on the next regular meeting for consideration.

The meeting adjourned at 6:35 p.m.

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
January 19, 2016**

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on January 19, 2016.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Johnson, Quigley, Springhorn and Wickstrom.

APPROVAL OF AGENDA

MOTION: by Councilmember Wickstrom, seconded by Councilmember Springhorn to approve the January 19, 2016 agenda as submitted.

VOTE: Ayes - 5 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

Cheryl Edelstein, Communications Coordinator, showed the winning community photos from the City's 2015 Fall Photo Contest. A total of 44 contest entries were received and posted on the City's Facebook page where residents were able to view and vote for the People's Choice Award winner. Over 6000 photo views were received on Facebook. A panel of five staff from different departments and Mayor Martin chose the Grand Prize winner and two Honorable Mentions. The photos are displayed in the display area of City Hall.

Mayor Martin presented awards to the following:

Honorable Mention	"Fishing in a Fall Sunset"	Chiushun Dan
Honorable Mention and People's Choice Award	"Mustang Runner Quickly Takes the Lead"	Taylor Warner
Grand Prize	"My Kids, Joyful in the Leaves"	Jeffrey Finc

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS**Mayor Martin:**

The library will be closed January 26, 2016 for electrical work to be done.

The Citizens' Academy will start at the end of March. Seventeen registrations have been received which leaves only three places left. Anyone interested in participating should register as soon as possible. The Academy will be for six weeks and provide good background information on the workings of the City.

Councilmember Quigley:

Attended an Open House by the Shoreview Area Housing Initiative (SAHI) for Homes for Heros construction. Starting with a depressed property, a home was renovated for a veteran. Many volunteers participated. He was pleased to see the strong participation on the part of the City.

Councilmember Johnson:

The Shoreview Community Foundation annual fundraiser was a great success.

Attended the Annual Lake Johanna Fire Department Meeting, which was an opportunity to meet all the firefighters and thank them for their public service.

During inclement weather, residents are encouraged to check on neighbors to make sure they have heat, food and what they need during the cold weather.

Councilmember Springhorn:

On January 30, 2016, the Shoreview Historical Society will host a presentation at the library on *Suburbia Revisited, How Shoreview Fits*, at 2:00 p.m. On Sunday, January 31, 2016, at the Community Center, at 2:00 p.m., there will be a program on the *Early Days of the Lake Region Hockey Association*. Detailed information is available at www.shoreviewhistoricalsociety.org.

The Shoreview Human Rights Commission is holding its Annual Essay Contest for 6th through 8th graders. This contest is in conjunction with Human Rights Commissions across the state. The deadline for submitting essays is February 19, 2016. The topic is about law enforcement interaction with minorities.

The *Taste of Shoreview* will be February 18, 2016, at the Community Center, from 5:00 to 7:30 p.m. Tickets are available online at \$20 each or two for \$35.

There will be a Dive-In Movie, January 29, 2016. The movie will be *Inside Out*.

Councilmember Wickstrom:

A final reminder of the upcoming Environmental Quality Committee Speaker Series. The first presentation will be *Recycling Myths and Mysteries Solved*, on January 20, 2016, at 7:00 p.m., in the Council Chambers. A County official will be speaking on what is and what is not recyclable. For anyone who cannot attend, the session will be aired on Cable TV.

CONSENT AGENDA

MOTION: by Councilmember Johnson, seconded by Councilmember Quigley to adopt the Consent Agenda for January 19, 2016, as presented and all relevant resolutions for item Nos. 1, through 11:

1. January 4, 2016 City Council Meeting Minutes
2. Receipt of Committee/Commission Minutes:
 - Bike and Trails Committee, December 3, 2015
 - Economic Development Authority, December 7, 2015
 - Human Rights Commission, December 15, 2015
 - Economic Development Commission, December 17, 2015
3. Monthly Reports:
 - Administration
 - Community Development
 - Finance
 - Public Works
 - Park and Recreation
4. Verified Claims in the Amount of \$2,487,706.23
5. Purchases
6. License Applications
7. Change Order #2 - Water Treatment Plant, CP-14-02
8. Developer Escrow Reductions
9. Change Order #2 - Turtle Lane/Schifsky Road/Lexington Avenue Sewer Repair, CP 15-01 and 15-03
10. Renewal of Legal Contract with Kelly & Lemmons
11. Extension of Review Board - 3422 Chandler Road, Zibell - Final Plat

ROLL CALL: Ayes: Johnson, Quigley, Springhorn, Wickstrom, Martin
Nays: None

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS**COMMITTEE/COMMISSION APPOINTMENTS**

City Manager Schwerm reported the new applicants recommended by the Bike and Trails Committee and the Environmental Quality Committee for appointment to current vacancies.

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to appoint the following individuals to the committees/commissions listed below:

Committee/Commission	Name	Term Ending
Bike and Trails Committee:	John Hakes	January 31, 2018
	Bob Johnson	January 31, 2018
	Bill Zerfas	January 31, 2019
Environmental Quality Committee:	Leslie Sharkey	January 31, 2019
	Kathy Radosevich	January 31, 2019
	Srinivasa Tala	January 31, 2019

ROLL CALL: Ayes: Quigley, Springhorn, Wickstrom, Johnson, Martin
Nays: None

APPOINTMENTS TO PLANNING COMMISSION

Mayor Martin stated that two positions are open. Three candidates were interviewed. Ballots were distributed for Councilmembers to vote for two applicants.

City Manager Schwerm reported that the results of voting are for the appointment of Steve Solomonson and Abraham Wolfe to serve on the Planning Commission.

MOTION: by Councilmember Johnson, seconded by Councilmember Wickstrom to appoint Steve Solomonson and Abraham Wolfe to the Planning Commission for three year terms expiring on January 31, 2019.

Discussion:

On behalf of the Council, Councilmember Wickstrom thanked Pat Schumer for his 11 years of service on the Planning Commission. A letter of appreciation will be sent.

ROLL CALL: Ayes: Springhorn, Wickstrom, Johnson, Quigley, Martin
Nays: None

Mayor Martin noted that it is City Council policy to recommend that the person serving as Chair be changed every three years. Commissioner Doan has indicated his interest to serve as Chair. Commissioner McCool has indicated that he would like to continue serving as Vice Chair.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Johnson to nominate Commissioner Doan as Chair and Commissioner McCool as Vice Chair of the Planning Commission for one year terms expiring January 31, 2017.

ROLL CALL: Ayes: Wickstrom, Johnson, Quigley, Springhorn, Martin
Nays: None

APPROVING REVISIONS TO THE COMMITTEE STRUCTURE AND UPDATING THE MISSION STATEMENT FOR THE PUBLIC SAFETY COMMITTEE

City Manager Schwerm stated that the proposed revisions are to update the mission statement of the Public Safety Committee and revise the Committee structure to make it consistent with other City advisory boards. Currently, representatives from Allina Health Services, Ramsey County Sheriff's Department and Lake Johanna Fire Department serve as ex-officio members. Different people from these organizations attend. It would be better to have all citizens serve on the committee with the representatives from the public safety providers serving as a resource rather than official committee members.

Mayor Martin noted that the Committee is allowed seven to nine members. These revisions would leave an opening on the Public Safety Committee. At this time, there are eight members.

It was the consensus of the Council to advertise online and in the *ShoreViews* for the opening for the ninth position on the Public Safety Committee.

MOTION: by Councilmember Springhorn, seconded by Councilmember Johnson to approve Resolution No. 16-5 revising the committee structure and Mission Statement for the Public Safety Committee.

ROLL CALL: Ayes: Johnson, Quigley, Springhorn, Wickstrom, Martin
Nays: None

ADJOURNMENT

MOTION: by Councilmember Johnson, seconded by Councilmember Springhorn to adjourn the meeting at 7:35 p.m.

VOTE: Ayes - 5 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE ___ DAY OF _____ 2016.

Terry Schwerm
City Manager

**SHOREVIEW PLANNING COMMISSION
MEETING MINUTES
December 15, 2015**

CALL TO ORDER

Chair Solomonson called the December 15, 2015 Shoreview Planning Commission meeting to order at 7:00 p.m.

ROLL CALL

The following Commissioners were present: Chair Solomonson; Commissioners, Ferrington, McCool, Peterson, Schumer, and Thompson.

Commissioner Doan was absent.

APPROVAL OF AGENDA

Commissioner Schumer noted the date on the agenda should be December 15, 2015.

MOTION: by Commissioner Schumer, seconded by Commissioner McCool to approve the December 15, 2015 Planning Commission meeting agenda as amended.

VOTE: Ayes - 6 Nays - 0

APPROVAL OF MINUTES

MOTION: by Commissioner Schumer, seconded by Commissioner Peterson to approve the November 17, 2015 Planning Commission meeting minutes as presented.

VOTE: Ayes - 5 Nays - 0 Abstain - 1 (Ferrington)

Commissioner Ferrington abstained, as she was not at the November 17th meeting.

REPORT ON CITY COUNCIL ACTIONS

Presentation by City Planner Kathleen Castle

The following items were approved by the City Council at its December 7, 2015 meeting, as recommended by the Planning Commission:

- Conditional Use Permit, detached accessory structure for Mike Heinze at 223 East Owasso Lane
- Comprehensive Sign Plan by Phoenix Signs for Presbyterian Church of the Way

NEW BUSINESS

COMPREHENSIVE SIGN PLAN

FILE NO: 2600-15-43
APPLICANT: SIGN MAINTENANCE & LIGHTING / WILLOW CREEK CENTER
LOCATION: 5910 LEXINGTON AVE

Presentation by Senior Planner, Rob Warwick

Sign Maintenance & Lighting submitted an application to amend the Comprehensive Sign Plan for the Willow Creed retail center. The existing changeable copy sign would be replaced with a message center sign with full color and graphic capability. The new message center sign would be incorporated into the existing monument sign. It will be used by the retail center tenants.

The retail center was approved in 1987 with a Conditional Use Permit (CUP) for a fuel station. The CUP for the fuel station was amended in 1996 to add fuel islands and to expand the canopy over the fuel islands. It was amended again in 2009 to allow “pay at the pump” fuel service after hours, between 11:00 p.m. and 6:00 a.m. The retail center and parking area have also been expanded on the west end.

The Comprehensive Sign Plan was approved for a monument sign in 1998. Deviations for 11.4 feet in height and 146 square feet of area were approved. The monument sign was refaced in 2009 to reflect the Cenex fuel brand. No change to the sign base, height and structure is proposed.

A deviation for sign area is requested for this amendment. A minimum setback of 5 feet is required. The existing sign is 2 feet from Lexington Avenue and 16 feet from a trail. No change is requested for the location. Code limits sign area to 50 square feet; the applicants seek 98 square feet of total sign area.

The applicant states that the sign will comply with standards related to audio/pyrotechnics, brightness, and dimmer control. The message center has an area of 20 square feet, the minimum area required by the City in order for the sign to be sufficiently visible. The proposed sign minimizes any visual impact to adjoining residential and will operate during the hours of 6:00 a.m. to 11:00 p.m.

Adjacent to this retail center site are residential uses. The existing and proposed sign will be visible from neighboring residences. The nearest home is across Lexington Avenue, approximately 150 feet. Houses to the east and west are more than 250 feet from the sign location. The following City standards minimize visual impact to nearby residences:

- The sign will have color and graphics capability
- The minimum display duration is 8 seconds in order to be legible to passing motorists

- Displays that flash, blink, scroll or imitate motion are not permitted
- Text is expected to be dominantly used for the messages displayed
- Hours of use are limited from 6:00 a.m. to 11:00 p.m.

In order to approve the sign area deviation, staff made the following findings:

- The plan uses consistent color, size and material throughout the site.
- The 1998 approval affected only the monument sign; no other signs on the property were considered.
- The property has Cenex signs on the canopy over the fuel pumps and wall signs for individual tenants.
- Practical difficulty exists in that the property has a multi-tenant building which generates increased need for signage. The proposed message center sign will replace and update the current reader board sign with manually changed messages.
- The deviation results in a more unified plan and greater aesthetic appeal between signs.
- Temporary signs will be eliminated.
- Approving a deviation does not confer a special privilege on the applicant.
- The sign is located on a busy arterial road.
- The proposal is consistent with prior approvals by the City for sign area.
- The resulting sign will be effective, functional, attractive and compatible with City standards.
- The proposed sign is appropriate for this type of commercial use.

Property owners within 350 feet of the retail center were notified of the request. One resident has submitted several comments with concern about the lighting for the center, and the impact the commercial use has on the neighborhood. Night-time photos were also submitted.

Staff finds that the larger sign area is warranted due to the multi-tenant commercial use located on an arterial road. The new message center sign improves advertisement for goods and services in an efficient medium. Should the Commission have a favorable review, staff recommends the application be forwarded to the City Council with a recommendation for approval.

Commissioner McCool asked if there are hours of restriction on the reader board portion of the current sign. Mr. Warwick answered that there are no hourly restrictions on the sign. Commissioner McCool stated that the application is to simply swap the reader board portion of the sign for a message center sign. Mr. Warwick agreed but noted that the reader board area is 40 square feet. The message center sign area will be 20 square feet.

Commissioner Schumer noted that the photographs submitted relate to lighting of the retail center, not the message center sign. The proposal before the Commission is only for the message center sign. The retail center lighting is an issue to be taken up with the City. Also, the pictures do not resemble what he saw when he visited the site one night. Mr. Warwick noted that when the criteria for message center signs was determined, a formula for measuring brightness was specified in Code. Staff can measure the brightness of the new sign once it is installed.

Chair Solomonson asked how the total area was approved at 98 square feet. Mr. Warwick explained that the monument sign replaced a pylon sign in 1998. At that time, a larger area was

approved for the reader board at 76 square feet, almost double the 40 square feet allowed by Code. Chair Solomonson asked if there have been any complaints in regard to operation of the sign. Mr. Warwick answered that he has not received any complaints.

Chair Solomonson verified the location of the resident who has submitted concerns about the application. Mr. Warwick pointed out the resident's house, which is approximately 500 feet from the proposed sign.

Commissioner Ferrington asked if, with the last approval in 2009, the lights were required to be dimmed after 11:00 p.m. Mr. Warwick, answered that with the approval of the "pay at the pump" sign approved in 2009, there was a condition to restrict the number of canopy lights to six after 11:00 p.m.

Chair Solomonson opened the discussion to public comment.

Mr. Kevin Dunlevy, 5901 Ridge Creek Road, stated that his living room picture window, kitchen table and deck all face toward the retail center. His concern is all about light. The photos he submitted were taken at 3:00 a.m. on Saturday. The lights are not amber but are bright white lights. They are not being dimmed. It is a big source of light pollution. The retail center is unattractive in this residential neighborhood with no screening. The whole neighborhood in every direction is very dark except for this center. He patronizes the center and does not want to see it go out of business. He would like to see the lighting be better blended into the neighborhood. The sign does not achieve this. He is not concerned about the specific sign request in this application.

Commissioner Schumer agreed and stated that the message center will be turned off from 11:00 p.m. to 6:00 a.m.. It will not be as bright as the reader board and will be an improvement. The dimming of lights after hours is a compliance issue. Mr. Warwick responded that staff who were out early for snow plowing were able to note lighting conditions and reported it to be less bright than what is shown in the photos. Staff will continue to monitor conditions for compliance.

Commissioner McCool stated that although there is less light with the proposed sign, he is not convinced a message center will be an improvement over the existing a static sign because of the movement in the sign. His concern is about compliance when something new is being approved. He would like to make sure enforcement of lighting conditions is in place. Mr. Warwick stated that the sign will be set on a timer and will go off and on automatically. Commissioner McCool stated that it does not appear that a time is being used, other than for the sign, for the remaining lights on this site.

MOTION: by Commissioner Schumer, seconded by Commissioner Thompson to recommend the City Council approve the Comprehensive Sign Plan Amendment submitted by Maintenance, Lighting and Electrical, Inc., subject to the following conditions:

1. The sign shall comply with the plans submitted for the Comprehensive Sign Plan application. Any significant change will require review by the Planning Commission and City Council.

2. The applicant shall obtain a sign permit prior to the installation of any signs on the property.
3. The message center sign shall:
 - a. Display text shall be use a minimum 6-inch character height to be readable by passing motorists without distraction.
 - b. Messages shall be displayed in their entirety to allow passing motorists to read the entire copy.
 - c. Messages shall not include telephone numbers, email addresses or internet urls.
 - d. Messages shall be displayed for a minimum of 8 seconds, and shall change instantaneously.
 - e. Messages be presented in a static display, and shall not scroll, flash, blink or fade.
 - f. Advertisement is limited to the goods and services offered on-site. Text shall be the dominant feature of the display.
 - g. The message center sign shall not be operated between the hours of 11:00 pm and 6:00 am.
 - h. Said sign shall comply with the City's standards regarding brightness and dimmer control.
4. Temporary business signs, with the exception of window signs, sandwich board/T-frame signs placed adjacent to the building, and incidental displays in accordance with the Sign Code standards, shall not be displayed on the property.
5. The applicant shall prepare a landscape plan to address screening along the west side lot line. The plan is subject to approval of the City Planner. A landscape surety in the amount of \$2,500.00 shall be submitted to insure installation of the trees if the sign is installed before the landscaping work has been completed.

Approval is based on the following findings:

1. *The plan proposes signs consistent in color, size and materials throughout the site. The overall design of the sign will remain as is and not change with this proposal. The sign will remain a cabinet style sign with internally lit sign panels identifying Cenex. The gas price display sign will also remain the same. The exiting reader board will be removed and replaced with a smaller message center sign.*
2. *Approving the deviation is necessary to relieve a practical difficulty existing on the property. The Willow Creek Center is a multi-tenant shopping center approximately 14,500 square feet in floor area. With multiple tenants, there is a greater need for signage, especially for temporary sales or events. The replacement of the existing readerboard with the message center sign provides a more efficient and aesthetic method to display or advertise products, services and special events than the use of temporary signs.*
3. *The proposed deviations from the standards of Section 208 result in a more unified sign package and greater aesthetic appeal between signs on the site. The design and size of*

the monument sign will not be changing as a result of this proposal. The replacement of the readerboard with an electronic message center sign is intended to visually improve the look of the monument sign, as well as improve identification and advertising for tenants. Temporary signage shall be prohibited for the property since the message center sign provides a vehicle for the tenants to advertise special sales or events.

- 4. *Approving the deviation will not confer a special privilege on the applicant that would normally be denied under the Ordinance.* The Code allows for a sign area increase in order to permit a message center sign to comply with the minimum required 20 sf area. The retail center is located on Lexington Avenue, an arterial road with a very high traffic volume. The high traffic volume, coupled with the multiple-tenant use supports this type of signage on the property. This approval will not confer a special privilege on the applicant given the history of past City approvals for signs here.
- 5. *The resulting sign plan is effective, functional, attractive and compatible with community standards.* Staff believes the sign proposes an effective and functional method to advertise the center, in a manner compatible with the commercial use. The intent of the sign is to provide a more efficient method of communicating products, specials or events for tenants within the center.

VOTE: Ayes - 6 Nays - 9

MISCELLANEOUS

City Council Meeting Assignments

Commissioners Peterson and Thompson will respectively attend the January 4, 2016 and January 19, 2016 City Council meetings.

ADJOURNMENT

MOTION: by Commissioner Schumer, seconded by Commissioner McCool to adjourn the meeting at 7:51 p.m.

VOTE: Ayes - 6 Nays - 0

ATTEST:

Kathleen Castle
City Planner

MOTION SHEET

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the following payment of bills as presented by the finance department.

Date	Description		
01/15/16	Accounts payable		\$37,413.50
01/21/16	Accounts payable		\$406,805.62
01/28/16	Accounts payable		\$395,799.90
02/01/16	Accounts payable		\$104,525.75
	Sub-total Accounts Payable	\$	944,544.77
01/22/15	Payroll (including direct deposits)		\$168,068.88
	Sub-total Payroll	\$	168,068.88
	Total	\$	<u>1,112,613.65</u>

ROLL CALL:	AYES	NAYS
Johnson		
Quigley		
Wickstrom		
Springhorn		
Martin		

02/01/2016 Council Meeting

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
LEAGUE OF MN CITIES INS TRUST	2015/16 WORKERS' COMP 1ST INSTALLMENT	101	40100	1510				\$30.73	\$37,413.50
		101	40200	1510				\$474.13	
		101	40210	1510				\$266.68	
		101	40300	1510				\$10.75	
		101	40400	1510				\$113.47	
		101	40500	1510				\$518.87	
		101	40550	1510				\$220.69	
		101	40800	1510				\$124.47	
		101	42050	1510				\$672.07	
		101	42200	1510				\$5,181.90	
		101	43400	1510				\$1,508.62	
		101	43450	1510				\$300.67	
		101	43710	1510				\$4,418.10	
		101	43900	1510				\$96.98	
		101	44100	1510				\$508.62	
		101	44300	1510				\$128.47	
		210	42750	1510				\$44.24	
		220	43800	1510				\$4,053.94	
		225	43400	1510				\$1,540.35	
		225	43510	1510				\$85.48	
		225	43520	1510				\$936.50	
		225	43530	1510				\$1,097.71	
		225	43535	1510				\$1,508.61	
		225	43555	1510				\$642.33	
		225	43560	1510				\$468.88	
		225	43580	1510				\$121.47	
		225	43590	1510				\$398.64	
		230	40900	1510				\$56.24	
		240	44400	1510				\$68.73	
		241	44500	1510				\$76.73	
		601	45050	1510				\$4,062.69	
		602	45550	1510				\$3,331.63	
		603	45850	1510				\$2,757.53	
		603	45900	1510				\$30.74	
		604	42600	1510				\$62.23	
		701	46500	1510				\$1,493.61	

Total of all invoices: \$37,413.50

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
AARP C/O TOY, BOY	AARP SMART DRIVER 4HR (1/12/2016)	225	43590	3174		003		\$240.00	\$240.00
AIR COMFORT HEATING & AIR	PERMIT REFUND 2016-00060	101	32540					\$35.00	\$36.00
		101	20802					\$1.00	
ALLEN, DEANNE	EDA MINUTES - 1/11/16	240	44400	3190		002		\$200.00	
ALLIANCE BENEFIT GROUP INC	COBRA ADMINSTRATION	101	40210	3190		003		\$3.28	\$3.28
ANDERSON, LISA	VOLLEYBALL (GRADE 6-8)	220	22040					\$57.00	\$57.00
BOLTON & MENK, INC	BUCHER SANITARY SEWER REHAB	602	45550	3190				\$2,900.00	\$2,900.00
BRADLEY & DEIKE, PA	KOWALSKI'S	101	22020					\$952.00	\$952.00
BRADLEY & DEIKE, PA	KOWALSKI'S	240	44400	3190				\$51.00	\$51.00
BURKMAN, CYNTHIA	RSV# 1110424 REFUND REFUND	220	22040					\$25.00	\$25.00
BUTLER, KRISTIN	STAR FISH 2	220	22040					\$65.00	\$65.00
C & E HARDWARE	SHOP LIGHTS	701	46500	2220		003		\$33.98	\$33.98
C & E HARDWARE	STORM POND SUPPLIES	603	45850	2180		002		\$5.99	\$5.99
C & E HARDWARE	SHOP SUPPLIES	701	46500	2220		003		\$3.40	\$3.40
CALLAHAN, ALISON	RSV# 1110434 REFUND REFUND	220	22040					\$25.00	\$25.00
CENTER, ST. DAVID'S	RSV# 1110386 REFUND REFUND	220	22040					\$100.00	\$100.00
CHRISTOPHER, DEE	RSV# 1110499 REFUND REFUND	220	22040					\$25.00	\$25.00
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001		\$697.92	\$697.92
COMCAST	COMMUNITY CENTER CABLE	220	43800	3190		001		\$184.39	\$184.39
CORPORATE CONNECTION	LUCHT SWEATERS PUBLIC WORKS	101	42200	3970				\$42.22	\$84.44
		601	45050	3970				\$42.22	
CUB FOODS	NYE SUPPLIES	225	43580	2172		002		\$103.87	\$103.87
FOODS	CONTINENTAL BREAKFAST DOUGHNUTS	220	43800	2591		003		\$184.50	\$184.50
LAMAX INC	DELIVERY TO EAGAN POST OFFICE 12/31/15	601	45050	3220		001		\$27.00	\$54.00
		602	45550	3220		001		\$27.00	
FANG, THOOJSAB	RSV# 1110432 REFUND REFUND	220	22040					\$25.00	\$25.00
GALLION, DAVID	INDOOR FARMERS MARKE	220	22040					\$20.00	\$20.00
GOVERNMENT FINANCE OFFICERS AS	GFOA MEMBERSHIP: ESPE-THRU 2/28/2017	101	40500	4330		004		\$225.00	
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GREENHAVEN PRINTING	BUSINESS EXCHANGE	240	44400	3390				\$606.64	\$606.64
HALVERSON, HEIDI	RSV# 1110539 REFUND REFUND	220	22040					\$25.00	\$25.00
HAMMOND, CECILIA	VOLLEYBALL REF JAN 12 & 19 (5 GAMES)	225	43510	3190		010		\$100.00	\$100.00
HAWKINS, INC.	ACID, GAS CL, REAGENTS	220	43800	2160		001		\$333.59	\$333.59
HEGGIE'S PIZZA LLC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$510.20	\$510.20
HENNEPIN TECHNICAL COLLEGE	RECERTIFICATION CLASS JOHN MATTSON	701	46500	4500		001		\$95.00	\$95.00
HOLMSTADT, ERIC	RSV# 1110448 REFUND REFUND	220	22040					\$25.00	\$25.00
IDENTITY STORES, LLC	NEW SWIM LESSON RASH GUARDS	225	43520	2170		005		\$707.31	\$707.31
KELLER, ALEXANDRIA	RSV# 1110473 REFUND REFUND	220	22040					\$25.00	\$25.00
KLUCK, AMY	RSV# 1110475 REFUND REFUND	220	22040					\$25.00	\$25.00
KOTILA, JEAN	RSV# 1110430 REFUND REFUND	220	22040					\$50.00	\$50.00
KRAMER, BONNIE J	SOCIAL MEDIA: HOW TO USE FACEBOOK AND TW	220	22040					\$15.00	\$15.00
KRUPEY, JOYCE	SOCIAL MEDIA: HOW TO USE FACEBOOK AND TW	220	22040					\$15.00	\$15.00
LAMERE, MARIA	VOLLEYBALL REF JAN 12 & 19 (5 GAMES)	225	43510	3190		010		\$100.00	\$100.00
LEAGUE OF MN CITIES INS TRUST	2015/16 VOLUNTEER ACCIDENT PLAN	101	40500	3410				\$1,088.00	\$1,088.00
LHB INC.	ELEVAGE REDEVELOPMENT TIF DISTRICT	101	22020					\$7,920.00	
REGUARD STORE, THE	HEAD IMMOBILIZER, LIFE JACKETS, NEW BABY	220	43800	2200		001		\$58.75	\$674.31
		220	43800	2200		002		\$615.56	
MATHESON TRI-GAS INC	CO2 ORDER	220	43800	2160		002		\$101.05	\$101.05
MATTESON, FRANK	RSV# 1110532 REFUND REFUND	220	22040					\$25.00	\$25.00

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
MENARDS CASHWAY LUMBER *MAPLEW	SHOP SUPPLIES	701	46500	2220		003	\$34.99	\$34.99
MINTERWEISMAN CO DBA CORE-MARK	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$378.92	\$378.92
MINWEGEN, JENNIFER	AQUATICS - LEVEL 2.5	220	22040				\$130.00	\$130.00
MOUA, KIA	RSV# 1110525 REFUND REFUND	220	22040				\$25.00	\$25.00
PRECISION LANDSCAPE & TREE, IN	WO 15-32 BLVD ASH REMOVAL	101	43900	3190		002	\$435.75	
PRECISION LANDSCAPE & TREE, IN	WO 15-56 DISEASED BLVD TREES	101	43900	3190		002	\$555.00	\$555.00
PRECISION LANDSCAPE & TREE, IN	WO 15-52 BLVD OAK WILT REMOVAL	101	43900	3190		002	\$539.50	\$539.50
PRECISION LANDSCAPE & TREE, IN	WO 15-57 BLVD OW REMOVAL	101	43900	3190		002	\$855.00	\$855.00
PRECISION LANDSCAPE & TREE, IN	WO 15-30 OW REMOVAL PRIVATE	101	43900	3190		003	\$800.76	\$800.76
PRECISION LANDSCAPE & TREE, IN	WO 15-61 PRIVATE OW REMOVAL 5705 HEATHER	101	43900	3190		003	\$1,606.87	\$1,606.87
PRECISION LANDSCAPE & TREE, IN	WO 15-53 PRIVATE OW REMOVAL 3710 RUSTIC	101	43900	3190		003	\$277.45	\$277.45
PRECISION LANDSCAPE & TREE, IN	WO 15-55 PRIVATE OW REMOVAL 3754 RUSTIC	101	43900	3190		003	\$2,571.00	\$2,571.00
PRECISION LANDSCAPE & TREE, IN	WO 15-51 PRIVATE OW REMOVAL 4695 DEBRA	101	43900	3190		003	\$299.95	\$299.95
PRECISION LANDSCAPE & TREE, IN	WO 15-50 PRIVATE OW REMOVAL 4705 DEBRA	101	43900	3190		003	\$2,008.33	\$2,008.33
PRECISION LANDSCAPE & TREE, IN	WO 15-58 201 LILAC LN	101	43900	3190		003	\$138.73	\$138.73
PULTE HOMES	GRADE CERT RED 1206 BUCHER RES 16-03	101	22025				\$1,000.00	\$1,000.00
PULTE HOMES	GRADE CERT RED 1211 BUCHER RES 16-03	101	22025				\$1,000.00	\$1,000.00
PULTE HOMES	GRADE CERT RED 1212 BUCHER RES 16-03	101	22025				\$1,000.00	\$1,000.00
PULTE HOMES	GRADE CERT RED 5940 WOODCREST RES 16-03	101	22025				\$1,000.00	\$1,000.00
PULTE HOMES	GRADE CERT RED 5947 WOODCREST RES 16-03	101	22025				\$1,000.00	\$1,000.00
PULTE HOMES	INSPECT RED AUTUMN MEADOW DEV RES 01-03	101	22020				\$9,312.13	\$9,312.13
RAMSEY CONSERVATION DISTRICT	EROSION CONTROL INSPECTION SERVICES	603	45850	3190			\$339.49	\$339.49
TONE CONSTRUCTION LLC	TURTLE/SCHIFSKY CP15-01,03 PYMNT NO 4	577	47000	5900			\$358,092.95	\$358,092.95
ZINAT	AQUATICS - PRIVATES	220	22040				\$122.25	\$122.25
SUMMIT FACILITIES AND KITCHEN	SOFT SERV CONTROL BOARD REPAIR	220	43800	2240		001	\$1,211.70	\$1,211.70
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110			\$451.02	\$451.02
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110			\$35.51	\$35.51
SYSCO FOOD SERVICES OF MN, INC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$285.46	\$285.46
TEXON TOWEL & SUPPLY INC	TOWELS FOR RESALE	220	43800	2591		002	\$462.20	\$462.20
TIWARI, RAVI	STAR FISH 1	220	22040				\$54.00	\$54.00
WATER SAFETY PRODUCTS INC	MASKS, VALVES, LANYARDS, O2 BAG	220	43800	2200		001	\$355.10	\$605.00
		220	43800	2200		002	\$249.90	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$1,302.97	\$1,302.97
WEGWERTH, CASSIDY	RSV# 1110459 REFUND REFUND	220	22040				\$25.00	\$25.00
WILHELMY, RYAN	RSV# 1110444 REFUND REFUND	220	22040				\$25.00	\$25.00
WOODS, SUSAN	GENEALOGY RESEARCH	220	22040				\$30.00	\$30.00

