

**CITY OF SHOREVIEW
AGENDA
REGULAR CITY COUNCIL MEETING
SEPTEMBER 15, 2014
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

--Discussion with Sheriff Matt Bostrom

CITIZENS COMMENTS - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

COUNCIL COMMENTS

CONSENT AGENDA - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. August 25, 2014 City Council Workshop Minutes
2. September 2, 2014 City Council Meeting Minutes
3. Receipt of Committee/Commission Minutes-
 - Economic Development Commission, August 19, 2014
 - Human Rights Commission, August 27, 2014
 - Economic Development Authority, September 2, 2014
4. Monthly Reports
 - Administration
 - Community Development

- Finance
- Public Works
- Park and Recreation

5. Verified Claims
6. Purchases
7. Bid Award—Community Center Carpet Replacement
8. Bid Award—Community Center Roof Replacement
9. Establish Project and Order the Preparation of Feasibility Report—Turtle Lane and Schifsky Road Reconstruction, CP 15-01
10. Developer Escrow Reductions
11. Approve Payment #2 (Final)—2014 Street Light Replacements, CP 14-03

PUBLIC HEARING

12. 2014 Assessment Hearings
 - Gaston/Grove, CP 13-03
 - Cottage Place, CP 13-01B
 - County Road D, CP 13-01A
 - Red Fox Road, CP 12-04

GENERAL BUSINESS

13. Resolution Authorizing Issuance and Sale of General Obligation Refunding Bonds—Series 2014A
14. Site and Building Plan Review—Raising Cane's, Lexington Avenue
15. Agreement with Soo Line Railroad (CP Rail)—Quiet Zones
16. Appointment to Fill Vacancy on Economic Development Authority

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT

**CITY OF SHOREVIEW
MINUTES
CITY COUNCIL SPECIAL WORKSHOP MEETING
August 25, 2014**

CALL TO ORDER

Mayor Martin called the workshop meeting of the Shoreview City Council to order at 7:00 p.m. on August 25, 2014.

ROLL CALL

The following attended the meeting:

City Council: Mayor Martin; Councilmembers Johnson, Quigley, Wickstrom and Withhart

Staff: Terry Schwerm, City Manager
Fred Espe, Finance Director
Mark Maloney, Public Works Director
Debbie Maloney, Assistant Finance Director

Ramsey County Beth Engum
Public Works Joe Lux
Heather Worthington, Deputy County Manager

REVIEW OF DESIGN ALTERNATIVE FOR COUNTY ROAD I/35W INTERCHANGE

Introduction by Public Works Director Mark Maloney

In the process of considering potential TCAAP development impacts on transportation, the City has provided input about the need to keep the County Road I interchange with I-35W open. To that end, Ramsey County has developed a concept plan that staff sees as a novel approach to address all of the concerns the City has put on record.

Ms. Engum stated that the piece of TCAAP property closest to I-35W on the north currently has just one access at County Road H and another access is desired for local traffic and emergency access. There is not a lot of traffic at the intersection of Old Highway 8 and County Road I; it serves the Federal Surplus Center and Driver Education Center. Currently, Old Highway 8 is under state jurisdiction, and discussions are underway for it to be turned over to the County or City of Arden Hills. There are few design choices to improve the intersection because it is so close to I-35W ramps and there is the constraint of the creek. The current concept plan would be a one-lane roundabout to accommodate local traffic going to Arden Hills, Mounds View and Shoreview. The roundabout incorporates the loop and northbound off ramp that currently exists. The ramp intersection of County Road I has been pulled into the intersection of Old Highway 8 and County Road I. There would be no changes to Rice Creek Parkway.

City Manager Schwerm identified the two concerns that the City has consistently expressed about the 35W-County Road I intersection: 1) maintaining the County Road I freeway off ramp and on ramp; and 2) potential use of Rice Creek Parkway as an access drive through TCAAP as a reliever route for people trying to access I-35W during rush hour. Using Rice Creek Parkway would change the character of the road to a regional route and could have significant impact on residential land uses in the area. However, this proposal best addresses the concerns of the City and maintains access from County Road I. The biggest weakness of the design is that there will be no traffic signal for pedestrians.

Councilmember Wickstrom asked if pedestrian bridges could be put in. Ms. Engum stated that pedestrian bridges are not possible because of the drainage pattern and creek.

Councilmember Quigley asked about possible difficulties in using roundabouts. Ms. Engum explained that roundabouts have proven to be very safe and are more effective at reducing delays in comparison to a traditional intersection. Mr. Lux noted that accident rates also go down. Mr. Maloney added that the types of accidents that occur are low speed or side swipes.

Councilmember Johnson asked if roundabouts have been used in residential neighborhoods and how they might impact a neighborhood. Ms. Engum stated that no matter where roundabouts are placed, they are not designed for vehicles to travel faster than 20 to 25 mph. Lower speed typically reduces accidents. Mr. Lux noted that approximately 20% to 30% of roundabouts in Minnesota are in residential areas.

Mr. Schwerm stated this concept plan is beneficial because it maintains the freeway access off County Road I that the City is most concerned about. Traffic will increase on the road coming out of TCAAP as development occurs. This plan provides access to the freeway and to the TCAAP site as well as emergency vehicle access. Another road further east is still being discussed, but that will be considered later in the TCAAP development process.

Councilmember Wickstrom asked if the Sheriff's Department and Fire Department have reviewed this plan. Ms. Engum answered they have not met with them yet. Councilmember Wickstrom expressed great concern for pedestrian access. There are turning movements that pedestrians do not see. Children go to school at nearby Pinewood. Walking or biking will mean accidents waiting to happen. Mr. Maloney responded that there are over 200 roundabouts in Minnesota. A lot of pedestrian data is being collected regarding roundabout crossings. The current thinking is that pedestrian crossings are safer if they are moved away from the roundabout location. Mayor Martin suggested that if there are no traffic lights, there may be some safety measures the City can implement to help pedestrians such as flashing lights.

Mayor Martin agreed that this is a creative approach to address the City's concerns. She asked if an outlet from the east is planned onto County Road I. Ms. Engum stated that if Fairview is extended, a left turn lane may be added to get people onto County Road I because it probably will not generate enough traffic to warrant a light.

Ms. Heather Worthington arrived at this time of the meeting.

Councilmember Quigley asked if there is information on the amount of traffic when TCAAP is fully developed. Ms. Engum stated that this concept plan is based on projected buildout. Ms. Worthington added that there are 43 buildable acres on the northern “thumb” site. It is estimated that there will be approximately 600,000 to 650,000 square feet of buildable office area.

Councilmember Withhart agreed that this plan does address the City’s concerns but requested that a lot of thought be given to trail crossings. There are many trails in Shoreview that are well used by residents.

Councilmember Wickstrom suggested using the trail that is available on the other side of the creek that would not intersect with the roundabout. Mr. Schwerm stated that many trails and sidewalks are being planned in the TCAAP site. The more trails and sidewalks the better. It is recognized that pedestrian access in a roundabout is more difficult and will be looked at further to identify the best locations for pedestrian crossings.

Ms. Engum stated the next step is to meet with MnDOT and then schedule public input sometime this fall.

Mayor Martin expressed her appreciation for the opportunity to review this plan. A workshop to learn more details about TCAAP development will be scheduled further into the process.

DISCUSSION REGARDING 2015 BUDGET MODIFICATIONS AND PROPOSED TAX LEVY

City Manager Schwerm explained that with the legislative change this year, the preliminary City levy is not due until September 30, 2014. However, the HRA levy is due September 15, 2014. If needed there would be time for further discussion on the City levy at the September workshop.

This is the second year of a biennium budget. At adoption last year, the budget showed a 5.1% increase for 2015. Updated information and adjustments have brought the levy increase down to 3.52%. The City’s taxable value has increased significantly by almost 11.5%, which means that the City tax rate will decrease by approximately 7%. Fiscal disparities are projected to increase slightly.

Councilmember Wickstrom noted a shift in tax increases from commercial to residential. Mr. Schwerm explained that residential values have increased significantly. Commercial property values have not risen as significantly as residential values which creates a shift in the property tax burden toward residential properties. The median value home is increasing 10.2% this year, up to \$247,500. Even with that big jump, countywide residential values are still \$8.4 billion less than in 2008. In general, residential property values dropped much faster and more significantly than commercial values during the recession from 2008-2012. Residential property values are now coming back.

Councilmember Quigley added that with commercial property value being relatively flat a disparity is caused between commercial and residential.

Main Reasons for Levy Increase

Mr. Schwerm referred to page 5 of the budget document and noted three main reasons for the levy increase. First is the police cost that is up 4.9% which includes general costs of living adjustments, increases in PERA, replacement squad cars with upgraded equipment, and a replacement vehicle for an investigator. Some of the new police equipment used to be funded through grants, but many of these grants are no longer available and those charges are being passed on to contract cities. The second major public safety cost increase is the Fire Department contract. The City is on a six-year plan to implement a duty crew that provides 24/7 coverage. This program began in 2008. The full 24/7 duty crew will be fully implemented in July 2015. That will mean paying half of the full cost in 2015 with a similar increase in 2016. The increase with police and fire services is over \$200,000. That represents 2% of the recommended 3.5% budget increase. After public safety costs, the next largest increase is in capital replacement (street renewal and fixed asset) funds and debt service. Even though staff is recommending slight reductions in these capital replacement levies from the original projection, they still account for a \$110,000 increase in the tax levy. Therefore, public safety and capital replacement funds/debt service account for 3.2% of the recommended 3.5% increase to the preliminary tax levy.

Mayor Martin stated that every year the City is getting caught by higher capital costs than projected. Mr. Schwerm noted, however, that some projects are unplanned. The Red Fox Road project was not in the Capital Improvement Program (CIP). Although some of those costs were assessed, it was a \$1.5 million project mostly paid for by the City. This project resulted in the City transferring its full \$400,000 surplus from the General Fund to Street Renewal in 2013. Mr. Maloney noted that Red Fox Road is the heaviest traveled road in the City with peak traffic at lunch time between 11:00 a.m. and 1:00 p.m.

Park and Recreation Director Position

Mr. Schwerm stated that one important policy issue to decide is funding the Park and Recreation Director position. That position was scheduled to be put back in the budget the fourth quarter of 2014. It is not included in order to keep the recommended increase at 3.5%. It is difficult to make a recommendation to fund that position, when public safety is so critical. He will continue to provide administrative support to the Park and Recreation Commission.

Councilmember Johnson asked at what point it may be unsustainable to not have a Park and Recreation Director. Mr. Schwerm agreed that the position needs to be budgeted at some point, but he does not plan to make that recommendation until the City has absorbed costs for full implementation of the Fire Department duty crew. The new recreation program staff person that was hired is full time and is managing a number of different programs. He believes that at this time current park and recreation staffing is at a sustainable level.

Mayor Martin stated that park and recreation numbers are good, and she commended City Manager Schwerm for his ability to manage the position of Park and Recreation Director in addition to being City Manager and considering he has been without an assistant for almost 8

months. It is her hope that there will be a significant Community Center expansion when, she believes, additional staff may be needed.

Comcast

Mayor Martin noted that the budget does not now reflect the Council's recent decision to discontinue the City's membership in North Suburban Communications Commission (NSCC).

Councilmember Wickstrom stated that the money from franchise fees will not change. What will change is how the money is spent. Capital costs will come out of PEG fees in the future. Staff time should be covered by franchise fees, but she does not anticipate that the budget will be significantly impacted.

Mr. Schwerm stated that the current \$70,000 fee paid to NSCC will not need to be paid. AS Councilmember Wickstrom noted, PEG fees can be negotiated with Comcast and will be used for capital expenditures. Equipment will be needed for broadcasting Council and Planning Commission meetings. Equipment will also be needed for webstreaming on the website for Council meetings. Those costs will likely be covered through PEG fees. Costs for additional staff time are not known.

Councilmember Quigley stated that handling this media work will grow and get better, which could impact the budget. Mr. Schwerm stated that there are ways to contract for broadcasting various events, such as the *Slice of Shoreview* parade or Community band concerts. He does not anticipate that broadcasting costs will take up the full \$70,000 in savings.

Councilmember Withhart stated that there will probably be at least a \$25 savings per year on resident Cable bills, but it is important for the City to not be short changed and make sure that negotiated PEG fees cover capital costs.

Councilmember Wickstrom noted that residents will not get Channel 16, but they will get Channel 15. Comcast became aware of a letter going out from the League of Minnesota Cities and has decided to extend an additional two months on the transfer. That will relieve the time pressure, and the City may have more information about the merger.

Wages

Mr. Schwerm referred to page 2 and stated that he is hearing that many cities are increasing wages by 2.5%. His recommendation is 2% with further consideration for raising wages to the 2.5% level, if it is needed to maintain a competitive wage structure. Another reason for 2.5% wage increases would be to mitigate, to some extent, an expected big increase in health insurance. Health insurance may increase as much as 20%. Health insurance premium increases are not yet known.

Mayor Martin stated that since a 2.5% increase would be a net of \$15,000 to \$16,000, she would support putting that in the budget now. There would still be the flexibility to reduce it. She

noted that the City has extraordinary, long-term employees. Just this week there were employees who worked all night following a small fire.

Councilmember Quigley stated that he would support wage increases at 2.5%. He noted that the City receives many awards, which reflects on the performance of staff.

Councilmember Johnson stated that employees do not just work for money but work in a good culture that has been built up by management. That culture inspires them to do their best, and it is not just about money.

It was the consensus of the Council to put 2% in the budget, but staff will work to find funds to raise it to 2.5% by the next workshop budget discussion.

Community Survey

Mayor Martin questioned the \$13,000 budgeted for the Community Survey. Mr. Schwerm responded that the Community Survey is planned every other year. A full 200 question survey was just done. A shorter survey should be done to hit key budget benchmark areas, so that the budget is based on updated data. The longer, full survey is budgeted in off years from elections.

Councilmember Quigley suggested that for the shorter survey version, a question be added to ask: What do you like; what would you like changed; and is there anything else you would like to say? He agreed the survey should be done regularly.

Fund Balances

Mr. Schwerm referred Councilmembers to fund balances and noted that the Fixed Asset Revolving Fund takes a dip in 2015, but there may be items in the CIP that can be delayed.

Mayor Martin asked if, with this budget, the City is on track to maintain its current AAA bond rating. Mr. Espe stated that bond agencies look to make sure the City has funded capital expenditures, and they look at accessible funds in order to meet debt if something were to happen.

OTHER ISSUES

EDA Candidate Interviews

City Manager Schwerm suggested that the entire Council participate in interviewing candidates for the EDA vacancy. It was the consensus for the Council to attend the EDA meeting and participate in the interviews.

Metro Water Supply

Councilmember Wickstrom reported that three solutions are being considered by the Metropolitan Council regarding water supply: 1) Have five cities stop using ground water and use water from the St. Paul Water Utility; 2) add up to 9 or 10 cities using water from the St. Paul Water Utility; and 3) directly augment White Bear Lake with Mississippi water. Shoreview

is proposed as one city to be mandated to use the St. Paul Water Utility. She expressed concern about any such mandate for Shoreview because Shoreview's aquifer water level is not dropping significantly. With some conservation, that level can be kept steady. Why spend a lot of money for very little benefit?

Mayor Martin stated that the Council may need to meet with the City's entire legislative delegation to discuss this issue.

Announcements

Mayor Martin announced that on the following day there will be a ribbon cutting at the Playground for Everyone at 6:00 p.m. Wednesday at 12:00 is the employee recognition.

The meeting adjourned at 6:00 pm.

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
September 2, 2014**

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on September 2, 2014.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Johnson, Quigley, Wickstrom and Withhart.

APPROVAL OF AGENDA

MOTION: by Councilmember Wickstrom, seconded by Councilmember Johnson to approve the September 2, 2014 agenda as submitted.

VOTE: Ayes - 5 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

Mr. Tim Pratt, Chair of the Environmental Quality Committee (EQC), with Mayor Martin, presented this year's Green Community Award winners. This year there is a mixture of water quality and energy efficiency initiatives. He thanked staff member Jessica Schaum who is so very helpful to the EQC.

Mayor Martin and Chair Pratt presented an award to the following:

Merrill and Lisa Morse	Tiered garden system on a slope to infiltrate water and water feeds a garden
Peter and Sue Wyckoff	Solar panels on roof; sunroom designed for passive solar heat; and a buffer strip at lake edge to infiltrate water and prevent direct discharge
John and Lori Suzukida	Solar panels and geothermal heating system to reduce energy consumption by two-thirds.
Oak Creek Owners Association	Installation of rain gauge and sensor to prevent sprinkling

system from going on. Also able to calculate actual water needs to save one-third on water consumption.

Mayor Martin announced that Shoreview has been recognized as a Step 3 Minnesota Green Step City and received a certificate at the League of Minnesota Cities Conference on June 20, 2014. The certificate is to honor Shoreview's efforts for sustainability and quality of life. Recognition is based on the use of 28 Best Practices tailored for Minnesota cities with a focus on cost savings and energy use reduction. Shoreview has reached the top step of the current three-step program.

Mayor Martin thanked the efforts of the EQC and staff member Jessica Schaum, who have played a major part in this achievement.

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Councilmember Wickstrom:

There are a couple of dips near the crosswalks on the trail on County Road I. After the trail is completed on Lexington, work will be done on these crosswalk intersections.

Councilmember Withhart:

The pool at the Community Center is closed for annual cleaning and maintenance. It is closed from September 2nd through September 19th.

Councilmember Johnson:

A reminder to residents that children are back in school and to be cautious with children crossing streets.

Mayor Martin:

The ribbon-cutting for the Playground for Everyone at Turtle Lake School was last week. The playground is totally accessible for all children. All equipment can be accessed by a wheelchair. She commended Turtle Lake School for the fund raising effort and all the work that was done to create this new community playground.

Councilmember Wickstrom requested a Council workshop discussion about children and parents crossing Lexington to reach that playground. She would like to work with Ramsey County to create a safer intersection at Royal Oaks Drive.

Mayor Martin noted that Friday Night Flix will be Friday, September 5, 2014. The movie is "ET" and begins at dusk.

CONSENT AGENDA

Councilmember Withhart requested separate action on item No. 1, Minutes of the August 18, 2014 City Council Meeting.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Quigley to adopt the Consent Agenda for September 2, 2014, and all relevant resolutions for item Nos. 2 through 9:

2. Receipt of Committee/Commission Minutes:
 - Economic Development Authority, July 7, 2014
 - Environmental Quality Committee, August 25, 2014
3. Verified Claims in the Amount of \$1,207,254.43
4. Purchases
5. Developer Escrow Reduction
6. Final Payment - 2014 Street Seal Coat, CP 14-04
7. Change Order #3 and Payment #8 (Final) - County Road D and Cottage Place, CP 13-01A and 13-01B
8. Acceptance of Gifts - Slice of Shoreview
9. Conditional Use Permit - Robert Hinze, 4801 Kent Drive

VOTE: Ayes - 5 Nays - 0

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to approve the August 18, 2014 City Council Meeting Minutes as submitted.

VOTE: Ayes - 4 Nays - 0 Abstain - 1 (Withhart)

Councilmember Withhart abstained, as he was not present at the August 18th meeting.

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS**ITEMS RELATED TO 2015 TAX LEVY****A. ADOPT PRELIMINARY TAX LEVY****B. ESTABLISH DATES FOR BUDGET HEARING****Presentation by Finance Director Fred Espe**

State law dictates the budget schedule each year. The HRA levy is to be submitted for certification by the County by September 15th; the City's preliminary levy is due by September 30th. Budget workshops are scheduled for the City Council in October and November. The

County will mail estimated tax statements November 14th. It is proposed that the City conduct a budget hearing December 1, 2014, and adopt the final budget and tax levy December 15, 2014.

The objectives of the proposed tax levy are to: 1) maintain existing services, programs and infrastructure; 2) meet existing debt obligations; 3) support capital replacements; and 4) provide for efficient use of tax dollars.

The proposed City levy is an increase of 3.44%. With inclusion of the EDA and HRA levies, the increase is 3.53%. The increase breaks down to 2.23% for General Fund operations; 0.20% for debt payments; 0.95% for Capital funds--mostly for replacements; and 0.15% for EDA/HRA.

The median home property value in Shoreview for 2015 taxes is \$247,500. This is an increase of 10.2% from 2014. The change in the City portion of the tax levy for a median value home that increased 10.2% would be \$32 for the year.

The recommended levy is \$154,753 less than the levy adopted a year ago as part of the biennial budget. A large portion of the increase is due to public safety--the police and fire department contracts. As this is a preliminary tax levy, the final levy may be reduced but not increased before final adoption on December 15, 2014.

Councilmember Withhart asked what the increase would be without the police and fire contract increases. Mr. Espe responded that the increase would be 1.28% for the General Fund. Councilmember Withhart stated that this is a very modest increase for City operations. Shoreview contracts with Lake Johanna Fire Department and the Ramsey County Sheriff's Department for police and fire safety, which is an incredible savings to the City as opposed to funding its own fire and police departments. The 24-hour duty crews, which accounts for part of the increase for the Fire Department contract, is saving lives and reducing the response time. City Manager Schwerm noted that Shoreview per capita costs for public safety is consistently among the lowest for comparable cities.

Mayor Martin noted that this preliminary levy is a not-to-exceed amount and is designed to maintain currently City services. It may be reduced before final adoption, but it cannot be increased.

MOTION: by Councilmember Johnson, seconded by Councilmember Withhart to adopt resolution number 14-70 establishing a preliminary City tax levy of \$10,267,918, and a preliminary HRA tax levy of \$95,000 for collection in 2015.

ROLL CALL: Ayes: Johnson, Quigley, Wickstrom, Withhart, Martin
Nays: None

MOTION: by Councilmember Johnson, seconded by Councilmember Quigley to set a public budget hearing for Monday, December 1, 2014, at 7:00 p.m. to discuss the 2015 City budget, tax levy and capital improvement program.

ROLL CALL: Ayes: Quigley, Wickstrom, Withhart, Johnson, Martin
 Nays: None

ADJOURNMENT

MOTION: by Councilmember Withhart to adjourn the meeting at 7:35 p.m.

VOTE: Ayes - 5 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE ___ DAY OF _____ 2014.

Terry Schwerm
City Manager

SHOREVIEW ECONOMIC DEVELOPMENT COMMISSION

Meeting Minutes

August 19, 2014

ROLL CALL

Chair Josh Wing called the meeting to order at 7:31 a.m. with the following members present: Sue Denkinger, Dave Lukowitz, Jason Schaller, Jeff Washburn and Jonathan Weinhagen. Members Jim Gardner, Dave Kroona and Gene Marsh had excused absences.

Also attending were Mayor Sandy Martin, City Manager Terry Schwerm, Assistant City Manager/Community Development Director Tom Simonson, and Economic Development and Planning Technician Niki Hill.

ACCEPTANCE OF AGENDA

Commissioner Weinhagen, seconded by Commissioner Denkinger, moved to accept the agenda, as presented.

Vote: 6 AYES 0 NAYS

RECOGNITION OF DAVE LUKOWITZ

Mayor Sandy Martin provided congratulatory comments to Member Lukowitz commemorating his 20 years of service as he leaves the Commission and presented a plaque recognizing his contributions to the City. City Manager Terry Schwerm also gave his congratulations and thanked him for his service as well. Member Lukowitz thank everyone for the kind words and in return recognized his colleagues for their service and efforts. Chair Wing echoed his congratulations as well.

APPROVAL OF MINUTES

Commissioner Washburn, seconded by Commissioner Denkinger, moved to approve the minutes of June 17, 2014, with one addition and one correction.

- Page 5, the term should be changed to revisiting, instead of revising.

Member Washburn wanted to clarify that round 2 is not a bad idea, as it has been 4, 5, or even 6 years for some of the visits. Chair Wing agreed, stating that Deluxe, for instance, has changed their whole business model in that time.

Vote: 6 AYES 0 NAYS

INFORMATION EXCHANGE

A. MEMBER SHARING

The Commissioners in attendance had nothing to report or share.

B. STAFF INFORMATION

EDC “On the Road” Business Meeting

Simonson stated that Hummingbird Floral has been contacted for the next “On the Road” EDC Business Meeting. We are looking at October 21st as they will not occupy the space until the end of September.

Economic Gardening Program

Simonson stated that the Economic Gardening program received the approval for 2 more years in Ramsey County so they are now soliciting for more participants. We will work on the recruitment of those that fit the profile. Promet International was part of the Economic Gardening and signed a big contract recently. They will be growing their business. Other participants of Economic Gardening in Shoreview include American Metro, Hed Cycling, Multi-Clean, Nardini Fire, Lion Precision, and Mead Metals.

Council Actions

City Manager Terry Schwerm announced that the Council has decided to withdraw from the North Suburban Cable Commission, and provided the Commission background on the issue.

Simonson stated that Raising Cane’s fast food restaurant has submitted a site and building plan application for approval from the City to locate is being considered in the outlot area of the Target parking lot along Lexington Avenue. This restaurant outbid other potential commercial developers for the property. The PUD – Stage Development plans were submitted and will be reviewed at the August 26th Planning Commission Meeting.

Simonson reported that the City and County Credit Union building is making progress as the final piece of the Red Fox Road phased development.

Economic Development Authority Update

The August EDA meeting was canceled.

GENERAL BUSINESS

Review Applications for EDC Vacancies

The applications for the EDC vacancies were reviewed. Applicants included Michael Tarvin, Kirk VanBlaircom, and James Zappia. The decision was unanimous to schedule the interviews for the next meeting on September 16th.

Topics for Small Business Workshop

Commissioner Weinhausen has been talking to Deluxe Corporation about putting on a Small Business Workshop that the EDC would host this fall. He said that Marketing and Social media are always big draws. Regardless of the topic, we should look into personal invitations in addition to the usual mailings and notifications. Each Member should be assigned a certain number of businesses to contact / visit to

personally invite to the event. That would help boost participation. The event should be about an hour and a half or so – with 7:30 -9:00 a great time frame.

Commissioner Weinhausen asked if on the business visits we would have information on the company. Simonson said members would not necessarily need to personally visit every business. You can call some of them as well, as long as it involves some sort of direct contact inviting them. At this point we are looking at early November for a target date. We will talk to Deluxe to figure out an exact date and then send out lists, info and date of the workshop. Staff will report back to the Commission at the next meeting.

BRE Program

Simonson stated that we will be looking to re-visiting Deluxe and conducting a BRE visit with Land O'Lakes. Torax Medical was the most recent visit and Simonson review the results that indicated they had significant projected company growth and building expansion needs.

The League of Minnesota Cities committee on economic development has called City staff to hear more about our BRE program because of the positive things that they have heard, as well as the recent special legislation given to Shoreview. They would like us to come speak to their Economic Committee. Mayor Martin stated that the one big difference that we do over other cities is that we go out to the businesses in person. There is a much bigger difference now that we do that.

Simonson noted that Greater MSP staff visited us to talk about their new source portal. We have signed up and will be putting our business retention and expansion visits on their site. Hill said that in the future we will be able to generate reports and see who else has visited the site recently from other government agencies.

Business Matters Newsletter

The next Business Matters newsletter will be sent out mid-September. We want the newsletter to highlight the upcoming Small Business Workshop. Other topics and ideas to include are welcome from the EDC.

Business and Development News

Simonson provided a brief update on the following:

Hed Cycling - The City has been working with HED Cycling to meet their expansion needs for a while now. We were looking at how the City could assist, either with acquisitions, expansion, etc. They made an offer but the appraisal came back low. The City did offer to assist in the gap financing but the current building owners had renewed the leases of the other two tenants and were unwilling to assist in relocating them. Unfortunately HED Cycling hired a broker and found a new space in Roseville that fits all their needs. We are disappointed in their move feel that the City made every effort to assist.

Rainbow Foods Property– There is no news to report about the site. Last contact we had with the property owner they told the City that they had 3 quality grocers interested in the site. Hy-Vee was still also interested in the area and considering the site.

Shoreview Corporate Center – The old Deluxe Campus is still having trouble leasing the two buildings to the south along Gramsie Road. They are having problems with parking as they are underparked overall on the campus and some of the available spots for either building were part of the lease agreements with tenants Land O Lakes and Hill-Rom. The broker has indicated that they would donate some of the center land to the City for a parking ramp to help. Simonson stated that the City would consider assisting with a parking structure but they would need a specific project to bring the City’s involvement and revenue through a large corporate user. Parking ramps are very expensive and the City does not have funding resources but could create a tax increment district for the right project that would provide the mechanism for financing a project. The area could be a great opportunity for the right corporate tenant. The 1005 Gramsie building requires major upgrades or could be a candidate for tear down depending on the prospective tenant.

Chair Wing stated that one of the recurring problems we hear from businesses in the City is that building ownership can be a problem. Is there anything that can be done?

Simonson replied that a lot of the buildings are a challenge due to the age and the type of building. Especially the office/warehousing buildings in the I-694 corridor that were built decades ago and must compete with much more modern facilities in the north metro. Corporate investment groups are generally more difficult to deal with from the City perspective, such as the case with the Shoreview Corporate Center. Wing suggested that perhaps we should communicate with some of these developers/brokers to see their thoughts/needs.

Simonson also noted that a goal of both the EDA and EDC is to study the overall issue and challenges of our older industrial and business parks to determine how we can best position the City to meet the needs of our businesses that need to expand and we wish to retain.

ADJOURNMENT

Commissioner Lukowitz, seconded by Commissioner Denkinger, moved to adjourn the meeting at 8:37 a.m.

Vote: 6 AYES 0 NAYS

**HUMAN RIGHTS COMMISSION
MEETING MINUTES
August 27, 2014**

CALL TO ORDER

Co-Chair Minton called the meeting to order at 7:01 pm with the following members present: Samuel Abdullai, Richard Bokovoy, Elaine Carnahan, Mark Hodkinson, Mary Yee Johnson, Cory Springhorn, Lisa Wedell Ueki

Also present was Rebecca Olson, Assistant to the City Manager and Terry Schwerm, City Manager.

APPROVAL OF MINUTES

Commissioner Abdullai moved, seconded by Bokovoy, approval of the June 25, 2014 minutes. Motion was adopted unanimously.

INTRODUCTION OF GUEST

Olson indicated that Linda Lundstrom, a Human Rights Commissioner from Cottage Grove had contacted her asking if she could attend one of the meetings at Shoreview. She had stated that she heard about several of the things the Shoreview Human Rights Commission had done in the past and was interested in hearing about what we were currently doing. Unfortunately, Linda had to cancel but was hoping she would be able to make it to the October meeting.

DISCUSSION REGARDING COMMUNITY DIALOGUE

Purpose:

The Commission agreed to define the purpose as stated in the sample (listed below)
The Human Rights Commission is hosting a Community Dialogue to increase community members' awareness and understanding of different aspects of bullying. Our mission is to create a community where all people are welcomed. Our goal for this dialogue is to bring together people who live, work, attend school and/or worship in the northern suburbs of Ramsey County to engage in a meaningful dialogue to discuss bullying at any age, the effects that it has on us as a community and ways to prevent it.

Panelists:

Commissioner Williams stated that the order of the panelists should include NYFS at the beginning of the presentation. She stated that she had communicated with NYFS that a good role for them would be to introduce the topic and define what bullying is. They have counseling services and their speaker is also a therapist. She stated that NYFS could talk about what makes people bully and what effect it has on them. This would then be a good transition into the speaker from Mounds View school district, followed by the speaker from Boston Scientific to discuss workplace bullying and finally the ARC representative to discuss bullying of people with disabilities.

The other panelists that have been confirmed are Lynn Prust from Boston Scientific, and either John Ward or Dan Hoverman from Mounds View Schools will attend, and Commissioner

Springhorn mentioned that Steve Larson from ARC has identified someone but he does not have the name of that person yet.

Moderator:

Commissioner Williams agreed to serve as the moderator for the Dialogue, as long as there was a script prepared with introductory comments, speaker bios, and if someone was able to keep the speakers within their time frame. Commissioner Hodgkinson agreed to serve as the back-up moderator.

Sponsors:

The Commission discussed the concept of having sponsors/partners. It was agreed that they were not interested in soliciting sponsors/partners for this dialogue given the time frame of the planning meeting next week.

Invites:

The Commission also discussed who the target audience should be to invite to the dialogue. Olson indicated she would have a draft flyer ready for the planning meeting on September 3rd. Members indicated that they would like to make sure the flyer mentioned that everyone was welcome to attend the event. Olson stated that October was National Bullying Prevention Month and that it would be a good time to advertise this at the schools.

STUDENT REPRESENTATIVE VACANCY

Co-chair Minton stated that the current student representative, Neha Sethi would be attending the University of Minnesota this fall and therefore her term was effectively over. In the past the current student representative had suggested another student to take their place. Neha passed along the application to her brother, Anish Sethi who submitted it for consideration at this meeting.

The Commission reviewed the current ordinance that stated that “the youth representative must be a high school sophomore, junior or senior”, which would disqualify Anish as he would be entering 9th grade. The Commission also discussed the option of having more than one youth representative serve from different high schools. Commissioner Hodgkinson motioned to direct Rebecca to post the vacancy on the website and communicate with Anish and to communicate with other high area high schools about the vacancy. The motion was withdrawn. Discussion then turned to the policy of which schools the youth representative could be from, since there are multiple public and private schools that serve Shoreview students, but not all of the students may live in the City of Shoreview.

The Commission agreed to advertise on the City website for the youth representative vacancy at the same time as the City advertises for other Committee/Commission vacancies. They also felt that this was a good time to advertise as school is beginning and there are several students already familiar with the HRC through the Immigration Project.

OTHER ISSUES

Commissioner Williams stated that there was a good article in the Shoreview Press this week that highlighted the work that Commissioner Minton and Sethi had been doing for the Immigration Project.

Olson handed out a flyer from the League of Minnesota Human Rights regarding their annual meeting scheduled for October 25th from 1-3 p.m at Maplewood Public Library.

Commissioner Minton gave an update from the Slice of Shoreview parade. He stated that the magnetic signs worked well. Commissioner Ueki stated that next year was the 50th anniversary of the Voting Rights Act as well as the 95th anniversary of 19th amendment – granting women the right to vote. Commissioner Minton also stated that there was not enough candy and next year they could use more. The Commission also decided when planning the poster and essay contests to mention that winners would be invited to participate in the Slice of Shoreview parade next year as well.

Commissioner Minton also gave an update on the Immigration project and indicated that they are still looking for individuals to interview as well as students to conduct the interviews.

ADJOURNMENT

There being no further business before the Commission, Commissioner Bokovoy moved, seconded by Carnahan, that the meeting be adjourned at 8:23 pm.

**SHOREVIEW ECONOMIC DEVELOPMENT AUTHORITY
JOINT MEETING WITH CITY COUNCIL**

**MEETING MINUTES
September 2, 2014**

CALL TO ORDER

President Ben Withhart called the meeting to order on September 2, 2014, at 5:00 p.m.

ROLL CALL

The following EDA members were present: President Ben Withhart, Emy Johnson, and Terry Quigley. Board Members Sue Denkinger and Gene Marsh were absent.

Mayor Sandy Martin and Councilmember Ady Wickstrom were also in attendance for the joint meeting.

Also attending:

Tom Simonson	Assistant City Manager/Community Development Director
Niki Hill	Economic Development and Planning Tech
Kirstin Barsness	Barsness Consulting Services

APPROVAL OF AGENDA

MOTION: by Johnson, seconded by Quigley, to approve the September 2, 2014 agenda as submitted.

VOTE: Ayes - 3 Nays - 0

APPROVAL OF MINUTES

MOTION: by Quigley, seconded by Johnson, to approve the July 7, 2014 meeting minutes as submitted.

VOTE: Ayes - 3 Nays - 0

FINANCES AND BUDGET

Monthly Financial Reports/Approval Claims and Purchases

Simonson noted EDA, HRA and Home Loan fund reports for both June and July 2014. There are no significant items to report.

MOTION: by Quigley, seconded by Johnson, to accept the monthly EDA Financial Reports through July 31, 2014, and approve the payment of claims and purchases as follows:

1.	Community Reinvestment Fund (15 Loans/Monthly Service Fee) (Date Paid: 6/27/14)	\$90.00	Fund 307
2.	Community Reinvestment Fund (15 Loans/Monthly Service Fee) (Date Paid: 7/31/14)	\$90.00	Fund 307
3.	Barsness, Kirstin (ED Consulting May 2014) (Date Paid: 6/2/14)	\$1,618.75	Fund 240
4.	Green Mill Pizza (EDA Meeting Supplies) (Date Paid: 6/23/14)	\$110.96	Fund 240
5.	Leeann Chin (EDA Meeting Supplies) (Date Paid: 6/23/14)	\$58.05	Fund 240
6.	Hilton Garden Inn (Business Exchange) (Date Paid: 6/26/14)	\$652.04	Fund 240
7.	Allen, Deanne (EDA Minutes 6/16/14) (Date Paid: 7/7/14)	\$200.00	Fund 240
8.	Barsness, Kirstin, (ED Consulting June 2014) (Date Paid: 7/7/14)	\$1,356.25	Fund 240
9.	Greenhaven Printing (Business Matters Newsletter) (Date Paid: 7/10/14)	\$658.00	Fund 240
10.	Mpls. St. Paul Business Journal (Subscription/Simonson) (Date Paid: 7/21/14)	\$91.00	Fund 240
11.	Allen, Deanne (EDA Minutes 7/7/14) (Date Paid: 7/21/14)	\$200.00	Fund 240
12.	Hill, Nicole (Reimbursement Meeting Supplies) (Date Paid: 7/24/14)	\$25.64	Fund 240
13.	Greater Metropolitan Housing Corp. of TC (2014 Housing Resource Center Services) (Date Paid: 7/7/14)	\$12,000	Fund 241
14.	Domestic Engineering, Inc. (4137 Nancy Place/Hoarding Cleanup) (Date Paid: 7/10/14)	\$1,000.00	Fund 241
15.	Association Maintenance (Cleanup/Maintenance-3339 Victoria) (Date Paid: 7/21/14)	\$372.50	Fund 241

VOTE: Ayes - 3 Nays - 0

ACTION RECOMMENDING COUNCIL APPROVAL OF EDA AND HRA LEVIES FOR 2015 OPERATING AND ADMINISTRATION BUDGETS

MOTION: by Johnson, seconded by Quigley, to recommend to the City Council the adoption of the EDA and HRA levies to support the 2015 operating and administration budget of the Shoreview Economic Development Authority.

VOTE: Ayes - 3 Nays - 0

GENERAL BUSINESS

Council/EDA Interviews - Candidates for EDA Board Vacancy

Mayor Martin and Councilmember Ady Wickstrom joined Councilmembers/EDA Board Members Johnson, Quigley and Withhart to conduct interviews for the EDA Board vacancy created by the departure of Gene Marsh.

Interviews were held with five applicants in the following order:

- Kirk VanBlaircom
- Gerry Wenner
- Shelly Myrland
- Josh Wing
- Jim Gardner

ADJOURNMENT

MOTION: by Quigley, seconded by Johnson, to adjourn the meeting at 6:32 p.m.

VOTE

Ayes - 3

Nays - 0

Memorandum

To: Mayor and City Council Members
Cc: City Manager
From: Tom Simonson
Assistant City Manager and Community Development Director
Date: September 11, 2014
Re: Monthly Report
– Administration Department
– Community Development Department

Election Update

Deputy Clerk Terri Hoffard reports that the City has already received over 150 absentee ballot applications for the general election to be held on November 4th. With the change in State law no longer requiring valid excuses for voting absentee, the City is expecting a large demand for absentee ballots. One improvement to the process that has been implemented is that voters may now request an absentee ballot on-line at www.mnvotes.org and can complete their application. The City receives a daily update through the voter registration database and mails out the ballot.

Absentee voting will open on September 19th, and due to the anticipated high volume of absentee ballot requests, the City will be expanding office hours leading up to election day. City offices will be open for absentee voting until 7 pm on the Monday-Thursday the week prior to election day. On Saturday, November 1st, we will be open from 8 am to 3 pm.

Planning and Zoning

Planning Commission – The Planning Commission will hold their regular meeting on September 23rd, with three applications on the agenda for consideration. Items include requests for conditional use permits for accessory structures and a minor subdivision of property at 4525 Rice Street to create two single-family lots. The Commission will also hold a workshop meeting to discuss possible updates to the Development Code pertaining to accessory structure regulations.

Highway Corridor Transition Study – The planning consulting firm HKGI presented implementation strategies and financial tools for the study areas to a joint meeting of the City Council, Planning Commission, and Economic Development Authority, and is now preparing the final study document. Staff expects the final study to be completed for distribution and discussion within the next few months. Outcomes of the study and strategies will eventually lead to developing updated and new land use policies in the Comprehensive Plan and involve a public review process.

Economic Development

EDA and EDC Openings – Due to the recent resignations of Economic Development Authority and Economic Development Commission member Gene Marsh and long-time EDC member Dave Lukowitz, the City Council will be making one new appointment to the EDC and two appointments to the EDC.

The Council and EDA interviewed five applicants for the EDA position at a joint meeting on September 2nd, and the Council is expected to make an appointment at their September 15th meeting.

The EDC will be interviewing three candidates for the two open seats at their September 16th meeting, and will forward their recommendation for appointments to the City Council.

Mayor Martin attended the August meeting of the Economic Development Commission, along with the City Manager, and presented Dave Lukowitz with a plaque in recognition of his 20 years on the EDC in service to the City. During his time on the EDC, Dave also served from 2006-2010 as the chair of the commission.

Shoreview Business Matters Newsletter – The next issue of the new *Business Matters* newsletter is being prepared for distribution in mid-September. *Business Matters* will be published quarterly to our business community, and will include spotlight articles featuring local businesses as well as development updates and other information/resources of interest to our businesses. The first “business spotlight” will feature Promet International.

The City hopes to build an email database of subscribers to the newsletter to reach a wider audience, especially at our larger companies. Please let staff know if you have any suggestions for news articles or how we can improve the publication.

Small Business Workshop – The Economic Development Commission will be hosting a small business workshop focusing on marketing and social media on November 6th at the Community Center. The EDC had established a goal of expanding business outreach beyond BRE business visits and the popular Shoreview Business Exchange, and wanted to target our smaller businesses. Jonathan Weinhagen, EDC member and Vice President at the Saint Paul Area Chamber of Commerce, has been providing staff guidance and Deluxe Corporation has offered to present the workshop. If successful, the City may host one or two workshops per year for our businesses. The event will be promoted in the local newspapers, City website, the upcoming *Business Matters* newsletter, and mailings to the business community. EDC members will also be calling or visiting some of our small businesses to encourage their participation in the workshop.

Special TIF Legislation – The City was successful in getting legislation passed giving special authority through a pilot program to establish up to three Economic Development TIF Districts for a period of 12 years, instead of the current maximum of 8 years for the purpose of business retention, expansion and job creation. Shoreview is also allowed to create a special BRE fund from both existing and future tax increment resources that can be used to assist local businesses with expansions for job creation. The City would have this special authority as a pilot program for a period of 5 years.

In general, the BRE Fund would be used to provide loans to qualifying businesses looking to expand and create jobs. The EDA may recall the adoption of a business loan policy called *Advantage Shoreview Business Partnership Loan Program* several years ago as a response to temporary uses of tax increment by the Legislature to stimulate job growth in Minnesota. Staff foresees the *Advantage Shoreview* guidelines being amended and updated to match the goals of the BRE Fund.

As part of the Special Legislation for a new BRE Tax Increment District, the City of Shoreview has the ability to create a new BRE Fund. This fund is a separate entity from the BRE Tax Increment District. Under the Special Legislation Statute, the City can create up to three (3) BRE Tax Increment Districts where 20% of the increment collected (pooled) can be receipted in the BRE Fund.

The EDA will be considering the establishment of a Business Retention and Expansion Fund as allowed under the City’s special legislative authority approved last session. The BRE Fund would serve as an additional financing tool to assist with business retention and expansion versus retaining existing tax increment fund resources. The EDA has already begun to review options for seeding the fund, most likely through tax increment and other existing resources. The level of funding will directly relate to the specific purpose and guidelines of the BRE Fund. The EDA will be continuing their review of developing a new BRE Fund for business growth and will forward the guidelines to the City Council for formal adoption within the next several months.

Housing and Code Enforcement Activity

Rental Licensing – There have been a new high of 591 General Dwelling Unit rental licenses (GDUs are single-family homes, townhouses, condominiums) issued so far for the 2014 licensing year, along with 8 Multi-Family Dwelling Unit rental licenses (MFUs are rental apartment complexes). New GDU license applications are expected throughout the year as properties are converted and the owners apply for licenses.

Inspections of all eight Multi-Family Unit complexes (MFUs are general rental and senior apartment buildings) have been completed for this year. Approximately 1/3 of the dwelling units within each of the complexes are inspected for compliance with the City’s housing and property maintenance code. The new Lakeview Terrace apartment project will now be licensed and included in next year’s inspection schedule.

Inspection for GDU units are geographically scheduled by neighborhood throughout the City and performed every other week into the fall. To date, 171 inspections have been conducted of the approximately 301 GDU rental homes that will be inspected by the end of the year.

Code Enforcement – There were 13 new code enforcement cases opened in the past month. The table below summarizes the status of code enforcement activity:

Year	Total Cases	Cases Open	Cases Closed
2014	135	87	48
2013	159	41	118

City and Lake Johanna Fire Department enforcement staff are also continuing to work with four homeowners who were previously notified of property maintenance, housing and fire code violations and required to enter into compliance agreements with the City. Per our agreements with these homeowners, the City and Lake Johanna Fire Department staff has the authority to conduct follow-up inspections to ensure compliance to the City's ordinances and Fire Code.

The Hoarding Project, in a pilot initiative with the City of Shoreview, has started to hold support group sessions here at City Hall. Residents who have entered into compliance abatement agreements with the City have been encouraged to attend.

SHINE Neighborhoods. Community Development Department staff are preparing for the SHINE program that will take place this fall. Three neighborhoods have been selected in different parts of the city including:

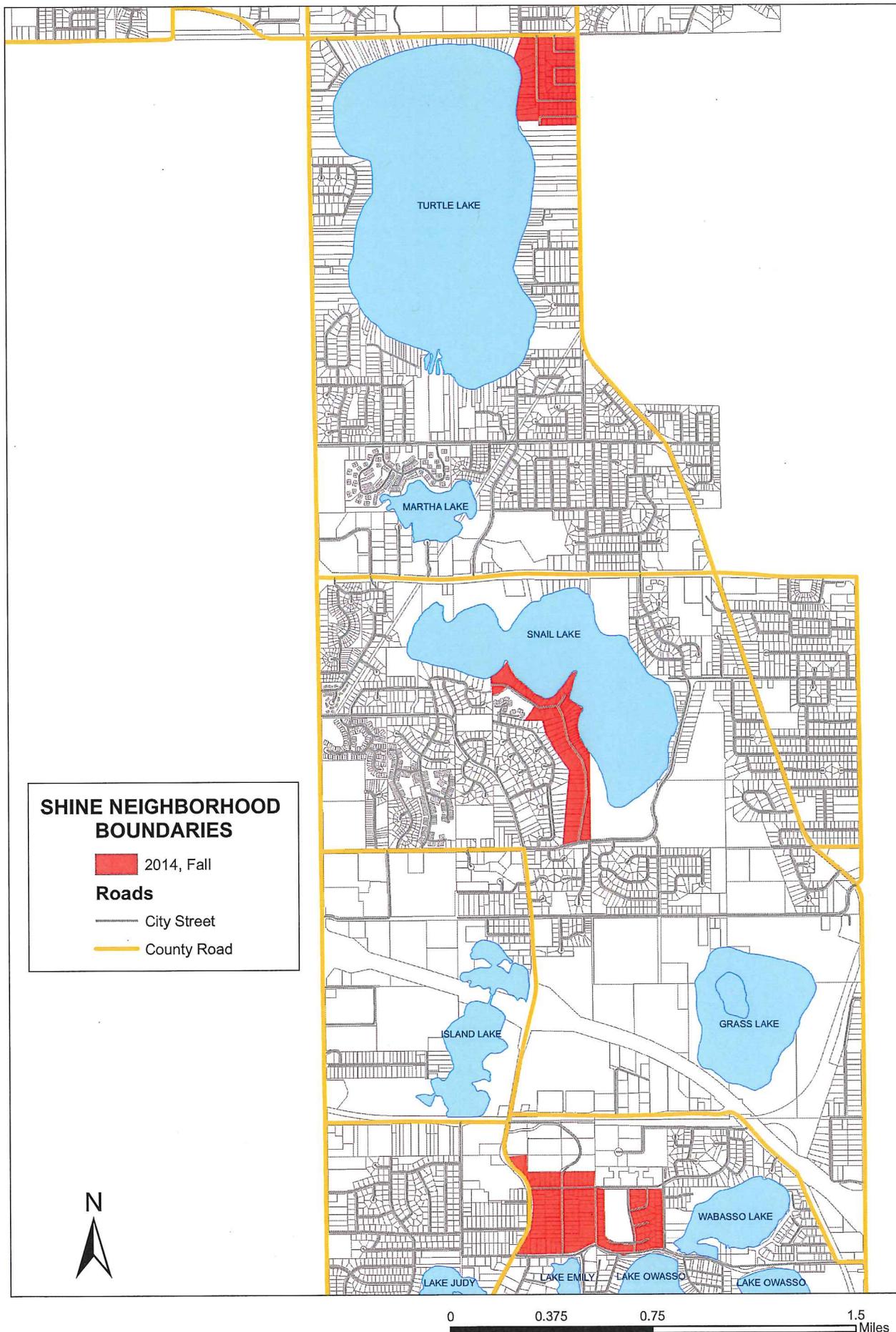
- area at the southwest quadrant of County Road I and Hodgson Road (northeast Turtle Lake neighborhood)
- the Reiland Lane neighborhood near Snail Lake
- areas near Harriet Avenue, east of Victoria Street and north of Owasso Boulevard

Notices were sent to residents/property owners in the selected neighborhoods along with information on property and housing maintenance as well as helpful resources available. Code enforcement staff will be conducting the inspections in mid-to-late October, after Shoreview Clean-Up Day. A map of the selected neighborhoods is included with this report.

Other News and Information

- A building permit for the major renovations to the Green Mill restaurant and Hampton Inn has been issued by the City, and work is now underway.
- Work on the construction of the new City and County Credit Union at 1001 Red Fox Road is progressing with the steel framing of the structure now completed.
- There are currently 7 single-family homes now under construction in the Pulte Homes development of Autumn Meadows, a 25-lot subdivision in northern Shoreview.
- The City has issued the full building permit for the Applewood Pointe of Shoreview senior cooperative building and construction began this week on the site of the former Kozlak's Royal Oak restaurant. The developer United Properties reports that over 70% of the units have been sold so far. Construction is expected to take approximately one year.
- Tenants have begun to move into the new upscale Lakeview Terrace apartments at Owasso and Victoria Streets. The City has issued a conditional occupancy certificate to allow certain units to be rented, while the contractor is completing some of the exterior and site work. To recognize the completion of the project, Lakeview Terrace and Tycon Companies are hosting a ribbon cutting ceremony on Wednesday, September 24 at 10:00 a.m.
- Attached is the monthly services report from the HousingResource Center.
- Attached is the monthly building permit activity report from the Building Official, showing that building permit valuations have more than doubled from the same time last year with \$32 million in construction.

