

**CITY OF SHOREVIEW
AGENDA
CITY COUNCIL WORKSHOP
MAY 13, 2013
7:00 P.M.**

1. ROLL CALL
2. REVIEW OF DRAFT COMMUNITY SURVEY
3. DISCUSSION REGARDING CABLE FRANCHISE RENEWAL
4. REVIEW OF ENVIRONMENTAL QUALITY COMMITTEE
ANNUAL REPORT AND WORKPLAN
5. REVIEW OF NORTH OAKS WATER CONNECTION
AGREEMENT PROPOSED CHARLEY LAKE PRESERVE
DEVELOPMENT
6. OTHER ISSUES
7. ADJOURNMENT

Memorandum

To: Mayor and City Council
From: Tom Simonson
Assistant City Manager and Community Development Director
Date: May 10, 2013
Re: Review Draft Community Survey

Decision Resources Ltd., a professional polling firm based in Minneapolis, has prepared draft questions for the community survey the City has authorized to be undertaken this summer. Staff has asked Dr. Bill Morris and Peter Leatherman of Decision Resources to attend your May 13th workshop meeting to review the draft survey.

Last month, the City Council authorized a contract with Decision Resources to conduct a community survey this year. The City has used Decision Resources since 1987 to survey our residents (usually every 3-4 years) and has used the survey results to assist with determining City policies and services for the community. The most recent community survey was done in 2010.

While there are a number of questions that are retained from past surveys so that the City can assess trends and changes, there have been some new topics added to the survey based on current issues facing the community such as the topic of lake levels, rental properties, home improvement loans and also more questions on the use of social media. Additionally, Ramsey County Library asked that we include a question on possible amenities/services relating to the proposed expansion of the Shoreview Library. Staff is suggesting several questions be added relating to the Council's goal of attracting younger families and the recent dialogue of building a community for all ages, and will be working with Decision Resources on framing the questions. In order to keep the survey to around 200 questions, there have been several questions asked in previous surveys eliminated as they are less relevant or useful.

After review and input from the Council, the survey will be revised accordingly and then field tested. The survey will then be conducted in the June/July timeframe with the goal of receiving the results back by August so that it can be considered as part of the biennial budget process and related performance measures.

DECISION RESOURCES, LTD.
3128 Dean Court
Minneapolis, Minnesota 55416

SHOREVIEW RESIDENTIAL
QUALITY OF LIFE STUDY
REVISED MAY 2013

Hello, I'm _____ of Decision Resources, Ltd., a nationwide polling firm located in Minneapolis. We've been retained by the City of Shoreview to speak with a random sample of residents about issues facing the city. This survey is being taken because the City is interested in your opinions and suggestions. I want to assure you that all individual responses will be held strictly confidential; only summaries of the entire sample will be reported. (DO NOT PAUSE)

1. Approximately how many years have you lived in Shoreview?

	LESS THAN TWO YEARS.....1
	TWO TO FIVE YEARS.....2
	SIX TO TEN YEARS.....3
	ELEVEN - TWENTY YRS.....4
	OVER TWENTY YEARS.....5
	DON'T KNOW/REFUSED.....6

2. As things stand now, how long in the future do you expect to live in Shoreview?

	LESS THAN TWO YEARS.....1
	TWO TO FIVE YEARS.....2
	SIX TO TEN YEARS.....3
	OVER TEN YEARS.....4
	DON'T KNOW/REFUSED.....5

3. Thinking back to when you moved to Shoreview, what factors were most important to you in selecting the city?

4. Where did you live prior to moving to Shoreview?

5. How would you rate the quality of life in Shoreview -- excellent, good, only fair, or poor?

	EXCELLENT.....1
	GOOD.....2
	ONLY FAIR.....3
	POOR.....4
	DON'T KNOW/REFUSED.....5

6. What do you like most about living in Shoreview?
(DO NOT READ LIST)

- LOCATION.....00
- SCHOOLS.....01
- QUIET.....02
- PEOPLE.....03
- GOOD COMMUNITY.....04
- PARKS.....05
- RURAL/OPEN SPACE.....06
- SMALL TOWN FEEL.....07
- NEIGHBORHOOD/HOUSING....08
- CITY SERVICES.....09
- SAFE.....10
- SCATTERED.....11

7. In general, what do you think is the most serious issue facing the community today?
(DO NOT READ LIST)

- DON'T KNOW/REFUSED.....00
- NOTHING.....01
- GROWTH.....02
- TAXES.....03
- SCHOOLS.....04
- CRIME.....05
- TRAFFIC.....06
- LACK OF SHOPPING.....07
- ROAD CONDITIONS.....08
- LACK OF AFFORDABLE HOUSING.....09
- SCATTERED.....10

8. All in all, do you think things in Shoreview are generally headed in the right direction, or do you feel things are off on the wrong track?

- RIGHT DIRECTION.....1
- WRONG TRACK.....2
- DON'T KNOW/REFUSED.....3

IF "WRONG TRACK," ASK:

9. Please tell me why you feel things have gotten off on the wrong track?
(DO NOT READ LIST)

- TOO MUCH GROWTH.....00
- HIGH TAXES.....01
- SCHOOL FUNDING.....02
- CRIME.....03
- LACK OF DIVERSITY.....04
- LACK OF PUBLIC TRANSIT..05
- SCATTERED.....06

10. How would you rate the sense of community identity among residents in Shoreview -- would you say it is very strong, somewhat strong, not too strong, or not at all strong?

- VERY STRONG.....1
- SOMEWHAT STRONG.....2
- NOT TOO STRONG.....3
- NOT AT ALL STRONG.....4
- DON'T KNOW/REFUSED.....5

IF "NOT TOO STRONG" OR "NOT AT ALL STRONG," ASK:

11. What could the City do to improve the sense of community in Shoreview?

- | | |
|---|---|
| 12. Please tell me which of the following do you feel the closest connection to -- the City of Shoreview as a whole, your neighborhood, your School District or something else? (IF "SOMETHING ELSE," ASK:) What would that be? | CITY OF SHOREVIEW.....1
NEIGHBORHOOD.....2
SCHOOL DISTRICT.....3
CHURCH.....4
WORKPLACE.....5
FAMILY/FRIENDS.....6
DON'T KNOW/REFUSED.....7 |
| 13. Do you feel accepted and welcomed in the City of Shoreview? | YES.....1
NO.....2
DON'T KNOW/REFUSED.....3 |

IF "NO," ASK:

14. Why do you feel that way?

Let's spend a few minutes discussing the future of the City of Shoreview.

15. When thinking about a city's quality of life, what do you think is the most important aspect of that quality?

16. What aspects, if any, of the community should be fixed or improved in the future?

17. What, if anything, is currently missing from the City of Shoreview which, if present, would greatly improve the quality of life for residents?

18. When you think about Shoreview both today and yesterday, what, if anything, do you think should be preserved for the future?

I would now like to read a list of characteristics which are a part of the overall quality of life in a community. First, for each one tell me if it is a very important aspect of quality of life, a somewhat important aspect, a not very important aspect or not at all important aspect of quality of life.

	VIM	SIM	NVI	NAA	DKR
19. Parks and trails?	1	2	3	4	5
20. Recreational programs?	1	2	3	4	5
21. Schools?	1	2	3	4	5
22. Open space?	1	2	3	4	5
23. Lakes?	1	2	3	4	5
24. Shopping opportunities?	1	2	3	4	5
25. Public safety?	1	2	3	4	5
26. Community celebrations?	1	2	3	4	5
27. Theater and Arts?	1	2	3	4	5
28. Public transportation?	1	2	3	4	5

Now for each one, please rate the City of Shoreview on that characteristic as excellent, good, only fair or poor.

	EXC	GOO	FAI	POO	DKR
29. Parks and trails?	1	2	3	4	5
30. Recreational programs?	1	2	3	4	5
31. Schools?	1	2	3	4	5
32. Open space?	1	2	3	4	5
33. Lakes?	1	2	3	4	5
34. Shopping opportunities?	1	2	3	4	5
35. Public safety?	1	2	3	4	5
36. Community celebrations?	1	2	3	4	5
37. Theater and Arts?	1	2	3	4	5

38. Public transportation? 1 2 3 4 5

Moving on....

39. During the past year, have you or members of your household used the Ramsey County Library in Shoreview?
 YES.....1
 NO.....2
 DON'T KNOW/REFUSED.....3

Ramsey County Library is considering an expansion of the Shoreview Library. I would like to read you a list of new or enhanced services that could be offered. For each one, please tell me if you or members of your households would be very likely to use it, somewhat likely, not too likely or not at all likely to use it.

	VRL	SML	NTL	NAA	DKR
40. Additional public computers?	1	2	3	4	5
41. Group study spaces?	1	2	3	4	5
42. Larger children's area?	1	2	3	4	5
43. Larger teen area?	1	2	3	4	5
44. Improved public meeting rooms?	1	2	3	4	5
45. Coffee shop?	1	2	3	4	5
46. Outdoor reading areas?	1	2	3	4	5

Let's discuss recreational opportunities in the community....

47. How would you rate park and recreational facilities in Shoreview -- excellent, good, only fair, or poor?
 EXCELLENT.....1
 GOOD.....2
 ONLY FAIR.....3
 POOR.....4
 DON'T KNOW/REFUSED.....5

48. How would you rate the upkeep and maintenance of Shoreview City Parks -- excellent, good, only fair, or poor?
 EXCELLENT.....1
 GOOD.....2
 ONLY FAIR.....3
 POOR.....4
 DON'T KNOW/REFUSED.....5

49. Do you feel that the current mix of recreational or sports facilities meets the needs of members of your household?
 YES.....1
 NO.....2
 DON'T KNOW/REFUSED.....3

50. Are there any additional recreational or sports facilities would you like to see the City of Shoreview offer residents? (IF "YES," ASK:) What would that be?

51. In the past year, have you or any members of this household participated in any city-sponsored park and recreation programs? YES.....1
NO.....2
DON'T KNOW/REFUSED.....3

IF "NO," ASK:

52. Could you tell me one or two reasons why you haven't participated in any city-sponsored park and recreation programs during the past year? (DO NOT READ LIST) NO TIME.....01
NO INTEREST.....02
NO CHILDREN.....03
AGE/HEALTH.....04
GO ELSEWHERE.....05

53. Does the current mix of city-sponsored recreational programs meet the needs of members of your household? YES.....1
NO.....2
DON'T KNOW/REFUSED.....3

Changing focus....

54. How often do you or members of your household use the trail system, weather permitting -- twice or more per week, weekly, two or three times per month, monthly, quarterly, less frequently or not at all? TWICE OR MORE A WEEK.....1
WEEKLY.....2
TWO/THREE PER MONTH.....3
MONTHLY.....4
QUARTERLY.....5
LESS FREQUENTLY.....6
NOT AT ALL.....7
DON'T KNOW/REFUSED.....8

55. Are there any areas in the City of Shoreview that are lacking trails? (IF "YES," ASK:) Where would that be?

56. During the past year, have you or any members of your household used the Shoreview Community Center?

YES.....	1
NO.....	2
DON'T KNOW/REFUSED.....	3

IF "NO," SKIP TO QUESTION #__.