Total of all invoices: \$406,805.62

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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
HUGHES, JAMIE	FACILITY REFUND	220	22040				-\$25.00	-\$25.00
BEISSWENGERS HARDWARE	IRRIGATION REPAIR SUPPLIES	101	43710	2240			-\$8.65	
4-H, ANOKA COUNTY	RSV# 1125407 REFUND REFUND	220	22040				\$100.00	\$100.00
4IMPRINT	SUPERSITTER SACKS	225	43580	2170		001	\$233.90	\$233.90
4IMPRINT	FARMERS MARKET BAG GIVEAWAY	225	43590	2174		001	\$981.29	\$981.29
ADVANCED ENGINEERING AND	WTP CONSTRUCTION SERVICES CP 14-02	454	47000	5910			\$30,419.48	\$30,419.48
ALLEN, DEANNE	CC MINUTES - 1/19/16	101	40200	3190		001	\$200.00	\$200.00
ANDERSON, CAROL	RSV# 1117982 REFUND REFUND	220	22040				\$100.00	\$100.00
ANDERSON, GABRIEL	RSV# 1118061 REFUND REFUND	220	22040				\$25.00	\$25.00
BEARENCE MANAGEMENT GROUP	2015/2016 AGENT FEE	101	40500	3410			\$3,925.73	\$11,000.00
		101	40800	3410			\$129.78	
		101	41200	3410			\$91.78	
		101	43450	3410			\$90.34	
		101	43710	3410			\$1,690.78	
		210	42750	3410			\$35.13	
		220	43800	3410			\$783.97	
		225	43400	3410			\$98.27	
		230	40900	3410			\$12.00	
		601	45050	3410			\$422.62	
		602	45550	3410			\$1,754.45	
		603	45850	3410			\$63.62	
		603	45900	3410			\$91.01	
		604	42600	3410			\$16.79	
		701	46500	3410			\$1,793.73	
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		003	\$4.96	
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		001	\$8.52	\$8.52
BRAUN INTERTEC CORPORATION	WTP CONSTRUCTION TESTING CP 14-02	454	47000	5910			\$586.25	\$586.25
BRAUN INTERTEC CORPORATION	POND SEDIMENT TESTING	603	45850	3190			\$4,183.30	\$4,183.30
C & E HARDWARE	DISTILLED WATER FOR SAMPLING	601	45050	2280		001	\$2.58	\$2.58
C & E HARDWARE	COPPER TUBING FOR WESTIN WOODS	601	45050	2280		005	\$2.49	\$2.49
C & E HARDWARE	PAINT BRUSHES	601	45050	2280		005	\$11.92	\$11.92
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001	\$620.16	\$620.16
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 01-22-16	101	21720				\$9,474.36	\$9,474.36
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS: 01-22-16	101	20420				\$156.50	\$156.50
COTTLE, NANCY	REFUND CLOSING OVRPYMT-395 HORSESHOE	601	36190			003	\$22.93	\$22.93
CUB SCOUT PACK 31	RSV# 1117976 REFUND REFUND	220	22040				\$25.00	\$25.00
CULLIGAN	IRON FILTER SERVICE FEE	220	43800	3190		007	\$88.00	\$88.00
DEMPSEY, BETH	RSV# 1118010 REFUND REFUND	220	22040				\$25.00	\$25.00
DERAY, JESSICA	RSV# 1117986 REFUND REFUND	220	22040				\$25.00	\$25.00
DISTRICT PIONEERS, VIKING	RSV# 1117939 REFUND REFUND	220	22040				\$100.00	\$100.00
DUTT, VISHAL	RSV# 1125409 REFUND REFUND	220	22040				\$500.00	\$500.00
ENGLUND, DANIEL	RSV# 1117961 REFUND REFUND	220	22040				\$500.00	\$500.00
EROSION WORKS INC	EROSION CONTROL AT 5844 HAMLIN-ESCROW	101	22030				\$500.00	
FRANCO, LEONARD	CREDIT BALANCE REFUND REFUND	220	22040				\$80.00	\$80.00
GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEPENDENT CARE 01-22-16	101	20431				\$216.26	\$216.26
GENESIS EMPLOYEE BENEFITS INC	VEBA CONTRIBUTIONS: 01-22-16	101	20418				\$6,015.00	\$6,015.00
GEORGE, HEIDI	RSV# 1125429 REFUND REFUND	220	22040				\$25.00	\$25.00
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$24.93
		220	43800	2591		003	\$7.99	
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
HAEDIKE, JOANNA	BASKETBALL - ISLAND LAKE	220	22040					\$40.00	\$40.00
HEGGIE'S PIZZA LLC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$307.20	\$307.20
HERNANDEZ, ZEKE	RSV# 1125399 REFUND REFUND	220	22040					\$500.00	\$500.00
HUANG, SIAOMIN	RSV# 1118047 REFUND REFUND	220	22040					\$100.00	\$100.00
HUGHES, JAMIE	FACILITY REFUND	220	22040					\$25.00	\$25.00
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE: 01-22-16	101	21750					\$15,489.40	\$15,489.40
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS: 01-22-16	101	20430					\$980.00	\$980.00
JACKSON, GERELLE	RSV# 1117990 REFUND REFUND	220	22040					\$25.00	\$25.00
KARPE, MICHAEL	REFUND CLOSING OVRPYMT-1330 ROYAL OAKS	601	36190			003		\$27.69	
LEE, JUELYIE	RSV# 1118001 REFUND REFUND	220	22040					\$100.00	\$100.00
LUTHERAN CHURCH, ATONEMENT	RSV# 1125414 REFUND REFUND	220	22040					\$25.00	\$25.00
MADISON NATIONAL LIFE	LONG TERM DISABILITY: FEBRUARY 2016	101	20412					\$2,068.33	
MATHESON TRI-GAS INC	CO2 ORDER	220	43800	2160		002		\$101.05	\$101.05
MCCAREN DESIGNS INC	MONTHLY HORTICULTURE SERVICE	220	43800	3190		007		\$1,196.00	\$1,196.00
MEDICA	MEDICA HEALTH INSURANCE: JAN/FEB 2016	101	20410					\$125,841.72	\$125,841.72
METROPOLITAN COURIER CORPORATI	ARMORED CAR SERVICES: DEC PD SHORT	101	40500	4890		001		\$5.00	\$20.00
		220	43800	4890		001		\$5.00	
		601	45050	4890		001		\$5.00	
		602	45550	4890		001		\$5.00	
MIDWEST LOCK & SAFE INC	REPAIRS TO CABINET LOCK CC	220	43800	3810		003		\$125.00	\$125.00
MIKRES, REBECCA	RSV# 1125428 REFUND REFUND	220	22040					\$25.00	\$25.00
MILLER, LUKE	PASS FAMRESF TYPE: ANNUAL MEMBERSHIPS P	220	22040					\$174.00	\$174.00
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE: 01-22-16	101	20435					\$141.50	\$141.50
MINNESOTA DEPARTMENT OF HEALTH	WATER SCHOOL JASON, DAN, LYNN	601	45050	4500		003		\$525.00	\$525.00
MINNESOTA DEPT OF HUMAN SERVIC	DEC CLEANING COMMUNITY CENTER	220	43800	3190		004		\$225.00	\$225.00
MINNESOTA DEPT OF PUBLIC SAFET	HAZARDOUS CHEMICAL REPORT FEE	220	43800	4890		003		\$100.00	\$100.00
MINNESOTA ENVIRONMENTAL FUND	MN ENVIRONMENTAL EMPL CONTRIB: 01-22-16	101	20420					\$36.00	\$36.00

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
MINNESOTA METRO NORTH TOURISM	DEC 2015 HOTEL/MOTEL TAX	101	22079					\$14,768.03	\$14,029.63
		101	38420					-\$738.40	
MINNESOTA POLLUTION CONTROL AG	SEWER SCHOOL JAMIE, DAN, JESSE	602	45550	4500		003		\$900.00	
MINNESOTA PREMIER PUBLICATIONS	MN PARENT AD-BDAY PARTY, CAMP LISTING	220	43800	2201		003		\$199.00	\$299.00
		225	43400	3390				\$100.00	
MINNESOTA REVENUE	ID #L2033553984	101	20435					\$150.00	
MINNESOTA RURAL WATER ASSOCIAT	MRWA CONFERENCE 2016 DAN C AND KEVIN	601	45050	4500		002		\$225.00	\$450.00
		602	45550	4500		002		\$225.00	
MINTERWEISMAN CO DBA CORE-MARK	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$620.87	\$620.87
MINTERWEISMAN CO DBA CORE-MARK	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$449.05	\$449.05
MN DNR ECO-WATERS	WATER APPROPRIATION PERMIT FEE	601	45050	3190		006		\$11,283.22	
MN DNR ECO-WATERS	WATER APPROPRIATION FEE SUCKER LAKE	603	45900	3190		001		\$140.00	\$140.00
MUELLER, RAYMOND	REFUND CLOSING OVRPYMT-1789 HILLVIEW RD	601	36190			003		\$130.83	\$130.83
MURPHY, JEFFREY	RSV# 1117993 REFUND REFUND	220	22040					\$25.00	\$25.00
NELSON, LAURA	MIND/BODY YOGA	220	22040					\$71.40	\$71.40
NORTH OAKS, CITY OF	HODGSON RD SIDEWALK SHOREVIE COST SHARE	401	43450	5300				\$35,763.50	\$35,763.50
NORTH PINE AGGREGATE INC.	EROSION CONTROL/SEEDING GRAND CP16-02	449	47000	5900				\$750.00	\$750.00
NORTHLAND CAPITAL FINANCIAL SE	FITNESS EQUIPMENT LEASE-JANUARY 2016	220	43800	3960		005		\$1,388.62	\$1,388.62
NORTHSTAR INSPECTION SERVICE I	INSPECTION SERVICES - KEVIN WHITE	101	44300	3190				\$585.00	\$585.00
NOVAK, SUSAN	RSV# 1125424 REFUND REFUND	220	22040					\$25.00	\$25.00
OLIVER, DAVE OR SHEILA	REFUND CLOSING OVRPYMT-554 VICKI LANE	601	36190			003		\$84.54	\$84.54
PERES, PATRICIA	REFUND CLOSING OVRPYMT-932 SHERWOOD RD	601	36190			003		\$12.40	\$12.40
SUE	RSV# 1125417 REFUND REFUND	220	22040					\$25.00	\$25.00
PLUMBMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		001		\$819.66	\$819.66
PLUS - HOOVER, ADVENTURES	RSV# 1117240 REFUND REFUND	220	22040					\$100.00	\$100.00
POLAVARAM, HARIKA	AQUATICS - LEVEL 1	220	22040					\$49.00	\$49.00
PRECISION LANDSCAPE & TREE, IN	WO 15-59 PRIVATE DISEASED TREE REMOVAL	101	43900	3190		003		\$2,245.88	\$2,245.88
PRECISION LANDSCAPE & TREE, IN	WO 15-60 PRIVATE DISEASED TREE REMOVAL	101	43900	3190		003		\$489.03	\$489.03
PRECISION LANDSCAPE & TREE, IN	WO 15-63 PRIVATE DISEASED TREE REMOVAL	101	43900	3190		003		\$600.17	\$600.17
PRECISION LANDSCAPE & TREE, IN	WO15-54 PRIVATE DISEASED TREE REMOVAL	101	43900	3190		003		\$1,288.18	\$1,288.18
PRECISION LANDSCAPE & TREE, IN	WO 15-33 PRIVATE DISEASED TREE REMOVAL	101	43900	3190		003		\$1,516.09	\$1,516.09
PRECISION LANDSCAPE & TREE, IN	WO 15-35 PRIVATE DISEASED TREE REMOVAL	101	43900	3190		003		\$1,997.67	\$1,997.67
PRECISION LANDSCAPE & TREE, IN	WO 15-34 PRIVATE DISEASED TREE REMOVAL	101	43900	3190		003		\$566.91	\$566.91
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS: 01-22-16	101	21740					\$31,265.52	\$31,265.52
PUBLIC EMPLOYEES RETIREMENT AS	PERA DEFINED CONTRIBUTION: 01-22-16	101	21740					\$251.30	\$251.30
PUBLIC UTILITIES AND WATERWORK	ADVANCED MANAGEMNT AND SUPERVISORY KEVIN	601	45050	4500		002		\$249.50	\$499.00
		602	45550	4500		002		\$249.50	
ROSEVILLE, CITY OF	LICENSE AND REGISTRATION NEW TRAILER	701	46500	5800				\$47.75	\$47.75
RUZIN, KERI	RSV# 1118042 REFUND REFUND	220	22040					\$25.00	\$25.00
SCHENDEL, WYNNE	CYCLE BOOT CAMP	220	22040					\$120.70	\$120.70
SHARMA, VINAY	RSV# 1118036 REFUND REFUND	220	22040					\$25.00	\$25.00
SHORT ELLIOTT HENDRICKSON, INC	CONSTRUCTION OBSERVATION CP09-12	571	47000	5910				\$2,561.02	
SPRINT	CHAPMAN CELL 12/15/15 - 1/14/16	101	40200	3210		002		\$32.58	\$32.58
SUMMIT FACILITIES AND KITCHEN	SOFT SERV MACHINE RE-CHECK	220	43800	2180		006		\$186.50	\$186.50
SUNNY BUNNY EASTER EGGS	EGG HUNT - EGGS	225	43580	2172		001		\$376.36	\$376.36
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110				\$418.56	\$418.56
SUSA	SUSA MEMBERSHIP 2016	601	45050	4500		002		\$125.00	\$250.00
		602	45550	4500		002		\$125.00	
DENTON	RSV# 1125413 REFUND REFUND	220	22040					\$100.00	\$100.00
TAYLOR, LINDA L.	ICE SKATING PRE-SNOP	220	22040					\$86.00	\$86.00
THAO, YANGME	RSV# 1125419 REFUND REFUND	220	22040					\$25.00	\$25.00

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
THE MONITOR	JANUARY MEMBERSHIP AD	220	43800	2201		001	\$603.10	
TIGER OAK PUBLICATIONS INC	MN BRIDE WEDDING DIRECTORY LISTING	220	43800	2201		004	\$695.00	\$695.00
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX: 01-22-16	101	21710				\$23,352.02	\$62,093.66
		101	21730				\$31,398.44	
		101	21735				\$7,343.20	
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS:01-22-16	101	20420				\$43.00	
UNIVERSITY OF MINNESOTA	MALONEY,WESLOWSKI,YANG,CURLEY,SHAUGHNESS	101	42050	4500			\$750.00	\$750.00
UNIVERSITY OF MINNESOTA	BRIDGE SAFETY SEMINAR - T.WESLOWSKI	101	42050	4500			\$125.00	\$125.00
WALES, ROBERT	REFUND CLOSING OVRPYMT-4328 CHATSWORTH	601	36190			003	\$15.30	\$15.30
WALL, CHRISTINE	ZUMBAÜ€S	220	22040				\$79.00	\$79.00
WARNERS STELLIAN CO. INC.	PERMIT REFUND 2016-00059	101	32620				\$25.00	\$36.00
		101	32620				\$10.00	
		101	20802				\$1.00	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$240.28	\$240.28
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$668.75	\$668.75
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$93.52	\$93.52
WATSON COMPANY	BREAK ROOM SUPPLIES	101	40800	2180			\$249.39	\$249.39
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$38.57	\$38.57
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$1,818.44	\$1,818.44
WESTGARD, KRISTINE	RSV# 1125433 REFUND REFUND	220	22040				\$50.00	\$50.00
XIONG, MAI	RSV# 1118029 REFUND REFUND	220	22040				\$25.00	\$25.00
XIONG, MAI	RSV# 1125403 REFUND REFUND	220	22040				\$100.00	\$100.00
XIONG, SHIHIR	RSV# 1118054 REFUND REFUND	220	22040				\$25.00	\$25.00
YANG, NKAUJNEEB	RSV# 1118056 REFUND REFUND	220	22040				\$25.00	\$25.00

Total of all invoices: \$395,799.90

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ARAMARK REFRESHMENT SERVICES	COFFEE & SUPPLIES MAINTENANCE CENTER	701	46500	2183		003	\$261.69	\$261.69
ASSOCIATION OF MINNESOTA EMERG	MEMBERSHIP FEES FOR DAN C.	101	42050	4330			\$130.00	\$130.00
ATIR ELECTRIC CORPORATION	PHASE ONE OF LIGHTING RETROFIT CC	431	43800	3810			\$32,351.00	\$32,351.00
AUTO NATION FORD WHITE BEAR LA	RUNNING BOARD UNIT 601	701	46500	2220		001	\$458.48	\$458.48
AUTO NATION FORD WHITE BEAR LA	MULTI FUNCTION SWITCH UNIT 309	701	46500	2220		001	\$21.77	\$21.77
BAUER BUILT TIRE AND BATTERY I	TIRES FOR JD 5220	701	46500	2230		002	\$419.12	\$419.12
BAUER BUILT TIRE AND BATTERY I	TUBES FOR TIRES ON JD 1585	701	46500	2220		002	\$28.70	\$28.70
BEISSWENGERS HARDWARE	CARPET CLEANER	701	46500	2183		002	\$35.78	\$35.78
BEISSWENGERS HARDWARE	REPAIRS TO AIR LINES IN MAINT CENTER	701	46500	2220		003	\$14.43	\$14.43
CARGILL DEICING TECHNOLOGY	SALT	101	42200	2181		001	\$3,417.86	\$3,417.86
CARGILL DEICING TECHNOLOGY	SALT	101	42200	2181		001	\$6,474.49	\$6,474.49
CARGILL DEICING TECHNOLOGY	SALT	101	42200	2181		001	\$8,302.54	\$8,302.54
CBIZ FINANCIAL SOLUTIONS, INC	4TH QUATER INVESTMENT/SERVICES & FEES	101	40210	3190		013	\$90.37	\$90.37
CENTRAL HYDRAULICS INC	EQUIPMENT HYDRAULICS	701	46500	2220		002	\$310.62	\$310.62
COMMERCIAL FURNITURE SERVICES	PARK & REC CUBICAL UPGRADES	405	43800	5300			\$20,028.90	\$20,028.90
CONTINENTAL RESEARCH CORPORATI	GLOVES	601	45050	2280		001	\$127.37	\$227.37
		602	45550	2280		001	\$100.00	
DOCUSIGN INC	ELECTRONIC SIGNATURE SERVICE FOR RENTALS	220	43800	3190		004	\$3,352.25	
ERICSON, BECKY	SCHIFSKY RD CP15-01 IRRIGATION REPAIR	577	47000	5900			\$460.00	\$460.00
FACTORY MOTOR PARTS COMPANY	TRUCK BATTERIES AND WIPER BLADES	701	46500	2220		001	\$256.05	\$256.05
FACTORY MOTOR PARTS COMPANY	RADIATOR HOSE UNIT 304	701	46500	2220		002	\$67.08	\$67.08
FACTORY MOTOR PARTS COMPANY	VEHICLE WIPER BLADES	701	46500	2220		001	\$51.90	\$51.90
LAB, INC.	ONSITE FEE	101	40210	3190		002	\$51.80	\$51.80
FLEETPRIDE INC	HYD HOSE UNIT 215	701	46500	2220		001	\$141.42	\$141.42
FLEETPRIDE INC	BATTERY CABLE ENDS UNIT 215	701	46500	2220		001	\$30.52	\$30.52
FLEETPRIDE INC	CHAIN COUPLERS FOR TRAILERS	701	46500	2220		002	\$183.38	\$183.38
FLEXIBLE PIPE TOOL COMPANY	JAKES FOR MANHOLES	602	45550	2280		003	\$398.00	\$398.00
FORCE AMERICA INC	SENSOR REPLACEMENTS FOR PLOW TRUCKS	701	46500	2220		001	\$657.64	\$657.64
GOPHER STATE ONE-CALL	2016 ANNUAL FEE	601	45050	3190		001	\$50.00	\$100.00
		602	45550	3190		001	\$50.00	
GRAINGER, INC.	REPAIR SUPPLIES CC	220	43800	2240		001	\$440.96	\$440.96
GS SYSTEMS, INC.	LOGNWATCH SCADA SOFTWARE ANNUAL MAINT	101	40550	3860		017	\$1,058.00	
H & L MESABI, INC.	PLOW BLADE CARBIDES	701	46500	2220		001	\$1,708.44	\$1,708.44
H & L MESABI, INC.	PLOW BLADES	701	46500	2220		001	\$569.48	\$569.48
INSTRUMENTAL RESEARCH INC	DECEMBER SAMPLES	601	45050	2280		001	\$225.00	\$225.00
METRO CITIES	2016 MEMBERSHIP DUES	101	40100	4330		002	\$8,285.00	\$8,285.00
MINNESOTA DEPT OF PUBLIC SAFET	HAZARDOUS CHEMICAL INVENTORY FEE WELL 6	601	45050	2160			\$100.00	\$100.00
MINNESOTA DEPT OF PUBLIC SAFET	HAZARDOUS CHEMICAL INVENTORY FEE BOOSTER	601	45050	2160			\$100.00	\$100.00
MINNESOTA EQUIPMENT	PRESSURE SENSOR UNIT JD5115	701	46500	2220		002	\$238.58	\$238.58
NAPA AUTO PARTS	OIL & FILTER FOR DEISEL	701	46500	2220		002	\$102.24	\$102.24
NAPA AUTO PARTS	SHOP SUPPLIES	701	46500	2220		003	\$13.49	\$13.49
PARTSMASTER	TOOLS	701	46500	2400		006	\$217.70	\$217.70
PRO-TEC DESIGN	FORTY HOUR SERVICES TIME BLOCK	101	40550	3190		001	\$3,520.00	\$3,520.00
RADCO INC	SEAT COVERS UNITS 604 & 201	701	46500	2220		001	\$393.90	\$393.90
SAFE-FAST INC	HI VIS JACKETS FOR PARKS MAINT CREW	101	43710	2180			\$404.65	\$404.65
SHORT ELLIOTT HENDRICKSON, INC	ANNUAL BRIDGE INSPECTION - CONSULTING	101	42200	3190			\$245.65	\$245.65
ST. PAUL STAMP WORKS, INCORPOR	NAMETAG - EDELSTEIN	101	40200	2010		006	\$13.35	\$13.35
ST. PAUL STAMP WORKS, INCORPOR	NAME TAGS	101	40200	2010		006	\$148.50	\$148.50
WORKS	CLEANING SUPPLIES CC	220	43800	2110			\$593.14	\$593.14
SUPPLYWORKS	CLEANING EQUIPMENT REPAIRS CC	220	43800	3890			\$830.00	\$830.00
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110			\$790.53	\$790.53

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110			\$908.88	\$908.88
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110			\$506.16	\$506.16
SUPPLYWORKS	REPAIRS TO CLEANING EQUIPMENT	220	43800	3890			\$88.00	\$88.00
SUPPLYWORKS	REPAIRS TO CLEANING EQUIPMENT	220	43800	3890			\$29.95	\$29.95
TERMINAL SUPPLY CO	POWER CONVERTER UNIT 312	701	46500	2220		001	\$215.34	\$215.34
TRANSPORTATION SUPPLIES INC	TOOLS	701	46500	2400		006	\$79.64	\$79.64
TRUCK UTILITIES INC.	REPAIR HYD LINES UNIT 605	701	46500	3190		001	\$2,494.96	\$2,494.96
UNIFIRST CORPORATION	UNIFORM RENTAL FOR PARK MAINT.	101	43710	3970			\$68.84	\$68.84
UNIFIRST CORPORATION	UNIFORM RENTAL FOR COMM CNTR	220	43800	3970			\$60.11	\$60.11
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001	\$43.25	\$173.00
		601	45050	3970		001	\$43.25	
		602	45550	3970		001	\$43.25	
		603	45850	3970		001	\$21.62	
		701	46500	3970		001	\$21.63	
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001	\$43.26	\$173.06
		601	45050	3970		001	\$43.26	
		602	45550	3970		001	\$43.26	
		603	45850	3970		001	\$21.64	
		701	46500	3970		001	\$21.64	
UNLIMITED SUPPLIES INC	BUMPER VISE FOR UNIT 201	701	46500	2220		001	\$200.00	
UNLIMITED SUPPLIES INC	SIGN SHOP SUPPLIES	101	42200	2180		003	\$38.58	\$38.58
UNLIMITED SUPPLIES INC	TOOLS	701	46500	2400		006	\$332.42	\$332.42
VAN PAPER COMPANY	TOILET TISSUE AND TRASH BAGS FOR PARKS	101	43710	2110			\$246.04	
YALE MECHANICAL INC	REPAIRS TO LIEBERT UNIT SERVER ROOM	220	43800	3810		001	\$589.00	\$589.00
							Total of all invoices:	\$104,525.75

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	53,969
Vendor number	20228 1 2016
Vendor name	MEDICA
Address	NW 7958 PO BOX 1450 MINNEAPOLIS MN, 55485-7958

Date	Comment line on check	Invoice number	Amount
01-12-16	MEDICA HEALTH INSURANCE: JAN/FEB 2016	C0039601980	\$125,841.72

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to:	
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Account Coding	Amount
101 20410	\$125,841.72

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: J. Kuschel
 (signature required) Jodee Kuschel

Approved by: T.S.
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	53,881
Vendor number	01095 1 2016
Vendor name	ADVANCED ENGINEERING AND
Address	ENVIRONMENTAL SERVICES INC 4050 GARDEN VIEW DRIVE SUITE 200 GRAND FORKS ND 58201

Date	Comment line on check	Invoice number	Amount
12-31-15	WTP CONSTRUCTION SERVICES CP 14-02	46724	\$30,419.48

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
454 47000 5910	\$30,419.48

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Tom Wesolowski 1/21/16
 (signature required) Tom Wesolowski

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	53,858
Vendor number	01446 1 2016
Vendor name	TREASURY, DEPARTMENT OF
Address	INTERNAL REVENUE SVC - EFT/NO CHECK EFTPS ENROLLMENT PROCESSING P.O. BOX 4210 IOWA CITY IA 52244

Date	Comment line on check	Invoice number	Amount
01-22-16	FEDERAL WITHHOLDING TAX: 01-22-16	01-27-16	\$62,093.66

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to:	
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Account Coding	Amount
101 21710	\$23,352.02
101 21730	\$31,398.44
101 21735	\$7,343.20

SEE PERMANENT
 PAYROLL RECORDS

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: J. Kuschel
 (signature required) Jodée Kuschel

Approved by: TJS
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	53,886
Vendor number	20224 1 2015
Vendor name	NORTH OAKS, CITY OF
Address	100 VILLAGE CENTER DRIVE SUITE 230 NORTH OAKS MN, 55127

Date	Comment line on check	Invoice number	Amount
01-14-16	HODGSON RD SIDEWALK SHOREVIE COST SHARE	01	\$35,763.50

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

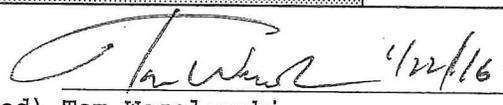
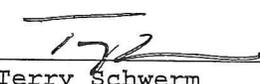
Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
401 43450 5300	\$35,763.50

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by:  4/22/16 (signature required) Tom Wesolowski	
Approved by:  (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	53,861
Vendor number	00545 1 2016 -
Vendor name	PUBLIC EMPLOYEES RETIREMENT ASSOC.
Address	P.O. BOX 75608 ST. PAUL MN 55175-0608
EFT TRANSACTION - NO CHECK PRINTS	

Date	Comment line on check	Invoice number	Amount
01-22-16	EMPL/EMPLOYER CONTRIBUTIONS: 01-22-16	01-22-16,	\$31,265.52,

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
101 21740	\$31,265.52
SEE PERMANENT PAYROLL RECORDS	

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: J Kuschel
 (signature required) Jodee Kuschel

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	53,910
Vendor number	01775 1 2016 ✓
Vendor name	ATIR ELECTRIC CORPORATION,
Address	1550 91ST AVE NE SUITE 204 BLAINE MN 55449

Date	Comment line on check	Invoice number	Amount
01-15-16	PHASE ONE OF LIGHTING RETROFIT CC	16701 ✓	\$32,351.00 ✓

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
431 43800 3810	\$32,351.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) Gary Chapman	
Approved by: (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

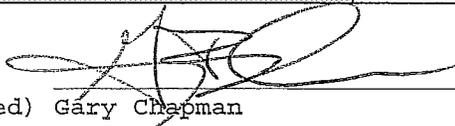
Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	53,909	US Communities Contract # AG0607
Vendor number	00144 1	2016
Vendor name	COMMERCIAL FURNITURE SERVICES INC ✓	
Address	4301 HIGHWAY 7 ST LOUIS PARK MN 55416	

Date	Comment line on check	Invoice number	Amount
01-18-16	PARK & REC CUBICAL UPGRADES	68712-0 ✓	\$20,028.90 ⁵

Account Coding	Amount
405 43800 5300	\$20,028.90 ✓

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by:	
(signature required) Gary Chapman	
Approved by:	
(signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	53,824	Please return check to Glen
Vendor number	01046 1	2016
Vendor name	REDSTONE CONSTRUCTION LLC	
Address	PO BOX 218 MORA MN 55051	

Date	Comment line on check	Invoice number	Amount
01-20-16	TURTLE/SCHIFSKY CP15-01,03 PYMNT NO 4	1	\$358,092.95

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
577 47000 5900	\$358,092.95

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Glen Hoffard
 (signature required) Glen Hoffard

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

6-53574

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	53,747
Vendor number	00373 3 2016 ✓
Vendor name	LEAGUE OF MN CITIES INS TRUST
Address	C/O BERKLEY RISK ADMINISTRATORS LLC PO BOX 581517 MINNEAPOLIS MN 55458-1517

Date	Comment line on check	Invoice number	Amount
12-17-15	2015/16 WORKERS' COMP 1ST INSTALLMENT	31172	\$ 37,413.50

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

Return to:	
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Account Coding	Amount
101 40100 1510	\$30.73
101 40200 1510	\$474.13
101 40210 1510	\$266.68
101 40300 1510	\$10.75
101 40400 1510	\$113.47
101 40500 1510	\$518.87
101 40550 1510	\$220.69
101 40800 1510	\$124.47
101 42050 1510	\$672.07
101 42200 1510	\$5,181.90

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: *D. Maloney*
 (signature required) Deborah Maloney

Approved by: *T.S.*
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

LICENSE APPLICATIONS

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the License Applications as listed on the attached report dated February 1, 2016.