FALL 2014 SHINE NEIGHBORHOODS



**CITY OF SHOREVIEW
BUILDING INSPECTOR MONTHLY REPORT
COMPARISON OF YEAR 2014 WITH 2013**

	AUGUST 2014		TO DATE 2014		AUGUST 2013		TO DATE 2013	
	PERMITS	VALUATION	PERMITS	VALUATION	PERMITS	VALUATION	PERMITS	VALUATION
	DWELLINGS	5	\$1,539,000	13	\$3,808,650	4	\$1,835,000	4
TOWNHOMES			0	\$0	0	\$0	0	\$0
ADDITIONS			15	\$2,263,300	5	\$129,500	26	\$1,033,700
GARAGES	2	\$28,500	4	\$56,500	4	\$90,000	4	\$90,000
MISCELLANEOUS	113	\$680,762	586	\$3,598,765	181	\$1,271,456	826	\$5,556,997
APARTMENTS	1	\$16,705,000	1	\$16,705,000			1	\$1,999,750
OFFICES			1	\$1,500,000			0	\$0
RETAIL			0	\$0			1	\$1,285,000
INDUSTRIAL/WAREHOUSE			1	\$80,000			0	\$0
PUBLIC BUILDINGS			0	\$0	3	\$11,000	5	\$131,000
COMMERCIAL ADDITIONS			0	\$0	1	\$365,000	3	\$750,000
COMMERCIAL ALTER	8	\$1,521,000	40	\$4,137,314			39	\$2,542,951
TOTAL	129	\$20,474,262	661	\$32,149,529	190	\$1,776,956	909	\$15,224,398

CC: CITY MANAGER
DIR. COMMUNITY DEV
MAYOR

TO: Terry Schwerm, City Manager

FROM: Fred Espe, Finance Director

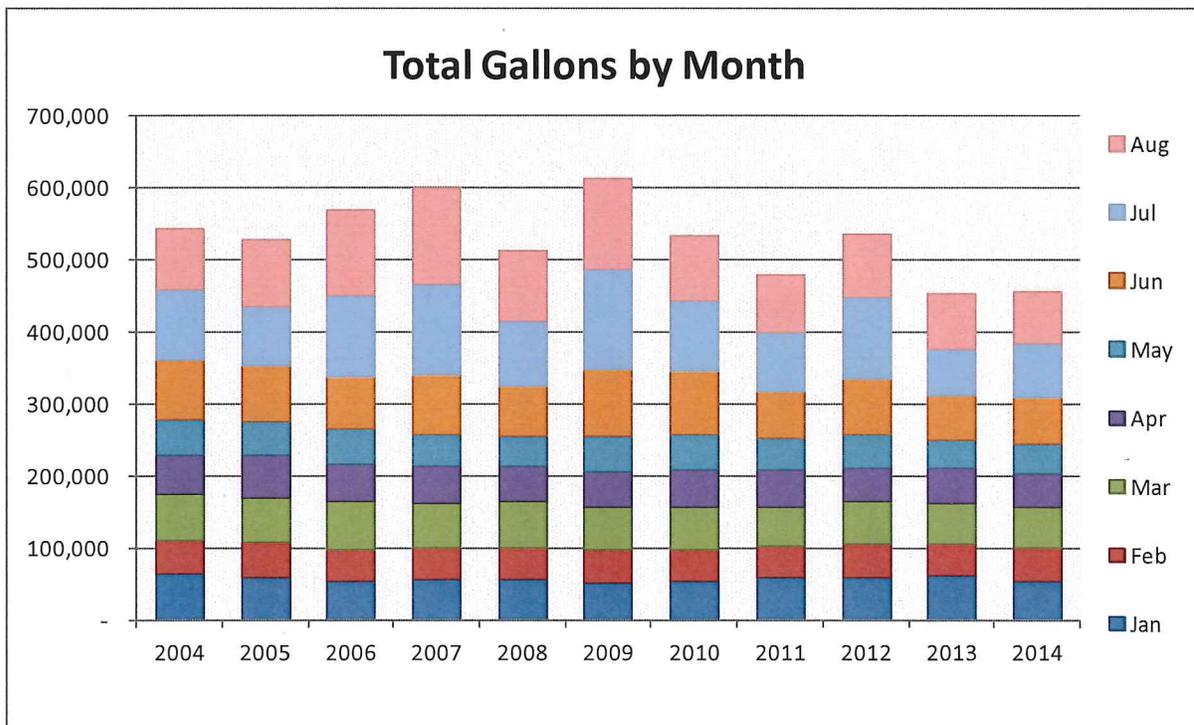
DATE: September 10, 2014

RE: Monthly Finance Report

2014 Water Use and Revenue

Residential water tiers were revised in January 2012 to split the lowest residential tier into two tiers because about 42% of total gallons were being billed at the lowest residential rate and previous efforts to restructure water rates were not generating sufficient water revenue to offset operating, debt and capital costs. It was simply too difficult to generate the necessary revenue. The rate modification is having the intended result, despite 2014 water use being down 4.7% from 2011 (old tiered system) revenue is up 21.5%.

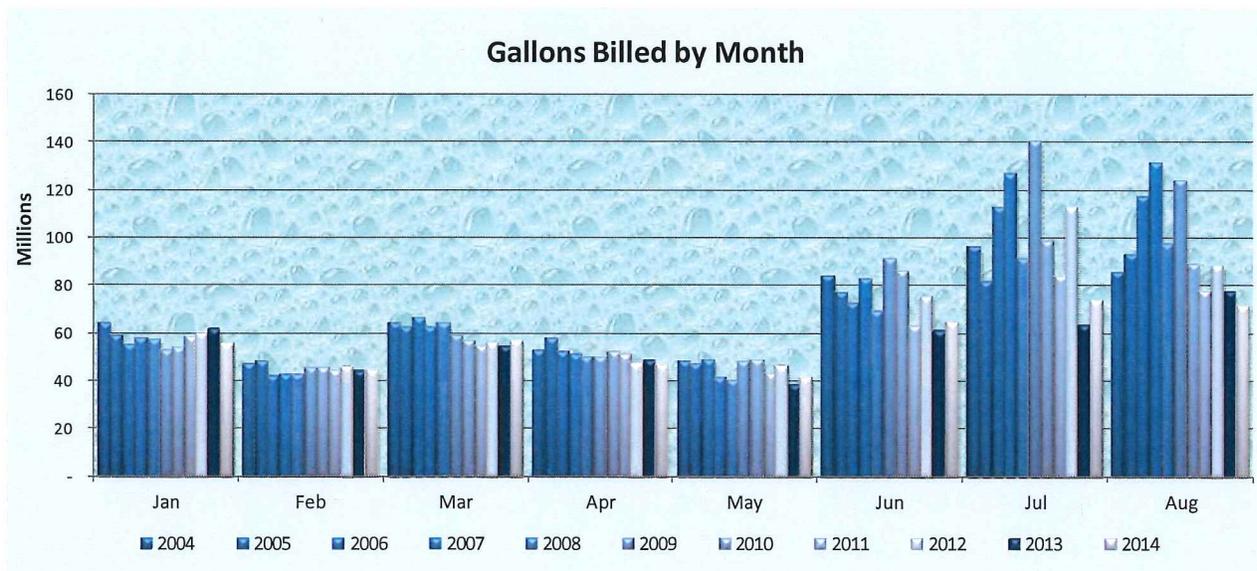
Water Use – Due to a wet spring and early summer, gallons sold through August are the second lowest in eleven years, and are 86% of the average for the period. Revenue for the same period is the second highest (2012 is highest) and is 123.5% of average. It is expected that sales will rise in the next three billing periods due to a dry July, August and early September.



The table below shows gallons billed each month since 2004, with the lowest gallons for each month highlighted in blue, and the highest gallons for each month highlighted in amber. The lowest total gallons (Jan – Aug) occurred in 2013, followed closely by 2014, and the highest total gallons occurred in 2009. So far 2014 has had two of the lowest gallon months.

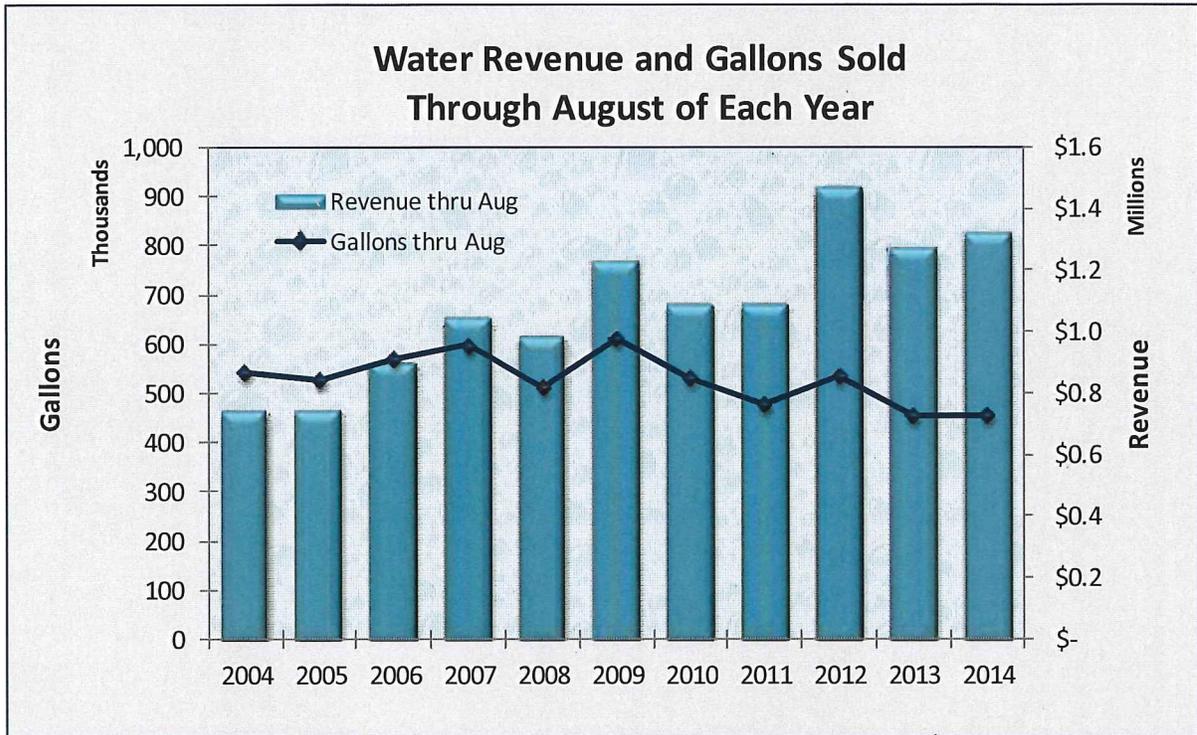
Gallons Billed by Month (millions)												10-Year High
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	10- Year Low
Jan	64.1	59.1	55.0	58.1	57.1	52.5	53.8	58.7	60.6	62.3	55.6	
Feb	47.3	48.5	42.1	42.8	42.6	45.4	45.6	44.6	46.5	44.8	44.0	
Mar	63.9	62.6	66.5	62.6	63.9	58.8	56.6	54.5	56.6	54.9	56.5	
Apr	52.8	57.7	52.2	50.9	50.2	49.7	52.4	51.1	47.8	49.4	46.8	
May	48.5	47.3	49.1	41.7	40.3	48.2	49.0	43.3	46.7	38.8	41.2	
Jun	83.7	77.4	72.9	83.0	69.4	91.5	86.4	62.9	75.8	61.6	64.6	
Jul	96.4	81.9	113.0	127.1	91.5	140.5	98.4	84.0	112.9	63.6	74.0	
Aug	85.4	93.1	117.2	131.2	97.4	123.9	89.2	77.8	88.6	78.0	71.7	
Sep	134.9	125.7	150.0	165.9	141.9	147.8	101.7	104.3	130.6	126.5	-	
Oct	133.3	131.7	132.2	144.6	155.8	143.1	129.1	137.6	157.1	158.3	-	
Nov	78.8	65.3	65.4	69.7	85.3	82.7	71.2	83.7	103.4	92.2	-	
Dec	83.9	67.7	77.0	70.7	77.8	82.0	77.3	87.8	92.7	80.6	-	
Total	973.1	918.2	992.8	1,048.4	973.1	1,066.0	910.8	890.4	1,019.4	911.1	454.4	
Jan-Aug	542.1	527.7	568.2	597.6	512.3	610.5 high	531.3	477.0 low	535.5	453.4	454.4	

The next graph shows the same information in a different format, with clusters for each month. General declines in water consumption during the months January to May show clearly in this graph, followed by large fluctuations during summer months.



Water Revenue has remained above pre 2011 levels, despite lower water consumption for the year. This means the increase in water revenue is entirely due to the new residential rate structure (splitting the lowest tier into two tiers) that was adopted three years ago.

The graph below shows the relationship between total gallons and total water revenue each year for all customers combined.



Monthly Report

Attached is the monthly report for August of 2014.

General Fund
For Year 2014 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	6,837,154	3,492,232	3,344,922	51.08	50.87
Licenses & Permits	324,500	381,214	-56,714	117.48	106.79
Intergovernmental	188,622	233,847	-45,225	123.98	96.35
Charges for Services	1,303,110	1,139,532	163,578	87.45	91.16
Fines & Forfeits	52,800	24,881	27,919	47.12	25.26
Interest Earnings	45,000		45,000		
Miscellaneous	26,108	18,232	7,876	69.83	76.50
TOTAL REVENUES	8,777,294	5,289,937	3,487,357	60.27	59.58
EXPENDITURES					
General Government					
Administration	539,688	305,195	234,493	56.55	67.74
Communications	209,370	97,920	111,450	46.77	73.12
Council & commiss	145,385	90,668	54,717	62.36	66.94
Elections	39,559	12,490	27,069	31.57	90.39
Finance/accounting	559,990	346,737	213,253	61.92	65.11
Human Resources	278,161	151,105	127,056	54.32	58.36
Information systems	334,900	231,306	103,594	69.07	61.60
Legal	120,000	72,234	47,766	60.19	69.25
Total General Government	2,227,053	1,307,655	919,398	58.72	65.42
Public Safety					
Emergency services	7,973	2,466	5,507	30.93	39.79
Fire	1,023,220	1,025,146	-1,926	100.19	100.17
Police	1,969,030	1,285,101	683,929	65.27	65.49
Total Public Safety	3,000,223	2,312,713	687,510	77.08	77.39
Public Works					
Forestry/nursery	132,243	94,990	37,253	71.83	52.68
Pub Works Adm/Engin	460,442	307,081	153,361	66.69	64.39
Streets	837,694	559,918	277,776	66.84	67.29
Trail mgmt	126,347	97,685	28,662	77.31	79.69
Total Public Works	1,556,726	1,059,673	497,053	68.07	66.23
Parks and Recreation					
Municipal buildings	127,775	116,545	11,230	91.21	91.53
Park Maintenance	1,200,912	873,609	327,303	72.75	72.35
Park/Recreation Adm	397,368	238,426	158,943	60.00	66.04
Total Parks and Recreation	1,726,055	1,228,580	497,475	71.18	72.56
Community Develop					
Building Inspection	155,715	106,665	49,050	68.50	78.22
Planning/zoning adm	434,522	268,880	165,642	61.88	61.02
Total Community Develop	590,237	375,545	214,692	63.63	65.75

General Fund
For Year 2014 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
Capital Outlay					
Administration		7,804	-7,804		
Total Capital Outlay		7,804	-7,804		
TOTAL EXPENDITURES	9,100,294	6,291,969	2,808,325	69.14	70.82
OTHER					
Transfers In	692,000	638,667	53,333	92.29	92.61
Transfers Out	-369,000	-289,333	-79,667	78.41	81.13
TOTAL OTHER	323,000	349,333	-26,333	108.15	137.09
Net change in fund equity		-652,699	812,032		
Fund equity, beginning		4,303,604			
Fund equity, ending		3,650,905			
Less invested in capital assets					
Net available fund equity		3,650,905			

Recycling
For Year 2014 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Intergovernmental	66,000	62,682	3,318	94.97	90.27
Charges for Services	493,500	256,305	237,195	51.94	50.69
TOTAL REVENUES	559,500	318,988	240,512	57.01	55.74
EXPENDITURES					
Public Works					
Recycling	529,569	336,178	193,391	63.48	61.98
Total Public Works	529,569	336,178	193,391	63.48	61.98
TOTAL EXPENDITURES	529,569	336,178	193,391	63.48	61.98
Net change in fund equity	29,931	-17,190	47,121		
Fund equity, beginning		204,983			
Fund equity, ending		187,793			
Less invested in capital assets					
Net available fund equity		187,793			

STD Self Insurance
For Year 2014 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	7,500	5,028	2,472	67.04	66.93
Interest Earnings	450		450		
TOTAL REVENUES	7,950	5,028	2,922	63.25	61.98
EXPENDITURES					
Miscellaneous					
Short-term Disab	8,000	7,250	750	90.63	17.44
Total Miscellaneous	8,000	7,250	750	90.63	17.44
TOTAL EXPENDITURES	8,000	7,250	750	90.63	17.44
Net change in fund equity	-50	-2,222	2,172		
Fund equity, beginning		41,257			
Fund equity, ending		39,035			
Less invested in capital assets					
Net available fund equity		39,035			

Community Center
For Year 2014 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	2,431,850	1,619,010	812,840	66.58	68.86
Interest Earnings	8,000		8,000		
Miscellaneous	13,000	412	12,588	3.17	
TOTAL REVENUES	2,452,850	1,619,422	833,428	66.02	68.60
EXPENDITURES					
Parks and Recreation					
Community center	2,667,676	1,639,348	1,028,328	61.45	64.99
Total Parks and Recreation	2,667,676	1,639,348	1,028,328	61.45	64.99
TOTAL EXPENDITURES	2,667,676	1,639,348	1,028,328	61.45	64.99
OTHER					
Transfers In	339,000	226,000	113,000	66.67	66.67
TOTAL OTHER	339,000	226,000	113,000	66.67	66.67
Net change in fund equity	124,174	206,074	-81,900		
Fund equity, beginning		1,048,539			
Fund equity, ending		1,254,613			
Less invested in capital assets					
Net available fund equity		1,254,613			

Recreation Programs
For Year 2014 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	1,460,213	1,161,361	298,852	79.53	80.94
Interest Earnings	4,200		4,200		
Miscellaneous		48	-48		
TOTAL REVENUES	1,464,413	1,161,409	303,004	79.31	80.67
EXPENDITURES					
Parks and Recreation					
Adult & youth sports	96,256	88,914	7,342	92.37	69.87
Aquatics	151,242	86,864	64,378	57.43	76.69
Community programs	102,662	80,184	22,478	78.11	98.51
Drop-in Child Care	61,751	34,769	26,982	56.30	61.25
Fitness Programs	209,023	120,164	88,859	57.49	58.94
Park/Recreation Adm	387,969	214,094	173,875	55.18	59.84
Preschool Programs	113,540	44,522	69,018	39.21	61.81
Summer Discovery	206,689	193,941	12,748	93.83	96.46
Youth/Teen	36,621	12,909	23,712	35.25	39.79
Total Parks and Recreation	1,365,753	876,360	489,393	64.17	69.88
TOTAL EXPENDITURES	1,365,753	876,360	489,393	64.17	69.88
OTHER					
Transfers In	70,000	70,000		100.00	100.00
Transfers Out	-100,000	-66,667	-33,333	66.67	66.67
TOTAL OTHER	-30,000	3,333	-33,333	-11.11	-166.64
Net change in fund equity	68,660	288,383	-153,056		
Fund equity, beginning		761,736			
Fund equity, ending		1,050,119			
Less invested in capital assets					
Net available fund equity		1,050,119			

Cable Television
For Year 2014 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	314,000	160,127	153,873	51.00	53.50
Interest Earnings	1,600		1,600		
Miscellaneous	1,200	800	400	66.67	58.23
TOTAL REVENUES	316,800	160,927	155,873	50.80	53.19
EXPENDITURES					
General Government					
Cable television	149,587	128,579	21,008	85.96	82.72
Total General Government	149,587	128,579	21,008	85.96	82.72
Capital Outlay					
Cable television		622	-622		
Total Capital Outlay		622	-622		
TOTAL EXPENDITURES	149,587	129,201	20,386	86.37	126.29
OTHER					
Transfers Out	-160,000	-106,667	-53,333	66.67	65.57
TOTAL OTHER	-160,000	-106,667	-53,333	66.67	65.57
Net change in fund equity	7,213	-74,940	188,820		
Fund equity, beginning		178,180			
Fund equity, ending		103,240			
Less invested in capital assets					
Net available fund equity		103,240			

Econ Devel Auth/EDA
For Year 2014 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	80,000	40,681	39,319	50.85	50.69
TOTAL REVENUES	80,000	40,681	39,319	50.85	50.69
EXPENDITURES					
Community Develop					
Econ Development-EDA	71,007	43,012	27,995	60.57	55.61
Total Community Develop	71,007	43,012	27,995	60.57	55.61
TOTAL EXPENDITURES	71,007	43,012	27,995	60.57	55.61
Net change in fund equity	8,993	-2,331	11,324		
Fund equity, beginning		194,964			
Fund equity, ending		192,633			
Less invested in capital assets					
Net available fund equity		192,633			

HRA Programs of EDA
For Year 2014 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	90,000	45,744	44,256	50.83	50.70
TOTAL REVENUES	90,000	45,744	44,256	50.83	50.70
EXPENDITURES					
Community Develop Housing Programs-HRA	81,371	52,874	28,497	64.98	60.30
Total Community Develop	81,371	52,874	28,497	64.98	60.30
TOTAL EXPENDITURES	81,371	52,874	28,497	64.98	60.30
Net change in fund equity	8,629	-7,130	15,759		
Fund equity, beginning		74,197			
Fund equity, ending		67,067			
Less invested in capital assets					
Net available fund equity		67,067			

Liability Claims
For Year 2014 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Interest Earnings	2,100		2,100		
Miscellaneous	30,000	1,731	28,269	5.77	3.26
TOTAL REVENUES	32,100	1,731	30,369	5.39	3.02
EXPENDITURES					
Miscellaneous					
Insurance Claims	32,000	47,816	-15,816	149.43	41.95
Total Miscellaneous	32,000	47,816	-15,816	149.43	41.95
TOTAL EXPENDITURES	32,000	47,816	-15,816	149.43	41.95
Net change in fund equity	100	-46,086	46,186		
Fund equity, beginning		227,879			
Fund equity, ending		181,793			
Less invested in capital assets					
Net available fund equity		181,793			

Slice SV Event
For Year 2014 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	26,000	24,951	1,049	95.97	110.42
Miscellaneous	32,000	33,155	-1,155	103.61	136.76
TOTAL REVENUES	58,000	58,106	-106	100.18	124.14
EXPENDITURES					
General Government					
Slice of Shoreview	65,735	62,984	2,751	95.82	104.83
Total General Government	65,735	62,984	2,751	95.82	104.83
TOTAL EXPENDITURES	65,735	62,984	2,751	95.82	104.83
OTHER					
Transfers In	10,000	10,000		100.00	100.00
TOTAL OTHER	10,000	10,000		100.00	100.00
Net change in fund equity	2,265	5,122	-2,857		
Fund equity, beginning		65,817			
Fund equity, ending		70,939			
Less invested in capital assets					
Net available fund equity		70,939			

Water Fund
For Year 2014 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Special Assessments		1,209	-1,209		
Intergovernmental	12,620	5,995	6,625	47.50	96.51
Utility Charges	2,637,000	1,368,136	1,268,864	51.88	50.51
Late fees		26,420	-26,420		
Water meters	5,500	8,779	-3,279	159.62	290.92
Other prop charges	11,000	6,991	4,009	63.56	199.97
Interest Earnings	34,000	170	33,830	.50	1.51
TOTAL REVENUES	2,700,120	1,417,700	1,282,420	52.51	51.62
EXPENDITURES					
Proprietary					
Water Operations	1,503,536	1,053,248	450,288	70.05	66.70
Total Proprietary	1,503,536	1,053,248	450,288	70.05	66.70
TOTAL EXPENDITURES	1,503,536	1,053,248	450,288	70.05	66.70
OTHER					
Sale of Asset		189	-189		
Depreciation	-639,000	-426,000	-213,000	66.67	66.67
Transfers Out	-303,000	-303,000		100.00	100.00
GO Revenue Bonds	-160,623	-187,963	27,340	117.02	116.33
TOTAL OTHER	-1,102,623	-916,775	-185,848	83.14	82.89
Net change in fund equity	93,961	-552,323	1,017,604		
Fund equity, beginning		13,327,864			
Fund equity, ending		12,775,541			
Less invested in capital assets		9,427,325			
Net available fund equity		3,348,216			

Sewer Fund
For Year 2014 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Special Assessments		1,862	-1,862		
Intergovernmental	10,050	4,777	5,273	47.53	96.52
Charges for Services	1,000	224	776	22.37	1,387.9
Utility Charges	3,816,000	2,438,616	1,377,384	63.91	63.85
Late fees		42,432	-42,432		
Facility/area chgs	4,000	28,160	-24,160	704.00	834.90
Other prop charges	2,500	48,500	-46,000	1,940.0	
Interest Earnings	24,000	53	23,947	.22	.67
TOTAL REVENUES	3,857,550	2,564,624	1,292,926	66.48	65.47
EXPENDITURES					
Proprietary					
Sewer Operations	3,219,590	2,495,799	723,791	77.52	73.43
Total Proprietary	3,219,590	2,495,799	723,791	77.52	73.43
Capital Outlay					
Capital Projects		894	-894		
Total Capital Outlay		894	-894		
TOTAL EXPENDITURES	3,219,590	2,496,693	722,897	77.55	73.43
OTHER					
Sale of Asset		189	-189		
Depreciation	-330,000	-220,000	-110,000	66.67	66.67
Transfers Out	-181,000	-181,000		100.00	100.00
GO Revenue Bonds	-58,177	-67,887	9,710	116.69	111.53
TOTAL OTHER	-569,177	-468,699	-100,478	82.35	83.42
Net change in fund equity	68,783	-400,768	670,130		
Fund equity, beginning		7,478,199			
Fund equity, ending		7,077,431			
Less invested in capital assets		4,725,848			
Net available fund equity		2,351,583			

Surface Water Mgmt
For Year 2014 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Special Assessments		382	-382		
Intergovernmental	3,660	1,736	1,924	47.42	96.34
Utility Charges	1,277,000	817,184	459,816	63.99	63.84
Late fees		12,183	-12,183		
Lake Impr Dist chgs	43,577	22,277	21,300	51.12	56.24
Other prop charges	5,000	9,230	-4,230	184.60	99.28
Interest Earnings	8,000		8,000		
TOTAL REVENUES	1,337,237	862,992	474,245	64.54	64.35
EXPENDITURES					
Proprietary					
Snail Lake Aug.	27,277	9,318	17,959	34.16	29.47
Surface Water Oper	799,318	519,052	280,266	64.94	74.06
Total Proprietary	826,595	528,370	298,225	63.92	72.26
TOTAL EXPENDITURES	826,595	528,370	298,225	63.92	72.26
OTHER					
Depreciation	-248,000	-165,333	-82,667	66.67	66.67
Transfers Out	-147,000	-147,000		100.00	100.00
GO Revenue Bonds	-82,116	-93,676	11,560	114.08	121.88
TOTAL OTHER	-477,116	-406,009	-71,107	85.10	86.42
Net change in fund equity	33,526	-71,387	247,126		
Fund equity, beginning		8,072,695			
Fund equity, ending		8,001,308			
Less invested in capital assets		6,135,855			
Net available fund equity		1,865,453			

Street Light Utility
For Year 2014 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Special Assessments		174	-174		
Utility Charges	493,000	315,419	177,581	63.98	63.90
Late fees		5,379	-5,379		
Interest Earnings	2,200		2,200		
Miscellaneous	500	120	380	24.01	
TOTAL REVENUES	495,700	321,092	174,608	64.78	64.58
EXPENDITURES					
Proprietary					
Street lighting	267,491	164,225	103,266	61.39	61.78
Total Proprietary	267,491	164,225	103,266	61.39	61.78
Capital Outlay					
Street lighting		49,627	-49,627		
Total Capital Outlay		49,627	-49,627		
Capital Outlay					
Capital Projects		4,476	-4,476		
Total Capital Outlay		4,476	-4,476		
TOTAL EXPENDITURES	267,491	218,328	49,163	81.62	62.44
OTHER					
Depreciation	-58,000	-38,667	-19,333	66.67	66.67
Transfers Out	-20,400	-20,400		100.00	100.00
TOTAL OTHER	-78,400	-59,067	-19,333	75.34	76.12
Net change in fund equity	149,809	43,697	144,779		
Fund equity, beginning		1,163,796			
Fund equity, ending		1,207,493			
Less invested in capital assets		432,561			
Net available fund equity		774,932			

Central Garage Fund
For Year 2014 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	184,000	93,628	90,372	50.88	50.71
Intergovernmental	83,170	39,357	43,813	47.32	94.63
Cent Garage chgs	1,242,855	1,239,814	3,041	99.76	104.68
Interest Earnings	9,500		9,500		
Miscellaneous		150	-150		
TOTAL REVENUES	1,519,525	1,372,949	146,576	90.35	96.42
EXPENDITURES					
Proprietary					
Central Garage Oper	599,799	404,522	195,277	67.44	64.07
Total Proprietary	599,799	404,522	195,277	67.44	64.07
Capital Outlay					
Central Garage Oper		391,204	-391,204		
Total Capital Outlay		391,204	-391,204		
TOTAL EXPENDITURES	599,799	795,726	-195,927	132.67	149.13
OTHER					
Sale of Asset	29,000	53,155	-24,155	183.29	90.52
Transfers In	119,400	119,400		100.00	100.00
Depreciation	-660,000	-440,000	-220,000	66.67	66.67
GO CIP Bonds	-238,054	-240,223	2,169	100.91	100.73
TOTAL OTHER	-749,654	-507,668	-241,987	67.72	67.54
Net change in fund equity	170,072	69,556	536,179		
Fund equity, beginning		4,203,945			
Fund equity, ending		4,273,501			
Less invested in capital assets		3,228,575			
Net available fund equity		1,044,926			

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 08-31-14

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
<hr/>							
CERTIFICATE DEPOSIT							
<hr/>							
1,141	Morgan Stanley Smith Barney LLC	CD	1,097	02-08-12	02-09-15	150,000.00	1.000000
1,208	Morgan Stanley Smith Barney LLC	CD	546	09-06-13	03-06-15	249,000.00	.700000
1,140	Morgan Stanley Smith Barney LLC	CD	1,461	02-08-12	02-08-16	248,000.00	1.150000
1,155	Morgan Stanley Smith Barney LLC	CD	1,461	05-16-12	05-16-16	98,000.00	1.250000
1,154	Morgan Stanley Smith Barney LLC	CD	1,645	05-16-12	11-16-16	248,000.00	1.300000
1,169	Morgan Stanley Smith Barney LLC	CD	1,826	07-25-12	07-25-17	248,000.00	1.550000
1,172	Morgan Stanley Smith Barney LLC	CD	1,826	07-26-12	07-26-17	247,000.00	1.700000
1,198	Dain Rauscher Investment Services	CD	1,826	04-11-13	04-11-18	247,000.00	1.259800
1,199	Dain Rauscher Investment Services	CD	1,826	04-24-13	04-24-18	248,000.00	1.000000
1,183	Dain Rauscher Investment Services	CD	2,191	09-27-12	09-27-18	249,000.00	1.308400
1,168	Dain Rauscher Investment Services	CD	3,652	07-25-12	07-25-2022	249,000.00	2.425000
1,181	Dain Rauscher Investment Services	CD	3,652	09-12-12	09-12-2022	249,000.00	2.325400
1,189	Dain Rauscher Investment Services	CD	3,652	12-07-12	12-07-2022	249,000.00	2.075100
1,167	Dain Rauscher Investment Services	CD	5,478	07-19-12	07-19-2027	238,000.00	3.416200
1,174	Dain Rauscher Investment Services	CD	5,477	07-31-12	07-30-2027	246,000.00	3.183400
Total Number Of Investments: 15						3,463,000.00	

FEDERAL HOME LN BK

1,203	Wells Fargo Brokerage Services	FH	1,734	06-19-13	03-19-18	500,000.00	.999900
1,194	Morgan Stanley Smith Barney LLC	FH	2,848	03-12-13	12-28-2020	500,000.00	2.403000
1,159	Dain Rauscher Investment Services	FH	3,647	06-28-13	06-28-2022	605,000.00	2.956500
1,160	Dain Rauscher Investment Services	FH	3,647	06-28-13	06-28-2022	400,000.00	2.956500
1,171	Morgan Stanley Smith Barney LLC	FH	3,652	07-26-12	07-26-2022	600,000.00	2.761000
1,184	Morgan Stanley Smith Barney LLC	FH	3,652	09-28-12	09-28-2022	500,000.00	2.273700
1,209	Dain Rauscher Investment Services	FH	3,288	12-23-13	10-24-2022	485,000.00	3.506300
1,196	Morgan Stanley Smith Barney LLC	FH	3,652	03-27-13	03-27-2023	600,000.00	3.398100
1,206	Dain Rauscher Investment Services	FH	3,611	07-23-13	06-12-2023	496,250.00	3.310400
1,204	Dain Rauscher Investment Services	FH	5,448	06-21-13	05-15-2028	483,125.00	3.806300

Total Number Of Investments: 10

5,169,375.00

FEDERAL NATL MTG

1,158	Dain Rauscher Investment Services	FN	5,478	06-28-12	06-28-2027	600,000.00	3.664700
1,170	Dain Rauscher Investment Services	FN	5,475	07-26-12	07-23-2027	1,007,347.00	3.400000
1,173	Dain Rauscher Investment Services	FN	5,478	07-30-12	07-30-2027	600,000.00	3.498100
1,178	Dain Rauscher Investment Services	FN	5,478	08-13-12	08-13-2027	600,000.00	3.208200
1,195	Dain Rauscher Investment Services	FN	5,259	03-20-13	08-13-2027	575,000.00	3.921400

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 08-31-14

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
1,200	Dain Rauscher Investment Services	FN	5,479	04-25-13	04-25-2028	1,000,000.00	3.497400
1,207	Dain Rauscher Investment Services	FN	-31,0	07-25-13	06-27-2028	496,500.00	4.419400
1,157	Dain Rauscher Investment Services	FN	7,305	06-21-12	06-21-2032	500,000.00	4.247100
Total Number Of Investments: 8						5,378,847.00	

FED HM MORTG POOL

1,179	Wells Fargo Brokerage Services	HP	2,556	08-22-12	08-22-19	500,000.00	1.399400
1,180	Wells Fargo Bank MN, NA	HP	2,556	08-22-12	08-22-19	460,000.00	1.399400
Total Number Of Investments: 2						960,000.00	

TAX EXMPT MNCPL BOND

1,197	Dain Rauscher Investment Services	MB	4,109	04-01-13	07-01-2024	232,528.00	5.744100
1,205	Dain Rauscher Investment Services	MB	4,113	06-28-13	10-01-2024	82,242.75	5.102700
Total Number Of Investments: 2						314,770.75	

TAXABLE MUNCPL BONDS

1,201	Dain Rauscher Investment Services	TM	1,554	04-30-13	08-01-17	452,342.50	1.546300
1,202	Dain Rauscher Investment Services	TM	1,919	04-30-13	08-01-18	493,511.75	1.846400
1,190	Dain Rauscher Investment Services	TM	2,302	12-11-12	04-01-19	503,020.00	1.349700
1,177	Wells Fargo Brokerage Services	TM	2,579	08-09-12	09-01-19	503,340.00	1.572100
1,192	Dain Rauscher Investment Services	TM	2,544	12-27-12	12-15-19	224,901.60	2.960600
1,191	Dain Rauscher Investment Services	TM	2,910	12-27-12	12-15-2020	235,407.30	3.392500
1,188	Dain Rauscher Investment Services	TM	3,494	12-05-12	06-30-2022	268,192.80	3.576000
1,193	Dain Rauscher Investment Services	TM	3,640	12-27-12	12-15-2022	250,218.50	3.742800
Total Number Of Investments: 8						2,930,934.45	

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 08-31-14

Seq#	Institution	Type Term	Purchased	Matures	Principal	Yield
					18,216,927.20	
					1,398,800.02	
					7,561,644.61	
					8,440.24	
					182,825.61	
					139,443.88	
					27,508,081.56	
					27,508,081.56	

TO: MAYOR, CITY COUNCIL AND CITY MANAGER
FROM: MARK J. MALONEY, PUBLIC WORKS DIRECTOR
DATE: SEPTEMBER 15, 2014
SUBJ: PUBLIC WORKS MONTHLY REPORT

Environmental Services

The City's fall Clean Up Day event is in the final planning stages for Saturday, October 4th from 7am to 1pm. Important changes to streamline the event include charging per type of vehicle instead of itemizing each vehicle load, and no longer accepting donations. Instead several charity options are advertised for both pick up and drop off for residents to utilize. Due to trouble with the technologies and internet access for processing credit card payments, we will only accept cash and checks at the event. Staff is looking into adding signage to the event to make this obvious before residents are waiting in line. The City has also reached out to Re-Cycle to collect bicycles on site instead of placing them in the trash. Re-Cycle is a local bicycle company with an emphasis on making the bicycle accessible to as many people as possible.

Shoreview's popular emerald ash borer (EAB) Injection Program has ended and the two forestry interns have ended their season. About 230 trees were treated in 2014 for residents or townhome associations, with several residents already on the 2015 list for an inspection and quote. Several City park ash trees were also treated, including those in Sitzer Park, Lake Judy Park, Bobby Theisen Park, and around the Community Center and City Hall.

With the storms of 2013 we are seeing several new infestations of oak wilt, and have several confirmed cases of Bur Oak Blight. This is a newly recognized fungus in Minnesota with similar characteristics of oak wilt. Many homeowners with oak wilt are using the City's contractor with set prices for diseased tree removals. The Department of Corrections crew has removed several diseased or dead trees from boulevards and assisted in rain garden maintenance at the Fire Station on Victoria Street and County Road E. The inlets to the rain garden were re-trenched to allow water to flow to the middle of the garden.

The EQC awarded four Green Community Award winners at the September 2nd City Council meeting. Three couples and a townhome association are this year's winners for both energy efforts and water conservation and infiltration projects. All winners received recognition for their efforts with a plaque for their property and a certificate from the mayor.



Maintenance Activities

Utility Crews inspect the wells, lift stations and towers and booster station each day. Scheduled maintenance and routine repairs are performed at each site. They mow and trim at the wells and towers and will continue throughout the growing season. Daily and monthly water samples are collected and analyzed or sent in as required by the department of health. Through the construction season location requests come in at a high level. Crews completed 547 locates in the last month. At each site they mark City owned underground utilities as necessary.

Utility crews are working on the annual jetting and flushing of segments throughout the sanitary sewer system. Manholes and structures are being inspected and repaired as needed. Crews also repaired a water service line that was leaking. This particular leak was discovered through the annual leak survey that was completed earlier this summer. As time allows crews are repairing or replacing hydrant flags and raising and or repairing water shut offs/curb stops.

Street Crews continue to sweep streets daily as the weather permits. They also mow boulevards and along trails each week as the weather permits. Crews are inspecting and cleaning around ponds and are repairing catch basins as needed. They are also trimming trees at various public property locations. Signs are being inspected, repaired and replaced as necessary. A new plotter/vinyl cutter and software for traffic signs was purchased/updated and the street crew was trained on the new equipment. Street crews are also patching along trails and patching in streets as needed. They also had a second day of training on the new asphalt paver that was purchased last year. They had their first day of training last year and a refresher training this summer.

Department of Corrections Crew – The DOC crew continues to start each day by cleaning the maintenance center lunchroom, bathrooms, offices and other common areas. Inclusion of this work in their work program has allowed the City to eliminate a separate outsourced cleaning contract worth approximately \$8,000 annually. They trimmed and cleaned up the landscaped areas around the maintenance center. Crews were removing buckthorn and dead or hanging branches along streets and trails. The city received a compliment for their tree trimming work from a resident this month. They remove and plant shrubs throughout City owned landscape and rain gardens as needed. They are also weeding and cleaning up the medians along 96 and Lexington as well as the landscaped areas around the library and Rice Creek Park. They are also cleaning and detailing trucks and equipment that is scheduled to go to auction yet this summer.

Project Updates

Owasso Street Re-alignment, Project 09-12 – The contractor is working on punch list items. This project will be presented to Council to start the assessment process in October.

Red Fox Road Reconstruction, Project 12-04 – The contractor is working on punch list items. The assessment hearing is to be held at the September 15th Council meeting.

County Road D Reconstruction, Project 13-01A – All work for the project has been completed. The assessment hearing is to be held at the September 15th Council meeting.

Cottage Place Reconstruction, Project 13-01B – All work for the project has been completed. The assessment hearing is to be held at the September 15th Council meeting.

Gaston /Grove/St Albans Watermain Project 13-03 - All work for the project has been completed. The assessment hearing is to be held at the September 15th Council meeting.

Water Treatment Plant – Preliminary Design Report – AE2S presented a summary of the preliminary design report to the City Council at the September 8th workshop. As per the discussion at the workshop AE2S is preparing a professional services agreement for the design of the water treatment plant. It is expected the agreement will be presented to the Council at the October 6th, 2014 meeting for consideration.

Hanson/Oakridge Neighborhood Reconstruction – Project 14-01 – The contractor has completed the water main and sanitary sewer service replacement on Hanson, Robinhood, and Nottingham and has started the installation of the storm sewer collection and infiltration system, which is expected to be completed by the end of the week. Once the storm sewer is installed the contractor will start preparing the granular road base on Hanson, Robinhood, and Nottingham and start the water main and sanitary sewer replacement on Oakridge.

2014 Street Light Replacements – Project 14-03 – The project is complete. Approval of the final payment will be presented at the September 15th Council meeting.

Trail Extension and Rehabilitation – Project 14-05 – The rehabilitation of the trails on County Road I, Shamrock Park and Theisen Park have been completed. The construction of the new trail on Lexington Ave. is underway.

Highway 96 Lift Station – Project 14-07 – The engineering consultant has started the design process for the lift station.

Autumn Meadows Development – Project 14-06 – The underground utilities, concrete curb and gutter, and the first lift of asphalt has been installed. The top layer of asphalt will be installed next year after a majority of the homes are constructed. The private utilities, XCEL, Comcast, Century Link, have completed their installation along with the new LED Street Lights. Five homes are under construction.

Turtle Lake Augmentation Feasibility Report – The City is currently negotiating a RFP/Scope of Services in accordance with City Council direction earlier this year. Staff is anticipating presenting a professional service agreement along with a cost share/escrow agreement with Turtle Lake Homeowners Association In the near future.

TO: MAYOR AND COUNCILMEMBERS

**FROM: TERRY SCHWERM
CITY MANAGER**

DATE: SEPTEMBER 11, 2014

SUBJECT: PARKS AND RECREATION MONTHLY REPORT

DEPARTMENT ACTIVITY

There was a small fire in the upper level lobby at the Community Center on Monday, August 18, 2014. The fire occurred at about 11:00 pm after the Community Center was closed. A carpet fan caught fire while drying out a section of wet carpet near the front entrance. The sprinkler system activated and extinguished the flames; however there was significant smoke and water damage on the upper level and in the Wave Café area. The City is working closely with the League of Minnesota Cities Insurance Trust in its investigation of the fire and to recover the cleanup costs associated with the fire. The Lake Johanna Fire Department and City staff worked very hard to ventilate the building and clean up the floors so that we could open at 5:00 am on Tuesday morning.

The Tropics Indoor Water Park is currently in its annual pool shutdown period. The pool was closed for nearly 3 weeks this year due to the extent of work that needs to be completed. Sections of the floor in the pool area and in the men's locker room need to be removed to allow blockages in the drains to be cleared. In addition, leaks in the whirlpool area and pool pump room were repaired and repairs and painting were done to wall sections and the waterslide. The pool is scheduled to reopen on Saturday, September 20th.

COMMUNITY CENTER

The month of August is typically less active at the Community Center due to many summer programs coming to an end. However, daily admission revenue increased nearly 15% this month. The indoor playground continues to be a popular destination in the mornings with young members, guests, and groups. Tropics Waterpark hosted 30 daytime pool parties and had more daily traffic than recent years.

Membership revenue was down 2% this month compared to last August. However, seasonal memberships continue an increasing trend. There were over twice the number of seasonal memberships sold compared to last year and total membership revenue continues to be 3% above 2013.

The meeting rooms stayed very active with parties and meetings in the evenings. There were more than 35 gatherings in these rooms during the month with nearly a 30% increase in

meeting room revenue. Summer Discovery still uses these rooms during the day time hours. There were twelve receptions, one quinceanera, and Metro ECSU hosted an extended corporate training in the banquet rooms during the month. Rental revenue does not include the payment from Metro ECSU. There were nearly 40 birthday parties held at the Community Center during the month of August.

The Fitness Center received the last of the new fitness equipment this month. The Life Fitness/Hammer Strength free weight benches and racks were delivered at the beginning of August. This project gave a fresh new look to the Fitness Center as well as a noticeable improvement to equipment function and spacing. Staff continued to provide orientations to the new equipment this month.

In addition, two demonstration pieces of cardio equipment were in the Fitness Center this month. A Woodway Curve, a user powered treadmill, was utilized for two weeks. This treadmill typically is used at a much shorter time frame due to it being a more strenuous and advanced work out. A unique training bike which allows users and trainers to examine muscular force and output was also used for a two week time frame. Although these would not be typical pieces of equipment purchased for the Fitness Center, they could be useful as a personal training tool.

RECREATION PROGRAMS

Registration Update:

Participation in summer programs increased in 2014. Some of the programs that had the largest increase included youth sports leagues for t-ball, baseball and soccer and youth sports camps. Aquatics and fitness participation were generally at or near levels from previous years. Special events such as the Farmer's Market and Concert Series have increased, generally due to the nice weather we have had since early July. We are now approaching nearly 300 on-line registrations for our summer programs.

Summer Discovery had another successful season with over 250 children participating in the program this past summer. The program held an optional week of class and activities at the end of the month. This allows parents that are still in need of childcare the ability for their children to participate in the program one day or all week. There were nearly 250 children participating over the week in this Back to School Discovery Camp. Enrichment classes were a very popular component to the Summer Discovery Program this year with over 400 registrations in a variety of sports, art, and music classes.

Kids Corner Preschool held their open house "meet the teacher" on September 6th. There are nearly 150 two to five year old children enrolled in the 12 preschool classes offered this season. This is a 10% increase in enrollment compared to last year. There are two new class offerings this year. Story Stretchers and Math Monsters are literacy based and math focused

classes that will each meet once a week. Classes are scheduled to begin September 9th utilizing the Preschool Room and Beachcomber Bay.

The Shoreview Farmers' Market continues its successful season. The special event of the month occurred on August 12th which was family day at the market. There were over 800 root beer floats distributed to guests. The next special event is the annual Salsa Showdown scheduled on September 23rd. There were more than 1050 lbs. of fresh produce donated to the local food shelf from market guests and vendors in August. The Farmers' Market hours change in October to fall hours which is 3:00 p.m. until 6:00 p.m. Many of the fall favorites are starting to return to the market such as apples and corn. The Market concludes its season on October 14th.

The 11th annual 500 tournament was held on Thursday, September 11th. There were more than 60 participants in the tournament. Other activities scheduled for Aging Adults are book club, day trips, bingo, and bridge. A new 8 hour Smart Driver Course is being reintroduced in conjunction with AARP. Adults 55 years of age and older can take this course and receive a discount on their auto insurance.

Friday Night Flix has been very well attended, with approximately 750 people attending the three movies. Monsters University seemed to be the crowd favorite and was the most heavily attended.

Touch-a-Truck and the **Kids' Garage Sale** will occur on Saturday, September 20th from 9-12 in the Community Center's lower level parking lot and pavilion. Youth can rent a table for \$15 and sell toys, sports equipment, and miscellaneous items. The popular Touch-a-Truck will be featuring fire trucks, police cars, ambulances, snow plows, and this year will be adding the Peeps mobile.

PARKS MAINTENANCE CREW

August was another busy month for the Parks maintenance crew. Now that all but one of our seasonal workers have gone back to school, it is more difficult to get everything done. The fall softball, soccer and football leagues have started.

The crew continues to make repairs on the ball fields that are not being used for fall leagues. The pitcher's mounds and batter's boxes are filled with clay for next season. There are still three fields for our adult softball league that are dragged daily. On Fridays, we add the four fields at Rice Creek. The crew continues to mow and paint lines on seven modified sized soccer fields, two full sized soccer fields and two modified size football fields. Irrigation system repairs this past month include Commons Park and Rice Creek Fields. The crew also replaced 300' of irrigation main along Highway 96. That main line was removed to make repairs to 96 at Dale Street. That system is finally running.

The crew continues to mow all turf areas at least once a week. The DOC crew made another swing through the Community Center pulling weeds in the planting beds. Before our summer help left, they pulled weeds at Sitzer and Theisen Parks. The crew sprayed weeds at Bucher Park on the soccer fields in early August. The crew is preparing to overseed those fields in the next week. We hope that it stays dry enough so we can do the seeding. The contractor that did the landscaping out on Highway 96 last year was out and replaced the plants that did not survive last winter. The contractor that has been hired to replace the landscaping in two planting beds on Lexington Avenue will begin next week.

The crew has completed another round of playground inspections. All minor repairs are complete at this time. Wood fiber base was added to several playground areas during August. The crew replaced the picnic tables, the umbrellas, the benches and the trash and recycling containers on the plaza area at the Community Center. The upper and lower level entrances now have site furnishings that match. The feedback on the furnishings has positive.

The crew continues to pick up trash on a daily basis at the Community Center, the Library and the Parks. The trash and recycling receptacles are dumped on an as needed basis, along with the receptacles at the off leash dog walk areas at Bucher, Theisen and Wilson Parks. The crew continues to clean the restrooms at the pavilion and Rice Creek Fields on an as needed basis, and all weekends when there are rentals of the pavilion. The crew continues to set up and take down the Farmers' Market once a week.

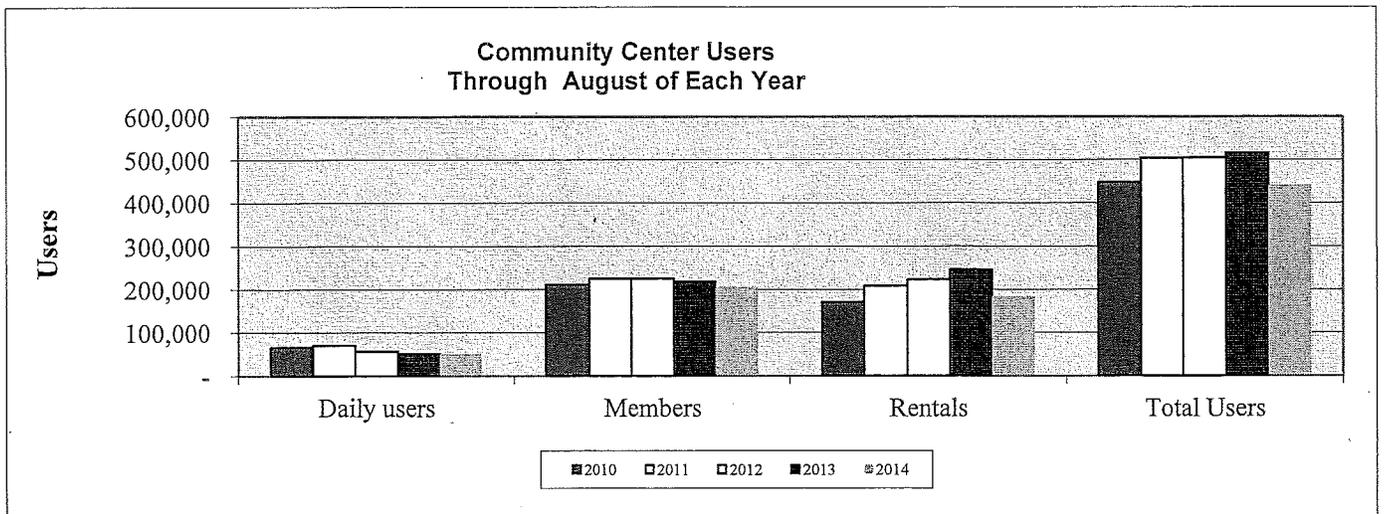
COMMUNITY CENTER CREW

Now that pool shutdown is here the crew is trying to get some extra cleaning done. The crew that was here on the night of August 18th when the fire occurred did an outstanding job of getting the building ready to open the next morning. The crew did strip and wax the floor in the Preschool Room. They cleaned carpet on the lower level. The work orders for repairs in the building are again at record high levels.