IF "YES," ASK:

57. Are you or members of your household currently members of the Shoreview Community Center? (IF "NO," ASK:) Were you members in the past?

YES.....	1
NO/YES.....	2
NO/NO.....	3
DON'T KNOW/REFUSED.....	4

IF "NO/YES," ASK:

58. Could you tell me one or two reasons why you dropped your membership at the Community Center? (DO NOT READ LIST)

DIDN'T USE ENOUGH.....	01
NO NEED.....	02
HIGH COST.....	03
AGE.....	04

IF "NO/NO," ASK:

59. What changes or improvements in the Community Center or the membership package, if any, could induce you to become a member? (DO NOT READ LIST)

DON'T KNOW/REFUSED.....	00
NOTHING.....	01
LOWER COST.....	02
BETTER HOURS.....	03
MORE PROGRAMS.....	04
OUTDOOR POOL.....	05
TEEN CENTER.....	06

60. About how often do you or members of your household use the Community Center -- twice or more per week, weekly, two or three times per month, monthly, quarterly, or less frequently?

TWICE OR MORE/WEEK.....	1
WEEKLY.....	2
TWO/THREE PER MONTH.....	3
MONTHLY.....	4
QUARTERLY.....	5
LESS FREQUENTLY.....	6
DON'T KNOW/REFUSED.....	7

61. Which of the following is the primary reason you used the Community Center during the past year? (ROTATE)

A. Tropics Water Park;	OPTION A.....1
B. Fitness Center;	OPTION B.....2
C. Gymnasium;	OPTION C.....3
D. Meeting;	OPTION D.....4
E. Indoor playground;	OPTION E.....5
F. Something else.	OPTION F.....6
	COMBINATION.....7
	DON'T KNOW/REFUSED.....8

62. Have you used the Community Center to take recreational programs, such as swimming lessons or fitness classes?

YES.....1
NO.....2
DON'T KNOW/REFUSED.....3

For each of the following characteristics of the Shoreview Community Center, rate the facility as excellent, good, only fair, or poor. If you have no opinion, just say so....

	EXCL	GOOD	FAIR	POOR	DK/R
63. Customer service?	1	2	3	4	5
64. Operating hours?	1	2	3	4	5
65. Cleanliness?	1	2	3	4	5
66. Cost of membership?	1	2	3	4	5
67. Cost of programs?	1	2	3	4	5
68. Overall experience?	1	2	3	4	5

IF "NO" IN QUESTION #__, ASK:

69. Could you tell me one or two reasons why you and household members haven't used the Community Center facilities? (DO NOT READ LIST)

DON'T KNOW/REFUSED.....00
NO TIME.....01
NO INTEREST.....02
AGE AND HEALTH.....03
GO ELSEWHERE.....04

ASK EVERYONE:

70. Is there one change or improvement, in particular, in the Community Center which would induce you to visit it more often?

DON'T KNOW/REFUSED.....00
NO.....01
BETTER TIMES.....02
NO EXTRA CHARGES.....03
LOWER COST.....04
LESS CROWDED.....05
MORE PROGRAMS.....06
OUTDOOR POOL.....07

Changing topics....

I would like to read you a list of a few city services. For each one, please tell me whether you would rate the quality of the service as excellent, good, only fair, or poor....

	EXCL	GOOD	FAIR	POOR	DK/R
71. Police protection?	1	2	3	4	5
72. Fire protection?	1	2	3	4	5
73. Sewer and water?	1	2	3	4	5
74. Drainage and flood control?	1	2	3	4	5
75. Building inspections?	1	2	3	4	5
76. Animal control?	1	2	3	4	5
77. Pond maintenance?	1	2	3	4	5

FOR EACH "ONLY FAIR" OR "POOR" RESPONSE, ASK:

78. Why did you rate _____	DON'T KNOW/REFUSED.....00
as (only fair/poor)?	COULD IMPROVE.....01
(DO NOT READ LIST)	WILD TURKEYS.....02
_____	FLOODING.....03
_____	MORE PATROLLING.....04
_____	POOR INSPECTIONS.....05
_____	LACK OF ENFORCEMENT.....06
_____	BARKING DOGS.....07

For the next set of city services, please consider only their job on city-maintained streets and roads in neighborhoods. That means you should exclude state and county roads, such as Highway 96, Highway 49 and Lexington Avenue, that are taken care of by other levels of government. Keeping that in mind, would you rate each of the following as excellent, good, only fair or poor.....

	EXCL	GOOD	FAIR	POOR	DK/R
79. Street repair and maintenance?	1	2	3	4	5
80. Trail maintenance?	1	2	3	4	5
81. Snow plowing of residential streets?	1	2	3	4	5
82. Snow plowing of trails?	1	2	3	4	5

- | | |
|---|--|
| 83. How would you rate the quality of city drinking water -- excellent, good, only fair, or poor? | EXCELLENT.....1
GOOD.....2
ONLY FAIR.....3
POOR.....4
DON'T KNOW/REFUSED.....5 |
|---|--|

IF "ONLY FAIR" OR "POOR," ASK:

84. Why did you rate the drinking water as (only fair/poor)?
-
-

- | | |
|---|--|
| 85. When you consider the city property taxes you pay and the quality of city services you receive, would you rate the general value of city services as excellent, good, only fair, or poor? | EXCELLENT.....1
GOOD.....2
ONLY FAIR.....3
POOR.....4
DON'T KNOW/REFUSED.....5 |
|---|--|

- | | |
|---|--|
| 86. Would you favor or oppose an increase in YOUR city property tax if it were needed to maintain city services at their current levels? (WAIT FOR RESPONSE) Do you feel strongly that way? | FAVOR/STRONGLY.....1
FAVOR.....2
OPPOSE.....3
OPPOSE/STRONGLY.....4
DON'T KNOW/REFUSED.....5 |
|---|--|

Changing topics....

- | | |
|---|---|
| 87. Other than voting, do you feel that if you wanted to, you could have a say about the way the City of Shoreview runs things? | YES.....1
NO.....2
DON'T KNOW/REFUSED.....3 |
|---|---|

- | | |
|--|--|
| 88. How much do you feel you know about the work of the Mayor and City Council -- a great deal, a fair amount, or very little? | GREAT DEAL.....1
FAIR AMOUNT.....2
VERY LITTLE.....3
DON'T KNOW/REFUSED.....4 |
|--|--|

- | | |
|--|--|
| 89. From what you know, do you approve or disapprove of the job the Mayor and City Council are doing? (WAIT FOR RESPONSE) And do you feel strongly that way? | STRONGLY APPROVE.....1
SOMEWHAT APPROVE.....2
SOMEWHAT DISAPPROVE.....3
STRONGLY DISAPPROVE.....4
DON'T KNOW/REFUSED.....5 |
|--|--|

90. How much first-hand contact have you had with the Shoreview City Staff -- quite a lot, some, very little, or none?

QUITE A LOT.....	1
SOME.....	2
VERY LITTLE.....	3
NONE.....	4
DON'T KNOW/REFUSED.....	5

91. From what you have seen or heard, how would you rate the job performance of the Shoreview City Staff -- excellent, good, only fair, or poor?

EXCELLENT.....	1
GOOD.....	2
ONLY FAIR.....	3
POOR.....	4
DON'T KNOW/REFUSED.....	5

IF A RATING IS GIVEN, ASK:

92. Why do you feel that way?
(DO NOT READ LIST)

DON'T KNOW/REFUSED.....	00
GOOD JOB.....	01
NO PROBLEMS.....	02
DON'T LISTEN.....	03
HELPFUL/FRIENDLY.....	04
COULD IMPROVE.....	05

93. During the past year, have you telephoned or visited Shoreview City Hall?

YES.....	1
NO.....	2
DON'T KNOW/REFUSED.....	3

IF "YES," ASK:

94. Thinking about your last contact with the City would you rate the overall service you received as excellent, good, only fair, or poor?

EXCELLENT.....	1
GOOD.....	2
ONLY FAIR.....	3
POOR.....	4
DON'T KNOW/REFUSED.....	5

IF "ONLY FAIR" OR "POOR," ASK:

95. Why do you feel that way?

Moving on....

96. How would you rate the general condition and appearance of homes in your neighborhood -- excellent, good, only fair, or poor?

EXCELLENT.....	1
GOOD.....	2
ONLY FAIR.....	3
POOR.....	4
DON'T KNOW/REFUSED.....	5

IF "ONLY FAIR" OR "POOR," ASK:

97. Why do you feel that way? (DO NOT READ LIST)	MESSY YARDS.....01
	JUNK CARS.....02
	RUNDOWN PROPERTIES.....03

98. How would you rate the general condition and appearance of yards in your neighborhood -- excellent, good, only fair, or poor?	EXCELLENT.....1
	GOOD.....2
	ONLY FAIR.....3
	POOR.....4
	DON'T KNOW/REFUSED.....5

99. Over the past two years, has the appearance of your neighborhood improved, declined or remained the same?	IMPROVED.....1
	DECLINED.....2
	REMAINED THE SAME.....3
	DON'T KNOW/REFUSED.....4

100. Is the City of Shoreview doing enough, too much or too little in providing residents and business owners opportunities to maintain and improve the appearance of their properties?	ENOUGH.....1
	TOO MUCH.....2
	TOO LITTLE.....3
	DON'T KNOW/REFUSED.....4

101. Are you aware of homes or proper- ties in your neighborhood that are in foreclosure?	YES.....1
	NO.....2
	DON'T KNOW/REFUSED.....3

IF "YES," ASK:

102. Do you have any specific concerns about these proper-
ties? (IF "YES," ASK:) What would those be?

103. Are you aware of homes in your nei- ghborhood that are being rented?	YES.....1
	NO.....2
	DON'T KNOW/REFUSED.....3

IF "YES," ASK:

104. Do you have any specific concerns about these properties? (IF "YES," ASK:) What would those be?

105. Have you done any remodeling or home improvements in the past five years? YES.....1
NO.....2
DON'T KNOW/REFUSED.....3

IF "YES," ASK:

106. What remodeling or home improvements have you undertaken?

IF "NO," ASK:

107. Why haven't you undertaken any remodeling or home improvements?

108. Would you support or oppose the City of Shoreview providing loans for home improvements to residents? STRONGLY SUPPORT.....1
SUPPORT.....2
OPPOSE.....3
(WAIT FOR RESPONSE) Do you feel STRONGLY OPPOSE.....4
strongly that way? DON'T KNOW/REFUSED.....5

The City of Shoreview contracts with the Greater Metropolitan Housing Corporation to provide Shoreview residents with the Housing Resource Center. This center offers free home improvement counseling services to residents.