ROLL CALL:	AYES _____	NAYS _____
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

February 1, 2016
Regular City Council Meeting

CITY OF SHOREVIEW – LICENSE APPLICATIONS
February 1, 2016

LICENSE #	BUSINESS NAME	TYPE
2016-00020	The Davey Tree Expert Co.	Tree Trimmer
2016-00021	Central Minnesota Tree Svc	Tree Trimmer
2016-00022	Rainbow Tree Care	Tree Trimmer

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To authorize the Mayor and City Manager to execute ICWC Contract with the Minnesota Department of Corrections for the provision of a full time offender work crew for 2016.

ROLL CALL:	AYES	NAYS
JOHNSON	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
SPRINGHORN	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
February 1, 2016

TO: MAYOR, CITY COUNCIL, AND CITY MANAGER
FROM: MARK MALONEY, PUBLIC WORKS DIRECTOR
DATE: JANUARY 26, 2016
SUBJECT: AUTHORIZE CONTRACT – MN DEPT OF CORRECTIONS (DOC)

INTRODUCTION

The adopted 2015-2016 budget includes funding for outsourced labor activities. The City has negotiated a contract with the Minnesota Department of Corrections (DOC) for a full time offender work crew and supervisor for 2016. City Council authorization for the contract is requested at this time.

DISCUSSION

The City has utilized a fulltime work crew provided by the Department of Corrections since 2011. This crew has performed the general maintenance and cleaning of the Maintenance Center which has allowed the City to eliminate a contract with an outside cleaning firm. In addition, the work crew performs routine labor functions that support both Public Works and Parks Maintenance activities throughout the year including painting fire hydrants, tree and brush removal, rain garden plantings, roadway median clean-up, clearing walkways and transit stop facilities during the winter, etc. The proposed 2016 budget anticipates the continued use of this resource in areas of city responsibility including Park and Trail Maintenance, Forestry and cleaning services for the Maintenance Center. The total negotiated value of the contract is \$82,511. A copy of the proposed contract is attached for reference.

RECOMMENDATION

City Council authorization for execution of the contract with the Minnesota Department of Corrections is requested at this time.

STATE OF MINNESOTA INCOME CONTRACT

This contract is between the State of Minnesota, acting through its Commissioner of Corrections, Institution Community Work Crew Program ("State"), and the City of Shoreview, 4600 Victoria Street North, Shoreview, Minnesota 55126 ("Purchaser").

Recitals

1. Under Minn. Stat. §241.278 the State is empowered to enter into income contracts.
2. The Purchaser is in need of an Institution Community Work Crew (ICWC) on an as needed basis.
3. The State represents that it is duly qualified and agrees to provide the services described in this contract, if a ICWC is available when requested by Purchaser.

Contract

1 Term of Contract

- 1.1 **Effective date:** January 1, 2016, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.
- 1.2 **Expiration date:** December 31, 2016, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2 State's Duties

The State will:

- 2.1 Provide a crew leader who will supervise up to ten (10) offender crewmembers during four (4) 10-hour days per week, including the hours crew leaders spend for daily preparation, communication and travel. The crew leader will take directions as to the location and nature of the work to be completed on a given day as requested by the Purchaser's Authorized Representative or designee.
- 2.2 Train each work crew in safety principles and techniques set forth by applicable federal, state and local agency requirements. Purchaser agrees that the State has the authority to refuse selected projects if it considers the projects beyond the skill level of the crewmembers and/or unsafe to perform.
- 2.3 Provide required personal safety equipment and clothing needed for specific work.
- 2.4 Screen projects to ensure that appropriate staff are assigned.
- 2.5 Submit reports to the Purchaser upon request.

3 Purchaser's Duties

The Purchaser will

- 3.1 Obtain all necessary permits or licenses or special authority for all projects that utilize ICWC labor.
- 3.2 Assign all work and coordinate material purchases and delivery through the ICWC crew leader for projects to be performed by the State.
- 3.3 Hire any subcontractors utilized in the project.
- 3.4 Provide utilities at the work site and set up accounts for the purchase of materials and rental of specialized tools or equipment needed for the work.
- 3.5 Meet with the State as necessary to provide project information needed by the State in the performance of its' duties.

4 Payment

The Purchaser will pay the State for all services performed by the State under this contract as follows: Payment shall be made by the Purchaser to the State in the amount of forty-one thousand two hundred fifty-five and 50/100 dollars (\$41,255.50) on March 1, 2016, forty-one thousand two hundred fifty-five and 50/100 dollars (\$41,255.50) on September 1, 2016. Any overtime hours will be billed at the rate of sixty-seven and 50/100 dollars (\$67.50) per hour.

The total obligation of the Purchaser for all compensation and reimbursements to the State under this contract is eighty two thousand and five hundred eleven and 00/100 dollars (\$82,511.00), plus any additional overtime hours, as its share of the cost of providing a crew leader and placing the work crews into service on the ICWC Program during the term of this agreement. The Purchaser's share includes time scheduled for training, vacation, sick leave and holidays based on the terms and condition of the crew leaders AFSCME bargaining agreement.

5 Authorized Representatives

The State's Authorized Representative is Terry Byrne, District Supervisor, or his successor.

The Purchaser's Authorized Representative is Mark Maloney, Public Works Director/City Engineer, or his successor.

6 Amendments, Waiver, and Contract Complete

6.1 **Amendments.** Any amendment to this contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract, or their successors in office.

6.2 **Waiver.** If the State fails to enforce any provision of this contract, that failure does not waive the provision or its right to enforce it.

6.3 **Contract Complete.** This contract contains all negotiations and agreements between the State and the Purchaser. No other understanding regarding this contract, whether written or oral, may be used to bind either party.

7 Liability

Each party will be responsible for its own acts and behavior and the results thereof.

8 Government Data Practices

The Purchaser must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Purchaser or the State.

If the Purchaser receives a request to release the data referred to in this Clause, the Purchaser must immediately notify the State. The State will give the Purchaser instructions concerning the release of the data to the requesting party before the data is released.

9 Publicity

Any publicity regarding the subject matter of this contract must not be released without prior written approval from the State's Authorized Representative.

10 Audit

Under Minn. Stat. § 16C.05, subd. 5, the Purchaser's books, records, documents, and accounting procedures and practices relevant to this contract are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a total of six years.

11 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this contract. Venue for all legal proceedings out of this contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

12 Termination

Either party may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

1. PURCHASER

The Purchaser certifies that the appropriate person(s) have executed the contract on behalf of the Purchaser as required by applicable articles, bylaws, resolutions, or ordinances.

By
Title
Date

By
Title
Date

2. STATE AGENCY

With delegated authority

By
Title
Date

3. Commissioner of Administration

As delegated to Materials Management Division

By
Date

Distribution
DOC Financial Services Unit – Original (fully executed) contract
Purchaser
State's Authorized Representative
Budget Officer of Authorized Representative
Department of Administration – Materials Management Division

PROPOSED MOTION

MOVED BY COUNCIL MEMBER _____

SECONDED BY COUNCIL MEMBER _____

To approve the purchase of network backup equipment for the city storage area networking function in the amount of \$ 62,475.00 from Strategic Custom Solutions.

ROLL CALL:	AYES	NAYS
Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

Regular Council Meeting
February 1, 2016

TO: Mayor and City Council

FROM: Dick Crumb, I.S. Manager
Tim Cooney, Assistant I.S. Manager

DATE: February 1, 2016

SUBJECT: Storage Area Network Backup Unit

INTRODUCTION

The city upgraded its Storage Area Network hardware last year as part of the infrastructure conversion to server and workstation virtualization. One of the long term goals of the Information Technology division is to provide the appropriate system backup in a cost effective manner to ensure that crucial city data will be protected and available to staff. City IT staff is recommending adding this additional equipment to provide backup redundancy to the storage area network hardware purchased last year.

BACKGROUND

A year ago, the IT division upgraded the storage area network equipment to current technology that fit best with the virtualized environment that has been implemented at the city. The long term plan is to add backup equipment to the city storage area network located at the Maintenance Center with the goal of further protecting city data, and allow for a more resilient network in the event of equipment failures and other emergencies that may affect staff access to important city data. These critical “assets” includes servers, as well as almost all city staff desktops. This proposed hardware and software addition is a long term plan of developing the Maintenance Center IT room as the City’s disaster recovery and business continuity site.

PROPOSAL

Because this is a proposed addition of backup hardware that is consistent with our system purchased last year, staff negotiated with the hardware vendor (Tintri), and systems integrator (Strategic Custom Solutions) to obtain the lowest cost price quote possible. The Tintri storage hardware is unique in its market, providing storage for virtual environments exclusively so staff only solicited a quote from Strategic Custom Solutions since they are the sole vendor for Tintri storage hardware in the Twin Cities region.

The proposal is as follows:

Strategic Custom Solutions/Tintri	\$38,500.00	Storage hardware and software
	23,975.00	3 yr maintenance support
	<u>0</u>	Installation
	\$62,475.00	Total proposal

The total cost of the project is \$62,475, which would be funded by the City's Capital Acquisition Fund.

RECOMMENDATION

Based on the foregoing information, it is recommended that the City Council award the quote for the Network Backup Unit to Strategic Custom Solutions in the amount of \$62,475.00.



Strategic Custom Solutions, Inc.
Olympic Place Building
7825 Washington Avenue South
Suite 450
Minneapolis, MN 55439

Quote Created: 1/22/2016
Quote Expiration Date: 2/28/2016
Company Name: City of Shoreview
Contact Name: Dick Crumb
Email: rcrumb@shoreviewmn.gov
Terms: **NET 15**

Account Executive: Danny Quam
Voice: 612-850-5036, Fax: 952-486-7610
danny.quam@strategiccustomsolutions.com

Quote Number: COS-Tintri-T820

Item	Part Number	Description	Qty	Unit Price (USD)	Discounted Price
1	SYS-T820	Tintri T820, Base SW, 1 yr HW 23TB	1	\$ 74,000.00	\$ 38,500.00
2	SUP-T820-PLAT-3YR	PLAT Support, T820, HW+Base SW-3YR. 7x24x4HR Phone Support, 7x24xNBD HW	1	\$ 19,980.00	\$ 17,982.00
3	OPT-10GBE-SFP+SR	Option, dual-port 10GbE, SFP+ SR NIC (\$3,000 with discount)	2	\$ 7,000.00	\$ -
4	LIC-REPL-T820	Tintri T820, ReplicateVM lic	1	\$ 13,000.00	\$ -
5	SUP-T820-REPL-PLAT-3YR	Tintri T820 PLAT Sup ReplicateVM-3yr	1	\$ 1,950.00	\$ 1,700.00
6	Installation & Migration	Installation & VM Motion Migration services included	1	\$ 10,000.00	\$ -
7	UPG-LIC-REPL-T820	Tintri T820 Upgrade, ReplicateVM lic	1	\$ 13,000.00	\$ -
8	SUP-T820-REPL-SVAR-3YR	Tintri T820 SVAR Sup ReplicateVM-3yr	1	\$ 1,170.00	\$ 1,053.00
9	LIC-TGCS-ONE-VMSTORE	Tintri Global Center, 1 VMstore	2	\$ 8,000.00	\$ -
10	SUP-TGCS-ONEVMS-PLAT-3YR	Platinum Support, TGC, 1 VMstore-3yrs	2	\$ 3,600.00	\$ 3,240.00
Total (exclude tax & shipping see *) January ORDER				\$ 151,700.00	\$ 62,475.00

MOTION
COMPREHENSIVE SIGN PLAN
WILLOW CREEK CENTER
5910 LEXINGTON AVENUE

MOVED BY COUNCIL MEMBER: _____

SECONDED BY COUNCIL MEMBER: _____

To approve the Comprehensive Sign Plan Amendment submitted by Maintenance, Lighting and Electrical, Inc., 5910 Lexington Avenue N., subject to the following:

1. The sign shall comply with the plans submitted for the Comprehensive Sign Plan application. Any significant change will require review by the Planning Commission and City Council.
2. The applicant shall obtain a sign permit prior to the installation of any signs on the property.
3. The message center sign shall:
 - a. Display text shall be use a minimum 6-inch character height to be readable by passing motorists without distraction.
 - b. Messages shall be displayed in their entirety to allow passing motorists to read the entire copy.
 - c. Messages shall not include telephone numbers, email addresses or internet urls.
 - d. Messages shall be displayed for a minimum of 8 seconds, and shall change instantaneously.
 - e. Messages be presented in a static display, and shall not scroll, flash, blink or fade.
 - f. Advertisement is limited to the goods and services offered on-site. Text shall be the dominant feature of the display.
 - g. The message center sign shall not be operated between the hours of 11:00 pm and 6:00 am.
 - h. Said sign shall comply with the City's standards regarding brightness and dimmer control.
4. Temporary business signs, with the exception of window signs, sandwich board/T-frame signs placed adjacent to the building, and

incidental displays in accordance with the Sign Code standards, shall not be displayed on the property.

5. The applicant shall prepare a landscape plan to address screening along the west side lot line. The plan is subject to approval of the City Planner. A landscape surety in the amount of \$2,500.00 shall be submitted to insure installation of the trees if the sign is installed before the landscaping work has been completed.

This approval is based on the following findings of fact:

1. The property is zoned C1, Retail Service District, and retail uses are a permitted use.
2. The Sign Code permits freestanding monument signs and message signs. With the exception of sign area, the sign complies with Sign Code Requirements.
3. The Comprehensive Sign Plan is based on the findings made by the Planning Commission satisfying the requirements of Section 203.040 (C) (2) (C).

ROLL CALL: **AYES** _____ **NAYS** _____

Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

Regular City Council Meeting

February 1, 2016

TO: Mayor, City Council, City Manager
FROM: Rob Warwick, Senior Planner
DATE: January 26, 2016
SUBJECT: File No. 2600-15-43, Sign Maintenance, Lighting and Electrical/ Willow Creek Center, 5910 Lexington Avenue N. - Comprehensive Sign Plan Amendment

INTRODUCTION

On behalf of the Willow Creek Center, Inc., Sign Maintenance, Lighting and Electrical, Inc. submitted an application to amend the Comprehensive Sign Plan that was approved for the property in 1998. They propose to replace the existing readerboard sign with an electronic message center sign. The intent of the message center sign is to advertise the products and services of the Cenex Convenience Store and other Willow Creek tenants. An amendment to the existing Comprehensive Sign Plan is required for this alteration.

BACKGROUND

Willow Creek Center, 5910 Lexington Avenue North, is located on the southwest corner of Lexington Avenue and Hamline Avenue. The property is in the C-1, Retail Service District, and the existing use conforms to the zoning regulations and previous approvals. The retail center was originally approved in 1987 with a site and building plan review, and a conditional use permit was approved for the fuel station at the same time. In 1996, an amendment to the conditional use permit allowed enlarging the gasoline pump service islands and overhead canopy, and in 2009 a second amendment extended the fuel station's operating hours by allowing "pay at the pump" fuel sales any time the convenience store is closed. Other approvals through site and building plan review have permitted the expansion of the parking lot and retail center, uses that are not subject to the Conditional Use Permit.

In 1998 a Comprehensive Sign Plan was approved allowing a monument sign for the Center, replacing a freestanding pylon sign for the fuel station and retail center. That Sign Plan permitted a reader board, and approved deviations for sign height and area. A drawing of the approved monument sign is attached. Since 1998 the regulations for signs have been amended several times, including differentiating between sign area and the copy and graphics area.

The monument sign was refaced in 2009 with a Cenex sign panel, a gas price display sign, and retained the changeable copy sign (readerboard) located in the bottom portion of the monument. The readerboard advertises goods and services available at the Center. The gas price display is also defined as a changeable copy sign, but because of the sign layout, the gas price display falls inside of the smallest rectangle that encloses the copy and graphics. As such, that display is included in the total sign area. The existing sign is consistent with the 1998 approval.

PROJECT DESCRIPTION

The message center sign will replace the existing readerboard that is incorporated into the monument sign. Overall, the monument sign has a height of 11.3 feet including the base, and an overall sign area of about 98 square feet, including the proposed message center and the gas price display.

This proposal requires a Comprehensive Sign Plan since the electronic message center signs will face adjoining residential properties. The message center sign will have an area of 20 square feet, and a full color display. Please see the attached plans.

DEVELOPMENT CODE REQUIREMENTS

Signs are regulated according to the provisions of Section 208 of the Development Code. Commercial retail centers, such as the Willow Creek Center, may have a free-standing sign provided it complies with the approved sign plan. For structures less than 20,000 square feet in area, a cabinet-style monument sign is permitted provided the height does not exceed 10-feet and the sign area does not exceed 50 square feet.

Message center signs are permitted in the C-1 District, with an area not to exceed the lesser of 50% of the sign area or 50 square feet. Additional code standards address duration of message display, color, text, and lighting/brightness. (See Attachment A). The area of a message center *is included* when calculating the area of monument sign. For a changeable copy sign, on the other hand, the extra 40-sq. ft. area is permitted *in addition* to area of the monument sign. As a result of this difference in area measurement, the proposed sign area represents an increase in the sign area, as defined.

In 1998 the City approved a Comprehensive Sign Plan for the property that included deviations for height and area. A copy of the monument sign approved in 1998 is attached. No change is proposed now to the sign structure and base, and the proposed height is consistent with the 1998 approved plan. While the exterior dimensions of the sign will not increase, the individual components of the sign differ from the approved, and the regulations specifying the method used to measure the area of the message center versus a changeable copy sign are not the same, as noted above. As such a deviation is needed for the sign area.

The 1998 approval specified an area of 40 sf for the Conoco display, 30 sf for the Willow Creek portion and 76 sf for the readerboard (including the gas price display). Current Code measures the area using a rectangle to enclose the copy and graphic area, yielding an area of approximately 146 sf, since the readerboard area falls within that rectangle which fully encloses the Conoco and Willow Creek displays. The proposed sign has an area of approximately 98 sf using the same method of measurement. The primary Cenex logo occupies about 30 sf; with 15 sf each for the gas price and secondary Cenex information; and 20 sf for the message center.

When a deviation to the regulations is proposed, the Comprehensive Sign Plan requires review by both the Planning Commission and City Council with the City Council taking final action. Approval of the plan needs to be based on the following findings:

1. The plan proposes signs consistent in color, size and materials throughout the site.
2. Approving the deviation is necessary to relieve a practical difficulty existing on the property.
3. The proposed deviations from the standards of Section 208 result in a more unified sign package and greater aesthetic appeal between signs on the site.
4. Approving the deviation will not confer a special privilege on the applicant that would normally be denied under the Ordinance.
5. The resulting sign plan is effective, functional, attractive and compatible with community standards.

Freestanding Sign Standards

The proposed sign will be integrated into the existing monument sign and use the existing brick sign base. The following table summarizes the proposal in comparison with the City’s Sign Code standards. A deviation is being sought for the proposed sign area.

	SIGN CODE STANDARDS SECTION 208	PROPOSED SIGN
LOCATION (MINIMUM SETBACK)	5 feet	2 feet; 16 feet (to trail) No change
SIGN HEIGHT	10 feet	11.3 feet (no change)
SIGN AREA	50 square feet	98 square feet*
SIGN TYPE	Cabinet	Cabinet

*Deviation required

The proposed 98-square foot sign area exceeds the maximum 50 square feet permitted. When a freestanding sign faces property planned for residential use, this stricter standard is imposed to minimize the visual impact on the residential land uses. The proposed sign will be visible from the surrounding residential development.

Message Center Standards

The applicant has stated that the sign will comply with the general standards identified in the Development Code related to audio/pyrotechnics, brightness and dimmer control. The following table reviews the proposed message center sign with the Code requirements for public/quasi-public use in residential zoning districts.

	SIGN CODE STANDARDS SECTION 208	PROPOSED SIGN
Maximum Area	50% of the total sign area (49 square feet) or 50 square feet whichever is	20 square feet

	less	
Minimum Area	20 square feet	20 square feet
Location and Orientation	Minimizes visual impact on adjoining residential properties	Yes – see discussion below
Hours of Display	11:00 pm to 6:00 am	11:00 pm to 6:00 am

Location and Orientation

The monument sign is located about 2-feet from the north lot line, less than the 5-foot minimum required from the lot line abutting the Lexington Ave. right-of-way. It appears the original pylon sign location, established in 1987, was reused for the monument sign in 1998. In the early 1990s the County acquired an added 7-feet for the right-of-way, reducing the sign setback. Code allows use of the sign to continue in its current location.

The Center is adjacent to single-family residential land uses. While the location of the sign is not changing, the message center sign will be visible from some of the adjoining residential uses. While the nearest residence is located about 150-feet north of the sign, staff believes the sign will be most visible from properties directly to the west and east. These dwellings are more than 250-feet from the sign location.

To reduce the visual impact on adjoining residential properties, the Sign Code limits use of the message center sign to between 11:00 pm and 6:00 am.

Comprehensive Sign Plan Review

The Comprehensive Sign Plan is intended in part to provide a method to allow flexibility from the sign standards without formal approval of a variance. When deviations from the standards are proposed, the outcome should result in an attractive sign that is compatible with the premises and adjoining development. Findings for the following criteria are necessary to approve a deviation:

1. *The plan proposes signs consistent in color, size and materials throughout the site.*
2. *Approving the deviation is necessary to relieve a practical difficulty existing on the property.*
3. *The proposed deviations from the standards of Section 208 result in a more unified sign package and greater aesthetic appeal between signs on the site.*
4. *Approving the deviation will not confer a special privilege on the applicant that would normally be denied under the Ordinance.*
5. *The resulting sign plan is effective, functional, attractive and compatible with community standards.*

STAFF REVIEW

The proposed sign plan was reviewed in accordance with the City’s sign standards and previous approvals. The existing signage for the Center includes wall signs for the tenants, the

freestanding monument sign, including the readerboard and gas price display, and canopy signs for the fuel station. The proposal has been reviewed in accordance with the standards for message center signs as well as those for the Comprehensive Sign Plan.

Message Center Standards

The applicant has stated that the sign will comply with the standards identified in the Development Code related to audio/pyrotechnics, brightness and dimmer control.

The proposed sign will have a full color graphic display, and so will be capable of using color, graphics, and text to display messages. These messages will be displayed in a manner so that they are legible and minimize distraction to motorists. Staff expects that the 8-second minimum display duration will insure that messages are legible to passing motorists. The display is not permitted to flash, scroll, fade, blink, or imitate motion, and the applicant is aware of these use limitations. The display is expected to be used for alpha-numeric messages, but also to have the capacity for graphic displays.

Willow Creek Center is adjacent to single-family residential land uses on all sides. While the location of the sign is not changing, the message center sign will be visible from the adjoining residential uses. Staff concerns about the visual impact the sign may have on those residential uses, specifically during the night time hours, are reduced since the applicant identifies that with text displays that change instantaneously there will not be changes in the luminescence that will be noticeable to nearby residents. This is consistent with information provided in the research reports on the traffic safety implications of digital signs that have been prepared by federal agencies. Staff also notes that the existing readerboard is constructed with an internally illuminated cabinet, and also provides constant illumination. The approved landscape plan for the center identified black hills spruce trees along the west side of the parking area to mitigate the center's impact on the adjoining residences. Several of the trees are no longer present and staff recommends new plantings in this area for screening.

When the conditional use permit for the fuel station was amended in 2009 to permit the expansion of the fuel pump islands, there was discussion about the potential impacts this could have on the nearby residential neighborhoods. As a result, hours of operation for the convenience store were established from 6:00 am to 11:00 pm, with 24 hour a day pay at the pump service. When the store is closed, only 6 canopy lights can be used to illuminate the fuel islands. The message center sign will operate only during those same hours.

Comprehensive Sign Plan Review

The intent of the Comprehensive Sign Plan is to allow flexibility from the sign standards without formal approval of a variance provided it results in an attractive sign that is compatible with the premises and adjoining development. The following findings must be satisfied for the Plan to be approved.

1. *The plan proposes signs consistent in color, size and materials throughout the site. The overall design of the sign will remain as is and not change with this proposal. The sign*

will remain a cabinet style sign with internally lit sign panels identifying Cenex. The gas price display sign will also remain the same. The existing reader board will be removed and replaced with a smaller message center sign.

2. *Approving the deviation is necessary to relieve a practical difficulty existing on the property.* The Willow Creek Center is a multi-tenant shopping center approximately 14,500 square feet in floor area. With multiple tenants, there is a greater need for signage, especially for temporary sales or events. The replacement of the existing readerboard with the message center sign provides a more efficient and aesthetic method to display or advertise products, services and special events than the use of temporary signs.
3. *The proposed deviations from the standards of Section 208 result in a more unified sign package and greater aesthetic appeal between signs on the site.* The design and size of the monument sign will not be changing as a result of this proposal. The replacement of the readerboard with an electronic message center sign is intended to visually improve the look of the monument sign, as well as improve identification and advertising for tenants. Staff recommends temporary signage be prohibited for the property since the message center sign provides a vehicle for the tenants to advertise special sales or events.
4. *Approving the deviation will not confer a special privilege on the applicant that would normally be denied under the Ordinance.* The Code allows for a sign area increase in order to permit a message center sign to comply with the minimum required 20 sf area. The retail center is located on Lexington Avenue, an arterial road with a very high traffic volume. The high traffic volume, coupled with the multiple-tenant use supports this type of signage on the property. Staff does not believe this approval will confer a special privilege on the applicant given the history of past City approvals for signs here.
5. *The resulting sign plan is effective, functional, attractive and compatible with community standards.* Staff believes the sign proposes an effective and functional method to advertise the center, in a manner compatible with the commercial use. The intent of the sign is to provide a more efficient method of communicating products, specials or events for tenants within the center.

REQUEST FOR COMMENT

Property owners within 350 feet were notified of this request. One resident submitted three comments expressing concerns with the impact the commercial use has on the residential neighborhood. These comments are attached.

PLANNING COMMISSION

The Planning Commission reviewed the application at their December 15th meeting. Commissioners discussed the difference in the areas of the existing and proposed sign, as well as the sign lighting restrictions that apply to the proposed message center sign. The Commissioners

did have concerns regarding enforcement of the hourly restrictions for the sign use due to the comments about site lighting from a nearby resident.

The Commission made the necessary affirmative findings for the sign area, noted that the proposed sign may generate less light than the existing readerboard sign. The Commission unanimously (6-0) recommended approval of the comprehensive sign plan to the City Council.

RECOMMENDATION

Staff and the Planning Commission have reviewed the proposal in accordance with the requirements for signage and a Comprehensive Sign Plan. The proposed deviation from the sign code permitting larger area necessary for the message center sign is reasonable due to the multi-tenant, commercial use of the property on Lexington Avenue, an arterial roadway. The message center sign will improve opportunities for tenants to advertise and allow them to advertise products, services and special events more efficiently. Concern about the potential impact the visibility of this sign may have nearby residential properties is addressed this in the proposed conditions. Staff recommends the City Council approve the Comprehensive Sign Plan application, subject to the following:

1. The sign shall comply with the plans submitted for the Comprehensive Sign Plan application. Any significant change will require review by the Planning Commission and City Council.
2. The applicant shall obtain a sign permit prior to the installation of any signs on the property.
3. The message center sign shall:
 - a. Display text shall be use a minimum 6-inch character height to be readable by passing motorists without distraction.
 - b. Messages shall be displayed in their entirety to allow passing motorists to read the entire copy.
 - c. Messages shall not include telephone numbers, email addresses or internet urls.
 - d. Messages shall be displayed for a minimum of 8 seconds, and shall change instantaneously.
 - e. Messages be presented in a static display, and shall not scroll, flash, blink or fade.
 - f. Advertisement is limited to the goods and services offered on-site. Text shall be the dominant feature of the display.
 - g. The message center sign shall not be operated between the hours of 11:00 pm and 6:00 am.
 - h. Said sign shall comply with the City's standards regarding brightness and dimmer control.
4. Temporary business signs, with the exception of window signs, sandwich board/T-frame signs placed adjacent to the building, and incidental displays in accordance with the Sign Code standards, shall not be displayed on the property.

5. The applicant shall prepare a landscape plan to address screening along the west side lot line. The plan is subject to approval of the City Planner. A landscape surety in the amount of \$2,500.00 shall be submitted to insure installation of the trees if the sign is installed before the landscaping work has been completed.

Attachments

1. Attachment A
2. Location Map
3. Aerial photographs
4. Submitted Plans and Written Statements
5. Comment
6. Proposed Motion

T:/2015pcf/2600-15-43 5910 Lexington Ave, Sign Maintenance/ccreport.docx

ATTACHMENT A – SIGN CODE REQUIREMENTS

208.040 Permitted Signs and Sign Standards:

(B) Standards, by Sign Type

(8) **Message Center.** Message Center Signs shall be integrated into a free-standing sign that is a monument or ground style sign, except as otherwise permitted for Gas Price Display and Incidental Signs. The non message center portion of the sign shall include the name of the building or facility. The name shall be displayed in an individual-letter format in letters that dominate all other names and graphics on said sign.

(a) General Provisions

(i) Display. The sign message shall be displayed to allow passing motorists to read the entire copy with minimal distraction. The minimum display period for any message shall be 8 seconds.

(ii) Audio or pyrotechnics. Audio speakers or any form of pyrotechnics are prohibited.