**Community Center Activity Year-to-date
Through August Each Year**

	2010	2011	2012	2013	2014
Number of Users:					
Daily users	66,352	70,683	56,843	51,913	50,467
Members	210,975	225,059	225,163	217,538	206,885
Rentals	170,596	208,262	222,909	245,932	183,509
Total Users	447,923	504,004	504,915	515,383	440,861
Revenue:					
Admissions	\$ 389,607	\$ 442,368	\$ 422,582	\$ 439,912	\$ 451,480
Memberships-annual	501,325	564,477	588,798	601,446	611,229
Memberships-seasonal	65,978	66,826	64,597	60,624	68,331
Room rentals	151,481	171,870	172,252	209,315	202,290
Wave Café	127,915	144,624	137,440	153,824	156,364
Commissions	6,084	6,771	8,762	6,807	6,483
Locker/vending/video	20,383	18,522	15,077	15,326	13,663
Merchandise	8,126	10,380	11,022	11,269	9,304
Other miscellaneous	852	983	129	(38)	278
Building charge	93,000	97,000	100,000	103,000	100,000
Transfers in	206,672	198,000	200,000	208,000	226,000
Total Revenue	1,571,423	1,721,821	1,720,659	1,809,485	1,845,422
Expenditures:					
Personal services	850,395	866,761	903,462	939,138	934,761
Supplies	247,810	276,452	295,511	321,461	339,599
Contractual	309,789	343,908	371,657	404,063	364,987
Other	-	-	5,727	-	-
Total Expenditures	1,407,994	1,487,121	1,576,357	1,664,662	1,639,347
Rev less Exp Year-to-date	\$ 163,429	\$ 234,700	\$ 144,302	\$ 144,823	\$ 206,075

*



* Rental users in 2010 and later years include Summer Discovery Prgm

**Community Center Monthly Activity
For the Year 2014**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Number of Users:													
Daily users	8,204	6,661	10,413	5,480	4,230	5,389	4,858	5,232	-	-	-	-	50,467
Members	31,509	27,103	29,692	26,463	22,454	23,645	23,864	22,155	-	-	-	-	206,885
Rentals	9,996	7,882	9,500	11,995	17,617	43,616	40,248	42,655	-	-	-	-	183,509
Total Users	49,709	41,646	49,605	43,938	44,301	72,650	68,970	70,042	-	-	-	-	440,861
Revenue:													
Admissions	\$ 58,989	\$ 49,221	\$ 88,178	\$ 40,092	\$ 31,934	\$ 51,666	\$ 47,411	\$ 44,773	\$ -	\$ -	\$ -	\$ -	412,264
Indoor playground	8,013	5,807	8,607	5,131	2,057	3,568	2,782	3,251	-	-	-	-	39,216
Memberships	139,300	83,683	101,639	73,674	68,059	71,484	68,244	73,477	-	-	-	-	679,560
Room rentals	26,034	20,287	32,717	29,119	27,458	25,290	21,856	19,529	-	-	-	-	202,290
Wave Café	24,419	21,030	30,955	18,308	13,815	17,321	14,982	15,534	-	-	-	-	156,364
Commissions	-	73	53	1,579	1,193	1,050	1,733	802	-	-	-	-	6,483
Locker/vending/video	3	2,795	2,811	1,444	1,785	1,873	1,604	1,348	-	-	-	-	13,663
Merchandise	982	1,069	1,108	1,110	937	1,536	1,468	1,094	-	-	-	-	9,304
Other miscellaneous	(42)	(61)	(43)	29	1	296	56	42	-	-	-	-	278
Building charge	-	-	-	-	-	100,000	-	-	-	-	-	-	100,000
Interest	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers in	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	-	-	-	-	226,000
Total Revenue	285,948	212,154	294,275	198,736	175,489	302,334	188,386	188,100	-	-	-	-	1,845,422
Expenditures:													
Personal services	80,502	113,805	109,267	111,237	164,259	116,446	115,741	123,504	-	-	-	-	934,761
Supplies	15,848	52,201	51,609	58,274	24,061	37,144	38,870	61,592	-	-	-	-	339,599
Contractual	7,229	39,893	48,847	45,114	28,652	82,787	33,283	79,182	-	-	-	-	364,987
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	103,579	205,899	209,723	214,625	216,972	236,377	187,894	264,278	-	-	-	-	1,639,347
Rev less Exp (monthly)	\$ 182,369	\$ 6,255	\$ 84,552	\$ (15,889)	\$ (41,483)	\$ 65,957	\$ 492	\$ (76,178)	\$ -	\$ -	\$ -	\$ -	\$ 206,075
Rev less Exp (ytd)	\$ 182,369	\$ 188,624	\$ 273,176	\$ 257,287	\$ 215,804	\$ 281,761	\$ 492	\$ (75,686)	\$ -	\$ -	\$ -	\$ -	

**Community Center Monthly Activity
For the Year 2013**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Number of Users:													
Daily users	7,974	7,000	10,931	7,185	5,072	4,871	4,514	4,366	2,652	4,319	5,986	5,703	70,573
Members	32,422	28,240	31,139	29,472	25,068	23,723	24,641	22,833	20,314	23,469	25,962	26,112	313,395
Rentals	14,163	13,945	18,510	17,220	18,024	56,444	55,100	52,526	21,071	17,579	15,574	14,768	314,924
Total Users	54,559	49,185	60,580	53,877	48,164	85,038	84,255	79,725	44,037	45,367	47,522	46,583	698,892
Revenue:													
Admissions	\$ 50,299	\$ 47,292	\$ 88,714	\$ 54,738	\$ 33,185	\$ 45,769	\$ 43,304	\$ 38,274	\$ 16,516	\$ 28,873	\$ 36,362	\$ 40,536	\$ 523,862
Indoor playground	6,216	6,569	8,744	5,824	3,480	2,899	2,312	2,293	2,074	4,695	6,268	5,270	56,644
Memberships	124,779	85,193	94,796	77,552	67,021	68,231	68,319	76,179	77,643	83,624	112,181	168,187	1,103,705
Room rentals	27,440	26,030	29,824	25,609	27,653	28,573	17,165	27,021	22,877	21,760	21,612	27,642	303,206
Wave Café	20,972	18,003	31,703	19,174	14,800	16,404	15,062	17,706	10,252	14,741	15,558	16,389	210,764
Commissions	-	426	456	793	617	-	3,168	1,347	1,848	3,074	144	152	12,025
Locker/vending/video	(4)	3,139	1,364	1,973	2,664	2,655	1,716	1,819	1,546	1,743	1,490	3,053	23,158
Merchandise	1,331	1,014	1,807	1,794	1,183	1,614	1,312	1,214	574	724	811	625	14,003
Other miscellaneous	(73)	(20)	(228)	153	50	19	19	42	7	12	-	13,428	13,409
Building charge	-	-	-	-	-	103,000	-	-	-	-	-	-	103,000
Interest	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers in	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	312,000
Total Revenue	256,960	213,646	283,180	213,610	176,653	295,164	178,377	191,895	159,337	185,246	220,426	301,282	2,675,776
Expenditures:													
Personal services	82,812	114,612	117,601	109,051	163,800	118,822	114,033	118,407	111,010	108,598	164,022	150,738	1,473,506
Supplies	16,571	51,430	46,426	62,354	39,856	33,562	31,462	39,800	32,616	23,906	32,826	48,522	459,331
Contractual	5,989	49,989	34,133	65,882	62,010	51,251	63,244	71,565	48,713	61,496	43,524	53,885	611,681
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	105,372	216,031	198,160	237,287	265,666	203,635	208,739	229,772	192,339	194,000	240,372	253,145	2,544,518
Rev less Exp (monthly)	\$ 151,588	\$ (2,385)	\$ 85,020	\$ (23,677)	\$ (89,013)	\$ 91,529	\$ (30,362)	\$ (37,877)	\$ (33,002)	\$ (8,754)	\$ (19,946)	\$ 48,137	\$ 131,258
Rev less Exp (ytd)	\$ 151,588	\$ 149,203	\$ 234,223	\$ 210,546	\$ 121,533	\$ 213,062	\$ 182,700	\$ 144,823	\$ 111,821	\$ 103,067	\$ 83,121	\$ 131,258	

**Community Center Monthly Activity
For the Year 2012**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Number of Users:													
Daily users	8,757	9,853	10,137	6,003	4,801	4,914	6,289	6,089	2,547	4,594	5,805	6,732	76,521
Members	34,702	31,137	29,693	27,472	25,620	25,094	26,585	24,860	19,992	25,021	27,312	26,728	324,216
Rentals	16,398	16,066	14,860	17,120	15,041	37,529	35,345	70,550	16,533	16,421	17,160	18,856	291,879
Total Users	59,857	57,056	54,690	50,595	45,462	67,537	68,219	101,499	39,072	46,036	50,277	52,316	692,616
Revenue:													
Admissions	\$ 55,671	\$ 45,702	\$ 67,428	\$ 40,239	\$ 34,868	\$ 46,024	\$ 51,546	\$ 45,866	\$ 10,568	\$ 25,520	\$ 33,548	\$ 43,987	\$ 500,967
Indoor playground	6,678	6,845	4,850	4,128	3,924	2,494	3,265	3,054	2,610	4,722	5,376	6,296	54,242
Memberships	121,572	92,089	86,050	68,705	69,225	72,207	69,527	74,020	81,313	93,797	105,112	204,093	1,137,710
Room rentals	24,441	25,231	15,536	21,979	18,627	26,549	17,245	22,644	19,042	22,895	19,661	21,336	255,186
Wave Café	20,842	16,592	21,932	13,945	13,729	15,760	15,655	18,985	7,176	14,782	15,495	17,458	192,351
Commissions	279	-	1,424	350	2,336	1,680	1,336	1,357	2,243	1,907	1,272	362	14,546
Locker/vending/video	1,016	3,015	1,869	2,685	1,102	2,374	1,055	1,961	3,039	1,764	1,207	5,366	26,453
Merchandise	1,177	1,164	1,935	997	1,365	1,214	1,633	1,537	726	963	890	920	14,521
Other miscellaneous	53	10	31	(33)	42	71	59	(104)	50	37	(24)	480	672
Building charge	-	-	-	-	-	100,000	-	-	-	-	-	1,757	101,757
Interest	-	-	-	-	-	-	-	-	-	-	-	14,100	14,100
Transfers in	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	300,000
Total Revenue	256,729	215,648	226,055	177,995	170,218	293,373	186,321	194,320	151,767	191,387	207,537	341,155	2,612,505
Expenditures:													
Personal services	86,352	110,691	109,922	103,825	106,288	160,760	111,336	114,288	102,560	99,313	158,281	136,353	1,399,969
Supplies	18,791	35,879	58,334	37,088	37,677	25,491	41,673	40,578	23,100	25,145	33,467	68,854	446,077
Contractual	8,918	18,761	71,950	63,435	63,612	44,855	48,798	51,328	43,170	72,961	37,830	74,065	599,683
Other	-	2,485	-	3,242	-	-	-	-	-	-	-	-	5,727
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	114,061	167,816	240,206	207,590	207,577	231,106	201,807	206,194	168,830	197,419	229,578	279,272	2,451,456
Rev less Exp (monthly)	\$ 142,668	\$ 47,832	\$ (14,151)	\$ (29,595)	\$ (37,359)	\$ 62,267	\$ (15,486)	\$ (11,874)	\$ (17,063)	\$ (6,032)	\$ (22,041)	\$ 61,883	\$ 161,049
Rev less Exp (ytd)	\$ 142,668	\$ 190,500	\$ 176,349	\$ 146,754	\$ 109,395	\$ 171,662	\$ 156,176	\$ 144,302	\$ 127,239	\$ 121,207	\$ 99,166	\$ 161,049	

MOTION SHEET

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the following payment of bills as presented by the finance department.

Date	Description	
09/02/14	Accounts payable	\$23,370.57
09/04/14	Accounts payable	\$50,910.92
09/08/14	Accounts payable	\$491,829.87
09/11/14	Accounts payable	\$294,222.60
09/15/14	Accounts payable	\$314,753.34
	Sub-total Accounts Payable	\$ 1,175,087.30
09/05/14	Payroll 127215 to 127270 968813 to 969029	\$164,510.78
	Sub-total Payroll	
	TOTAL	\$ 1,339,598.08

ROLL CALL:	AYES	NAYS
Johnson		
Quigley		
Wickstrom		
Withhart		
Martin		

09/15/14

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ADVANCED ENGINEERING AND	WTP PRELIMINARY DESIGN CP14-02	454	47000	5910			\$13,875.57	\$13,875.57
AMERICAN MESSAGING	LOCK BOX 9/1/14-9/30/14	101	40210	3190		009	\$3.99	\$3.99
BAUER BUILT TIRE AND BATTERY I	MOWER TRAILER	701	46500	2220		002	\$409.16	\$409.16
BAUER BUILT TIRE AND BATTERY I	BALLCART TRAILER	701	46500	2220		002	\$164.94	\$164.94
BAUER BUILT TIRE AND BATTERY I	TOOLCAT	701	46500	2220		002	\$412.68	\$412.68
BAUER BUILT TIRE AND BATTERY I	CUSHMAN BALLCART & FIELD LINER	701	46500	2220		002	\$62.67	\$62.67
BERGLUND, JERRY	SLICE PHOTO CONTEST WILDLIFE/NATURE	270	40250	4890		001	\$50.00	\$50.00
C & E HARDWARE	WASP KILLER	101	42200	2180		001	\$14.58	\$14.58
C & E HARDWARE	DOC SUPPLIES	701	46500	2183		002	\$39.55	\$39.55
C & E HARDWARE	BAG OF CONCRETE	601	45050	2280		001	\$5.99	\$5.99
COOPER, JEFF	SLICE PHOTO CONTEST PRIZE	270	40250	4890		001	\$125.00	\$125.00
CULLEN, JOE	SLICE PHOTO CONTEST ENTERTAINMENT WINNER	270	40250	4890		001	\$25.00	\$25.00
ESCH CONSTRUCTION SUPPLY INC	WALK BEHIND SAW/LESS CREDIT 521268A	701	46500	2220		002	\$303.24	\$303.24
GRAINGER, INC.	BACK SUPPORTS	701	46500	2400		002	\$182.72	\$182.72
GRAINGER, INC.	SUPPLIES (SHOE COVERS)	101	44100	2010			\$87.00	\$87.00
HENRY, VIV	SLICE PHOTO CONTEST FOOD CATERGORY	270	40250	4890		001	\$50.00	\$50.00
JOHNSON, NICK	SLICE PHOTO CONTEST PHOTO OF YEAR	270	40250	4890		001	\$75.00	\$75.00
KANSAS STATE BANK-GOVT FINANCE	CONTRACT LEASE PAYMENT/SEPTEMBER 2014	220	43800	3960		003	\$1,089.00	\$1,089.00
KANSAS STATE BANK-GOVT FINANCE	CONTRACT LEASE PAYMENT/SEPTEMBER 2014	220	43800	3960		004	\$1,320.00	\$1,320.00
MINNESOTA CITY/COUNTY MGMT ASS	APMP ANNUAL CONFERENCE	101	40200	4330		010	\$25.00	\$25.00
MULLENBACH, CRAIG	SLICE PHOTO CONTEST HONORABLE MENTION	270	40250	4890		001	\$25.00	\$25.00
OXYGEN SERVICE COMPANY	WELDING GAS	701	46500	2180		001	\$49.71	\$49.71
PRECISION LANDSCAPE & TREE, IN	PUBLIC TREE REMOVAL W014-30	101	43900	3190		002	\$277.50	\$277.50
PRECISION LANDSCAPE & TREE, IN	PUBLIC TREE REMOVAL W014-31	101	43900	3190		002	\$1,055.00	\$1,055.00
RICOH USA INC.	MAINTENANCE: RICOH COPIERS	101	40200	3850		002	\$3,229.75	\$3,229.75
RICOH USA INC.	MAINTENANCE: RICOH COPIERS	101	40200	3850		002	\$201.25	\$201.25
STRAKA, BOB	SLICE PHOTO CONTEST FIREWORKS	270	40250	4890		001	\$50.00	\$50.00
STRAKA, JOYCE	SLICE PHOTO CONTEST FIREWORKS	270	40250	4890		001	\$25.00	\$25.00
UNLIMITED SUPPLIES INC	DRILL BIT SHARPENING	701	46500	2180		001	\$136.27	
Total of all invoices:							\$23,370.57	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
A-1 HYDRAULICS SALES & SERVICE	QUICK COUPLER O-RINGS	701	46500	2220		001		\$3.73	\$3.73
A-1 HYDRAULICS SALES & SERVICE	CUSHMAN HERB. SPRAYER	701	46500	2220		002		\$46.65	\$46.65
AID ELECTRIC CORPORATION	INSURANCE CLAIM: SNAIL LAKE LIFT STATION	260	47400	4340				\$943.57	\$943.57
APPLIED MAINTENANCE SUPPLIES	TOOLS	701	46500	2400		006		\$70.66	\$70.66
BACHMAN'S	TREE/WATER TOWER	601	45050	2280		005		\$95.20	\$95.20
BEISSWENGERS HARDWARE	LAND PRIDE MOWER	701	46500	2220		002		\$11.26	\$11.26
BEISSWENGERS HARDWARE	TOOLS	701	46500	2400		006		\$1.99	\$1.99
BEISSWENGERS HARDWARE	CROSSWIND SWEEPER S2	701	46500	2220		001		\$6.36	\$6.36
BEISSWENGERS HARDWARE	CRACKFILLER BREAKAWAY	701	46500	2220		002		\$8.03	\$8.03
BEISSWENGERS HARDWARE	CATCH BASIN TRAILER PUMP	701	46500	2220		002		\$2.17	\$2.17
BEISSWENGERS HARDWARE	CROSSWIND SWEEPER S2	701	46500	2220		001		\$15.07	\$15.07
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		001		\$12.57	\$12.57
BROCK WHITE CO LLC	CB REPAIR SUPPLIES	603	45850	2180		001		\$748.32	\$748.32
BUILDING CONCEPTS & DESIGN	GRADE CERT RED 5131 ALAMEDA RES 14-69	101	22025					\$1,000.00	\$1,000.00
C & E HARDWARE	CONCRETE	603	45850	2180		001		\$17.97	\$17.97
C & E HARDWARE	HERB. SPRAYER	701	46500	2220		002		\$9.38	\$9.38
C & E HARDWARE	CUSHMAN HERB SPRAYER	701	46500	2220		002		\$14.42	\$14.42
CENTRAL HYDRAULICS INC	Z-MOWER	701	46500	2220		002		\$110.00	\$110.00
CENTRAL HYDRAULICS INC	Z-MOWER REPAIR PARTS	701	46500	2220		002		\$481.22	\$481.22
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 09-05-14	101	21720					\$9,477.74	\$9,477.74
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS: 09-05-14	101	20420					\$134.75	\$134.75
CRYSTEEL TRUCK EQUIPMENT INC	UNIT 302/PLUNGER/DOOR HOLE	701	46500	2220		001		\$5.10	\$5.10
CUMMINS NPOWER LLC	REPAIRS TO GENERATOR CC	220	43800	3810		003		\$2,248.72	\$2,248.72
DEJARLAIS, JIM	ADDITIONAL HOURS/TRAINING	101	40300	1050				\$28.50	\$28.50
ELAZAB, AMANDA	ICE SKATING PRE-SNOP	220	22040					\$130.00	\$130.00
FLEETPRIDE INC	UNIT 607/LIGHTS	701	46500	2220		001		\$37.76	\$37.76
FLEETPRIDE INC	LAND PRIDE MOWER	701	46500	2220		002		\$1.36	\$1.36
FLEETPRIDE INC	TRAILER AXLE SEALS	701	46500	2220		002		\$33.44	\$33.44
FLEETPRIDE INC	CUSHMAN HERB. SPRAYER	701	46500	2220		002		\$67.37	\$67.37
FLEETPRIDE INC	CUSHMAN HERB. SPRAYER	701	46500	2220		002		\$21.31	\$21.31
GENESIS EMPLOYEE BENEFITS, INC	VEBA CONTRIBUTIONS: 09-05-14	101	20418					\$5,655.00	\$5,655.00
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 09-05-14	101	20431					\$1,033.87	\$1,033.87
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE: 09-05-14	101	21750					\$5,449.79	\$5,449.79
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS: 09-05-14	101	20430					\$720.00	\$720.00
KRUMP, SARAH	AQUATICS - LEVEL 1	220	22040					\$73.00	\$73.00
L T G POWER EQUIPMENT	CHAINSAW CHAINS	701	46500	2220		002		\$55.70	\$55.70
L T G POWER EQUIPMENT	STREETS CHAINSAW	701	46500	2220		002		\$29.95	\$29.95
L T G POWER EQUIPMENT	WACKER TAMPER	701	46500	2220		002		\$8.08	\$8.08
L T G POWER EQUIPMENT	ECHO POWER BROOM	701	46500	2220		002		\$42.52	\$42.52
L T G POWER EQUIPMENT	STIHL CHAIN SAW	701	46500	2220		002		\$28.64	\$28.64
L T G POWER EQUIPMENT	WEED WHIPS/CHAIN SAWS	701	46500	2220		002		\$25.85	\$25.85
LARSON COMPANIES	PUPPET WAGON SUPPLIES	701	46500	2220		002		\$95.21	\$95.21
LARSON COMPANIES	OIL FILTER	701	46500	2220		001		\$3.38	\$3.38
METROPOLITAN COURIER CORPORATI	ARMORED CAR SERVICES: AUGUST 2014	101	40500	4890		001		\$96.25	\$385.00
		220	43800	4890		001		\$96.25	
		601	45050	4890		001		\$96.25	
		602	45550	4890		001		\$96.25	
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE: 09-05-14	101	20435					\$137.00	
MINNESOTA ENVIRONMENTAL FUND	MN ENVIRONMENTAL EMPL CONTRIB: 09-05-14	101	20420					\$35.00	\$35.00
NORM'S TIRE SALES	UNIT 304/ALIGNMENT	701	46500	3190		001		\$89.95	\$89.95
PEARSON BROS INC	PMT 2 FINAL SEAL COAT PROJECT 14-03	404	42200	3190				\$16,246.40	\$16,246.40

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
PIONEER RIM & WHEEL CO.	REPAIR DUMP TRAILER	701	46500	2220		002	\$158.18	\$158.18
QUALITY FLOW SYSTEMS INC	UPS FOR WELLS AND SCADA	601	45050	2280		005	\$1,000.00	\$1,000.00
RADCO INC	CUSHMAN HERB. SPRAYER	701	46500	2220		002	\$13.20	\$13.20
T-MOBILE	MONTHLY CHARGES-7/27/14-8/26/14	601	45050	3190			\$58.68	\$58.68
T.A. SCHIFSKY & SONS, INCORPOR	CB PATCHING	101	42200	2180		002	\$405.88	\$405.88
TWIN CITY SAW & SERVICE CO	2 CYL OIL	701	46500	2130		001	\$48.97	
TWIN SOURCE SUPPLY	BATH TISSUE	701	46500	2183		004	\$114.88	\$114.88
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS:09-05-14	101	20420				\$58.00	\$58.00
WARD, DIANNE	ACTIVITY REFUND	220	22040				\$127.50	\$127.50
YALE MECHANICAL INC	REPLACE COMPRESSOR RTU-1	220	43800	3810		002	\$3,026.67	\$3,026.67
Total of all invoices:							\$50,910.92	=====

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
QUALITY FLOW SYSTEMS INC	UPS FOR WELLS AND SCADA	601	45050	2280		005		-\$1,000.00	-\$1,000.00
AMSAN BRISSMAN KENNEDY	SPRING	220	43800	3890				\$105.80	\$105.80
AMSAN BRISSMAN KENNEDY	HOSE DRAIN	220	43800	3890				\$98.70	\$98.70
AMSAN BRISSMAN KENNEDY	ECONOMY SHOWER CURTAIN	220	43800	2240		003		\$3.84	\$3.84
AMSAN BRISSMAN KENNEDY	BLADE KIT	220	43800	2240		001		\$77.00	\$77.00
AMSAN BRISSMAN KENNEDY	HIGH VELOCITY AIR MOVER	220	43800	2400				\$288.20	\$288.20
AMSAN BRISSMAN KENNEDY	PAPER TOWELS/SOAP/CAN LINERS/VAC BAGS	220	43800	2110				\$1,132.05	\$1,132.05
AMSAN BRISSMAN KENNEDY	BATH TISSUE/CAN LINER/FOAM SOAP	220	43800	2110				\$509.04	\$509.04
AMSAN BRISSMAN KENNEDY	PAPER TOWELS/HAND SANITIZER/CLEANER	220	43800	2110				\$1,137.21	\$1,137.21
AMSAN BRISSMAN KENNEDY	BATH TISSUE/CAN LINERS/FOAM SOAP	220	43800	2110				\$361.60	\$361.60
BACHMAN'S	TCF BANK AND WESTON WOODS REPLANTINGS	572	47000	5950				\$1,249.60	\$1,719.50
		443	47000	5950				\$469.90	
BAUER BUILT TIRE AND BATTERY I	UNIT 610 - TIRE REPAIR	701	46500	3190		001		\$72.00	
BAUER BUILT TIRE AND BATTERY I	UNIT 206 - NEW BUMPER	701	46500	2220		001		\$780.70	\$780.70
BAUER BUILT TIRE AND BATTERY I	UNIT 210 - NEW ALTERNATOR/LESS CM885405	701	46500	2220		001		\$219.63	\$219.63
BDI	LANDPRIDE MOWER - OIL SEALS	701	46500	2220		002		\$14.58	\$14.58
BROWN, RAYMOND	SOFTBALL UMPIRE AUGUST 26 & 28	225	43510	3190		001		\$96.00	\$96.00
BSN SPORT INC	SOCCER NETS	225	43510	2170		007		\$140.00	\$140.00
CARLSON, JIMMY R.	SOFTBALL UMPIRE AUGUST 19 & 26	225	43510	3190		001		\$96.00	\$96.00
CENTRAL RESTAURANT PRODUCTS	WAVE CAFE SUPPLIES	220	43800	2590		002		\$657.04	\$657.04
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001		\$655.23	\$655.23
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001		\$567.76	\$567.76
COMCAST	CABLE TV FOR CC	220	43800	3190		001		\$153.17	\$153.17
COOPER, KYLE W.	SOFTBALL UMPIRE AUGUST 19	225	43510	3190		001		\$48.00	\$48.00
FLOORS BY BECKERS INC	INSURANCE CLAIM: COMMUNITY CENTER FIRE	260	47400	4340				\$650.00	\$650.00
GERTENS WHOLESALE	PLANTS FOR CC EAGLE PROJECT	101	43710	2260				\$1,080.75	\$1,080.75
GOODPOINTE TECHNOLOGY INC	ROAD CONDITION SURVEY	404	42200	3190				\$480.00	\$480.00
GRAINGER, INC.	GLOVES/CHEM. CARTRIDGE	220	43800	2240		001		\$302.00	\$302.00
GRAINGER, INC.	LAMPS	220	43800	2240		001		\$150.48	\$150.48
HAWKINS, INC.	CHEMICAL ORDER	220	43800	2160		001		\$505.79	\$505.79
HEGGIE'S PIZZA LLC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$415.00	\$415.00
HEGGIE'S PIZZA LLC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$311.25	\$311.25
IDENTITY STORES, LLC	LEAGUE CHAMP SOFTBALL SHIRTS(COMPLETE G)	225	43510	2170		001		\$183.71	\$183.71
IDENTITY STORES, LLC	FALL SOCCER SHIRTS	225	43510	2170		007		\$1,785.87	\$1,785.87
IDENTITY STORES, LLC	FLAG FOOTBALL SHIRTS	225	43510	2170		018		\$528.92	\$528.92
JEWELL, TED W.	SOFTBALL UMPIRE AUGUST 20,21,27	225	43510	3190		001		\$144.00	\$144.00
JRK SEED CO.	EAB INJECTION MATERIALS	101	43900	2180		002		\$90.00	\$90.00
MALMGREN, JOHN	REIMBURSEMENT/NAME TAG TAPE REFILL	225	43510	2170		020		\$32.12	\$32.12
MCCAREN DESIGNS INC	MONTHLY HORTICULTURE SERVICE	220	43800	3190		007		\$1,196.00	\$1,196.00
MCMASTER CARR SUPPLY CO	HANGING PULLEY	220	43800	2240		003		\$101.67	\$101.67
METROPOLITAN COUNCIL	SEWER SERVICE-OCTOBER 2014	602	45550	3670				\$150,952.26	\$150,952.26
NEWMAN SIGNS	SIGN SUPPLIES	101	42200	2180		003		\$310.62	\$310.62
PLUMBMASTER, INC	POWERS SLEEVE/ESCHUTEON	220	43800	2240		003		\$1,105.06	\$1,105.06
PLUMBMASTER, INC	SOLENOID/JUNCTION BOX/SENSOR WINDOW	220	43800	2240		001		\$282.54	\$282.54
PORTER, DANIEL	SOFTBALL UMPIRE AUGUST 21,26,28	225	43510	3190		001		\$144.00	\$144.00
PRECISION DYNAMICS CORPORATION	COMMUNITY CENTER WRISTBANDS	220	43800	3390		002		\$173.39	\$173.39
PRECISION DYNAMICS CORPORATION	COMMUNITY CENTER WRISTBANDS	220	43800	3390		002		\$1,710.00	\$1,710.00
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS: 09-05-14	101	21740					\$28,115.60	\$28,115.60
QUALITY FLOW SYSTEMS INC	UPS FOR WELLS AND SCADA	601	45050	2280		005		\$1,014.58	\$1,014.58
RAMSEY COUNTY TREASURER	LIFE INSURANCE: SEPTEMBER 2014	101	20414					\$2,617.80	\$2,815.30
		101	20417					\$197.50	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
RICOH USA INC.	RICOH 821DN PRINTER/8/28/14 TO 11/27/14	101	40550	3860		004		\$55.44	\$55.44
RUGRODEN, JOHN L.	SOFTBALL UMPIRE AUGUST 20	225	43510	3190		001		\$48.00	\$48.00
SAARION, CARL	SOFTBALL UMPIRE AUGUST 19	225	43510	3190		001		\$48.00	\$48.00
SAM'S CLUB DIRECT	WAVE CAFE ITEMS FOR RESALE	220	43800	2590		001		\$485.58	\$665.26
		220	43800	2591		003		\$179.68	
SHOREVIEW SENIOR LIVING LLC	8/1/14 TIF NOTE PAYMENT SV SR. LIVING	407	48600	6020				\$77,734.13	
		407	48600	6120				\$88,593.75	\$166,327.88
SIMPLEXGRINNELL LP	INSURANCE CLAIM: COMMUNITY CENTER FIRE	260	47400	4340				\$530.00	
STANDARD CONTRACTING INC	SNAIL LAKE VEGETATION/SEDIMENT REMOVAL	603	45900	3190				\$38,040.00	\$38,040.00
TARGET COMMERCIAL INVOICE	SCRUB BRUSH AND TOOTHBRUSHES	220	43800	2200		004		\$18.96	\$18.96
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX: 09-05-14	101	21710					\$22,630.09	\$58,839.43
		101	21730					\$29,346.16	
		101	21735					\$6,863.18	
TSI INCORPORATED	7/31/14 TIF NOTE PAYMENT/TIF #9	409	48600	6020				\$5,056.25	\$7,139.58
		409	48600	6120				\$2,083.33	
UNITED GLASS INC	REPLACE MIRRORS/FITNESS CENTER	220	43800	3810		002		\$1,560.00	
VALLEY-RICH CO, INC	EQUIP RENTAL BOG REMOVAL SNAIL LAKE	603	45900	3190				\$8,559.00	\$8,559.00
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$1,067.64	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$1,080.88	\$1,080.88
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$1,087.69	\$1,087.69
WATSON COMPANY	BREAK ROOM SUPPLIES	101	40800	2180				\$214.63	\$214.63
WATSON COMPANY	WAVE CAFE COFFEE MERCH FOR RESALE	220	43800	2591		002		\$475.00	\$475.00
YALE MECHANICAL INC	REPLACE WOMEN'S LOCKER ROOM FAUCETS	220	43800	3810		007		\$669.38	\$669.38
YALE MECHANICAL INC	REPLACE DEFECTIVE ALERTON CONTROL	220	43800	3810		005		\$1,056.49	\$1,056.49
YALE MECHANICAL INC	POOL AHU & JULY MAINT & FILTER CHANGE	220	43800	3190		007		\$1,832.65	\$1,832.65

Total of all invoices: \$491,829.87

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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
ACE SOLID WASTE	DUMPSTER SERVICE CC AND PARKS	220	43800	3640				\$1,100.29	\$1,683.79
		101	43710	3950				\$583.50	
ACE SOLID WASTE	MAINT CENTER SOLID WASTE PICKUP	701	46500	3640				\$250.46	
ALLEN, DEANNE	PC MINUTES - 8/26/14	101	44100	3190				\$150.00	\$150.00
ALLEN, DEANNE	MINUTES - 8/25 cc, 9/2 cc	101	40200	3190		001		\$400.00	\$400.00
ALLEN, DEANNE	EDA MINUTES - 9/2/14	240	44400	3190				\$200.00	\$200.00
ANDERSON, DAVID	UNDERSTANDING ESTATE	220	22040					\$25.00	\$25.00
BARSNESS, KIRSTIN	AUGUST 2014 ECONOMIC DEV. CONSULTING	240	44400	3190				\$1,925.00	\$2,756.25
		307	44100	4890				\$831.25	
BASTYR, SUE	UNDERSTANDING ESTATE	220	22040					\$25.00	\$25.00
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		003		\$14.17	
BONKOWSKE, MARYDEE	PASS REFUND	220	22040					\$265.00	\$265.00
C & E HARDWARE	FORBAY REPAIR	603	45850	2180		001		\$11.97	\$11.97
CENTURY COLLEGE	LEADERSHIP COURSE/GRILL	101	42050	4500				\$145.00	\$145.00
COORDINATED BUSINESS SYSTEMS	MITA LASER MAINTENANCE	101	40550	3860		004		\$162.58	\$162.58
CULLIGAN	IRON FILTER RENTAL POOL	220	43800	3190		007		\$92.70	\$92.70
DUNNS DEER REMOVAL LLC	DEAD DEER REMOVAL	101	42200	3190		003		\$100.00	\$100.00
FACTORY MOTOR PARTS COMPANY	UNIT 606 MULTI FUNCTION SWITCH	701	46500	2220		001		\$87.36	\$87.36
FACTORY MOTOR PARTS COMPANY	ROLLER BATTERY	701	46500	2220		002		\$89.27	\$89.27
FACTORY MOTOR PARTS COMPANY	UNITS 204 & 207 BATTERIES	701	46500	2220		001		\$509.68	\$509.68
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 09-12-14	101	20431					\$231.92	\$231.92
GOPHER STATE ONE-CALL	GOPHER ONE LOCATE CHARGE	601	45050	3190		001		\$211.78	\$847.10
		602	45550	3190		001		\$211.78	
		603	45850	3190		001		\$211.77	
		604	42600	3190				\$211.77	
GRANVILLE, BRYAN	FACILITY REFUND	220	22040					\$300.00	\$300.00
HADLICH, TOM	AQUATICS - LEVEL 5	220	22040					\$37.00	\$37.00
HANSON, CONNIE	PASS REFUND	220	22040					\$20.00	\$20.00
MAC QUEEN EQUIPMENT INC.	ELGIN CROSSWINDS FRONT CURTIN	701	46500	2220		001		\$27.80	\$27.80
MAC QUEEN EQUIPMENT INC.	CROSSWINDS SWEEPER SPRAY NOZZELS	701	46500	2220		001		\$106.14	\$106.14
MENARDS CASHWAY LUMBER **FRIDL	PLYWOOD FOR POOL PROJECTS	220	43800	2240		003		\$126.42	\$126.42
METROPOLITAN COUNCIL ENVIRONME	SAC CHARGES FOR AUGUST 2014	602	20840					\$139,160.00	\$137,768.40
		602	34060					-\$1,391.60	
MN FALL EXPO	MN FALL MAINT EXPO FOR PW	101	42200	4500				\$250.00	\$500.00
		603	45850	4500				\$250.00	
MSSA	MSSA - SHAUGHNESSY 2014 MEMBERSHIP	101	42050	4330				\$50.00	\$50.00
NAPA AUTO PARTS	MISC. EQUIPMENT PARTS	701	46500	2220		002		\$82.26	
NEESER, DOUGLAS	PASS REFUND	220	22040					\$445.00	\$445.00
OXYGEN SERVICE COMPANY	CUTTING TORCH REPAIR	701	46500	3190		002		\$47.50	\$47.50
PATHAK, ANOOP KUMAR	PASS REFUND	220	22040					\$335.44	\$335.44
Q3 CONTRACTING	PMT 1 2014 ST LIGHTS REPLACE PROJ 14-03	604	42600	5300				\$96,482.55	
RADARSIGN LLC.	INSURANCE CLAIM: RADAR SIGN THEFT	260	47400	4340				\$3,798.02	\$3,798.02
RAMSEY COUNTY PARKS & REC.	ICE RENTAL - SHOREVIEW ARENA	225	43580	3171				\$3,532.50	\$3,532.50
REPUBLIC SERVICES INC #899	AUGUST REPUBLIC SERVICES	210	42750	3190				\$30,646.47	\$30,646.47
RICOH USA, INC.	LEASE 3 CITY HALL COPIERS 9/21-10/20/14	101	40200	3930		002		\$1,947.00	\$1,947.00
RICOH USA, INC.	LEASE: MPC3003 C84066191	101	40200	3930		002		\$273.62	\$273.62
TERMINAL SUPPLY CO	JD5220 LAWN SWEEPER	701	46500	2220		002		\$186.51	
TOKLE INSPECTIONS INC	INSPECTION SERVICES SEPT 2014	101	44300	3090				\$2,479.20	\$2,479.20
TRI STATE BOBCAT, INC.	TOOL CAT BELT	701	46500	2220		002		\$5.97	\$5.97
TRI STATE BOBCAT, INC.	TOOL CAT BELT AND LATCH	701	46500	2220		002		\$38.21	\$38.21
TRI STATE BOBCAT, INC.	TOOL CAT AC COVER	701	46500	2220		002		\$99.15	\$99.15

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
TRI STATE BOBCAT, INC.	TOOL CAT MOWER ATTACHMENT	701	46500	2220		002	\$345.20	\$345.20
TRI STATE BOBCAT, INC.	TOOL CAT FILTERS	701	46500	2220		002	\$42.92	\$42.92
TRI STATE BOBCAT, INC.	TOOL CAT WHEEL BEARING	701	46500	2220		002	\$385.27	\$385.27
UNIVERSITY OF MINNESOTA	CLASS-SHAUGHNESSY-RAUCHBAUER-THURY-HOPPE	101	42050	4500			\$280.00	\$280.00
VILLA, BETH	KETTLEBELL TRAINING	220	22040				\$70.70	\$70.70
WSB & ASSOCIATES, INC.	CONSTRUCTION OBSERVATION AUTUMN MEADOWS	448	47000	5910			\$3,106.50	\$3,106.50
XCEL ENERGY	BOOSTER STATION: ELECTRIC	601	45050	3610		001	\$220.41	\$220.41
XCEL ENERGY	TRAFFIC SIGNAL SHARED W/NORTH OAKS:ELECT	101	42200	3610		001	\$48.05	\$48.05
XCEL ENERGY	MAINTENANCE CENTER: ELECTRIC/GAS	701	46500	3610			\$2,211.17	\$2,341.14
		701	46500	2140			\$129.97	
							Total of all invoices:	\$294,222.60

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
ARAMARK REFRESHMENT SERVICES	COFFEE & SUPPLIES MAINTENANCE CENTER	701	46500	2183		003		\$244.01	\$244.01
ASSOCIATION MAINTENANCE, LLC	MOWING 3339 VICTORIA STREET	240	44400	3190				\$85.00	\$85.00
BATTERIES PLUS	9V BATTERIES FOR IRRIGATION	101	43710	2240				\$11.12	\$11.12
BATTERIES PLUS	BATTERIES FOR FIRE ALARM MONITORING SYST	701	46500	2183		001		\$39.90	
BEISSWENGERS HARDWARE	GROUND ROD FOR RICE CREEK FIELDS	101	43710	2240				\$11.79	\$11.79
CONTINENTAL RESEARCH CORPORATI	WASP SPRAY	601	45050	2280		001		\$217.35	\$434.69
		602	45550	2280		001		\$217.34	
DUSTY'S DRAIN CLEANING	VIDEO FOR 1070 BUCHER	602	45550	3190		002		\$175.00	\$175.00
FIRST LAB, INC.	PRE EMPLOYMENT TESTING	101	40210	3190				\$48.95	\$48.95
FRONTIER PRECISION, INC	HANSON/OAKRIDGE CP14-01 SURVEY SUPPLIES	576	47000	5920				\$236.25	\$236.25
GOPHER STATE ONE-CALL	GOPHER ONE LOCATE CHARGE	601	45050	3190				\$162.50	\$650.00
		602	45550	3190				\$162.50	
		603	45850	3190				\$162.50	
		604	42600	3190				\$162.50	
HAMERNICK DECORATING, INC	SHADES FOR FITNESS CENTER	220	43800	3810		002		\$6,600.00	
INSTRUMENTAL RESEARCH INC	MONTHLY SAMPLES	601	45050	3190		001		\$225.00	\$225.00
LEAGUE OF MINNESOTA CITIES	DUES - 9/1/14-8/31/15	101	40100	4330		001		\$17,936.00	\$17,936.00
LEAGUE OF MINNESOTA CITIES	MAYOR MARTIN DUES - 9/1/14-8/31/15	101	40100	4330		003		\$30.00	\$30.00
LILLIE SUBURBAN NEWSPAPERS INC	PT CUSTODIAN - 1WEEK	101	40210	3360		001		\$258.00	\$258.00
LILLIE SUBURBAN NEWSPAPERS INC	LEGAL NOTICES	101	40200	3360		001		\$102.38	\$102.38
MANSFIELD OIL COMPANY	UNLEADED FUEL	701	46500	2120		001		\$2,953.75	\$2,953.75
MANSFIELD OIL COMPANY	DIESEL FUEL	701	46500	2120		002		\$6,132.29	\$6,132.29
MINNESOTA CITY/COUNTY MGMT ASS	SCHWERM DUES - 5/1/14-4/30/15	101	40200	4330		004		\$170.35	\$170.35
MTI DISTRIBUTING, INC	IRRIGATION REPAIR SUPPLIES	602	47000	5950				\$34.90	\$34.90
MTI DISTRIBUTING, INC	IRRIGATION REPAIR SUPPLIES	101	43710	2240				\$137.20	\$137.20
MTI DISTRIBUTING, INC	IRRIGATION REPAIR SUPPLIES	101	43710	2240				\$865.08	\$865.08
MULTICARE ASSOCIATES TWIN CITI	EMPLOYMENT PHYSICAL	101	40210	3190		006		\$165.00	\$165.00
OFFICE DEPOT	PRESCHOOL SUPPLIES	225	43555	2170				\$882.31	\$882.31
OFFICE DEPOT	PRESCHOOL SUPPLIES	225	43555	2170				\$31.72	\$31.72
OFFICE DEPOT	PAYROLL FILE FOLDERS	101	40500	2010		008		\$13.88	\$13.88
OFFICE DEPOT	DOCUMENT COVERS	101	42050	2010				\$6.54	\$6.54
OFFICE DEPOT	ELECTION SUPPLIES	101	40300	2180				\$157.81	\$157.81
OFFICE DEPOT	CALENDAR	101	40500	2010		002		\$13.50	\$13.50
OFFICE DEPOT	CALENDARS	220	43800	2010		001		\$23.30	\$23.30
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40200	2010		002		\$58.66	\$89.84
		101	42050	2010				\$15.99	
		101	40550	2010		003		\$15.19	
PRESS PUBLICATIONS	PT DAY/EVE CUSTODIAN 1 WEEK AD	101	40210	3360		001		\$149.00	
PRO-TEC DESIGN	DOOR RELEASE/MAINT CENTER	101	40550	3860		008		\$182.72	\$182.72
QUALITY FLOW SYSTEMS INC	SCHIFSKY LIFT STATION UPGRADE	441	47000	5900				\$17,640.00	\$17,640.00
RAMSEY COUNTY	LAW ENFORCEMENT-SEPTEMBER 2014	101	41100	3190				\$160,469.99	\$160,469.99
RAMSEY COUNTY	911 SERVICES - AUGUST 2014	101	41100	3190				\$601.95	\$601.95
RAMSEY COUNTY	911 SERVICES - AUGUST 2014	101	41100	3190				\$8,250.37	\$8,250.37
RAMSEY COUNTY PROPERTY RECORDS	EMERGENCY COMMUNICATION RADIO USER FEE	701	46500	4330				\$134.16	\$134.16
SOCIETY FOR HUMAN RESOURCE MGM	ANNUAL MEMBERSHIP SHRM TC HRA/ELLIOTT	101	40210	4330				\$185.00	\$185.00
ST. PAUL, CITY OF	RIVERPRINT: QUIGLEY BUSINESS CARDS	101	40100	2180		001		\$27.00	\$27.00
ST. PAUL, CITY OF	RIVERPRINT: CONFIRMATION REQUIRED PRINT	101	44100	2010				\$73.00	\$73.00
ST. PAUL, CITY OF	ELECTION PRINTING - ABSENTEE ENVELOPES	101	40300	2180				\$115.53	\$115.53
ST. PAUL, CITY OF	ELECTION SUPPLIES-ABSENTEE ENVELOPES	101	40300	2180				\$40.80	\$40.80
ST. PAUL, CITY OF	ELECTION SUPPLIES- ABSENTEE ENVELOPES	101	40300	2180				\$116.50	\$116.50
ST. PAUL, CITY OF	ELECTION SUPPLIES - ABSENTEE ENVELOPES	101	40300	2180				\$144.70	\$144.70

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
ST. PAUL, CITY OF	ELECTION SUPPLIES - ABSENTEE ENVELOPES	101	40300	2180				\$164.81	\$164.81
ST. PAUL, CITY OF	ELECTION SUPPLIES - ABSENTEE ENVELOPES	101	40300	2180				\$67.24	\$67.24
ST. PAUL, CITY OF	ELECTION-REGISTERED INSTRUCTIONS	101	40300	2180				\$105.22	\$105.22
ST. PAUL, CITY OF	ELECTION - NONREGISTERED INSTRUCTIONS	101	40300	2180				\$51.20	\$51.20
STANLEY ACCESS TECH LLC	SLIDING DOOR REPAIRS CC	220	43800	3810		003		\$90.00	\$90.00
TOWMASTER	BOX AND PLOW EQUIPMENT FOR NEW UNIT 203	701	46500	5800				\$86,555.00	\$86,555.00
UNI FIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001		\$37.36	\$149.46
		601	45050	3970		001		\$37.36	
		602	45550	3970		001		\$37.36	
		603	45850	3970		001		\$18.69	
		701	46500	3970		001		\$18.69	
UNI FIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001		\$37.36	
		601	45050	3970		001		\$37.36	
		602	45550	3970		001		\$37.36	
		603	45850	3970		001		\$18.69	\$149.46
		701	46500	3970		001		\$18.69	
UNI FIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001		\$59.07	
		601	45050	3970		001		\$59.07	
		602	45550	3970		001		\$59.07	
		603	45850	3970		001		\$29.55	
		701	46500	3970		001		\$29.55	\$236.31
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970				\$46.25	
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$61.00	\$61.00
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$61.00	\$61.00
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970				\$46.25	\$46.25
VAN PAPER COMPANY	TRASH BAGS FOR PARKS	101	43710	2240				\$73.86	\$73.86

Total of all invoices: \$314,753.34

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Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	44,148
Vendor number	00416 1 2014
Vendor name	METROPOLITAN COUNCIL
Address	PO BOX 856513 MINNEAPOLIS MN 55485-6513

Date	Comment line on check	Invoice number	Amount
09-04-14	SEWER SERVICE-OCTOBER 2014	1037624	\$150,952.26

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to:

Account Coding Amount

602 45550 3670	\$150,952.26

Is sales tax included on invoice?

Not Taxable

If no, amount subject to sales use tax

\$

Reviewed by: Debbie Engblom
 (signature required) Debbie Engblom

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	44,169	Return Check to Fred
Vendor number	01499 1	2014
Vendor name	SHOREVIEW SENIOR LIVING LLC	
Address	945 SIBLEY MEMORIAL HWY LILLYDALE MN 55118-2737	

Date	Comment line on check	Invoice number	Amount
09-04-14	8/1/14 TIF NOTE PAYMENT SV SR. LIVING	08/01/14	\$166,327.88

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

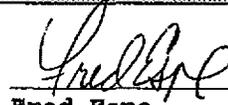
Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to:	
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Account Coding	Amount
407 48600 6020	\$77,734.13
407 48600 6120	\$88,593.75

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: 
 (signature required) Fred Espe

Approved by: 
 (signature required) Tom Simonson, Acting City Mgr

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	44,183
Vendor number	01500 1 2014
Vendor name	STANDARD CONTRACTING INC
Address	PO BOX 250 HAMPTON MN 55031

Date	Comment line on check	Invoice number	Amount
08-31-14	SNAIL LAKE VEGETATION/SEDIMENT REMOVAL	1434-01	\$38,040.00

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

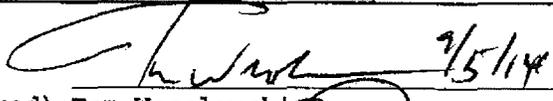
Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
603 45900 3190	\$38,040.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by:  7/5/14
 (signature required) Tom Wesolowski

Approved by: 
 (signature required) Tom Simonson, Acting City Mgr

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	44,266
Vendor number	01171 1 2014
Vendor name	METROPOLITAN COUNCIL ENVIRONMENTAL
Address	SERVICES 390 NORTH ROBERT STREET ST. PAUL MN 55101

Date	Comment line on check	Invoice number	Amount
09-10-14	SAC CHARGES FOR AUGUST 2014	08/2014SAC	\$137,768.40

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

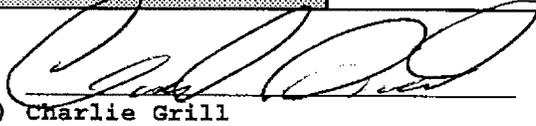
Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
602 20840	\$139,160.00
602 34060	-\$1,391.60

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) Charlie Grill	
Approved by: (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	44,268		
Vendor number	01901 1	2014	
Vendor name	REPUBLIC SERVICES INC #899		
Address	PO BOX 9001154 LOUISVILLE, KY 40290-1154		

Date	Comment line on check	Invoice number	Amount
08-25-14	AUGUST REPUBLIC SERVICES	0899-002538701	\$30,646.47

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

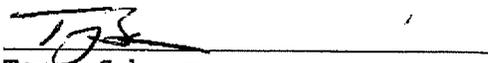
Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
210 42750 3190	\$30,646.47

In sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: 
 (signature required) Charlie Grill

Approved by: 
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	44,076
Vendor number	01337 2 2014
Vendor name	RAMSEY COUNTY
Address	90 PLATO BLVD W. PO BOX 64097 ST. PAUL MN 55164-0097

Date	Comment line on check	Invoice number	Amount
09-02-14	LAW ENFORCEMENT-SEPTEMBER 2014	SHRFL-001346	\$160,469.99

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding Amount

101 41100 3190	\$160,469.99

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) <u>Terri Hoffard</u>	<i>Terri Hoffard</i>
Approved by: (signature required) <u>Terry Schwerm</u>	<i>Terry Schwerm</i>

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	44,139	COUNCIL APPROVED 1/21/14
Vendor number	01991 1	2014
Vendor name	TOWMASTER	
Address	61381 US HWY 12 LITCHFIELD, MN 55355	

Date	Comment line on check	Invoice number	Amount
08-27-14	BOX AND PLOW EQUIPMENT FOR NEW UNIT 203	361726	\$86,555.00

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
701 46500 5800	\$86,555.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) <u>Dan Curley</u>	
Approved by: (signature required) <u>Terry Schwerm</u>	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To award the bid for Community Center carpet replacement to Floors by Becker, Inc., the lowest responsible bidder, in the amount of \$115,000.