109. Prior to this survey, were you aware of the Housing Resource Center? YES.....1
NO.....2
DON'T KNOW/REFUSED.....3

For each of the following, please tell me whether the City is too tough, about right, or not tough enough in enforcing city codes on the nuisances.

	TOO TOU	NOT TOU	ABO RIG	DK/ REF
110. Weeds and tall grass on residential properties?	1	2	3	4
111. Animal control?	1	2	3	4
112. Junk cars?	1	2	3	4
113. Messy yards?	1	2	3	4
114. Noise?	1	2	3	4
115. Storage of garbage and recycling bins?	1	2	3	4
116. Storage of RVs on resi- dential properties?	1	2	3	4
117. Storage of boats on residential properties?	1	2	3	4

Currently, the City of Shoreview generally enforces codes concerning residential property when a complaint is made. Some cities take a more active approach and inspect residential neighborhoods for code violations every couple of years.

118. Would you favor or oppose a more active approach by the City in the enforcement of residential property codes? (WAIT FOR RESPONSE)	STRONGLY FAVOR.....1
Do you feel strongly that way?	FAVOR.....2
	OPPOSE.....3
	STRONGLY OPPOSE.....4
	DON'T KNOW/REFUSED.....5

Turning to the issue of public safety in the community....

119. Are there any areas in Shoreview where you would be afraid to walk alone at night?	YES.....1
	NO.....2
	DON'T KNOW/REFUSED.....3

IF "YES," ASK:

120. What area particularly concerns you? (DO NOT READ LIST)	EVERYWHERE.....01
	PARKS.....02
	TRAILS.....03
	RICE STREET.....04
	HIGHWAY 96.....05
	LEXINGTON AVENUE.....06
	SHOPPING PARKING LOTS...07

I would like to read you a short list of public safety concerns.

121. Please tell me which one you consider to be the greatest concern in Shoreview? If you feel that none of these problems are serious in Shoreview, just say so.

122. Which do you consider to be the second major concern in the city? Again, if you feel that none of the remaining problems are serious in the city, just say so.

	FIRST	SECOND
Violent crime.....	01.....	01
Traffic speeding.....	02.....	02
Drugs.....	03.....	03
Youth crimes and vandalism.....	04.....	04
Identity theft.....	05.....	05
Business crimes, such as shop- lifting and check fraud.....	06.....	06
Residential crimes, such as burglary, and theft.....	07.....	07
ALL EQUALLY.....	08.....	08
NONE OF THE ABOVE.....	09.....	09
DON'T KNOW/REFUSED.....	10.....	10

123. How would you rate the amount of patrolling the Ramsey County Sheriff's Department does in your neighborhood -- would you say they do too much, about the right amount, or not enough?

TOO MUCH.....	1
ABOUT RIGHT AMOUNT.....	2
NOT ENOUGH.....	3
DON'T KNOW/REFUSED.....	4

124. How serious of a problem is traffic speeding in your neighborhood -- very serious, somewhat serious, not too serious, or not at all serious?

VERY SERIOUS.....	1
SOMEWHAT SERIOUS.....	2
NOT TOO SERIOUS.....	3
NOT AT ALL SERIOUS.....	4
DON'T KNOW/REFUSED.....	5

125. Now I would like to read you a short list of driving behaviors. Please tell me which one, if any, you consider to be the most serious traffic concern in the City of Shoreview.

Speeding.....	1
Aggressive driving.....	2
Driving under the influence.....	3
Running traffic lights and stop signs.....	4
Distracted driving.....	5
SOMETHING ELSE (TEEN DRIVING).....	6
NONE (VOL.).....	7
DON'T KNOW/REFUSED.....	8

Changing topics...

I would like to read you a list of characteristics of a community. For each one, please tell me if you think Shoreview currently has

too many or too much, too few or too little, or about the right amount.

	MANY /MCH	FEW/ LITT	ABT RGHT	DK/ REFD	
126. The number of people residing in the community?	1	2	3	4	
127. Affordable rental units?	1	2	3	4	
128. Luxury rental units?	1	2	3	4	
129. Condominiums?	1	2	3	4	
130. Townhouses?	1	2	3	4	
131. Starter homes for young families?	1	2	3	4	
132. "Move up" housing?	1	2	3	4	
133. Higher cost housing?	1	2	3	4	
134. assisted living for seniors?	1	2	3	4	
135. nursing homes?	1	2	3	4	
136. one level housing for seniors maintained by an association?	1	2	3	4	
137. Affordable housing, defined by the Metropolitan Council as a single family home costing less than \$160,250?	1	2	3	4	
138. Racial diversity?	1	2	3	4	
139. Income diversity?	1	2	3	4	
140. Age diversity?	1	2	3	4	
141. Parks and open spaces?	1	2	3	4	
142. Trails and bikeways?	1	2	3	4	
143. Service and retail establishments?	1	2	3	4	
144. Entertainment and dining opportunities?	1	2	3	4	
145. Full-time job opportunities?	1	2	3	4	
146. If you were going to move from your current home for upgrading, how committed would you be to stay in Shoreview -- very committed, somewhat committed, not too committed or not at all committed?	VERY COMMITTED.....1	SOMEWHAT COMMITTED.....2	NOT TOO COMMITTED.....3	NOT AT ALL COMMITTED.....4	DON'T KNOW/REFUSED.....5
147. And, if you were going to move from your current home for downsizing, how committed would you be to stay in Shoreview -- very committed, somewhat committed, not too committed, or not at all committed?	VERY COMMITTED.....1	SOMEWHAT COMMITTED.....2	NOT TOO COMMITTED.....3	NOT AT ALL COMMITTED.....4	DON'T KNOW/REFUSED.....5

148. Are you aware of homes or properties in your neighborhood that are in foreclosure? YES.....1
 NO.....2
 DON'T KNOW/REFUSED.....3

IF "YES," ASK:

149. Do you have any concerns about the homes or properties in your neighborhood that are in foreclosure? (IF "YES," ASK:) What would those be?
-
-

150. What retail or business services do you feel are lacking or are limited in Shoreview?
-
-

Changing topics.....

I would like to read you a list of issues relating to sustainability. For each of the following, please tell me if that is issue is very important to you, somewhat important, not too important or not at all important?

	VRI	SMI	NTI	NAA	DKR
151. Energy conservation?	1	2	3	4	5
152. Expanded mass transit options?	1	2	3	4	5
153. Environmentally responsible yard care, such as rain barrels and composting?	1	2	3	4	5
154. Reducing waste?	1	2	3	4	5
155. Development of community gardens?	1	2	3	4	5
156. Farmer's Market?	1	2	3	4	5
157. How would you rate the water quality in city lakes -- excellent, good, only fair, or poor?	EXCELLENT.....				1
	GOOD.....				2
	ONLY FAIR.....				3
	POOR.....				4
	DON'T KNOW/REFUSED.....				5

- | | |
|---|---|
| 158. How concerned are you about the water level in city lakes - very concerned, somewhat concerned, not too concerned or not at all concerned? | VERY CONCERNED.....1
SOMEWHAT CONCERNED.....2
NOT TOO CONCERNED.....3
NOT AT ALL CONCERNED.....4
DON'T KNOW/REFUSED.....5 |
|---|---|

As you may know, some cities have begun an optional curbside collection program for compostable waste, such as food scraps and non-recyclable paper.

- | | |
|---|--|
| 159. Do you support or oppose the City of Shoreview offering a curbside collection program for compostable waste for an additional fee?
(WAIT FOR RESPONSE) Do you feel strongly that way? | STRONGLY SUPPORT.....1
SUPPORT.....2
OPPOSE.....3
STRONGLY OPPOSE.....4
DON'T KNOW/REFUSED.....5 |
|---|--|

IF A RESPONSE IS GIVEN, ASK:

160. Why do you feel that way?

- | | |
|--|---|
| 161. If a curbside collection program for compostable waste was available, how likely would your household be to participate in it -- very likely, somewhat likely, not too likely or not at all likely? | VERY LIKELY.....1
SOMEWHAT LIKELY.....2
NOT TOO LIKELY.....3
NOT AT ALL LIKELY.....4
DON'T KNOW/REFUSED.....5 |
|--|---|

Moving on.....

- | | |
|--|---|
| 162. Do you leave the City of Shoreview to go to work on a daily or regular basis? | YES.....1
NO.....2
DON'T KNOW/REFUSED.....3 |
|--|---|

IF "YES," ASK:

163. Where to? (DO NOT READ LIST)	ROSEVILLE.....00 MINNEAPOLIS.....01 SAINT PAUL.....02 NEW BRIGHTON.....03 ARDEN HILLS.....04 FRIDLEY.....05 VARIES.....06 BLOOMINGTON/RICHFIELD...07 WESTERN HENNEPIN SUBURBS.....08 OTHER RAMSEY SUBURBS....09 OTHER ANOKA SUBURBS.....10
<hr/>	
164. Do you or any household member regularly use public transporta- tion to get to work?	YES.....1 NO.....2 NOT APPLICABLE.....3 DON'T KNOW/REFUSED.....4
IF "NO," ASK:	
165. Why don't you or other and household members use public transportation? (DO NOT READ LIST)	NOT CONVENIENT.....00 PREFER/NEED CAR.....01 NO NEED.....02 NO ROUTES AVAILABLE.....03
<hr/>	
<hr/>	
166. Are there any changes or improvements which could make you more likely to commute to your place of work by public transportation?	
<hr/>	
<hr/>	
167. Do you work at home in a business?	YES.....1 NO.....2 DON'T KNOW/REFUSED.....3

Changing topics....

168. How would you rate the City's overall performance in communicating key local issues to residents in its publications, on the Website, and on cable television -- excellent, good, only fair, or poor?

EXCELLENT.....1
 GOOD.....2
 ONLY FAIR.....3
 POOR.....4
 DON'T KNOW/REFUSED.....5

169. What is your primary source of information about the City of Shoreview?

170. How would you most prefer to receive information about Shoreview City Government and its activities -- (ROTATE) e-mail, information on the city's website, city publications and newsletters, mailings to your home, local weekly newspaper coverage, cable television programming, or the city's Facebook page?

E-MAIL.....1
 CITY WEBSITE.....2
 PUBLICATIONS/NEWSLTRS....3
 MAILINGS TO HOME.....4
 LOCAL WEEKLY PAPERS.....5
 CABLE TV.....6
 CITY FACEBOOK PAGE.....7
 ELSE: _____

171. Do you recall receiving the City publication -- "The Shore Views" -- during the past year?

YES.....1
 NO.....2
 DON'T KNOW/REFUSED.....3

IF "YES," ASK:

172. Do you or any members of your household regularly read it?

YES.....1
 NO.....2
 DON'T KNOW/REFUSED.....3

173. Do you tend to keep it around for later reference or toss it after you have read through it?

KEEP AROUND.....1
 TOSS IT.....2
 ABOUT EQUAL.....3
 DON'T KNOW/REFUSED.....4

174. How effective is this city publication in keeping you informed about activities in the city -- very effective, somewhat effective, not too effective, or not at all effective?