(iii) Brightness.

i. Lighting. Lighting shall be set at a minimum level which the billboard is intended to be read and shielded to minimize glare.

ii. The light level shall not exceed .3 foot candles above ambient light as measured from a pre-set distance depending on sign size. Measuring distance shall be determined using the following equation: the square root of the message center sign area multiplied by 100. Example: 12 square foot sign $\sqrt{(12 \times 100)} = 34.6$ feet measuring distance.

iii. Dimmer control. The sign must have an automatic dimmer control that automatically adjusts the sign's brightness in direct correlation to ambient light conditions. Said sign shall be equipped with a photo cell designed to measure the ambient lighting conditions and adjust the sign brightness as needed so as to be in compliance with this ordinance.

iv. No portion of the message may flash, scroll, twirl, fade in or out in any manner to imitate movement.

v. Display of messages shall be limited to those services offered on the property and time/temperature display.

(iv) Message center signs may be permitted as part of an incidental business sign in accordance with Section 208.040(B)(7).

(v) Only one message center sign, not including those as part of an incidental business sign, is permitted for each principal structure.

(b) Residential Zoning Districts

(i) Message Center signs are permitted when displayed on the site of an approved public or quasi-public land use, with a Comprehensive Sign Plan.

(ii) Maximum Area. The area of the message center sign shall be included in the maximum sign area permitted. The area of the message center shall not exceed 35% of the total sign area for the sign on which it is displayed or 30 square feet whichever is less. The maximum sign area may be exceeded to comply with the minimum sign area required.

(iii) Minimum Area. 20 square feet.

(iv) Location and Orientation. The location and orientation of the sign shall be placed on the property in a manner that minimizes the visual impact on adjoining residential properties.

(v) Hours of display. The sign shall be turned off and shall not display messages between the hours of 11:00 pm and 6:00 am.

(vi) Color. The sign message or display shall be amber in color.



Legend

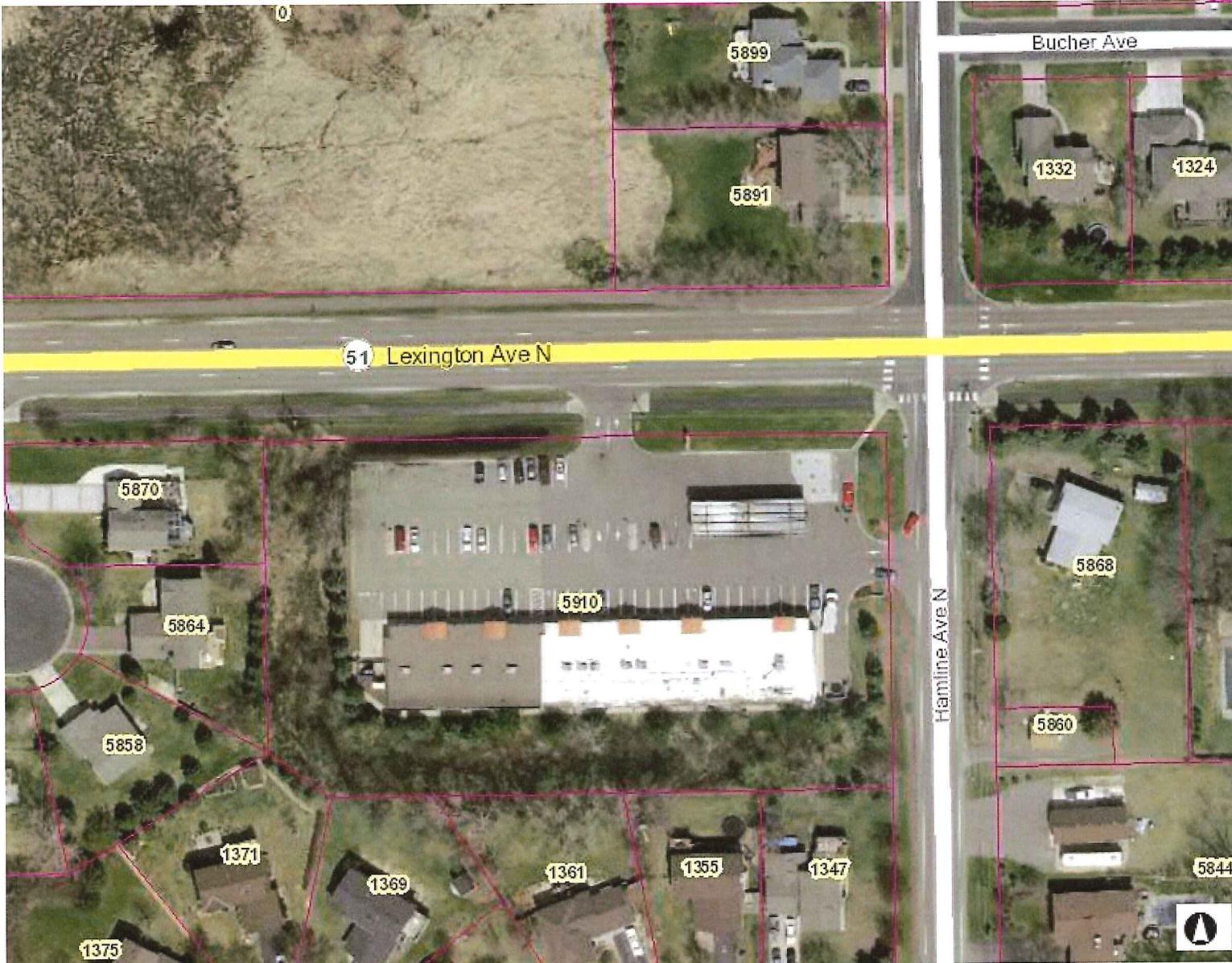


-  City Halls
-  Schools
-  Hospitals
-  Fire Stations
-  Police Stations
-  Recreational Centers
-  Parcel Points
-  Parcel Boundaries
-  Airports

Notes

Willow Creek Center

600.0 0 300.00 600.0 Feet



Legend



-  City Halls
-  Schools
-  Hospitals
-  Fire Stations
-  Police Stations
-  Recreational Centers
-  Parcel Points
-  Parcel Boundaries
-  Airports

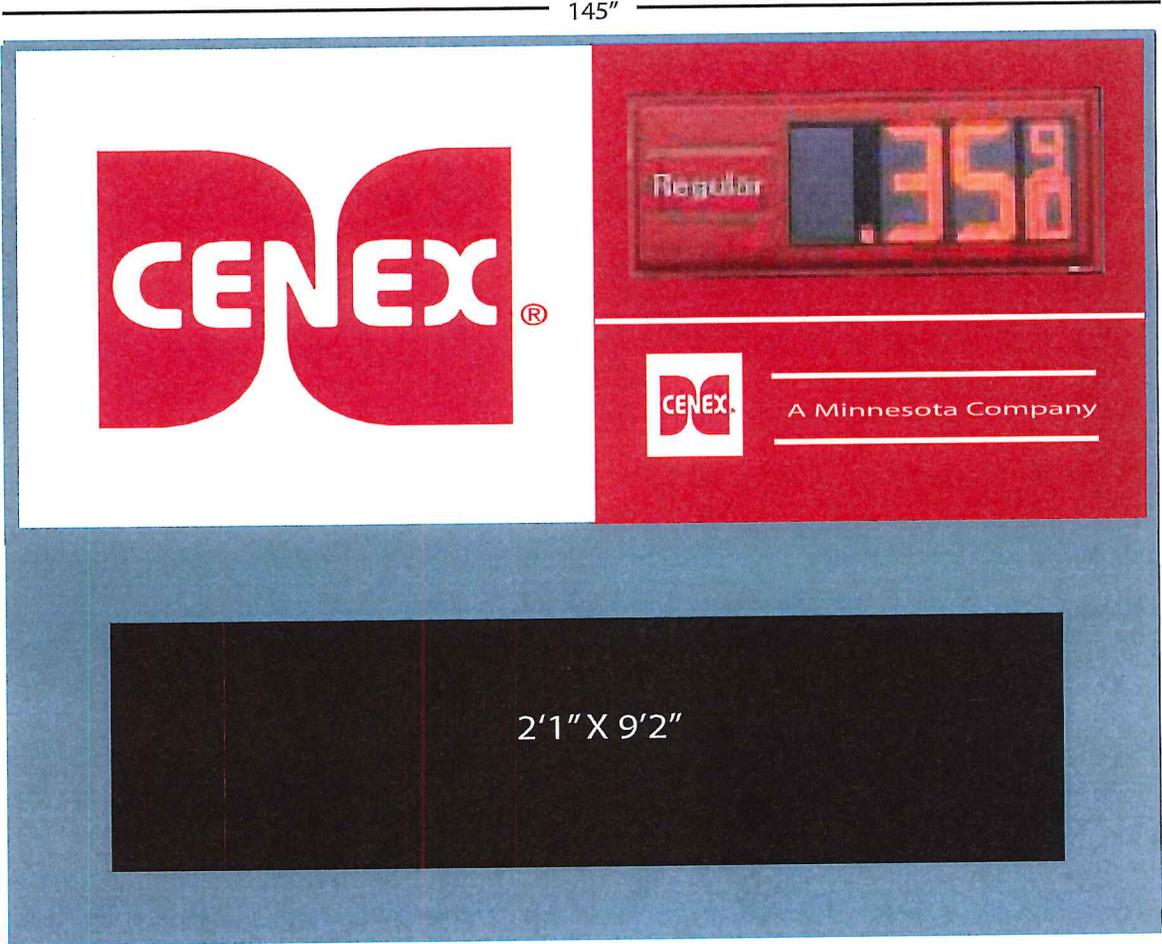
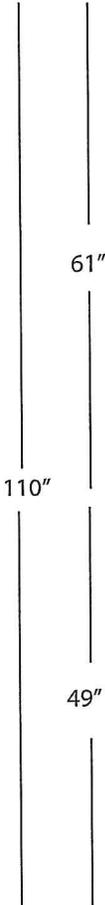
Notes

Willow Creek Center

200.0 0 100.00 200.0 Feet



EXISTING SIGN



PROPOSED SIGN

Replace manual reader boards with Full color Daltronics electronic message center
19.10 Square feet active area
Automatic timer shut off

Jim Hamilton 651-247-8224.

Willow creek Center
5910 Lexington Ave
Shoreview, MN 55126
651-786-5591
Terry Anderson

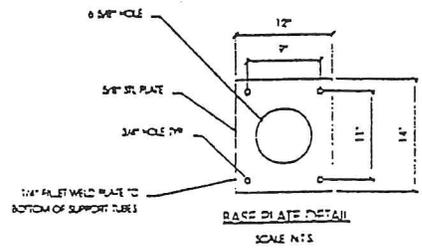
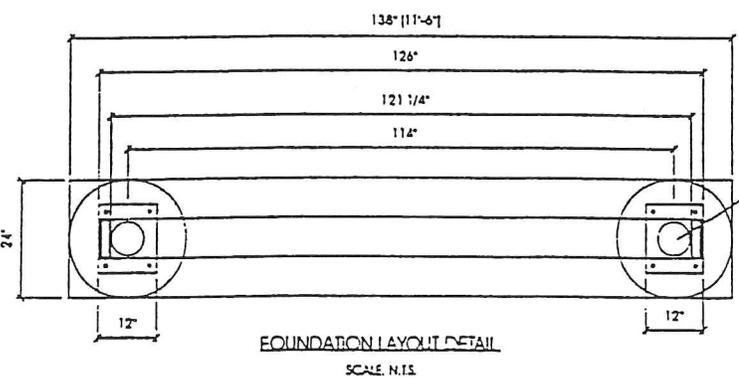
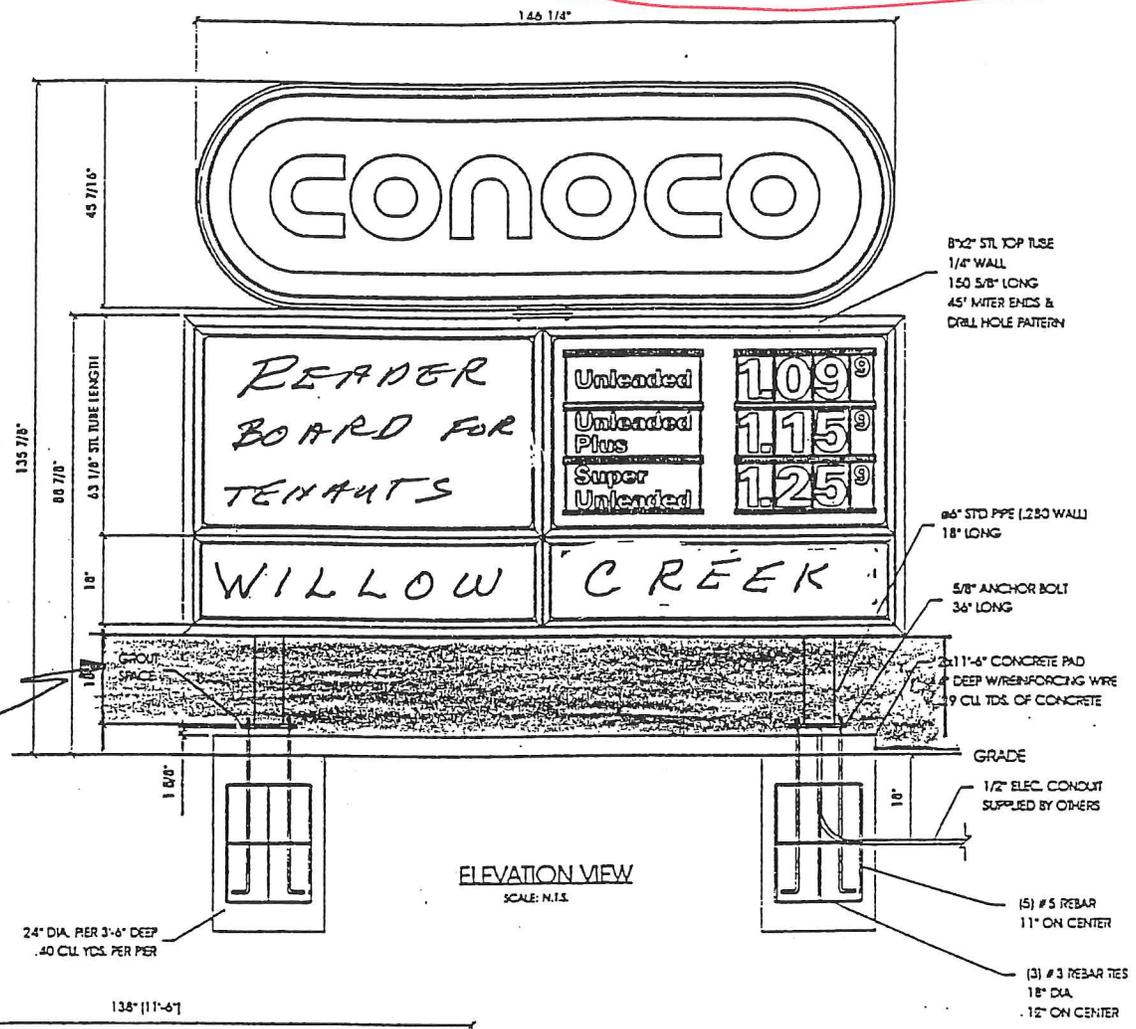
AREAS: 105 SF.
 AREA 81.11 SQ FT
 SIGN WEIGHT ... 263 LBS
 MAINT SIGN WEIGHT ... 192 LBS
 WASH SIGN WEIGHT ... 192 LBS
 DIESEL PRICE SIGN WEIGHT ... 72 LBS
 DIESEL PRICE SIGN WEIGHT ... 72 LBS
 DESIGNED WINDLASS ... 30 PSF

COLORS:
 CABINET AND SUPPORTS ... CONOCO RED, SPRAYLAT 20-3639

Approved MONUMENT SIGN
 1998

ELECTRICAL:
 TOTAL AMPS ... 11.2 AMPS
 CONOCO I.D. SIGN AMPS ... 5.4 AMPS
 DIESEL PRICE SIGN AMPS ... 2.0 AMPS
 PRICE SIGN AMPS ... 2.0 AMPS
 WASH SIGN AMPS9 AMPS
 DIESEL PRICE SIGN AMPS9 AMPS
 CIRCUITS ... (1) 20
 VOLTS ... 120

BRICK TO
 MATCH WALL



GENERAL NOTES:

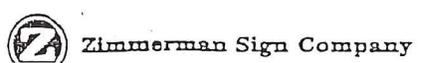
- CONCRETE TO DEVELOP 3000 PSI COMPRESSIVE STRENGTH AT 28TH DAY.
- REINFORCING BARS SHALL HAVE A MINIMUM YIELD STRENGTH OF 60,000 PSI. REINFORCING BARS SHALL BE PLACED IN ACCORDANCE WITH THE LATEST VERSION OF THE ACI 318 CODE.
- PIPE SHALL MEET THE STRUCTURAL REQUIREMENTS OF ASTM A-53 GRADE B.
- STEEL TUBE SHALL BE ASTM A-500 GRADE B.
- OTHER STEEL STRUCTURAL SHAPES AND PLATE SHALL BE ASTM A-36.

THIS IS ONLY A SUGGESTED TYPICAL SUPPORT PIER FOR 2,500 PSF SOIL BEARING CAPACITY. PLEASE CHECK LOCAL CODES FOR APPROVED FOUNDATIONS. SOIL BORING AND FROST LINE INFORMATION. FINAL DESIGN SHOULD BE APPROVED BY A LICENSED LOCAL ENGINEER.

DRAWING # CC971114 PAGE 13 OF 13
 SALESMAN: TOM FRY
 DESIGNER: TMS
 DATE: 5-1-97

12' MONUMENT SYSTEM INSTALLATION
 5' X 12' YOKE

THIS DRAWING AND ALL INFORMATION CONTAINED HEREIN IS THE PROPERTY OF CONOCO AND SHALL NOT BE COPIED OR REPRODUCED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF CONOCO.





Robert Warwick <rwarwick@shoreviewmn.gov>

Willow Creek Center lighted sign

Kevin Dunlevy <kevind@bdmnlaw.com>

Wed, Dec 9, 2015 at 12:49 PM

To: "rwarwick@shoreviewmn.gov" <rwarwick@shoreviewmn.gov>

Mr. Warwick, I am writing in response to your request for comments about the application by Willow Creek Center to install an electronic sign.

The Willow Creek Center intrudes on the neighboring residential property. I understand there have been previous neighborhood complaints about the light pollution, sound and nuisance activity in the neighborhood that result from the Willow Creek Center. We previously opposed 24 hour sales and the associated lighting at the gas station. The light and sight of the strip mall intrude into our house, yard and deck, reducing the tranquility of our neighborhood. I understand there was recently a homicide at the strip mall, and I believe criminal activity is attracted to the neighborhood by the Willow Creek Center, including juvenile vandalism. A lighted sign will add to the light and sight blight of the Center. If the city agrees to increase the blight, the property owner should be required to take action to diminish the blight, by planting trees and shrubs, and by other beautification improvements.

Kevin Dunlevy

Barbara Daveloose

5901 Ridge Creek Road

Shoreview MN 55126-8500

Kevin J. Dunlevy

Beisel & Dunlevy, P.A.

Suite 282, 730 Building

730 2nd Avenue South, Suite 282

Minneapolis, MN 55402-2444

612-436-0020 phone (direct)

612-436-4343 phone (general)

612-338-6600 fax

612-963-9046 cell

Licensed in MN, ND & WI

kevind@bdmnlaw .com email



Robert Warwick <rwarwick@shoreviewmn.gov>

Willow Creek Center lighted sign

Kevin Dunlevy <kevind@bdmnlaw.com>

Thu, Dec 10, 2015 at 4:40 PM

To: Robert Warwick <rwarwick@shoreviewmn.gov>

Rob, I saw the sheriff's cars at Willow Creek Center and thought that was where the body was found.

Our house was vandalized with graffiti on our garage by juveniles who made their plans at Willow Creek. I understand the Grivna house about two blocks from my house was similarly vandalized the same evening by the same juveniles. The county sheriff would have records of the incidents.

I understand from the last time I opposed additional lighting at Willow Creek that other neighbors had previously complained about the light from Willow Creek Center, so the gas station put shades on its canopy lights. I may still have photographs of the shades. The canopy has since been changed, but there is still a lot of light coming from the center. I will try to photograph the property after dark this weekend, so you can see, or perhaps you may want to visit the property after dark yourself. When I presented my photographs to the city council last time, a city council member commented that I could have altered the photos, which looked to me like an alien spaceship had landed in Shoreview because the lights were so bright. (I obviously did not vote for that council member again.)

The blight is from having a commercial property in a residential neighborhood, with the high traffic, high intensity lights, nuisance activity like juveniles making vandalism plans, and associated noise. I am glad it hasn't been a dumping ground for homicides. I agree the property is generally well maintained, and is not blighted in the sense of a targeted neighborhood as defined by Minnesota Statutes section 466A.02. However, no effort has been made to blend the commercial property into its residential surroundings. KD

From: Robert Warwick [mailto:rwarwick@shoreviewmn.gov]**Sent:** Thursday, December 10, 2015 4:16 PM

[Quoted text hidden]

[Quoted text hidden]



Robert Warwick <rwarwick@shoreviewmn.gov>

Willow Creek Center lighted sign

Kevin Dunlevy <kevind@bdmnlaw.com>

Fri, Dec 11, 2015 at 10:53 AM

To: Robert Warwick <rwarwick@shoreviewmn.gov>

If I could, I will revise my comments to eliminate the reference to the homicide and make some edits. Is there time for that today? If it is too late, you can include both emails and this one as well.

I do like that the lights were recessed. That helped diminish the alien space ship effect. I am planning to take photos tomorrow morning before sunrise. Willow Creek Center is a large part of the view from my living room, deck and kitchen table, especially at night.

Would the city consider planting trees north across Lexington from Willow Creek Center and along Hamline to the east? That would help screen the houses around the swamp from the commercial property. Another alternative would be to plant trees on its side of Lexington and Hamline, but Willow Creek probably wants maximum visibility for traffic on Lexington and Hamline, which is contrary to screening commercial property from residential property. The south side of Willow Creek does not generate the light that the north side does. KD

From: Robert Warwick [mailto:rwarwick@shoreviewmn.gov]

Sent: Friday, December 11, 2015 10:07 AM

[Quoted text hidden]

[Quoted text hidden]

PUBLIC HEARING AGENDA
APPLICATION FOR CABLE FRANCHISE

Purpose: APPLICATION FOR CABLE FRANCHISE

Published Time: 7:00 PM

Published Date: DECEMBER 2, 2015 & DECEMBER 9, 2015

Affidavit of Publication: DECEMBER 9, 2015

Review of Affidavit of Publication
By City Attorney February 1, 2016

Open Public Hearing – Time:

Hearing Discussion: RECEIVE COMMENTS ON CABLE FRANCHISE
APPLICATION

Close Public Hearing at: _____ PM

Move to Close by Councilmember _____

Seconded by Councilmember _____

ROLL CALL:	AYE	NAY
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
FEBRUARY 1, 2016

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

Authorize staff to pursue negotiating a franchise with CenturyLink to operate and maintain a cable system in the City of Shoreview.

ROLL CALL:	AYES _____	NAYS _____
Johnson	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Springhorn	_____	_____
Martin	_____	_____

Regular Council Meeting
February 1, 2016

TO: Mayor and City Council Members

FROM: Rebecca Olson, Assistant to the City Manager

DATE: February 1, 2016

SUBJECT: CenturyLink Cable Franchise

Background

In May, 2015, the City Council met in a workshop session with a representative from CenturyLink regarding their interest in providing cable services to residents of Shoreview. The Council received background information on the new cable service called PRISM TV. The Council expressed interest in CenturyLink offering this new service, but wanted to conclude negotiations with Comcast on an existing cable franchise renewal prior to considering a new franchise. In November, 2015, Council authorized staff to begin the process outlined in Minnesota statutes to consider a new cable system franchise.

Introduction

At the November 16, 2015 meeting, the City Council authorized staff to publish a Notice of Intent to Franchise. This notice was published on December 2 and December 9, 2015 in the Shoreview-Arden Hills Bulletin in accordance with Minnesota statutes. This Notice outlined instructions for those parties interested in seeking to operate a cable system within the City of Shoreview on how to apply as well as the date of the public hearing (February 1, 2016).

The City received the attached application from CenturyLink. The application materials have been reviewed by our attorney, Robert Vose, with Kennedy & Graven and deemed to be complete. The City must follow legal requirements of the Minnesota Cable Act (Minnesota Statutes Chapter 238.080) to consider a cable franchise application. After publication of the notice of the intent to franchise and receipt of an application, the City must hold a public hearing.

Recommendation

It is recommended that Council hold the public hearing tonight to hear from residents on the application. Following the close of the public hearing, staff recommends Council provide authorization to staff to negotiate a cable system franchise with CenturyLink.

2015 Minnesota Statutes

238.081 FRANCHISE PROCEDURE.

Subdivision 1. **Publication of notice.** The franchising authority shall have published once each week for two successive weeks in a newspaper of general circulation in each municipality within the cable service territory, a notice of intent to consider an application for a franchise other than a franchise renewal pursuant to United States Code, title 47, section 546.

Subd. 2. **Required information in notice.** The notice must include at least the following information:

- (1) the name of the municipality making the request;
- (2) the closing date for submission of applications;
- (3) a statement of the application fee, if any, and the method for its submission;
- (4) a statement by the franchising authority of the services to be offered;
- (5) a statement by the franchising authority of criteria and priorities against which the applicants for the franchise must be evaluated;
- (6) a statement that applications for the franchise must contain at least the information required by subdivision 4;
- (7) the date, time, and place for the public hearing, to hear proposals from franchise applicants; and
- (8) the name, address, and telephone number of the individuals who may be contacted for further information.

Subd. 3. **Other recipients of notice.** In addition to the published notice, the franchising authority shall mail copies of the notice of intent to franchise to any person it has identified as being a potential candidate for the franchise.

§ Subd. 4. **Contents of franchising proposal.** (a) The franchising authority shall require that proposals for a cable communications franchise be notarized and contain, but not necessarily be limited to, the following information:

- (1) plans for channel capacity, including both the total number of channels capable of being energized in the system and the number of channels to be energized immediately;
- (2) a statement of the television and radio broadcast signals for which permission to carry will be requested from the Federal Communications Commission;
- (3) a description of the proposed system design and planned operation, including at least the following items:
 - (i) the general area for location of antennae and the head end, if known;
 - (ii) the schedule for activating two-way capacity;
 - (iii) the type of automated services to be provided;
 - (iv) the number of channels and services to be made available for access cable broadcasting; and
 - (v) a schedule of charges for facilities and staff assistance for access cable broadcasting;
- (4) the terms and conditions under which particular service is to be provided to governmental and educational entities;
- (5) a schedule of proposed rates in relation to the services to be provided, and a proposed policy regarding unusual or difficult connection of services;

(6) a time schedule for construction of the entire system with the time sequence for wiring the various parts of the area requested to be served in the request for proposals;

(7) a statement indicating the applicant's qualifications and experience in the cable communications field, if any;

(8) an identification of the municipalities in which the applicant either owns or operates a cable communications system, directly or indirectly, or has outstanding franchises for which no system has been built;

(9) plans for financing the proposed system, which must indicate every significant anticipated source of capital and significant limitations or conditions with respect to the availability of the indicated sources of capital;

(10) a statement of ownership detailing the corporate organization of the applicant, if any, including the names and addresses of officers and directors and the number of shares held by each officer or director, and intracompany relationship including a parent, subsidiary, or affiliated company; and

(11) a notation and explanation of omissions or other variations with respect to the requirements of the proposal.

(b) Upon submission of a proposal, the municipality and applicant may negotiate franchise terms.

Subd. 5. **Time limit to submit application.** The franchising authority shall allow at least 20 days from the first date of published notice to the closing date for submitting applications.

Subd. 6. **Public hearing on franchise.** A public hearing before the franchising authority affording reasonable notice and a reasonable opportunity to be heard with respect to all applications for the franchise must be completed at least seven days before the adoption of a franchise ordinance.

Subd. 7. **Award of franchise.** Franchises may be awarded by ordinance or other official action by the franchising authority.

Subd. 8. **Costs of awarding franchise.** Nothing in this section prohibits a franchising authority from recovering from an applicant the entire reasonable and necessary costs of processing a cable communications franchise.

Subd. 9. **Franchising nonprofit or municipally owned system.** Nothing contained in this section prohibits a franchising authority from franchising a nonprofit or municipally owned system. The municipality or nonprofit entity is considered an applicant for purposes of this section.

Subd. 10. **Franchise; joint powers.** In the cases of municipalities acting in concert, the municipalities may delegate to another entity any duties, responsibilities, privileges, or activities described in this section, if the delegation is proper according to state and local law.

History: 1985 c 285 s 20; 2004 c 261 art 7 s 5

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CABLE TELEVISION

MUNICIPAL COMPETITIVE FRANCHISING PROCESS IN MINNESOTA

FEBRUARY 10, 2015 MIKE BRADLEY LEAVE A COMMENT

Many cities/cable commissions in the Twin Cities Metro area have been approached by [CenturyLink](#) about submitting an application for a cable franchise. While receiving an application to provide competitive cable service may be an exciting prospect, it is important to recognize that, in Minnesota, the cable franchising process is quasi-judicial and certain procedural safeguards must be followed. The following is a general point of reference for interested city/commission staff and policy makers generally describing the cable franchising process. Cities/commissions are encouraged to consult their attorneys.

State Law – Process for Additional Cable Communications Franchises

The [Minnesota Cable Act](#), found in Minnesota Statutes Chapter 238, lays out the process for granting an additional cable franchise. Each franchising authority should also review its records to determine if it had adopted a franchising policy in previous years. Charter cities should also consult their city charters for additional requirements. The following is a summary of the franchising process found in [Section 238.081](#):

- *Publication of Notice.* A notice of intent to franchise must be published once a week for two successive weeks in a newspaper of general circulation. The statute identifies the information required in the notice.
- *Written Notice.* In addition to publishing the notice of intent to franchise in one or more newspapers, a franchising authority must mail copies of the notice of intent to franchise to any person it has

identified as being a potential candidate for a franchise.

