

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
October 5, 2015**

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on October 5, 2015.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Quigley, Springhorn and Wickstrom.

Councilmember Johnson was absent.

APPROVAL OF AGENDA

MOTION: by Councilmember Wickstrom, seconded by Councilmember Springhorn to approve the October 5, 2015 agenda.

VOTE: Ayes - 4 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

2015 Green Community Awards

Tim Pratt, Chair, Environmental Quality Committee (EQC), stated that this award is to recognize residents who are doing things on their property to insure water quality. Projects undertaken include rain gardens, buffer strips, and native plantings that take less water. In recent years energy efficient projects, such as solar panels and geo-thermal heating systems have also been recognized. He noted the new metering program put in by the City that will enable residents to monitor their own water usage.

Three awards were presented to:

Andrew D'Souza & Asha Baskaran

Twenty-three solar panels were installed and the owners were proud to learn that the solar panels preserve more energy than the family uses each day.

Jane Gleason & Richard Tomassoni

Over 20 years of adding perennial and native plantings to replace the lawn in the front yard. There is also an extensive vegetable garden in the back yard. A swale was put in to make use of a natural gully and keep rain water on their property to water the vegetable garden.

Leslie & Leo Sharkey

Previously won the water quality award for native plantings. Now solar panels have been installed that produce more energy than is used. Also a free vegetable library has been put in the front yard. Vegetables are free to those who stop in and is a way to build community.

Mayor Martin thanked participants and the EQC which has played a major role in creating the awards and has encouraged people to participate in green projects in the City.

Mayor Martin introduced Troop Leader Jerry Auge with Boy Scout Troop 414. Two scouts attended the meeting.

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Mayor Martin:

The Farmers' Market is open until October 20, 2015, with beautiful produce. Hours are 3:00 to 6:00 p.m.

Councilmember Springhorn:

Thursday, October 22, 2015, Northeast Youth and Family Services will have *Taste of the Northeast* from 5:30 to 8:30 p.m. at the Vadnais Heights Commons. Tickets are available at \$30 online at www.nyfs.org. Tickets will go up to \$40 after this week.

Also, NYFS is holding Fall Cleanup for Seniors from October 25, 2015 to November 7, 2015. Volunteers are needed. Anyone interested can contact Debbie Wells at NYFS at 651-757-406.

Councilmember Wickstrom:

The *Adopt A Trail* program is accepting applications. Detailed information and the application are on the City's website. Residents are encouraged to participate and report any problems.

The *Know Your Flow* program is a meter that will be installed at each residence by the City. Residents will be able to monitor their real water flow amounts before bills are sent out. Approximately 400 volunteers are needed. Anyone interested can call 651-490-4665.

CONSENT AGENDA

The September 21, 2015 City Council meeting minutes were pulled for separate discussion. Councilmember Wickstrom noted a correction on page 2. The reference to the “Citizen’s Academy” should read “Academy for Elected Officials.”

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to adopt the Consent Agenda for October 5, 2015, and all relevant resolutions for item Nos. 1, through 6:

1. September 21, 2015 City Council Meeting Minutes
2. Receipt of Committee/Commission Minutes:
 - Environmental Quality Committee, August 24, 2015
 - Environmental Quality Committee, September 28, 2015
3. Verified Claims in the Amount of \$697,991.73
4. Accept Street and Utility Infrastructure Installed as Part of Autumn Meadow Development, CP 14-06
5. Developer Escrow Reductions
6. Approve Final Payment - 2015 Street Light Replacement, CP 15-04

VOTE: Ayes - 4 Nays - 0

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS

PRELIMINARY PLAT - RAMSEY COUNTY LIBRARY, 4570 VICTORIA, 805/795 HIGHWAY 96

Presentation by City Planner Kathleen Castle

Rezoning from R1 to Planned Unit Development (PUD), the PUD Development Stage plan and the site plan were approved for this proposal by the City Council at its September 8, 2015 meeting. The proposed preliminary plat is consistent with the PUD approval and will create two parcels from the three existing parcels for the new County library. The new lot Nos. 1 and 2 will be approximately 2 acres in size with frontage off Victoria St. Lot No. 1 is the existing library to be sold to the Mounds View School District. Lot No. 2 combines the two previous residential lots into one lot where the new library will be built. A 10-foot utility easement is required along Victoria Street and along the upper and lower Commons road. Maintenance agreements are

required for the shared driveway between Lot Nos. 1 and 2. There is a utility easement that must be vacated with the Final Plat.