VERY EFFECTIVE.....1
 SOMEWHAT EFFECTIVE.....2
 NOT TOO EFFECTIVE.....3
 NOT AT ALL EFFECTIVE.....4
 DON'T KNOW/REFUSED.....5

As you may recall, "The Shore Views" is composed of two sections: the City Newsletter and the quarterly Recreation Program catalog.

175. Which sections do you tend to read -- the city newsletter, the recreational program catalog, or both?
- | | |
|-------------------------|---|
| CITY NEWSLETTER..... | 1 |
| RECREATION CATALOG..... | 2 |
| BOTH..... | 3 |
| DON'T KNOW/REFUSED..... | 4 |

IF "RECREATION CATALOG" OR "BOTH," ASK:

176. How effective is the Program Catalog in keeping you informed about city-sponsored recreation programs -- very effective, somewhat effective, not too effective, or not at all effective?
- | | |
|---------------------------|---|
| VERY EFFECTIVE..... | 1 |
| SOMEWHAT EFFECTIVE..... | 2 |
| NOT TOO EFFECTIVE..... | 3 |
| NOT AT ALL EFFECTIVE..... | 4 |
| DON'T KNOW/REFUSED..... | 5 |

177. Does your household currently subscribe to cable television, satellite television, or neither?
- | | |
|-------------------------|---|
| CABLE..... | 1 |
| SATELLITE..... | 2 |
| NEITHER..... | 3 |
| DON'T KNOW/REFUSED..... | 4 |

IF "CABLE," ASK:

For each of the following, please tell me if you have watched that channel or program during the past month? (IF "NO," ASK:) How about during the past six months?

- | | MONT | SIXM | NOWT | DK/R |
|---|-------------------------|------|------|------|
| 178. Local Government Access Channel 16? | 1 | 2 | 3 | 4 |
| 179. City Council meetings? | 1 | 2 | 3 | 4 |
| 180. Planning Commission Meetings? | 1 | 2 | 3 | 4 |
| 181. Other public access programs? | 1 | 2 | 3 | 4 |
| 182. "Shoreview Today?" | 1 | 2 | 3 | 4 |
| 183. Do you have access to the Internet from your home? | YES..... | | | 1 |
| | NO..... | | | 2 |
| | DON'T KNOW/REFUSED..... | | | 3 |

IF "YES," ASK:

184. Do you access the Internet by DSL, broadband cable, dial-up modem or wireless service?	DSL.....1 BROADBAND CABLE.....2 DIAL-UP MODEM.....3 WIRELESS.....4 DON'T KNOW/REFUSED.....5
---	---

IF AN ACCESS IS GIVEN, ASK:

185. How would you rate your overall satisfaction with your Internet access -- excellent, good, only fair, or poor?	EXCELLENT.....1 GOOD.....2 ONLY FAIR.....3 POOR.....4 DON'T KNOW/REFUSED.....5
---	--

186. Have you accessed the City of Shoreview's website?	YES.....1 NO.....2 DON'T KNOW/REFUSED.....3
---	---

IF "YES," ASK:

187. How would you evaluate the content of the City's web site -- excellent, good, only fair, or poor?	EXCELLENT.....1 GOOD.....2 ONLY FAIR.....3 POOR.....4 DON'T KNOW/REFUSED.....5
--	--

188. How would you rate the ease of navigating the site and finding the information you sought -- excellent, good, only fair, or poor?	EXCELLENT.....1 GOOD.....2 ONLY FAIR.....3 POOR.....4 DON'T KNOW/REFUSED.....5
--	--

189. On your last visit to the website, what information were you looking for?

190. What information would you like to see placed on the City of Shoreview's web site?

I would like to ask you about social media sources. For each one, tell me if you currently use that source of information; then, for each you currently use, tell me if you would be likely or unlikely to use it to obtain information about the City of Shoreview.

	NOT USE	USE LIK	USE NLK	DK/ REF
191. Facebook?	1	2	3	4
192. Twitter?	1	2	3	4
193. YouTube?	1	2	3	4
194. Blogs?	1	2	3	4
195. Podcasts?	1	2	3	4
196. E-mail blasts?	1	2	3	4

Continuing....

197. In what public school district do you reside - Mounds View Public Schools or the Roseville Area Public Schools?	MOUNDS VIEW.....1
	ROSEVILLE AREA.....2
	DON'T KNOW/REFUSED.....,3
198. How would you rate the quality of education provided by the Public School District in which you reside -- excellent, good, only fair or poor?	EXCELLENT.....1
	GOOD.....2
	ONLY FAIR.....3
	POOR.....4
	DON'T KNOW/REFUSED.....5
199. How would you rate the School District in listening and responding to the concerns of students, parents, and community members -- excellent, good, only fair, or poor?	EXCELLENT.....1
	GOOD.....2
	ONLY FAIR.....3
	POOR.....4
	DON'T KNOW/REFUSED.....5

Now, just a few more questions for demographic purposes....

200. What is your age, please?	18-24.....1
	25-34.....2
	35-44.....3
	45-54.....4
	55-64.....5
	65 AND OVER.....6
	REFUSED.....7

Could you tell me how many people in each of the following age groups live in your household. Let's start oldest to youngest...

201. First, persons over 65?	NONE.....0
	ONE.....1
	TWO OR MORE.....2
202. Other adults, ages 18 to 64?	NONE.....0
	ONE.....1
	TWO.....2
	THREE OR MORE.....3
203. School-aged children or pre-schoolers?	NONE.....0
	ONE.....1
	TWO OR MORE.....2
204. Do you rent or own your present residence?	OWN.....1
	RENT.....2
	REFUSED.....3

IF "OWN," ASK:

205. Which of the following categories contains the approximate value of your residential property -- under \$150,000, \$150,000-\$250,000, \$250,001-\$350,000, \$350,001-\$450,000, or over \$450,000?	UNDER \$150,000.....1
	\$150,000-\$250,000.....2
	\$250,001-\$350,000.....3
	\$350,001-\$450,000.....4
	OVER \$450,000.....5
	DON'T KNOW.....6
	REFUSED.....7
206. Which of the following best describes your household: (READ)	SINGLE/NO OTHER.....1
A. Single, no other family at home.	SINGLE PARENT.....2
B. Single parent with children at home.	MAR/PARTN/CHILDREN.....3
C. Married or partnered, with children at home.	MAR/PARTN/NO CHILD.....4
D. Married or partnered with no children or no children at home.	SOMETHING ELSE.....5
E. Something else.	DON'T KNOW/REFUSED.....6
207. Are you a member of a private health club?	YES.....1
	NO.....2
	DON'T KNOW/REFUSED.....3
208. What is your occupation and the occupation of your spouse or partner, if applicable?	

M: _____ F: _____

209. Is your household telephone service by land line only, cell phone only, or both land line and cell phone?	LAND LINE ONLY.....1 CELL PHONE ONLY.....2 BOTH LAND/CELL.....3 DON'T KNOW/REFUSED.....4
--	---

And now, for one final question, keeping in mind that your answers are held strictly confidential....

210. Is your pre-tax yearly household income over or under \$75,000? (IF "OVER," ASK:) Is it over \$100,000? (IF YES, ASK) Is it over \$125,000? (IF "UNDER," ASK:) Is it under \$50,000?	UNDER \$50,000.....1 \$50,000-\$75,000.....2 \$75,001-\$100,000.....3 \$100,001-\$125,000.....4 OVER \$125,000.....5 DON'T KNOW.....6 REFUSED.....7
--	---

Thank you for your time. Good-bye.

211. Gender	MALE.....1 FEMALE.....2
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212. Area of City	PRECINCT 1.....1 PRECINCT 2.....2 PRECINCT 3.....3 PRECINCT 4.....4 PRECINCT 5.....5 PRECINCT 6.....6 PRECINCT 7.....7
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TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: TERRY SCHWERM, CITY MANAGER

DATE: MAY 9, 2013

SUBJECT: DISCUSSION WITH NSCC REGARDING CABLE FRANCHISE RENEWAL

Introduction

The City currently has a franchise agreement with Comcast which expires in October, 2013. The North Suburban Communications Commission (NSCC), which is a 10-city joint powers organization responsible for cable television administration, has the authority to negotiate a renewal of the franchise on the City's behalf. The Executive Director of the Cable Commission, Cor Wilson, has asked to attend the workshop meeting to update the City Council on the status of the negotiations. Emmett Coleman, who serves as Vice President of Government Affairs for Comcast, also plans to attend the session.

Background

The City's 15 year franchise agreement with Comcast expires in October, 2013. This franchise agreement is negotiated by the North Suburban Cable Commission on behalf of ten cities in the north metro area. The NSCC negotiates and prepares a franchise which is then adopted individually by each of the ten member cities.

Although the franchise renewal process officially commenced about two years ago, serious negotiations between representatives of the NSCC and Comcast have only been occurring during the past 5-6 months. Due to some significant differences on some key issues in the franchise agreement and only having about five months to complete the negotiations, the NSCC Board recently voted to implement the formal process for these franchise negotiations. This process includes set deadlines for responding to proposals from each side, but also can be more costly and contentious. The two major issues associated with the franchise renewal are financial support for PEG (public, education, and government) cable access and the institutional network. More detailed explanations on the PEG access and the institutional network are provided in the attached memo titled "NSCC Franchise Renewal Talking Points".

Summary

Both Cor Wilson from the NSCC and Emmett Coleman from Comcast are planning to attend the workshop meeting. Cor will focus her comments on updating the City Council on the status of the franchise renewal negotiations and answer any questions that Council members may have.

NSCC Franchise Renewal Talking Points

1. **Comcast:** Federal law prevents us from paying operational support.

Federal law does not allow local franchising authorities to require operational support. Nothing in federal law precludes cable companies from offering operational and other support for public, educational and government (PEG) access, and many recent agreements between cable companies and local franchising authorities do provide operational, as well as capital, support for PEG access facilities.

2. **Comcast:** NSCC's PEG (public, education and government) access fee is one of the highest in the nation.

- It is important to understand that PEG fees historically have been based on assessments of community needs, not by the NSCC or Comcast. Comcast chooses to pass PEG fees through to subscribers.
- The NSCC/CTV PEG fee stays here and supports eight channels (That's 50 cents/channel.) of award-winning locally-produced, community based programming, including city parades and festivals, meetings and informational programming from local government, school sports and concerts, youth media education, election coverage and hundreds of hours of programs created by community producers and volunteers.
- If the PEG fee were to be decreased or eliminated, Comcast might decrease the rates for basic service temporarily, but would recover the amount in other unregulated tiers. And that money would go to Philadelphia to support the company's bottom line, instead of supporting and benefitting the local community.
- In over 20 years, the NSCC/CTV office has received only a few calls about the PEG fee, and the subscribers simply wanted to know what it was. When they were told that it was used to support locally-produced community programming for subscribers in our 10 cities, they were overwhelmingly supportive of the PEG fee and its use.

