

**CITY OF SHOREVIEW  
MINUTES  
REGULAR CITY COUNCIL MEETING  
June 1, 2015**

**CALL TO ORDER**

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on June 1, 2015.

**PLEDGE OF ALLEGIANCE**

The meeting opened with the Pledge of Allegiance.

**ROLL CALL**

The following Councilmembers were present: Mayor Martin; Councilmembers Johnson, Quigley, Springhorn and Wickstrom.

Staff Present:           City Manager Terry Schwerm  
                              Assistant to City Manager Rebecca Olson  
                              City Planner Kathleen Castle  
                              Public Works Director Mark Maloney

Others Present:        City Attorney Joe Kelly

Planning  
Commission:           Commissioner Pat Schumer

AE2S:                   Mr. Meyer

**APPROVAL OF AGENDA**

Mayor Martin moved item No. 9 under the Consent Agenda, *Authorize Execution of Construction Phase Services for Water System Improvements - Water Treatment Plant, CP 14-02*, to item No. 13 B. under General Business.

MOTION:        by Councilmember Wickstrom, seconded by Councilmember Johnson to approve the June 1, 2015 agenda as amended.

VOTE:                        Ayes - 5                        Nays - 0

**PROCLAMATIONS AND RECOGNITIONS**

There were none.

**CITIZEN COMMENTS**

There were none.

**COUNCIL COMMENTS****Mayor Martin:**

The Mayor's Walk and Talk will be Tuesday, June 2, 2015, leaving from Island Lake Park southern pavilion at 3:30 p.m.

The Farmer's Market opens Tuesday, June 16, 2015. The City will be handing out free watermelon slices.

The first Concert in the Commons begins Wednesday, June 17, 2015. The Backyard Band will kick off the series. Free ice cream will be provided by the Shoreview Community Foundation.

**Councilmember Wickstrom:**

On Saturday, June 6, 2015, the City will be holding its annual Spring Clean up Day event at the Ramsey County Maintenance Center in Arden Hills from 7:00 a.m. to 1:00 p.m.

Also on June 6th is a Landscape Revival Plant Sale in Roseville off Lexington in the Cub shopping center from 9:00 a.m. to 3:00 p.m.

**Councilmember Springhorn:**

A reminder of the Northeast Youth and Family Services Inaugural Mayor's Challenge Golf Tournament, Monday, June 8, 2015.

There is a student at Island Lake, Jeremy, who is battling a rare form of brain cancer. There is a support fundraiser for him at [www.stbaldricks.org/fundraisers/jeremy](http://www.stbaldricks.org/fundraisers/jeremy) for anyone wishing to make a donation.

**Councilmember Johnson:**

The Shoreview Business Exchange will take place Thursday, June 4, 2015, at the Hilton Garden Inn.

A reminder to residents to watch for children on the streets now that school is almost out.

**Councilmember Quigley:**

Noted the valuable addition of a path on the east side of Highway 49 that is being built in collaboration with North Oaks, Ramsey County and Shoreview.

**CONSENT AGENDA**

Item Nos. 2 and 3 were voted on separately, as Councilmember Springhorn did not attend those meetings. Item No. 9 was added to item No. 13 under General Business.

MOTION: by Councilmember Quigley, seconded by Councilmember Springhorn to adopt the Consent Agenda for June 1, 2015, and all relevant resolutions for item Nos. 1, 4 through 8, and 10 and 11:

1. May 11, 2015 City Council Workshop Meeting Minutes
4. Receipt of Committee/Commission Minutes:
  - Public Safety Committee, March 19, 2015
  - Economic Development Commission, April 21, 2015
  - Human Rights Commission, April 22, 2015
  - Parks and Recreation Commission, April 23, 2015
  - Planning Commission, April 28, 2015
  - Economic Development Commission, May 17, 2015
5. Verified Claims in the Amount of \$895,843.06
6. Purchases
7. Change Order #2 - Hanson Road/Oakridge Reconstruction, CP 14-01
8. Cooperative Agreement with City of North Oaks for Hodgson Trail
10. Conditional Use Permit - Weaver, 4344 Snail Lake Boulevard
11. Authorization to Hire Morris Leatherman Company for Community Survey

VOTE:                   Ayes - 5                   Nays - 0

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to approve the May 18, 2015 City Council Meeting Minutes, as corrected and the May 18, 2015 City Council Workshop Minutes, as submitted.