- *Deadline for Application Submission.* A franchising authority must allow at least 20 days from the first date of published notice for the submission of franchise proposals. In other words, the deadline for submitting franchise proposals cannot be earlier than 20 days after the date that a jurisdiction's notice of intent to franchise was first published in a newspaper of general circulation.
- *Contents of franchising proposal.* The Minnesota Cable Act requires all franchise applications be signed in front of a notary and that certain other information also be included in all franchise applications. Additional federal law requirements should also be reviewed.
- *Public hearing on franchise.* Each franchising authority must hold a public hearing before the franchising authority affording reasonable notice and a reasonable opportunity to be heard with respect to all applications for a franchise. We address the conduct of the public hearing below.
- *Award of franchise.* Cable franchises may be awarded only by ordinance, after holding any necessary public hearings. A franchise may not be awarded until at least seven days after the public hearing.

FCC 90/180-Day Shot Clock

In 2007, the FCC released a *Report and Order and Further Notice of Proposed Rulemaking*, which was subsequently affirmed by the Sixth Circuit United States Court of Appeals and recently clarified by the FCC in an Order on Reconsideration in 2015. The Report and Order addressed how local franchising authorities could franchise new franchise applicants.

The FCC found “the current operation of the local franchising process in many jurisdictions constitutes an unreasonable barrier to entry that impedes the achievement of the interrelated federal goals of enhanced cable competition and accelerated broadband deployment.” To eliminate these alleged barriers, the FCC promulgated certain market entry rules and furnished “guidance” to

cable franchise applicants and local franchising authorities in several subject areas, including the franchise application process.

The *Report and Order* established a 90-day deadline for acting on franchise applications submitted by an entity with existing authority to access public rights-of-way. Franchise applications for all other entities must be acted on within 180-days. These deadlines begin to run from the date that a complete application or other writing containing all the information required by FCC rules and state and/or local law is first filed with a franchising authority. Payment of a “reasonable application fee” may be required.

Federal Cable Act Considerations

The federal Cable Act does not disturb the process set forth in Minnesota law, however, it does prohibit a franchising authority from unreasonably refusing to award an additional competitive franchise.

Procedural Due Process Considerations

The Minnesota Supreme Court has held that the basic rights of procedural due process required in a hearing such as this are reasonable notice of the hearing date and a reasonable opportunity to be heard. Quasi-judicial proceedings such as this do not invoke the full panoply of procedures required in regular judicial proceedings. The rules of evidence that you would find in a regular judicial proceeding are of course not applicable in municipal public hearings.

The failure to provide adequate due process exposes a franchising authority to possible claims under 42 U.S.C. § 1983 (government deprived a person of a constitutionally protected liberty or property interest) and 42 U.S.C. § 1988 (authorization of attorney fees to the prevailing party of a section 1983 claim).

Minnesota Cable Franchising is Quasi-Judicial

In Minnesota, the consideration of a cable franchise application is

quasi-judicial if it complies with the requirements of Minnesota Statutes Section 238.081. “Quasi-judicial proceedings involve an investigation into a disputed claim that weighs evidentiary facts, applies those facts to a prescribed standard, and results in a binding decision.” The franchising procedure under Minnesota law (as described above), “requires documentary evidence in the proposal and allows for testimonial evidence at the public hearing and results in a binding decision.” In most instances, to be upheld on appeal, a quasi-judicial decision must not be arbitrary, oppressive, unreasonable, fraudulent, under an erroneous theory of law, or without any evidence to support it.

Quasi-Judicial Municipal Best Practices

Bias of a Council Member who takes part in a quasi-judicial process may render a City’s decision as arbitrary and capricious. It is therefore critical that once a cable franchise application has been submitted, Council Members/Commissioners should take measures to provide adequate safeguards for the due process rights of cable franchise applicants that will appear before them.

In a separate post I discuss some aspirational “best practices” that Council Members and/or Commissioners should consider using in connection with quasi-judicial matters over which they may have decision-making authority.

Appeal of Additional Franchise Decision

An applicant may seek Certiorari Review by the Minnesota Court of Appeals of any quasi-judicial final action by a City/Commission. An applicant may also seek judicial review under 47 U.S.C. § 555, which may be brought in– (1) the district court of the United States for any judicial district in which the cable system is located; or (2) in any State court of general jurisdiction having jurisdiction over the parties.

Mike Bradley is a partner at Bradley Hagen & Gullikson, LLC. He has been practicing law for over 20 years and is licensed in

Minnesota, Wisconsin and Washington. Mike represents cities on cable television franchising issues.

CABLE TELEVISION

CABLE FRANCHISING QUASI-JUDICIAL BEST PRACTICES IN MINNESOTA

FEBRUARY 10, 2015 MIKE BRADLEY LEAVE A COMMENT

Many cities in the Twin Cities Metro area have been approached by [CenturyLink](#) about submitting an application for a cable franchise. While receiving an application to provide competitive cable service may be an exciting prospect, it is important to recognize that, in Minnesota, the cable franchising process is quasi-judicial and certain procedural safeguards must be followed. Council Members/Commissioners should take measures to provide adequate safeguards for the due process rights of cable franchise applicants that will appear before them.

The following is a list of aspirational “best practices” that Council Members/Commissioners should consider using in connection with cable franchising matters over which they may have decision-making authority.

- Maintain neutrality and impartiality at all times. An unbiased decision maker is required to meet the fundamental principles of due process.
- Limit ex parte (discussions outside of the public hearing) communications with the franchise applicant.
- In the event of ex parte communications with representatives of the applicant, document the communication and submit it into the official record of the public hearing.
- Keep a record of all verbal or written contacts relating to the franchise application.

- Refer questions, complaints, and information you receive on a cable franchise applicant to the department staff person responsible for the matter.
- Submit the record of contacts, along with any documents received regarding the cable franchise application, into the official record of the proceedings.
- Refrain from taking a position on the cable franchise application in community forums or elsewhere prior to the official City Council proceedings for such matters. This would include Twitter, Facebook and other social media outlets.
- Seek legal advice if you have concerns about impartiality (i.e. financial or other personal interest in the decision).
- Make quasi-judicial decisions based only on the formal record of the proceeding.
- State the factual findings and reasons that support your quasi-judicial decisions on the record at the time that you make your decision.

Mike Bradley is a partner at [Bradley Hagen & Gullikson, LLC](#). He has been practicing law for over 20 years and is licensed in Minnesota, Wisconsin and Washington. Mike represents cities on cable television franchising issues.

CITY OF SHOREVIEW

APPLICATION OF QWEST BROADBAND SERVICES, INC. D/B/A CENTURYLINK

FOR A COMPETITIVE CABLE FRANCHISE

Qwest Broadband Services, Inc., d/b/a CenturyLink ("CenturyLink") respectfully files this application for a competitive cable communications franchise with the City of Shoreview pursuant to the City of Shoreview Notice and Request for Proposals dated November 12, 2015.

Background:

Overview of CenturyLink

CenturyLink Improves Lives

At CenturyLink, our vision is to improve the lives of our customers. Through our products and services, we help strengthen businesses and connect communities to each other and the world.

CenturyLink's Unifying Principles

We have established certain fundamental values that are the foundation for how we interact with our partners, our customers and with one another. We call these values our Unifying Principles, and they bring together our beliefs into a cohesive philosophy that guides our actions in all matters, including our greater social responsibility in the communities where we live and work. The Unifying Principles are Fairness, Honesty and Integrity, Commitment to Excellence, Positive Attitude, Respect, Faith and Perseverance.

CenturyLink in Minnesota

CenturyLink in Minnesota employs approximately 3,000 people with the majority of those jobs located in the Twin Cities metropolitan area. More than half of CenturyLink employees in the Twin Cities are represented by the Communications Workers of America Union. This includes approximately 500 network technicians, 200 of whom are being cross-trained to support Prism. Success in the market will trigger hiring more skilled technicians in the future to support Prism. CenturyLink also employs approximately 100 network engineers in the Twin Cities who work in partnership with the network operations team to plan, build and deploy service. CenturyLink's network operations team supports the new headend facility, located in Golden Valley.

PUBLIC DOCUMENT

TRADE SECRET DATA
HAS BEEN EXCISED

Employees in the Twin Cities also include business sales, marketing, regulatory affairs, public policy, customer service and administrative support. Employees are located across the Twin Cities in central office neighborhood locations and at three main corporate campus locations:

- CenturyLink, 200 S. 5th Street, downtown Minneapolis
- CenturyLink, 2800 Wayzata Blvd, Bryn Mawr, Minneapolis
- CenturyLink, 70 W. 4th Street, downtown St. Paul

Many CenturyLink employees have worked with the company for decades experiencing early innovations as a telephone company and the current day transformation into a technologically-sophisticated service provider to local communities and Minnesota's largest companies.

With a statewide payroll that exceeds \$195 million each year, CenturyLink is a proud contributor to jobs and the economy in the state.

CenturyLink in the Community, Sustainability and Commitment to Diversity

CenturyLink is committed to strengthening and improving the communities it serves, not only through jobs, products and services, but also through philanthropic support of local community agencies, events and initiatives. We focus our philanthropic and volunteer efforts on K-12 education and programs that support youth; technology-focused initiatives; and locally-driven efforts that strengthen communities and make them better places to live.

Through our involvement in efforts ranging from environmental stewardship to community investment, we further our commitment to improve lives by being a good citizen and neighbor in the communities where we work and live.

- Since 2007, the CenturyLink Clark M. Williams Foundation (previously Qwest Foundation) has awarded \$800,000 to innovative Minnesota teachers working to improve STEM learning and access to technology in schools statewide. The Minnesota Business Partnership assists CenturyLink by administering the program. Together, we are helping to build awareness around STEM education and preparing Minnesota's future workforce for STEM careers.

- CenturyLink awards scholarships in partnership with local organizations to advance the opportunities of their stakeholders. Scholarships recipient organizations include:
 - CenturyLink STEM scholarship via Minnesota High Tech association.
 - Pacer Center Excite Technology Camp for Girls scholarship.
 - Minneapolis Urban League general education scholarships.
 - University of St. Thomas, ThreeSixty program scholarship.
- CenturyLink helps provide a state-of-the-art fan experience at Target Field as the Official Communications Provider for the Minnesota Twins and Target Field. CenturyLink's sponsorship also includes working with the Twins and the Metro Area Library Association to support the summer reading program.
- Through our Matching Time Grant program, Minnesota employees volunteering time to a non-profit agency can earn a CenturyLink Foundation grant for that organization.
- Our employees can further their community support through our annual CenturyLink All Employee Volunteer Day, Employee Giving Campaign supporting the Greater Twin Cities United Way and our Annual Food Drive supporting Second Harvest Heartland.
- We are committed to environmental sustainability through programs that include waste recycling, green information technology, and procurement policies and practices.
- CenturyLink provides incentives for employees in certain communities to make use of public transit or green commuter programs.
- Our Ethics and Compliance Program provides employees with guidance in making ethical business decisions and provides mechanisms for employees to report concerns.
- We have a Supplier Code of Conduct that establishes expectations for our contractors and vendors regarding ethical business practices.
- CenturyLink's Privacy Policy protects our customers' information and keeps our customers informed about the information we collect and the choices they have regarding that information.
- Diversity is celebrated and promoted through our Employee Resource Groups, recruiting, global supply chain and community outreach.

CenturyLink Lifeline & Internet Basics

CenturyLink participates in Lifeline, which provides certain discounts to qualified subscribers on monthly service. The program is designed to help low income households with needed phone services. Lifeline is available to qualifying customers in every U.S. state. Qualifications vary by state.

Residents of American Indian and Alaskan Native tribal lands may qualify for up to an additional \$25 of enhanced Lifeline support monthly. They may also qualify for the Link-Up program, which helps consumers pay the initial installation costs of getting telephone service. Link-Up provides a credit of up to \$100 of the initial installation charges for tribal customers.

CenturyLink supports the Federal Communications Commission's goal of bringing high-speed Internet to economically-disadvantaged households. We work with nonprofit partners throughout our state to engage communities in the CenturyLink Internet Basics program which provides qualifying low-income Minnesotans service at a reduced rate. CenturyLink has conducted training programs and awareness building around Internet Basics through the Minneapolis Urban League. We have created partnerships with the Minneapolis Public Schools and PC's for People to distribute hundreds of computers to low-income families and provide information to families on the opportunities offered through CenturyLink Internet Basics.

CenturyLink, the applicant, is a Delaware corporation, in good standing and authorized to do business in the State of Minnesota.

The following responds directly to the requested information set forth in the Request for Proposals:

A. Plans for channel capacity, including both the total number of channels capable of being energized in the system and the number of channels to be energized immediately.

Applicant's underlying switched digital IP based technology allows for an almost unlimited channel capacity. Please see "Exhibit A - Minneapolis channel lineup and programming packages" Should this lineup change prior to service introduction in Shoreview, CenturyLink will provide the City with a copy of the channel lineup prior to launching service. It should be noted that currently CenturyLink offers more channels in HD than any other MVPD nationally. It also provides a robust library of Video on Demand content.

B. A statement of the television and radio broadcast signals for which permission to carry will be requested from the Federal Communications Commission.

Franchisee will make all appropriate filings and preparations prior to the turn up of its video service including (1) filing a community registration with the FCC via FCC Form 322; (2) providing notice to local broadcasters and requesting either must-carry or retransmission consent election. In the Twin Cities area, Applicant has negotiated retransmission agreements with the following stations: KARE, KMSP, KSTC, KSTP, WCCO, WFTC, and WUCW. The following stations will be carried via a must carry election by the

station: KPXM and KTCA. And (3) registration of any antennas required to provide service.

In its existing markets, Franchisee complies with many additional federal requirements in providing its Prism™ service, including all of the FCC requirements applicable to multichannel video programming distributors (such as equal employment opportunity and set-top box requirements), the FCC requirements applicable to EAS participants that are wireline video service providers, other FCC requirements applicable to provision of Prism™ (such as receive-only earth station license requirements and annual regulatory fees for IPTV providers), and the Copyright Office requirements for cable systems filing semi-annual copyright statements of accounts and paying statutory license fees. Franchisee does not file an FCC Form 327 relating to CARS microwave facilities because Franchisee does not use such facilities in connection with the provision of Prism™. Similarly, Franchisee does not file FCC Form 320 and FCC Form 321 as they relate to the use of aeronautical frequencies that are not applicable to the IPTV technology.

C. A description of the proposed system design and planned operation, including at least the following items:

Description of the Technology and Infrastructure:

CenturyLink will deploy its cable communications service, Prism™, over facilities owned by an affiliated company, Qwest Corporation, d/b/a CenturyLink (QC). Prism is a switched digital service and is Ethernet based (it is not a QAM based, broadcast service). The fact that the service is switched digital and Ethernet based enables CenturyLink to offer unique features and functions, e.g., warp channel change, not generally available over more traditional cable systems, as more fully detailed below.

Currently, two network architectural designs are used to deliver Prism™ to subscribers: fiber to the node (FTTN) and fiber to the premises (FTTP), but the quality of the cable communications service is of the same high, technical quality regardless of the underlying network architecture. For FTTN, CenturyLink deploys fiber from a serving central office to a remote terminal in a neighborhood. The remote terminal houses the electronics (currently VDSL2) and such electronics create a broadband stream to individual addresses of up to 40Mbps (80Mbps if using pair bonding) over a copper subloop. For FTTP, there is fiber connectivity from the serving central office to a distinct address/location via an optical loop terminal (OLT) and this fiber connection will support broadband speeds of up to One Gbps. A set-top box is required for each television in a home to receive Prism™. CenturyLink recently introduced a wireless set top box which

enables the end user to move Prism™ to any location such as the patio or garage.

QC is the traditional telecommunications provider in the City of Shoreview. It has and will continue to pull all necessary permits and comply with all local rules, codes and ordinances associated with access to and presence in the public rights of way.

Please see Exhibit B (TRADE SECRET).

1. The general area for location of antenna and headend, if known;

CenturyLink has two "super head ends", one located in Columbia, Missouri and one in Littleton, Colorado and each super head end has a satellite "farm" used to download national content. These two super head ends provide redundancy, i.e., should an emergency interrupt service at one super head end, and then the other head end will be used to provide the national content. The national content is encoded and then deployed over diverse 10 Gig fiber circuits to the local head where the local content, including public, educational and government access channels, is inserted for ultimate delivery to end users. The City of Shoreview will be served out of the super head end is in Columbia, Missouri and the local head end will be located in Golden Valley, Minnesota. CenturyLink will pick up the local broadcast signals via fiber circuits and will also capture those signals by antennae located at the local head end as a back-up, precautionary measure.

2. The schedule for activating cable and two-way capacity;

While an exact launch date has yet to be determined, we are working diligently to complete all necessary work and required testing and operational readiness reviews to offer service to customers upon successful execution of a Franchise Agreement. Applicant will meet with City and appropriate member jurisdictions to share the actual launch date when it becomes finalized.

3. The type of automated services to be provided;

As noted above, we have attached a sample channel line up from another market. This illustrates the vast selection of content available to subscribers. Because our system is IP based, we offer unique applications available via the television set such as access to Picasa. In addition, search and streaming services are available which enable viewers to search for the cheapest gasoline within a specified area or to stream selected stock market quotes. We also have an ever increasing video on demand library.

Prism™ is a state of the art offering and its features and functions also include, but are not limited to: (1) whole home DVR; (2) warp speed channel change; (3) find-it fast navigation, (4) multi-view (4 shows on one screen); (5) personal media sharing; (6) interactive news and information dashboard; (7) Prism™ on the Go (select content available over mobile devices such as smart phones and tablets); and (8) advanced parental controls. By going to the following URL, you can "experience" the features and functions of Prism™ through a short demonstration: <http://www.centurylink.com/prismtv/ffindex.html>.

4. The number of channels and services to be made available for access cable broadcasting; and

Applicant will carry the same number of PEG stations as the incumbent. Further, Applicant is willing to carry any of the PEG stations in High Definition ("HD") format if the entity originating the signal provides that signal to Applicant in HD. Applicant will down convert the HD signals to standard definition ("SD") for those customers who may not subscribe to an HD package.

5. A schedule of charges for facilities and staff assistance for access cable broadcasting;

Franchisee will make all franchised cities' access channels available to its subscribers. For purposes of acquiring the signal, Franchisee will pick up the particular City's Access Channel signals at the point(s) of origination via a fiber facility and transport such content back to the local VSO for insertion in the channel lineup. At the point(s) of origination, Franchisee will need rack space and power for its equipment to receive the signal(s) handed off by the City to Franchisee. Franchisee will pay for all facilities and equipment located on its side of the demarcation point where the City will hand off its content to Franchisee and as is industry practice, the City will be responsible for all equipment on its side of the demarcation point.

One of the features available on Prism™ is "multi-view" -- we create a single channel/landing page for a category of shows, e.g., news, and make all the news channels available using picture in a picture technology. The end user can then click on the channel he or she wants to watch or watch four simultaneously. You can see a quick demonstration of this feature by clicking on the following URL: <http://www.centurylink.com/prismtv/#prism-tv-virtual-test-drive.html>.

We will use this same technology to create a "multi-view" (also referred to as "mosaic") for the member Cities' Access Channels. In other words, we will work with the member cities to assign a channel placement/number for the

Access Channel mosaic so that all of the franchised member cities' Access Channels will be available on the "landing page" and an end user merely needs to click on the specific channel/picture in a picture to be seamlessly taken to the selected Access Channel in full screen view. Because each of the Access Channels has its own dedicated channel assignment, the channels are offered in the same video and audio quality as all other channels and can be recorded if so desired by an end user. Further, access to the member cities' Access Channels will not be limited to residents of a particular City. Rather, Prism™ subscribers throughout the area will have access to the various member cities' Access Channels and City residents will have access to other Cities' or Cable Commissions' Access Channels. This opens a vast array of viewing options for citizens.

Franchisee is willing to make all the franchised member cities' access channels available in high definition if the City hands them to Franchisee in that format. If so, Franchisee will down convert all such HD Access Channels to SD so they can be viewed by any end user not capable of receiving HD signals. As this relates to the multi-view screen for the Access Channels, Applicant's middleware will automatically know if a subscriber needs to see the channel in SD or HD and will automatically route the end user to the channel with the proper format.

With respect to video on demand, Franchisee will offer the cities a specified amount of space on its VOD servers, as will be specified in the franchise. This will enable viewers to go into the VOD library and to view, on an on-demand basis, any Access Channel content that the City has handed to Franchisee for storage on its VOD servers. Such VOD content hand off has a common industry standard which will be shared with the City when the terms of the franchise are negotiated and finalized.

D. Terms and conditions under which particular service is to be provided to governmental and educational entities.

Applicant will provide at no charge expanded basic service to all government buildings, schools, and public libraries located within its service footprint so long as those locations are capable of receiving service from Applicant and no other cable provider is providing service at such locations.

E. A schedule of proposed rates in relation to the services to be provided and a proposed policy regarding unusual or difficult connection of services.

Final rates have yet to be determined, please see "Exhibit C- sample Prism™ rates" which are offered here for illustrative purposes. CenturyLink will provide Prism service to all qualified households within seven days. CenturyLink does not have "non-standard" installation, i.e., the provision of service at an additional construction cost to the subscriber. Qualification for Prism™ service is purely a technical issue — it is not possible to pay an additional amount to qualify for the service.

F. A time schedule for construction of the entire system with the time sequence for wiring the various parts of the area requested to be served.

Applicant is still finalizing its initial footprint for the deployment of cable services within the City of Shoreview service area. Applicant's planned deployment is highly confidential. Pursuant to an executed franchise agreement(s), Applicant will meet regularly with the City to discuss where service is available and any plans for additional deployment. Applicant is the second entrant into the wireline video market in the City of Shoreview. As a second entrant, investment in and expansion of Applicant's Cable System should be driven by market success, and not a contractual requirement for ubiquitous coverage.

The following sets forth some critical background with respect to deployment of both telecommunications and cable infrastructure. Initially, local telephone companies were granted monopolies over local exchange service in exchange for taking on a provider of last resort obligation- a duty to provide service - to customers in its service territory. Similarly, with respect to video services, the City of Shoreview has given the incumbent video provider (and its predecessors) a monopoly over facilities based video. In exchange for making the capital investment to deploy facilities, the incumbent cable company got 100 percent of the customers who wanted cable television.

Subsequently, with respect to telephone services, the federal and local governments effectively eliminated the local telephone monopolies and fostered robust competition. It should be noted that in doing so, the telecom second entrant had absolutely no obligation to build any facilities or to serve any particular location(s) at all. As the FCC noted, imposing build-out requirements on new entrants in the telecommunications industry would constitute a barrier to entry (13 FCC Rcd 3460, 1997). Cable companies were free to enter the telecom market on terms that made business and economic sense to them. This very environment was the catalyst for robust

wireless and wireline competition and the proliferation of higher broadband speeds.

Congress became concerned about the lack of competition in the video world and in 1992 amended federal law to prohibit a local franchising authority from “unreasonably[y] refus[ing] to award an additional competitive franchise.” 47 U.S.C. § 541(a)(1) provides a direct avenue for federal court relief in the event of such an unreasonable refusal. 47 U.S.C. § 555(a) and (b). Until the advent, however, of state statutes granting statewide cable franchises without a mandatory build requirement (e.g., Florida) or progressive cities willing to grant competitive franchises, cable monopolies continued to the detriment of consumers and competition. Level playing field requirements are just one example of barriers to competitive entry erected by cities at the behest of the cable monopolies.

Courts have ruled, however, that “level playing field” provisions do not require identical terms for new entrants. See, for example, *Insight Communications v. City of Louisville*, 2003 WL 21473455 (Ky. Ct. App. 2003), where the court found:

There will never be an apple-to-apple comparison for Insight and other franchisees simply because Insight is the incumbent which in its own right and through its predecessors has been the exclusive provider of cable services in the City of Louisville for almost thirty years. No new cable franchisee can ever be in the same position as a thirty-year veteran.

See also, In Cable TV Fund 14-A, Ltd. v. City of Naperville (1997 WL 209692 (N.D. Ill)); and *New England Cable Television Ass’n, Inc. v. Connecticut DPUC* 717 A.2d 1276 (1998).

In sharp contrast to the monopoly provider, a second entrant faces a significant capital outlay with absolutely no assurance of acquiring customers; rather, it must compete with the monopoly incumbent and win each and every customer over. As Professor Thomas Hazlett of George Mason University has explained, “[i]ncumbents advocate build-out requirements precisely because such rules tend to limit, rather than expand, competition.” The federal Department of Justice has also noted that “...consumers generally are best served if market forces determine when and where competitors enter. Regulatory restrictions and conditions on entry tend to shield incumbents from competition and are associated with a range of economic inefficiencies including higher production costs, reduced innovation, and distorted service choices.” (Department of Justice Ex Parte, May 10, 2006, FCC MB Dkt. 05-311).

The fact is that the incumbent cable provider has (1) an established market position; (2) all of the cable customers; and (3) an existing, in-place infrastructure. These disparate market positions make imposing a build-out requirement on a competitive entrant bad public policy. Under the guise of “level playing field” claims, incumbent cable operators seek to require new entrants to duplicate the networks the incumbents built as monopolies, knowing that such a requirement will greatly reduce, if not eliminate, the risk of competitive entry.

In 2007, the FCC issued its findings with respect to facilities based video competition and held as follows: (1) with respect to level playing field requirements, the FCC stated that such mandates “unreasonably impede competitive entry into the multichannel video marketplace by requiring local franchising authorities to grant franchises to competitors on substantially the same terms imposed on the incumbent cable operators (Para. 138); and (2) with respect to mandatory build out, the FCC held that “an LFA’s refusal to grant a competitive franchise because of an applicant’s unwillingness to agree to unreasonable build out mandates constitutes an unreasonable refusal to award a competitive franchise within the meaning of Section 621(a)(1) [47 U.S.C. § 541(a)(1)].”

Those two FCC holdings alone should put this entire matter to rest – level playing field requirements and unreasonable mandatory build requirements are barriers to competitive entry in the cable market and violate the federal Cable Act and the FCC’s order. Minnesota, however, codified its requirements in a state law and the FCC expressly declined to “preempt” state laws addressing the cable franchising process.

It is clear, however, that the FCC did not intend to protect the Minnesota statute which mandates the imposition of barriers to entry on each and every local franchising authority. As various providers were trying to enter the competitive cable market and encountering barriers such as level playing field requirements and mandatory build out provisions, many states passed statutes to facilitate competitive entry and to prevent local franchising authorities from erecting barriers to entry. Such laws were passed in 26 states including Florida, Missouri and North Carolina, where CenturyLink has taken advantage of the streamlined process to enter a market without a mandatory build obligation. These laws have facilitated competitive entry as evidenced, for example, by the presence of four facilities based competitors in the Orlando, Florida market, including CenturyLink and Comcast. As such, these state laws are aligned and not in conflict with the FCC’s and Congress’ policies for promoting competition in the video distribution market.

Minnesota's cable law, however, is quite the opposite. Minnesota's cable act dates back to the 1970s and directs each local franchising authority to impose not only a level playing field across a broad range of issues (many of which Franchisee does not oppose), but also a five year mandatory build out requirement. Both of these provisions have been deemed to be barriers to entry by the FCC. The incontrovertible fact is that the law has been extremely successful in barring cable communications competition in the City of Shoreview: The City of Shoreview has not experienced any facilities based competition because of the barriers to entry Minnesota codified in Chapter 238.

In support of this position, that the FCC's 2007 Order preempts Minn. Stat. Chapter 238, Franchisee notes the following:

- Conflict preemption: State law may be preempted without express Congressional authorization to the extent it actually conflicts with federal law where state law "stands as an obstacle to the accomplishment and execution of the full purposes and objectives of Congress" *English v. General Elec. Co.*, 496 U.S. 72,79 (1990).
- Whether state law constitutes a sufficient obstacle is a matter of judgment to be informed by examining the federal statute as a whole and identifying its purpose and intended effects. *Crosby v. Nat'l Foreign Trade Council*, 530 U.S. 363,372 (2000).
- Minn. Stat. § 238.08 mandates terms that each municipality must implement in granting a new or renewed cable franchise.
- Minn. Stat. § 238.084 sets forth the required contents of a franchise ordinance and sets forth very precise requirements in an initial franchise about the build: commence build within 240 days; must construct at least 50 plant miles per year; construction throughout the franchise area must be substantially completed within 5 years of granting the franchise; and these requirements can be waived by the franchising authority only upon occurrence of unforeseen events or acts of God.
- Section 621(a)(1) initially gave local authorities the authority to grant franchises, but this broad grant resulted in exclusive franchises/monopolies. Congress "believe[d] that exclusive franchises are contrary to federal policy . . . which is intended to promote the development of competition. H.R. Conf. Rep. No. 102-862, at 77 (1992)
- Legislative history clearly supports that Congress was focused on fostering competition when it passed the 1992 Act. *Qwest Broadband Servs. Inc. v. City of Boulder*, 151 F. Supp. 1236, 1244 (D. Colo. 2001).

- In its 2007 order, the FCC found that “an LFA’s refusal to grant a competitive franchise because of an applicant’s unwillingness to agree to unreasonable build out mandates constitutes an unreasonable refusal to award a competitive franchise within the meaning of Section 621(a)(1).” The FCC order, however, targeted local and not state laws.
- Arguably, the Minnesota build requirements set forth in Section 238.084(m) are in conflict with Section 621(a)(1) and are, therefore, preempted.
In the Boulder case, the court applied Section 621’s prohibition on unreasonable refusals to grant franchises to find conflict preemption where local rules required voter approval for any new franchises.
- The mandatory build out in the Minnesota statute could be considered a de facto “unreasonable refusal” to grant a franchise and thus conflict with the pro-competition purpose set forth in 621(a)(1).
- In upholding the FCC’s ruling, the Sixth Circuit stated that “while the [FCC] characterized build out requirements as ‘eminently sensible’ under the prior regime in which cable providers were granted community-wide monopolies, under the current, competitive regime, these requirements ‘make entry so expensive that the prospective . . . provider withdraws its application and simply declines to serve any portion of the community.’ *Alliance for Cmty Media v. FCC*, 529 F.3d 763, 771 (6th Cir. 2008).
- The FCC ruling targeted local rules and actions and the FCC refrained from preempting state regulation because it lacked “a sufficient record to evaluate whether and how such state laws may lead to unreasonable refusals to award additional competitive franchises.” FCC Cable Franchising Order (FCC 06-180, at n.2 & ¶ 126). That is not to say, however, that upon full consideration, the FCC would not find the Minnesota mandatory build requirements to constitute an unreasonable refusal under Section 621.
 - The franchising laws which were being enacted about the time of the FCC order facilitated competitive entrants into the facilities based video market.
 - In sharp contrast, the Minnesota statutes mandates individual cities and commissions to include onerous build out schedules which, standing alone, would run afoul of the FCC’s order.