ROLL CALL:	AYES _____	NAYS _____
JOHNSON	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

TO: MAYOR AND COUNCILMEMBERS

**FROM: TERRY SCHWERM
CITY MANAGER**

DATE: SEPTEMBER 12, 2014

SUBJECT: AWARD OF BID—COMMUNITY CENTER CARPET REPLACEMENT

INTRODUCTION

The adopted 2014 Capital Improvement Program includes \$135,000 for replacement of carpet in the upper level lobby, meeting rooms, as well as the Shoreview Room. The Council is being asked to award the bid for this project.

BACKGROUND

The 2014 Capital Improvement Program includes a project that would replace the carpeting in the upper level lobby of City Hall, the meeting rooms, and the Shoreview Room. The Shoreview Room carpeting was installed in 2003 when the Community Center addition was constructed. It is showing significant wear and tear and is fraying at certain locations particularly near the dance floor. The lobby and meeting room carpeting was replaced in 2007 and is also showing significant wear and tear, as well as staining in several areas. In addition to these areas, the bids include replacement of the carpeting in the Island Lake Room and the small lower level City Hall lobby. These areas were included so the carpeting in the lobby areas and meeting rooms will have a consistent style and appearance.

The City hired BWBR Architects to assist in selecting color patterns and styles for the carpeting, as well as assisting with preparation of the bidding documents. The carpeting that was selected is carpet tile designs which will allow replacement of individual carpet pieces if they become stained. Staff believes that using carpet tile will provide a longer life to the carpeting. The bids also included providing additional carpet tile so that the City will have replacement tiles in stock.

After advertising the project, the City opened bids on September 10, 2014. Only one bid was submitted as noted below:

<u>Company</u>	<u>Bid</u>
Floors by Becker, Inc.	\$105,900

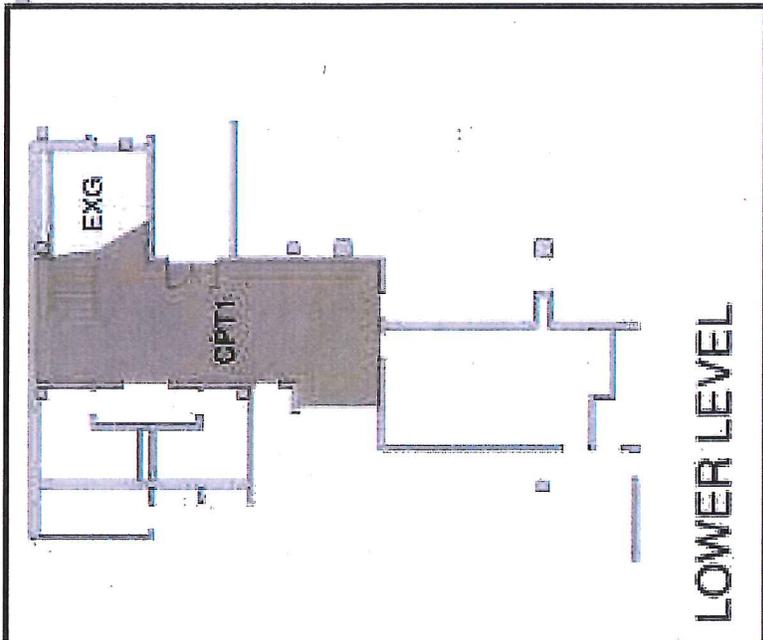
Although only one bid was received, it is well within the City's budget allocation for the project. Further, Floors by Becker has successfully completed other projects for the City. BWBR

Architects has also reviewed the bid and has indicated that it is below the estimate for the project. Based on the bid and engineering fees, the total project cost is estimated at \$115,000, which is \$20,000 less than the allocation in the Capital Improvement Program. The project is funded from the General Fixed Asset Revolving Fund.

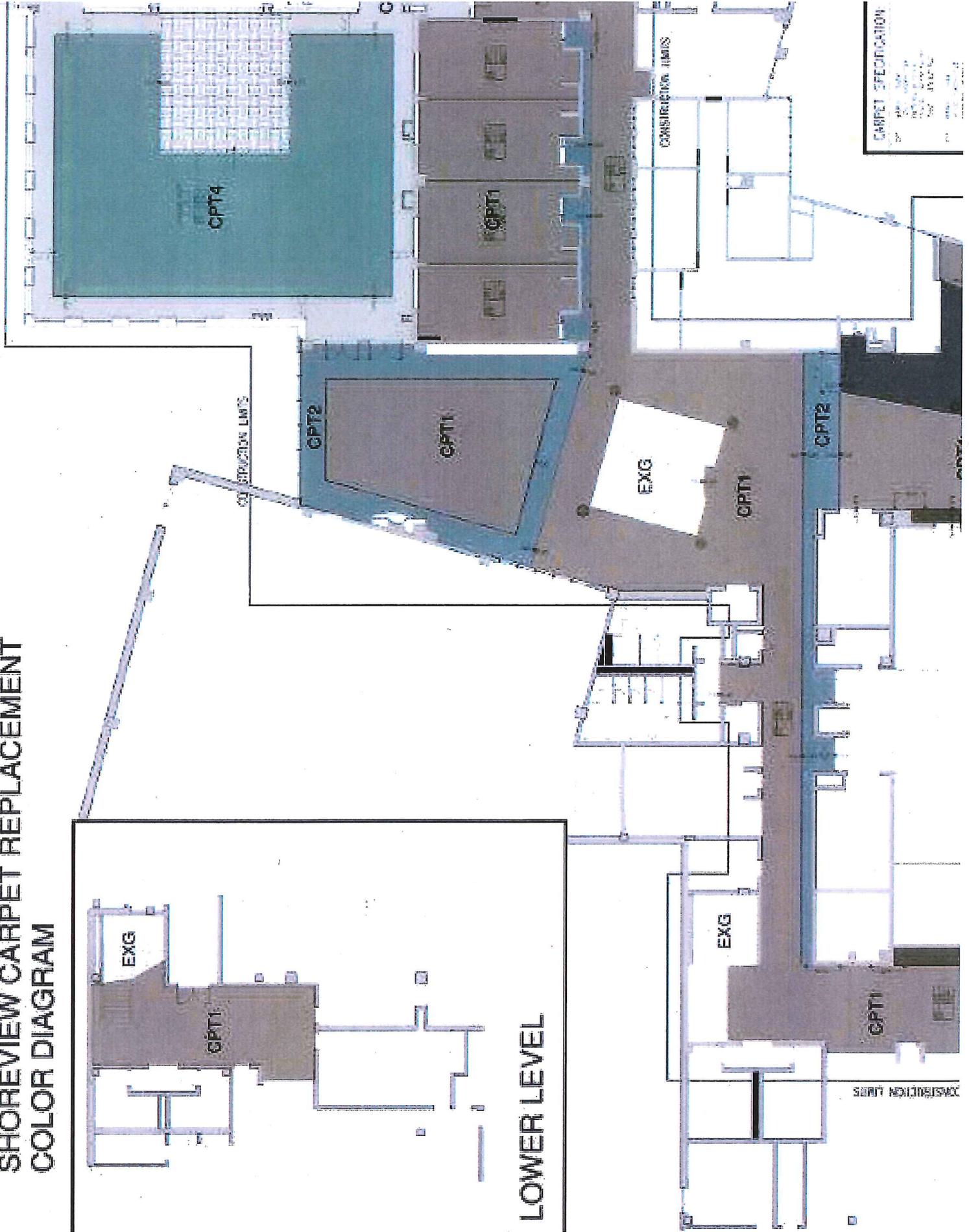
RECOMMENDATION

Based on the foregoing information, it is recommended that the City Council award the bid for Community Center carpet replacement to Floors by Becker, Inc., the lowest responsible bidder, in the amount of \$115,000.

SHOREVIEW CARPET REPLACEMENT COLOR DIAGRAM



LOWER LEVEL



DOCUMENT 00-4105 - QUOTE FORM

Shoreview 2014 Carpet Replacement
City of Shoreview
4600 Victoria Street North
Shoreview, MN 55126

Quote from: Derck Johnson Floors by Beckers
(Name)

1.01 QUOTE

A. The undersigned, having visited and examined the site, has received and examined the Project Manual and the Addenda for the above Project, and hereby proposes to provide all labor, materials, products, equipment, and services required for complete construction of the Work in the amounts and terms as follows:

QUOTE AMOUNT \$105,900⁰⁰ One hundred five thousand nine hundred ⁰⁰/₁₀₀
(amount in figures)

1.02 PERFORMANCE AND PAYMENT BOND

A. The above Quote Amount includes the sum of \$ 1251⁰⁰ for the Performance Bond and Labor and Materials Payment Bond.

1.03 ADDENDA

A. The following Addenda have been received and included in the Quote:
No. 0 Date _____ No. _____ Date _____ No. _____ Date _____

1.04 CONTRACT TIME

- A. The undersigned agrees, if awarded the Contract for the Work, to begin the Work within 10 calendar days after date of written notice to proceed.
- B. The undersigned agrees, if awarded the Contract for the Work, to complete the Work within 90 calendar days after date of written Notice to Proceed.

1.05 QUOTE SECURITY

A. Accompanying this Quote is a quote security in the amount of 5 percent of the maximum Quote Amount. It is agreed that the quote security shall be forfeited to the Owner as liquidated damages if the undersigned fails to execute a contract for the Work within 10 calendar days after notice of award of Contract.

1.06 QUALIFICATION REQUIREMENTS

A. If requested, the undersigned agrees to execute and deliver to the Owner evidence of the supplier/installers qualifications as requested by the Architect.

1.07 QUOTE ACCEPTANCE

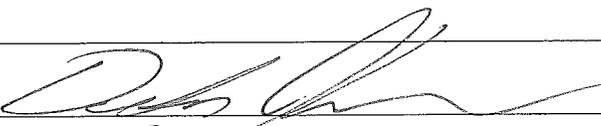
A. The undersigned acknowledges the right of the Owner to reject any and all Quotes. If written notice of the acceptance of this Quote is mailed or delivered to the undersigned within 14 days after Quotes are opened, the undersigned agrees to execute a Purchase Order in the Owner's prescribed form and furnish the required submittals.

1.08 SIGNATURES

Date Sept 10, 20 14

Official Name and Address:

Floors by Beckers, Inc
805 1st Street NW
New Brighton, MN 55112

By 
Title SR Project Manager
By _____
Title _____

END OF DOCUMENT

Project name SHOREVIEW COMM CTR- 2014
4580 VICTORIA ST NORTH
CARPET REPLACEMENT -2014
SHOREVIEW
MN 55126

Client CITY OF SHOREVIEW

Contract amount \$105,900

Estimator DEREK JOHNSON

Bid date 9/10/2014 2:00 PM

Notes ALL WORK FIGURED FOR REGULAR TIME HOURS

***ATTIC STOCK FIGURED FOR CPT TILES ~
BROADLOOM = ATLAS HAS 6YDS FOR PATCHING
FIGURED***

EXPANSION FIGURED AS NOTED IN SPECIFICATIONS ~
ALTERNATE DEDUCT TO USE "ARDIFIX" TO ELIMINATE
ALL VISUAL OVER THE TOP MATERIAL = <-750.00>
Deduct

Item	Description	Takeoff Qty	
010000	GENERAL CONDITIONS		
011000	GENERAL CONDITIONS		
	1010 BID BOND	1.00	ea
096000	FLOORING		
096100	FLOOR PREP		
	3 Grind Away Existing Adhesive-RIDER/SKIM	11,500.00	sf
	7 Install Ramping Material- EX. CERAMIC	48.00	lf
	14 Take-up, Disposal, Haul Away-1900YDS-RIDER	17,100.00	sf
	1501 INSTALL- EXPANSION JOINTS	6.00	hour
	1501 FLOOR PREP	4.00	hour
	2033 CHEMREX FEATHER FINISH 10LB	20.00	ea
	2800 Materials Freight-EXPANSION JOINTS	1.00	ea
	2900 Materials Sundries- EXPANSION JOINTS-C/S GROUP	1.00	ea
LS-40	LS-40 Ramping 0" to 1/4"	48.00	lf
096500	RESILIENT FLOORING		
096513	RESILIENT BASE AND ACCESSORIES		
	1 Install 4" Base	12.00	lf
	2602 Furnish Johnsonite Base-4"VCB-280/SHORELINE- STOCK	12.00	lf
096514	RESILIENT & CARPET TRANSITIONS		
	5 Install Carpet-2-Wood Reducer- CUT TO	80.00	lf
	7 Install Stair Nosing	18.00	lf
	2077 VDL-XX-SQ SQUARE STAIR NOSE- CHECK B4 ORDERING	24.00	lf
096800	CARPET		
096813	TILE CARPETING		
	1 Install Carpet Tile - SEE PLAN	1,320.00	sy
n	2004 C6/ TANDUS CARPET TILE-PLEXUS COLOUR III-COFFEE BEAN	26.64	sy
n	2004 C6/ ATTIC STOCK-TANDUS CARPET TILE-PLEXUS III- COFFEE BEAN	13.32	sy
n	2021 C3/ MOHAWK CARPET TILE-STEP IN STYLE MODULAR-00524/WOODLAND BROWN	132.00	sy
n	2021 C3/Attic Stock MOHAWK CARPET TILE-STEP IN STYLE MODULAR-00524/WOODLAND BROWN-(25 TILES)	18.66	sy
n	2033 C1/SHAW CARPET TILE-JASPER TILE/5T016-ZIRCON/14740= (18x36)	1,025.00	sy
n	2033 C1/Attic Stock-SHAW CARPET TILE-JASPER TILE/5T016-ZIRCON/14740= (18x36)-50 TILES	30.00	sy
n	2033 C2/SHAW CARPET TILE-MESH TILE/5T044-ANTICO/93516= (24x24)	138.580	sy

Item	Description	Takeoff Qty
096813	TILE CARPETING	
n	2033 C2/Attic Stock-SHAW CARPET TILE-MESH TILE/5T044-ANTICO/93516= (24x24)	26.650 sy
	2800 Materials Freight-SHAW	1,220.00 sy
	2800 Materials Freight-MOHAWK/TANDUS	190.00 sy
	3050 Material Handling & Delivery	4.00 ea
096816	SHEET CARPETING	
	2 Install Direct Glue Down Carpet - Patterned	581.00 sy
	14 Install Stairs (Standard)	16.00 ea
	16 Install Borders	150.00 lf
	2001 C4-ATLAS CARPET-ENERGY-EG17/AQUARILLE= PERMIAN BACK (12.5)	354.17 sy
	2001 C5-ATLAS CARPET-SEMOLINA-EM08/SILVER STORM= PERMIAN BACK (12.5)	233.33 sy
	2032 CPT7 = CPT BASE-SHAW CARPET-JASPER TILE/5T016-ZIRCON/14740 = 6' PRE-COAT (up to 15% overage)-6x36 =24YDS	28.00 sy
	2800 Materials Freight	615.00 sy
096899	CARPET ADHESIVES & SUNDRIES	
n	2605 MOHAWK Enpress 4Gal. Press. Sens. Adh.	1.00 ea
n	2628 Shaw S5100 4Gal. Press. Sens. Adhesive	9.00 ea
n	2630 XL GOLD STIX PREMIUM BROADLOOM ADH.	14.00 ea

999000 BECKERS TERMS & CONDITIONS

999900	BECKERS TERMS & CONDITIONS	
	2 Labor to be completed Monday - Friday 7am - 3:30 pm	1.00 ea
	4 Quote based on floors ready to receive materials unless noted otherwise	1.00 ea
	5 Quote based on floors having 1200 sf available per man per day	1.00 ea
	6 Includes Union Labor	1.00 ea
	8 Includes Minor Floor Prep	1.00 ea
	10 Includes Daily Clean-up of Our Debris	1.00 ea
	12 Excludes Overtime, Weekend, or Holiday Labor Rates	1.00 ea
	14 Excludes Major Floor Prep	1.00 ea
	16 Excludes Hoisting, Dumpster, or Elevator Fees	1.00 ea
	18 Excludes Asbestos, Mold Removal	1.00 ea
	22 INCLUDES Demo of Existing Floors	1.00 ea
	24 Payment is Due within 30 days of Invoice	1.00 ea

We agree to do the above estimated work for the price of \$105,900

Signature _____
Print Name _____
9/10/2014 _____

Signature _____
Print Name _____
9/10/2014 _____

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To award the bid for the replacement of the Community Center gymnasium roof to Central Roofing in the amount of \$149,745.

ROLL CALL:	AYES	NAYS
JOHNSON	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

Regular Council Meeting
September 15, 2014

TO: MAYOR AND COUNCILMEMBERS

**FROM: TERRY SCHWERM
CITY MANAGER**

DATE: SEPTEMBER 12, 2014

SUBJECT: AWARD OF BID—COMMUNITY CENTER ROOF REPLACEMENT

INTRODUCTION

The 2015 Capital Improvement Program includes a \$400,000 allocation for replacement of the roof over the Community Center gymnasium. The City Council is being asked to award the bid for this project.

BACKGROUND

The 2015 Capital Improvement Program includes a project that will replace the roof over the gym area over the Community Center. This roof is a cedar shake design and is the only portion of the original Community Center pitched roof that has not been replaced. During the winter of 2013-2014 and throughout this year, there have been numerous leaks in the roof. As snow melted this past winter, it was not unusual for 10-12 areas of the roof to be leaking into the gym area. This spring and summer we have noticed additional leaks, including a recent leak in the playground area. As a result of this deteriorating condition, staff decided to bid the project in 2014 rather than wait until 2015 to perform these repairs.

BWBR Architects prepared specifications and solicited bids for the project. Bids were opened on Thursday, September 11, 2014 and the results are listed below:

<u>Company</u>	<u>Bid Roof</u>	<u>Insulation</u>	<u>Insulation Allowance</u>
Berwald Roofing	\$198,863	\$11.00 SF	\$2200
Central Roofing	\$149,745	\$3.75 SF	\$ 750

The lowest responsible bidder is Central Roofing at a base bid of \$149,745. Although the City has not worked with Central Roofing, BWBR has worked with them and has indicated that they are fully capable of performing the work. In addition to the base bid, each of the bidders was asked to specify a unit price for replacing the insulation, since it was assumed that some insulation would need replacing due to current leaks. Central Roofing's roofing unit price was \$3.75 per square foot, while Berwald's quote was \$11.00 per square foot. BWBR staff does not believe that all of the insulation will need replacing, but did include an allowance of 200 square feet in the bid for the project. In addition, the architect has recommended that the City upgrade to a higher grade shingle, which will likely add between \$14,000-\$15,000 to the total

project cost from Central Roofing. The bid from Berwald did include a higher grade shingle, although it was not specified in the original bid. This partially explains their higher bid price. Staff will process the higher quality shingle as a change order at a future meeting.

The total bid from Central Roofing, including the estimated cost for a higher grade shingle is approximately \$165,000, about \$34,000 less than the bid from Berwald. Total project costs, including architectural fees, is estimated at \$177,500, which is only half of the \$400,000 original allocation in the Capital Improvement Program. The original Capital Improvement Program estimate was based on the cost of replacing the pool roof which was a more extensive project due to the need to replace insulation and create a barrier to allow moisture to escape. The project is funded from the General Fixed Asset Revolving Fund.

RECOMMENDATION

Based on the foregoing information, it is recommended that the City Council award the bid for the replacement of the Community Center gymnasium roof to Central Roofing in the amount of \$149,745.

DOCUMENT 00-4110 - BID FORM

City of Shoreview – 2014 Community Center Gym Reroof

City Of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Bid from: BERWALD ROOFING CO INC

(Bidder's name)

1.01 BIDS

- A. Base Bid: The undersigned, having visited and examined the site and all local conditions, has received and examined the Project Manual, the Drawings, and the Addenda for the above Project, and hereby proposes to provide all labor, materials, products, equipment, systems, and services required for complete construction of Project in the amounts and terms as follows:

UNIT PRICE BIDS (as specified in Section 07-3105 – Steep Roofing Accessories)

Number, Title	Est. Qty.	Unit	Unit Price	Extended Allowance Amount
No. 1 – Roof Nail Base Insulation	200	Sq. Ft.	X \$ <u>11.00</u>	= \$ <u>2,200.00</u>

BASE BID (stipulated lump sum for all of the Work including Allowance below):

\$198,863.00 **One hundred ninty eight thousand eight hundred**
(amount in figures) **sixty three and 00/100**

- B. Allowances: Base bid amount above to include all allowance amounts.
 - 1. Allowance No. 1 – Nail Base Insulation: Allowance for 200 square feet of removal and reinstallation of wet or damaged nail base insulation, related materials, including installation.

1.02 PERFORMANCE AND PAYMENT BOND

- A. The above Bid Amount includes the sum of \$ 1,377.00 for the Performance Bond and Labor and Materials Payment Bond.

1.03 ADDENDA

- A. The following Addenda have been received and included in the Bid:
 No. 1 Date 9/10/14 No. ___ Date ___ No. ___ Date ___ No. ___ Date ___ No. ___ Date ___

1.04 CONTRACT TIME

- A. The undersigned agrees, if awarded the Contract for the Work, to begin the Work within 10 calendar days after date of written notice to proceed.
- B. The undersigned agrees, if awarded the Contract for the Work, to complete the Work within 4 weeks after date of written notice to proceed.

1.05 BID SECURITY

- A. Accompanying this Bid is a bid security in the amount of 5 percent of the maximum Bid Amount. It is agreed that the bid security shall be forfeited to the Owner as liquidated damages if the undersigned fails to execute a contract for the Work within 10 calendar days after notice of award of Contract.

1.06 QUALIFICATION REQUIREMENTS

- A. If requested, the undersigned agrees to execute and deliver to the Owner evidence of the Bidder's qualifications as requested by the Architect.

1.07 BID ACCEPTANCE

A. The undersigned acknowledges the right of the Owner to reject any and all Bids. If written notice of the acceptance of this Bid is mailed or delivered to the undersigned within 30 days after Bids are opened, the undersigned agrees to execute an Agreement in the prescribed form and furnish the required submittals.

1.08 CONTACT INFORMATION FOR BIDDER

A. The information given below is the legal contact information for all notices, directions, and other communications.

1.09 SIGNATURES

Date SEPTEMBER 10, 20 14

Official name and address:

BERWALD ROOFING CO INC

2440 CHARLES ST N

NO ST PAUL MN 55109

Office phone number: 651-777-7411

By 

Print name EUGENE BERWALD Title PRESIDENT

By _____

Print name _____ Title _____

END OF DOCUMENT

DOCUMENT 00-4110 - BID FORM

City of Shoreview – 2014 Community Center Gym Reroof

City Of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Bid from: Central Roofing Co

(Bidder's name)

1.01 BIDS

- A. Base Bid: The undersigned, having visited and examined the site and all local conditions, has received and examined the Project Manual, the Drawings, and the Addenda for the above Project, and hereby proposes to provide all labor, materials, products, equipment, systems, and services required for complete construction of Project in the amounts and terms as follows:

UNIT PRICE BIDS (as specified in Section 07-3105 – Steep Roofing Accessories)

Number, Title	Est. Qty.	Unit	Unit Price	Extended Allowance Amount
No. 1 – Roof Nail Base Insulation	200	Sq. Ft. X	\$ 3.75	= \$ 750.00

BASE BID (stipulated lump sum for all of the Work including Allowance below):

\$149,745.00

(amount in figures)

- B. Allowances: Base bid amount above to include all allowance amounts.
1. Allowance No. 1 – Nail Base Insulation: Allowance for 200 square feet of removal and reinstallation of wet or damaged nail base insulation, related materials, including installation.

1.02 PERFORMANCE AND PAYMENT BOND

- A. The above Bid Amount includes the sum of \$ 2,655.00 for the Performance Bond and Labor and Materials Payment Bond.

1.03 ADDENDA

- A. The following Addenda have been received and included in the Bid:
 No. 1 Date 9/10/14 No. ___ Date ___ No. ___ Date ___ No. ___ Date ___ No. ___ Date ___

1.04 CONTRACT TIME

- A. The undersigned agrees, if awarded the Contract for the Work, to begin the Work within 10 calendar days after date of written notice to proceed.
- B. The undersigned agrees, if awarded the Contract for the Work, to complete the Work within 4 weeks after date of written notice to proceed.

1.05 BID SECURITY

- A. Accompanying this Bid is a bid security in the amount of 5 percent of the maximum Bid Amount. It is agreed that the bid security shall be forfeited to the Owner as liquidated damages if the undersigned fails to execute a contract for the Work within 10 calendar days after notice of award of Contract.

1.06 QUALIFICATION REQUIREMENTS

- A. If requested, the undersigned agrees to execute and deliver to the Owner evidence of the Bidder's qualifications as requested by the Architect.

1.07 BID ACCEPTANCE

A. The undersigned acknowledges the right of the Owner to reject any and all Bids. If written notice of the acceptance of this Bid is mailed or delivered to the undersigned within 30 days after Bids are opened, the undersigned agrees to execute an Agreement in the prescribed form and furnish the required submittals.

1.08 CONTACT INFORMATION FOR BIDDER

A. The information given below is the legal contact information for all notices, directions, and other communications.

1.09 SIGNATURES

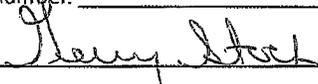
Date September 11TH, 2014

Official name and address:

Central Roofing Company
4550 Main St NE

Minneapolis MN 55421

Office phone number: 763-572-0660

By 

Print name Gerry Stock Title CEO/President

By 

Print name Lloyd Carr Title Estimator/Project Manager

END OF DOCUMENT

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: TOM WESOLOWSKI, CITY ENGINEER

DATE: SEPTEMBER 10, 2014

SUBJECT: TURTLE LANE NEIGHBORHOOD & SCHIFSKY ROAD
RECONSTRUCTION, CITY PROJECT # 15-01
ESTABLISH PROJECT & AUTHORIZE THE PREPARATION OF A
FEASIBILITY REPORT

INTRODUCTION

Street reconstruction projects are typically initiated by the City Council directing the City Engineer to prepare a feasibility report describing the proposed improvements. Pursuant to the Chapter 429 of State Statutes, and consistent with the City's past practice on roadway improvement projects, it is required that the Council authorize the preparation of a feasibility report for the Turtle Lane Neighborhood and Schifsky Road Reconstruction, City Project 15-01.

DISCUSSION

Shoreview's Capital Improvement Program includes the reconstruction of the Turtle Lane Neighborhood and Schifsky Road. This project would include Turtle Lane East, Turtle Lane West, Johns Road, and Schifsky Road. See the attached map showing the location of the roadways considered for reconstruction in 2015.

The first step of the project development process is to authorize the preparation of a feasibility report. The feasibility report will include an evaluation of the existing street, storm sewer, sanitary sewer, and water main infrastructure. The report will also include a cost estimate of any proposed improvements and identify sources of funding. Based on this estimate and the need for improvements, the report will determine if the proposed improvements are technically and financially feasible.

SCHEDULE

Data collection and soil borings for next year's planned project will be commencing shortly. Due to a recent vacancy in the Public Works Department, City staff will not be able to complete the field surveying. For this year the surveying work will be outsourced to an engineer consultant. A public informational meeting to provide residents with a general overview of the design, construction, and assessment process for the project will be scheduled in October/November 2014. Construction of the proposed project, if ordered, would not begin until the spring of 2015.

RECOMMENDATION

It is recommended that the City Council adopt Resolution 14-78 establishing the project and ordering the preparation of a feasibility report for the reconstruction of Turtle Lane East, Turtle Lane, West, Johns Road, and Schifsky Road.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD SEPTEMBER 15, 2014

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota, was duly called and held at the Shoreview City Hall in said City on September 15, 2014 at 7:00 p.m. The following members were present:

and the following members were absent:

Councilmember introduced the following resolution and moved its adoption.

RESOLUTION NO. 14-78

ORDERING PREPARATION OF A FEASIBILITY REPORT
FOR THE
TURTLE LANE NEIGHBORHOOD & SCHIFSKY ROAD RECONSTRUCTION,
CITY PROJECT 15-01

WHEREAS, the City's adopted Capital Improvement Program includes a project involving the reconstruction of Turtle Lane East, Turtle Lane West, Johns Road, and Schifsky Road, and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to the Minnesota Statutes, Chapter 429.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SHOREVIEW, MINNESOTA:

1. The Turtle Lane Neighborhood and Schifsky Road Reconstruction is hereby established as City Project 15-01.
2. That the proposed improvement be referred to the City Engineer for study and that he is instructed to report to the Council with all convenient speed advising them in a preliminary way as to whether the proposed improvement is feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 15th day of September 2014.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 15th day of September 2014, with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to ordering the feasibility report for the Turtle Lane Neighborhood and Schifsky Road Reconstruction, City Project 15-01.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 16th day of September 2014.

Terry Schwerm
City Manager

SEAL

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN
DATE: SEPTEMBER 11, 2014
SUBJECT: DEVELOPER ESCROW REDUCTIONS

INTRODUCTION

The following escrow reductions have been prepared and are presented to the City Council for approval.

BACKGROUND

The property owners/builders listed below have completed all or portions of the erosion control and turf establishment, landscaping or other construction in the right of way as required in the development contracts or building permits.

805 Highway 96	Erosion Control completed
4305 Brigadoon Dr	Erosion Control completed

RECOMMENDATION

It is recommended that the City Council approve releasing all or portions of the escrows for the following properties in the amounts listed below:

805 Highway 96	Better Futures Minnesota	\$ 1,000.00
4305 Brigadoon Dr	Moose Construction	\$ 1,000.00

PROPOSED

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD SEPTEMBER 15, 2014

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on September 15, 2014 at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 14-73

**RESOLUTION ORDERING ESCROW REDUCTIONS
AT VARIOUS LOCATIONS IN THE CITY**

WHEREAS, various builders and developers have submitted cash escrows for erosion control, grading certificates, landscaping and other improvements, and

WHEREAS, City staff have reviewed the sites and developments and is recommending the escrows be returned.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

The Shoreview Finance Department is authorized to reduce the cash deposit in the amounts listed below:

805 Highway 96	Better Futures Minnesota	\$ 1,000.00
4305 Brigadoon Dr	Moose Construction	\$ 1,000.00

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: THOMAS L HAMMITT
SENIOR ENGINEERING TECHNICIAN

DATE: SEPTEMBER 11, 2014

SUBJ: APPROVE PAYMENT NO. 2, FINAL
2014 STREET LIGHT REPLACEMENTS, PROJECT NO. 14-03

INTRODUCTION

Contractor Payment No 2, Final, has been prepared by staff and is presented to Council for approval.

BACKGROUND

On June 2, 2014, the City of Shoreview authorized a contract with Q3 Contracting for the replacement of street lights in three areas in the City. The three areas were Bucher/Daniel/Kitkerry, Pascal/Knoll and Debra/Maple Pond. The approved contract amount was \$99,466.55.

DISCUSSION

The contractor has completed all portions of the project. XCEL has energized the systems and all lights are working. The project came in on budget and all testing and inspections have been completed and have shown the work to be acceptable.

RECOMMENDATION

It is recommended that Council adopt Resolution No. 14-79, approving Contractor Payment No. 2 (Final) in the amount of \$2,984.00 for the project.

tlh

#14-03

t:/projects/2014/14-03streetlightreplacements/council/final payment2014

APPLICATION FOR PAYMENT

NO. 2 - FINAL

PROJECT: 2014 STREET LIGHT REPLACEMENTS
OWNER: CITY OF SHOREVIEW
PROJECT NO: PROJECT 14-03
CONTRACTOR: Q3 CONTRACTING
APPLICATION DATE: 9/8/2014 FOR PERIOD ENDING: 9/5/2014

STATEMENT OF WORK

ORIGINAL CONTRACT AMOUNT	\$ <u>99,466.55</u>
NET CHANGE BY CHANGE ORDER	\$ <u> </u>
CONTRACT AMOUNT TO DATE	\$ <u>99,466.55</u>
TOTAL AMOUNT OF WORK COMPLETED	\$ <u>99,466.55</u>
LESS 0 % RETAINAGE	\$ <u> -</u>
AMOUNT DUE TO DATE	\$ <u>99,466.55</u>
LESS PREVIOUS PAYMENTS	\$ <u>96,482.55</u>
PAYMENT DUE THIS APPLICATION	\$ <u>2,984.00</u>

APPLICATION FOR PAYMENT
Page Two

I certify that all items and amonunts shown are correct for the work completed to date.

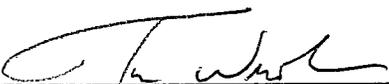
CONTRACTOR: Q3 CONTRACTING

BY: _____
(Name and Title)

DATE: _____

APPROVED FOR PAYMENT

OWNER: CITY OF SHOREVIEW

BY: 
Tom Wesolowski - City Engineer

DATE: 9/11/14

2014 STREET LIGHT REPLACEMENTS
PROJECT 14-03

Application of Payment No. 2, Final

Area No. 1 - Bucher/Daniel/Kitkerry	\$	27,485.87
Area No. 2 - Pascal/Knoll	\$	49,908.72
Area No. 3 - Debra/Maple Pond	\$	<u>22,071.96</u>
Total Project	\$	99,466.55

(PROPOSED)

EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA

HELD SEPTEMBER 15, 2014

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on September 15, 2014, at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 14-79

2014 STREET LIGHT REPLACEMENT PROJECT NO. 14-03
CONTRACTOR PAYMENT NO. 2 (FINAL)

WHEREAS, on June 2, 2014, a contract was awarded to Q3 Contracting, in the amount of \$99,466.55, for Bucher/Daniel/Kitkerry, Pascal/Knoll and Debra/Maple Pond Areas, City Project No. 14-03, and

WHEREAS, the contractor, Q3 Contracting, has completed all work on the project and is now requesting final payment, in the amount of \$2,984.050, and

WHEREAS, all testing and inspections have been completed and have shown the work to be acceptable, and

WHEREAS, the City Engineer has recommended approval of the Contractor Payment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

That Contractor Payment No. 2 (Final), in the amount of \$2,984.00, is hereby approved for a total project contract amount of \$99,466.55.

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 15th day of September, 2014.

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 15th day of September 2014, with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to the Contractor Payment for the 2014 Street Light Replacement Project No.14-03.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 16th day of September, 2014.

Terry C. Schwerm
City Manager

SEAL

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: MARK MALONEY, P.E.
DIRECTOR OF PUBLIC WORKS

DATE: SEPTEMBER 11, 2014

SUBJECT: 2014 ASSESSMENT HEARINGS
GASTON/GROVE/ST ALBANS WATER MAIN – PROJECT 13-03
COTTAGE PLACE RECONSTRUCTION – PROJECT 13-01B
COUNTY ROAD D RECONSTRUCTION – PROJECT 13-01A
RED FOX ROAD RECONSTRUCTION – PROJECT 12-04

INTRODUCTION

At its August 18, 2014 meeting, the City Council set September 15, 2014, as the date for the assessment hearing for the above project.

A Council report, including motion sheet, for the above project follows this introductory report. Detailed information regarding proposed assessments for the project, including an assessment roll, is included in the individual Council reports.

- 1) The **Mayor** calls the meeting to order and announces the purpose of the hearing.

“This is a public hearing to consider the special assessment roll for City Project 13-03, Gaston/Grove/St Albans Water Main. Tonight, the Council will review the proposed assessment roll and hear testimony from the public regarding the proposed assessment. The Council may, by simple majority, vote to approve the assessment roll. If objections are raised on any project that cannot be easily addressed at this meeting, it has been recommended that the Council continue final approval to the next regularly scheduled Council meeting scheduled for October 6, 2014, to allow staff adequate time to review questions and prepare responses to all objections.”
- 2) The **City Attorney** provides comments regarding the adequacy of published and mailed notices.
- 3) The **Public Works Director** will present a summary of the improvements, the areas involved, and final project costs. In addition, the Public Works Director will present a summary of project financing and assessments.
- 4) The **City Manager** acknowledges any objections that may have been submitted from affected property owners prior to the hearing.
- 5) The **Mayor** opens the hearing to the public. Speakers are requested to identify themselves and the street address to which they are referring.

- 6) The **Mayor** closes the Public Hearing. After all citizen comments have been completed, the Mayor should indicate that the Public Hearing is closed and turn the hearing over to the City Council for action.
- 7) The **City Council** takes action on the project. If objections are raised on an improvement project that cannot be easily addressed at the meeting, it is recommended that Council continue consideration of action to the October 6, 2014 meeting to allow staff adequate time to review questions and prepare responses to all objections.

If there are no objections, or if any objections are adequately addressed at the meeting, it is recommended that the Council adopt the assessment roll this evening. A motion adopting the assessment roll is included for the project.

SCHEDULE

The following schedule outlines the remaining steps in the assessment process for the 2014 Assessments:

- | | |
|--------------------|---|
| September 15, 2014 | Public Assessment Hearing date. Adopt assessment if no objections. Mail Notice of Adoption on September 16. (Begin 30-day payment period) |
| October 6, 2014 | Objection Response Meeting if not adopted at the hearing – Must Adopt Assessment roll, begin 30-day payment period. |
| October 7, 2014 | Mail Adoption Notice (Includes 30-day pre-payment period at the City). |
| November 6, 2014 | Engineering certifies assessment roll to Ramsey County 30 days from adoption or not later than November 15, 2014. |

tlh

t:/assess/council/assesshearing14

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN

DATE: SEPTEMBER 11, 2014

SUBJECT: GASTON/GROVE/ST ALBANS WATER MAIN
ASSESSMENT HEARING - 7:00 PM
CITY PROJECT 13-03

INTRODUCTION

A public assessment hearing has been scheduled to hear all comments, objections and concerns with regard to assessing benefited properties for the Gaston/Grove/St Albans Water Main, City Project 13-03. All affected property owners have been notified of the assessment hearing.

DISCUSSION - ASSESSMENTS

This project installed water main on Gaston Avenue, Grove Avenue and St Albans Street. The pavement was replaced as part of the 2013 Street Rehabilitation Project. Existing curb remained except at water service locations where the curb was replaced. The water assessments are the same as presented at the Public Hearing at \$7,829.00 per property.

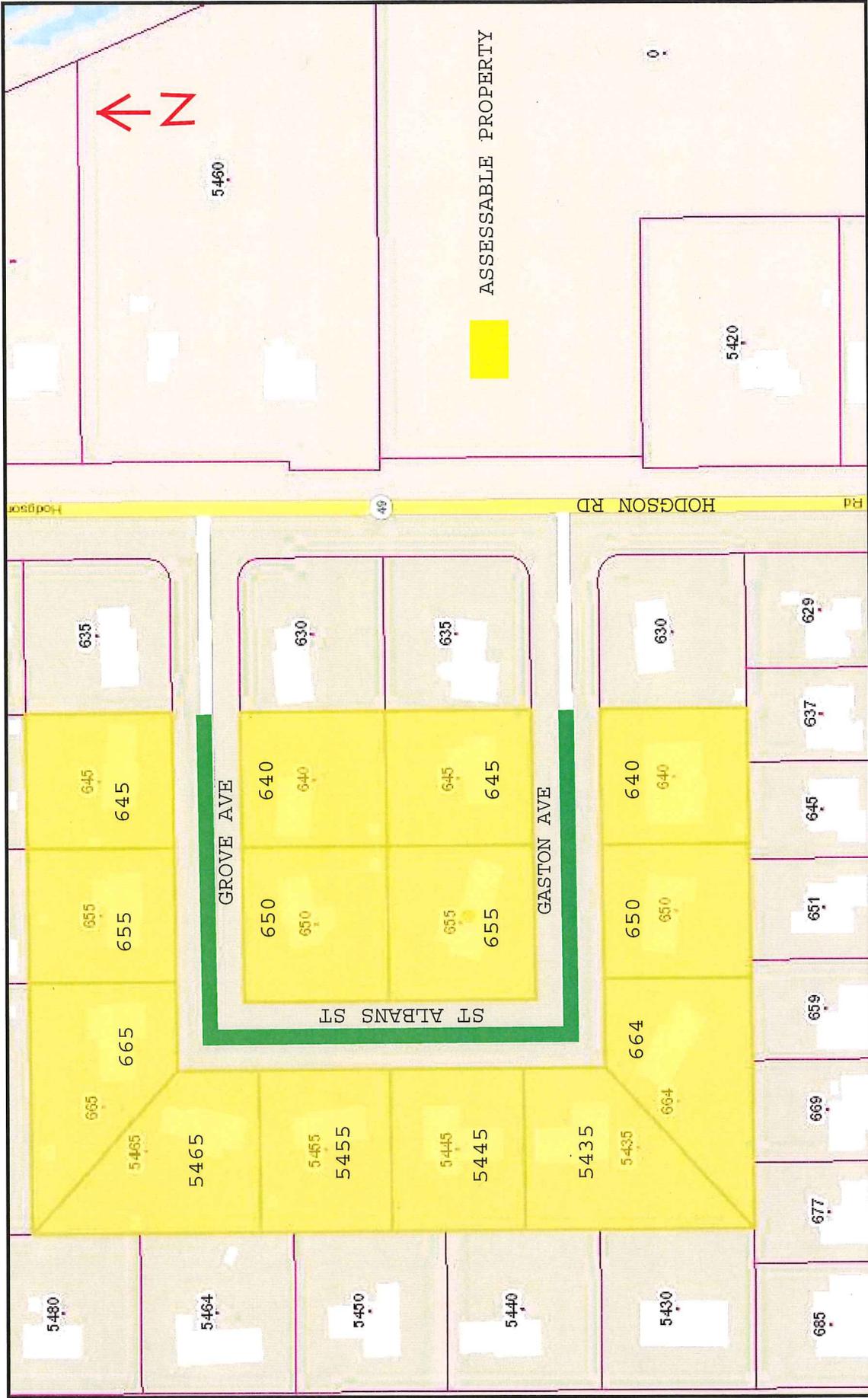
Staff has received no calls, emails or written objections regarding the assessments.

The assessment roll and area map are attached. As in past projects, assessment amounts over \$5,000 are spread over 15 years. This year's interest rate was set at 4.693%.

RECOMMENDATION

If there are no objections or if the City Council is satisfied with the responses to any objections at the meeting, Motion #1 is provided that would adopt the assessment roll and start the 30-day prepayment period. If it is not possible to respond to objections or concerns at the time, it is recommended that the Council move Motion #2 to defer action adopting the assessment roll to the meeting of October 6, 2014.

Grove/Gaston/St Albans Water Proj 13-03



GROVE-GASTON-ST ALBANS WATER
 PROJECT 13-03

ASSESSMENTS					Water		
Address	PIN	Units	\$/Lot Unit*	Source & Supply *	Total Water		
640 GASTON AVE	113023110048	1.0	\$7,000.00	\$829.00	\$7,829.00	F	
645 GASTON AVE	113023110046	1.0	\$7,000.00	\$829.00	\$7,829.00	F	
650 GASTON AVE	113023110040	1.0	\$7,000.00	\$829.00	\$7,829.00	F	
655 GASTON AVE	113023110045	1.0	\$7,000.00	\$829.00	\$7,829.00	F	
664 GASTON AVE	113023110039	1.0	\$7,000.00	\$829.00	\$7,829.00	F	
640 GROVE AVE	113023110043	1.0	\$7,000.00	\$829.00	\$7,829.00	F	
645 GROVE AVE	113023110032	1.0	\$7,000.00	\$829.00	\$7,829.00	F	
650 GROVE AVE	113023110044	1.0	\$7,000.00	\$829.00	\$7,829.00	F	
655 GROVE AVE	113023110033	1.0	\$7,000.00	\$829.00	\$7,829.00	F	
665 GROVE AVE	113023110034	1.0	\$7,000.00	\$829.00	\$7,829.00	F	
5435 ST ALBANS ST	113023110038	1.0	\$7,000.00	\$829.00	\$7,829.00	F	
5445 ST ALBANS ST	113023110037	1.0	\$7,000.00	\$829.00	\$7,829.00	F	
5455 ST ALBANS ST	113023110036	1.0	\$7,000.00	\$829.00	\$7,829.00	F	
5465 ST ALBANS ST	113023110035	1.0	\$7,000.00	\$829.00	\$7,829.00	F	
Total Assessable Units & Assessments		14.0	\$98,000.00	\$11,606.00	\$109,606.00		

* Note - Source and Supply - \$7.75 times average lot front footage in the project.

*** PROPOSED***

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD SEPTEMBER 15, 2014

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on September 15, 2014, at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 14-77

RESOLUTION ADOPTING THE ASSESSMENT ROLL
FOR THE GASTON/GROVE/ST ALBANS WATER MAIN
CITY PROJECT NO. 13-03

WHEREAS, the City Council of the City of Shoreview, Minnesota, pursuant to proper mailed and published notice in accordance with Minnesota State Statute 429.061, has held a public hearing to consider the proposed assessment roll for the Gaston/Grove/St Albans Water Main, City Project 13-03.

WHEREAS, the City Council has received and passed upon all written and oral objections presented to it with regard to said proposed assessment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

1. The proposed assessment roll, a copy attached and made part of this resolution by reference, is hereby accepted and shall constitute the special assessment against the lands described therein and each tract thereby assessed is found to be benefited by the improvement in the amount shown.

2. The assessment for Gaston/Grove/St Albans Water Main, City Project 13-03, is to be paid in equal installments extending over a period of Fifteen (15) years for assessment amounts over \$5,000.00, the first payment to be payable on or before the first Monday in January, 2015, and shall bear interest at the rate of 4.693 percent per annum. The first installment shall include interest from the date of this resolution until December 31, 2015. The assessments are to be made payable in equal annual installments including principal and interest.
3. The owner of the property so assessed, may at any time prior to certification of the assessment roll to the County Auditor, pay the entire amount of the assessment on such property with interest accrued to the date of payment to the City Treasurer, except that no interest shall be charged if said assessment is paid within thirty (30) days from the date of the adoption of this resolution and he may at any time pay, to the County Treasurer, the entire amount of the assessment remaining unpaid with interest accrued to December 31, of the year in which such prepayment is made. Such payment must be made by November 15, or interest will be charged through December 31 of the succeeding year.
4. The Manager shall transmit a certified copy of this assessment roll to the County Auditor to be extended on the property tax list of the County Auditor and such assessment shall be collected and paid over the same manner as other municipal taxes.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 15th day of September, 2014.

PUBLIC HEARING AGENDA

Purpose: COTTAGE PLACE RECONSTRUCTION
CITY PROJECT 13-01B

Published Time: 7:00 P.M.

Published Date: SEPTEMBER 15, 2014

Affidavit of Publication: AUGUST 27, 2014

SEPTEMBER 3, 2014

Affidavit of Mailing: AUGUST 27, 2014

Review of Affidavits of Mailing and
Publication by City Attorney: _____

Open Public Hearing - Time: _____

Hearing Discussion

MOVE TO CLOSE PUBLIC HEARING BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

ROLL CALL: AYES _____ NAYS _____

JOHNSON _____

QUIGLEY _____

WICKSTROM _____

WITHHART _____

MARTIN _____

REGULAR COUNCIL MEETING
SEPTEMBER 15, 2014

#13-01B

t:/assess/council/assesshearing14

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN

DATE: SEPTEMBER 11, 2014

SUBJECT: COTTAGE PLACE RECONSTRUCTION
ASSESSMENT HEARING - 7:00 PM
CITY PROJECT 13-01B

INTRODUCTION

A public assessment hearing has been scheduled to hear all comments, objections and concerns with regard to assessing benefited properties for the Cottage Place Reconstruction, Project 13-01B. All affected property owners have been notified of the assessment hearing.

DISCUSSION - ASSESSMENTS

This project reconstructed Cottage Place from Victoria Street to the west, ending in a new cul-de-sac. The street was constructed with asphalt pavement and barrier style curb and gutter. Storm sewer was constructed as part of the project and water main was replaced. New LED street lights were also installed.

The unit street assessment is proposed in the amount of \$1,517.70. This amount is \$332.30 less than reported in the feasibility report. There are no storm sewer lot assessments.

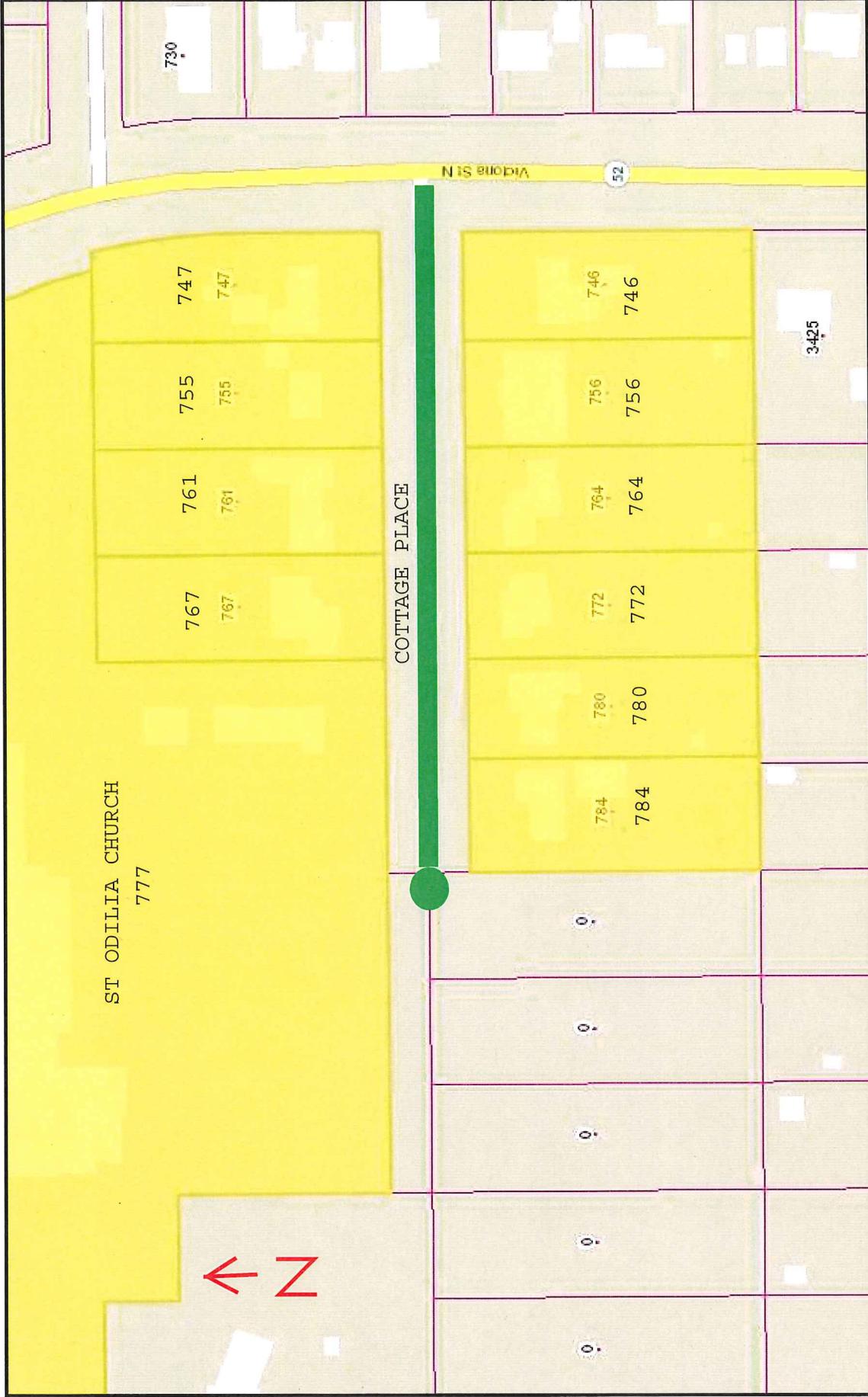
Staff has received no calls, emails or written objections regarding the assessments.

The assessment roll and area map are attached. As in past projects, assessment amounts under \$5,000 are spread over 10 years. This year's interest rate was set at 4.693%.

RECOMMENDATION

If there are no objections or if the City Council is satisfied with the responses to any objections at the meeting, Motion #1 is provided that would adopt the assessment roll and start the 30-day prepayment period. If it is not possible to respond to objections or concerns at the time, it is recommended that the Council move Motion #2 to defer action adopting the assessment roll to the meeting of October 6, 2014.