Ramsey County proposes to begin site work prior to the approval of the Final Plat and Final PUD. Approval is requested for the Grading, Drainage and Erosion Control Agreement for that work to begin. The agreement addresses: 1) grading, drainage and erosion control; 2) site access; 3) tree protection; and 4) construction management.

Property owners within 350 feet were notified of the application, and notice was published in the City's legal newspaper. No comments have been received. The Planning Commission held a public hearing and discussed required easements and the alignment of Commons Road. The recommendation of the Planning Commission is for approval on a 6 to 0 vote. Staff is recommending approval of the preliminary plat and the Grading, Drainage and Erosion Control Agreement.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Springhorn to approve the preliminary plat and Grading, Drainage and Erosion Control Agreement submitted by Ramsey County for the proposed regional library, 4570 Victoria Street, 805/795 Highway 96, subject to the following conditions:

Preliminary Plat

1. The Final Plat shall include dedicated 10-foot drainage and utility easements along the front property lines abutting Victoria Street and along the side and rear lot lines abutting the upper and lower Commons Road.
2. The applicant shall execute an agreement for this Plat addressing the shared driveway, parking and maintenance between Lots 1 and 2. Said agreements shall be submitted to the City Attorney for review and approval prior to the City's release of the Final Plat.
3. The applicant shall submit a request to vacate the existing utility easement per Document 2599472 concurrent with the Final Plat application.
4. Prior to the issuance of a building permit, the applicant shall provide the City with a construction schedule and mobilization plan that addresses the timeframe for construction, site access, site security, parking and traffic management.

This approval is based on the following findings of fact:

1. The proposed land use is consistent with the designated Institutional land use in the Comprehensive Plan.
2. This plat complies with the standards (as conditioned) of the City's Subdivision Code.
3. The proposed plat is consistent with the approved Planned Unit Development.

Discussion:

Mayor Martin asked when approval is conditioned to approval by the Ramsey Washington Watershed District. Ms. Castle stated that there is that condition with the PUD Development Stage approval. There is also language in the Grading, Drainage and Erosion Control Agreement.

ROLL CALL: Ayes: Quigley, Springhorn, Wickstrom, Martin
 Nays: None

FINAL PLAT - DON ZIBELL, 3422 CHANDLER ROAD

Presentation by City Planner Kathleen Castle

The applicant has requested that this matter be tabled for further City review of the Drainage and Water Management Plan. There is also an issue with regard to removal of the detached garage. Staff would request that the review period for the application be extended from 60 to 120 days to grant the delay in consideration of this application.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Springhorn to table consideration of the Final Plat submitted by Don Zibell to allow: 1) review of the Drainage and Water Management Plan; 2) to clarify removal of the detached garage; and 3) to extend the application review period from 60 to 120 days.

Discussion:

Councilmember Quigley asked if the revisions received are the points of contention regarding the detached garage removal. Ms. Castle explained that the City Attorney requested removal of the detached garage be better clarified.

ROLL CALL: Ayes: Springhorn, Wickstrom, Quigley, Martin
 Nays: None

ADJOURNMENT

MOTION: by Councilmember Quigley, seconded by Councilmember Springhorn to adjourn the meeting at 7:35 p.m.

VOTE: Ayes - 4 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE 19th DAY OF OCTOBER 2015.

Terry Schwerm
City Manager