

**CITY OF SHOREVIEW
AGENDA
REGULAR CITY COUNCIL MEETING
JULY 16, 2012
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

--Proclaiming July 28, 2012 as Heroes Day

CITIZENS COMMENTS - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

COUNCIL COMMENTS

CONSENT AGENDA - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. July 2, 2012 City Council Meeting Minutes
2. Receipt of Committee/Commission Minutes—
 - Planning Commission, May 2, 2012
 - Economic Development Authority, June 11, 2012
3. Monthly Reports
 - Administration
 - Community Development
 - Finance
 - Public Works
 - Park and Recreation

4. Verified Claims
5. Purchases
6. Resolution Appointing Election Judges for August 14, 2012 Primary Election
7. Resolution Calling for Public Hearing Relating to Tax Increment Financing for Midland Plaza Redevelopment/Lakeview Terrace Apartments
8. Developer Escrow Reduction
9. Change Order #1—Floral Drive/County Road F/Demar Avenue, CP 12-01
10. Resolution Adopting Ramsey County All-Hazard Mitigation Plan
11. Approval of Section 218 Modification Agreement

PUBLIC HEARING

GENERAL BUSINESS

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT



Shoreview

City of Shoreview

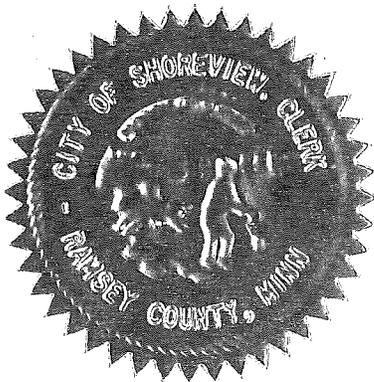
Proclamation

Whereas, Countless scores of Minnesotans have served our country since 2001,

Whereas, It is the just desire of our community to be United in Thanks to those who serve to protect sovereign freedoms,

Whereas, Citizens of the Twin Cities and surrounding communities have come together to organize an event, The Twin Cities Heroes Parade, an event that fulfills the desire to come together to give thanks,

Therefore, Let it be known that July 28th is Heroes Day.



Honorable Sandra C. Martin
Mayor, City of Shoreview

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
July 2, 2012**

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on July 2, 2012.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Huffman, Quigley, and Wickstrom.

Councilmember Withhart was absent.

APPROVAL OF AGENDA

MOTION: by Councilmember Wickstrom, seconded by Councilmember Huffman to approve the July 2, 2012 agenda as submitted.

VOTE: Ayes - 4 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

There were none.

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Mayor Martin:

There will be a Farmers' Market on Tuesday, July 3, 2012, with red, white and blue berry treats.

There is no outdoor concert on Wednesday, July 4th.

Congratulations to Representative Beverly Scalze, named by the League of Minnesota Cities as one of the top 23 legislative Representatives to work on behalf of cities.

The petition for the Grass Lake Water Management Organization (GLWMO) to become part of Ramsey-Washington Metro Watershed District has been approved. Thank you to all who served on the GLWMO Board for many years.

Councilmember Wickstrom:

Volunteers are needed to help set up, serve food, cleanup and face painting with the picnic for military families, which will be held at the Armory in Arden Hills on Sunday, July 15, 2012, from 11:00 a.m. to 3:00 p.m. Anyone interested, please send an email to btysrc@gmail.com.

The demonstration project for Emerald Ash Borer control showed specialized information on control of this pest. Information is posted on the City website.

The *Slice of Shoreview* parade will be Saturday, July 28, 2012. It will not begin at St. Odilia but at the church in Roseville at County Road D and Victoria. There will be no parking on Victoria during the parade, but parade goers can sit on the curb to watch.

Councilmember Huffman:

The bridge on Lexington over I-694 is open with six lanes--two lanes in each direction and turn lanes.

CONSENT AGENDA

Mayor Martin noted that item No. 11 is to reject the bids for the Water System Improvement, not approve.

Councilmember Wickstrom asked if the townhome association has been notified. Mr. Maloney responded that upon Council action, the association will be contacted. Staff will be working to modify the project to bring costs down.

Councilmember Quigley asked if there is a measurement that represents an accepted level of water supply. Mr. Maloney stated that the water pressure at certain times can be as low as 25 psi, which is a fairly low measurement in terms of water needed for fire flow.

Councilmember Quigley requested that item No. 2, June 18, 2012 City Council Meeting Minutes be considered separately.

Item No. 1, City Council Workshop Meeting Minutes, was also pulled for separate consideration, as Mayor Martin was not present at that meeting.