PROJECT 13-01B COTTAGE PLACE - ASSESSABLE PROPERTIES



t.l.h 8/4/14

219.8

109.90

219.8 Feet



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

1:1,319



Date of Pending Jan 22, 2013
 To be Assessed Sep 15, 2014
 T=10 year assessment

COTTAGE PLACE RECONSTRUCTION
 PROJECT 13-01B

ASSESSMENTS		Street			Total
Address	PIN	Units	\$/Lot unit	Total Street	Assessment
746 COTTAGE	PL 353023130008	0.5	\$1,517.70	\$758.85	\$758.85
747 COTTAGE	PL 353023130001	0.5	\$1,517.70	\$758.85	\$758.85
755 COTTAGE	PL 353023130002	1.0	\$1,517.70	\$1,517.70	\$1,517.70
756 COTTAGE	PL 353023130009	1.0	\$1,517.70	\$1,517.70	\$1,517.70
761 COTTAGE	PL 353023130003	1.0	\$1,517.70	\$1,517.70	\$1,517.70
764 COTTAGE	PL 353023130010	1.0	\$1,517.70	\$1,517.70	\$1,517.70
767 COTTAGE	PL 353023130004	1.0	\$1,517.70	\$1,517.70	\$1,517.70
772 COTTAGE	PL 353023130011	1.0	\$1,517.70	\$1,517.70	\$1,517.70
777 COTTAGE	PL 353023120018	2.0	\$1,517.70	\$3,035.40	\$3,035.40
780 COTTAGE	PL 353023130070	1.0	\$1,517.70	\$1,517.70	\$1,517.70
784 COTTAGE	PL 353023130071	1.0	\$1,517.70	\$1,517.70	\$1,517.70
Total Assessable Units & Assessments		11.0		\$16,694.70	\$16,694.70

*** PROPOSED***

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD SEPTEMBER 15, 2014

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on September 15, 2014, at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 14-76

**RESOLUTION ADOPTING THE ASSESSMENT ROLL
FOR THE COTTAGE PLACE RECONSTRUCTION
CITY PROJECT NO. 13-01B**

WHEREAS, the City Council of the City of Shoreview, Minnesota, pursuant to proper mailed and published notice in accordance with Minnesota State Statute 429.061, has held a public hearing to consider the proposed assessment roll for the Cottage Place Reconstruction, Project 13-01B.

WHEREAS, the City Council has received and passed upon all written and oral objections presented to it with regard to said proposed assessment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

1. The proposed assessment roll, a copy attached and made part of this resolution by reference, is hereby accepted and shall constitute the special assessment against the lands described therein and each tract thereby assessed is found to be benefited by the improvement in the amount shown.

2. The assessment for Cottage Place Reconstruction, Project 13-01B, is to be paid in equal installments extending over a period of Ten (10) years for assessment amounts under \$5,000.00, the first payment to be payable on or before the first Monday in January, 2015, and shall bear interest at the rate of 4.693 percent per annum. The first installment shall include interest from the date of this resolution until December 31, 2015. The assessments are to be made payable in equal annual installments including principal and interest.
3. The owner of the property so assessed, may at any time prior to certification of the assessment roll to the County Auditor, pay the entire amount of the assessment on such property with interest accrued to the date of payment to the City Treasurer, except that no interest shall be charged if said assessment is paid within thirty (30) days from the date of the adoption of this resolution and he may at any time pay, to the County Treasurer, the entire amount of the assessment remaining unpaid with interest accrued to December 31, of the year in which such prepayment is made. Such payment must be made by November 15, or interest will be charged through December 31 of the succeeding year.
4. The Manager shall transmit a certified copy of this assessment roll to the County Auditor to be extended on the property tax list of the County Auditor and such assessment shall be collected and paid over the same manner as other municipal taxes.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 15th day of September, 2014.

PUBLIC HEARING AGENDA

Purpose: COUNTY ROAD D RECONSTRUCTION
CITY PROJECT 13-01A

Published Time: 7:00 P.M.

Published Date: SEPTEMBER 15, 2014

Affidavit of Publication: AUGUST 27, 2014

SEPTEMBER 3, 2014

Affidavit of Mailing: AUGUST 27, 2014

Review of Affidavits of Mailing and
Publication by City Attorney: _____

Open Public Hearing - Time: _____

Hearing Discussion

MOVE TO CLOSE PUBLIC HEARING BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

ROLL CALL: AYES _____ NAYS _____

JOHNSON _____

QUIGLEY _____

WICKSTROM _____

WITHHART _____

MARTIN _____

REGULAR COUNCIL MEETING
SEPTEMBER 15, 2014

#13-01A
t:/assess/council/assesshearing14

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN

DATE: SEPTEMBER 11, 2014

SUBJECT: COUNTY ROAD D RECONSTRUCTION
ASSESSMENT HEARING - 7:00 PM
CITY PROJECT 13-01A

INTRODUCTION

A public assessment hearing has been scheduled to hear all comments, objections and concerns with regard to assessing benefited properties for the County Road D Reconstruction, Project 13-01A. All affected property owners have been notified of the assessment hearing.

DISCUSSION - ASSESSMENTS

This project reconstructed County Road D from Lexington Avenue to Victoria Street as a joint project with the City of Roseville. The street was constructed with asphalt pavement and barrier style curb and gutter. Storm sewer was reconstructed as part of the project and water main was replaced for both Cities. New LED street lights were also added.

The unit street assessment is proposed in the amount of \$1,517.70. This amount is \$332.30 less than reported in the feasibility report. The storm assessments are the same as presented at the public hearing.

Staff has received no calls, emails or written objections regarding the assessments.

The assessment roll and area map are attached. As in past projects, assessment amounts under \$5,000 are spread over 10 years. This year's interest rate was set at 4.693%.

RECOMMENDATION

If there are no objections or if the City Council is satisfied with the responses to any objections at the meeting, Motion #1 is provided that would adopt the assessment roll and start the 30-day prepayment period. If it is not possible to respond to objections or concerns at the time, it is recommended that the Council move Motion #2 to defer action adopting the assessment roll to the meeting of October 6, 2014.

Date of Pending Jan 22, 2013
 To be Assessed Sep 15, 2014
 T=10 year assessment

COUNTY ROAD D RECONSTRUCTION
 PROJECT 13-01A

ASSESSMENTS		PIN	Street		Storm	Street/Storm
Address	Units		\$/Lot unit	Total Street		
955 COUNTY RD D	5.8	\$1,517.70	\$8,802.66	\$0.00	\$8,802.66	T
989 COUNTY RD D	0.5	\$1,517.70	\$758.85	\$958.09	\$1,716.94	T
999 COUNTY RD D	1.0	\$1,517.70	\$1,517.70	\$927.64	\$2,445.34	T
1009 COUNTY RD D	1.0	\$1,517.70	\$1,517.70	\$927.64	\$2,445.34	T
1017 COUNTY RD D	1.0	\$1,517.70	\$1,517.70	\$927.64	\$2,445.34	T
1027 COUNTY RD D	1.0	\$1,517.70	\$1,517.70	\$927.64	\$2,445.34	T
1037 COUNTY RD D	1.0	\$1,517.70	\$1,517.70	\$927.64	\$2,445.34	T
1047 COUNTY RD D	1.0	\$1,517.70	\$1,517.70	\$927.64	\$2,445.34	T
1055 COUNTY RD D	1.0	\$1,517.70	\$1,517.70	\$927.64	\$2,445.34	T
3126 HAFNER CT	0.5	\$1,517.70	\$758.85	\$1,049.58	\$2,567.28	T
3127 HAFNER CT	0.5	\$1,517.70	\$758.85	\$0.00	\$758.85	T
3150 LEXINGTON AVE	3.3	\$3,035.40	\$10,016.82	\$0.00	\$10,016.82	T
3127 VICTORIA ST	0.5	\$1,517.70	\$758.85	\$1,019.10	\$1,777.95	T
Total Assessable Units & Assessments		18.1	\$32,478.78	\$8,592.61	\$41,071.39	

*** PROPOSED***

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD SEPTEMBER 15, 2014

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on September 15, 2014, at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 14-75

RESOLUTION ADOPTING THE ASSESSMENT ROLL
FOR THE COUNTY ROAD D RECONSTRUCTION
CITY PROJECT NO. 13-01A

WHEREAS, the City Council of the City of Shoreview, Minnesota, pursuant to proper mailed and published notice in accordance with Minnesota State Statute 429.061, has held a public hearing to consider the proposed assessment roll for the County Road D Reconstruction, Project 13-01A.

WHEREAS, the City Council has received and passed upon all written and oral objections presented to it with regard to said proposed assessment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

1. The proposed assessment roll, a copy attached and made part of this resolution by reference, is hereby accepted and shall constitute the special assessment against the lands described therein and each tract thereby assessed is found to be benefited by the improvement in the amount shown.

2. The assessment for County Road D Reconstruction, Project 13-01A, is to be paid in equal installments extending over a period of Ten (10) years, the first payment to be payable on or before the first Monday in January, 2015, and shall bear interest at the rate of 4.693 percent per annum. The first installment shall include interest from the date of this resolution until December 31, 2015. The assessments are to be made payable in equal annual installments including principal and interest.
3. The owner of the property so assessed, may at any time prior to certification of the assessment roll to the County Auditor, pay the entire amount of the assessment on such property with interest accrued to the date of payment to the City Treasurer, except that no interest shall be charged if said assessment is paid within thirty (30) days from the date of the adoption of this resolution and he may at any time pay, to the County Treasurer, the entire amount of the assessment remaining unpaid with interest accrued to December 31, of the year in which such prepayment is made. Such payment must be made by November 15, or interest will be charged through December 31 of the succeeding year.
4. The Manager shall transmit a certified copy of this assessment roll to the County Auditor to be extended on the property tax list of the County Auditor and such assessment shall be collected and paid over the same manner as other municipal taxes.

The motion for the adoption of the foregoing resolution was duly seconded by
Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 15th day
of September, 2014.

PUBLIC HEARING AGENDA

Purpose: RED FOX ROAD RECONSTRUCTION
CITY PROJECT 12-04

Published Time: 7:00 P.M.

Published Date: SEPTEMBER 15, 2014

Affidavit of Publication: AUGUST 27, 2014

SEPTEMBER 3, 2014

Affidavit of Mailing: AUGUST 27, 2014

Review of Affidavits of Mailing and
Publication by City Attorney: _____

Open Public Hearing - Time: _____

Hearing Discussion

MOVE TO CLOSE PUBLIC HEARING BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

ROLL CALL: AYES _____ NAYS _____

JOHNSON _____

QUIGLEY _____

WICKSTROM _____

WITHHART _____

MARTIN _____

REGULAR COUNCIL MEETING
SEPTEMBER 15, 2014

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN

DATE: SEPTEMBER 12, 2014

SUBJECT: RED FOX ROAD RECONSTRUCTION
ASSESSMENT HEARING - 7:00 PM
CITY PROJECT 12-04

INTRODUCTION

A public assessment hearing has been scheduled to hear all comments, objections and concerns with regard to assessing benefited properties for the Red Fox Rd Reconstruction, Project 12-04. All affected property owners have been notified of the assessment hearing.

DISCUSSION - ASSESSMENTS

This project reconstructed Red Fox Road from Lexington Avenue to the east end. The project included a new right turn lane on Lexington, a new median on Red Fox, sidewalk, storm sewer, LED street lights and acquisition of the storm pond from Target. The street and storm sewer assessments are the same amounts as was presented at the public hearing.

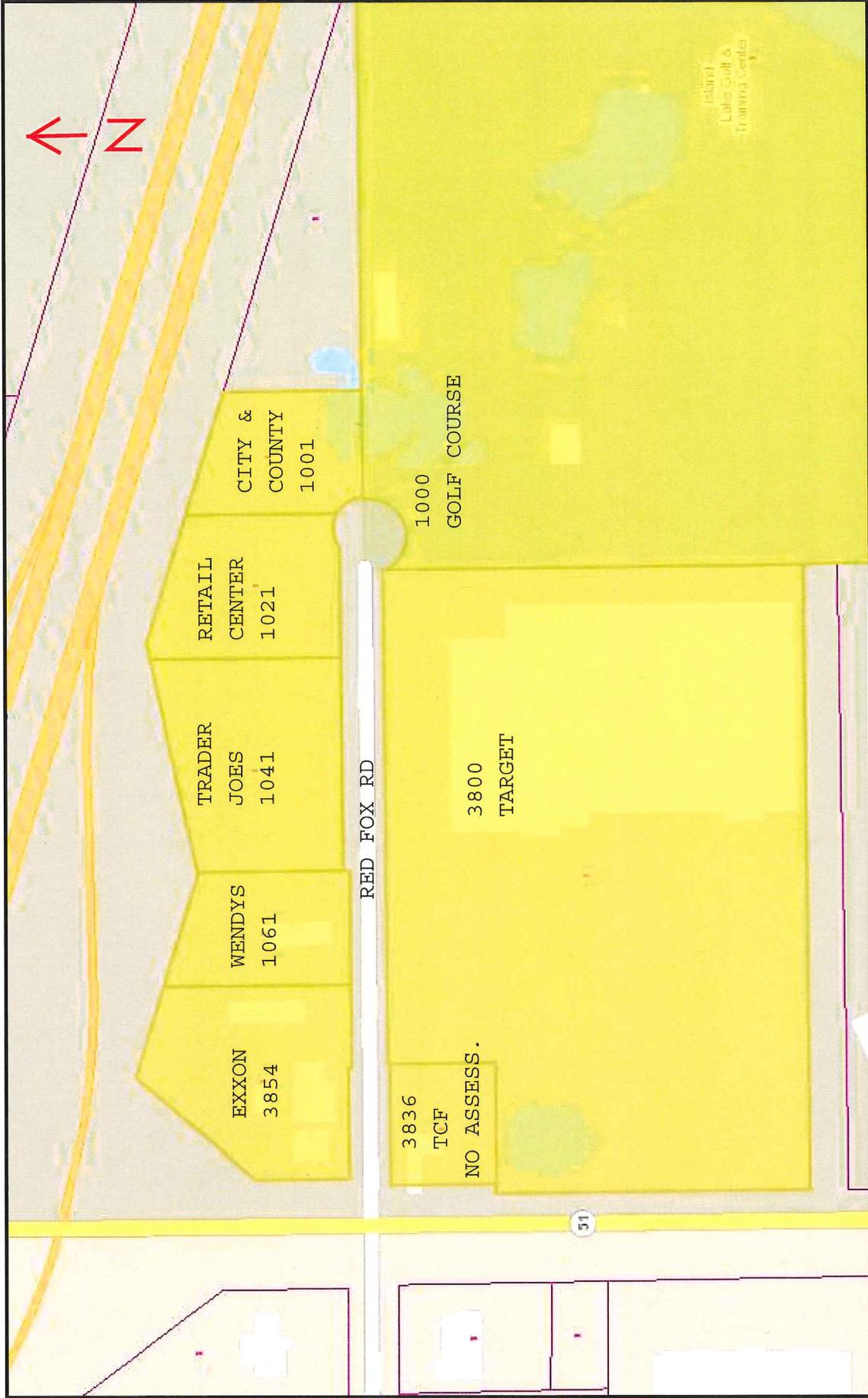
Staff received one written objection which is included in this report. This can be discussed at the meeting.

The assessment roll and area map are attached. The assessment amounts are spread over 10 years. This year's interest rate was set at 4.693%.

RECOMMENDATION

If there are no objections or if the City Council is satisfied with the responses to any objections at the meeting, Motion #1 is provided that would adopt the assessment roll and start the 30-day prepayment period. If it is not possible to respond to objections or concerns at the time, it is recommended that the Council move Motion #2 to defer action adopting the assessment roll to the meeting of October 6, 2014.

PROJECT 12-04 RED FOX RD-ASSESSABLE PROPERTIES



tlh 8/4/14

1:2,638

439.6

219.79

0

439.6 Feet

NAD_1983_HARN_Adj_MN_Ramsey_Feet

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION



OFFICE OF THE RAMSEY COUNTY ATTORNEY

John J. Choi, County Attorney



121 Seventh Place East, Suite 4500 • St. Paul, Minnesota 55101-5001
Telephone (651) 266-3222 • Fax (651) 266-3032

Civil Division

Direct Email: james.mogen@co.ramsey.mn.us

Friday, September 12, 2014

Direct Phone: 651-266-3121

Mayor Sandy Martin
City of Shoreview

By USMail

City Manager Terry C. Schwerm
City of Shoreview
4600 Victoria Street N.
Shoreview, MN 55126

By USMail and Email

RE: Written Objection to Proposed Assessment Roll
Red Fox Road Reconstruction / Project 12-04
Property Owner: County of Ramsey
PIN: 26.30.23.31.0005
Address: 1000 Red Fox Rd.

To Whom It May Concern:

As a representative of, and pursuant to Minn. Stat. §429.081, County of Ramsey objects to the proposed assessment of the above-identified property, and respectfully requests the City Council remove the Property from the proposed assessment rolls for street and storm sewer improvements in order to allow for revision of the proposed assessments.

On December 3, 2012, County representatives attempted to address concerns with the proposed assessments, and to negotiate an appropriate assessment amount for the Red Fox Rd Project. On December 14, 2012, City Engineer Wesolowski responded by indicating that it would not consider an adjustment to the proposed amounts, and that the County would be required to file an appeal with district court if it disagreed with staff's proposed assessments. In April 2013, the County again attempted to discuss its concerns by asking for a meeting with City Engineer Wesolowski. Mr. Wesolowski never responded to requests from County representatives.

The County challenges the assessment amounts for street and storm sewer improvements. Among other concerns, the County maintains that the storm sewer assessment is not based on any benefit to the County Property because it is based on the size of the lot, regardless of whether storm run-off from that land is collected, treated or handled by the City's storm sewer improvements. While the City has acknowledged that assessing for property that does not drain to the City's sewer is unfair and not assessable, it nevertheless bases the storm water assessment on at least 35,000 square feet of land that will not benefit from the improvements.

Furthermore, the street assessment does not consider the fact that new development and more intensive users of the street are the impetus for the project, and the amount of assessment against the County is disproportionate compared to these other property owners.

Objection to 1000 Red Fox Rd Assessment

September 12, 2014

Page | 2

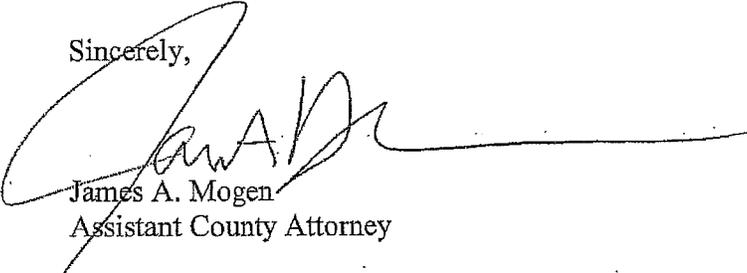
Additionally, the proposed assessment policy and roll does not consider the limited development potential of the County Property, due to regulations preventing the loss of County parkland, or the impact on the benefit that the project improvements would have on the County Property.

As a result of errors in the City's assessment policy, and its application of that policy to the County Property, both the street and storm sewer assessments exceed the benefit to the County Property. An assessment that exceeds the benefit to the property must be set aside.

The County would prefer to avoid escalating this matter to an appeal in district court, and would prefer to negotiate an assessment that is based on the true benefit to the property and a fair application of the City's assessment policy. This can be accomplished by removing the County Property from both the street and storm sewer assessment rolls. This action by the City Council will allow representatives of the City and County to discuss these concerns - with a hope that a mutually agreeable resolution can be reached. Once an agreement is reached, the assessments against 1000 Red Fox Rd. can proceed without challenge.

Please contact Scott Yonke, Director of Planning and Development, Ramsey County Parks and Recreation at 651-748-2500 to schedule a meeting.

Sincerely,



James A. Mogen
Assistant County Attorney

cc: Jon Oyanagi, Director, Parks and Recreation
Scott Yonke, Director of Planning and Development, Parks and Recreation

Date of Pending Jan 22, 2013
 To be Assessed Sep 15, 2014
 Ten Year Assessment

RED FOX RECONSTRUCTION
 PROJECT 12-04

Proposed Storm Assessments									
Property Address	PIN	Description	Area	Charge/sf*	Total Assessment	Amount Assessed	Amount Reduced		
3800 Lexington Ave	263023320013	Target	626,393	\$0.105	\$65,771.27	\$32,885.63	50%		
3854 Lexington Ave	263023230012	Exxon Station	88,427	\$0.105	\$9,284.84	\$9,284.84	0%		
1000 Red Fox Road	263023310005	Golf Course**	35,500	\$0.105	\$3,727.50	\$3,727.50	0%		
1001 Red Fox Road	263023230017	City/County C U	48,787	\$0.105	\$5,122.64	\$5,122.64	0%		
1021 Red Fox Road	263023230016	Retail Center	64,033	\$0.105	\$6,723.47	\$6,723.47	0%		
1041 Red Fox Road	263023230015	Trader Joes	90,605	\$0.105	\$9,513.53	\$9,513.53	0%		
1051 Red Fox Road	263023230013	Wendys	43,560	\$0.105	\$4,573.80	\$4,573.80	0%		
Total Storm Water Assessment						\$71,831.39			
* Based on City stormwater policy, Indirect benefit for commercial properties = \$0.105/sf									
** Parking lot area									
Proposed Street Assessments									
Property Address	PIN	Description	Front Footage/lf	% of Total Footage	Assessed Street Cost*	Total Assessment	Amount Assessed	Amount Reduced	Total of Storm and Street
3800 Lexington Ave	263023320013	Target	780	35	\$117,142	\$40,991.82	\$20,495.91	50%	\$53,381.54
3854 Lexington Ave	263023230012	Exxon Station	305	14	\$117,142	\$16,028.85	\$0.00	100%	\$9,284.84
1000 Red Fox Road	263023310005	Golf Course	145	7	\$117,142	\$7,620.27	\$7,620.27	0%	\$11,347.77
1001 Red Fox Road	263023230017	City/County C U	55	2	\$117,142	\$2,890.45	\$2,890.45	0%	\$8,013.08
1021 Red Fox Road	263023230016	Retail Center	234	10	\$117,142	\$12,297.55	\$12,297.55	0%	\$19,021.01
1041 Red Fox Road	263023230015	Trader Joes	336	15	\$117,142	\$17,658.01	\$17,658.01	0%	\$27,171.54
1051 Red Fox Road	263023230013	Wendys	180	8	\$117,142	\$9,459.65	\$9,459.65	0%	\$14,033.45
Total Street Assessment							\$70,421.84		
Total Storm & Street Assessment							\$142,253.23		\$142,253.23
* Estimated construction costs for widening Red Fox Road at the Lexington Ave intersection, traffic signal improvements, concrete median, widening Red Fox for center turn lane, and replacement of concrete curb and gutter.									

*** PROPOSED***

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD SEPTEMBER 15, 2014

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on September 15, 2014, at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 14-74

**RESOLUTION ADOPTING THE ASSESSMENT ROLL
FOR THE RED FOX ROAD RECONSTRUCTION
CITY PROJECT NO. 12-04**

WHEREAS, the City Council of the City of Shoreview, Minnesota, pursuant to proper mailed and published notice in accordance with Minnesota State Statute 429.061, has held a public hearing to consider the proposed assessment roll for the Red Fox Road Reconstruction, Project 12-04.

WHEREAS, the City Council has received and passed upon all written and oral objections presented to it with regard to said proposed assessment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

1. The proposed assessment roll, a copy attached and made part of this resolution by reference, is hereby accepted and shall constitute the special assessment against the lands described therein and each tract thereby assessed is found to be benefited by the improvement in the amount shown.

2. The assessment for Red Fox Road Reconstruction, Project 12-04, is to be paid in equal installments extending over a period of Ten (10) years, the first payment to be payable on or before the first Monday in January, 2015, and shall bear interest at the rate of 4.693 percent per annum. The first installment shall include interest from the date of this resolution until December 31, 2015. The assessments are to be made payable in equal annual installments including principal and interest.
3. The owner of the property so assessed, may at any time prior to certification of the assessment roll to the County Auditor, pay the entire amount of the assessment on such property with interest accrued to the date of payment to the City Treasurer, except that no interest shall be charged if said assessment is paid within thirty (30) days from the date of the adoption of this resolution and he may at any time pay, to the County Treasurer, the entire amount of the assessment remaining unpaid with interest accrued to December 31, of the year in which such prepayment is made. Such payment must be made by November 15, or interest will be charged through December 31 of the succeeding year.
4. The Manager shall transmit a certified copy of this assessment roll to the County Auditor to be extended on the property tax list of the County Auditor and such assessment shall be collected and paid over the same manner as other municipal taxes.

The motion for the adoption of the foregoing resolution was duly seconded by
Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 15th day
of September, 2014.

PROPOSED MOTION

Moved by Council member _____

Seconded by Council member _____

To adopt proposed resolution number 14-72 authorizing issuance and sale of \$6,980,000 General Obligation Refunding Bonds, series 2014A.

ROLL CALL:	AYES	NAYS
Johnson	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

Fred Espe
Finance Director
September 15, 2014 Council Meeting

TO: Terry Schwerm, City Manager
Mayor and City Council

FROM: Fred Espe, Finance Director

DATE: September 10, 2014

RE: 2014 Refunding Bonds

Introduction

Enclosed is an authorizing resolution for the \$6,980,000 refunding general obligation bonds, which will replace two of the City's current outstanding bond issues with new bonds at lower interest rates. The issue is described below.

The Refunding General Obligation Bonds will refinance two outstanding debt obligations that were originally issued in 2010 and reduce interest costs. Debt obligations to be refunded include:

- 2010 Taxable G.O. Bonds, Series 2010A (Build America Bonds – Direct Pay) (public works expansion/remodeling) in the amount of \$4,865,000
- 2010 Taxable G.O. Bonds, Series 2010B (Build America Bonds – Direct Pay) in the amount of \$2,115,000 (\$110,000 assessment bonds, \$960,000 water bonds, \$765,000 sewer bonds and \$280,000 surface water bonds)

The 2010 Taxable G.O. Bonds were issued as Build America Bonds to take advantage of interest savings over tax exempt bonds. The Build America Bond program called for the federal government to reimburse the City for 35% of the interest on the bonds. On October 1, 2013 due to sequestration the federal government reduced the reimbursement by 7.2%. The proposed refunding will offer the City additional interest savings and eliminate potential future increased interest cost on the existing debt due to potential federal government reimbursement reductions. Based on the current market, Springsted estimates a net present value interest savings of approximately \$305,021, and an overall interest rate of 2.36% for the new refunding bonds.

Summary

Bids will be accepted for the bonds on Monday, November 3rd and presented to the City Council at the regular council meeting that night. Staff will be in contact with Standard and Poor's Rating Services in late October for the purpose of establishing a bond rating.

Staff recommends adoption of the proposed resolutions authorizing issuance and sale of the bond issue.

CERTIFICATION OF MINUTES

Municipality: The City of Shoreview, Minnesota

Governing Body: City Council

Meeting: A meeting of the City Council of the City of Shoreview was held on the 15th day of September, 2014, at 7:00 p.m. at the City offices, 4600 Victoria Street North, Shoreview, Minnesota.

Members present:

Members absent:

Documents: Resolution No. 14-72 Authorizing Issuance and Sale of General Obligation Refunding Bonds, Series 2014A

Certification:

I, Terry Schwerm, City Manager of the City of Shoreview, Minnesota, do hereby certify the following:

Attached hereto is a true and correct copy of a resolution on file and of record in the offices of the City of Shoreview, Minnesota, which resolution was adopted by the Shoreview City Council, at the meeting referred to above. Said meeting was a regular meeting of the Shoreview City Council, was open to the public, and was held at the time at which meetings of the City Council are regularly held. Member _____ moved the adoption of the attached resolution. The motion for adoption of the attached resolution was seconded by Member _____. A vote being taken on the motion, the following voted in favor of the resolution:

_____ and the following voted against the resolution:

Whereupon said resolution was declared duly passed and adopted. The attached resolution is in full force and effect and no action has been taken by the City Council of the City of Shoreview, Minnesota which would in any way alter or amend the attached resolution.

Witness my hand officially as the City Manager of the City of Shoreview, Minnesota this _____ day of September, 2014.

By _____ Its City Manager

RESOLUTION AUTHORIZING ISSUANCE AND SALE OF GENERAL
OBLIGATION REFUNDING BONDS, SERIES 2014A

BE IT RESOLVED by the City Council of the City of Shoreview, Minnesota (the
“City”), as follows:

SECTION 1. PURPOSE. It is hereby determined to be in the best interests of the City to issue its General Obligation Refunding Bonds, Series 2014A, in the approximate principal amount of \$6,980,000 (the Bonds), pursuant to Minnesota Statutes, Chapters 429 and 475 and Section 444.075, to refund (i) the 2015 through 2030 maturities of the City’s Taxable General Obligation Capital Improvement Plan Bonds, Series 2010A (Build America Bonds—Direct Pay) and (ii) the 2015 through 2026 maturities of the City’s Taxable General Obligation Bonds, Series 2010B (Build America Bonds—Direct Pay).

SECTION 2. TERMS OF PROPOSAL. Springsted Incorporated, financial consultant to the City, has presented to this Council a form of Terms of Proposal for the Bonds which is attached hereto and hereby approved and shall be placed on file by the Administrator. Each and all of the provisions of the Terms of Proposal are hereby adopted as the terms and conditions of the Bonds and of the sale thereof. Springsted Incorporated is hereby authorized, pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9), to solicit proposals for the Bonds on behalf of the City on a competitive basis without requirement of published notice.

SECTION 3. SALE MEETING. This Council shall meet at the time and place shown in the Terms of Proposal, for the purpose of considering proposals for the purchase of the Bonds and of taking such action thereon as may be in the best interests of the City.

SECTION 4. EFFECTIVE DATE. This resolution shall be in full force and effect from and after its passage.

PASSED AND APPROVED this 15th day of September, 2014.

THE CITY OF SHOREVIEW, MINNESOTA.

PROPOSED MOTION

MOVED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

To approve the amendment to the Planned Unit Development – Development Stage application submitted by Kimley-Horn, on behalf of Raising Cane’s, for the property known as Lot 2, Shoreview Target Second Addition, Lexington Avenue. Said approval is subject to the following:

1. This approval permits the development of this parcel with a restaurant facility approximately 2,890 square feet in size.
2. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director, prior to the issuance of a building permit for this project.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project.
4. The items identified in the email from the Assistant City Engineer must be addressed prior to the issuance of a building permit.
5. The items identified in the memo from the Fire Marshal shall be addressed prior to the issuance of a building permit.
6. The exterior of the trash enclosure shall be of a masonry material that compliments the restaurant building. Landscape screening shall be provided along the north, south and east sides of the structure.
7. The applicant shall work with City Staff to ensure the size of the trash enclosure conforms to State Laws prior to submittal of the Final PUD.
8. Prior to submittal of the Final PUD, the applicant shall work with the City regarding the proposed landscape plan to address the retention of existing trees/shrubs, shade trees and plant material sizes.
9. A permit shall be obtained from the Rice Creek Watershed District prior to the issuance of a building permit for this project.
10. Prior to submittal of the Final PUD, the applicant shall consider inverted landscape islands in the parking lot to capture storm water and irrigation runoff.
11. Semi-truck trailer deliveries are prohibited between 12:00 am to 5:00 am. The applicant is encouraged to utilize small trucks for delivery.
12. The Building Official is authorized to issue a building permit for the project, upon satisfaction of the conditions above.

This approval is based on the following findings of fact:

1. The proposed land use is consistent with the designated commercial land use in the Comprehensive Plan.
2. The proposed use is consistent with the underlying C1, Retail Service zoning of the PUD.
3. The amended PUD provides a benefit to the community by providing additional commercial services.

ROLL CALL: **AYES** _____ **NAYS** _____

Johnson	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

Regular City Council Meeting – September 15, 2014

PROPOSED MOTION

MOVED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

To approve the Comprehensive Sign Plan submitted by Kimley-Horn, on behalf of Raising Cane’s, for the property known as Lot 2, Shoreview Target Second Addition, Lexington Avenue. Said approval is subject to the following:

1. The signs on the property shall comply with the plans submitted for the Comprehensive Sign Plan application. Any significant change will require review by the Planning Commission and City Council.
2. Signage shall be maintained in accordance with the City’s Sign Code.
3. The applicant shall obtain a sign permit prior to the installation of the new signs on the property.

This approval is based on the following findings of fact:

1. The proposed Comprehensive Sign Plan is consistent with the designated commercial land use in the Comprehensive Plan.
2. The proposed Sign Plan is consistent with the underlying C1, Retail Service zoning of the PUD.
3. The Comprehensive Sign Plan provides a benefit to the community by identifying an additional commercial service in this commercial PUD.

ROLL CALL: AYES _____ NAYS _____

Johnson	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

Regular City Council Meeting – September 15, 2014

TO: Mayor, City Council and City Manager

FROM: Kathleen Castle, City Planner

DATE: September 9, 2014

SUBJECT: File No. 2538-14-28, Kimley-Horn/Raising Cane's - Planned Unit Development – Development Stage and Comprehensive Sign Plan – Lot 2, Shoreview Target 2nd Addition, Lexington Avenue

Introduction

Kimley-Horn on behalf of Raising Cane's submitted applications for an amendment to the Planned Unit Development for Lot 2 of the Shoreview Target 2nd Addition and a Comprehensive Sign Plan application. The applicant proposes to develop this lot with a one-story 2,890 square foot restaurant which has a drive-through lane. The proposed development follows a recent amendment to the Target PUD and re-platting of the Target property last year.

Plat/Planned Unit Development

When the property was re-platted, Lot 2, was created for future commercial development. The parcel is 1.14 acres in size and has 255.20' of frontage on Lexington Avenue. Along the southern boundary is a public access road that serves the commercial land uses. The site is currently developed with parking for the Target retail store. A private access drive is also partially located on the property, which will be shared with Target to provide access to this commercial area. In addition, the site is encumbered with a sign easement for Target and has the free-standing sign identifying the Target retail store.

Last year, the City initiated a street improvement project for Red Fox Road to address congestion and traffic flow issues on the roadway. These improvements included the replacement of sewer and water utilities, upgrades to the storm sewer system, and widening of the driving lanes and a center turn lane. As part of the plat, Outlot A, was created and conveyed to the City. This outlot is developed with a stormwater pond that manages stormwater from Red Fox Road, the Target property, including Lot 2, and some of the adjoining property.

The subdivision proposal affected the approved PUD for the property therefore, the PUD was amended. Issues addressed in the amended PUD included parking, the free-standing sign/shared signage and impervious surface coverage. Target also asked that restrictions imposed as part of the PUD which limits the hours of operation and deliveries be lifted. While the hours of operation were lifted to permit a 24 hour operation, deliveries are prohibited between the hours of 12:00 am and 5:00 am.

The PUD was approved with a condition that requires the PUD be amended at the time a development application is received for Lot 2. The PUD has an underlying zoning district of

C1, Retail Service. The parcel complies with the minimum C1 lot standards. Restaurants, including drive through facilities, are a permitted use in this zoning district.

Adjoining Land Uses and Zoning

The adjacent properties to the north are also developed with commercial uses but the zoning varies from C2, General Commercial to PUD. The property to the east of Target is zoned R1, Detached Residential but is owned by Ramsey County and developed with a golf course. Immediately to the south, is the YMCA recreation center which is zoned C1, Retail Service. Across Lexington Avenue to the east, is the City of Arden Hills which is developed with a variety of commercial and/or business related land uses.

The closest residential development is the Island Lake Avenue neighborhood that is located immediately south of the YMCA. The residential properties are about 560' from this property.

Staff Review

The intent of the PUD amendment is to provide the City with the opportunity to review the proposed development in accordance with the development and sign code standards and approved PUD via a public review process. The proposed use and site development are consistent with the PUD and C1 zoning. The following summarizes the proposal.

Operations

With the original PUD for this area, operational restrictions were placed on Target to address potential impacts on the neighborhood to the south. Some restrictions have since been lifted, however, Target is still subject to a restriction on truck deliveries as these are prohibited between 12:00 am and 5:00 am.

The hours of operation for this restaurant are Sunday – Thursday, 10:00 am to 12:00 am and Friday and Saturday, 10:00 am to 2:00 am. There are a maximum of 7 employees working on a shift. Truck deliveries occur 3 times per week prior to opening and materials are delivered in a smaller trucks and not semi-truck trailers. A condition is being added prohibiting semi-truck trailer deliveries between the hours of 12:00 am and 5:00 am. This will not affect the restaurant's operations.

Code Deviations

The proposed development plans identify that flexibility is needed from the structure setback requirements for the proposed trash enclosure. The minimum structure setback from Lexington Avenue (side-yard adjacent to a street) is 50 feet and the minimum structure setback from the rear lot line (north) is 20 feet. The applicants are seeking flexibility from these standards as the trash enclosure as the enclosure would be setback 44.5 feet from the Lexington Avenue right-of-way and 4.5 feet from the rear property line. This enclosure will be constructed of a masonry material to match the building and be screened with landscaping.

Building Placement

The proposed restaurant structure on Lot 2 complies with the required structure setbacks from the property lines. The structure is oriented towards the south access road with the main entry being on the east side of the building and the drive-through on the west side of the building.

Parking Lot Design

Site access will rely on an existing shared private driveway that runs along the west side of the property. The proposed parking lot is designed in compliance with the City's setback standards from the street rights-of-ways and property lines.

The parking area is designed with 28 stalls and exceeds the minimum of 16 stalls required. In addition, the drive-through lane provides stacking space for 10 vehicles, exceeding the minimum requirement of 6. While this development exceeds the minimum parking standards, a reduction of parking is not recommended due to the mix of uses in this retail area.

Architectural Design

The building is designed as a one-story building and has an exterior finish using brick, exterior insulation finish system (EIFS) and glass. The design complies with the City's architectural standards.

Grading and Drainage

The proposed grading plan maintains the existing drainage pattern. Minor changes to the grade elevations are needed to accommodate the building pad and parking area. Stormwater infrastructure will be added and connect to the existing system which transports runoff to the stormwater pond in Outlot A. While this pond has been designed to manage runoff, stormwater calculations need to be submitted for review.

The property is located in the Rice Creek Watershed District. A permit is required from the District for this project since the disturbed area will exceed 10,000 square feet.

Currently, the impervious surface coverage is 69.35% and will be reduced to 61.4% and is less than the 80% permitted in commercial districts. This coverage is consistent with the approved PUD.

Landscaping

With the amended PUD, landscaping was discussed with Target. Target is in the process of reviewing the site landscaping on Lot 1 and replacing plant materials that have either died or are in poor health. This will be completed in the late summer or early fall.

Regarding landscaping on the development site, there are some mature plant materials along the south access road that will be retained. In addition, there are mature plantings along Lexington Avenue that are proposed to be removed. These plant materials would be replaced with planting beds that include a variety of shrubs. Ornamental trees are also being proposed in east side of the parking area.

The Development Code requires that parking areas be screened, contain landscaped islands and provide shade trees in parking areas. In staff's opinion, further enhancements to the plan are needed to better comply with the City's landscape standards. A condition has been added to address this.

Comprehensive Sign Plan

Free-standing sign

Signage was addressed when the PUD was amended in 2013. The existing freestanding sign on Lexington Avenue identifying the SuperTarget store was permitted to remain provided a sign easement is conveyed to and benefits Lot 1. This easement has been executed. It was also the City's preference that this sign be shared with the future use of Lot 2. Target has further evaluated the potential for shared signage and has indicated it is their preference to have separate signage. The existing free-standing sign was designed solely for Target and was not designed to accommodate a separate sign panel.

Therefore, a separate free-standing sign for Raising Cane's is proposed along Lexington Avenue and would setback about 16-feet from the right-of-way. This proposed sign is a monument style cabinet sign that has an overall height of 6' and a width of 9'3". The sign face itself has an area of 18 square feet. The proposed sign complies with the City's standards. Staff believes the proposed sign is reasonable.

Wall Signs

Four wall signs are proposed and require a deviation from the City's sign standards. A maximum of one wall sign is permitted unless the structure faces two or more arterial roads. In this case, the site is adjacent to only one arterial road therefore only one wall sign is permitted. Deviations are also needed for sign length and area as identified by the (*) below.

Building Elevation	Sign Area	Sign Length
South (Front) Raising Canes	<i>69.4 square feet permitted</i> 32 square feet	<i>7 feet permitted</i> 8 feet*
East Raising Canes	<i>116 square feet permitted</i> 32 square feet	<i>14 feet permitted</i> 8 feet
West Raising Canes Mural <i>Total</i>	<i>136 square feet permitted</i> 32 square feet 139.5 square feet* 171.5 square feet*	<i>16.4 feet permitted</i> 8 feet 15 feet 6 inches

The traditional walls signs proposed are reasonable in Staff's opinion. The additional signage on the east and west building walls will identify the building for members of the public using the Target access drive and from Lexington Avenue.

The unique element to this sign package is the mural. Photographs of similar sign murals have been provided. The hand-painted mural is a signature sign for Raising Cane's as it replicates signage discovered with their first restaurant and is intended to convey the restaurant's heritage and theme. The word "Shoreview" will be included in this mural. The applicant has indicated that a reduction in the size may be possible but expressed concern that if the sign becomes too small then it becomes illegible and would not fit with the scale of the building. This sign is also lighted with exterior lighting.

The Staff did have some questions regarding this sign as it is a hand-painted mural. However, after further review, the Staff does believe the proposed sign is well designed and will add character to the building.

Other Signage

The other signage proposed includes a pre-sell sign and menu-board sign for the drive-through and window signage.

Public Comment and Agency Review

The City notified property owners within 350 feet of the development. Legal notice of the public hearing was also published in the City's legal newspaper. Comments from the Lake Johanna Fire Department were received and are attached. The Rice Creek Watershed District also indicated that a watershed permit may be required if over 10,000 square feet of area is disturbed. The City Planner from Arden Hills also contacted Staff and expressed concerns regarding the proposed signage, specifically the wall mural. These concerns related to the visual impact on the Lexington Avenue corridor. No other comments have been received.

Environmental Quality Committee Review

The Environmental Quality Committee reviewed the submittal at their August 25th meeting and offered comments regarding the trash enclosure, storm water management, use of bike racks, food containers and landscape plan. These comments were discussed by the Planning Commission and the recommended conditions were amended to address the trash enclosure and storm water management.

Planning Commission Review

The Commission discussed the applications at their meeting on August 26th. The Commission did review the sign plan and addressed the proposed mural and the sign area on the west building wall. The Commission indicated that the proposed mural was well done and did not believe the sign detracted from the site or the commercial area. The Commission also discussed the comments from the EQC and amended the recommendation to include conditions relating to the trash enclosure and storm water management.

Recommendation

The submitted plans were reviewed in accordance with the approved PUD and the City's development standards, land use policies and sign regulations for this site. The proposed development of this site with a restaurant facility is consistent with underlying C1 zoning and the PUD. This lot was created for future commercial development when the property was re-platted. In Staff's opinion, the proposed deviations for the structure setback (trash enclosure) and the wall signage will not detract from the site. Staff is recommending the City Council approve the amended PUD and Sign Plan, subject to the following conditions:

Planned Unit Development

1. This approval permits the development of this parcel with a restaurant facility approximately 2,890 square feet in size.
2. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director, prior to the issuance of a building permit for this project.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project.
4. The items identified in the email from the Assistant City Engineer must be addressed prior to the issuance of a building permit.
5. The items identified in the memo from the Fire Marshal shall be addressed prior to the issuance of a building permit.
6. The exterior of the trash enclosure shall be of a masonry material that compliments the restaurant building. Landscape screening shall be provided along the north, south and east sides of the structure.
7. The applicant shall work with City Staff to ensure the size of the trash enclosure conforms to State Laws prior to the submittal of the Final PUD.
8. Prior to submittal of the Final PUD, the applicant shall work with the City regarding the proposed landscape plan to address the retention of existing trees/shrubs, shade trees and plant material sizes.
9. A permit shall be obtained from the Rice Creek Watershed District prior to the issuance of a building permit for this project.
10. Prior to submittal of the Final PUD, the applicant shall consider inverted landscape islands in the parking lot to capture storm water and irrigation runoff.
11. Semi-truck trailer deliveries are prohibited between 12:00 am to 5:00 am. The applicant is encouraged to utilize small trucks for delivery.
12. The Building Official is authorized to issue a building permit for the project, upon satisfaction of the conditions above.

Comprehensive Sign Plan

1. The signs on the property shall comply with the plans submitted for the Comprehensive Sign Plan application. Any significant change will require review by the Planning Commission and City Council.
2. Signage shall be maintained in accordance with the City's Sign Code.

File No. 2538-14-28
Kimley-Horn/Raising Cane's
City Council Report - September 15, 2014

3. The applicant shall obtain a sign permit prior to the installation of the new signs on the property.

Attachments:

1. Email from Asst City Engineer
2. Memo from the LJFD Fire Marshal
3. EQC Comments
4. Aerial Photo
5. Submitted Statement and Plans
6. Request for Comments
7. Motion

Date: August 21, 2014

To: Kathleen Castle, City Planner

From: Mark Maloney, Public Works Director
Tom Wesolowski, City Engineer

Subject: PUD Development Stage Application Review Comments for the Proposed Raising Canes Restaurant – Lot 2, Shoreview Target 2nd Addition

The City of Shoreview Public Works Department has reviewed the preliminary plans dated 7/28/2014, Drainage Memo dated 7/21/2014, and Trip Generation Memo dated 7/24/2014. The engineering staff has the following comments regarding the plans:

1. The proposed project is located within the Rice Creek Watershed District (RCWD). RCWD rules require a permit if a project creates or reconstructs 10,000-sf or more of impervious surface. The proposed project will exceed 10,000-sf, so will require a permit from the RCWD. The City requires that all information that is submitted to Rice Creek as it relates to the proposed development also be sent to the City of Shoreview.
2. Stormwater management calculations signed by a licensed engineer from the State of Minnesota that meet or exceed the City's Surface Water Management Plan (SWMP) are required. Sheet C5.0 shows stormwater from the site will be directed into the existing Target stormwater pipe. The calculations shall confirm that the existing stormwater pipes are sized to handle the flow.
3. The Drainage Memo states there will be a net decrease of impervious surface with the redevelopment, which should equate to a lower runoff volume. The Memo also states the runoff from the site will be directed to the storm pond that was reconstructed as part of the Red Fox Road project completed in 2012. The pond was designed to handle the run-off from the existing parking lot and it was expected that if the site was redeveloped the runoff from the site would be directed to the pond.
4. Sheet C7.0 shows the sanitary sewer service shall be connected to the existing Target sanitary sewer service. Provide documentation that you are permitted to connect to the Target Sanitary sewer service and also provide calculations that confirm the existing pipe is sized to handle the additional flow.
5. Sheet C7.0 shows connecting to a City water main. Connection shall be by a wet tap. Size is not shown. If fire protection is required and the service is sized for both, such as a 6 inch, then the domestic water is required to be split off the service outside the building with its own shut off accessible to the City.

6. The developer has submitted a trip generation memo that provides an analysis of the estimated trip generation for the proposed restaurant. The study was prepared by a licensed engineer from the State of Minnesota. The memo states that a majority of the trips to the restaurant will be internally captured from trips generated by Target and the trips generated by just the restaurant will be small relative to the existing traffic volumes in the area. No significant traffic impacts on Lexington Avenue, Red Fox Road, and the south access road are anticipated and the existing public roadway infrastructure is adequate for the anticipated increase in vehicle trips.
7. The trees proposed on Sheet L1.0 do not meet the City's replacement size requirements. Ensure that any deciduous trees are 2.5", evergreens are 6 feet, and ornamental trees are 1 3/4".
8. The application will be presented to the Environmental Quality Committee for comment at their August 25th meeting.

If you have any questions or would like to discuss the comments in more detail please contact Mark Maloney or Tom Wesolowski.



LAKE JOHANNA FIRE DEPARTMENT

5545 LEXINGTON AVENUE NORTH • SHOREVIEW, MN 55126
OFFICE (651) 481-7024 • FAX (651) 486-8826

August 20, 2014

Department of Community Development
Attn: Kathleen Nordine, City Planner
4600 N Victoria Street
Shoreview, MN 55126

Site and Building Plan Review
Raising Canes
Shoreview, MN 55126

File No. 2538-14-28

- Verify location of F.D.C.
- Fire Hydrant within 150' of F.D.C.
- Verify location of riser room.
- Fire Department lock box is required.

Sincerely,

Rick Current
Fire Marshal
Lake Johanna Fire Department

Date: August 26, 2014
To: Kathleen Castle, City Planner
From: Shoreview Environmental Quality Committee
Subject: PUD Development Stage Application Review Comments for the Proposed Raising Canes Restaurant – Lot 2, Shoreview Target 2nd Addition

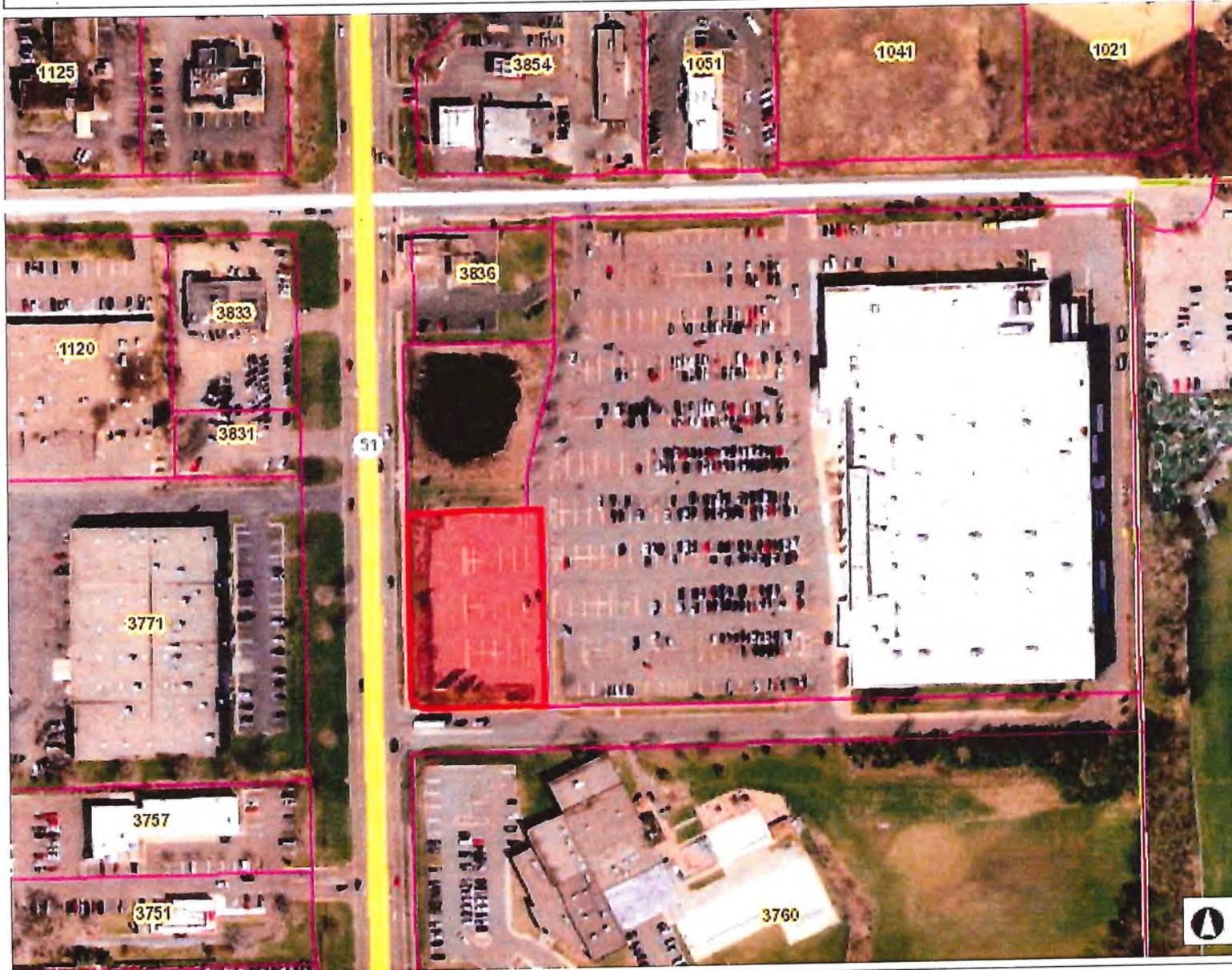
The City of Shoreview Environmental Quality Committee has reviewed the preliminary plans dated 7/28/2014, and has the following comments regarding the plans:

1. The waste enclosure appears to be insufficient. Under new State law nearly all metro businesses must provide recycling of at least three broad types of material by January 1, 2016. The enclosure on the plans appears only large enough to house a trash dumpster. The enclosure should be enlarged to a size sufficient to contain a recycling dumpster and an organics recycling dumpster.
 - a. *Of note for the applicant, currently Ramsey County is offering grants of up to \$10,000 through its BizRecycling program. The grants can be used to pay for recycling and organics recycling containers as well as signs and labels. Certain facility modifications may be covered as well. More information is available on their website LessTrash.com
2. Online menus and pictures for Raising Cane's show Styrofoam containers for every meal. The Committee would encourage the applicants to consider compostable containers or other material types to both lessen environmental impact and to create less garbage on site.
3. The Committee supports capturing and storing rainwater or runoff for irrigation needs for the sod and trees and suggested inverted landscape islands. The Rice Creek Watershed District may provide funds through a cost share grant if interested.
4. Bike racks shall be provided for those not driving to the area.
5. Additional trees and greater species diversity are encouraged.