Discussion:

Councilmember Wickstrom noted corrections to the May 18, 2015 City Council meeting minutes: Page 7, the spelling of Neil Frane and on page 9, under Mr. Dawson's comments the word should be "scraping" to make ends meet, not "scraping."

VOTE:                   Ayes - 5                   Nays - 0

Mayor Martin noted receipt of a further resident comment supporting the Conditional Use Permit, item No. 10.

## **PUBLIC HEARINGS**

There were none.

## **GENERAL BUSINESS**

### **MAJOR SUBDIVISION - DONALD F. ZIBELL, 3422 CHANDLER ROAD**

**Presentation by City Planner Kathleen Castle**

The preliminary plat submitted divides the subject property into 8 lots for detached single-family development. The following variances are required: 1) a lot width reduction for Lot 4 at the street right-of-way; and 2) reduced lot depths for Lots 6, 7 and 8 because they are key lots.

The Planning Commission approved the variances and has recommended approval of the plat by the City Council.

The property consists of 3.6 acres and is developed with a single-family home and accessory structures. Adjacent development is single-family residential. The existing home will remain on Lot 5. Other accessory structures will be removed and reviewed with the Final Plat. Access will be from a public road cul-de-sac off Chandler Road.

The property is guided and zoned for Low Density Detached Residential of 0 to 4 units per acre. The density proposed is 2.2 units per acre. The use is consistent with the Comprehensive Plan. The property is in the Shoreland Overlay District for Lake Wabasso. The design complies with City subdivision standards. Lots 4 and 5 are riparian properties. A variance was approved for Lot 4 to reduce the front width to 72 feet. Because the lot is in the Shoreland District, a width of 100 feet is required. The lot depth required for Lot Nos. 6, 7 and 8, key lots, was reduced to 126 feet from the required 140 feet. The Planning Commission did add a condition to increase the rear structure setback on these lots to 45 feet. All parcels have adequate buildable area.

Existing drainage flows to the lake and to the south. The drainage plan addresses water quality and quantity with best management and erosion control practices. The plan complies with the City and Ramsey Washington Metro Watershed District standards. A bio-filtration basin will be used for water quality treatment. Permits from the Watershed District and the Minnesota Department of Natural Resources will be required.

The Planning Commission held the public hearing at its April and May 2015 meetings. Property owners within 350 feet were notified. Concerns that were expressed include reduced green area, environmental impacts on nearby lakes and wildlife, impact to the neighborhood character, increased traffic and construction noise. The Fire Marshal has reviewed the plans and made no comments.

Staff finds that the subdivision is consistent with the land use designation and R1 zoning. Approval is recommended with the conditions attached to the staff report.

Mayor Martin noted a number of comments regarding traffic on Chandler Road and pedestrian use. At some time, a trail on Chandler Road should be considered. Chandler is a MSA collector street. Mr. Maloney stated that there is a higher priority for trails on collector streets because of higher traffic volumes. Because of the MSA designation, there is potential funding available for a trail.

Councilmember Wickstrom agreed with putting in a trail and asked if it would be more cost effective to include it with the cul-de-sac construction. Mr. Schwerm responded that the developer will construct the cul-de-sac, but the City will explore that option further.

Councilmember Wickstrom noted that Lot 5, with the existing home, is substantially larger than the other lots. She asked if there is a potential subdivision of that property. City Planner Castle stated that the street frontage requirement is 100 feet, and a variance would be needed.

Mayor Martin stated that she has no financial interest in this project, but since her property is adjacent to the proposed development, she will abstain from voting.

**MOTION:** by Councilmember Johnson, seconded Councilmember Wickstrom to approve the preliminary plat application submitted by Donald Zibell to subdivide the property at 3422 Chandler Road, subject to the following conditions:

1. The approval permits the development of a detached residential subdivision providing 8 lots for single-family residential development.
2. Final grading, drainage and erosion control plans are subject to the review and approval by the Public Works Director prior to approval of any permits or the Final Plat. Concerns identified by the City Engineer shall be addressed with the Final Plat submittal.
3. Final utility plans are subject to review and approval by the Public Works Director.
4. The final street design is subject to review and approval of the Public Works Director.
5. Comments identified in the memo dated May 20, 2015, from the City Engineer shall be addressed with the Final Plat submittal.
6. A Development Agreement, Erosion Control Agreement shall be executed and related securities submitted prior to any work commencing on the site. A Grading Permit is required prior to commencing work on the site.
7. A Public Recreation Use Dedication fee shall be submitted as required by ordinance prior to release of the Final Plat.
8. The landscape/tree replanting plan shall be provided in accordance with the City's Tree Protection Ordinance. Trees on the property, which are to remain, shall be protected with construction fencing placed at the tree drip lines prior to grading and excavating. Said plan shall be submitted for review and approval by the City Planner prior to submittal of the final plat application. The landscape plan shall include conifers along the rear lot lines of Lots 6, 7 and 8 to provide screening and buffering.
9. The Final Plat shall include drainage and utility easements along all property lines. Drainage and utility easements along the roadways shall be 10 feet wide and 5 feet wide along the side and rear lot lines. Other drainage and utility easements shall be provided over the proposed bio-filtration area, future public infrastructure and as required by the Public Works Director.
10. The developer shall secure a permit from the Ramsey Washington Metro Watershed District prior to commencing any grading on the property.

This motion is based on the following findings:

1. The Planning Commission has approved variances to reduce the lot frontage for Lot 4, and the lot depth for three key lots, Lot Nos. 6, 7 and 8.
2. The subdivision is consistent with the policies of the Comprehensive Plan and in compliance with the regulations of the Development Code.

3. With approval of the variances, the proposed lots conform to the City requirements for the R-1 District and the Shoreland District.

ROLL CALL: Ayes: Johnson, Quigley, Springhorn, Wickstrom  
 Nays: None  
 Abstain: Martin

**ACCEPT BIDS AND AUTHORIZE CONSTRUCTION CONTRACT FOR WATER SYSTEM IMPROVEMENTS:**

- A. WATER TREATMENT PLANT, CP 14-02**  
**B. AUTHORIZE EXECUTION OF CONSTRUCTION PHASE SERVICES FOR WATER SYSTEM IMPROVEMENTS - WATER TREATMENT PLANT, CP 14-02**

**Presentation by Public Works Director Mark Maloney**

On September 8, 2014, a Preliminary Design Report was presented to the Council with the following selected alternatives:

- 8 MGD Gravity Treatment Plant
- Aeration of raw water
- Addition of chlorine and fluoride
- Backwash storage and reclamation
- Supervisory and control automation of Water Treatment Plant (WTP)
- Re-use of booster station and 1-MG underground reservoir
- Raw water pipeline from Well #6 to WTP

Bids were opened May 21, 2015. Two bids were submitted by firms well known in the market for this type of work. The low bid was submitted by Municipal Builders, Inc. in Andover for \$9,920,000. The Engineer's Estimate was \$10,500,000. City consultant AE2S has reviewed the bid and is recommending award of the contract.

Total Costs:

Construction:	\$9,920,000
Contingencies:	300,000
<b>Total Construction Costs:</b>	<b>\$10,220,000</b>
Engineer Design Phase	941,000
Engineer Construction Phase	652,000
<b>Total Estimated WTP Costs:</b>	<b>\$11,813,000</b>
Raw Water Pipeline from Well #6	500,000
<b>Total Estimated Project Costs:</b>	<b>\$12,313,000</b>

This is less than was reported to the Council at the beginning of the bidding phase. Financing will be from the City's Water Fund. The project will be funded through the issuance of 20-year bonds that will be sold both in 2015 and 2016. Water rate adjustments are included in the City's Five-Year Operating Budget to account for the bond payment.

The project schedule is anticipated as follows:

Council Award Contract	June 1, 2015
Construction Start	July 2015
Substantial Completion/Startup	December 2016
Final Completion	March 2017

Staff is recommending acceptance of the bid submitted by Municipal Builder's, Inc. in the amount of \$9,920,000.

Mayor Martin asked if the estimate for the pipeline is a fair amount. Mr. Maloney responded that the work is simply to pipe the water from well No. 6 to the Water Treatment Plant. There are no anticipated complexities. He is confident that the cost estimate is accurate. There have been no big price changes in this type of work.