3. **Comcast:** NSCC's PEG fee is a competitive disadvantage for the company because the satellite providers do not have to pay it.

- In fact, the cable company's numbers of subscribers and penetration rate has stayed remarkably consistent over the past 20+ years, with slightly over 30,000 subscribers for the past 10 years and, even with the number of marketable homes increasing, a penetration rate of close to 50%. [This is lower than the penetration rates in most other parts of the country. Historically, the Twin Cities, Portland and Denver markets have tended to have lower rates of cable subscribership.]

- In reality, the PEG fee has no effect on Comcast's competitiveness against satellite providers, as evidenced by the company's most recent 2013 rate filing for the basic service tier. In that filing, Comcast is proposing to increase its basic service rate by 12% - a change that is well in excess of inflation and shows that Comcast is unconcerned about competitive pressures from other multichannel video programming distributors.

4. **Comcast:** We don't provide free institutional networks to local governments anymore; we only provide managed services networks for a fee.

The Institutional Network, or I-Net, is a combination of fiber (paid for by subscribers under the 1998 cable franchise) connecting the NSCC/CTV building and the ten city halls, along with a legacy coaxial cable+fiber, or hybrid fiber-coax (HFC), network that provides two-way connections enabling the routing of video programming to and from CTV's master control for distribution over Comcast's cable system. It is also used to transmit data services, such as Internet connections, e-mail service, and other local government data and shared services, between and among the cities and NSCC/CTV. The I-Net is connected by cable company fiber to Institutional Networks of other cities and franchising authorities, enabling the sharing of locally-produced programming throughout the metropolitan area.

The attributed cost (\$567,000+) of the three pairs of fibers set aside for the I-Net were paid for by subscribers through the PEG fee. The users of the I-Net (the cities, schools, libraries and NSCC/NSAC) provided their own equipment to connect to and manage the network, and city and NSCC/CTV staff oversee and maintain the network. As a result, the cost to Comcast to provide the I-Net is very small. However, the benefits to the NSCC/CTV and the member cities, such as substantial cost-savings, are significant.

The issue is that, in recent years, cable companies have decided they want to be more than about "entertainment," and they have begun to compete with the legacy telephone companies in providing managed data services over their networks. They see local government as potential customers from which they can make more money.

5. The PEG Fee, Franchise Fees and Institutional Network = rent for use of the public rights-of-way

The public right-of-way is essentially a strip of land that was acquired by the city from every property owner for utilities like water, sewer, electricity and telephone. Because cable television operators desire to utilize scarce and valuable public rights-of-way for private business purposes, they are required by federal and state law to obtain franchises from the member cities, which own, manage and maintain the public rights-of-way on behalf of their citizens. In return for the franchise, the cable company pays "rent," in the form of franchise fees (capped by federal law at 5% of the company's gross revenues from cable television service), channels and financial support for public, education and government (PEG) access programming, and Institutional Networks.

A common analogy is the local public park. The city would not permit a privately owned coffee shop to operate in a public park or city hall without charging rent. The issue is no different for the public rights-of-way.

Since the current franchise was granted in 1998, the cable company, currently Comcast, has added Internet access and telephone to its portfolio of services. Unfortunately, federal and state law prevents our cities from collecting any rent from these increasingly lucrative services. So, cable companies get free use of the public rights-of-way to provide these services.

At the same time, Comcast's current proposal to the NSCC would essentially de-value the public rights-of-way by cutting its compensation to the Cities by more than half while requiring them to pay for the Institutional Network fiber that subscribers paid for after the 1998 franchise renewal.

TO: Mayor, City Council, City Manager
FROM: Jessica Schaum, Environmental Officer
DATE: May 13, 2012
SUBJECT: Environmental Quality Committee 2013 Annual Report

BACKGROUND

The Shoreview Environmental Quality Committee has recently completed a goal setting exercise and wishes to discuss future actions with the City Council in a Workshop setting. The Committee will update the City Council on previous accomplishments and seek feedback and direction for the upcoming year.

Attachment: Environmental Quality Committee Annual Report to the Shoreview City Council

Environmental Quality Committee Annual Report to the Shoreview City Council



May 2013

Mission Statement

The Environmental Quality Committee provides recommendations to the City Council on issues relating to the environment, water quality, and solid waste. The Committee's duties include reviewing development proposals for environmental concerns, storm water quality, and forestry; providing input into the local watershed planning process; studying solid waste disposal and recycling; and providing educational programs and information to the public on environmental issues.

Members

- Tim Pratt, Chair
- Katrina Edenfeld
- Leonard Ferrington, Jr.
- Scott Halstead
- John Suzukida
- Lisa Shaffer-Schreiber
- Susan Rengstorf
- Michael Prouty
- Daniel Westerman

(Cover photo: Green Community Award winning property)

EQC Accomplishments 2012-13

- Expanded Green Community Awards to include energy conservation and general initiatives in addition to water quality.
- 2013 Winter Speaker Series topics included:
 - What Happens to our Recycling? – Wayne Gjerde, Minnesota Pollution Control Agency
 - How Can you Reduce Energy Consumption in your Home? – John Suzukida, Lanex Consulting and EQC member
 - Trees: The Good, the Bad, and the Ugly – John Moriarty, Three Rivers Park District
 - Where Does Our Water Come From? – Tony Runkel, Minnesota Geological Survey
- Provided articles for ShoreViews on topics including home water usage, proper pharmaceutical disposal, composting, community gardens, preventing ice dams, recycling, picking the proper light bulbs, and sustainable lawns.
- Reviewed construction project proposals for Trader Joe's, Ramsey County Off-Leash Dog Park, Lakeview Terrace Apartments, and various road projects.
- Planned and staffed table at Slice of Shoreview 2012, answered questions, held a raffle for a compost bin, and quizzed visitors with recycling questions using the Ramsey County prize wheel. Rain gardens were a topic of particular interest to residents.
- Learned about the Ramsey Washington Metro Watershed District (RWMWD) from Administrator Cliff Aichinger.
- Held 2012 Green Community Awards and celebrated 17 private properties with best management practices for water quality in town.
- Reviewed the Regional Indicators Initiative and recommended to the City Council that Shoreview participate.
- Learned about Green Step Cities from guest speaker Diana McKeown from Clean Energy Resource Teams (CERTs) and recommended to the City Council that the city pursue becoming a Green Step City.

EQC Goals and Activities for 2013-2014

The EQC conducted a goal-setting exercise this winter to identify and rank activities the committee will pursue in 2013, that supported our mission to educate and inform. We have identified the following activities:

- The EQC will:
 - implement an expanded Green Community Awards program.
 - continue the winter Speaker Series, and further discuss the pros and cons of increasing the number of speakers for 2014-2015 series.
 - continue to publish environmentally themed articles in the ShoreViews and the City website.
 - work to enhance our presence at the Slice of Shoreview by improving our exhibit space and updating our materials.
 - conduct an annual internal critique of our work as a committee in an effort to improve our effectiveness.
- The EQC will write an annual report to the city, in which we document our activities in the past year, but most importantly, we identify environmental issues and opportunities for the City Council's consideration.

Emerging Environmental Issues Facing Shoreview

The Environmental Quality Committee suggests the Shoreview City Council should be aware of three emerging environmental issues facing the city. While the EQC will continue to work on educating ourselves and our fellow residents, there are policy aspects that will need to be addressed by the Council. The EQC will continue to work to identify ways the city can address these issues as well as continue to educate and inform residents and businesses of steps they can take to mitigate these issues.

1. Water Quantity and Quality

Our abundant and clean lakes represent a critical component to the City's quality of life. However, the EQC believes our water consumption from the Jordan aquifer is not sustainable. In addition, our changing climate, and resulting severe weather events such as the recent drought, threatens the water quality and quantity of our lakes.

We believe water quality and quantity can impact the City Council's goals of financial stability, economic development, and Community For All Ages through potentially increasing infrastructure costs such as augmentation installation and maintenance as well as through potentially increasing cost for acquisition of water.

We recommend the City should inform our citizens of the consequences of possible declining aquifer levels. We also recommend there be more information provided to Shoreview residents on how to reduce water consumption and water pollution. We commend the City for instituting tiered water rates and installation of rain gardens, buffer strips, and infiltration basins.

2. Energy Consumption

While fuel prices have declined, our energy consumption continues to produce a larger and larger carbon footprint, which contributes to the negative impacts associated with climate change. We will work toward informing Shoreview residents and businesses of the consequences of their energy consumption, and we will work with the City Council to promote energy saving alternatives.

We believe energy consumption can impact the City Council's goals through potentially increasing costs for energy. This will result in higher costs to own and operate homes, city facilities, and businesses. We also believe the impacts of increased and more frequent violent weather activity associated with climate change will impact the City's infrastructure for storm water management, budgets for snow and ice control, and parks through increased maintenance costs.

We believe the City should work with residents and businesses to reduce energy consumption. For instance housing loan programs could be geared to encourage projects that increase energy efficiency, and City Code should provide incentives for residential and commercial development

that uses renewable energy. We commend the City for work on the maintenance facility that earn LEED Gold certification and for the purchase of a hybrid vehicle.

3. Urban Forests

Shoreview's urban forest is under immediate threat. The emerald ash borer (EAB) is upon us, and it threatens to eliminate a significant component of our city trees. In some areas of our city a monoculture of ash exists. In these areas, the impact of EAB will be severe.

We believe the EAB will impact the Council's goals of Financial Stability, Community Facilities, Economic Development and Community For All Ages because vast deforestation will reduce our quality of life, reduce Shoreview's attractiveness for businesses to locate, increase heating and cooling cost for residents, and decrease water retention thus increasing storm water runoff. Removing dead and dying boulevard and park ash trees will be a significant expense for the city.

The EQC believes the city needs to immediately prepare for this pest in the following ways.

1. Develop a street tree inventory to help identify areas at greatest risk.
2. Inform residents of the coming threat and help them understand options they have in saving legacy ash trees.
3. Begin an understory tree planting effort to improve the diversity (and resiliency) of Shoreview's urban forest.
4. Collaborate with Ramsey County and the Minnesota Department of Agriculture on plans such as potential preemptive harvesting of ash trees, identifying marshaling yards for wood waste, and developing agreements with District Energy and others for accepting tree waste.

We commend the City for the open house and other public outreach efforts, and for planning the ash tree injection program.

TO: MAYOR, CITY COUNCIL, AND CITY MANAGER
FROM: MARK MALONEY, PUBLIC WORKS DIRECTOR *mm*
DATE: MAY 9, 2013
SUBJ: NORTH OAKS WATER CONNECTION AGREEMENT
PROPOSED CHARLEY LAKE PRESERVE DEVELOPMENT

INTRODUCTION

A North Oaks property abutting Hodgson Road has been proposed for residential development and is seeking connection to Shoreview's Municipal Water System. Water system modeling performed by Shoreview's engineering consultant has demonstrated that it would technically be feasible to do without compromising service to Shoreview customers. A draft agreement has been developed between Shoreview and North Oaks that would allow the connection and specify the terms for water sales.