If you have any questions or would like to discuss the comments in more detail please contact Jessica Schaum, Environmental Officer.



Raising Cane's



Legend

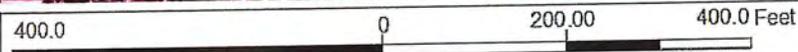


- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries



Notes

Planned Unit Development -
Development Stage
Comprehensive Sign Plan



NAD_1983_HARN_Adj_MN_Ramsey_Feet
© Ramsey County Enterprise GIS Division

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



July 25, 2014

Kathleen Castle
City of Shoreview City Planner
4600 Victoria Street North
Shoreview, MN 55126

**RE: *Proposed Raising Cane's
Lot 2, Block 1 Shoreview Target 2nd Addition
Development Code Deviations***

Dear Ms. Castle,

On behalf of CSRS Architects and Raising Cane's Chicken Fingers, Kimley-Horn is submitting for PUD Development Stage Approval and Comprehensive Sign Plan Approval for a proposed 2,890 SF Raising Cane's drive-thru restaurant located on the ±1.14 acre Lot 2 Block 1, Shoreview Target 2nd Addition on Lexington Avenue N. The Site is currently zoned as a PUD with C-1 base district.

DEVELOPMENT CODE DEVIATION: DUMPSTER ENCLOSURE SETBACK

The C-1 Zoning District requires a 50' front setback line (along Lexington Avenue N.) and a 30' side setback (along the northern property line). The setbacks effectively decrease the buildable area of the Site from ±1.14 acres to ±0.45 acres. Within this restricted usable area there is not a functional position for the masonry dumpster enclosure. As a result, we are requesting relief on structure setback requirement for the dumpster enclosure in the amount of 5.5 feet within the front setback line and 25.5 feet within the side setback line. The Planning objectives are still met with this setback deviation, as screening will be provided around the dumpster enclosure, there is an adequate setback of 44.5 feet from Lexington Avenue N, and the adjacent lot to the north is a stormwater outlet (Outlot A) and not a developable lot at this time.

DEVELOPMENT CODE DEVIATION: BUILDING SIGNAGE WEST FACADE

As per the city, one wall sign is permitted per principal structure, unless said structure faces two or more arterial roadways. In such instance, a second wall sign may be permitted provided the signs face different arterial roadways. Cane's is seeking approval for an additional wall mural on the same building façade as an allowed attached wall sign. The hand painted wall mural is used on the exterior to carry on our heritage of the first "Wolf" mural that was discovered on the wall at the mothership Cane's I in Baton Rouge, Louisiana. As you will notice when we are allowed the exterior mural we always place the name of the city/town we are in on the mural to again emphasize that this is "Your" Cane's.

DEVELOPMENT CODE DEVIATION: BUILDING SIGNAGE EAST FACADE

The additional sign on the east (Target side) of the building area not allowed by the code, is shown because we generally want the guests to be looking at the Building Façade as an additional storefront even though it does not face an arterial roadway, it does face a major development, "Target". Our

mantra is for the drive-thru customer and Target customer to have the same restaurant experience, regardless of direction, as one that may choose to come in and dine with us.

We endeavor to achieve a more desirable environment than what is strictly enforced by the Development Code to show local colleges, business and governments we are part of the community. Through these actions we have strived to create compatibility with the surrounding development uses to enhance the way of life for the community without damaging the local environment through commercialization.

CLOSING

We appreciate your time in considering the requested deviations and look forward to working with you.

The following items are included with this submittal:

- PUD Development Stage Application Package
- Comprehensive Sign Plan Application Package

Please contact me at (651) 643-0470 or trish.rothe@kimley-horn.com should you have any questions or comments.

Sincerely,



Trisha Rothe, PE

Allowed per code
4 x 8 Wall Sign



1 | FRONT ELEVATION

Open Sign
Allowed per code

Chicken Sign
Allowed per code

Not per code but requested
4 x 8 Wall Sign



2 | SIDE ELEVATION

9' x 15'-6" Painted Mural
Not per code but requested

Color renderings are for presentation only and should not be considered as manufacturing drawings.

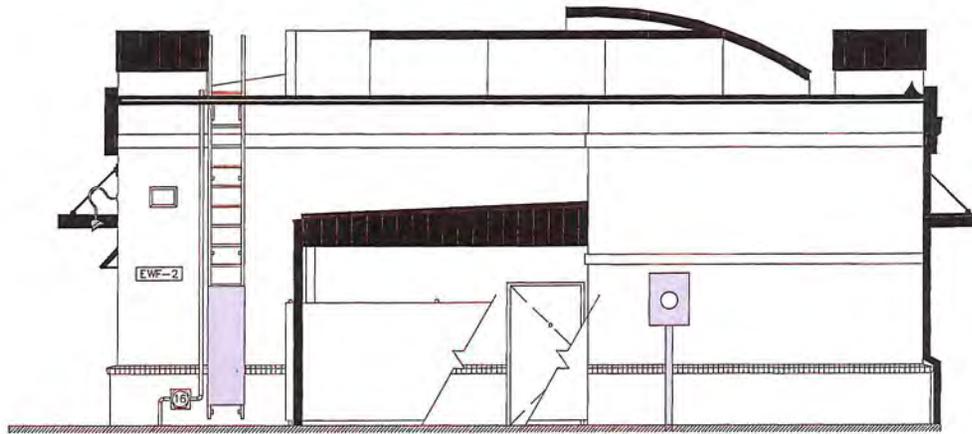


Custom Cane's Sign Package
Created:
Revised:

Complete Signs
P. O. Box 8861 Dothan, AL 36304 P 888.823.9005
F 334.556.0218 signs@completesigns.net www.completesigns.net

Red Fox Rd & Lexington Ave.

Dwg Elevation
Scale: Proportional
illustrated by: Cox



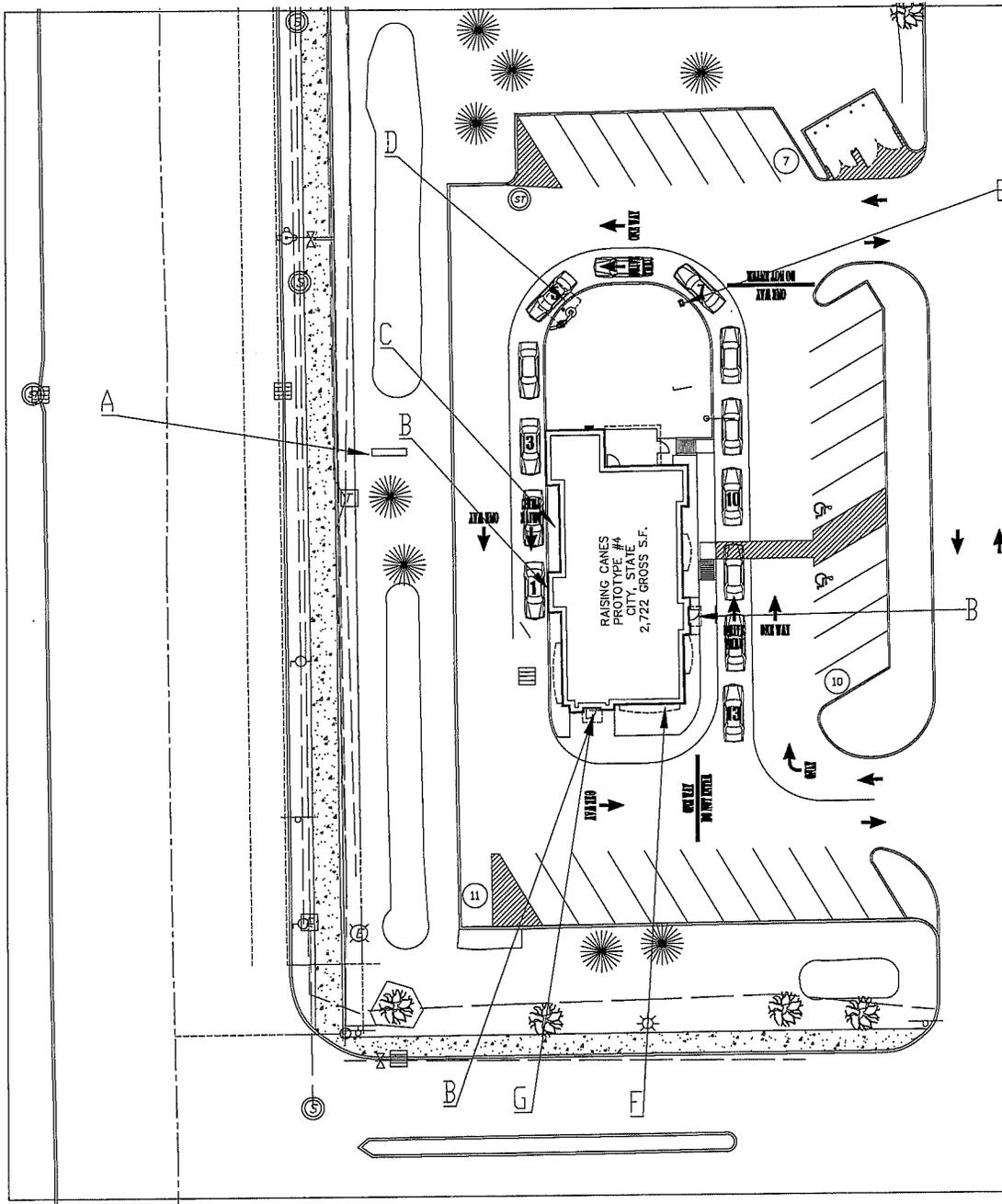
1 | REAR ELEVATION

Not per code but requested
4 x 8 Wall Sign

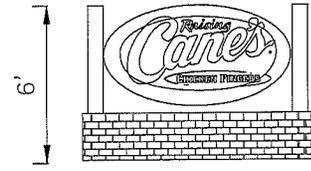


2 | SIDE ELEVATION

Color renderings are for presentation only and should not be considered as manufacturing drawings.



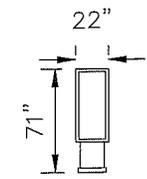
- A- 6' Monument
- B- 4 x 8 Wall Sign
- C- Painted wall sign
- D- Menu
- E- Pre Sell
- F- Window Sign
- G- Window Sign



10' A



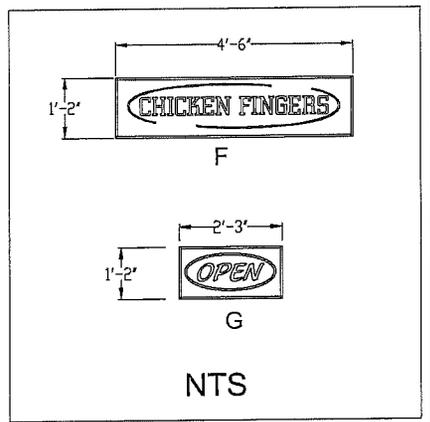
B



E



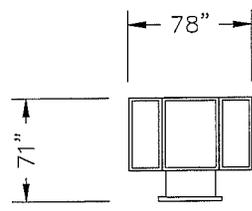
C



F

G

NTS



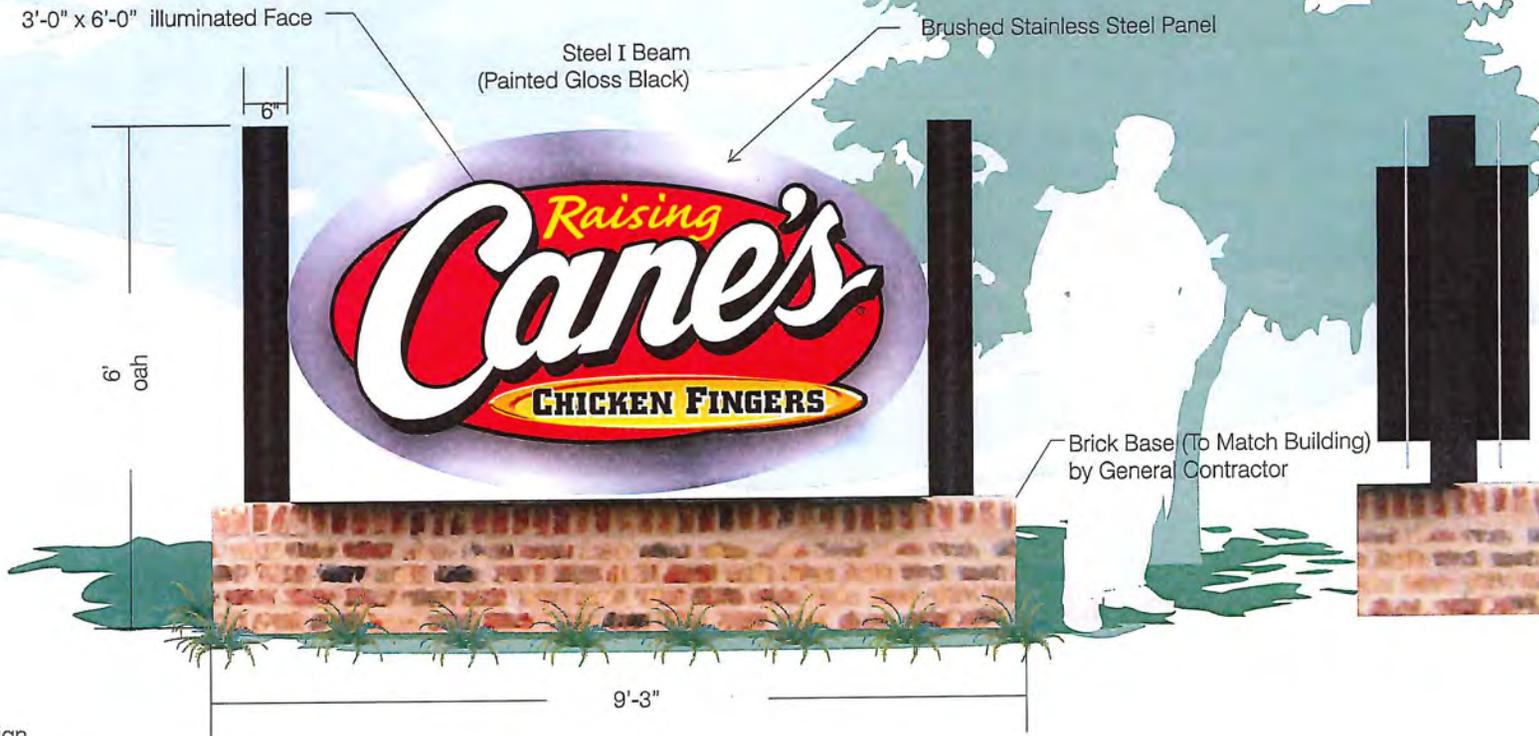
D

COMPLETESIGNS LLC
 P.O. Box 8866 Dothan, AL 36304 P 888-823-9005
 F 413-294-7536 signs@completesigns.net www.completesigns.net

CUSTOMER: Raising Cane's
 CODE: PAGE LAYOUT

ITEM DESCRIPTION: Sign Locations

LOCATION	DATE	DRAWN BY
SCALE	ENGINEER	ACCOUNT REPRESENTATIVE
SHEET	BOXED SQ FT	ITEM NUMBER
WIND LOAD (MPH) EST WEIGHT (LBS)		



Proposed: Monument Sign

- Background Panel (Non illuminated)
- Brushed Stainless Steel Finish
- 3'-0" x 6'-0" (2) S/F "Canes" Signs (Internally illuminated w/ LEDs)
- Interior of Single Face Sign to be Painted w/ Light Enhancement Paint.
- Cabinet - Black
- Face Retainers - Black (Formed as Part of The Face)
- Back - Black (.125 Aluminum)
- Returns - Black (.063 Aluminum)

Color renderings are for presentation only and should not be considered as manufacturing drawings.



COMPLETE SIGNS LLC
 P.O. Box 8861 Dothan, AL 36304 P 888.823.9005
 F 413.294.7536 slgns@completesigns.net www.completesigns.net



**Raising Cane's
 Monument**

Customer: Canes Drawing Packet
 Created: 12/23/05
 Revised:
 Dwg: Spec Dwgs
 Scale: 1/2" = 1'-0"
 Illustrated by: Roland



See drawing CANS1 for face material and colors
 Cabinet is black
 The face retainers are formed as part of the face painted Black
 Lighting is LEDs
 Back is .125 Alum. Returns are .063 alum.

26 actual Sq Ft

2.9 Amps 120 volts.
 (1) 20 amp Cir

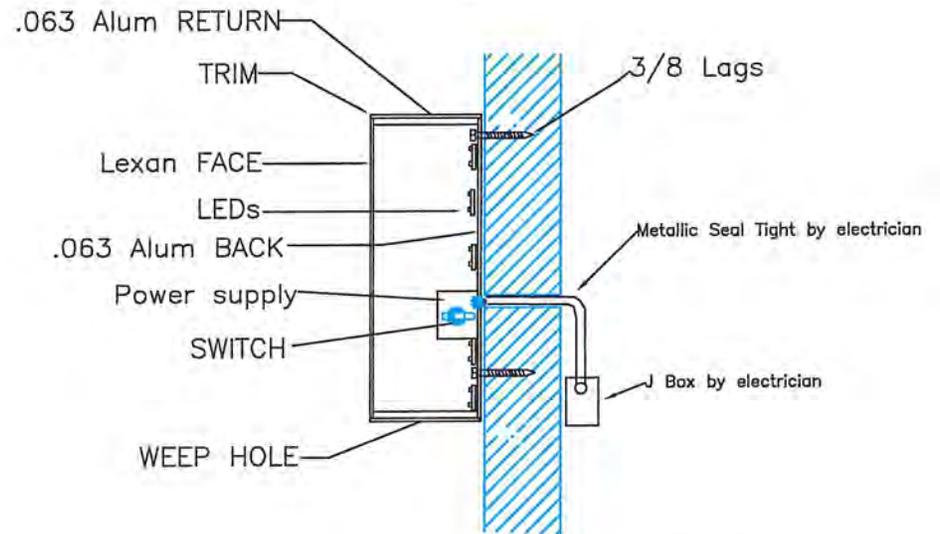
ALL CABINETS TO HAVE EXTERNAL CUT OFF SWITCH

Color renderings are for presentation only and should not be considered as manufacturing drawings

 **COMPLETESIGNS** LLC
 P.O. Box 8861 Dothan, AL 36304 P 888.823.9005
 F 413.294.7536 slgns@completesigns.net www.completesigns.net



Customer		4" x 8'
Created:	9/13/01	Single face
Revised:		Internally Illuminated.
Dwg	CAN104	Wall Sign



UL Listed

NOTES:		CUSTOMER		REVISION
Complete Signs LLC		Raising Cane's		
P.O. Box 8861 Dothan, AL 36304 Tel: 334-889-1569		CODE	PAGE LAYOUT	DRAWN BY
DRAWING APPROVED BY		ITEM DESCRIPTION		
PROGRAM APPROVED BY		LOCATION		ACCOUNT REPRESENTATIVE
PROTOTYPE	BY	SCALE	ENGINEER	REV
1st RUN	BY	SHEET	BOXED SQ FT	
PRODUCTION	BY	WIND LOAD (MPH)	EST WEIGHT (LBS)	ITEM NUMBER

Raising
Cane's
CHICKEN FINGERS
PASCAGOULA

Raising
Cane's
CHICKEN FINGERS

07.22.2011 07:09



10/03/2011 10:19



Raising
Cane's
CHICKEN FINGERS



07/17/2011



Shoreview - Raising Canes applications

John.Dietrich <John.Dietrich@target.com>

Fri, Aug 22, 2014 at 8:55 AM

To: Kathleen Castle <kcastle@shoreviewmn.gov>

Cc: "trish.rothe@kimley-horn.com" <trish.rothe@kimley-horn.com>, "Robert Montgomery (RMontgomery@raisingcanes.com) (RMontgomery@raisingcanes.com)" <RMontgomery@raisingcanes.com>, "Moree, Yanez" <moree@csrsonline.com>, "Marlys.Brandell" <Marlys.Brandell@target.com>

Kathleen,

In response,

1. Landscaping, my facilities management team has contacted our landscape vendor and will proceed with obtaining a bid and schedule for the install of the plant material. I will update you with the schedule upon notice.

2. Site signage. This is an incredibly important statement for the first Raising Canes Restaurant in the Twin City metropolitan area. The signage should be of a high quality and integrated into the site and building design, the signage has to make a statement to the Raising Cane's guest in a tasteful and creative format. Target and Raising Canes preference is to keep the signs separate and continue to have each sign reflective of the building design and product we respectfully sell. The existing sign was designed for Target and has not been designed to accommodate a second panel. The existing sign is a Target design brand and not a Raising Canes brand, the level of detail and design that Raising Canes has put into the proposed monument sign cannot be replicated on the existing sign. It is Target and Raising Canes understanding the City code does allow for each lot to have a free standing sign and the property interest by the various developers has been based on what the code allows. The PUD places a higher level of design to the site, building and signage but should not eliminate what is allowed per the underlying zoning. Higher design and aesthetics are what Target requested when this site was placed on the open market and we believe Raising Canes has taken this into account with the current PUD application. Target and Raising Canes support the current application which identifies brand specific signage for each lot which is integrally designed to meet the PUD standards and to reflect the respective building design.

We look forward to the staff report and public hearing next Tuesday. John

John Dietrich | Sr. Development Manager | ☉Target | 1000 Nicollet Mall, TPN-12K | Minneapolis, MN 55403 | John.dietrich@target.com direct 612.761.7034, cell 612.695.6076 mySite

From: Kathleen Castle [mailto:kcastle@shoreviewmn.gov]

Sent: Friday, August 15, 2014 4:16 PM

To: John.Dietrich

Cc: trish.rothe@kimley-horn.com; Robert Montgomery (RMontgomery@raisingcanes.com)



Raising Canes Restaurant in Shoreview

Chris Buntjer <cbuntjer@ricecreek.org>

Thu, Aug 14, 2014 at 2:23 PM

To: "kcastle@shoreviewmn.gov" <kcastle@shoreviewmn.gov>, "trish.rothe@kinmley-horn.com" <trish.rothe@kinmley-horn.com>

Trish,

In order to determine whether or not a permit will be required from the District, please tell me the proposed amount of impervious surface that will be re-constructed for the project. The District's stormwater rules have a 10,000 square foot threshold for new and reconstructed impervious surfaces, and an erosion and sediment control plan would be required for 10,000 or more square feet of disturbed area.

Feel free to contact me with any questions.

Thank you,

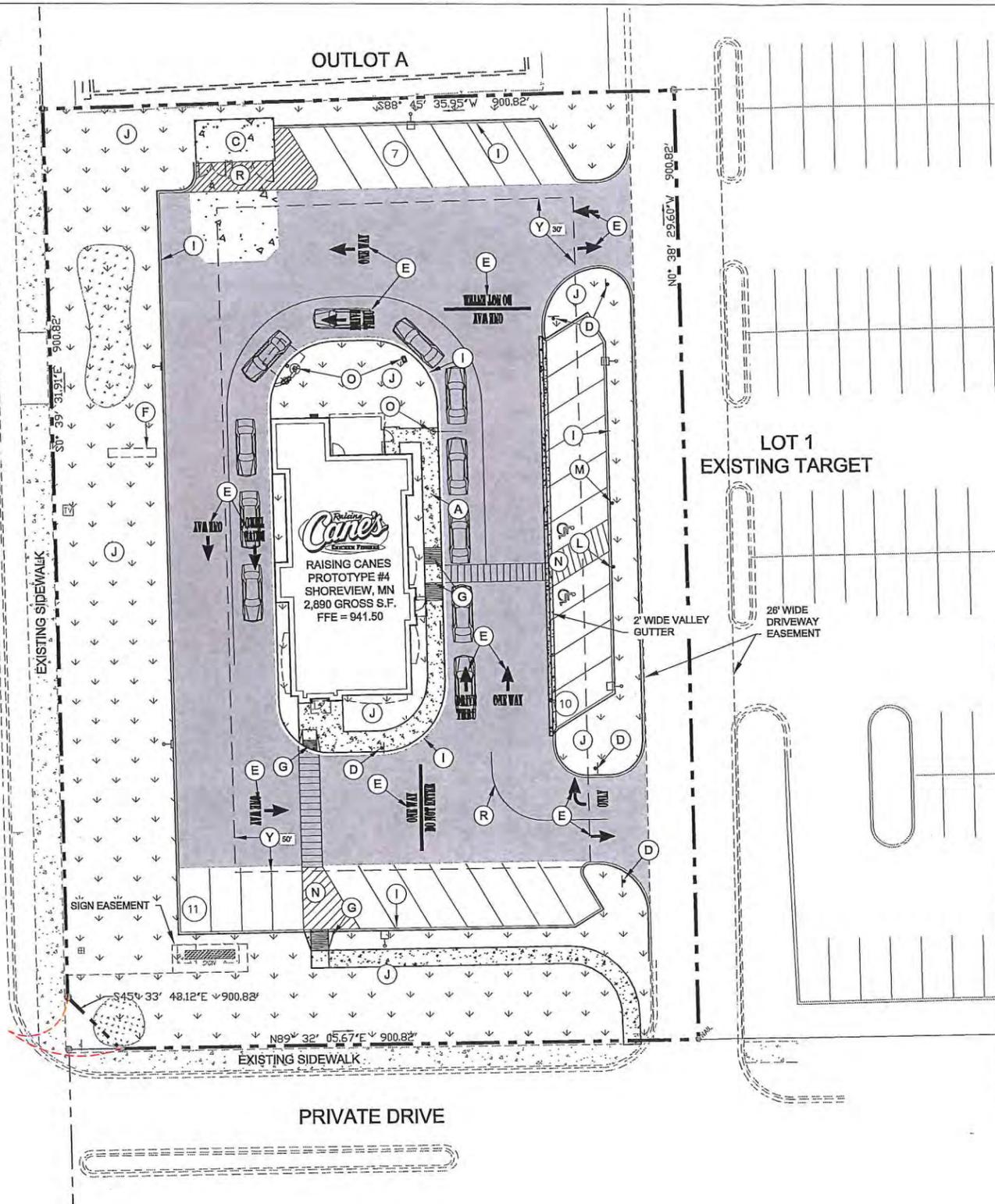
Chris Buntjer, P.E.

Technical Specialist/Permit Reviewer

[763-398-3078](tel:763-398-3078)



LEXINGTON AVENUE NORTH



SITE DATA

LOT AREA	1.14± AC
PRE-DEVELOPMENT IMPERVIOUS AREA	0.77± AC
POST-DEVELOPMENT IMPERVIOUS AREA	0.70± AC

NET DECREASE OF 0.07 AC IMPERVIOUS AREA

SITE ANALYSIS TABLE

LOT 2, BLOCK 1 SHOREVIEW TARGET 2ND ADDITION	
EXISTING ZONING	PUD
PROPOSED USE	RESTAURANT W/ DRIVE-THRU
LOT AREA	49,652 SF / 1.14 AC
BUILDING AREA	2,890 SF (5.80%)
IMPERVIOUS (EXC. BLDG)	27,802 SF (55.80%)
PERVIOUS	19,160 SF (38.60%)
TOTAL PARKING	PROVIDED 26 SPACES REQUIRED 16 SPACES
ACCESSIBLE	2 SPACES 2 SPACES
STACKING	10 SPACES 6 SPACES

PARKING REQUIRED FOR DRIVE-THRU RESTAURANT IS GREATER OF 1 SPACE PER 180 SQ FT OF GFA.

- SITE NOTES**
- ALL WORK AND MATERIALS SHALL COMPLY WITH ALL CITY/COUNTY REGULATIONS AND CODES AND O.S.H.A. STANDARDS.
 - CONTRACTOR SHALL REFER TO THE ARCHITECTURAL/MEP PLANS FOR SITE LIGHTING & ELECTRICAL PLAN.
 - REFERENCE ARCHITECTURAL PLANS FOR DUMPSTER ENCLOSURE DETAILS.
 - EXISTING STRUCTURES WITHIN CONSTRUCTION LIMITS ARE TO BE ABANDONED, REMOVED OR RELOCATED AS NECESSARY. ALL COSTS SHALL BE INCLUDED IN BASE BID.
 - CONTRACTOR SHALL BE RESPONSIBLE FOR ALL RELOCATIONS, (UNLESS OTHERWISE NOTED ON PLANS) INCLUDING BUT NOT LIMITED TO, ALL UTILITIES, STORM DRAINAGE, SIGNS, TRAFFIC SIGNALS & POLES, ETC. AS REQUIRED. ALL WORK SHALL BE IN ACCORDANCE WITH GOVERNING AUTHORITIES REQUIREMENTS AND PROJECT SITE WORK SPECIFICATIONS AND SHALL BE APPROVED BY SUCH. ALL COSTS SHALL BE INCLUDED IN BASE BID.
 - SITE BOUNDARY, TOPOGRAPHY, UTILITY AND ROAD INFORMATION TAKEN FROM A SURVEY BY EGAN, FIELD & NOWAK, INC..
 - TOTAL LAND AREA IS 1.14 ACRES.
 - NO PROPOSED LANDSCAPING SUCH AS TREES, HEDGES, ABOVE AND UNDERGROUND STRUCTURES SHALL BE LOCATED WITHIN EXISTING OR PROPOSED UTILITY EASEMENTS AND RIGHTS OF WAY.
 - ALL PROPOSED PAVING IN CITY R.O.W. TO CONFORM TO CITY OF SHOREVIEW STANDARDS.
 - CONTRACTOR SHALL ADJUST EXISTING VALVES, MANHOLE RIMS, ETC. AS NECESSARY TO MATCH FINISHED GRADE.
 - REFERENCE ARCHITECTURAL PLANS FOR ALL BUILDING APPURTENANCES, BUILDING DIMENSIONS, DOOR LOCATIONS AND EXITS.
 - IRRIGATION SLEEVES SHALL BE SET 14" BELOW GRADE AT PAVED DRIVEWAYS OR SIDEWALK AREAS.
 - FULL PANEL REPLACEMENT REQUIRED FOR ALL PAVEMENT REMOVAL.
 - OUTSIDE CURB RADI 10' AND INSIDE 3' UNLESS OTHERWISE NOTED ON PLANS.

BENCH MARK LIST

VERTICAL DATUM	NAVD 88
BM:	TOP OF MINNESOTA DEPARTMENT OF TRANSPORTATION GODETIK CONTROL MONUMENT "6216 B" ELEV. = 941.07'



SITE LEGEND

	PROPERTY LINE
	ADJACENT PROPERTY LINE
	SETBACK
	PROPOSED CONCRETE CURB
	EXISTING CURB
	EXISTING TREE
	PROPOSED PARKING COUNT
	STANDARD DUTY PAVEMENT. SEE PAVING PLAN FOR DETAILS.
	HEAVY DUTY PAVEMENT. SEE PAVING PLAN FOR DETAILS.
	HEAVY DUTY CONCRETE PAVEMENT. SEE PAVING PLAN FOR DETAILS.
	STANDARD DUTY CONCRETE FOR SIDEWALKS. SEE PAVING PLAN FOR DETAILS.
	LANDSCAPE AREA

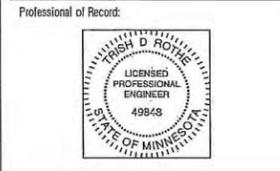
SITE LEGEND

(A)	CONCRETE SIDEWALK. SEE DETAIL SHEET.
(B)	EXISTING SIGN TO REMAIN.
(C)	DUMPSTER LOCATION. REFER TO ARCHITECTURAL PLANS FOR DETAILS OF SCREENING, GATES, BOLLARDS AND MASONRY.
(D)	SITE DIRECTIONAL SIGN. SEE STRIPING AND SIGNAGE PLAN FOR TYPE.
(E)	DIRECTIONAL PAVEMENT MARKING. SEE DETAIL SHEET.
(F)	PROPOSED MONUMENT SIGN. REFER TO ARCH PLANS.
(G)	BARRIER FREE RAMP. SEE DETAIL SHEET.
(H)	NOT USED.
(I)	TYPE "A" CURB & GUTTER. SEE DETAIL SHEET.
(J)	LANDSCAPE AREA. REFERENCE LANDSCAPE PLANS.
(K)	SITE LIGHTING. REFER TO ARCH/ELECTRICAL PLANS FOR DETAILS.
(L)	ACCESSIBLE PARKING SIGN. SEE DETAIL SHEET.
(M)	ACCESSIBLE VAN PARKING SIGN. SEE DETAIL SHEET.
(N)	ACCESSIBLE ROUTE STRIPING. SEE STRIPING AND SIGNAGE PLAN FOR DETAILS.
(O)	DRIVE THRU MENU BOARD OR "HEADACHE" RACK. REFER TO ARCH. PLANS FOR DETAILS.
(P)	PROPOSED FIRE HYDRANT.
(Q)	SAW CUT LINE. THE PROPOSED PAVEMENT TO EXISTING PAVEMENT. SEE PAVING & JOINT LAYOUT PLAN FOR DETAILS.
(R)	4" YELLOW PAVEMENT STRIPING.
(S)	NOT USED.
(T)	NOT USED.
(U)	NOT USED.
(V1)	X" STANDARD DUTY PAVEMENT. SEE PAVING & JOINT LAYOUT PLAN.
(V2)	X" HEAVY DUTY PAVEMENT. SEE PAVING & JOINT LAYOUT PLAN.
(V3)	X" HEAVY DUTY CONCRETE PAVEMENT. SEE PAVING & JOINT LAYOUT PLAN.
(W)	EXISTING EDGE OF PAVEMENT / CURB & GUTTER TO REMAIN.
(X)	NOT USED.
(Y)	BUILDING SETBACK.
(Z)	NOT USED.



Restaurant Support Office
6800 Bishop Road, Plano, TX 75024
Tel: 972-765-3100 Fax: 972-765-3101

Store:
**RAISING CANE'S
LOT 2 TARGET
2ND ADDITION
SHOREVIEW, MN 55126
PROTOTYPE 4
STORE #178**



Kimley-Horn
2550 UNIVERSITY AVE. WEST, SUITE 238N
ST. PAUL, MINNESOTA 55114
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FAX. NO. (651) 645-5116

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Prototype Issue Date:
Set Control Information: (ARCH use only)

Date:	Description:

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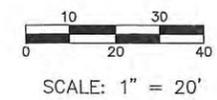
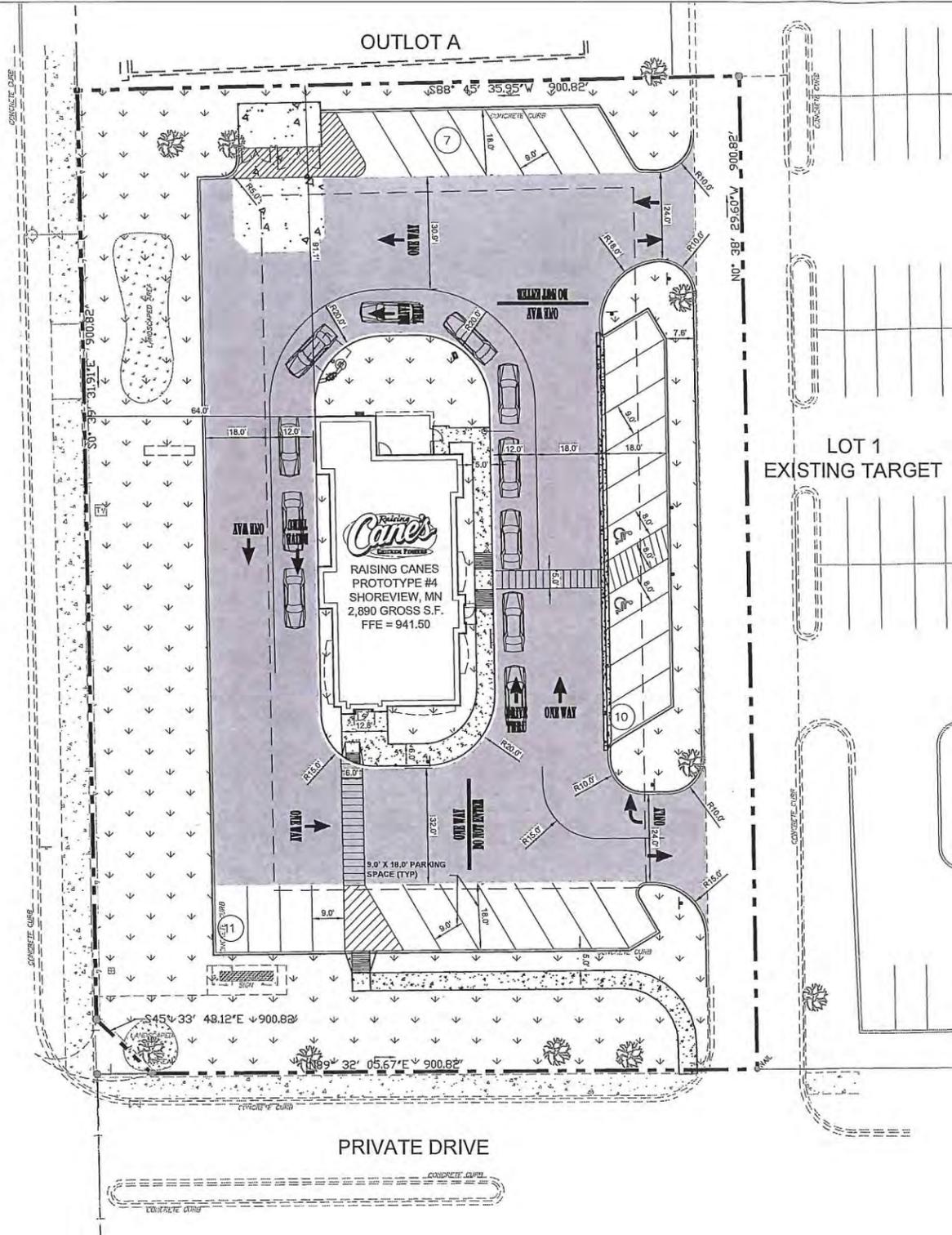
Sheet Revisions:

#	Date:	Description:

Sheet Title: **SITE PLAN**

Date:	7/28/2014
Project Number:	160749000
Drawn By:	AKK
Sheet Number:	C4.0

LEXINGTON AVENUE
NORTH



SITE LEGEND	
	PROPERTY LINE
	ADJACENT PROPERTY LINE
	SETBACK
	PROPOSED CONCRETE CURB
	EXISTING CURB
	EXISTING TREE
	PROPOSED PARKING COUNT
	STANDARD DUTY PAVEMENT. SEE PAVING PLAN FOR DETAILS.
	HEAVY DUTY PAVEMENT. SEE PAVING PLAN FOR DETAILS.
	HEAVY DUTY CONCRETE PAVEMENT. SEE PAVING PLAN FOR DETAILS.
	STANDARD DUTY CONCRETE FOR SIDEWALKS. SEE PAVING PLAN FOR DETAILS.

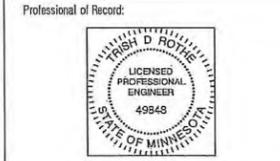
- | SITE NOTES | |
|------------|--|
| 1. | ALL WORK AND MATERIALS SHALL COMPLY WITH ALL CITY/COUNTY REGULATIONS AND CODES AND O.S.H.A. STANDARDS. |
| 2. | CONTRACTOR SHALL REFER TO THE ARCHITECTURAL/MEP PLANS FOR SITE LIGHTING & ELECTRICAL PLAN. |
| 3. | REFERENCE ARCHITECTURAL PLANS FOR DUMPSTER ENCLOSURE DETAILS. |
| 4. | EXISTING STRUCTURES WITHIN CONSTRUCTION LIMITS ARE TO BE ABANDONED, REMOVED OR RELOCATED AS NECESSARY. ALL COSTS SHALL BE INCLUDED IN BASE BID. |
| 5. | CONTRACTOR SHALL BE RESPONSIBLE FOR ALL RELOCATIONS, (UNLESS OTHERWISE NOTED ON PLANS) INCLUDING BUT NOT LIMITED TO, ALL UTILITIES, STORM DRAINAGE, SIGNS, TRAFFIC SIGNALS & POLES, ETC. AS REQUIRED. ALL WORK SHALL BE IN ACCORDANCE WITH GOVERNING AUTHORITIES REQUIREMENTS AND PROJECT SITE WORK SPECIFICATIONS AND SHALL BE APPROVED BY SUCH. ALL COSTS SHALL BE INCLUDED IN BASE BID. |
| 6. | SITE BOUNDARY, TOPOGRAPHY, UTILITY AND ROAD INFORMATION TAKEN FROM A SURVEY BY EGAN, FIELD & NOWAK, INC.. |
| 7. | TOTAL LAND AREA IS 1.14 ACRES. |
| 8. | NO PROPOSED LANDSCAPING SUCH AS TREES, HEDGES, ABOVE AND UNDERGROUND STRUCTURES SHALL BE LOCATED WITHIN EXISTING OR PROPOSED UTILITY EASEMENTS AND RIGHTS OF WAY. |
| 9. | ALL PROPOSED PAVING IN CITY R.O.W. TO CONFORM TO CITY OF SHOREVIEW STANDARDS. |
| 10. | CONTRACTOR SHALL ADJUST EXISTING VALVES, MANHOLE RIMS, ETC. AS NECESSARY TO MATCH FINISHED GRADE. |
| 11. | REFERENCE ARCHITECTURAL PLANS FOR ALL BUILDING APPURTENANCES, BUILDING DIMENSIONS, DOOR LOCATIONS AND EXITS. |
| 12. | IRRIGATION SLEEVES SHALL BE SET 14" BELOW GRADE AT PAVED DRIVEWAYS OR SIDEWALK AREAS. |
| 13. | FULL PANEL REPLACEMENT REQUIRED FOR ALL PAVEMENT REMOVAL. |
| 14. | OUTSIDE CURB RADI 10' AND INSIDE 3' UNLESS OTHERWISE NOTED ON PLANS. |

BENCH MARK LIST	
VERTICAL DATUM	NAVD 88
BM:	TOP OF MINNESOTA DEPARTMENT OF TRANSPORTATION GOETIC CONTROL MONUMENT "6216 B" ELEV. = 941.07



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Store:
RAISING CANES
LOT 2 TARGET
2ND ADDITION
SHOREVIEW, MN 55126
PROTOTYPE 4
STORE #178



2550 UNIVERSITY AVE. WEST, SUITE 238N
ST. PAUL, MINNESOTA 55114
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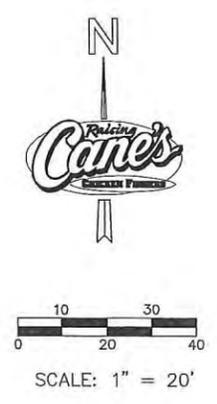
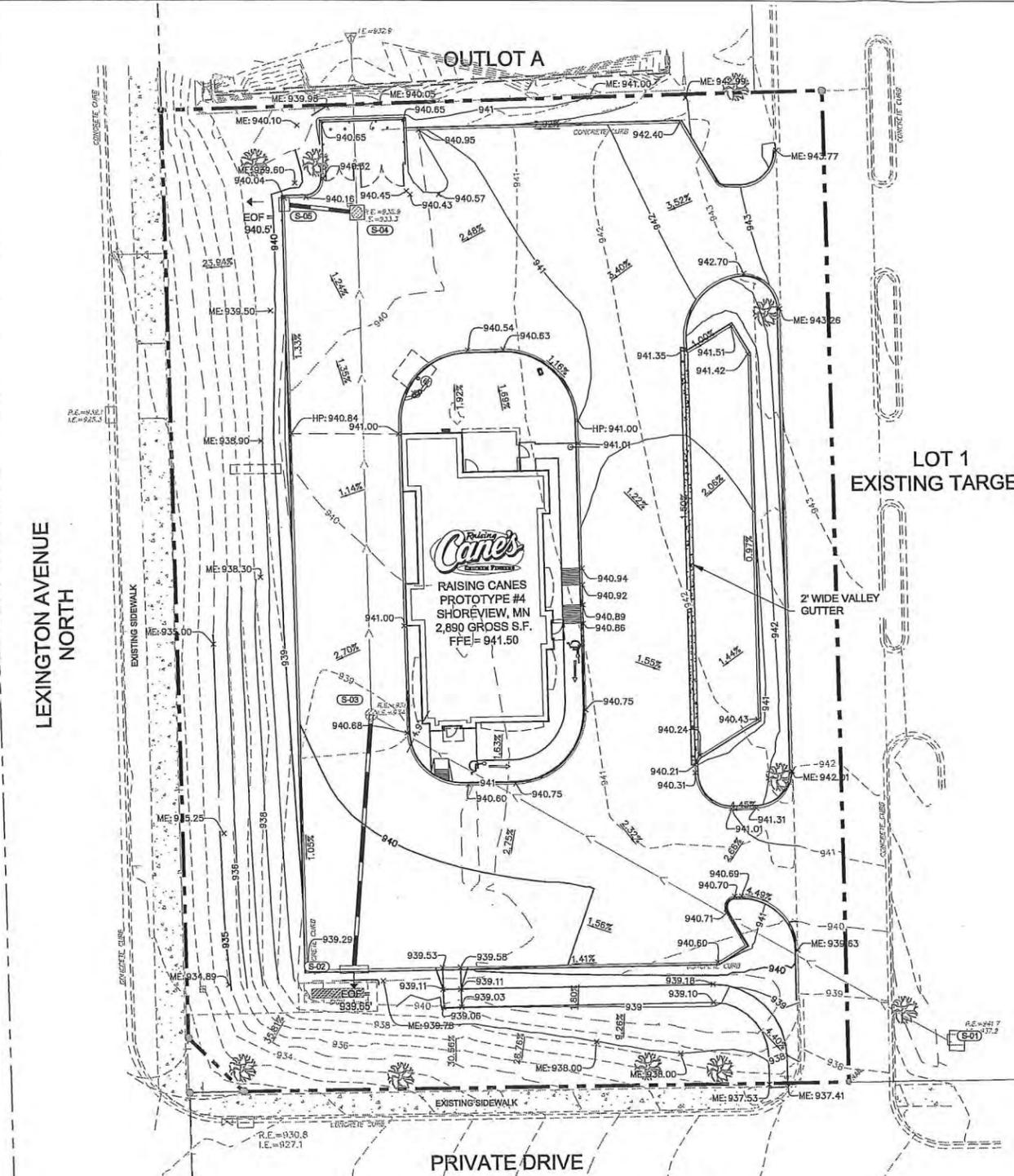
PERMIT SET

Sheet Revisions:

#	Date:	Description:

Sheet Title:
SITE GEOMETRICS PLAN

Date: 7/28/2014
Project Number: 160749000
Drawn By: AKK
Sheet Number: C4.1



LEGEND	
	RAISING CANE'S CONTROLLED AREA
	EXISTING CONTOUR
	PROPOSED CONTOUR
	PROPOSED FLOW ARROW WITH SLOPE
	ALL SPOT ELEVATIONS TO FLOWLINE (UNLESS OTHERWISE NOTED)
	EXISTING STORM SEWER
	PROPOSED STORM INLET
	PROPOSED STORM SEWER
	TOP OF CURB
	MATCH EXISTING ELEVATION
	PROPOSED RIDGE
	ADA ROUTE. MAINTAIN <2% CROSS SLOPES, <5% LONGITUDINAL SLOPES, AND <8% RAMPS.

GRADING NOTES

- ALL CONSTRUCTION TO BE IN ACCORDANCE WITH THESE PLANS AND THE CITY OF SHOREVIEW STANDARDS AND SPECIFICATIONS.
- PRIOR TO STARTING CONSTRUCTION, THE CONTRACTOR SHALL MAKE CERTAIN THAT ALL REQUIRED PERMITS AND APPROVALS HAVE BEEN OBTAINED. NO CONSTRUCTION OR FABRICATION SHALL BEGIN UNTIL THE CONTRACTOR HAS RECEIVED AND THOROUGHLY REVIEWED ALL PLANS AND OTHER DOCUMENTS APPROVED BY ALL OF THE PERMITTING AUTHORITIES.
- THE GENERAL CONTRACTOR AND ALL SUB-CONTRACTORS SHALL VERIFY THE SUITABILITY OF ALL EXISTING AND PROPOSED SITE CONDITIONS INCLUDING GRADES AND DIMENSIONS BEFORE COMMENCEMENT OF ANY CONSTRUCTION. THE ENGINEER SHALL BE NOTIFIED IMMEDIATELY OF ANY DISCREPANCIES. MINOR ADJUSTMENTS TO FINISH GRADE TO ACCOMPLISH SPOT DRAINAGE ARE ACCEPTABLE, IF NECESSARY, UPON PRIOR APPROVAL OF ENGINEER. PAVING INSTALLED SHALL "FLUSH OUT" AT ANY JUNCTURE WITH EXISTING PAVING.
- THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE APPROPRIATE UTILITY COMPANIES AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATION OF UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS.
- ALL CUT OR FILL SLOPES SHALL BE 3:1 OR FLATTER UNLESS OTHERWISE NOTED.
- EXISTING AND PROPOSED GRADE CONTOUR INTERVALS SHOWN AT 1 FOOT.
- THE CONTRACTOR SHALL ADHERE TO ALL TERMS & CONDITIONS AS OUTLINED IN THE EPA OR APPLICABLE STATE GENERAL N.P.D.E.S. PERMIT FOR STORM WATER DISCHARGE ASSOCIATED WITH CONSTRUCTION ACTIVITIES.
- CONTRACTOR SHALL ADJUST AND/OR CUT EXISTING PAVEMENT AS NECESSARY TO ASSURE A SMOOTH FIT AND CONTINUOUS GRADE.
- CONTRACTOR SHALL ASSURE POSITIVE DRAINAGE AWAY FROM BUILDINGS FOR ALL NATURAL AND PAVED AREAS.
- TOPOGRAPHIC INFORMATION IS TAKEN FROM A TOPOGRAPHIC SURVEY BY LAND SURVEYORS. IF THE CONTRACTOR DOES NOT ACCEPT EXISTING TOPOGRAPHY AS SHOWN ON THE PLANS, WITHOUT EXCEPTION, THEN THE CONTRACTOR SHALL APPLY STABILIZATION FABRIC TO ALL SLOPES SHIP OR STEEPER. CONTRACTOR SHALL STABILIZE DISTURBED AREAS IN ACCORDANCE WITH GOVERNING SPECIFICATIONS UNTIL A HEALTHY STAND OF VEGETATION IS OBTAINED.
- CONSTRUCTION SHALL COMPLY WITH ALL APPLICABLE GOVERNING CODES AND BE CONSTRUCTED TO SAME.
- CONTRACTOR SHALL REFER TO ARCHITECTURAL PLANS FOR EXACT BUILDING FOOTPRINT DIMENSIONS.
- CONTRACTOR SHALL REFER TO ARCHITECTURAL PLANS AND FINAL GEOTECH REPORT FOR BUILDING SUBGRADE PREPARATION REQUIREMENTS.
- CONTRACTOR SHALL ADJUST EXISTING VALVES, MANHOLE RIMS, ETC. AS NECESSARY TO MATCH FINISHED GRADE.
- ALL ELEVATIONS ARE TO FLOWLINE UNLESS NOTED OTHERWISE. TO GET TOP OF CURB ELEVATIONS ADD 6" TO THE ELEVATION SHOWN.
- GRADING FOR ALL SIDEWALKS AND ACCESSIBLE ROUTES INCLUDING CROSSING DRIVEWAYS SHALL CONFORM TO ADA STANDARDS. SLOPES SHALL NOT EXCEED 5% LONGITUDINAL SLOPE OR 2% CROSS SLOPE. SIDEWALK ACCESS TO EXTERNAL BUILDING DOORS SHALL BE ADA COMPLIANT. CONTRACTOR SHALL NOTIFY ENGINEER IMMEDIATELY IF ADA CRITERIA CANNOT BE MET AT ANY LOCATION.
- ANY PROPOSED CONTOURS SHOWN ARE APPROXIMATE. PROPOSED SPOT ELEVATIONS AND DESIGNATED GRADIENT ARE TO BE USED IN THE EVENT OF ANY DISCREPANCIES.
- REFER TO FINAL PLAT FOR LOT DIMENSIONS.
- REFER TO EROSION CONTROL PLAN FOR EROSION CONTROL DEVICES TO BE INSTALLED PRIOR TO COMMENCING GRADING OPERATIONS.
- ALL VEGETATION SHALL BE CLEARED AND GRUBBED FOR ALL AREAS TO BE DISTURBED.
- ALL FILL TO BE PLACED SHALL BE IN ACCORDANCE WITH THE CURRENT APPLICABLE GEOTECHNICAL REPORT RECOMMENDATIONS.
- WORK SHALL BE DONE IN ACCORDANCE WITH THE GEOTECHNICAL REPORT NO. XXX
- FULL PANEL REMOVAL AND REPLACEMENT REQUIRED FOR ALL PAVEMENT AREAS. CONTRACTOR TO FIELD VERIFY LOCATIONS AND ELEVATIONS.
- REFER TO PAVING AND JOINT LAYOUT PLAN FOR CONTROL, EXPANSION, AND CONSTRUCTION JOINT PATTERN.