It should also be noted that at least two cities in Minnesota have chosen to award competitive franchises to second entrants without satisfying all the mandates of Chapter 238. *See Mediacom Minnesota, LLC v. City of Prior Lake*,

Minn. Ct. of Appeals, A09-1379 (Unpublished decision, Filed June 22, 2010). In October 2014, the City of Owatonna awarded a competitive franchise to a second provider, and the franchise did not contain the five year build requirement set forth in Chapter 238. Rather, it contained a market success model expressly endorsed by the FCC. The competitor will provide service to 25 percent of the City of Owatonna and will have no further obligation to enable the provision of cable communications services until 48 percent of households in the footprint subscribe to its service.

Finally, nothing in the FCC's Order on Reconsideration released in January of this year alters the above analysis.

G. A statement indicating the applicant's qualifications and experience in the cable communications field, if any.

CenturyLink has been offering Prism™ since 2008, when it initially launched its service in Lacrosse, Wisconsin, and has continued to expand its Prism™ footprint since that time. Prism™ is currently available in 18 markets. CenturyLink began offering service in Minneapolis on June 1, 2015 attached Exhibit D is a list of the jurisdictions in which CenturyLink offers Prism™ pursuant to either statewide franchise statutes or locally negotiated, competitive franchises. In addition, the Company offers an analog product in smaller markets in Wisconsin and Iowa.

CenturyLink has upgraded and/or deployed new facilities, including fiber to the premises, so that it is capable of offering service to nearly 3 million homes. CenturyLink has over 270,000 Prism™ customers and continues to bring on new subscribers daily.

Tyler Middleton is the Vice President of Operations for Minnesota. His team includes more than 500 technicians, 200 of whom are being cross-trained to install and support Prism. There is a wide array of employees performing various functions in support of Prism™ in the Twin Cities, including approximately 100 engineers who will be working under Mr. Middleton's leadership to design and support the infrastructure that enables Prism™.

Trent Clausen is the Vice President of Construction for the Midwest Region. He has held a variety of leadership positions in the network organization over the past 16 years, including positions managing and leading capital planning, field construction, local engineering, dispatch operations, and installation and maintenance operations. His team successfully upgraded the network in Omaha to support the launch of Prism™ there in 2013 and will be responsible, working closely with Mr. Middleton's team, to construct the network to support Prism™ in Minneapolis and the Twin Cities metropolitan area.

There are three essential corporate divisions which support the provision of Prism™ to end users: Global Operations and Shared Services, Global Markets and Product Development and Technology.

The Global Operations and Shared Services organization is led by Executive Vice President Maxine Moreau. A 30-year veteran of telecommunications, Maxine Moreau brings a depth of knowledge and experience in network services, operations, IT and process improvement to her role as Executive Vice President of Global Operations and Shared Services. She is responsible for operational excellence through the end-to-end planning, engineering, construction, operation and maintenance of CenturyLink's global network, as well as regional operations and hosting data centers. Moreau oversees network enablement that currently provides commercial 100Gbps services to businesses for high-bandwidth needs as well as the deployment of 1Gbps fiber networks in certain markets, including Minneapolis for both consumer and business customers. Members of her team will staff the VSO in Golden Valley.

Maxine Moreau's team is responsible for the engineering, planning and deployment of all network infrastructure, including the infrastructure on a national and local basis for the delivery of Prism™. In addition, organizations responsible for data and video operations report up to Maxine. These centers, from an operational perspective, constantly monitor and repair, if necessary, the entire network including the facilities used in the provision of Prism™.

The Product Development and Technology organization is led by Executive Vice President and Chief Technology Officer, Aamir Hussain. Hussain is an experienced senior technology executive with more than 23 years of proven success in the implementation of global technology operations, operationalization of complex technology, infrastructures, and business solutions while driving capital cost efficiencies in the business. Hussain and his team are responsible for the design and delivery of next generation products, services and technologies critical to achieving CenturyLink's strategic growth priorities, including Prism. Hussain has a diverse background in data, security, voice, video and wireless technologies. Prior to joining CenturyLink, he held senior leadership roles at Liberty Global, Covad, TELUS and Qwest. Hussain sits on several startup and non-profit boards, is technical advisor to technology companies and holds 11 patents in Telecommunications. In addition, he has completed leadership, innovation and strategy training from Harvard, the INSEAD institute in France and the International School of Business Management in Switzerland.

Aamir's team is charged with constantly working to implement new technologies and innovations to enhance the customer experience across the entire suite of CenturyLink products, including Prism.

Glenn Garbelman serves as the Vice President of the Video Operations at CenturyLink, and is based in Monroe, Louisiana. He currently has day-to-day operational responsibility for all video services, which is currently serving 258,000 Prism™ customers with more than 150 employees on his team. Prior to joining CenturyLink, he was part of a large communications company that successfully launched and supported IPTV video in over 70 markets throughout the United States. He has more than 25 years of experience in the industry with the last 10 focused on video products and services over an IP network.

Sandeep Bhalla is the Director of Video Technical Operations. Responsible for the daily operations of CenturyLink Video Services, Sandeep oversees the Video Operations staff and ensures the integrity of operations and processes. With 19 years of technical experience and 10 years of video, Sandeep has served as a CenturyLink representative to national and international forums related to next generation video services. Prior to joining CenturyLink, Sandeep was a Manager of Head End Implementation for a large communications company. Sandeep holds a BA from the University of California Berkley.

Charles Becker is the Manager Video Operations IPTV responsible for all headends based out of Denver, Colorado. The Video Headend Team is responsible for the operation and acquisition of all video content served by the Prism platform both local and national. The team maintains and operates 17 headends located in 13 states across the country. This team supports new market builds, preventative maintenance, outage resolution and proactively supports the video monitoring teams in outage resolution. Charles is a 35 year veteran of the video industry and 9 year employee of CenturyLink.

Steve Epstein is a Senior Lead Engineer –Managing for CenturyLink. Steve was the initial member of the CenturyLink Video team and brings 35 years of broadcast experience to CenturyLink. In addition to being Chief Engineer at several television stations, Steve was the technical editor of Broadcast Engineering magazine. Steve is an SBE certified professional broadcast engineer and holds a BS in Broadcasting.

- H. An identification of the municipalities (including contact information for the municipal officials in each community) in which the applicant either owns or operates a cable communications system, directly or indirectly, or has outstanding franchises for which no system has been built.**

Please see Exhibit D for a list of jurisdictions Applicant or affiliate of Applicant holds a cable franchise agreement pursuant either to local agreement or statewide franchise authority.

- I. Plans for financing the proposed system, which must indicate every significant anticipated source of capital and significant limitations or conditions with respect to the availability of the indicated sources of capital. This information should include:**

1. Current financial statement

Applicant's ultimate parent company is CenturyLink, Inc. CenturyLink's most recent Form 10-K (along with all other SEC filings) may be found here: <http://ir.centurylink.com/docs.aspx?iid=4057179>

2. Proposed sources and uses of funds for the construction project

Applicant's ultimate parent company is CenturyLink, Inc. which is a Fortune 500 Company (currently around Fortune 150) with annual operating revenues exceeding 18 Billion Dollars in 2013. Applicant does not require any unique or additional funding sources (i.e. special notes or bonds) in order to deploy its Prism™ service in this, or any other market.

3. Financial budgets for the next three (3) years;

See response to I (4) below

4. Documentation regarding the commitment of funds; and

As a publicly traded Company, CenturyLink releases a very limited amount of forward-looking information for the company as a whole, but it does not provide forward-looking information at the individual market level because it could lead to incorrect or inappropriate assumptions or conclusions by its current and potential investors regarding the business as a whole. Given the extremely sensitive nature of the information contained in the requested proforma, applicant cannot file this information as part of its application.

5. Any other information that applicant determines would be useful in evaluating its financial qualifications.

Please see response to I (1) above

- J. A statement of ownership detailing the corporate organization of the applicant, if any, including the names and addresses of officers and directors and the number of shares held by each officer or director, and intercompany relationship, including the parent, subsidiary or affiliated company.**

Applicant's ultimate parent company is CenturyLink, Inc., a Louisiana corporation headquartered in Monroe, Louisiana, and, through its subsidiaries, owns 100% of Qwest Broadband Services, Inc. d/b/a CenturyLink. A more detailed corporate structure is depicted on the attached Exhibit E. On April 21, 2010, CenturyLink, Inc. reached an agreement to purchase Qwest Communications International, Inc. ("QCII") through a tax-free, stock-for-stock transaction. Under the terms of the parties' merger agreement, CenturyLink, Inc. is the ultimate parent of QCII and the subsidiaries that were under QCII. At the time of the merger between CenturyLink and Qwest Communications International, Inc., Franchisee was a wholly-owned subsidiary of Qwest Services Corporation, Inc. as was Qwest Corporation, the entity which places facilities in the City's public rights of way pursuant to the City's ordinances and associated rules. Further, at merger, Franchisee was a member of the National Cable Television Cooperative ("NCTC") as was the CenturyLink entity which offers Prism in legacy CenturyLink markets, e.g., Florida. Because the NCTC expressly forbids more than one entity within a corporate family to belong to and directly obtain content from the NCTC and because any affiliated entity receiving content from the NCTC must be a wholly-owned subsidiary of the NCTC member, CenturyLink, Inc. moved Franchisee from being a subsidiary of Qwest Services Corporation to being a subsidiary of CenturyTel Broadband Services, LLC. As provided in the original application filed with the City, the following sets forth the officers and directors of Franchisee. This group of officers and directors do not own any shares of the franchisee.

Owest Broadband Services, Inc. (Delaware Domestic)

Directors: R. Stewart Ewing, Jr.
Stacey W. Goff

Officers:

Chief Executive Officer and President	Glen F. Post, III
Executive Vice President and Chief Financial Officer	R. Stewart Ewing, Jr.
Executive Vice President and General Counsel	Stacey W. Goff
President IT Services and New Market Development	Girish Varma
President – Wholesale Operations	William E. Cheek
Executive Vice President – Controller and Operations Support	David D. Cole
Executive Vice President – Network Services	Maxine Moreau
Senior Vice President – Public Policy and Government Relations	John F. Jones
Vice President – Regional Regulatory & Legislative Affairs	Torry R. Somers
Vice President and Treasurer	Glynn E. Williams, Jr.
Vice President	Jonathan J. Robinson
Secretary	Kay Buchart
Assistant Secretary	Joan E. Randazzo
Assistant Secretary	Meagan Messina Woodard
Chief Executive Officer and President	Glen F. Post, III
Executive Vice President and Chief Financial Officer	R. Stewart Ewing, Jr.
Executive Vice President, General Counsel	Stacey W. Goff
President IT Services and New Market Development	Girish Varma
Senior Vice President – Public Policy and Government Relations	John F. Jones
President – Wholesale Operations	William E. Cheek
Executive Vice President – Controller and Operations Support	David D. Cole
Executive Vice President – Network Services	Maxine Moreau
Vice President and Treasurer	Glynn E. Williams, Jr.
Vice President	Jonathan J. Robinson
Secretary	Kay Buchart
Assistant Secretary	Joan E. Randazzo
Assistant Secretary	Meagan E. Messina

K. A notation and explanation of omissions or other variations with respect to the requirements of the proposal.

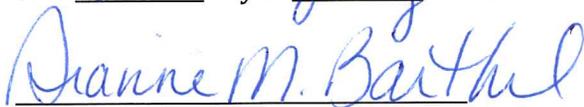
None at this time

Respectfully Submitted,



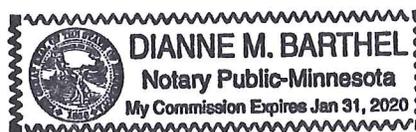
Qwest Broadband Services, Inc. d/b/a CenturyLink
By: Patrick Haggerty

Subscribed and sworn to before me
This 8th day of January, 2016



Notary Public

My Commission Expires: Jan 31, 2020



Twin Cities Channel Lineup
Prism™ Essential

45	45 TV (KSTC)	6	Heroes & Icons (KSTPDT2)	1029	My Network TV HD (WFTCDT)
1045	45 TV HD (KSTCDT)	1450	HGTV HD	1265	National Geographic Channel HD
1166	A&E HD	450	HGTV	265	National Geographic Channel
166	A&E	1270	History HD	11	NBC (KARE)
5	ABC (KSTP)	270	History	1011	NBC HD (KAREDT)
1178	ABC Family HD	1203	HLN HD	1640	NBC SN HD
178	ABC Family	203	HLN	640	NBC SN
1005	ABC HD (KSTPDT)	1422	Home Shopping Network HD	1192	NBC Universo HD
1795	AMC HD	19	Home Shopping Network	192	NBC Universo
795	AMC	422	Home Shopping Network	1630	NFL Network HD
46	Antenna TV (KSTCDT2)	1260	ID HD	630	NFL Network
310	Baby First TV	260	ID	1638	NHL Network HD
1155	BET HD	41	ION (KPXM)	638	NHL Network HD
155	BET	1041	ION HD (KPXMDT)	1314	Nickelodeon HD
1222	Bloomberg HD	43	ION Life (KPXMDT3)	314	Nickelodeon
222	Bloomberg	1428	Jewelry Television HD	1367	Oxygen HD
327	Boomerang	7	Jewelry Television	367	Oxygen
1181	Bravo HD	428	Jewelry Television	106	Pay Per View Events HD
181	Bravo	1168	Justice Central HD	1101	Pay Per View Events HD
1650	BTN HD	168	Justice Central	101	Pay Per View Events
650	BTN	1360	Lifetime HD	9161	Premier League Extra Time 1 HD
1651	BTN2 HD	360	Lifetime	9151	Premier League Extra Time 1
651	BTN2	364	Lifetime Real Women	9162	Premier League Extra Time 2 HD
1652	BTN3 HD	1362	LMN HD	9152	Premier League Extra Time 2
652	BTN3	362	LMN	9163	Premier League Extra Time 3 HD
10	Buzzr (KMSPDT2)	5129	MC '70s	9153	Premier League Extra Time 3
1230	C-SPAN HD	5128	MC '80s	9164	Premier League Extra Time 4 HD
230	C-SPAN	5127	MC '90s	9154	Premier League Extra Time 4
1231	C-SPAN2 HD	5116	MC Adult Alternative	9165	Premier League Extra Time 5 HD
231	C-SPAN2	5115	MC Alternative	9155	Premier League Extra Time 5
1325	Cartoon Network HD	5146	MC Blues	90	Prism Applications
325	Cartoon Network	5134	MC Classic Country	92	Prism Games
4	CBS (WCCO)	5118	MC Classic Rock	301	Prism Kids
1004	CBS HD (WCCODT)	5149	MC Classical Masterpieces	201	Prism News
411	CenturyLink Information	5135	MC Contemporary Christian	601	Prism Sports
1411	CenturyLink Information	5133	MC Country Hits	42	Qubo (KPXMDT2)
1525	CMT HD	5103	MC Dance	1420	QVC HD
525	CMT	5148	MC Easy Listening	18	QVC
1216	CNBC HD	5111	MC Gospel	420	QVC
216	CNBC	5105	MC Hip-Hop and R&B	1799	Reelz Channel HD
1202	CNN HD	5107	MC Hip-Hop Classics	799	Reelz Channel
202	CNN	5101	MC Hit List	1145	Spike TV HD
1140	Comedy Central HD	5104	MC Indie	145	Spike TV
140	Comedy Central	5145	MC Jazz	1337	Sprout HD
8	Decades (WCCODT2)	5124	MC Kidz Only!	337	Sprout
1120	Discovery Channel HD	5150	MC Light Classical	1151	Syfy HD
120	Discovery Channel	5120	MC Love Songs	151	Syfy
1302	Disney Channel HD	5114	MC Metal	1560	TBN HD
302	Disney Channel	5138	MC Mexicana	560	TBN
9999	DVR	5137	MC Musica Urbana	1112	TBS HD
1134	E! HD	5122	MC Party Favorites	112	TBS
134	E!	5200	MC Play HD	5123	Teen MC
603	ESPN Classic	5100	MC Play	23	The CW (WUCW)
1602	ESPN HD	5131	MC Pop Country	1023	The CW HD (WUCWDT)
27	ESPN	5121	MC Pop Hits	1225	The Weather Channel HD
602	ESPN	5136	MC Pop Latino	225	The Weather Channel
1606	ESPN2 HD	5102	MC Pop Rhythmic	48	This TV (KSTCDT4)
28	ESPN2	5109	MC R&B Classics	1250	TLC HD
606	ESPN2	5110	MC R&B Soul	250	TLC
1424	EVINE Live HD	5106	MC Rap	1108	TNT HD
424	EVINE Live	5112	MC Reggae	108	TNT
1562	EWTN HD	5117	MC Rock Hits	2	tpt 2 (PBS) (KTCA)
562	EWTN	5113	MC Rock	1002	tpt 2 HD (PBS) (KTCADT)
1452	Food Network HD	5140	MC Romances	17	tpt Life (KTCID3)
452	Food Network	5147	MC Singers & Swing	1017	tpt Life HD (KTCIDT3)
9	FOX (KMSP)	5144	MC Smooth Jazz	3	tpt MN (KTCADT2)
1009	FOX HD (KMSPDT)	5119	MC Soft Rock	1254	Travel Channel HD
1210	FOX News Channel HD	5130	MC Solid Gold Oldies	254	Travel Channel
210	FOX News Channel	5141	MC Sounds of the Seasons	1164	truTV HD
1620	FOX Sports 1 HD	5143	MC Soundscapes	164	truTV
620	FOX Sports 1	5142	MC Stage & Screen	1138	TV Land HD
1745	FS North Alternate HD	5108	MC Throwback Jams	138	TV Land
745	FS North Alternate	5132	MC Today's Country	4005	UniMas HD

1744 FS North HD
 744 FS North
 1128 FX HD
 128 FX
 1130 FXX HD
 130 FXX
 4003 Galavisión HD
 3003 Galavisión
 1641 Golf Channel HD
 641 Golf Channel
 1175 Hallmark Channel HD
 175 Hallmark Channel

5125 MC Toddler Tunes
 5139 MC Tropicales
 5126 MC Y2K
 47 Me-TV (KSTCDT3)
 1634 MLB Network HD
 634 MLB Network
 30 Movies! (WFTCDT3)
 1215 MSNBC HD
 215 MSNBC
 1502 MTV HD
 502 MTV
 29 My Network TV (WFTC)

3005 UniMas
 4001 Univision HD
 3001 Univision
 1124 USA Network HD
 124 USA Network
 1102 Velocity HD
 1518 VH1 HD
 518 VH1
 1 Video On Demand
 12 Weather Nation (KARED2)
 1180 WGN HD
 180 WGN

Prism™ Complete

Includes Prism™ Essential Plan channels.

1259 American Heroes Channel HD
 259 American Heroes Channel
 1252 Animal Planet HD
 252 Animal Planet
 1144 AWE HD
 144 AWE
 1188 BBC America HD
 188 BBC America
 567 BYU TV
 1643 CBS Sports HD
 643 CBS Sports
 515 Centric
 1153 Chiller HD
 153 Chiller
 161 Cloo
 527 CMT Pure Country
 1456 Cooking Channel HD
 456 Cooking Channel
 1465 Destination America HD
 465 Destination America
 1335 Discovery Family HD
 335 Discovery Family
 466 Discovery Life
 1306 Disney Junior HD
 306 Disney Junior
 1304 Disney XD HD
 304 Disney XD
 1454 DIY Network HD
 454 DIY Network
 1604 ESPN News HD
 604 ESPN News
 1605 ESPNU HD

605 ESPNU
 1380 Esquire TV HD
 380 Esquire TV
 1185 FM HD
 185 FM
 1211 FOX Business Network HD
 211 FOX Business Network
 647 FOX College Sports Atlantic
 648 FOX College Sports Central
 649 FOX College Sports Pacific
 1621 FOX Sports 2 HD
 621 FOX Sports 2
 1535 Fuse HD
 535 Fuse
 1792 FX Movie Channel HD
 792 FX Movie Channel
 1272 FYI HD
 272 FYI
 1529 Great American Country HD
 529 Great American Country
 1173 GSN HD
 173 GSN
 1274 H2 HD
 274 H2
 1793 Hallmark Movies & Mysteries HD
 793 Hallmark Movies & Mysteries
 1797 IFC HD
 797 IFC
 564 Inspiration Network
 1194 ION HD
 183 Logo
 509 MTV Hits

510 MTV U
 1504 MTV2 HD
 504 MTV2
 315 Nick 2
 1320 Nick Jr HD
 320 Nick Jr
 1316 Nicktoons HD
 316 Nicktoons
 1208 One America News Network HD
 208 One America News Network
 1256 Oprah Winfrey Network HD
 256 Oprah Winfrey Network
 1680 Outdoor Channel HD
 680 Outdoor Channel
 1531 Ovation HD
 531 Ovation
 1258 SCIENCE HD
 258 SCIENCE
 1642 Sportsman Channel HD
 642 Sportsman Channel
 322 Teen Nick
 3007 Telemundo
 506 Tr3s
 1790 Turner Classic Movies HD
 790 Turner Classic Movies
 1157 TV One HD
 157 TV One
 1104 Universal HD
 520 VH1 Classic
 522 VH1 Soul
 1372 WE tv HD
 372 WE tv

Prism™ Preferred

Includes Prism™ Complete Plan channels.

220 Al Jazeera America
 159 ASPIRE
 1219 BBC World News HD
 219 BBC World News
 1540 Blue Highways TV HD
 540 Blue Highways TV
 1232 C-SPAN3 HD
 232 C-SPAN3
 1169 Cars.TV HD
 169 Cars.TV
 217 CNBC World
 205 CNNI
 1142 Comedy.TV HD
 142 Comedy.TV
 1163 Crime & Investigation HD
 163 Crime & Investigation
 932 ENCORE (E)
 933 ENCORE (W)
 938 ENCORE Action (E)
 939 ENCORE Action (W)
 1938 Encore Action HD (E)
 942 ENCORE Black (E)
 943 ENCORE Black (W)
 1942 Encore Black HD (E)
 934 ENCORE Classic (E)
 935 ENCORE Classic (W)
 1934 ENCORE Classic HD (E)
 946 ENCORE Espanol
 944 ENCORE Family (E)

172 MyDestination.TV
 1264 NASA TV HD
 264 NASA TV
 1267 Nat Geo Wild HD
 267 Nat Geo Wild
 1678 Outside TV HD
 678 Outside TV
 1683 PAC 12 Arizona HD
 683 PAC 12 Arizona
 1684 PAC 12 Bay Area HD
 684 PAC 12 Bay Area
 1685 PAC 12 Los Angeles HD
 685 PAC 12 Los Angeles
 1686 PAC 12 Mountain HD
 686 PAC 12 Mountain
 1687 PAC 12 Oregon HD
 687 PAC 12 Oregon
 1688 PAC 12 Washington HD
 688 PAC 12 Washington
 1682 PAC 12 Network HD
 682 PAC 12 Network
 1170 Pets.TV HD
 170 Pets.TV
 1492 Pivot HD
 492 Pivot
 1787 PixL HD
 787 PixL
 1458 Recipe.TV HD
 458 Recipe.TV

1853 Showtime HD (W)
 864 Showtime Next (E)
 865 Showtime Next (W)
 1864 Showtime Next HD (E)
 1865 Showtime Next HD (W)
 880 Showtime On Demand
 1880 Showtime On Demand
 856 Showtime Showcase (E)
 857 Showtime Showcase (W)
 1856 Showtime Showcase HD (E)
 1857 Showtime Showcase HD (W)
 866 Showtime Women (E)
 867 Showtime Women (W)
 1866 Showtime Women HD (E)
 1867 Showtime Women HD (W)
 118 Smithsonian Channel (E)
 119 Smithsonian Channel (W)
 1118 Smithsonian Channel HD (E)
 1119 Smithsonian Channel HD (W)
 1791 Sony Movie Channel HD
 791 Sony Movie Channel
 902 Starz! (E)
 903 Starz! (W)
 908 Starz! Cinema (E)
 909 Starz! Cinema (W)
 1908 Starz! Cinema HD (E)
 910 Starz! Comedy (E)
 911 Starz! Comedy (W)
 1910 Starz! Comedy HD (E)

945	ENCORE Family (W)	1916	Retroplex HD	904	Starz! Edge (E)
1932	Encore HD (E)	916	Retroplex	905	Starz! Edge (W)
1933	Encore HD (W)	1538	Revolt HD	1904	Starz! Edge HD
951	ENCORE On Demand	538	REVOLT	1902	Starz! HD (E)
1951	Encore On Demand	1476	RFD TV HD	1903	Starz! HD (W)
936	ENCORE Suspense (E)	476	RFD TV	906	Starz! In Black (E)
937	ENCORE Suspense (W)	474	RLTV	907	Starz! In Black (W)
1936	ENCORE Suspense HD (E)	1607	SEC Network HD	1906	Starz! In Black HD
940	ENCORE Westerns (E)	1608	SEC Network Overflow 1 HD	912	Starz! Kids and Family (E)
941	ENCORE Westerns (W)	608	SEC Network Overflow 1	913	Starz! Kids and Family (W)
1133	ES.TV HD	1609	SEC Network Overflow 2 HD	1912	Starz! Kids and Family HD
133	ES.TV	609	SEC Network Overflow 2	931	Starz! On Demand
890	Flix (E)	607	SEC Network	1931	Starz! On Demand
892	Flix On Demand	1789	Shorts HD	575	The World Network
1892	Flix On Demand	789	Shorts	882	TMC (E)
1206	Fusion TV HD	852	Showtime (E)	883	TMC (W)
206	Fusion TV	853	Showtime (W)	1882	TMC HD (E)
656	GoTV (English)	854	Showtime 2 (E)	1883	TMC HD (W)
1656	GoTV HD (English)	855	Showtime 2 (W)	888	TMC On Demand
672	HRTV	1854	Showtime 2 HD (E)	1888	TMC On Demand
1914	Indieplex HD	1855	Showtime 2 HD (W)	884	TMC Xtra (E)
914	Indieplex	860	Showtime Beyond (E)	885	TMC Xtra (W)
1590	Jewish Broadcasting Service HD	861	Showtime Beyond (W)	1884	TMC Xtra HD (E)
590	Jewish Broadcasting Service	1860	Showtime Beyond HD (E)	1885	TMC Xtra HD (W)
1147	MAVTV HD	1861	Showtime Beyond HD (W)	670	TVG
147	MAVTV	858	Showtime Extreme (E)	644	Universal Sports
1116	MGM HD	859	Showtime Extreme (W)	1644	Universal Sports HD
116	MGM	1858	Showtime Extreme HD (E)	1559	UP HD
276	Military History	1859	Showtime Extreme HD (W)	559	UP
1788	MOVIEPLEX HD	862	Showtime Family (E)	1679	World Fishing Network HD
788	MOVIEPLEX	863	Showtime Family (W)	679	World Fishing Network
1172	MyDestination.TV HD	1852	Showtime HD (E)		

Prism™ Premium

Includes Prism™ Preferred Plan channels.

1840	5 Star Max HD	811	HBO Comedy (W)	812	HBO Zone (E)
840	5 Star Max	1810	HBO Comedy HD (E)	813	HBO Zone (W)
836	ActionMAX (E)	1811	HBO Comedy HD (W)	1812	HBO Zone HD (E)
837	ActionMAX (W)	806	HBO Family (E)	1813	HBO Zone HD (W)
1836	ActionMAX HD (E)	807	HBO Family (W)	1804	HBO2 HD (E)
1837	ActionMAX HD (W)	1806	HBO Family HD (E)	1805	HBO2 HD (W)
832	Cinemax (E)	1807	HBO Family HD (W)	834	MoreMAX (E)
833	Cinemax (W)	1802	HBO HD (E)	835	MoreMAX (W)
1832	Cinemax HD (E)	1803	HBO HD (W)	1834	MoreMax HD (E)
1833	Cinemax HD (W)	814	HBO Latino (E)	1835	MoreMax HD (W)
1846	Cinemax HD	815	HBO Latino (W)	1842	Movie MAX HD
850	Cinemax On Demand	1814	HBO Latino HD (E)	842	MovieMAX
1850	Cinemax On Demand	1815	HBO Latino HD (W)	1844	Outer Max HD
846	Cinemax	830	HBO On Demand	844	OuterMAX
802	HBO (E)	1830	HBO On Demand	838	ThrillerMAX (E)
803	HBO (W)	808	HBO Signature (E)	839	ThrillerMAX (W)
804	HBO 2 (E)	809	HBO Signature (W)	1838	ThrillerMax HD (E)
805	HBO 2 (W)	1808	HBO Signature HD (E)	1839	ThrillerMax HD (W)
810	HBO Comedy (E)	1809	HBO Signature HD (W)		

Premium Packages Available as Add-ons:

Preferred and Premium plans include select Add-on Channels.