DISCUSSION

The City was approached in early 2012 by the Pentom Land Company regarding the potential to extend Shoreview municipal water supply to serve a proposed residential subdivision in North Oaks. The proposed subdivision, Charley Lake Preserve, would occupy the former Sisters of the Good Shepherd property east of Hodgson Road, immediately north of Incarnation Church. The 63 acre property was initially proposed and analyzed for 110 single family lots; it has since moved through the approval process at North Oaks at a reduced number of 63 single family lots. At this time Pentom appears likely to receive favorable consideration from the North Oaks Planning Commission and City Council. Attached is a copy of the preliminary plat for the proposed development.

The proposed subdivision has access to a Met Council Interceptor Sewer in Hodgson Road so that individual private on-site septic systems are not being proposed. This is welcome news given that private septic systems in North Oaks have been identified to be a potential threat to Shoreview's Municipal Water Supply Wellhead Protection Area. And rather than propose the use of individual residential, shallow aquifer water wells, Pentom has worked with Shoreview staff to explore using Shoreview's existing water supply system to provide water service to the development. Last year Pentom paid the costs of a study performed by Shoreview's water system consultant, and it was determined that Shoreview's system had the ability to serve the proposed Charley Lake Preserve development without compromising service to Shoreview customers. An agreement between North Oaks and Shoreview, similar to the one negotiated in 1991 for the North Oaks Village Center, would be required to extend water service to the area. A draft copy of the agreement for water extension to the Charley Lake Preserve development is provided for reference.

This draft agreement is modeled on the 1991 Village Center agreement which has served both cities well over the years. Following are the major elements of the proposed Joint Powers Agreement between the Cities that would facilitate connection to Shoreview's Municipal Water System.

Scope, Purpose – The agreement is specific to connection to Shoreview’s system for the purpose of serving this proposed subdivision, and to define the roles of the two cities in the provision of water service to this specific area within North Oaks.

Maintenance, Ownership – The extension of the water system is proposed to occur at two points on Hodgson Road; at the North and South Birch Lane intersections and then eventually creating a loop in the private streets of the proposed Charley Lake Preserve subdivision. The draft agreement specifies that North Oaks is responsible for essentially everything relating to the construction, maintenance and ownership of the private water system east of Shoreview’s existing water line in Hodgson Road, except for the two large water meters at the North Oaks boundary which will belong to Shoreview. This is consistent with the philosophy that has been in place for 20+ years for service to the North Oaks Village Center. The final detailed design of the connections and valve/meter pits will give Shoreview the ability to valve off (isolate) the service to North Oaks in the event of an emergency.

Fees – The agreement identifies an upfront payment to Shoreview of a lump sum of \$67,327 in lieu of a special assessment to North Oaks for this property’s benefit from the trunk water line in Hodgson Road. As detailed in the attached memo from Tom Hammitt, Shoreview has consistently interpreted and charged North Oaks properties in this manner for connection to our main. This methodology is also consistent with the way Shoreview developments have been charged for trunk water main improvements over the years, except in the case of North Oaks the connection charge reflects a 25% surcharge per the City Council policy adopted in 1989. (See attached)

Use Charges – The agreement reflects the City of Shoreview measuring the water flow at the municipal boundary and using that for the basis of water billings to the City of North Oaks. It specifically does not allow for individual Shoreview utility accounts with residential properties in North Oaks or the customer service relationships inherent to that arrangement. It does however allow that if North Oaks chooses to require the installation of individual water meters of Shoreview-compatible radio reading technology, Shoreview would provide those quarterly readings to North Oaks to assist their recovery of water use charges from their residents. The use charges billed to North Oaks will reflect the number of built units in the development at the tiers of the Shoreview’s water rate schedule, subject to a 25% surcharge.

Permitted connections, Use Restrictions – The agreement, like the 1991 agreement for the Village Center area, is purposely quite specific regarding the portion of North Oaks that is allowed to be served by the extension of Shoreview’s Municipal Water System; in this case it is limited to the proposed Charley Lake Preserve development. North Oaks is also agreeing to abide by Shoreview’s odd/even water use restrictions.

Given the potential revenue to the Water Utility and the ability of Shoreview’s system to accommodate this added water demand, staff believes this proposed agreement to be beneficial to Shoreview residents. Accordingly, staff is supportive of the concept of providing water service to this proposed development in North Oaks. We are bringing this to the attention of the City Council for discussion in anticipation of consideration of the agreement by the Council at a regular meeting in the near future.

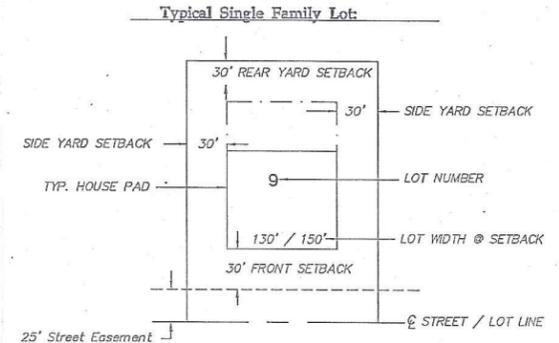


DEVELOPMENT DATA

Gross Site Area	65.7 ac.
Existing Wetlands	2.61 ac.
Hodgson Rd R.O.W. (exg & proposed)	1.00 ac.
Park (Outlots A & B)	8.0 Acres (net esmts)
Existing Zoning	RSM, Guided Residential
Maximum Density (1 un. per 1.1 ac.)	58 Lots
Allowable FAR:	0.12 FAR
Proposed Zoning	RSM (with waivers)
Proposed Single Family Lots	63 Lots
Proposed FAR:	0.12 FAR
Gross Density:	0.96 un/ac
Net Density: (net ROW, Wetlands, & Park)	1.17 un/ac

LOT STANDARDS

Lot Width (@ Front Yard Setback)	120' min / 130' & 150' typical.
Lot Depth	165' typical
Minimum Lot Area:	21,479 sf. (0.59 ac)
Maximum Lot Area:	106,079 sf. (2.44 ac)
Average Lot Area:	38,379 sf (0.88 ac)
Street Easement:	50' width
Building Setbacks:	
Front Yard Setback	30' to Street Easement
Side Yard Corner Lots	30' to Street Easement
Side Yard Setback	30'
Rear Yard Setback	30'
Shoreline Setback	125'



EXISTING PROPERTY DESCRIPTION

That part of Government Lot 3, Section 12, Township 30 North, Range 23 West of the Fourth Principal Meridian, described as follows: Commencing at a point on the South line of said Section 12, distant 892 feet West of the Southeast corner of the Southwest quarter of said Section 12 (for descriptive purposes said South line having an assumed bearing of West); thence North 3 degrees 30 minutes East a distance of 241.52 feet to the point of beginning of the land to be described; thence continuing North 3 degrees 30 minutes East a distance of 243.49 feet; thence North 27 degrees 45 minutes East a distance of 682 feet; thence South 12 degrees 23 minutes 13 seconds West a distance of 377.49 feet; thence South 27 degrees 45 minutes West a distance of 540 feet to the point of beginning. (Torrens Property, Certificate of Title No. 368530)

That part of Government Lot 3, Section 12, Township 30 North, Range 23 West of the Fourth Principal Meridian, lying West of a line described as follows: Commencing at a point on the South line of said Section 12, distant 892 feet West of the southeast corner of the Southwest Quarter of said Section 12 (for descriptive purposes said south line has an assumed bearing of East); thence North 3 degrees 30 minutes East a distance of 485 feet; thence North 27 degrees 45 minutes East a distance of 682 feet; thence North 2 degrees 15 minutes East to a point in the North line of said Government Lot 3 and there terminating. (Torrens Property, Certificate of Title No. 368531)

The South 300 feet of the Southwest quarter of the Southwest quarter of Section 12, Township 30, Range 23 West, which lies East of the West 600 feet thereof.

That part of the Southwest quarter of the Southwest quarter of Section 12, Township 30, Range 23 West, except a strip 50 feet in width conveyed to St. Croix Falls Minnesota Improvement Company by a deed recorded at 469 Deeds, Page 146, being 25 feet on each side of the center line of the right-of-way of transmission line of said company, described as follows: Commencing on the South line of said Section 12 at a point 324 feet east of the southwest corner thereof, thence northeasterly at an angle of 55 degrees 36 minutes 15 seconds with the south line of said Section 12 a distance of 912 feet; thence on a 3 degree curve to the left a distance of 590.8 feet, more or less to the north line of the Southwest quarter of the Southwest quarter of said Section 12, which line North of the South 300 feet of the Southwest quarter of the Southwest quarter of said Section 12. (Torrens Property, Certificate of Title No. 504396)

All that part of Government Lot 2, Section 12, Township 30 North, Range 23 West, Ramsey County, Minnesota, lying westerly of Registered Land Survey Nos. 324 and 506 and westerly of Meander Addition as filed in the office of the Registrar of Titles in and for said Ramsey County, EXCEPT the following parcels:

That part of Government Lot 2, Section 12, Township 30 North, Range 23 West, Ramsey County, Minnesota, described as follows:

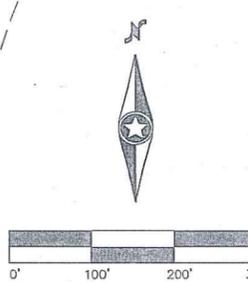
Beginning at the southwest corner of Lot 1, Block 1, Meander Addition, according to the recorded plat thereof; thence North 67 degrees 41 minutes 35 seconds West, assumed bearing, along the westerly extension of the south line of said Lot 1 a distance of 63.00 feet; thence North 4 degrees 20 minutes 30 seconds East 188.25 feet; thence North 11 degrees 20 minutes 30 seconds East 45.58 feet to the intersection with the westerly extension of the north line of said Lot 1; thence South 73 degrees 32 minutes 23 seconds East 38.89 feet, along said north line extended, to the northeast corner of said Lot 1; thence southerly along the west line of said Lot 1, to the point of beginning;

AND that part of Government Lot 2, Section 12, Township 30 North, Range 23 West, Ramsey County, Minnesota, described as follows:

Beginning at the northeast corner of Tract K, Registered Land Survey No. 506, Ramsey County, Minnesota; thence North 67 degrees 41 minutes 35 seconds West, assumed bearing, along the westerly extension of the north line of said Tract K a distance of 63.00 feet; thence South 2 degrees 25 minutes 31 seconds East 165.02 feet to a point on the westerly line and 150.00 feet southwest of the northwest corner of said Tract K; thence northeasterly along the westerly line of said Tract K to the point of beginning. (Abstract Property)

NOTES

-The lot dimensions and areas on this plan are approximate. Refer to the Final Plat and supporting data for exact lot dimensions and areas.