MOTION: by Councilmember Huffman, seconded by Councilmember Wickstrom to approve the Consent Agenda for July 2, 2012, and all relevant resolutions for all item Nos. 3 through 11, excluding Nos. 1 and 2:

3. Receipt of Committee/Commission Minutes:
 - Park and Recreation Commission, May 24, 2012
 - Environmental Quality Committee, June 25, 2012
4. Verified Claims in the Amount of \$566,065.46
5. Purchases
6. License Applications
7. Approval of Fireworks Application - Slice of Shoreview
8. Parking Restrictions for South Birch Lane
9. Developer Escrow Reduction
10. Parking Restrictions for Milton Street
11. Rejection of Bids for Water System Improvements, CP 12-02

VOTE: Ayes - 4 Nays - 0

MOTION: by Councilmember Huffman, seconded by Councilmember Wickstrom to approve item No. 1, June 11, 2012 City Council Workshop Meeting Minutes.

VOTE: Ayes - 3 Nays - 0 Abstain - 1 (Martin)

MOTION: by Councilmember Huffman, seconded by Councilmember Wickstrom to approve item No. 2, June 18, 2012 City Council Meeting Minutes.

VOTE: Ayes - 3 Nays - 0 Abstain - 1 (Quigley)

PUBLIC HEARING

PUBLIC HEARING FOR NPDES ANNUAL REPORT

Presentation by Public Works Director Mark Maloney

The NPDES Report for 2011 is required for renewal of the City's Municipal Separate Storm Sewer System Permit. The report includes six minimum control measures that include best management practices with measurable goals:

- Public education and outreach--articles in ShoreViews, local papers; EQC Speaker Series and booth at *Slice of Shoreview*; Green Community Award Program; and city webpage and Community Access TV.
- Public participation/involvement--public hearing held each year.

- Illicit discharge, detection and elimination--adoption of ordinances to define illicit discharge with inspection and enforcement authority to City. Training for staff this year will bring the City into compliance with this measure.
- Construction site runoff control--enforcement of City's erosion and sediment control ordinances.
- Post-construction site runoff control--installation of storm water collection and infiltration system on Buffalo Lane, the Lake Point Court Storm Sewer Improvement for Snail Lake; and ordinance to prohibit use of coal tar based sealants.
- Pollution prevention/good housekeeping--Internal operations for repair of City's existing storm water system.

It is expected that these control measures will be revised this year. One expected requirement will be a pond inventory in the required report format. This information is already collected by the City.

Mayor Martin asked if the City is held to these standards of runoff when there is a heavy rain or flooding. Mr. Maloney stated that a reasonableness standard of a 10-year event is used. The requirement is to remedy any situation as soon as possible.

Councilmember Wickstrom requested that the EQC Speaker Series be added to item D. on page 2, regarding presentations. She also asked if impaired waters will be a bigger issue in the future. Mr. Maloney stated that there is a lot of activity on that issue, but it is unknown how future requirements will impact Shoreview.

City Attorney Filla stated that he has reviewed the Affidavits, which indicate that proper notice of the public hearing has been published and the hearing is in order at this time.

Mayor Martin opened the public hearing at 7:25 p.m. There were no questions or comments.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Quigley to close the public hearing at 7:26 p.m.

VOTE: Ayes - 4 Nays - 0

MOTION: by Councilmember Wickstrom, seconded by Councilmember Huffman to direct the Public Works Director to submit the final MS-4 Annual Report for 2011 to the Minnesota Pollution Control Agency reflecting the receipt of any comments from the Public Hearing held on July 2, 2012.

ROLL CALL: Ayes: Huffman, Quigley, Wickstrom, Martin
 Nays: None

GENERAL BUSINESS

AWARD OF QUOTE - 2012 STREET LIGHT REPLACEMENTS, CP 12-06

Presentation by Public Works Director Mark Maloney

Three areas are scheduled for street light replacements. These areas are selected based on age of lights in the area, outage and repair history. The neighborhoods were developed in the 1970s and have Mercury Vapor lights. Mercury Vapor Lights of 175 watts are being replaced as is possible. The City has 120 remaining from a total of around 600. Mercury Vapor has been phased out. They are being replaced with 40-watt LED lights on aluminum poles. Cost of LED fixtures has decreased. Staff believes the LED lights will pay for themselves within 8 to 10 years. The City is working to standardize light fixtures throughout the City to cut costs on replacements and repairs. The fixtures and poles were pre-purchased to meet City standards.

Three bids were received to install the pre-purchased components. Bids ranged from approximately \$89,000 to approximately \$103,000. The low bid was submitted by Q3 Contracting in the amount of \$88,962.00 for installation. Q3 Contracting is well known for this type of installation work in cities and counties. The Capital Improvement Program (CIP) budgeted \$99,000 for this project.