Cinemax Add-on Package

1840	5 Star Max HD	1833	Cinemax HD (W)	1842	Movie MAX HD
840	5 Star Max	1846	Cinemax HD	842	MovieMAX
836	ActionMAX (E)	850	Cinemax On Demand	1844	Outer Max HD
837	ActionMAX (W)	1850	Cinemax On Demand	844	OuterMAX
1836	ActionMAX HD (E)	846	Cinemax	838	ThrillerMAX (E)
1837	ActionMAX HD (W)	834	MoreMAX (E)	839	ThrillerMAX (W)
832	Cinemax (E)	835	MoreMAX (W)	1838	ThrillerMax HD (E)
833	Cinemax (W)	1834	MoreMax HD (E)	1839	ThrillerMax HD (W)
1832	Cinemax HD (E)	1835	MoreMax HD (W)		

Paquete Latino Add-on Package

3146	Bandamax	3102	Discovery en Espanol	3018	Pasiones
3053	Boomerang en Espanol	3103	Discovery Familia	3149	Ritmoson Latino

3022 Cable Noticias
 3054 Cartoon Network en Espanol
 3044 Centroamerica TV
 3025 Cine Mexicano
 3127 Cine Sony
 3126 CineLatino
 3202 CNN en Espanol
 3128 De Pelicula
 3129 De Pelicula Clasico

3051 Disney en Espanol
 3052 Disney XD Espanol
 3302 ESPN Deportes
 3077 EWTN en Espanol
 3303 FOX Deportes
 3049 FOX Life
 3304 GoITV
 3104 History en Espanol
 3101 Nat Geo Mundo

3078 TBN Enlace
 3143 Telehit
 3017 TeleN
 3024 TV Chile
 3047 TV Dominica
 3056 Ultra Familia
 3013 WAPA America

International-AI-Carte Add-on Package

3882 Channel One Russia
 3603 China Central TV
 3604 CTI-Zhong Tian Channel
 3710 Eros Now
 3682 Filipino on Demand

3802 Rai Italia
 3704 Sony Entertainment Television Asia (SET Asia)
 3706 STAR India PLUS
 3681 The Filipino Channel
 3703 TV Asia

3680 TV Japan
 3832 TV5 Monde
 3702 Zee TV

Starz/Encore Add-on Package

932 ENCORE (E)
 933 ENCORE (W)
 938 ENCORE Action (E)
 939 ENCORE Action (W)
 1938 Encore Action HD (E)
 942 ENCORE Black (E)
 943 ENCORE Black (W)
 1942 Encore Black HD (E)
 934 ENCORE Classic (E)
 935 ENCORE Classic (W)
 1934 ENCORE Classic HD (E)
 946 ENCORE Espanol
 944 ENCORE Family (E)
 945 ENCORE Family (W)
 1932 Encore HD (E)
 1933 Encore HD (W)
 951 ENCORE On Demand

1951 Encore On Demand
 936 ENCORE Suspense (E)
 937 ENCORE Suspense (W)
 1936 ENCORE Suspense HD (E)
 940 ENCORE Westerns (E)
 941 ENCORE Westerns (W)
 1914 Indieplex HD
 914 Indieplex
 1788 MOVIEPLEX HD
 788 MOVIEPLEX
 1916 Retroplex HD
 916 Retroplex
 902 Starz! (E)
 903 Starz! (W)
 908 Starz! Cinema (E)
 909 Starz! Cinema (W)
 1908 Starz! Cinema HD (E)

910 Starz! Comedy (E)
 911 Starz! Comedy (W)
 1910 Starz! Comedy HD (E)
 904 Starz! Edge (E)
 905 Starz! Edge (W)
 1904 Starz! Edge HD
 1902 Starz! HD (E)
 1903 Starz! HD (W)
 906 Starz! In Black (E)
 907 Starz! In Black (W)
 1906 Starz! In Black HD
 912 Starz! Kids and Family (E)
 913 Starz! Kids and Family (W)
 1912 Starz! Kids and Family HD
 931 Starz! On Demand
 1931 Starz! On Demand

Showtime Add-on Package

890 Flix (E)
 892 Flix On Demand
 1892 Flix On Demand
 852 Showtime (E)
 853 Showtime (W)
 854 Showtime 2 (E)
 855 Showtime 2 (W)
 1854 Showtime 2 HD (E)
 1855 Showtime 2 HD (W)
 860 Showtime Beyond (E)
 861 Showtime Beyond (W)
 1860 Showtime Beyond HD (E)
 1861 Showtime Beyond HD (W)
 858 Showtime Extreme (E)
 859 Showtime Extreme (W)

1858 Showtime Extreme HD (E)
 1859 Showtime Extreme HD (W)
 862 Showtime Family (E)
 863 Showtime Family (W)
 1852 Showtime HD (E)
 1853 Showtime HD (W)
 864 Showtime Next (E)
 865 Showtime Next (W)
 1864 Showtime Next HD (E)
 1865 Showtime Next HD (W)
 880 Showtime On Demand
 1880 Showtime On Demand
 856 Showtime Showcase (E)
 857 Showtime Showcase (W)
 1856 Showtime Showcase HD (E)

1857 Showtime Showcase HD (W)
 866 Showtime Women (E)
 867 Showtime Women (W)
 1866 Showtime Women HD (E)
 1867 Showtime Women HD (W)
 882 TMC (E)
 883 TMC (W)
 1882 TMC HD (E)
 1883 TMC HD (W)
 888 TMC On Demand
 1888 TMC On Demand
 884 TMC Xtra (E)
 885 TMC Xtra (W)
 1884 TMC Xtra HD (E)
 1885 TMC Xtra HD (W)

HBO Add-on Package

802 HBO (E)
 803 HBO (W)
 804 HBO 2 (E)
 805 HBO 2 (W)
 810 HBO Comedy (E)
 811 HBO Comedy (W)
 1810 HBO Comedy HD (E)
 1811 HBO Comedy HD (W)
 806 HBO Family (E)
 807 HBO Family (W)

1806 HBO Family HD (E)
 1807 HBO Family HD (W)
 1802 HBO HD (E)
 1803 HBO HD (W)
 814 HBO Latino (E)
 815 HBO Latino (W)
 1814 HBO Latino HD (E)
 1815 HBO Latino HD (W)
 830 HBO On Demand
 1830 HBO On Demand

808 HBO Signature (E)
 809 HBO Signature (W)
 1808 HBO Signature HD (E)
 1809 HBO Signature HD (W)
 812 HBO Zone (E)
 813 HBO Zone (W)
 1812 HBO Zone HD (E)
 1813 HBO Zone HD (W)
 1804 HBO2 HD (E)
 1805 HBO2 HD (W)

SPORTS Add-on Package

629 NFL RedZone (Pay Per View)

1629 NFL RedZone HD (Pay Per View)

**TRADE SECRET/PRIVILEGED INFORMATION
CLASSIFICATION RATIONALE**

State: Minnesota

Description/Title of Information: Application of Qwest Broadband Services, Inc. d/b/a CenturyLink for a Competitive Cable Franchise Agreement with the City of Shoreview

Trade Secret/Privileged Designation Rationale:

Exhibit B to the Application of Qwest Broadband Services, Inc. d/b/a CenturyLink for a Competitive Cable Franchise Agreement with the City of Shoreview contains information that is considered Trade Secret because (1) CenturyLink makes reasonable efforts to ensure its privacy and (2) the data derives actual or potential independent economic value because the information is not generally known to, and not being readily ascertainable by proper means by, other persons who can obtain value from its disclosure or use. For this reason, Exhibit B to the Application of Qwest Broadband Services, Inc. d/b/a CenturyLink for a Competitive Cable Franchise Agreement with the City of Shoreview should be protected from public disclosure.

Exhibit B

Has Been Redacted

In Its Entirety

Prism Rates

	Prism Essential	Prism Complete	Prism Preferred	Prism Premium
Promotional Rate	\$54.99	\$69.99	\$ 84.99	\$114.99
Rack Rate	\$74.99	\$89.00	\$104.99	\$134.99

Exhibit C



Prism offered in the following markets pursuant to state or local franchises

Baldwin County, AL
 Gulf Shores, AL
 Orange Beach, AL

Apache Junction, AZ
 Buckeye, AZ
 Casa Grande, AZ
 Chandler, AZ
 Florence, AZ
 Gilbert, AZ
 Glendale, AZ
 Goodyear, AZ
 Maricopa County, AZ
 Mesa, AZ
 Paradise Valley, AZ
 Peoria, AZ
 Pinal County, AZ
 Phoenix, AZ
 Queen Creek, AZ
 Scottsdale, AZ
 Surprise, AZ
 Tempe, AZ

Castle Pines, CO
 Castle Rock, CO
 Centennial, CO
 Colorado Springs, CO
 Columbine Valley, CO
 Denver, CO

Douglas County, CO
 Eagle, CO
 Eagle County, CO
 El Paso County, CO
 Fountain, CO
 Gypsum, CO
 Jefferson County, CO
 Littleton, CO
 Lone Tree, CO
 Monument, CO
 Parker, CO

Council Bluffs, IA
 Pottawattamie County, IA
 Carter Lakes, IA

Tallahassee, FL
 Fort Myers, FL
 Orlando, FL

Arden Hills, MN
 Blaine, MN
 Bloomington, MN
 Centerville, MN
 Circle Pines, MN
 Coon Rapids, MN
 Falcon Heights, MN
 Ham Lake, MN
 Lauderdale, MN
 Lexington, MN
 Little Canada, MN
 Minneapolis, MN
 Mounds View, MN
 New Brighton, MN
 North Oaks, MN
 Roseville, MN
 Spring Lake Park, MN
 St. Anthony, MN
 St. Louis Park, MN
 St. Paul, MN

Columbia, MO

Raleigh/Durham DMA, NC

Bellevue, NE
 Douglas County, NE
 Gretna, NE
 La Vista, NE
 Omaha, NE
 Papillion, NE
 Ralston, NE
 Sarpy County, NE
 Springfield, NE

Las Vegas, NV
 North Las Vegas, NV
 Clark County, NV
 Henderson, NV

Lake Oswego, OR
 North Plains, OR
 Oregon City, OR
 Portland, OR
 Tigard, OR
 West Linn, OR

Salt Lake County, UT

Clark County, WA
 Seattle, WA
 Vancouver, WA

LaCrosse DMA, WI

Exhibit D



CenturyLink™

Company Structure

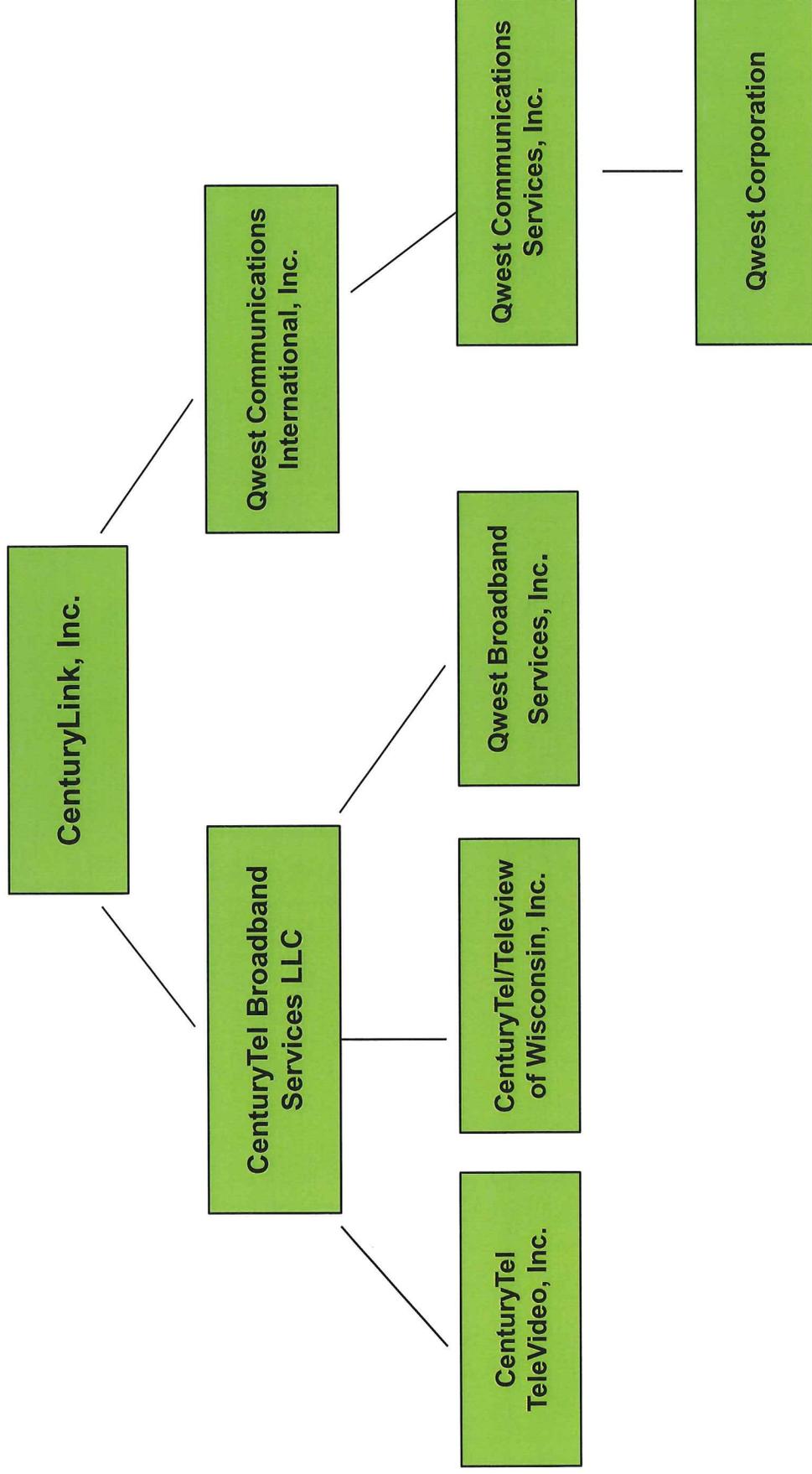


Exhibit E



PROPOSED MOTION

MOVED BY COUNCIL MEMBER: _____

SECONDED BY COUNCIL MEMBER: _____

To approve the Preliminary Plat, Amended PUD - Development Stage, and Comprehensive Sign Plan, applications submitted by Sidal Realty and Kowalski Companies, Inc for the property at 441 Highway 96. Said approval is subject to the following conditions:

Preliminary Plat

1. The applicant shall execute an agreement between the Lots 1 and 2 addressing the shared infrastructure including access, parking, signage, utilities and maintenance. Said agreements shall be submitted to the City Attorney for review and approval prior to the City's release of the Final Plat.
2. Executed and recorded copies of the required agreements shall be submitted to the City prior to the issuance of a building permit on Lot 2.
3. The Final Plat shall be submitted to the City for approval with the Final Stage PUD application.

Planned Unit Development – Amendment

1. This PUD amendment replaces the previous PUD approval from 1995.
2. A Development Agreement shall be executed and shall include applicable provisions from the previous PUD approvals referenced in Condition No. 1 above as well as any requirements associated with this PUD amendment.
3. Future development of Lot 2 shall require Site and Building Plan Review.
4. Kowalski's agrees to work with the City on refining the landscape plan that addresses better screening for the loading dock area on the northeast side of the property. Said plan shall be submitted with the Final PUD application.
5. The Development Agreement will amend the conditions regarding truck deliveries to correspond to the proposed uses, which conditions shall prohibit vehicle idling during nighttime delivery.
6. Prior to submittal of a Final PUD application, Kowalski's shall verify the number of parking stalls provided on the property including the parking located north of the building. These stalls shall be identified on a site plan.
7. The City's prefers that the freestanding signs be shared with the future use of Lot 2.

Comprehensive Sign Plan

1. The signs on the property shall comply with the plans submitted for the Comprehensive Sign Plan application.
2. Signage shall be maintained in accordance with the City's Sign Code.
3. The applicant shall obtain a sign permit prior to the installation of the new signs on the property.

ROLL CALL: AYES _____ NAYS _____

Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

Regular City Council Meeting
February 1, 2016

TO: Mayor, City Council and City Manager

FROM: Niki Hill, Economic Development and Planning Associate

DATE: January 27, 2016

SUBJECT: File No. 2603-16-02-, Sidal Realty/Kowalski Companies, Inc - Planned Unit Development – Development Stage, Preliminary Plat and Comprehensive Sign Plan, 441 Highway 96

Introduction

Preliminary Plat, Planned Unit Development – Development Stage, and Comprehensive Sign Plan applications have been submitted by Kowalski Companies, Inc and Sidal Realty Co. LP, for the property at 441 Highway 96. The applicants propose to repurpose the vacant 68,000 square foot building for a 25,000 square foot Kowalski’s Market grocery store, with the remainder of the building being used for a bakery/production area for all their stores.

Site History

The subject property has been zoned and used for commercial uses dating back to at least the 1960s. An old retail strip center (former roller skating rink) was torn down when the Rainbow Foods building was constructed in 1995. The City approved plans to develop a 68,000 square foot Rainbow Foods grocery store on the property, as part of a larger 15-acre PUD that included the adjoining funeral home, car wash/oil change facility and Dairy Queen properties. The PUD addressed the property exchanges, stormwater management and joint access needed to better serve the commercial quadrant. These plans were reviewed via the PUD process and approved using the regulations from the C1, Retail Service District as the underlying zoning district for the subject property. Conditions were imposed on the property relating to parking lot design, drainage, off-site snow storage, truck delivery hours, landscaping, lighting and signage. The site was developed in accordance with these plans.

Rainbow vacated the site in July of 2014 and the building has remained vacant. The re-investment in the property by the applicants will significantly enhance the appearance and provide uses that will serve a community need.

Site Characteristics

The 10.64 acre property is located on Highway 96 and also has frontage on Highway 49 (Hodgson Road), which is immediately to the east. Access to the property is gained from Highway 49 at a signalized intersection with Village Center Drive in North Oaks and from a restricted right-in/out access driveway from Highway 96. Existing site improvements include the retail building, off-street parking, stormwater ponding and landscaping/fencing.

The adjacent property to the north is developed with the Oak Hill Montessori School and has an O, Office zoning designation. The property to the west is zoned PUD – with a funeral

home and R1, Detached Residential - with single family homes. Immediately to the south across Highway 96 is Scandia Shores – a senior housing facility, which is zoned PUD. To the immediate east there is a car-wash, gas-station and Dairy Queen. Across Highway 49 further to the east, is the City of North Oaks which is developed with a variety of commercial and/or business related land uses.

Preliminary Plat

The property is currently platted as Block 1, Lot 2 as part of the four lot - Crossroads Pond Plat from the 1995 Rainbow Foods project. The parcel includes a drainage easement for the stormwater pond over the northwest corner along with a variety of other easements that encumber the site. The proposed subdivision would divide the property into two lots:

Lot 1 – consisting of 9.2 acres, containing the existing former Rainbow store, northern half of the parking lot and the wetland and storm pond area to the west.

Lot 2 – a new proposed lot of 1.5 acres, developed with parking but intended for future retail development.

This new parcel is located in the southeastern corner of the property and would share the existing access off Highway 96 and Highway 49. This parcel is currently developed with a parking area, identification sign and stormwater infrastructure. Easements and related agreements will be required to address the shared driveway, access, parking, signage and private infrastructure that will exist between proposed Lots 1 and 2.

The plat complies with the minimum standards of the C1 district (Section 205.042) and the subdivision standards (Section 204). Easements are being required along Highway 96 and Highway 49. An existing easement will be retained for the wetland and stormwater infrastructure related to the drainage on the property and the ponding area.

PUD – Development Stage Amendment

An amendment to the PUD has also been submitted to reflect changes associated with the proposed plat, property enhancements and changes related to Kowalski's Market daily operations.

Building Repurposing

The 68,000 square foot building will be broken out into different complimentary uses for Kowalski's Market. The grocery store will be approximately 25,000 square feet and also includes a wine shop, coffee shop and a culinary kitchen and cookware store. The remaining floor area will be used for a mixture of production space for their kitchen and bakery operations, a catering facility, a gift pricing and distribution facility, and freezer, cooler and warehousing. Exterior enhancements to the building façade include a new entryway, brick, stone and glass.

In their agreement to purchase the property, Kowalski's will also obtain exclusive use and use restrictions on what is developed in the future for the proposed new retail pad (Kowalski's will not be the owner of Lot 2). It is anticipated that these use restrictions will be incorporated and further defined by the City in the agreements associated with the Final PUD.

Parking

Kowalski's Market does not intend to change the parking lot from its current configuration but will resurface and restripe the parking lot to improve the appearance and functionality. The existing globe style parking lot light fixtures will be replaced LED down light style fixtures. This will reduce energy cost and lessen light pollution, while providing more light in the parking lot.

The off-street parking lot provides 312 stalls south of the existing building. The proposed use of the existing building requires 223 stalls (Section 206.020). With the subdivision, the number of stalls located on the Lot 1 (Kowalski's Market) is reduced to 166 stalls. There is additional parking located behind the building which is not included on the site plan. There are 46 stalls in the rear of the building - increasing the number of stalls dedicated to Lot 1 to 212. The rear portion of the parking area will be used by employees. Kowalski's has indicated that the parking is sufficient to meet their needs. Parking ratios at their other stores ranges from 4 to 4.89 stalls per 1,000 square feet of retail space.

Since shared parking will also be available with the adjoining Lot 2, the staff believes parking for the proposed Kowalski's Market will be sufficient. Parking will be further analyzed when a development plan is received for Lot 2.

Access Improvements

While the primary access points to the site will remain, the project proposes improved access from Highway 96 via a new free left-turn lane from eastbound Highway 96 to serve the property. The developer, Oppidan Development, engaged a transportation engineering firm to provide design analysis and estimated traffic counts for the County to review. Ramsey County has sent the City a letter indicating that they will approve the left-turn lane and associated access, as has been proposed. As part of the City's financial assistance package for this project, the City will be managing the left turn lane construction as a public improvement project to be completed this summer.

Landscaping

Kowalski's Market proposes to replace the majority of the plant materials to enhance the appearance of the property. The landscape island in front of the building in the southeast corner will be removed to open up the front sidewalk for outdoor seasonal seating and sales. The existing wood fence along the western edge of the parking lot will be replaced with a more durable and attractive decorative metal fence.

The proposed changes will provide landscape screening of the parking areas and preserve screening for the nearby residential neighborhood (Section 206.010). However, staff does have a concern about the potential removal of the screening along the north side of the

existing access drive which screens the loading dock from Highway 49. It is suggested that the final landscaping plan be refined to provide more substantive evergreen landscape materials in this location or to supplement with a decorative fence behind the proposed vegetation to assist with screening.

Delivery Hours

Kowalski's Market is also asking that restrictions on the hours of deliveries imposed with the original PUD be modified. The condition prohibits truck traffic between 12:00 am and 6:00 am. These conditions were placed upon the PUD due to concerns expressed by nearby residents regarding noise. Vehicles using the docks enter from Highway 49 - drive around the east side of the building and pull back into the loading area.

Kowalski's has indicated that their regular store and production deliveries could occur in accordance with these hours, however, the production bakery operations require flexibility from this requirement. With the exception of Sunday night, products from the production bakery are shipped by truck at 1:00 am and 4:00 am to the other Kowalski Markets. The truck would utilize the loading dock and have the vehicle turned off while loading. Kowalski's believes this would not be disruptive to the adjoining neighborhood.

Generally, conditions restricting hours of operation or deliveries are imposed when commercial or business land uses are directly adjacent to residential land uses. In this case, the property immediately to the north is the Oak Hill Montessori School – which would not be impacted. There are single-family homes located to the west, however they are separated by a wetland area that serves as a buffer. The closest home is approximately 330-feet away from the loading area. With the loading docks oriented and located on the east side of the building, away from the residential uses, the Staff does not believe this will be a concern. Delivery hours will be further addressed in the Development Agreement.

Comprehensive Sign Plan

The applicants have submitted a Comprehensive Sign Plan package (Section 208.060) that identifies two new freestanding signs at the entrances of Highway 96 and Highway 49 as well as their proposed wall signs for the South and East elevations. It should be noted that an approved plan may vary from the design and dimensional standards set forth in the Sign Code without approval of a formal variance, provided it would result in attractive signage that is compatible with the premises and with adjoining development.

Free-standing signs (Section 208.040 (B12))

The existing freestanding sign locations along Highway 96 and Highway 49 would remain the same for the two new proposed signs with a height of 20' and width of 18'8". The sign face itself has a total area of 132 square foot. The proposed sign face exceeds the City's standards by 32 square feet. Staff believes that the proposed new monument signs are attractive in both design and materials, important for identification of a building that has a very deep setback from the highway, identifies the multiple uses within the building, and is proportionate to the size of the building.

These free-standing signs may be used to identify the future user (s) on Lot 2.

Wall Signs (Section 208.040 (B18))

Four wall signs are proposed along both the south and east sides – a primary sign identifying the Kowalski’s Market and 3 subsidiary signs that identify The Wine Shop, Starbucks and Cooks of Crocus Hill. This requires a deviation from the City’s sign standards as a maximum of one wall sign is permitted unless the structure faces two or more arterial roads. Deviations are needed for the total sign length on the East side as well as identified by the (*) in the table below.

Building Elevation	Sign Area	Sign Length
South (Front)	340.6 square feet permitted	56 feet permitted
Kowalski’s Market	139 square feet	23’2”
The Wine Shop	22.5	9’
Cooks of Crocus Hill	32.5	10’10”
Starbucks	22.56	9’8”
Total	216.56	52.67 feet
East (Side)	255.6 square feet permitted	42.6 feet permitted
Kowalski’s Market	139 square feet	23’2”
The Wine Shop	22.5	9’
Cooks of Crocus Hill	32.5	10’10”
Starbucks	22.56	9’8”
Total	216.56	52.67 feet*

The walls signs proposed are reasonable and will be attractive in their design. The additional signage on the south and east building walls will identify the other uses in the building for members of the public using Highway 96 or Hodgson Rd. The proposed signage size does not overwhelm the building elevation on the east and is consistent with the size wall signage on the south elevation.

Public Comment and Agency Review

The City notified property owners within 350 feet of the development. Legal notice of the public hearing was also published in the City’s legal newspaper. Comments from the Lake Johanna Fire Department were received; indicating no significant issues or concerns, and are attached. The Rice Creek Watershed District also indicated that a watershed permit may be required if over 10,000 square feet of area is disturbed when Lot 2 is developed. No other comments have been received.

Planning Commission Review

The Planning Commission reviewed this item at their January 26th meeting. The Commission discussed the proposed subdivision, potential parking issues with an unknown user on lot two, total parking usage, and noise associated with deliveries – specifically

allowing nighttime deliveries for the bakery. Mr. Oase spoke to the nighttime deliveries and how they would be minimally disturbing with the truck docking, being turned off as they are not refrigerated and do not need to run/idle during loading. The Commission did make an amendment to condition number 5 of the Planned Unit Development – Amendment to include a condition that prohibits vehicle idling during nighttime deliveries. The Commission recommended the City Council approve the Preliminary Plat, Amended PUD, and Comprehensive Sign plan with a 6-0 vote.

Recommendation

The submitted plans were reviewed in accordance with the approved PUD and the City's development standards, land use policies and sign regulations for this site. The continued use of this site with a grocery store and support operations facility is consistent with underlying C1 zoning and the PUD. Staff is recommending the City Council approve the preliminary plat, amended PUD - Development Stage, and Comprehensive Sign Plan, subject to the following conditions:

Preliminary Plat

1. The applicant shall execute an agreement between the Lots 1 and 2 addressing the shared infrastructure including access, parking, signage, utilities and maintenance. Said agreements shall be submitted to the City Attorney for review and approval prior to the City's release of the Final Plat.
2. Executed and recorded copies of the required agreements shall be submitted to the City prior to the issuance of a building permit on Lot 2.
3. The Final Plat shall be submitted to the City for approval with the Final Stage PUD application.

Planned Unit Development – Amendment

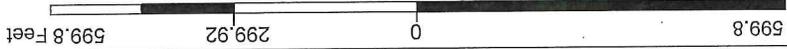
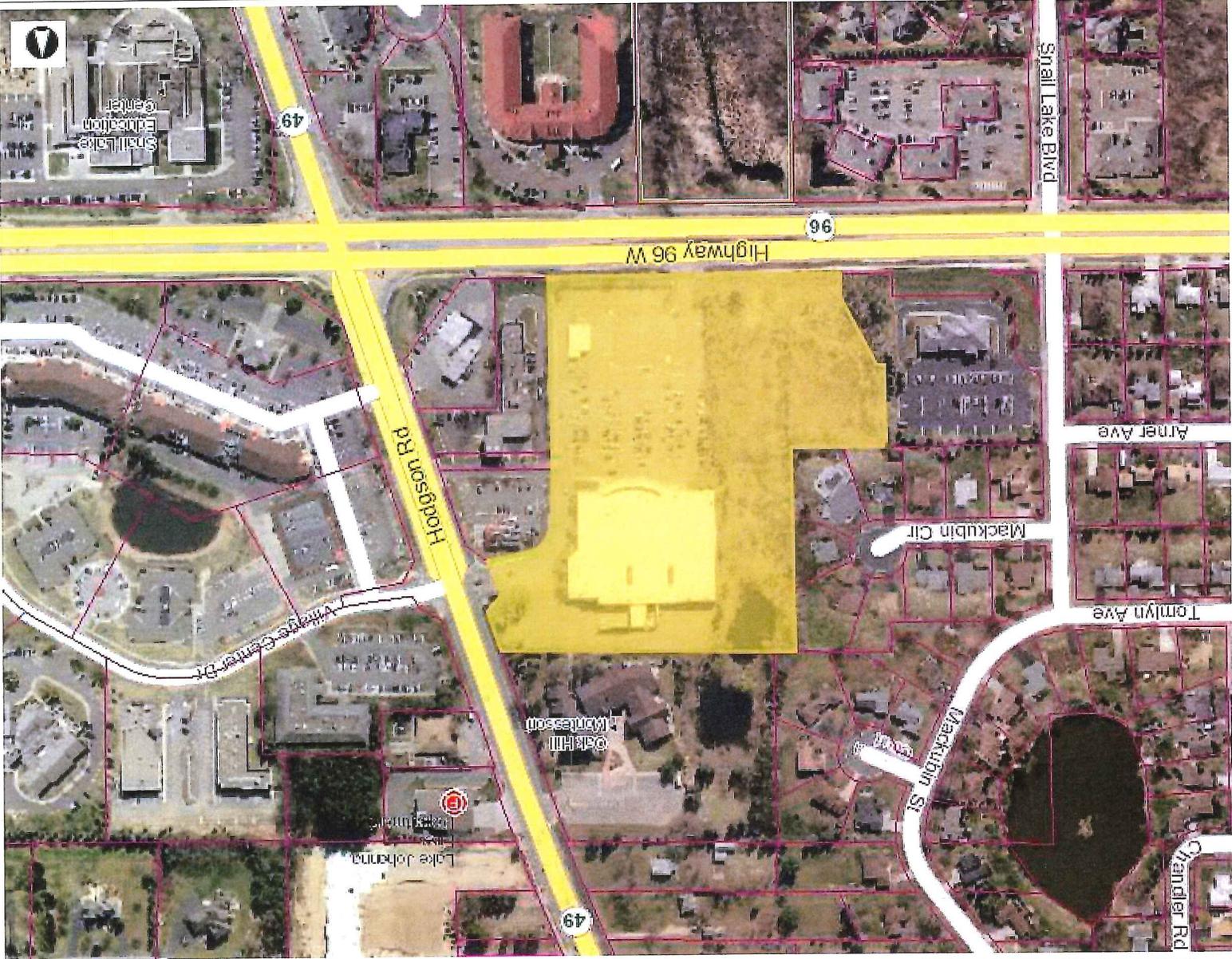
1. This PUD amendment replaces the previous PUD approval from 1995.
2. A Development Agreement shall be executed and shall include applicable provisions from the previous PUD approvals referenced in Condition No. 1 above as well as any requirements associated with this PUD amendment.
3. Future development of Lot 2 shall require Site and Building Plan Review.
4. Kowalski's agrees to work with the City on refining the landscape plan that addresses better screening for the loading dock area on the northeast side of the property. Said plan shall be submitted with the Final PUD application.
5. The Development Agreement will amend the conditions regarding truck deliveries to correspond to the proposed uses, which conditions shall prohibit vehicle idling during nighttime delivery.
6. Prior to submittal of a Final PUD application, Kowalski's shall verify the number of parking stalls provided on the property including the parking located north of the building. These stalls shall be identified on a site plan.
7. The City's prefers that the freestanding signs be shared with the future use of Lot 2.