NOT FOR CONSTRUCTION

Date: 01/08/13 Sheet 3 OF 10

Charley Lake Preserve
North Oaks, Minnesota

Preliminary Plat Plan

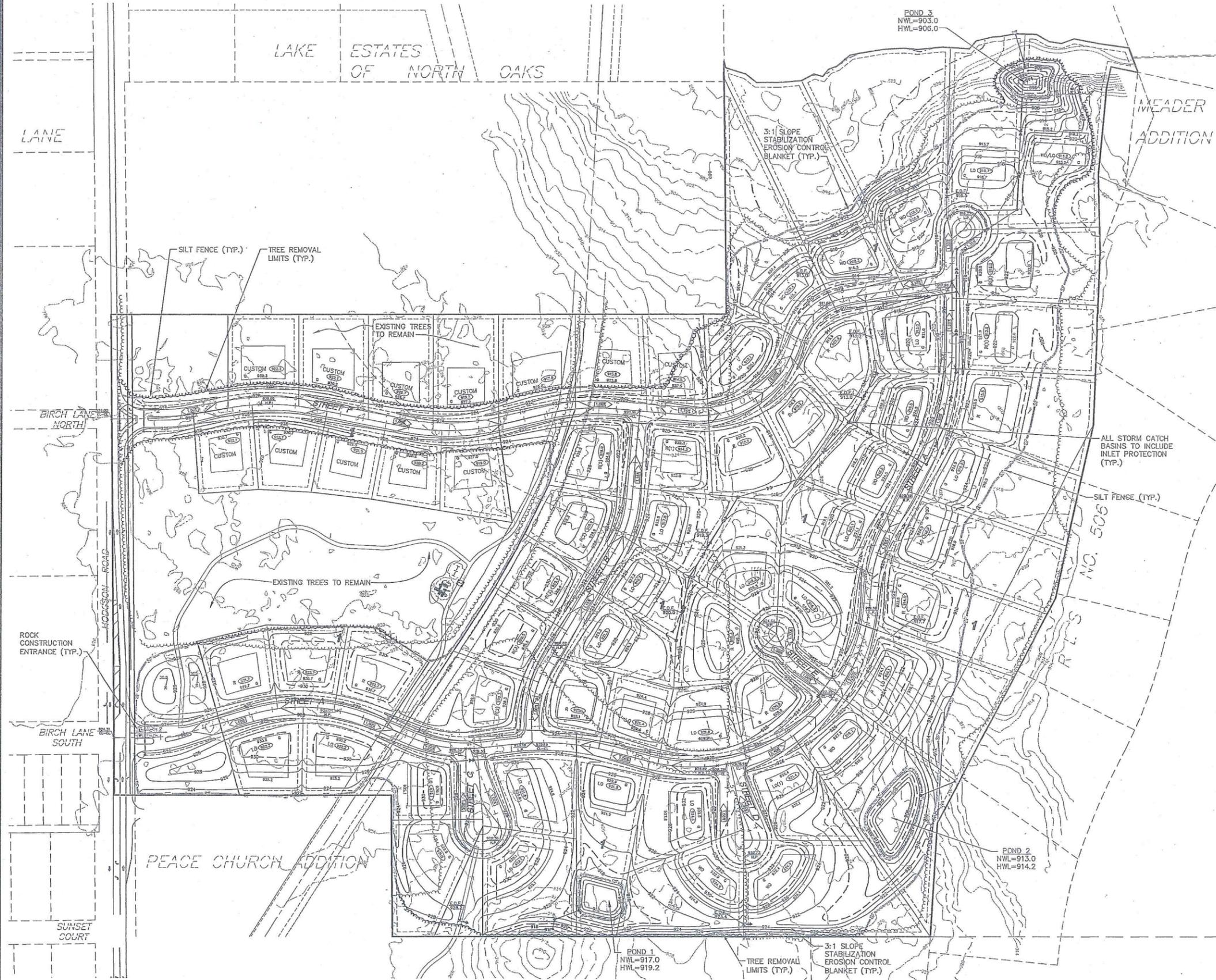
Westwood Professional Services, Inc.
7699 Anagram Drive
Eden Prairie, MN 55344
PHONE: 952-937-5150
FAX: 952-937-5922
TOLL FREE: 1-888-937-5150
www.westwoodps.com

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly licensed LAND SURVEYOR under the laws of the State of Minnesota.

Craig W. Morris
Date: 01/08/13 License No. 23021

Revisions: _____
Checked: CIVIL
Drawn: BW
Record Drawing by/dates: _____

Prepared for:
Pentom Land Co.
7697 Anagram Drive
Eden Prairie, Minnesota 55344



GENERAL GRADING & DRAINAGE NOTES:

- ALL CONTOURS AND SPOT ELEVATIONS ARE SHOWN TO FINISHED SURFACE/GUTTER GRADES UNLESS OTHERWISE NOTED.
- REFER TO THE SITE PLAN/RECORD PLAT FOR MOST CURRENT HORIZONTAL SITE DIMENSIONS AND LAYOUT.
- THE CONTRACTOR SHALL VERIFY THE LOCATION AND ELEVATION OF EXISTING UTILITIES AND TOPOGRAPHICAL FEATURES WITH THE OWNERS AND FIELD-VERIFY PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER OF ANY DISCREPANCIES OR VARIATIONS FROM PLAN.
- ALL RCP FOR STORM SEWER SHALL BE CLASS III UNLESS OTHERWISE NOTED
- ALL CATCH BASINS AND MANHOLE CASTINGS IN PAVED AREAS SHALL BE SUMPED 0.10 FEET. RIM ELEVATIONS ON PLANS REFLECT THE SUMPED ELEVATIONS.
- ALL CONSTRUCTION SHALL CONFORM TO LOCAL RULES.
- POSITIVE DRAINAGE FROM THE SITE MUST BE PROVIDED AT ALL TIMES.

EROSION CONTROL NOTES:

- ALL SILT FENCE AND OTHER EROSION CONTROL FEATURES SHALL BE IN-PLACE PRIOR TO ANY EXCAVATION/CONSTRUCTION AND SHALL BE MAINTAINED UNTIL Viable TURF OR GROUND COVER HAS BEEN ESTABLISHED. EXISTING SILT FENCE ON-SITE SHALL BE MAINTAINED AND OR REMOVED AND SHALL BE CONSIDERED INCIDENTAL TO THE GRADING CONTRACT. IT IS OF EXTREME IMPORTANCE TO BE AWARE OF CURRENT FIELD CONDITIONS WITH RESPECT TO EROSION CONTROL. TEMPORARY PONDING, DIKES, HAY BALES, ETC., REQUIRED BY THE CITY SHALL BE INCIDENTAL TO THE GRADING CONTRACT.
- ALL STREETS DISTURBED DURING WORKING HOURS MUST BE CLEANED AT THE END OF EACH WORKING DAY. A ROCK ENTRANCE TO THE SITE MUST BE PROVIDED ACCORDING TO DETAILS TO REDUCE TRACKING OF DIRT ONTO PUBLIC STREETS.

LEGEND:

- ⊕ DENOTES SOIL BORING
- ▬ DENOTES SILT FENCE
- ▬ DENOTES HEAVY DUTY SILT FENCE
- 980 DENOTES EXISTING CONTOURS
- 980 DENOTES PROPOSED CONTOURS
- ▬ DENOTES EXISTING STORM SEWER
- ▬ DENOTES PROPOSED STORM SEWER
- ~ DENOTES EXISTING TREE LINE
- ~ DENOTES APPROXIMATE TREE REMOVAL LIMITS
- x 856.3 DENOTES EXISTING SPOT ELEVATION
- 85.32 DENOTES PROPOSED SPOT ELEVATION
- ~ DENOTES BIO-ROLL EROSION CHECKS
- E.O.F. DENOTES EMERGENCY OVERFLOW ELEVATION



NOT FOR CONSTRUCTION

Date: 01/08/13 Sheet: 4 OF 10

20111505DPO1.dwg

Charley Lake Preserve
North Oaks, Minnesota

Preliminary Grading, Drainage & Erosion Control Plan

Pentom Land Co.
7697 Anagram Drive
Eden Prairie, Minnesota 55344

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly licensed PROFESSIONAL ENGINEER under the laws of the State of Minnesota.
Ryan M. Bluhm
Date: 01/08/13 License No. 41257

Revisions:

Crew: RMB
Checked: RMB
Drawn: RMB
Record Drawing by/date:

Prepared for:

Westwood
Westwood Professional Services, Inc.
7099 Anagram Drive
Eden Prairie, MN 55344
PHONE 952-937-6150
FAX 952-937-6822
TOLL FREE 1-888-937-6150
www.westwoodps.com

**JOINT POWERS AGREEMENT
BETWEEN
THE CITY OF SHOREVIEW AND CITY OF NORTH OAKS
MUNICIPAL WATER SYSTEM CONNECTION AGREEMENT
FOR
PROPOSED CHARLEY LAKE PRESERVE DEVELOPMENT
V 1.0**

- I. **PARTIES** – This agreement, dated the ____ day of _____, 20__, is entered into, pursuant to the provisions of the Minnesota Joint Powers Act (MSA 471.59), by and between the City of Shoreview, a municipal corporation and political subdivision of the State of Minnesota (herein “Shoreview”) and the City of North Oaks, a municipal corporation and political subdivision of the State of Minnesota (herein “North Oaks”).

- II. **RECITALS** – Shoreview and North Oaks share a common border along ~~State Trunk County State Aid~~ Highway 49 (~~Hodgson Road~~) from ~~State Trunk County State Aid~~ Highway 96 northerly to Turtle Lake Road. Shoreview has extended its trunk water main system along this common border. North Oaks has approved ~~30 acres for development in the northeast quadrant of the intersection of State Trunk Highways 49 and 96~~ 63 acres for residential development in Section 12, Township 30 North, Range 23 West, immediately east of Hodgson Road. The development will consist of ~~approximately 30 acres~~ 63 single family residential lots (herein “~~North Oaks Village Center~~Charley Lake Preserve”). North Oaks has requested the extension of Shoreview’s that Shoreview extend its trunk municipal water system to serve ~~North Oaks Village Center~~Charley Lake Preserve as depicted on Exhibit A attached.

- III. **PURPOSE** – The purpose of this agreement is to define the scope of each party’s authority and responsibility in relationship to the construction, maintenance and use of a connection by North Oaks to the Shoreview municipal water system relating to the proposed Charley Lake Preserve development.