DRAINAGE NOTES

- REFER TO CITY OF SHOREVIEW STANDARD DETAILS FOR CONSTRUCTION OF STORM INLETS AND MANHOLES.
- CONTRACTOR TO VERIFY ALL STORM SEWER FLOW LINES PRIOR TO START OF CONSTRUCTION.

GEOTECH NOTE

WORK SHALL BE DONE IN ACCORDANCE WITH THE GEOTECHNICAL REPORT NO.

BENCH MARK LIST	
VERTICAL DATUM NAVD 88	
BM: TOP OF MINNESOTA DEPARTMENT OF TRANSPORTATION GOEITIC CONTROL MONUMENT "6216 B" ELEV. = 941.07'	

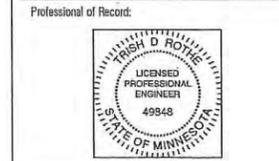
SITE DATA	
LOT AREA	1.14± AC
PRE-DEVELOPMENT IMPERVIOUS AREA	0.77± AC
POST-DEVELOPMENT IMPERVIOUS AREA	0.70± AC
NET DECREASE OF 0.07 AC IMPERVIOUS AREA	

DRAINAGE SCHEDULE							
STRUCTURE NO.	STRUCTURE TYPE	RIM/ELEVATION	INVERT ELEVATION	PIPE SIZE	PIPE SLOPE	INVERT ELEVATION	PIPE SLOPE
S-01	EXISTING INLET	941.70				NW 937.20	12" 1.45%
S-02	CURB INLET	938.15				N 935.20	12" 1.00%
S-03	STRUCTURE TO REMAIN - RAISE AND REPLACE CASTING WITH MANHOLE COVER	940.51	S 934.50 SE 934.50	12" 12"	1.00% 1.45%	EX N 934.00	18" 0.51%
S-04	RAISE EXISTING STRUCTURE - REPLACE CASTING WITH MANHOLE COVER	940.29	W 933.80 S 933.30	12" 18"	1.00% 0.51%	EX N 933.30	21" 0.33%
S-05	CURB INLET	940.00				E 934.00	12" 1.00%

CAUTION!
CONTRACTOR IS TO VERIFY PRESENCE AND EXACT LOCATION OF ALL UTILITIES PRIOR TO CONSTRUCTION.



Store:
RAISING CANE'S
LOT 2 TARGET
2ND ADDITION
SHOREVIEW, MN 55126
PROTOTYPE 4
STORE #178



Kimley»Horn
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Prototype Issue Date:
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Date: Description:

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Sheet Revisions:	
#	Description:

Sheet Title:
GRADING AND DRAINAGE PLAN

Date: 7/28/2014
Project Number: 160749000
Drawn By: AKK

Sheet Number:
C5.0



Restaurant Support Office
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Store:
**RAISING CANE'S
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Professional of Record:



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Sheet Revisions:

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Sheet Title:

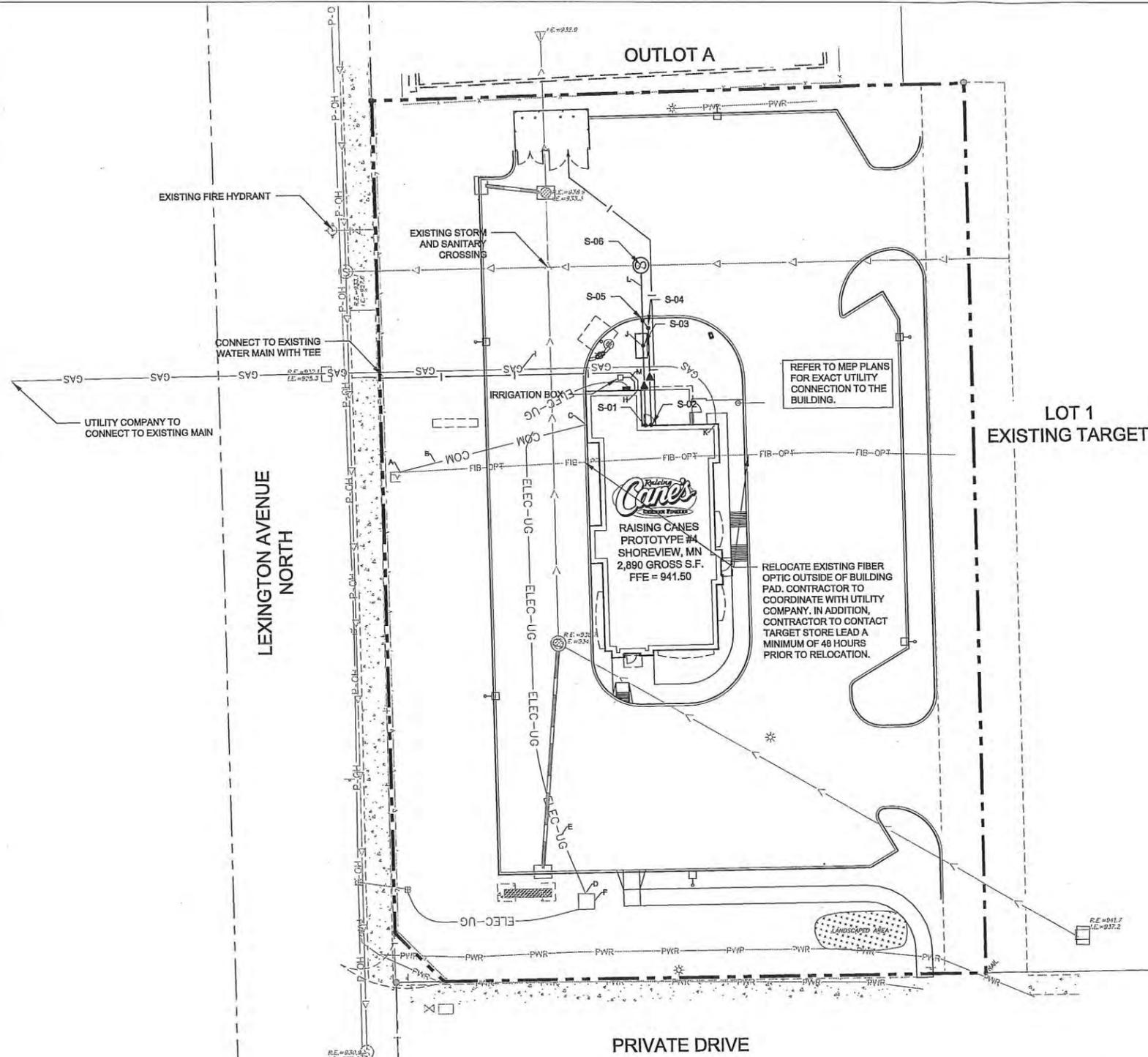
UTILITY PLAN

Date: 7/28/2014

Project Number: 160749000

Drawn By: AKK

Sheet Number: **C7.0**



LEGEND

--- (dashed line)	RAISING CANE'S CONTROLLED AREA
- - - (long dashed line)	SETBACK
— (solid line)	PROPOSED WATER LINE
- - - (short dashed line)	PROPOSED UNDERGROUND POWER LINE
— (solid line)	PROPOSED GAS LINE
— (solid line)	PROPOSED COMMUNICATION LINE
— (solid line)	PROPOSED SANITARY SEWER
— (solid line)	PROPOSED SANITARY SEWER STRUCTURE
— (solid line)	EXISTING WATER LINE
- - - (short dashed line)	EXISTING UNDERGROUND POWER LINE
— (solid line)	EXISTING GAS LINE
— (solid line)	EXISTING COMMUNICATION LINE
— (solid line)	EXISTING STORM SEWER
— (solid line)	EXISTING SANITARY SEWER
— (solid line)	CONDUIT
— (solid line)	PROPOSED LIGHT POLE

UTILITY LEGEND

(A)	BEGIN UNDERGROUND COMMUNICATION CONDUIT AT COMMUNICATION BOX. GENERAL CONTRACTOR TO COORDINATE WITH TELEPHONE COMPANY.
(B)	INSTALL 4" PVC CONDUIT FOR TELEPHONE AND 3" PVC CONDUIT FOR INTERNET
(C)	PROPOSED TELEPHONE AND INTERNET ENTRY. REFERENCE ARCHITECTURAL PLANS.
(D)	BEGIN UNDERGROUND ELECTRIC CONDUIT AT TRANSFORMER. CONTRACTOR TO COORDINATE WITH ELECTRIC COMPANY.
(E)	INSTALL 2 EACH 4" PVC FOR ELECTRIC
(F)	PROPOSED TRANSFORMER PAD. CONTRACTOR TO COORDINATE WITH ELECTRIC COMPANY.
(G)	PROPOSED ELECTRIC SERVICE ENTRY. REFERENCE ARCHITECTURAL PLANS.
(H)	6" DOMESTIC WATER ENTRY, BACK FLOW PREVENTOR AND WATER METER LOCATED INSIDE BUILDING.
(I)	GAS SERVICE LINE
(J)	GREASE INTERCEPTOR, REFERENCE MEP PLANS.
(K)	GAS ENTRY AND METER LOCATION. REFERENCE ARCHITECTURAL PLANS FOR CONTINUATION (PLUMBING).
(L)	SANITARY SEWER
(M)	1 1/2" IRRIGATION LINE. CONNECT TO IRRIGATION BOX.

- UTILITY NOTES**
- SEE MEP PLANS FOR ALL UTILITY CONNECTIONS INTO BUILDING.
 - REFER TO DETAILS FOR TRENCHING, BEDDING, BACKFILL, AND TRENCH COMPACTION REQUIREMENTS.
 - REFER TO ARCHITECTURE PLANS FOR LOCATION AND SIZING OF SLEEVES FOR FRANCHISE UTILITIES, IRRIGATION, ETC.
 - ALL FILL MATERIAL IS TO BE IN PLACE, AND COMPACTED BEFORE INSTALLATION OF PROPOSED UTILITIES.
 - CONTRACTOR SHALL NOTIFY THE UTILITY AUTHORITIES INSPECTORS 72 HOURS BEFORE CONNECTING TO ANY EXISTING LINE.
 - SANITARY SEWER PIPE SHALL BE AS FOLLOWS:
PRIVATE: PVC SDR 35 PER ASTM D 3034 UNLESS SHOREVIEW STANDARDS REQUIRE OTHERWISE
 - WATER LINES SHALL BE AS FOLLOWS:
PVC DR-18 (C-80) PER ASTM D 2241 WITH POLYWRAPPED CAST IRON FITTINGS OR DUCTILE IRON FITTINGS (CLASS 50)
 - CONTRACTOR IS RESPONSIBLE FOR COMPLYING TO THE SPECIFICATIONS OF THE CITY OF SHOREVIEW WITH REGARDS TO MATERIALS AND INSTALLATION OF THE WATER LINE AND WITH MPCA GUIDELINES FOR UTILITY CROSSINGS.
 - IT IS THE CONTRACTOR'S RESPONSIBILITY TO DEFLECT ELECTRIC, GAS, CABLE, AND TELEPHONE CONDUIT AND PIPING AS REQUIRED TO AVOID UTILITY CONFLICTS.
 - THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR MUST CALL THE APPROPRIATE UTILITY COMPANIES AT LEAST 72 HOURS BEFORE ANY EXCAVATION TO REQUEST EXACT FIELD LOCATION OF UTILITIES. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THE PLANS.
 - CONTRACTOR IS RESPONSIBLE FOR ALL NECESSARY PERMITS, INSPECTIONS AND/OR CERTIFICATIONS REQUIRED BY CITY CODES AND/OR UTILITY SERVICE COMPANIES.
 - CONTRACTOR SHALL COORDINATE WITH ALL UTILITY COMPANIES FOR INSTALLATION REQUIREMENTS AND SPECIFICATIONS IN REGARDS TO TAPS, HYDRANTS, VALVES, ETC.
 - CONTRACTOR IS RESPONSIBLE FOR PAVEMENT REPLACEMENT REQUIRED FOR ALL UTILITY INSTALLATIONS.
 - WATER TIGHT CONNECTION SHALL BE MADE USING A RESILIENT CONNECTOR "SEAL BOOT" PER ASTM C-923.
 - FULL PANEL REPLACEMENT OF ALL CUT PAVEMENTS IS REQUIRED IN ALL CITY R.O.W. AND EASEMENTS.
 - GATE VALVES SHALL BE RESILIENT SEATED.
 - CONTRACTOR IS RESPONSIBLE FOR PAVEMENT REPLACEMENT REQUIRED FOR ALL UTILITY INSTALLATIONS, FULL PANEL REPLACEMENT OF CUT PAVEMENT IS REQUIRED IN ALL PUBLIC R.O.W. PER CITY OF SHOREVIEW REQUIREMENTS.

RESPONSIBILITY OF ELECTRICAL UTILITY SERVICE

	ELECTRIC UTILITY COMPANY	GENERAL CONTRACTOR
PRIMARY CONDUIT TO TRANSFORMER	—	X
PRIMARY CONDUCTORS	X	—
TRANSFORMER PAD	—	X
TRANSFORMER OR POLE	X	—
SECONDARY CONDUIT TO METER	—	X
SECONDARY CONDUCTORS TO METER	—	X
SECONDARY CONDUIT FROM METER TO MAIN PANEL	—	X
SECONDARY CONDUCTORS FROM METER TO MAIN PANEL	—	X

NOTE: IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THIS INFORMATION IMMEDIATELY UPON START OF CONSTRUCTION.

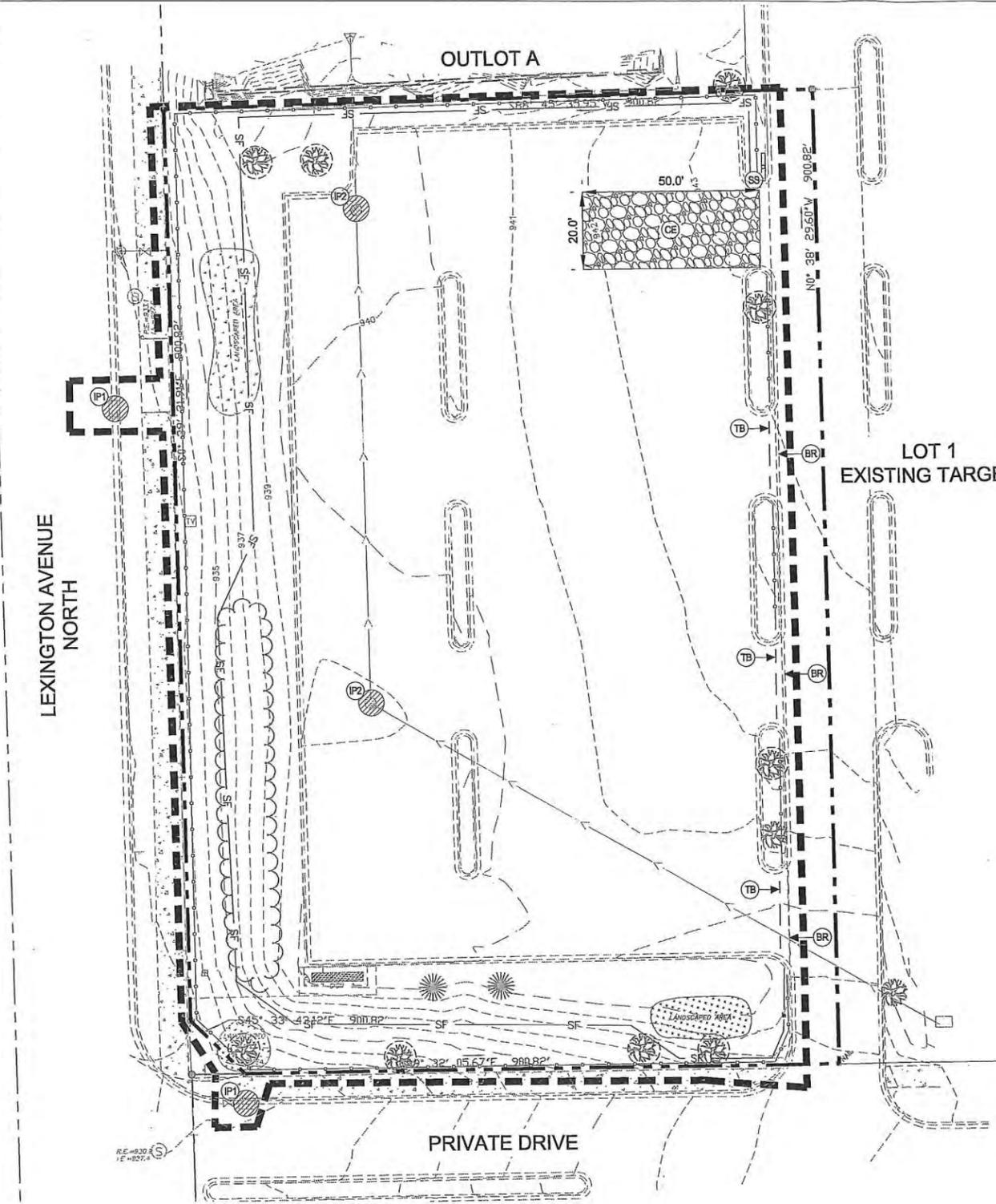
STRUCTURE TABLE

STRUCTURE NAME:	DETAILS:	PIPES IN:	PIPES OUT
S-01	CLEANOUT RIM: 941.50 INV OUT: 934.50		TO S-03, 6" PVC INV OUT: 934.50 @ 1.00%
S-02	CLEANOUT RIM: 941.50 INV OUT: 934.51		TO S-04, 6" PVC INV OUT: 934.51 @ 1.00%
S-03	GREASE TRAP RIM: 941.24 INV IN: 934.26 INV OUT: 934.16	FROM S-01, 6" PVC INV IN: 934.26 @ 1.00%	TO S-05, 6" PVC INV OUT: 934.16 @ 1.00%
S-04	CLEANOUT RIM: 941.12 INV IN: 934.21 INV OUT: 934.11	FROM S-02, 6" PVC INV IN: 934.21 @ 1.00%	TO S-05, 6" PVC INV OUT: 934.11 @ 1.00%
S-05	WYE RIM: 941.06 INV IN: 934.08 INV IN: 934.08 INV OUT: 933.98	FROM S-03, 6" PVC INV IN: 934.08 @ 1.00% FROM S-04, 6" PVC INV IN: 934.08 @ 1.00%	TO S-06, 6" PVC INV OUT: 933.98 @ 1.00%
S-06	DOGHOUSE MANHOLE RIM: 940.60 INV IN: 933.81	FROM S-05, 6" PVC INV IN: 933.81 @ 1.00%	INV OUT: 928.99

BENCH MARK LIST

VERTICAL DATUM NAVD 88
BM: TOP OF MINNESOTA DEPARTMENT OF TRANSPORTATION GODEDIC CONTROL MONUMENT "6216 B" ELEV. = 941.07





LEXINGTON AVENUE NORTH

OUTLOT A

LOT 1 EXISTING TARGET

PRIVATE DRIVE

SITE DATA	
LOT AREA	1.14 AC
LIMITS OF DISTURBANCE	1.13 AC
PRE-DEVELOPMENT IMPERVIOUS AREA	.77 AC
POST DEVELOPMENT IMPERVIOUS AREA	.70 AC



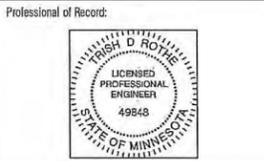
LEGEND	
	LIMITS OF DISTURBANCE
	PROPERTY LINE
	EXISTING CONTOUR
	EXISTING STORM SEWER
	EXISTING STORM INLET
	PROPOSED SILT FENCE. SEE DETAIL SHEET.
	PROPOSED CONSTRUCTION FENCE. SEE DETAIL SHEET.
	PROPOSED CONSTRUCTION EXIT. SEE DETAIL SHEET.
	PROPOSED CURB INLET PROTECTION. SEE DETAIL SHEET.
	PROPOSED GRATE INLET PROTECTION. SEE DETAIL SHEET.
	TEMPORARY BARRICADE. SEE NOTE 17.
	PROPOSED BIOROLL. SEE DETAIL SHEET.
	TREE PROTECTION
	SWPPP SIGN

EROSION CONTROL NOTES	
1.	CONTRACTOR IS SOLELY RESPONSIBLE FOR SELECTION, IMPLEMENTATION, MAINTENANCE, AND EFFECTIVENESS OF ALL SWPPP CONTROLS - CONTROLS SHOWN ON THIS SITE MAP ARE SUGGESTED CONTROLS ONLY.
2.	CONTRACTOR SHALL RECORD INSTALLATION, MAINTENANCE OR MODIFICATION, AND REMOVAL DATES FOR EACH BMP EMPLOYED (WHETHER CALLED OUT ON ORIGINAL SWPPP OR NOT) DIRECTLY ON THE SITE MAP.
3.	DRAINAGE PATTERNS ARE SHOWN ON THIS PLAN BY PROPOSED AND EXISTING CONTOURS.
4.	TEMPORARY AND PERMANENT STABILIZATION PRACTICES AND BMP'S SHALL BE INSTALLED AT THE EARLIEST POSSIBLE TIME DURING THE CONSTRUCTION SEQUENCE, AS AN EXAMPLE, PERIMETER SILT FENCE SHALL BE INSTALLED BEFORE COMMENCEMENT OF ANY GRADING ACTIVITIES. OTHER BMP'S SHALL BE INSTALLED AS SOON AS PRACTICABLE AND SHALL BE MAINTAINED UNTIL FINAL SITE STABILIZATION IS ATTAINED. CONTRACTOR SHALL ALSO REFERENCE CIVIL PLANS SINCE PERMANENT STABILIZATION IS PROVIDED BY LANDSCAPING AND SITE PAVING.
5.	BMP'S HAVE BEEN LOCATED AS INDICATED ON THIS PLAN IN ACCORDANCE WITH GENERALLY ACCEPTED ENGINEERING PRACTICES IN ORDER TO MINIMIZE SEDIMENT TRANSFER, FOR EXAMPLE: SILT FENCES LOCATED AT TDE OF SLOPE AND INLET PROTECTION FOR INLETS RECEIVING SEDIMENT FROM SITE RUN-OFF.
6.	SANITARY SEWER EFFLUENT IS DISPOSED OF VIA AN ONSITE SEWER SYSTEM CONNECTED TO A MUNICIPAL SEWER SYSTEM.
7.	CONTRACTOR TO PROVIDE INLET PROTECTION IN PUBLIC ROW ONLY DURING EARTH MOVING ACTIVITIES. CONTRACTOR TO ENSURE PONDING DOES NOT OCCUR IN PUBLIC ROW OR ON ADJACENT PROPERTIES AT ANY TIME DURING CONSTRUCTION.
8.	THERE ARE NO ON-SITE OR ADJACENT WETLANDS OR SURFACE WATERS PRESENT ON THIS PROJECT.
9.	CONSTRUCTION ENTRANCE SHALL BE LOCATED SO AS TO PROVIDE THE LEAST AMOUNT OF DISTURBANCE TO THE FLOW OF TRAFFIC IN AND OUT OF THE SITE. ADDITIONALLY, THE CONSTRUCTION ENTRANCE SHALL BE LOCATED TO COINCIDE WITH THE PHASING OF THE PARKING LOT CONSTRUCTION.
10.	CONTRACTOR SHALL PROVIDE INLET PROTECTION FOR ANY AFFECTED INLETS DOWNSTREAM OF THE PROPOSED IMPROVEMENTS, IF NEEDED.
11.	THE NATURE OF THIS SITE'S CONSTRUCTION CONSISTS OF CLEARING & SITE PREPARATION, EARTHWORK, PAVING, AND LANDSCAPING.
12.	SEDIMENTATION BASIN: NEITHER A TEMPORARY NOR PERMANENT SEDIMENTATION BASIN HAS BEEN PROVIDED ON THIS SITE BECAUSE THE SITE IS LESS THAN 10 ACRES IN AREA.
13.	POST CONSTRUCTION STORM WATER POLLUTION CONTROL MEASURES INCLUDE STABILIZATION BY PERMANENT PAVING AND LANDSCAPING.
14.	DISTURBED PORTIONS OF SITE MUST BE STABILIZED. STABILIZATION PRACTICES MUST BE INITIATED WITHIN 14 DAYS IN PORTIONS OF THE SITE WHERE CONSTRUCTION HAS BEEN EITHER TEMPORARILY OR PERMANENTLY CEASED, UNLESS EXCEPTED WITHIN THE NPDES PERMIT. CONTRACTOR SHALL REMOVE TEMPORARY EROSION CONTROL DEVICES UPON COMPLETION OF STABILIZATION.
15.	CONTRACTOR IS RESPONSIBLE FOR MODIFYING THE SWPPP/SITE MAP TO INCLUDE BMP'S FOR ANY OFF-SITE MATERIAL WASTE, BORROW OR EQUIPMENT STORAGE AREAS.
16.	CONTRACTOR IS RESPONSIBLE FOR SUBMITTAL OF NOI, NOT, POSTING OF SITE NOTICES, AND ANY ADDITIONAL INFORMATION OR SUBMITTALS REQUIRED BY INDEC, EPA, OR LOCAL JURISDICTION.
17.	THE CONTRACTOR SHALL BE RESPONSIBLE FOR ERECTING AND MAINTAINING BARRICADES AND OTHER TRAFFIC CONTROL DEVICES AS NECESSARY AROUND THE PERIMETER AND ADJACENT TO PUBLIC STREETS. TEMPORARY BARRICADES SHOULD BE PROVIDED AT ALL EXITS WITHOUT A STONE CONSTRUCTION EXIT.

BENCH MARK LIST	
VERTICAL DATUM	NAVD 88
BM:	TOP OF MINNESOTA DEPARTMENT OF TRANSPORTATION GOODETIC CONTROL MONUMENT "6215 B" ELEV. = 941.07'



Store:
RAISING CANE'S
LOT 2 TARGET
2ND ADDITION
SHOREVIEW, MN 55126
PROTOTYPE 4
STORE #178



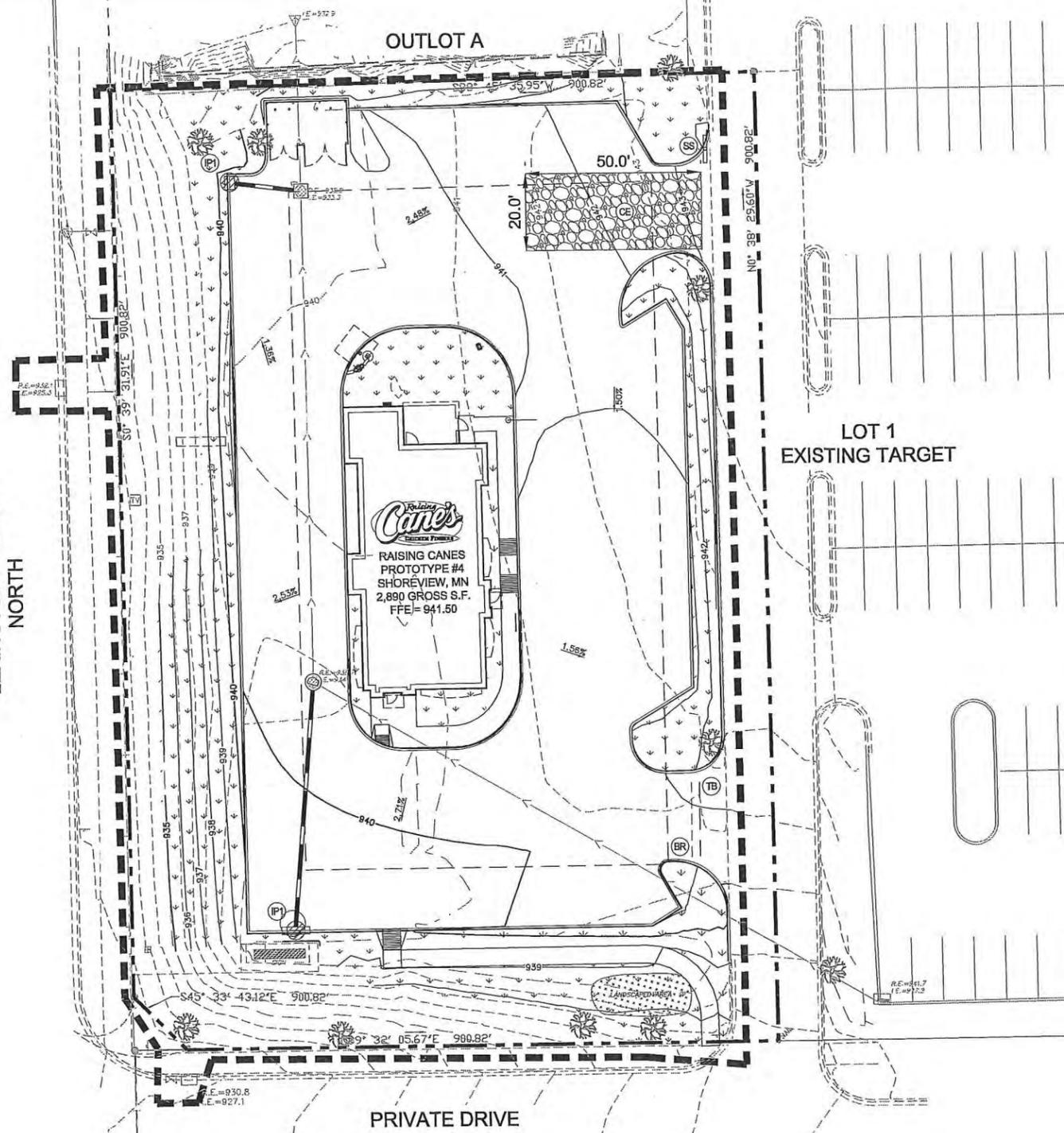
Kimley-Horn
 2550 UNIVERSITY AVE. WEST, SUITE 238N
 ST. PAUL, MINNESOTA 55114
 TEL. NO. (651) 645-4197
 FAX. NO. (651) 645-5116

Designer's Information:
CSRS
 IMAGINE SHAPE DELIVER
 6767 Perkins Road Suite 200 Baton Rouge, LA 70808
 Telephone: 225 769-9546 Fax: 225 767-0060
 www.csronline.com

Prototype Issue Date:	
Sat Control Information:	(ARCH use only)
Date:	Description:

PERMIT SET	
Sheet Revisions:	
#	Date: Description:
Sheet Title:	
PHASE 1 EROSION CONTROL PLAN	
Date:	7/28/2014
Project Number:	160749000
Drawn By:	AKK
Sheet Number:	
C8.0	

LEXINGTON AVENUE NORTH



PRIVATE DRIVE

SITE DATA	
LOT AREA	1.14 AC
LIMITS OF DISTURBANCE	1.13 AC
PRE-DEVELOPMENT IMPERVIOUS AREA	.77 AC
POST DEVELOPMENT IMPERVIOUS AREA	.70 AC



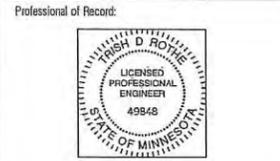
LEGEND	
	LIMITS OF DISTURBANCE
	PROPERTY LINE
	EXISTING CONTOUR
	EXISTING STORM SEWER
	EXISTING STORM INLET
	PROPOSED SILT FENCE. SEE DETAIL SHEET.
	PROPOSED CONSTRUCTION FENCE. SEE DETAIL SHEET.
	PROPOSED CONSTRUCTION EXIT. SEE DETAIL SHEET.
	PROPOSED CURB INLET PROTECTION. SEE DETAIL SHEET.
	PROPOSED GRATE INLET PROTECTION. SEE DETAIL SHEET.
	TEMPORARY BARRICADE. SEE NOTE 17.
	PROPOSED BIOROLL. SEE DETAIL SHEET.
	PROPOSED STORM SEWER
	PROPOSED STORM INLET
	PERMANENT LANDSCAPE STABILIZATION. REFER TO LANDSCAPE PLAN
	SWPPP SIGN

EROSION CONTROL NOTES	
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BENCH MARK LIST	
VERTICAL DATUM NAVD 88	
BM:	TOP OF MINNESOTA DEPARTMENT OF TRANSPORTATION GOEDETIC CONTROL MONUMENT "6216 B" ELEV. = 941.07



Store:
RAISING CANES
LOT 2 TARGET
2ND ADDITION
SHOREVIEW, MN 55126
PROTOTYPE 4
STORE #178



Kimley **Horn**
 2550 UNIVERSITY AVE. WEST, SUITE 238N
 ST. PAUL, MINNESOTA 55114
 TEL. NO. (651) 646-4197
 FAX. NO. (651) 646-5116

Designer's Information:
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 IMAGINE SHAPE DELIVER
 6767 Perkins Road Suite 200 Baton Rouge, LA 70808
 Telephone: 225 769-0546 Fax: 225 767-0060
 www.csronline.com

Prototype Issue Date:

Set Control Information: (ARCH use only)	
Date:	Description:

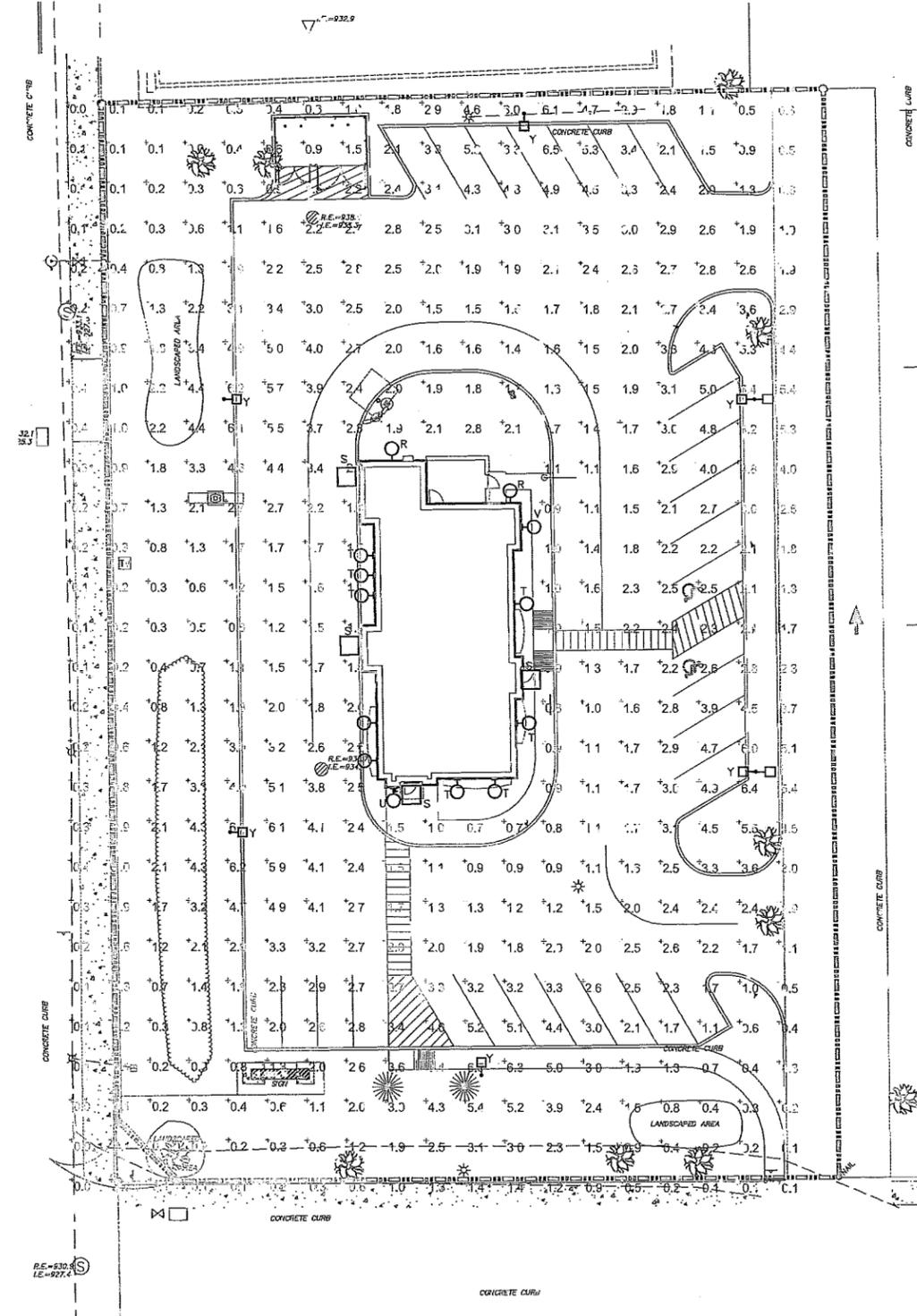
PERMIT SET

Sheet Revisions:

#	Date:	Description:

Sheet Title:
PHASE 2 EROSION CONTROL PLAN

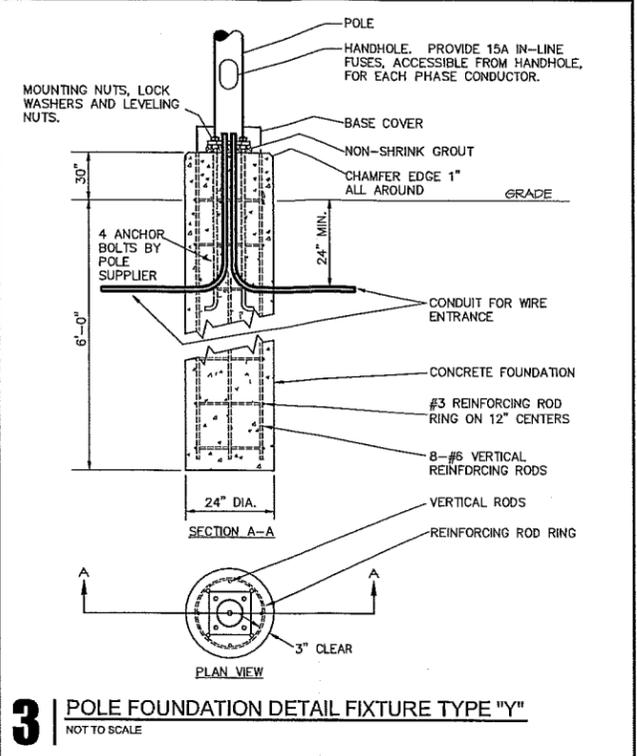
Date: 7/28/2014
 Project Number: 160749000
 Drawn By: AKK
 Sheet Number: C9.0



1 | **SITE LIGHTING PLAN**
1"=20'-0"

2 | **LIGHTING FIXTURE**

R	MANUF/NUMBER: LITHONIA/WH-150M-120 VOLTAGE: 120 FINISH: BLACK LAMP: QUANTITY- 1 WATTS- 150 TYPE- METAL HALIDE REMARKS: HID WALL PACK WITH DIE CAST ALUMINUM HOUSING, SPECULAR REFLECTOR AND BOROSILICATE GLASS REFRACTOR. FIXTURE SHALL BE LISTED FOR WET LOCATIONS.
S	MANUF/NUMBER: LITHONIA/AF-132-8-AR-MVLT VOLTAGE: 120/277 FINISH: CLEAR LAMP: QUANTITY- 1 WATTS- 32 TYPE- 32WTRT REMARKS: 8" HORIZONTAL LAMPED RECESSED DOWN LIGHT WITH CLEAR REFLECTOR. LISTED FOR EXTERIOR USE AND WET LOCATIONS. FIXTURE TO BE PROVIDED BY AWNING SUPPLIER.
T	MANUF/NUMBER: LITHONIA/VST-42TRT-MD-120-DBLB-LPI VOLTAGE: 120 FINISH: BLACK LAMP: QUANTITY- 1 WATTS- 42 TYPE- TRIPLE TUBE REMARKS: TRAPEZOIDAL DIE CAST ALUMINUM WALL PACK WITH FULLY GASKETED DOOR. FIXTURE SHALL BE LISTED FOR WET LOCATIONS
U	MANUF/NUMBER: LBL LIGHTING/PW-100-S-R-C-225-1-HE-W-120-S-T VOLTAGE: 120 FINISH: SILVER/BRUSHED SS LAMP: QUANTITY- 2 WATTS- 28 TYPE- TRIPLE TUBE REMARKS: DECORATIVE WALL SCONCE WITH BRUSHED STAINLESS STEEL FACE PLATE.
V	MANUF/NUMBER: HILITE MFG/H-18114-95-92/LARN-98/35MH-BCM-M VOLTAGE: 120/208 FINISH: GALVANIZED METAL LAMP: QUANTITY- 1 WATTS- 100 TYPE- INCANDESCENT REMARKS: GOOSENECK BUILDING SIGN FIXTURE WITH CANOPY MOUNTED BALLAST. FIXTURE SHALL BE LISTED FOR 100W MAX LAMP WATTAGE.
Y	MANUF/NUMBER: JUNO/CS48-400MH-QT-DS330-SS500W20-D1-PP-BK-LAB VOLTAGE: 208 FINISH: DARK BRONZE LAMP: QUANTITY- 1 WATTS- 400 TYPE- METAL HALIDE, PHILLIPS CMD330 ALL START OR EQUAL SQUARE, HORIZONTALLY LAMPED POLE MOUNTED FIXTURE WITH SEGMENTED ALUMINUM OPTICS AND HOUSE SIDE SHIELD, 30" TALL SQUARE STRAIGHT STEEL POLE, JUNO DS330-SS500W20-D1-PP-BK-LAB. REMARKS:



3 | **POLE FOUNDATION DETAIL FIXTURE TYPE "Y"**
NOT TO SCALE

MAXIMUM FOOTCANDLES: 6.5fc
AVERAGE FOOTCANDLES: 2.1fc
MAX HEIGHT OF LUMINAIRE ON POLE: 30'

4 | **PHOTOMETRIC DATA**



Restaurant Support Office
6600 Bishop Road, Plano, TX 75024
Tel: 972-765-3100 Fax: 972-765-3101

Prototype Issue Date: _____
Store: **Raising Cane's**
3775 Lexington Ave N
Shoreview, MN 55126
Prototype 4
Store #178

Professional of Record: _____

Designer's Information:
CSRS
IMAGINE SHAPE DELIVER
6767 Perkins Road Suite 200 Baton Rouge, LA 70808
Telephone: 225 769-0596 Fax: 225 767-0060
www.csronline.com

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#	Date:	Description:

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Sheet Revisions: (sheet specific per Designer)

#	Date:	Description:

Sheet Title:

SITE LIGHTING PLAN

Date: July 24, 2014

Project Number: 214001.30.004

Drawn By: VMT

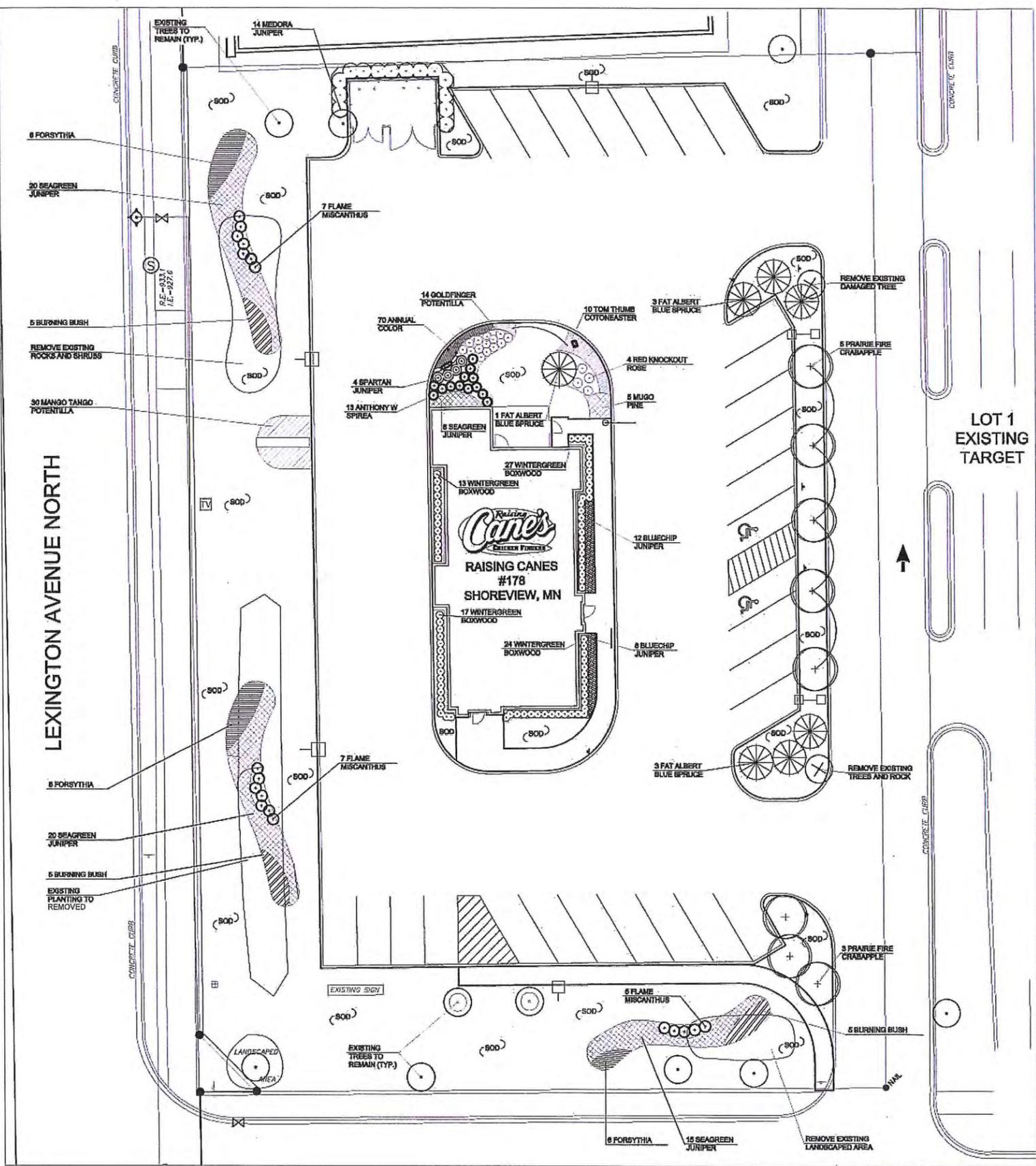
Sheet Number:



8417 Kahwood Avenue Baton Rouge, Louisiana 70806 Phone: 225 928-6600 Fax: 225 928-5620

L1

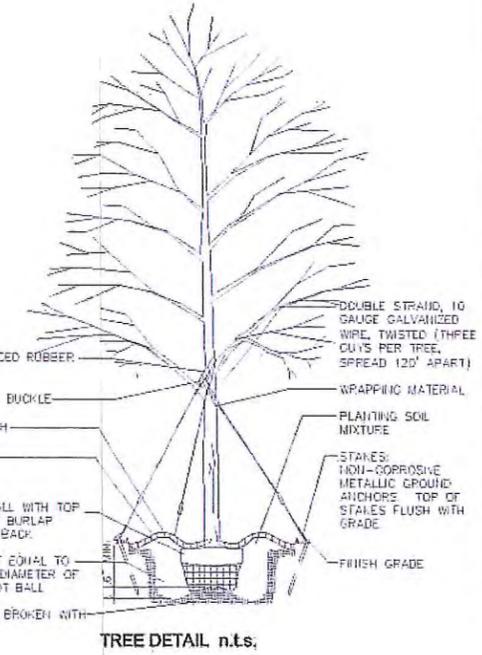
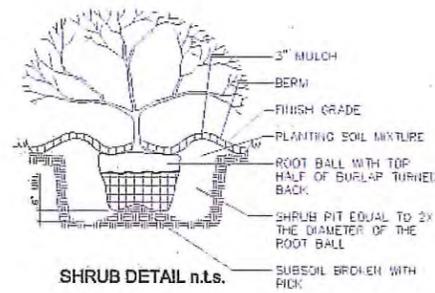
LEXINGTON AVENUE NORTH



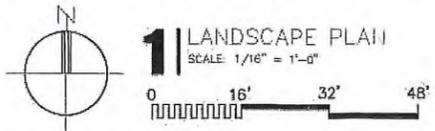
Plant Schedule RC#178 3775 Lexington Ave. N. Shoreview MN 55126

Qty	Common Name	Botanical Name	Size "	Planting	Remarks
7	Fat Alber Blue Spruce	Picea pungens 'Fat Albert'	2"	as shown	Full, container grown
8	Prairie Fire Crabapple	Malus x 'Prairie Fire'	2"	as shown	Full, container grown
14	Medora Juniper	Juniperus scopulorum 'Medora'	4'-5'	as shown	Full, container grown
4	Spartan Juniper	Juniperus chinensis 'Spartan'	4'-5'	as shown	Full, container grown
13	Anthony Waterer Spiraea	Spiraea x bumalda 'Anthony Waterer'	3 gal	as shown	Full, container grown
10	Burning Bush	Euonymus alatus	3 gal	as shown	Full, container grown
12	Flame Miscanthus	Miscanthus 'Purpurascens'	3 gal	as shown	Full, container grown
12	Forsythia	Forsythia x intermedia	3 gal @ 36" o.c.	as shown	Full, container grown
14	Goldfinger Potentilla	Potentilla fruticosa 'Goldfinger'	3 gal	as shown	Full, container grown
4	Knockout Rose Red	Rosa spp. Red Knockout	3 gal	as shown	Full, container grown
5	Mugo Pine	Pinus mugo	3 gal	as shown	Full, container grown
10	Tom Thumb Cranberry Cotoneaster	Cotoneaster apiculatus 'Tom Thumb'	3 gal @ 30" o.c.	as shown	Full, container grown
81	Wintergreen Boxwood	Buxus microphylla var. koreana	3 gal	as shown	Full, container grown
20	Bluechip Juniper	Juniperus horizontalis 'Blue Chip'	1 gal @ 20" o.c.	as shown	Full, container grown
30	Mango Tango Potentilla	Potentilla fruticosa 'UMan'	1 gal @ 24" o.c.	as shown	Full, container grown
43	Seagreen Juniper	Juniperus x pfitzeriana 'Sea Green'	1 gal @ 36" o.c.	as shown	Full, container grown
70	Annual Color	Seasonal choice	4" pot @ 8" o.c.	as shown	Full, container grown

LOT 1 EXISTING TARGET



- LANDSCAPE NOTES:**
- INSTALL 4" MIN. TOP SOIL TO ALL SOD AND SEED AREAS. CONTRACTOR IS RESPONSIBLE FOR FINE GRADING OF SOD AND SEED AREAS. REMOVE STONES, STICKS, AND DEBRIS LARGER THAN 1".
 - ALL SHRUB AREAS, UNLESS SPECIFIED AS OTHER, TO BE BED MULCHED WITH 3" DEPTH OF PARTIALLY DECOMPOSED HARDWOOD MULCH OVER WEED BARRIER.
 - PLANTING SOIL SHALL CONSIST OF 50% SELECT LOAMY TOPSOIL, 25% PEAT MOSS, 25% PIT RUN SAND.
 - GUARANTEE ALL WORK FOR A PERIOD OF ONE YEAR BEGINNING AT THE DATE OF ACCEPTANCE. MAKE ALL REPLACEMENTS PROMPTLY AS PER DIRECTION OF OWNER.
 - MATERIAL SHALL COMPLY WITH THE LATEST EDITION OF THE AMERICAN STANDARD FOR NURSERY STOCK, AMERICAN ASSOCIATION OF NURSERYMEN.
 - WATER AND MAINTAIN ALL PLANT MATERIALS, SEED AND SOD UNTIL INITIAL ACCEPTANCE.
 - REPAIR AT NO COST TO OWNER ALL DAMAGE TO PROPERTY RESULTING FROM LANDSCAPE WORK.
 - CALL 811 TO NOTIFY UTILITY COMPANY FOR LOCATING ALL UNDERGROUND UTILITIES. AVOID DAMAGE TO UTILITIES DURING THE COURSE OF THE WORK. REPAIR ANY DAMAGE TO UTILITIES, SITE STRUCTURES, ETC., RESULTING FROM LANDSCAPE CONSTRUCTION.
 - COORDINATE INSTALLATION WITH WORK OF OTHER SECTIONS.
 - STAKING AND GUYING OF TREES PER NATIONAL NURSERYMANS STANDARDS.
 - SWEEP AND WASH ALL PAVED SURFACES AND REMOVE ALL DEBRIS RESULTING FROM LANDSCAPE OPERATIONS.
 - FIELD VERIFY SOD LIMITS PRIOR TO INSTALLATION.
 - UNDERGROUND IRRIGATION SYSTEM PLANS DESIGNED BY A LICENSED IRRIGATOR WILL BE SUBMITTED WITH THE BUILDING PERMIT APPLICATION.
 - CONTRACTOR SHALL PROVIDE A MINIMUM 2% SLOPE AWAY FROM ALL STRUCTURES.