Mayor Martin asked if Advanced Engineering has reviewed the bids and companies and asked about the discrepancy in cost of over \$200,000. Mr. Maloney stated that he believes the bids to be fair. **Mr. Meyer**, AE2S, stated that Municipal Builders has been very aggressive with their interest in this project for several months. A lot of planning has taken place to submit a very competitive bid. Also, Municipal Builders is located close to Shoreview.

Councilmember Wickstrom asked the time schedule to bring the water from Well 6 to the Water Treatment Plant. Mr. Maloney anticipated design in late fall for construction in 2016. Mr. Meyer added that the design is already underway and believes work will begin in February 2016.

Councilmember Quigley asked if the capacity of this system will be able to address future water needs. **Mr. Meyer** stated that the ability to aerate will bring flexibility to the system. There is space to add another chemical although not anticipated at this time.

Councilmember Johnson noted that this has been planned for a long time. It is a credit to the Council and staff's financial planning that makes such a project possible.

**MOTION:** by Councilmember Wickstrom, seconded by Councilmember Johnson to adopt Resolution No. 15-43, which accepts the bid from Municipal Builders, Inc., for the Water System Improvements - Water Treatment Plant, City Project 14-02 and authorizes the Mayor and City Manager to execute a construction contract in the amount of \$9, 920,000.

**ROLL CALL:** Ayes: Quigley, Springhorn, Wickstrom, Johnson, Martin  
Nays: None

**B. AUTHORIZE EXECUTION OF CONSTRUCTION PHASE SERVICES FOR WATER SYSTEM IMPROVEMENTS - WATER TREATMENT PLANT, CP 14-02**

**Presentation by Public Works Director Mark Maloney**

Authorization for an amendment to the professional services agreement with AE2S is requested to include services for the construction phase for the Water Treatment Plant, City Project 14-02. The agreement would be amended to add \$652,000. Staff is recommending approval.

MOTION: by Councilmember Johnson, seconded by Councilmember Wickstrom to approve an amendment in the amount of \$652,345 to the Professional Services Agreement with Advanced Engineering and Environmental Services, Inc. (AE2S) for construction phase services relating to the Water System Improvements - Water Treatment Plant, City Project 14-02.

ROLL CALL: Ayes: Springhorn, Wickstrom, Johnson, Quigley, Martin  
Nays: None

**APPROVAL OF LIQUOR LICENSE RENEWALS**

**Presentation by City Manager Terry Schwerm**

All liquor licenses in Shoreview expire June 30, 2015. Staff is requesting approval to renew licenses from July 1, 2015 to June 30, 2016. He noted three closures of off-sale establishments in the past year. Background checks have been done and no significant violations were found. There were no significant issues identified by the Ramsey County Sheriff's Department. All license fees, taxes and insurance are current.

Mayor Martin asked if compliance checks have been done. Mr. Schwerm stated that one compliance check is done each year. There were no violations.

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to approve the following liquor license renewals for the license term of July:

- |                          |                                 |
|--------------------------|---------------------------------|
| Green Mill Restaurant    | On Sale Intoxicating and Sunday |
| Meister's Bar and Grill  | On Sale Intoxicating and Sunday |
| Hilton Garden Inn        | On Sale Intoxicating and Sunday |
| Red Robin Gourmet Burger | On Sale Intoxicating and Sunday |
| Bacchus Wine and Spirits | Off Sale Intoxicating           |
| Trader Joe's             | Off Sale Intoxicating           |
| Target                   | Off Sale 3.2 Malt Beverage      |
| Island Lake Golf Course  | On Sale 3.2 Malt Beverage       |

Mansetti's Pizza and Pasta	On Sale 3.2 Malt Beverage and Wine
Wok Cuisine	On Sale 3.2 Malt Beverage and Wine
Red Ginger China Bistro	On Sale 3.2 Malt Beverage and Wine
Chipotle Mexican Grill	On Sale 3.2 Malt Beverage and Wine

ROLL CALL:       Ayes: Wickstrom, Johnson, Quigley, Springhorn, Martin  
                      Nays: None

**ADJOURNMENT**

MOTION:    by Councilmember Quigley, seconded by Councilmember Springhorn to adjourn the meeting at 7:55 p.m.

VOTE:                       Ayes - 5                       Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE \_\_\_ DAY OF \_\_\_\_\_ 2015.

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Terry Schwerm  
City Manager