- IV. **TERMS** – Now, therefore, pursuant to the statutory authority granted to each party and in consideration of the undertakings herein expressed, the parties agree as follows:
 - A. **Project** – The project shall consist of the construction of ~~a~~ water main connections and extensions in the general vicinity of the intersections of ~~State Trunk Highway 49~~ Hodgson Road and the Birch Lane South and Birch Lane North entrance road to the North Oaks Village Center and at other locations as determined by the Shoreview Director of Public Works for the proper operation of the system; and the construction of internal water mains to serve the parcels

~~of land and structures within the North Oaks Village Center. The project includes eastward extension of the Shoreview water mains in two places under Hodgson Road to valve/meter pits along or near the east right of way line of Hodgson Road and there terminating.~~ The specific locations and methods of connections to the Shoreview trunk water mains shall be approved by the Shoreview Director of Public Works. The ~~initial~~ project shall also include the installation of ~~a~~ meters, provided by Shoreview Public Works Department, ~~within a~~ sixty-inch reinforced concrete manholes to ~~monitor~~ measure the usage of water into this development. North Oaks is responsible for the provision of electrical service at the meter/valve pit locations.

- B. **Plans, Specifications** – North Oaks, at its sole cost, shall be responsible for preparing plans and specifications and for administering the project. Project plans and specifications shall insure that appropriate metering ~~and monitoring~~ devices will be installed. Project plans and specifications shall be approved by the Shoreview Director of Public Works prior to the start of construction.
- C. **Construction of Project** – North Oaks, at its sole cost, shall construct the project pursuant to the approved final plans. The Shoreview Director of Public Works, or a designated representative, shall be allowed to inspect the project at reasonable times during the period of construction, and thereafter, to insure compliance with the approved final plans. Upon completion of the project, North Oaks, at its sole cost, shall provide Shoreview with construction record drawings containing and properly illustrating the project utilities as built and including field verified locations. ~~Shoreview shall be responsible for physically connecting the project to the Shoreview trunk water main.~~
- D. **Maintenance and Ownership** – North Oaks shall be responsible for maintenance of the mains and system within the North Oaks proposed Charley Lake Preserve development, including that portion of the water main system extended under Hodgson Road easterly of Shoreview's 16-inch concrete trunk water line, except that Shoreview shall be responsible for the maintenance of the large capacity water meters installed in meter/valve pits. ~~except that Shoreview shall provide periodic flushing of the system as deemed necessary by the Shoreview Director of Public Works. Shoreview shall have easement access rights for purposes of performing maintenance as defined within this agreement. Shoreview shall also repair, own and maintain the main line from the trunk water system to the meter, including the meter. The North Oaks Village Center Association or its designee shall own and maintain the water lines described above from the meter into and serving the development~~ and agrees to maintain the system in good working order and in accordance with the American Water Works Association Standards for Water mains. North Oaks shall report to the Shoreview Director of Public Works any defects which occur in the North Oaks system. North Oaks shall have an on-call contractor available on a 24-hour basis for system repairs.

The Shoreview Director of Public Works may designate any defect as requiring an emergency repair if it will have significant impact on the use of the Shoreview Water System by Shoreview residents or, if the defect will result in unmonitored use of the Shoreview system. In the event of an emergency, repair procedures shall be undertaken as soon as reasonably possible, and nothing herein shall prevent Shoreview from taking appropriate steps to protect the security of the Shoreview system and the health, safety and welfare of Shoreview residents. All repair and maintenance shall be completed within reasonable times.

- E. **Fees** – North Oaks shall pay Shoreview in lieu of all other fees, charges or costs which might otherwise be imposed pursuant to the provisions of the Shoreview Code and, in addition to any use charges as hereinafter defined, the lump sum of ~~\$79,519.00~~ 67,327, which is further described on Exhibit ~~BA~~ attached. The lump sum payment shall be made prior to the connections to Shoreview's municipal water system start of any construction. In addition, North Oaks shall reimburse Shoreview for the cost of the meter, or meters, to be installed to monitor usage. North Oaks shall establish and be responsible for any initial and ongoing electrical power service cost for the meter/valve pit locations.
- F. **Use Charges** – North Oaks shall pay 125% of all utility fees as indicated in Shoreview Municipal Code, Exhibit A. required by Shoreview Code Section 501.080; Resolution 89-1; or amendments thereto. Water meters at the entry points of the proposed development shall be read by Shoreview personnel for the purpose of determining water use. The calculation of the water use charge billed to North Oaks will reflect application of the number of built units in the Charley Lake Preserve development at each of the single family residential billing tiers to account for the total water use as measured at the entry points to the development. If individual residential water meters with reading technology compatible with Shoreview are installed and maintained by North Oaks within the Charley Lake development, Shoreview personnel will provide quarterly water meter readings from individual addresses to North Oaks to aid their billing activities. North Oaks shall provide quarterly updates to Shoreview concerning the number of built residential units as determined by certificates of occupancy. A quarterly statement for the total water use charge as calculated ~~pursuant to Shoreview Regulations~~ by the Shoreview Finance Department Director of Public Works shall be mailed to North Oaks within a reasonable time after the first day of March, June, September and December of each year. ~~At no time shall the water usage to be billed be less than 450,000 gallons per quarter.~~ Statements shall be due and payable on or before the first day of the second month following a billing period described in the statement.
- G. **Permitted Connections** – This agreement shall apply to the approximate 3063- acre parcel immediately east of Hodgson Road generally depicted on Exhibit A at the northeast corner of the intersection of State Trunk Highways 49 and 96

~~within North Oaks. Only residential structures within this 3063-acre area shall be connected to the North Oaks system; structure, as used in this subparagraph, shall be limited to buildings conforming to the existing CS — Commercial/Service District. No extensions or uses of Shoreview's municipal water service beyond the limits of the proposed Charley Lake Preserve development are permitted. All extensions of the North Oaks system shall be first approved by the Shoreview Director of Public Works. Shoreview shall be notified prior to all connections to the North Oaks system.~~

- H. **Shoreview Codes and Resolution** – North Oaks shall comply with the provisions of Shoreview Code Chapter 500 relating to its water utility system, including establishment and enforcement of water use restrictions; and any amendments to such chapters, except as herein modified. All Shoreview Codes and Resolutions referred to in this agreement are hereby incorporated. Nothing herein shall be construed to limit the authority of Shoreview to adopt or amend its ordinances and resolutions.
- I. **Effective Date** – This agreement shall become effective upon approval of an appropriate resolution by each party and shall continue in force and effect until terminated as hereinafter provided.
- J. **Termination by Shoreview** – This agreement may be terminated by Shoreview in the event that:
1. North Oaks violates the terms of this agreement, the provisions of Shoreview Code Chapter 500 relating to the Shoreview Water System; or amendments thereto; and, such violations continue for ten (10) days after North Oaks receives a written notice of violation from Shoreview.
 2. North Oaks fails to properly maintain its water system.
 3. North Oaks fails to pay use charges within ninety (90) days of the billing date.
 4. North Oaks authorizes extension of water service to connection of any development or additional uses outside the boundaries of the proposed Charley Lake Preserve development -North Oaks Village Center without prior review and approval by Shoreview. Shoreview's review shall be limited to a determination of whether the Shoreview water system can adequately serve such additional development without adversely impacting Shoreview's own demands for water service and whether the additional capacity can be provided in an economical manner. Shoreview's determinations on these issues shall be final.
 5. North Oaks fails to begin the construction of the connection by _____.

- K. **Termination by North Oaks** – This agreement may be terminated by North Oaks by providing Shoreview a thirty (30) day written notice of intent to terminate.
- L. **Terms of Termination** – All obligations of this agreement shall continue up to and include the date of termination by either party.

IN WITNESS WHEREOF, the parties have hereunto set their hands.

CITY OF SHOREVIEW

Pursuant to authority granted by Council Resolution No. _____ adopted on the _____ day of _____, 20__.

Sandra C. Martin, Mayor

Terry Schwerm, City Manager

CITY OF NORTH OAKS

Pursuant to authority granted by Council Resolution No. _____ adopted on the _____ day of _____, 20__.

John Schaaf, Mayor

Melinda Coleman, City Administrator

MEMORANDUM

TO: MARK MALONEY
FROM: TOM HAMMMITT
DATE: APRIL 22, 2013
SUBJECT: ASSESSMENTS ATTRIBUTABLE TO NORTH OAKS
ALONG HODGSON ROAD

In response to questions relating to a portion of North Oaks, Charley Lake Preserve, connecting to Shoreview City water, I have researched past assessments and fees for connecting.

The Shoreview water main along Hodgson Road was installed from Birch Lane South going north to County Road I and then into future developments in 1979. The portions of the main along North Oaks were considered as benefitting North Oaks. It appears that North Oaks was asked to participate but declined. When the assessments were considered in 1980 along Hodgson Road, it appears the City Council approved a per front foot rate of assessment higher than the cost if spread over two sides but not as high as all cost put on one side. The rate was set at \$27.50 per front foot, which included \$4.25 source and supply cost. (This was the rate for source and supply in 1980).

In later years when properties in North Oaks did request to connect to water, the City was consistent on collecting fees in lieu of assessments, on water permits or by agreement. Both Incarnation Church and Chippewa School paid frontage and area charges on their permits. An agreement between North Oaks and Shoreview for the North Oaks Commercial area at Highway 96 and 49 required fees for area and frontage. This agreement had deferred connection charges for frontage, area connection charges per acre and current source and supply fees along with a 25% premium on connection charges.

I would recommend the same philosophy for fees be used on the new North Oaks development.

Using the drawings provided by Pentom for the development I am estimating the following fees be collected:

Deferred Connection Charge (In lieu of assessment)	1022 ft X \$28 FF =	\$ 28,616.00
Area Connection Charge (Residential rate)	63 lots X \$275 ea =	\$ 17,325.00
Source and Supply (Hodgson Frontage)	1022 ft X \$7.75 ff =	<u>\$ 7,920.50</u>
	Sub-Total of Connection Charges =	\$ 53,861.50
Premium on Connection Charges (25%)		<u>\$ 13,465.38</u>
Total Connection Charges		\$ 67,326.88
(Per lot fee \$67,326.88 / 63 lots = \$1,068 per lot)		

POLICY FOR UTILITY CONNECTIONS OUTSIDE OF SHOREVIEW

On April 10, 1989, the Shoreview City Council approved a policy on utility connections outside of the City borders. The criteria for considering requests is as follows:

1. All dealings shall be between the City Council of the cities involved. Requests from developers shall not be considered unless approval is received from the City Council in the city where the development or connection is located.
2. All requests for water main and/or sanitary sewer connections shall include the requesting city acknowledgement of the following responsibilities:
 - all billings
 - payment for utilities received
 - all utility payment defaults
 - all maintenance of utility lines within the requesting city, although contract maintenance would be considered if requested by the requesting city
3. There shall be a 25 percent premium above all current connection charges and rates incurred according to Shoreview code, unless waived for quasi-public facilities, as determined by City Council motion.
4. There shall be a 25 percent premium above all ongoing use charges according to Shoreview code, unless waived for quasi-public facilities, as determined by City Council motion.
5. Any connection to the Shoreview system shall be subject to a review by the Shoreview City Engineer of the projected water use for the proposed connection site. The Shoreview City Engineer shall find that adequate capacity and/or pressure is available within the Shoreview system or the connection shall not be considered.