Comprehensive Sign Plan

1. The signs on the property shall comply with the plans submitted for the Comprehensive Sign Plan application.
2. Signage shall be maintained in accordance with the City's Sign Code.
3. The applicant shall obtain a sign permit prior to the installation of the new signs on the property.

Attachments:

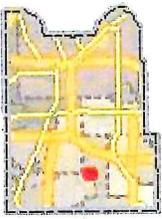
1. Location Map
2. Applicant's Statement and Submitted Plans
3. Comments Received
4. Motion Sheet



NAD_1983_HARN_Adj_MN_Ramsey_Feet
 © Ramsey County Enterprise GIS Division
 This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
 THIS MAP IS NOT TO BE USED FOR NAVIGATION

Legend

- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries



Notes

File No. 2603-16-02
 441 Highway 96



To: Department of Community Development
City of Shoreview
C/O Kathleen Castle, City Planner

From: Kowalski's Market
Wilkus Architects, PA

Date: January 11, 2016

RE: Kowalski's Market
441 Highway 96 W.
Shoreview, Minnesota

Planned Unit Development Narrative

Kowalski's Market is requesting approval of the attached Planned Unit Development – Development Stage Application. The Kowalski's Market proposes to work within the previous existing and approved P.U.D./Development Code.

EXTERIOR

Kowalski's Market proposes to enhance the existing exterior walls through changes and additions of building materials and colors. With the addition of E.I.F.S. to the upper portions of the exterior wall, we'll add detail and contrast to the existing plain brick facade. The existing iconic Rainbow entry will be removed and replaced with Kowalski's branded entry similar to those found in other successful Kowalski's Market locations. Windows will be added to the South and East elevations to provide Architectural appeal and natural lighting to the interior spaces. Kowalski's Market proposes to provide a canopy at the main entry and exit to provide shelter from weather and identify to their future customers the entrance location. Fabric awnings are proposed over the new windows on the South and East elevations to add interest and bring the down the scale of the existing exterior walls to the customer level.

PROPOSED USES

Grocery store will be approximately 25,000 square feet and will be very similar to all of our other stores with a full service departments such as deli, sushi, imported cheese, bakery, meat & fresh seafood, produce, gift, floral, grocery, dairy & frozen, Cook of Crocus Hill culinary kitchen and cookware store, Starbucks Coffee and our Wine Shop. Our store will provide the best quality food possible that includes natural, organic, traditional products. We will also provide many great family recipe products, our signature Kowalski's products as well as some the most unique and trend setting products in the Twin Cities market. Our great employees will provide a very high level of service to make sure our customers really enjoy their shopping experience in our store including bagging and carry out service for all customers.

- Store hours will be 6:00 am – 11:00 pm every day, (Hours vary on holiday weeks)



- Wine shop hours will most likely be Mon – Saturday 9:00 am – 9:00 pm, closed Sunday.
- Starbucks hours will be 6:00 am – 8:00 p everyday
- Peak shift times for the grocery store are 11:00 am – 1:00 and 4:00 pm – 6:00 pm. There would be around 35 – 40 employees working at each peak time. Our busiest days are Saturday and Sunday.

Central Production Bakery will be approximately 12,000 square feet and is the primary producer of very high quality bakery product for all of our Kowalski stores such as cakes, specialty cakes, pies, fudge, pastries, breads and many more products. The bakery also focuses on research and development of new and unique items for our bakeries as well as developing items from family recipes. Peak shift time for the Production Bakery is 8:00 a.m. and they would have around 20 employees working. We do not operate our Production Bakery on Sundays.

Central Production Kitchen will be approximately 7,800 square feet and is the primary producer of very high quality deli and cheese product for all of our Kowalski stores such as ready to eat meals, pastas, salads, sandwiches, specialty products, cheeses and many more products. The kitchen also focuses on research and development of new and unique items for our deli's as well as developing items from family recipes. Peak shift time for the Production Kitchen is also 8:00 a.m. and they would have around 20 employees working as well. We do not operate our Production Kitchen on Sundays.

Catering facility will be approximately 2,155 square feet and will produce high quality products and full services for weddings, graduations, funerals, business events, meetings, home parties and many other events throughout the Twin Cities. Peak shift time for the Catering facility is around 2:00 pm and they would have around 10 employees working.

Gift pricing and distribution facility will be approximately 4,800 square feet and will receive, sort and price new gift items for all of our Kowalski stores. Once items are sorted and priced they are shipped to our stores with our deli and bakery deliveries. The peak shift for gift is around 11:00 am and does varies some but they never have more than 2 employees on at any one time.

We may have a meat processing facility which would be about 1,200 square feet in size and would produce smokehouse products, fresh sausage products, value added meat and seafood items and potential other meat items for our Kowalski stores. Peak shift time would be 9:00 and they would have around 3 employees working.

The remaining 15,000 square feet will be used for our transportation director, offices, holding coolers and freezers and grocery warehousing space for our Kowalski's signature products.

Any semi-trailers that are not being used that day will be safely stored behind the building.
(around 2 trailers)



The majority of employee parking will be behind the store and some employees will park in the front parking lot at the very far west end of the property.

We do not anticipate and problems with traffic because our employee and customer flows vary throughout the day and although we will have sporadic deliveries throughout the day and evening the majority of deliveries to and from the store are done between 5:00 am and 3:00 pm. The grocery store has very minimal deliveries on Wednesdays and Sundays.

LANDSCAPING

Kowalski's Market proposes to clean up the existing green spaces that have become over grown and unappealing. As initially discussed with City staff, much of the trees and shrubs will be removed, and the existing landscaping will be replanted. The landscape island in front of the building I the Southeast corner will be removed to open up the front sidewalk for outdoor seasonal seating and sales. The existing wood fence along the Western edge of the parking lot will be replaced with a more durable and attractive decorative metal fence.

PARKING LOT and LIGHTING

Kowalski's Markets does not intend to change the parking lot from its current configuration, but will resurface and restripe the parking lot to freshen its appearance. The existing globe style parking lot light fixtures will be replaced LED down light style fixtures. This will reduce energy cost and lessen light pollution, while providing more light in the parking lot.

SUMMARY

Kowalski's Market believes the proposed redevelopment of the existing Rainbow building and site is consistent with the existing P.U.D. and Development Code. Kowalski's has over 30 years of grocery experience, and looks forward to long relationship with the City of Shoreview and the neighboring communities

Thank you for your consideration of our request.

Sincerely,

Kowalski's Markets

Wilkus Architects, P.A.

CROSSROADS POND SECOND

R.T. DOC. NO. _____

PRELIMINARY

KNOW ALL MEN BY THESE PRESENTS: That Sidal Realty Co. Limited Partnership, a Minnesota limited partnership, fee owner of the following described property situated in the City of Shoreview, County of Ramsey, State of Minnesota:

Lot 2, Block 1, Crossroads Pond, according to the recorded plat thereof, Ramsey County, Minnesota
Abstract property

Has caused the same to be surveyed and platted as CROSSROADS POND SECOND and does hereby dedicate or donate to the public for public use forever, the public way, and also dedicating the drainage and utility easements as shown on this plat.

In witness whereof said Sidal Realty Co. Limited Partnership, a Minnesota limited partnership, has caused these presents to be signed by its proper officer this _____ day of _____, 201____.

Signed: Sidal Realty Co. Limited Partnership, a Minnesota limited partnership

_____, its _____

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 201____, by _____ of KTJ 255, LLC, a Minnesota limited liability company, on behalf of the company.

Notary Public _____ County, _____
My commission expires _____

I, Eric A. Roeser, Professional Land Surveyor, do hereby certify that I have surveyed or directly supervised the survey of the property described on this plat; prepared this plat or directly supervised the preparation of this plat; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been correctly set; that all water boundaries and wet lands, as defined in Minnesota Statutes Section 505.01, Subd. 3, as of the date of the surveyor's certification are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 201____.

Eric A. Roeser, Land Surveyor
Minnesota License No. 47476

STATE OF _____
COUNTY OF _____

The foregoing Surveyor's Certificate was acknowledged before me this _____ day of _____, 201____, by Eric A. Roeser, Land Surveyor, Minnesota License No. 47476.

Notary Public _____ County, _____
My commission expires _____

CITY OF SHOREVIEW

We do hereby certify that on the _____ day of _____, 201____, the City Council of the City of Shoreview, Minnesota, approved this plat. Also, the conditions of Minnesota Statutes, Section 505.03, Subd. 2, have been fulfilled.

_____, Mayor _____, Clerk

DEPARTMENT OF PROPERTY RECORDS AND REVENUE

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year _____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 201____.

_____, Director By: _____, Deputy
Property Records and Revenue

COUNTY SURVEYOR

I hereby certify that this plat complies with the requirements of Minnesota Statutes, Section 505.021, and is approved pursuant to Minnesota Statutes, Section 383A.42, this _____ day of _____, 201____.

Craig W. Hinzman, Land Surveyor
Ramsey County Surveyor

REGISTRAR OF TITLES
County of Ramsey, State of Minnesota

I hereby certify that this plat of CROSSROADS POND SECOND was filed in the office of the Registrar of Titles for public record this _____ day of _____, 201____, at _____ o'clock _____ M., and was duly filed in Book _____ of Plats, Pages _____ and _____ as Document Number _____.

Deputy Registrar of Titles

COUNTY RECORDER
County of Ramsey, State of Minnesota

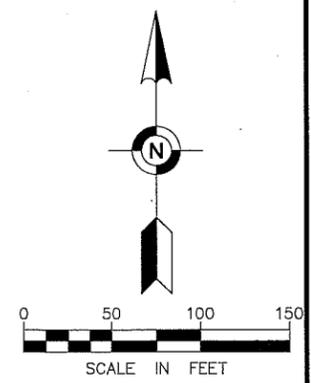
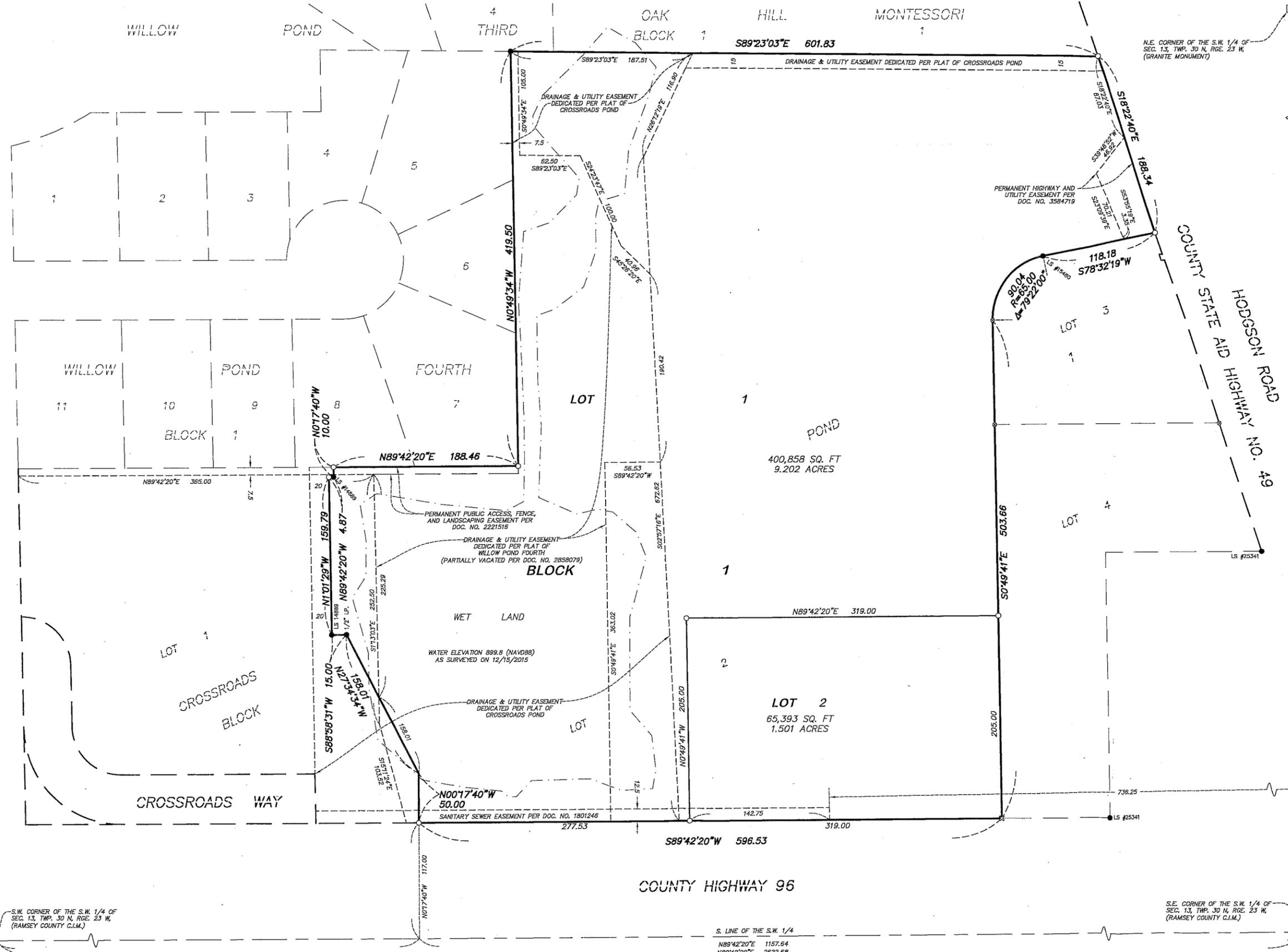
I hereby certify that this plat of CROSSROADS POND SECOND was filed in the office of the County Recorder for public record this _____ day of _____, 201____, at _____ o'clock _____ M., and was duly filed in Book _____ of Plats, Pages _____ and _____ as Document Number _____.

Deputy County Recorder



CROSSROADS POND SECOND

R.T. DOC. NO. _____



- LEGEND**
- DENOTES FOUND CAST IRON MONUMENT
 - DENOTES FOUND GRANITE MONUMENT
 - DENOTES FOUND 1/2 INCH IRON PIPE MONUMENT UNLESS OTHERWISE NOTED
 - ✱ DENOTES FOUND CHISELED "X"
 - ⊗ DENOTES FOUND PK NAIL
 - DENOTES 1/2 INCH BY 14 INCH IRON PIPE MONUMENT SET & MARKED BY LICENSE 47476

The orientation of this bearing system is based on the south line of the Southwest Quarter of Section 13, which is assumed to bear North 89 degrees 42 minutes 20 seconds East

EFN
Egan, Field & Nowak, Inc.
land surveyors since 1872



**Kowalski's Market
Shoreview, MN**

January 25, 2016

CONSULTANT:



11487 Valley View Rd., Eden Prairie, MN 55344
Telephone: 952.941.2667 www.wilkusarch.com

CLIENT:

PROJECT INFORMATION:

KOWALSKI'S MARKETS SHOREVIEW, MINNESOTA

SEAL:
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION,
OR REPORT WAS PREPARED BY ME OR UNDER MY
DIRECT SUPERVISION AND THAT I AM A DULY LICENSED
ARCHITECT UNDER THE LAWS OF THE STATE OF
MINNESOTA.

Print Name: _____
Signature: _____
License No.: _____
Expiration Date: 03-00-00
Date: 03-00-00

PROJECT NO.: 2015-1130
DRAWN BY: DLP
CHECKED BY: DLP

ISSUE:	DATE:
PRELIMINARY REVIEW	2015-12-18
PRELIMINARY REVIEW	2016-01-28
PRELIMINARY REVIEW	2016-01-11

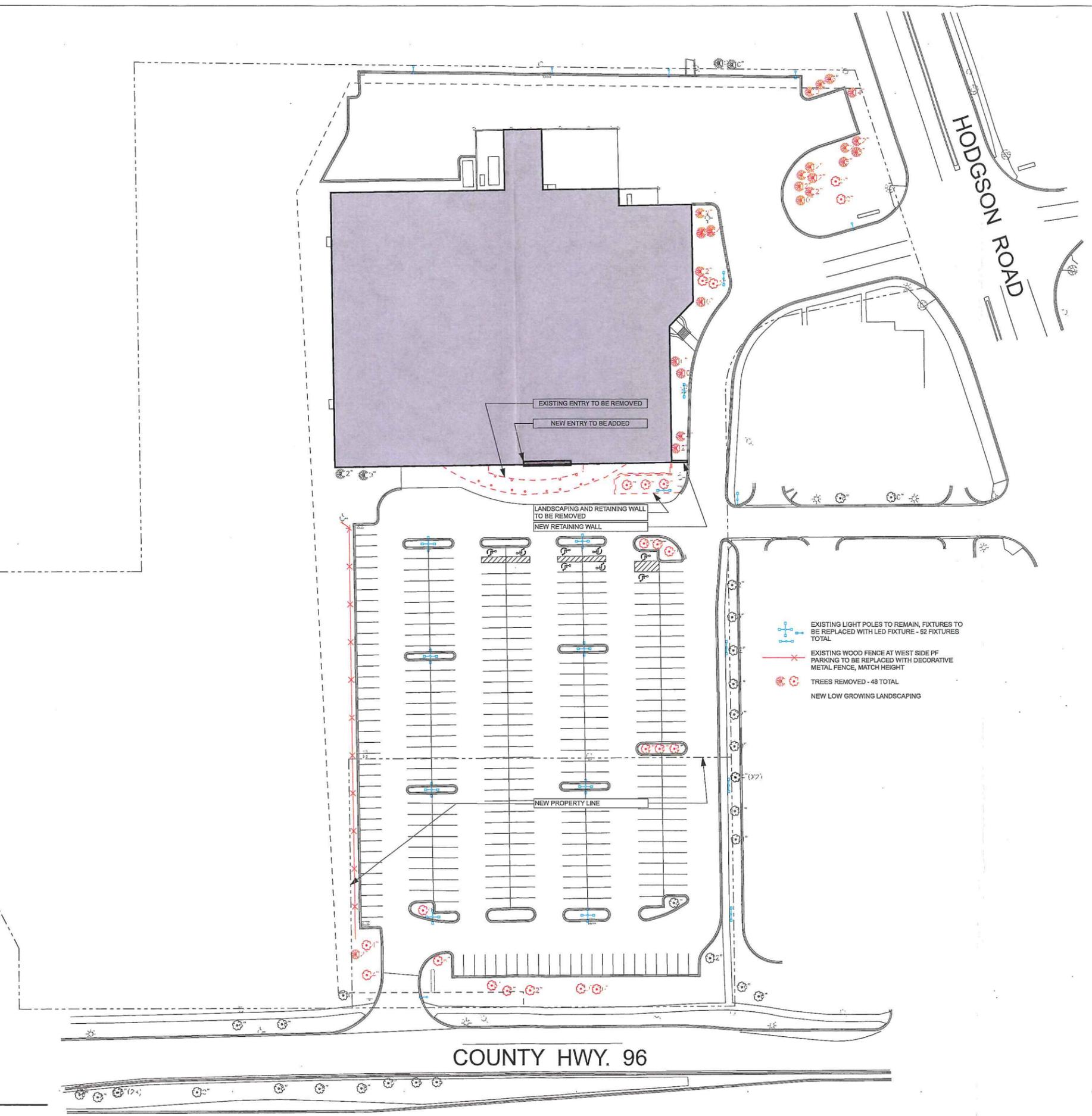
REVISION:	DATE:

PROJECT LOCATION:
SHOREVIEW, MINNESOTA

SHEET NUMBER / TITLE:

A1.0

Architectural Site Plan



COPYRIGHT KOWALSKI, MARVA, ARCHITECT

1 SITE PLAN
A1.0 1" = 40'

KOWALSKI'S MARKETS
SHOREVIEW, MINNESOTA

SEAL:
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION,
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Expiration Date: 00-00-00
Date: 00-00-00

PROJECT NO.: 2015-1130
DRAWN BY: DLP
CHECKED BY: DLP

ISSUE:	DATE:
PRELIMINARY REVIEW	2015-12-18
PRELIMINARY REVIEW	2016-01-08
PRELIMINARY REVIEW	2016-01-11

REVISION: _____ DATE: _____

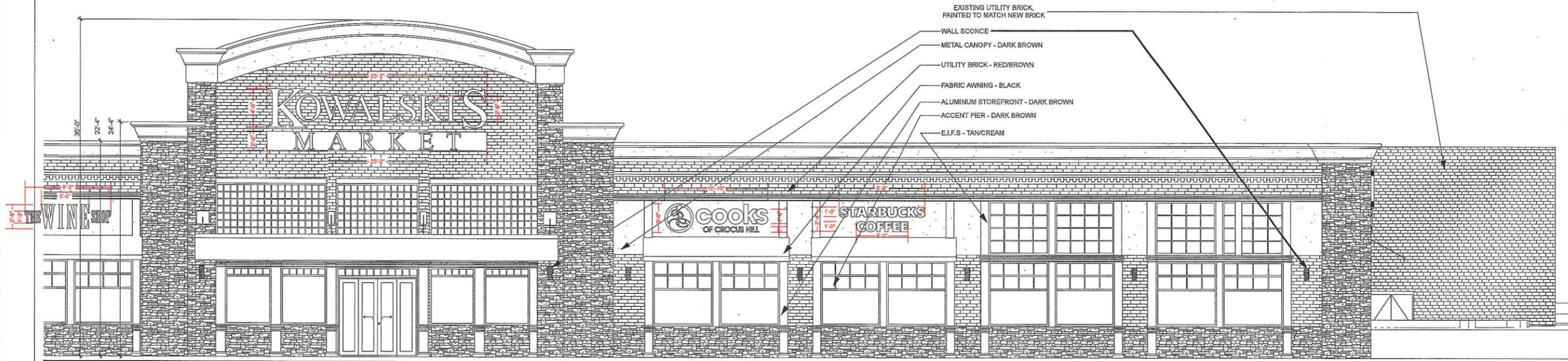
PROJECT LOCATION:
SHOREVIEW, MINNESOTA

SHEET NUMBER / TITLE:
A7.0

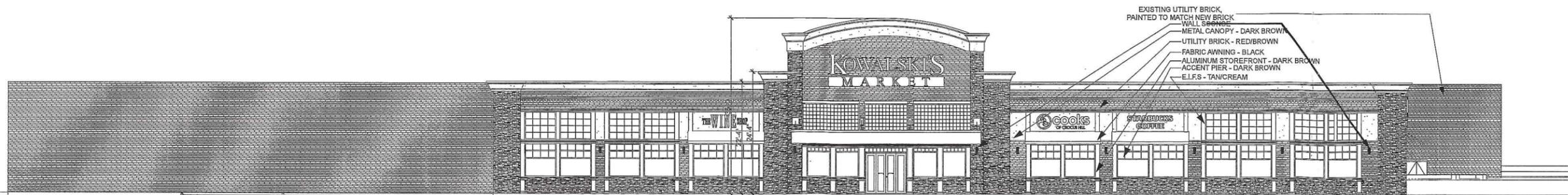
Exterior Elevations



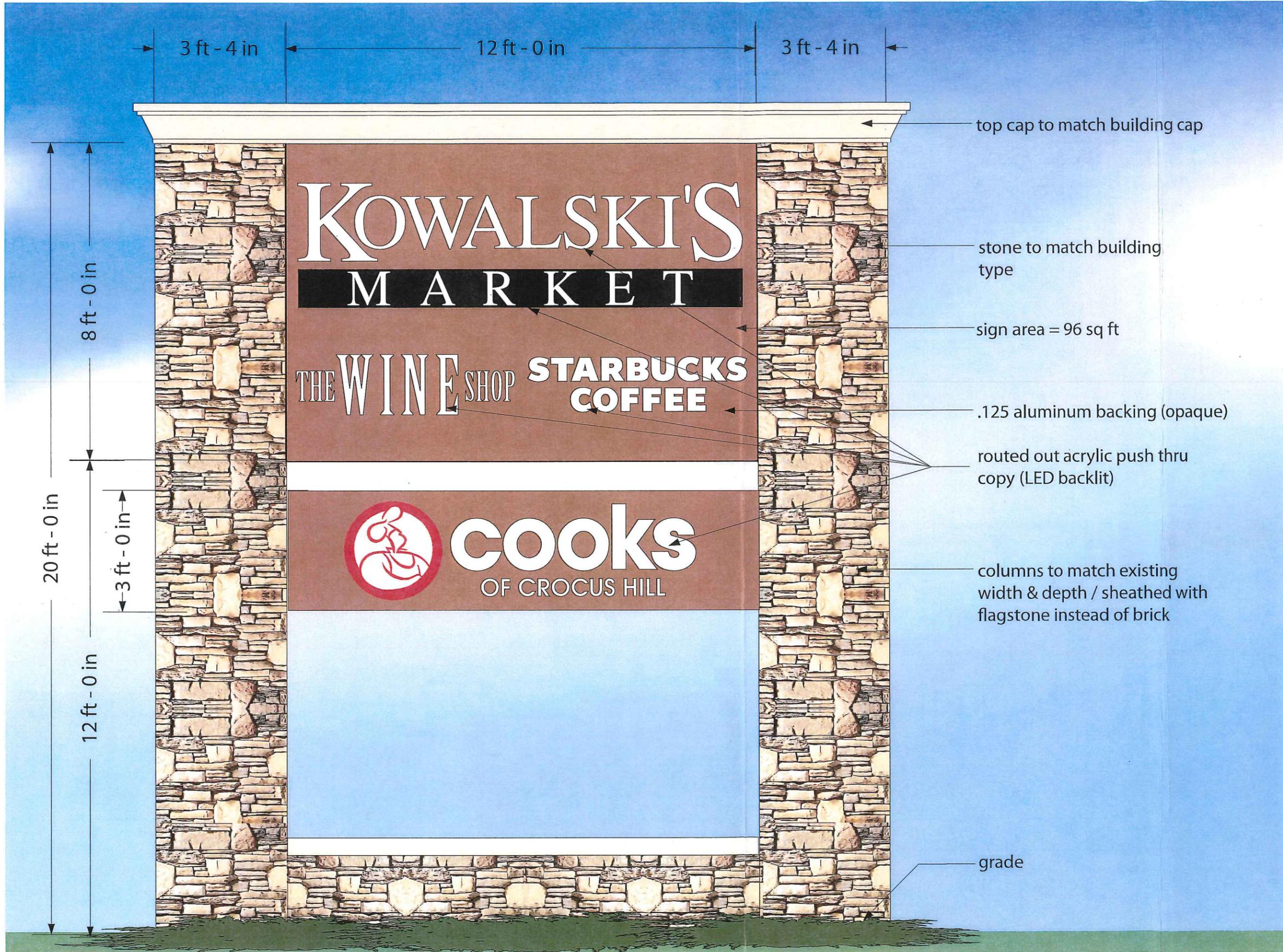
1 EAST ELEVATION
3/16" = 1'-0"



2 SOUTH ELEVATION
3/16" = 1'-0"



4 SOUTH ELEVATION
3/32" = 1'-0"



top cap to match building cap

stone to match building type

sign area = 96 sq ft

.125 aluminum backing (opaque)

routed out acrylic push thru copy (LED backlit)

columns to match existing width & depth / sheathed with flagstone instead of brick

grade

LEROY
SIGNS

6325 WELCOME AVE, N.
MINNEAPOLIS, MN 55429
Phone: 763-535-0080
www.leroysigns.com

DATE: 01/06/16 SCALE: 3/4" = 1'
FILE NAME: KKN_Shoreview_PS_V2C.ai
SALESPERSON: KAJ REITER
CLIENT: KOWALSKI'S MARKET
LOCATION: SHOREVIEW, MN
ARCHITECT:
CONTRACTOR:

SIGN TYPE / DESCRIPTION:
ILLUMINATED FREESTANDING SIGNS

GRAPHICS TYPE / DESCRIPTION:
ROUTED OUT PUSH THRU ACRYLIC

NOTES / REVISIONS:
PROPOSED CHANGES TO EXISTING SIGNS (BOTH LOCATIONS)
HWY 96 & HODGSON RD

IMPORTANT NOTICE:
This is a proprietary design of Leroy Signs, Inc., designed specifically for this project. It is illegal and unethical to distribute to any other entity for copy or use. This design cannot be used without the written consent of Leroy Signs, Inc.



Nicole Hill <nhill@shoreviewmn.gov>

Fwd: Kowalski's preliminary plat and PUD

Kathleen Castle <kcastle@shoreviewmn.gov>
To: Nicole Hill <NHill@shoreviewmn.gov>

Wed, Jan 20, 2016 at 1:52 PM

Kathleen Castle
City Planner
City of Shoreview
651-490-4682
kcastle@shoreviewmn.gov

----- Forwarded message -----

From: **Tom Wesolowski** <twesolowski@shoreviewmn.gov>
Date: Wed, Jan 20, 2016 at 12:57 PM
Subject: Kowalski's preliminary plat and PUD
To: Kathleen Castle <kcastle@shoreviewmn.gov>

Kathleen,

I do not have any comments on Kowalski's. Talked with Ramsey-Washington Watershed about the project and they do not think they would need a watershed permit, but they would like to be contacted just in case. Ramsey-Washington has some cost share programs, so if Kowalski's did want to make some stormwater improvements there may be funding.

I will talk with Neva and have her provide any comments she may have.

Let me know if you need anything else.

Thank you, Tom

Tom Wesolowski, P.E. | City Engineer
City of Shoreview
4600 Victoria St. N.
Shoreview, MN 55126
twesolowski@shoreviewmn.gov
Direct Tel: 651-490-4652
Fax: 651-490-4696



LAKE JOHANNA FIRE DEPARTMENT

5545 LEXINGTON AVENUE NORTH • SHOREVIEW, MN 55126
OFFICE (651) 481-7024 • FAX (651) 486-8826

January 11th, 2016

Kowalski's Market
Wilkus Architects, P.A.
11487 Valley View Rd
Eden Prairie, MN 55344
info@wilkusarch.com

File No. 2603-16-02

- All exterior awnings must be in accordance to Minnesota State Fire Code Section 2404

Sincerely,

Nate Berg
Fire Marshal
Lake Johanna Fire Department