Mayor Martin asked how neighboring cities are handling street light replacements. Mr. Maloney stated that LED lighting is becoming a well established market with product that meets local needs. LED lights are the product of choice. Mr. Schwerm added that some cities are bonding to replace a larger number of the street lights at one time.

Councilmember Huffman asked if solar lights are the next generation and whether what is being done now will work with the next generation of lighting. Mr. Maloney stated that LED lighting is being used because of the low cost of energy. The LED system will pay for itself within its life cycle. This technology is being used nationally. It is state of the art at this time. Mr. Schwerm added that a majority of the street light expense has to do with rewiring and putting everything in conduit to reduce future repair. That is the most expensive component.

Mayor Martin asked how streets are chosen. Mr. Maloney stated that it is how the existing system was built. Also, there are different lights used. Some street lights are owned by the City while others are owned by Xcel Energy. In some areas, there are different scenarios on different sides of the street.

Councilmember Wickstrom asked the life cycle of the conduit if it is plastic. Mr. Maloney stated that he is confident the conduit has the same long life cycle of the lighting that will last for decades. The conduit is polyethylene and not brittle.

Councilmember Huffman asked if there is consideration of taking over the Xcel lights. Mr. Maloney stated that he believes it is in the City's best long-term interest to own all infrastructure. Mr. Schwerm explained that when decorative lighting was done in the City, it was done with Xcel because of their strong maintenance program. At this time, Xcel is no longer heavily invested in providing street lighting.

MOTION: by Councilmember Quigley, seconded by Councilmember Huffman to accept the quotes from Q3 Contracting in the amount of \$88,962.00 for the 2012 Street Light Replacements, Project 12-06.

ROLL CALL: Ayes: Quigley, Wickstrom, Huffman, Martin
Nays: None

ADJOURNMENT

MOTION: by Councilmember Huffman, seconded by Councilmember Quigley to adjourn the meeting at 7:42 p.m.

VOTE: Ayes - 4 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE __ DAY OF _____
2012.

Terry C. Schwerm
City Manager

**SHOREVIEW PLANNING COMMISSION MEETING
May 22, 2012**

CALL TO ORDER

Chair Solomonson called the meeting of the May 22, 2012 Shoreview Planning Commission meeting to order at 7:00 p.m.

ROLL CALL

The following members were present: Chair Solomonson; Commissioners Ferrington, McCool, Proud, Schumer, and Thompson.

Commissioner Wenner was absent.

APPROVAL OF AGENDA

MOTION: by Commissioner Schumer, seconded by Commissioner Ferrington to approve the May 22, 2012 agenda as submitted.

VOTE: **Ayes - 6** **Nays - 0**

APPROVAL OF MINUTES

MOTION: by Commissioner Schumer, seconded Commissioner Thompson to approve the April 24, 2012 Planning Commission minutes as submitted.

VOTE: **Ayes - 6** **Nays - 0**

REPORT ON COUNCIL ACTIONS

City Planner Kathleen Nordine reported that the City Council approved the additional use of limited auto sales for Automotive Ventures. The Council also requested staff to develop a text amendment to the ordinance for standards of automotive use as a conditional use permit in the Commercial District.

The Lakeview Terrace application has been delayed at the applicant's request due to site design and financing issues. Staff anticipates that the application will be reviewed again by the Planning Commission at the June 26th meeting.

NEW BUSINESS

COMPREHENSIVE SIGN PLAN

FILE NO: **2448-12-11**
APPLICANT: **Target - Signcrafters**

LOCATION: 3800 Lexington Avenue

Presentation by City Planner Kathleen Nordine

Target is seeking a Comprehensive Sign Plan amendment to remove existing wall signs in order to put in two new wall signs. The existing monument sign would be refaced. The new signage will be consistent with Target's new brand logo.

A Comprehensive Sign Plan Amendment was approved in 2000, when Target was converted to a SuperTarget. The store is now being remodeled and upgraded. Signage consistent with the new SuperTarget brand logo is requested. The sign height, width and area will remain the same. The change will be in the font for lettering.

Wall signs are limited to 5% of the wall area on which a sign is placed. On the west wall the maximum area permitted is 846 square feet; the existing sign is 747 square feet. The application request is 1,171 square feet. The new sign would be in addition to the existing Grocery and Pharmacy signs. On the north wall, the maximum area permitted is 486 square feet; existing signage is 478 square feet. The application request is for 902 square feet. Only the SuperTarget sign would be on the north wall. The requested increases that exceed permitted area requires a sign plan amendment.

Staff believes the proposal is not excessive because of the size and mass of the building. There is no increase to the height or area of the monument sign. Property owners within 350 feet were notified. One response of support was received. Staff is recommending the Planning Commission recommend to the City Council that the changes be approved.