Prototype Issue Date:
 Store:
Raising Canes
3775 Lexington Ave N
Shoreview, MN 55126
Prototype 4
Store #178



Designer's Information:
CSRS
 IMAGINE SHAPE DELIVER
 6767 Perkins Road Suite 200 Baton Rouge, LA 70808
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 www.carsonline.com

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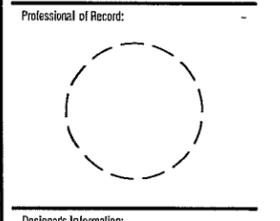
Sheet Title:
Planting Plan
 Date: July 24, 2014
 Project Number: 214001.30.004
 Drawn By: YGM
 CCC / FJS date
 Sheet Number:

L1.0



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6800 Bishop Road, Plano, TX 75024
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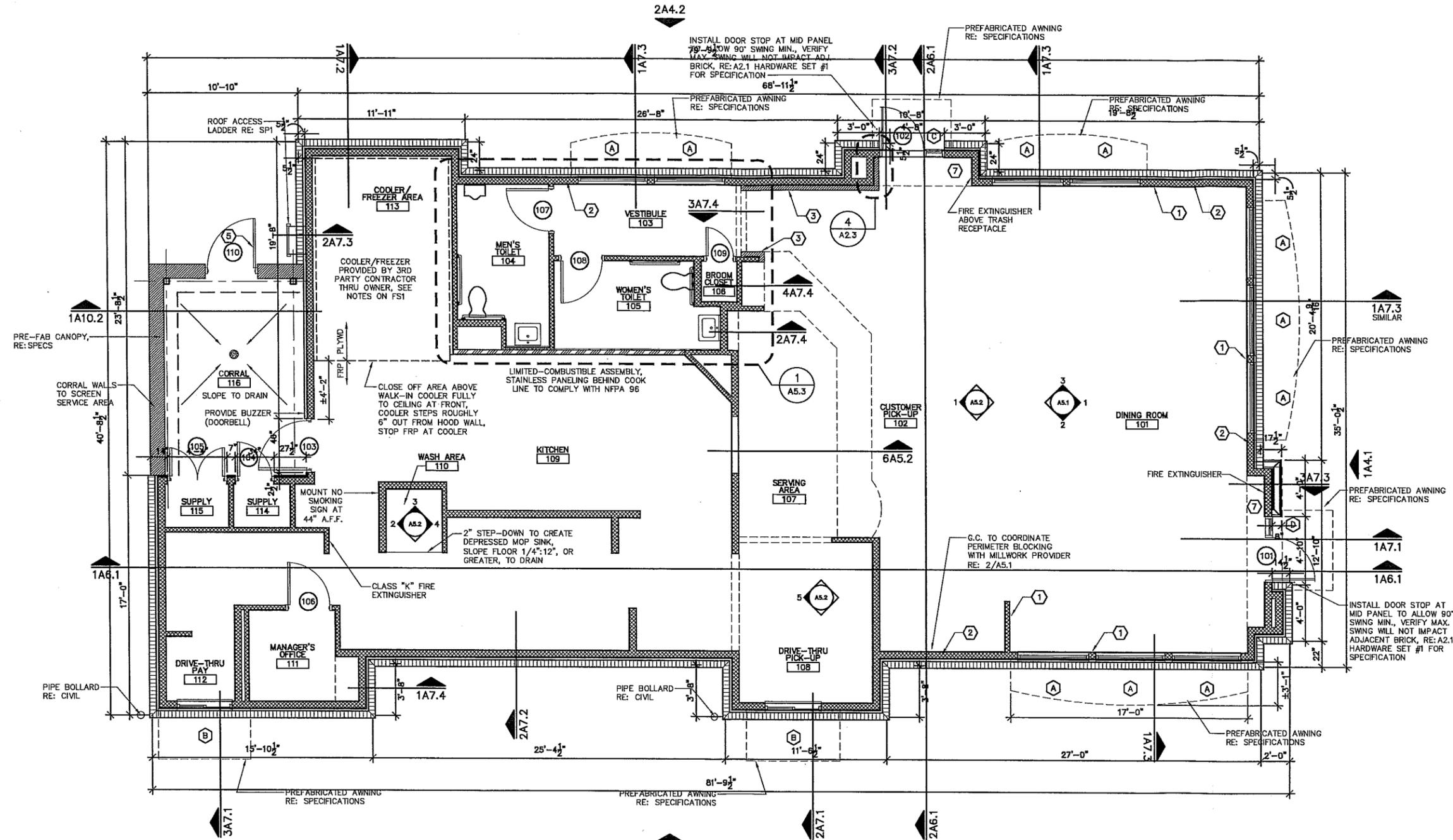
FOR PERMIT

Sheet Revisions: (sheet specific per Designer)

#	Date:	Description:

Sheet Title:
FLOOR PLAN
Date: July 24, 2014
Project Number: 214001.30.004
Drawn By: YGM
Sheet Number:

A01.1



1 FLOOR PLAN
1/4" = 1'-0"
1A1.1

MARK	DESCRIPTION
1	MILLWORK PROVIDED & INSTALLED BY THIRD PARTY MILLWORK CONTRACTOR
2	2X6 WOOD STUD WALL W/ 5/8" G.W.B. ON INTERIOR SIDE
3	INT. BRICK VENEER SECURED TO 1/2" BACKER BOARD WITH CORRUGATED GALVANIZED BRICK TIES @ 16" O.C.E.W.
4	WOOD FENCE PAINTED TO MATCH STUCCO RE: CIVIL
5	HOLLOW METAL DOOR MOUNTED TO GALVANIZED POST.
6	STEEL COLUMN RE: STRUCTURAL
7	PERMANENT 93 OCCUPANCY & NO SMOKING SIGNS, INSTALL NO SMOKING SIGN BELOW OCCUPANCY SIGN

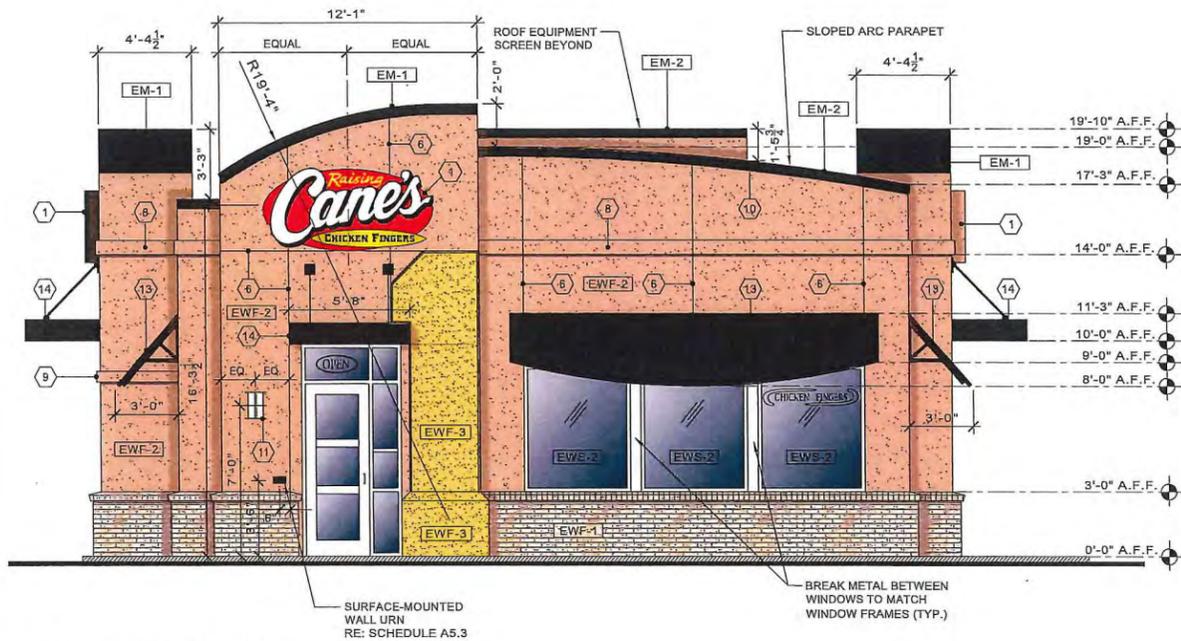
FIRE EXTINGUISHERS
HAND OPERATED FIRE EXTINGUISHERS SHALL BE PROVIDED IN ACCORDANCE WITH NFPA 10 AND 96. LOCATIONS TO BE DETERMINED BY FIRE MARSHAL'S OFFICE
1. KITCHEN: SUPPLY & INSTALL ONE (1) 6LB 40 BC, CLASS "K"
2. DINING: SUPPLY & INSTALL TWO (2) 5LB 2A10 BC

PLYWOOD BACKING NOTE:
THE FOLLOWING ROOMS SHALL HAVE 1/2" DUROCK BRAND CEMENT BOARD FROM F.F. TO 8" A.F.F. WITH 1/2" CDX PLYWOOD ABOVE IN LIEU OF G.W.B. (ON INTERIOR SIDE) EXCEPT AT HOOD. F.R.P. FINISH AS SCHEDULED. R108-R115 DUROCK BRAND CEMENT BOARD SHALL BE CONTINUOUS BEHIND ENTIRE LENGTH OF HOOD FROM FINISH FLOOR TO 18" ABOVE SUSPENDED CEILING AND 18" ON EACH SIDE OF HOOD.

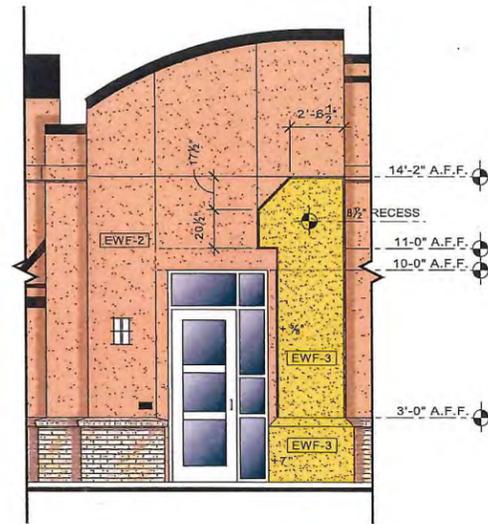
SYMBOL LEGEND
(A) WINDOW DESIGNATION
(1) KEY NOTE
(101) DOOR DESIGNATION
(101) ROOM NAME & NUMBER
(1A1.1) ELEV. OR SECTION DESIGNATION
(A-000) INTERIOR ELEVATION MARK

WALL LEGEND
EXTERIOR WALL: 2X6 WOOD STUDS @ 16" O.C. W/ 5/8" CDX PLYWOOD SHEATHING ON EXTERIOR SIDE & 5/8" G.W.B. ON INTERIOR SIDE(*). BRICK WAINSCOT TO 36" A.F.F. WITH STUCCO FINISH ABOVE TO PARAPET. REFER TO WALL SECTIONS & ELEVATIONS. PROVIDE 2X6 BLOCKING BETWEEN STUDS AT ALL PLYWOOD BUTT JOINTS. INSTALL PLYWOOD SHEATHING WITH STAGGERED JOINTS (*PLYWOOD BACKING IN LIEU OF G.W.B. WHERE INDICATED, RE: BACKING NOTE).
EXTERIOR WALL: 2X6 WOOD STUDS @ 16" O.C. W/ 5/8" GYP. BD., INT. SIDE. 7/8" STUCCO ON GALV. METAL LATH, ON 5/8" CDX PLYWOOD SHEATHING EXT. SIDE. PROVIDE 2X6 BLOCKING BETWEEN STUDS AT ALL PLYWOOD BUTT JOINTS. INSTALL PLYWOOD SHEATHING WITH STAGGERED JOINTS
INTERIOR WALL: WOOD STUDS @ 16" O.C. W/ 5/8" GYP. BD. EA. SIDE. ALL INTERIOR WALLS ARE 2X4 EXCEPT PLUMBING WALLS (2X6). U.O.N. (PLYWOOD BACKING IN LIEU OF G.W.B. WHERE INDICATED, RE: BACKING NOTE).
METAL STUD (20 GA.) PARTITION WALL: 3.625" METAL STUDS @ 16" O.C. SECURE TO METAL TOP TRACK AT UNDERSIDE OF ROOF TRUSSES. SHEATH WALL FROM FLOOR TO 18" ABOVE HOOD WITH 1/2" THICK DUROCK BRAND CEMENT BOARD ON KITCHEN SIDE AND ON OPPOSITE SIDE PROVIDE EITHER 5/8" TYPE-X GYPSUM BOARD OR FIRE RATED PLYWOOD (5/8"), STAINLESS STEEL SHEETING ON KITCHEN SIDE AS SCHEDULED. FILL WALL CAVITY WITH 3" THERMAFIBER MINERAL WOOL FROM FLOOR TO 18" ABOVE HOOD AND 18" ON SIDES OF HOOD MINIMUM.

GENERAL NOTES
1. ALL KITCHEN AREA & WET WALLS TO HAVE DUROCK BRAND CEMENT BOARD FROM F.F. TO 8" A.F.F. W/ 1/2" PLYWOOD ABOVE. FINISH AS SCHEDULED.
2. REFER TO SHEET FS1 FOR ADDITIONAL OWNER PROVIDED MILLWORK, INSTALLED BY GENERAL CONTRACTOR.
3. ALL EXTERIOR LANDINGS TO BE FLUSH WITH FINISH FLOOR, TYPICAL
4. PROVIDE BRAILLE & RAISED LETTERING EXIT SIGNAGE AS PER 4.30.4 OF ADAAG @ ALL EXIT DOORS (DOORS 101, 102, & 103).



01 FRONT ELEVATION
1/4" = 1'-0"
01:A4.1



02 FRONT TOWER PROFILE
1/4" = 1'-0"
02:A4.1



03 SIDE ELEVATION
1/4" = 1'-0"
03:A4.1

KEY NOTES

MARK	DESCRIPTION
1	SIGN, BY OWNER. PROVIDE BLOCKING AS REQ'D. (MAIN SIGN: 4'-0"x8'-0" OVAL)
2	FLAG, BY OWNER, (TYPICAL). PROVIDE BLOCKING AS REQ'D. INSTALLED BY G.C. RE: 09:A8.1
3	BANNER SIGN & MOUNTING BRACKETS, BY OWNER. PROVIDE BLOCKING AS REQ'D (4'-6"x8'-0")
4	PAINTED MURAL, BY OWNER
5	METAL ART BY OWNER. INSTALLED BY G.C. PROVIDE BLOCKING AS REQ'D.
6	CONTROL JOINT
7	2" WIDE STUCCO REVEAL (1/4" DEEP)
8	8" STUCCO BAND
9	6" STUCCO BAND
10	NEON CHANNEL & NEON BY OWNER
11	EXTERIOR LIGHTING, RE: ELECTRICAL
12	ELECTRICAL CABINETS, PAINT TO MATCH STUCCO (PT-8). COORDINATE EXACT REQUIREMENTS WITH ELEC. SUB-CONTR.
13	PREFABRICATED METAL CANOPY
14	PREFABRICATED METAL AWNING
15	OVER FLOW SCUPPER COLOR: MATTE BLACK
16	ROOF SCUPPER AND DOWN SPOUTS COLOR: MATTE BLACK, OMIT STUCCO BAND @ DOWN SPOUT COLOR, (RE: 05:A10.2)
17	METAL ROOF, GUTTER & DOWN SPOUT COLOR MATTE BLACK
18	ROOF SCREEN
19	ROOF ACCESS LADDER LOCATED WITHIN RISER CLOSET RE: SP3. PROVIDE ALL REQ'D. BLOCKING FOR INSTALLATION.
20	GAS METER & PIPING, PAINT TO MATCH STUCCO (PT-8)
21	COMBUSTION AIR LOUVERS, PROVIDE INSECT SCREENS, PAINT TO MATCH STUCCO (RE: MECHANICAL) (PT-10)
22	WALK-IN COOLER/FREEZER BY OWNER (CONCRETE PAD & FLASHING BY G.C.) PAINT TO MATCH STUCCO, INCLUDING ALL EXPOSED PIPING

EXTERIOR MATERIALS

MARK	DESCRIPTION
EM-1	STANDING SEAM METAL ROOF GALVANIZED STEEL SHEET W/ KYNAR FINISH (24 GA.) STANDARD COLOR (MATTE BLACK).
EM-2	METAL CAP FLASHING GALVANIZED STEEL SHEET W/ KYNAR FINISH (24 GA.) STANDARD COLOR (MATTE BLACK).
EM-3	STAINLESS STEEL COVER PANEL FASTENED TO WALL W/ STAINLESS STEEL SEAT AND SCREWS PROVIDED BY OWNER INSTALLED BY G.C.

EXTERIOR WINDOW SYSTEMS

EWS-1	DRIVE THROUGH WINDOW
EWS-2	4 1/2" ALUM. STOREFRONT KAWNEER TRIFAB 451 II ANODIZED, TYP. U.N.O.

EXTERIOR WALL FINISHES

EWF-1	FACE BRICK
EWF-2	7/8" STUCCO FINISH ON SELF FURRING GALV. METAL LATH W/ FRY REGLET CORNERS, MOLDING & TRIM AS REQUIRED (RE: SPECIFICATIONS)
EWF-3	7/8" STUCCO FINISH ON SELF FURRING GALV. METAL LATH W/ FRY REGLET CORNERS, MOLDING & TRIM AS REQUIRED (RE: SPECIFICATIONS)

SEALANT

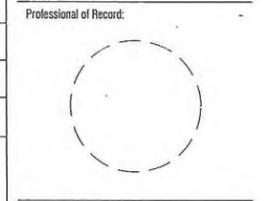
1. PROVIDE SEALANT & BACKER RODS AT ALL DISSIMILAR MATERIALS.
2. TWO-PART NON-SAG POLYURETHANE SEALANT BY SONNEBORN BUILDING PRODUCTS. CUSTOM COLOR TO MATCH STUCCO AT ALL DOOR FRAMES, STOREFRONT & WINDOWS, WALL PENETRATIONS AND STUCCO TO MASONRY CONNECTIONS.



Restaurant Support Office
6600 Bishop Road, Plano, TX 75024
Tel: 972-769-3100 Fax: 972-769-3101

Prototype Issue Date:

Store:
Raising Cane's
3775 Lexington Ave N
Shoreview, MN 55126
Prototype 4
Store #178



Designer's Information:
CSRS
IMAGINE SHAPE DELIVER
6767 Perkins Road Suite 200 Baton Rouge, LA 70808
Telephone: 225 769-0546 Fax: 225 767-0060
www.csronline.com

Set Control Information: (ARCH use only)

#	Date:	Description:

FOR PERMIT

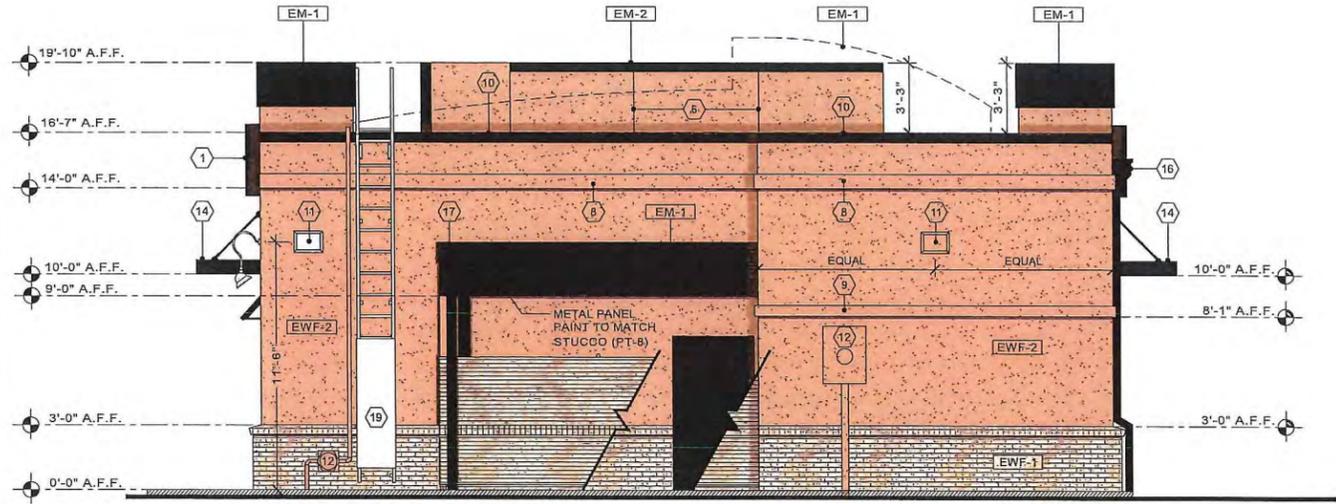
Sheet Revisions: (sheet specific per Designer)

#	Date:	Description:

Sheet Title:
EXTERIOR ELEVATIONS

Date: July 24, 2014
Project Number: 214001.30.004
Drawn By: YGM

Sheet Number:



01 REAR ELEVATION
1/4" = 1'-0"
01A4.2



02 SIDE ELEVATION
1/4" = 1'-0"
02A4.2

PROTOTYPE 4

KEY NOTES

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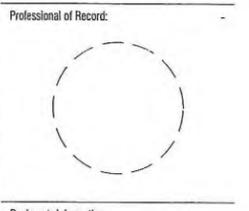
SEALANT

- PROVIDE SEALANT & BACKER RODS AT ALL DISSIMILAR MATERIALS.
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www.csronline.com

Set Control Information: (ARCH use only)

#	Date:	Description:
		04

FOR PERMIT

Sheet Revisions: (sheet specific per Designer)

#	Date:	Description:

Sheet Title:
EXTERIOR ELEVATIONS

Date: July 24, 2014
Project Number: 214001.30.004
Drawn By: YGM

Sheet Number:

**PROPOSED MOTION
AGREEMENT WITH THE SOO LINE RAILROAD**

MOTION BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To authorize the City Manager to execute an agreement with the Soo Line Railroad for the completion of preliminary engineering study and cost estimates for the signalization work needed at the two crossings on the north-south railroad corridor in order to establish a quiet zone.

ROLL CALL: AYES _____ NAYS _____

Johnson	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

Regular City Council Meeting
September 15, 2014

s\commdev\quietzone\9-15-14ccreport

TO: Mayor, City Council and City Manager
FROM: Kathleen Castle, City Planner
DATE: September 8, 2014
SUBJECT: Quiet Zones – North/South Corridor, Agreement with the Soo Line Railroad

Introduction

The City recently received funding through the State Bonding Bill to improve the railroad crossings at North Owasso Boulevard and Jerrold Avenue in order to establish a quiet zone on the north-south rail corridor (St. Paul Subdivision) that runs through the City. Shoreview is being awarded a \$500,000 grant to improve these crossings so they comply with the minimum standards needed to establish a quiet zone. Funding was also awarded to Little Canada to improve crossings on the portion of this corridor that lies within their jurisdiction.

An agreement has been executed with SEH, Inc. to provide consultation services to establish a quiet zone along this north-south corridor. To proceed, additional agreements need to be executed between the agencies involved including the State and the Soo Line Railroad. The first of these agreements is with the Soo Line Railroad and being presented to the Council for consideration.

Agreement

The agreement between the Soo Line Railroad and the City addresses the needed railroad signal projects at the Jerrold Avenue crossing and the North Owasso Boulevard crossing. Improvements are needed at each of these crossing to meet the standards required to establish a quiet zone standards and will include flashing light signals, half roadway gates, upgraded circuitry, lighting and housing. While the Soo Line Railroad will be performing the preliminary engineering work and cost estimates, the City is responsible for paying for the costs associated with this study.

Budget/Schedule

The cost of this service is \$10,000 and due within 60-days of the work being completed to the City's satisfaction. The work will be completed within 6-months of the execution of this agreement. After the estimated costs are determined, an End Use agreement between the State and the City will be executed so funds for this project can be reimbursed through the Capital Grant the City was awarded.

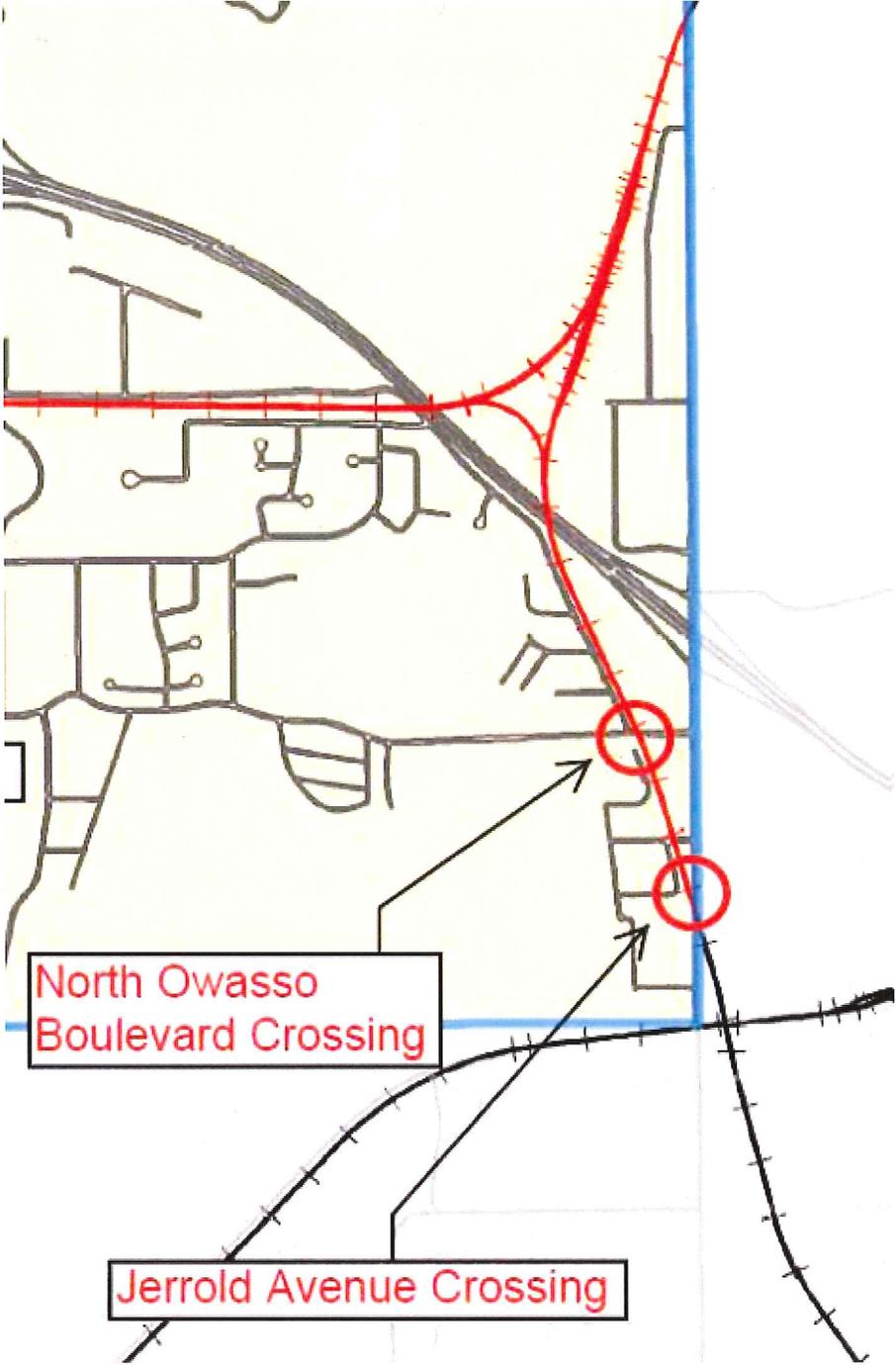
Recommendation

With the execution of this agreement, the Soo Line Railroad will complete the preliminary engineering work and cost estimates for the needed improvements to the crossings on the north-south line for a quiet zone. Staff is recommending the Council authorize the City Manager to execute this agreement.

Attachments:

- 1) Map
- 2) Agreement – Soo Line Railroad

Railroad Crossings – North/South Corridor



AGREEMENT No. _____

Dated: _____

Project: City of Shoreview – Quiet Zone
Preliminary Engineering / Signal Estimates
City of Shoreview, Minnesota
Soo Line Railroad Company d/b/a
Canadian Pacific

This agreement is made between the Soo Line Railroad Company (DBA Canadian Pacific), hereinafter called the "Company", and City of Shoreview, 4600 Victoria Street North, Shoreview, Ramsey County, Minnesota 55126 hereinafter called the "City", WITNESSETH:

WHEREAS, the City has proposed two railroad signal projects for installation/upgrade of railroad grade crossing warning devices at Jerrold Avenue, DOT 689012A and North Owasso Boulevard, DOT 689011T in City of Shoreview, Ramsey County, Minnesota, and the tracks of the Company near railroad mile post 12.72 and 12.54 respectfully, St. Paul Subdivision, US South Region; and

WHEREAS, the City desires that said at-grade crossings be provided with new railroad flashing light signals and half roadway gates, constant working time circuitry (CWT), 12' LEDs , bungalow and cost estimates and the Company agrees to such construction and cost estimates, hereinafter called the "Projects", and

WHEREAS, the City is desirous that the Company perform preliminary engineering work, including detail signal cost estimates, and the Company is willing to do so upon the terms and conditions hereinafter stated; and

WHEREAS, the City is authorized to enter into an agreement with the Company for the Project;

NOW THEREFORE, in consideration of the foregoing and the provisions hereinafter stated, it is agreed as follows:

1. The Company, subsequent to the execution of this agreement and approval of the Projects by the City, will proceed to perform the preliminary engineering work required by this agreement.

2. Preliminary engineering shall mean and include locating, making of surveys, foundation investigation, engineering studies and the detail signal cost estimates of the Projects and the preparation of specifications and construction cost estimates in advance of construction operations. The Company's detail cost estimate will be in accordance with all applicable

standards for railroad grade crossing design and shall consist of standards and regulations in AASHTO, AREMA, FHWA, FRA, Minnesota MUTCD, Minnesota Statutes 219.0et seq. and Minnesota Rules 8830et seq. Should a conflict be identified in any of these rules and regulations, the Minnesota rules and statutes shall be controlling, unless preempted by Federal Regulations.

3. The Company will perform the work called for in this agreement entirely at the expense of the City. It is understood that for agreement the City and the Company have agreed upon a LUMP SUM PAYMENT of \$10,000. The lump sum amount will be paid to the Company by the City when the City certifies that the work has been satisfactorily completed. The City will pay the lump sum, in total within 60 days of certification that the work has been completed satisfactorily.

4. In the event it is determined that a change from the scope of work to be performed by the Company is required, it shall be authorized only by an amendment to this agreement executed prior to the performance of the work involved in the change.

5. Any party to this agreement may assign any receivable due them under this agreement, provided, however, such assignments shall not relieve the assignor of any of its rights or obligations under this agreement.

6. The laws of the State of Minnesota shall govern all questions as to the execution, nature, obligation, construction, validity and performance of this agreement.

7. This agreement is effective upon the date the Company executes the agreement and the Company shall be completed with the detail signal cost estimates within six (6) months after the date the Company is authorized to begin work by the City.

8. The Company shall keep account of its work in such a way that said accounts may be readily audited.

9. The City recognizes that the Company has an ongoing contract with RSS (Railroad Signal Systems – 2425 Great Southwest Parkway, Fort Worth, TX 76106) for railroad signal engineering services. The Company will document the selection of any and all consultants and contractors in addition to RSS. The Company shall follow appropriate regulations for awarding of contract for engineering by other than RSS or Company forces.

The remainder of this page has been intentionally left blank.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be duly executed in duplicate counterparts, each of which shall be considered as an original, as of the dates below indicated.

SOO LINE RAILROAD COMPANY

Title:

Date: _____, 2014

CITY of SHOREVIEW, MINNESOTA

Title:

Date: _____, 2014

Proposed Motion

MOVED COUNCIL MEMBER _____

SECONDED BY COUNCIL MEMBER _____

To appoint _____ to the Economic Development Authority Board to complete the remainder of the existing term and to a new six-year term expiring on December 31, 2020.

VOTE:	AYES: _____	NAYS: _____
Johnson	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

Memorandum

To: Mayor and City Council Members
From: Tom Simonson
Assistant City Manager and Community Development Director
Date: September 10, 2014
Re: Appointment to Fill EDA Board Vacancy

Introduction

The City Council needs to appoint a new member to the Economic Development Authority Board to replace Gene Marsh, who recently resigned his position due to his move outside of the community.

EDA Applicants

After public advertising of the opening on the EDA, the City received applications from the following persons interested in serving on the board:

- Jim Gardner
- Shelly Myrland
- Kirk VanBlaircom
- Gerry Wenner
- Josh Wing

The five applicants were interviewed during a joint meeting of the EDA and City Council on September 2nd. Copies of the applications from the candidates are included with this memorandum.

The City Council is formally charged with appointing members of the EDA, subject to the provisions of the adopted establishing by-laws as well as state law. The 5-member board is considered advisory to the Council as a whole, but has statutory authority as both an Economic Development Authority and Housing and Redevelopment Authority. According to current adopted rules, the EDA board must consist of 3 members of the City Council and 2 at-large community members. The governing by-laws also allow appointed at-large EDA members to continue service on another City advisory commission or committee, if the person so chooses and the Council allows.

State law requires the duration of the term for an EDA position is six years, although board members from the City Council can only serve while in their elected capacity. The six-year term that is being vacated by Mr. Marsh is set to expire on December 31, 2014. While the Council may make the appointment for just the remainder of the current term and then reappoint along with other expiring seats, it is recommended that consideration be given to extending the term for the full six years to December 31, 2020 for this position.

Recommendation

The City Council and EDA were very impressed with the qualifications and interview responses of all of the candidates. It is recommended that the City Council appoint one of the five applicants to serve on the Economic Development Authority Board for the remainder of the existing term expiring at the end of this year and to a new six-year that would expire on December 31, 2020.

**Citizen Advisory Committees and Commissions
Application Form**

Name Jim Gardner

Address 885 Lawnview Ave., Shoreview, Minnesota 55126

*Home phone number (651) 490-1137 _____ *Work phone number n/a

E-mail jimdiangardner@gmail.com

How long have you lived in the City of Shoreview? 22 years

Is there any reason that you would be unable to attend regular monthly meetings?

Yes - No

On which committee or commission are you interested in serving? If interested in more than one, please prioritize your choices:

- Bike and Trails Committee
- X-Economic Development Authority *
- Economic Development Commission *
- Environmental Quality Committee
- Human Rights Commission
- Lake Regulations Commission
- Park and Recreation Commission
- Planning Commission
- Public Safety Committee

* Persons who work in, own, or operate a business within City are eligible to serve on EDA and EDC

What are your specific areas of interest within this committee's or commission's scope of responsibilities?

I am committed to contributing to the EDA Mission. It is important that Shoreview continue to
maintain a strong business climate, promote continued economic development, and encourage
residential diversity.

Briefly describe your work experience or other background information that would relate to this

committee.	1970 – 2002	Northwestern Bell/US West/Qwest: Various sales and marketing management assignments Retired in 2002 as Director of Marketing and Product Development for the Information Services Division of Qwest
	1987 - 2000	I was the managing partner of a real estate investment firm. We owned and managed 300 rental units. I also owned a cabinet shop and a vending business.
	2006 – 2012	Wells Fargo National Business Banking Center New Business Accounts Specialist

Please list other organizations or clubs that you have participated in.

Member of Shoreview Economic Development Commission
 SCORE St. Paul Chapter, Certified Mentor
 Director and Treasurer of Shoreview Area Housing Initiative
 White Bear Lake VFW Post, member
 JazzMN, Board Member
 Lake Carlos Villas, Audit Committee
 Knights of Columbus, 3rd Degree member
 National Park Service Heritage Panel volunteer

Why would you like to serve on this committee or commission?

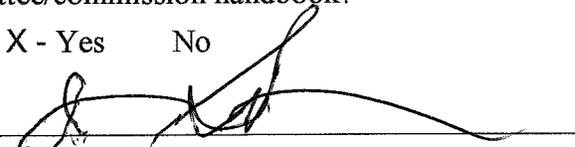
I would like to serve as a member of the EDA because I feel strongly I can make a positive contribution to the synergies that exist between the EDA and the EDC.

Based on my business background and my contributions to the social service organizations I am involved in, I feel I can make meaningful contributions to the discussion of upcoming programs, such as the Thrive MSP 2040 Vision, the Accelerate Ramsey County Program, as well as, the Highway Corridor Transition Project, the Special TIF Legislative Program and the Special BRE Fund.

Additional Comments: It is important that Shoreviw be a pro-active neighbor to the development of the TCAAP.

If appointed to a committee or commission, may we include your phone number(s) in the committee/commission handbook?

X - Yes No



 Signature

8/10/14

 Date



EDA Applicant
SHELLY MYRLAND

Fwd: City of Shoreview Citizen Advisory Committees and Commissions Application Form

Rebecca Olson <rolson@shoreviewmn.gov>

Fri, Aug 15, 2014 at 4:41 PM

To: Tom Simonson <Tsimonson@shoreviewmn.gov>, Niki Hill <nhill@shoreviewmn.gov>

Sent from my iPhone

Begin forwarded message:

From: webmaster@shoreviewmn.gov

Date: August 15, 2014 at 4:19:22 PM CDT

To: rolson@shoreviewmn.gov

Subject: **City of Shoreview Citizen Advisory Committees and Commissions Application Form**

A new entry to a form/survey you have subscribed to has been submitted.

Form Name: Citizen Advisory Committees and Commissions Application Form
Date & Time: 08/15/2014 4:19 PM
Response #: 4
Submitter ID: 46
IP address: 216.81.246.115
Time to complete: 28 min. , 56 sec.

Survey Details

Page 1

1.

Name

Shelly Myrland

2.

Address

4503 Chatsworth Ct W, Shoreview, MN 55126

3.

Home Phone Number

[651-483-3007](tel:651-483-3007)

4.

Work Phone Number

[763-291-0185](tel:763-291-0185)

5. E-mail address

rvmsam03@comcast.net

6. How long have you lived in the City of Shoreview?

11 years

7. Is there any reason that you would be unable to attend regular monthly meetings?

(o) No

8.

If yes, please explain:

Not answered

9. On which committee or commission are you interested in serving? If interested in more than one, please prioritize your choices:

	1st Choice	2nd Choice	3rd Choice
Planning Commission	[]	[]	[]
Bike and Trails Committee	[]	[]	[]
Economic Development Authority	[x]	[]	[]
Economic Development Commission	[]	[]	[]
Environmental Quality Committee	[]	[]	[]
Human Rights Commission	[]	[]	[]
Park and Recreation Commission	[]	[]	[]
Public Safety Committee	[]	[]	[]

* Persons who work in, own, or operate a business within City are eligible to serve on EDA and EDC

10. What are your specific areas of interest within this committee's or commission's scope of responsibilities?

Job growth and business development.

11.

Briefly describe your work experience or other background information that would relate to this committee.

I have worked in the banking industry for the past 30 years and for the past 15 years I have been doing commercial lending and business development.

12.

Please list other organizations that you have participated in.

Committee Chair Boy Scout Troop 200. Advisory Council for Oak Hill Montessori School. Finance committee for Association of Women Contractors. Treasurer for the Quad Area Chamber of commerce.

13.

Why would you like to serve on this committee or commission?

I am very interested in the economic development of Shoreview for its future growth and prosperity.

14.

Additional Comments:

My background of working with manytypes of businesses and knowing their challenges and advantages wouldprovide additional perspective to the EDA.

15.

If appointed to a committee or commission, may we include your phone number(s) in the committee / commission handbook?

(o) Yes

16.

I certify that all of the information above is to the best of my knowledge and belief true, correct and complete. By typing your name in the box below, you are signing this application electronically.

Signature

Shelly Myrland

Thank you,
City of Shoreview

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

EDA Applicant
KIRK VANBLAIRCOM



**Citizen Advisory Committees and Commissions
Application Form**

Name Kirk X VanBlaircom

Address 1158 Fernwood Court

Shoreview, MN 55126

*Home phone number 651-214-2152 *Work phone number 651-757-3913

E-mail kvanblaircom@nimlokmn.com

How long have you lived in the City of Shoreview? 5 months

Is there any reason that you would be unable to attend regular monthly meetings?

Yes No

If yes, please explain:

The City of Shoreview currently has several volunteer committees and commissions.

- Bike and Trails Committee
- Economic Development Authority *
- Economic Development Commission*
- Environmental Quality Committee
- Human Rights Commission
- Lake Regulations Commission
- Park and Recreation Commission
- Planning Commission
- Public Safety Committee

* Persons who work in, own, or operate a business within City are eligible to serve on EDA and EDC

Please indicate your preferences on which committee or commission you are interested in serving:

1. Economic Development Commission
2. Economic Development Authority
3. Economic Development Commission

1. What are your specific areas of interest within this committee's or commission's scope of responsibilities?

Strengthening Civic and private business relationships. Participate in strategic planning or future visionwork to promote healthy growth and a better business environment. Foster positive change that is in harmony with Community goals.

2. Briefly describe your work experience or other background information that would relate to this committee.

Self-employed for 18 years.
New Richmond, WI City Council for 4 years, EDC - 4 years, Finance Committee
City of Saint Paul, District 16 Planning Committee - representative of GABA (Grand Avenue Business Association) collaborated with Summit Hill Neighborhood Association, Community leaders, business owners and residents.

3. Please list other organizations or clubs that you have participated in.

Riverview Economic Development Association - Board of Directors - 7 years

4. Why would you like to serve on this committee or commission?

To be a part of moving Shoreview forward as a Community.

Additional Comments:

For the the last 15 years or so I have enjoyed supporting my local Community as a volunteer in related capacities. It is something I believe in being a part of and am excited to learn more about how I can help my new Community move forward.

If appointed to a committee or commission, may we include your phone number(s) in the committee/commission handbook?

Yes No

kirk x vanblaircom

7/29/2014

Signature

Date

EDA Applicant
GERRY WENNER



**Citizen Advisory Committees and Commissions
Application Form**

Name Gerry Wenner

Address 550 Elaine Ave.

Shoreview, MN 55126

*Home phone number 651-332-9739 *Work phone number 651-259-7421

E-mail kgwenner@yahoo.com

How long have you lived in the City of Shoreview? 20 years

Is there any reason that you would be unable to attend regular monthly meetings?

Yes No

On which committee or commission are you interested in serving? If interested in more than one, please prioritize your choices:

- Bike and Trails Committee
- Economic Development Authority *
- Economic Development Commission *
- Environmental Quality Committee
- Human Rights Commission
- Lake Regulations Commission
- Park and Recreation Commission
- Planning Commission
- Public Safety Committee

* Persons who work in, own, or operate a business within City are eligible to serve on EDA and EDC

What are your specific areas of interest within this committee's or commission's scope of responsibilities? Economic diversification through business retention and expansion, attraction of additional businesses, and commercial and residential enhancement through redevelopment.

Briefly describe your work experience or other background information that would relate to this committee. I am certified as an Economic Development Finance Professional by the

National Development Council, I have managed major DEED Bond and Business and Economic Development Grant Projects, I served as a founding BOD for St Paul's NENDC, I have been a Community Development Director, HRA Executive Director, Planning Director, Downtown Redelopment Project Manager and Manager of the Chambers of Commerce for the City of Granite Falls, I have served as Business Retention and Expansion Faculty for the Texas Industrial Development Council Annual Conference.

Please list other organizations or clubs that you have participated in. Sister Cities International Leadership team/Minnesota State Coordinator, Head Election Judge Shoreview, Shoreview

Planning Commission, Professional Development Committee EDAM, Finance Committee MAPE, Shoreview Bikes and trails Committee, Shoreview Adopt a Trail Program and Secretary and BOD Evergreen Shores Homeowners Association.

Why would you like to serve on this committee or commission? Through my vast professional economic and community development Skills and experiences, I think I would be a valuable asset and serve the EDA & the Shoreview Community well.

Additional Comments: Having owned my own business and having served on the BOD of a Shoreview firm, I acutely understand the bottom line importance of actively leveraging key resources to maintain and develop a diverse, dynamic and thriving local economy.

If appointed to a committee or commission, may we include your phone number(s) in the committee/commission handbook?

Yes No

Gerald V. Wenner
Signature

15 August 2014
Date



EDA Applicant
JOSH WING

Fwd: City of Shoreview Citizen Advisory Committees and Commissions Application Form

Tom Simonson <tsimonson@shoreviewmn.gov>

Wed, Aug 13, 2014 at 8:54 AM

To: Rebecca Olson <rolson@shoreviewmn.gov>, Nicole Hill <NHill@shoreviewmn.gov>, "HOFFARD, TERRI" <thoffard@shoreviewmn.gov>

----- Forwarded message -----

From: **Josh Wing** <joshwing@gmail.com>

Date: Tue, Aug 12, 2014 at 9:20 PM

Subject: Fwd: City of Shoreview Citizen Advisory Committees and Commissions Application Form

To: TOM SIMONSON <TSIMONSON@shoreviewmn.gov>

Hi Tom,

Welcome back from vacation. I have submitted my application for the EDA. Let me know if you have any questions.

Thanks,
Josh

----- Forwarded message -----

From: <webmaster@shoreviewmn.gov>

Date: Tue, Aug 12, 2014 at 9:19 PM

Subject: City of Shoreview Citizen Advisory Committees and Commissions Application Form

To: joshwing@gmail.com

A new entry to a form/survey you have subscribed to has been submitted.

Form Name:	Citizen Advisory Committees and Commissions Application Form
Date & Time:	08/12/2014 9:19 PM
Response #:	2
Submitter ID:	44
IP address:	98.240.183.36
Time to complete:	31 min. , 56 sec.

Survey Details

Name

Joshua Wing

2. Address

171 Bridge St

3. Home Phone Number

612-669-8903

4. Work Phone Number

Not answered

5. E-mail address

joshwing@gmail.com

6. How long have you lived in the City of Shoreview?

9

7. Is there any reason that you would be unable to attend regular monthly meetings?

(o) No

8.

If yes, please explain:

Not answered

9. On which committee or commission are you interested in serving? If interested in more than one, please prioritize your choices:

	1st Choice	2nd Choice	3rd Choice
Planning Commission	[]	[]	[]
Bike and Trails Committee	[]	[]	[]
Economic Development Authority	[x]	[]	[]
Economic Development Commission	[]	[]	[]
Environmental Quality Committee	[]	[]	[]
Human Rights Commission	[]	[]	[]
Park and Recreation Commission	[]	[]	[]
Public Safety Committee	[]	[]	[]

*** Persons who work in, own, or operate a business within City are eligible to serve on EDA and EDC**

10. What are your specific areas of interest within this committee's or commission's scope of responsibilities?

I am interested in the maintaining, improvement and redevelopment of residential and commercial property within the City of Shoreview. As the demographics within the city change I want to be a part of helping craft the city's strategies to help attract and retain our residents. Shoreview is unique in the sense of the current type of housing we have and the limited availability of undeveloped land where new residential units can be created. As the Arden Hills TCAAP site gets developed, the new housing made available will be something we need to consider as we formulate our future strategies.

I am also deeply passionate about attracting, retaining and helping our local area business and companies

feel at home in Shoreview. There is a tremendous amount of opportunities to redevelop some of our commercial "districts" and believe through a clear strategy and creative tactics Shoreview can be seen as a great place to do business.

11. Briefly describe your work experience or other background information that would relate to this committee.

Over the past 5 years I have been the member of the Shoreview Economic development commission. Most recently the past two years I have been the chair of our commission. I have been involved with meeting with many of the area businesses in Shoreview and have helped find solutions for these businesses to grow and stay within Shoreview. This work has given me a great perspective on what is important to our local businesses and how we as a city can continue to foster this healthy and exciting business environment. In the last two years, I have personally invested and lead the development and building of two new homes within Shoreview. This development resulted in turning a troubled and blighted property, contributing very little to the tax roles or property values of the neighborhood, into two homes that have already helped increase property values and taxes. Through my investment in the community, I have enabled two new families, who did not live in the city prior to this development, to call Shoreview home. Lastly, in my daytime job I have extensive experience developing long term strategies and driving the execution of large multi-year, multi-million dollar projects. The projects I am responsible help to shape the performance of a local Fortune 500 company.

12. Please list other organizations that you have participated in.

Economic Development Commission (Chair)

13. Why would you like to serve on this committee or commission?

I believe in giving back to my community through service. My family and I came to Shoreview because we knew it was a great place to live and raise a family. We invested in Shoreview because we believed in the future of the City. I want the opportunity to continue to help keep Shoreview a great place for families to invest, live and grow. Without a strong vision for the future, new leaders and new ideas, we run the risk of not being able to maintain the things that have made our community great.

14. Additional Comments:

Not answered

15. If appointed to a committee or commission, may we include your phone number(s) in the committee / commission handbook?

(o) Yes

16. I certify that all of the information above is to the best of my knowledge and belief true, correct and complete. By typing your name in the box below, you are signing this application electronically.

Signature Joshua Wing