Commissioner Ferrington asked if the building setback is considered in setting the size standard of wall signage. Ms. Nordine answered, no.

Chair Solomonson noted the new letters on the north wall will be 9 feet in height and asked the height of the old letters. Ms. Nordine responded that the current letters are 5 feet in height.

Mr. Pat Laurence, Signcrafters, was present to answer questions.

Commissioner McCool asked if the existing signs on the side of the building are being eliminated. **Mr. Lawrence** answered, yes. There is one change. The current sign is neon but will be changed to LED. It will not be brighter but will be consistent in the winter when temperatures are cold.

Chair Solomonson questioned the dimensions of the wall presented. **Mr. Lawrence** assured the Commission that the sign does fit the north wall.

MOTION: by Commissioner Schumer, seconded by Commissioner Proud to recommend that the City Council approve the Comprehensive Sign Plan for Target at 3800 Lexington Avenue North. The proposed signage is consistent with the rebranding of Target and will not appear to be out of scale due to the mass of the building and

Chair Solomonson asked if access to the play area is sufficiently distant from the service drive to assure safety of the children. Ms. Nordine stated that there is a sidewalk that leads from the school building to the play area.

Commissioner Thompson added that while the service drive runs next to the play area, it is not at all heavily traveled. She believes the location is appropriate.

Mr. Schumer also noted that there would be supervision for preschool age children.

MOTION: by Commissioner Thompson, seconded by Commissioner Ferrington to recommend the City Council approve the Site and Building Plan review application for St. Odilia 3495 Victoria Street North, to construct a playground on the property for the preschool program, subject to the following conditions:

1. The project must be completed in accordance with the submitted site and building plans. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission and the City Council.
2. The approval will expire after one year if the required permits have not been issued and work has not begun on the project.
3. The applicant shall obtain a grading permit and a fence permit for the playground and fence that will be installed around the perimeter of the playground area.

This approval is based on the following findings:

1. The proposed improvement is consistent with the policies of the Comprehensive Plan, including the Land Use and Housing Chapters.
2. The proposed improvements will not conflict with or impede the use of adjoining property.

VOTE: **Ayes - 6** **Nays - 0**

PUBLIC HEARING - PLANNED UNIT DEVELOPMENT – DEVELOPMENT STAGE

FILE NO: **2449-12-12**
APPLICANT: **TCF Bank – Dave Kroona**
LOCATION: **3836 Lexington Avenue**

Presentation by City Planner Kathleen Nordine

This application request is to amend the PUD for the Sinclair gas station property at 3836 Lexington Avenue in order for redevelopment to occur with a bank facility. The property owner is also seeking tax increment financing (TIF) assistance to cover costs of demolition, tank removal and environmental cleanup. Benefits to the City for providing TIF assistance will be

redevelopment that serves a resident need, agreement to joint signage for the retail businesses in that area and granting needed right-of-way for road improvements of Red Fox Road and Lexington Avenue. The City Council will consider the TIF request at the June 18th City Council meeting. In order to use the TIF funds available, demolition must begin by July 1, 2012. The PUD amendment being reviewed by the Planning Commission at this meeting will be considered by the City Council at the June 2, 2012 meeting.

In 1989, this property was included in the PUD for Target to address access issues. The property is 34,168 square feet with a width of 167 feet along Lexington Avenue. Access is currently off Lexington, Red Fox Road and the private Target drive.

The redevelopment with a bank facility would be a one-story building of 2,200 square feet with three drive-through lanes and off-street parking. Right turn only access is proposed off Lexington and Red Fox Road. Full access would be from the Target private drive where an existing easement permits full access. Drive-through traffic is separated from on-site parking and pedestrian traffic entering the bank building.

The parking lot setback required from Red Fox Road is 20 feet; the proposal is for 11.4 feet. The drive-through lanes are required to have six spaces per lane; the proposal is for 4 and/or 5 spaces per lane.

On May 21, 2012, the City Council authorized a feasibility study for reconstruction of Red Fox Road. It is likely that a right turn lane from Lexington to the Target private drive will be recommended in the design. If additional right-of-way is needed to widen Red Fox Road, that would impact the parking lot setback.

Lexington Avenue is under the jurisdiction of Ramsey County. The County has submitted a memo to the City indicating that additional right-of-way will be needed from this site for a right turn lane onto Red Fox Road, which will impact parking setbacks from Lexington. Also, the access off Lexington may conflict with the right turn lane. Staff is continuing discussions with Ramsey County on these issues. Currently, there is a 20-foot utility easement for sewer and water lines along the southern boundary of the site. These lines will need to be relocated south of the proposed drive-through lanes. It may be possible to move the development back into the 20-foot easement area.

Notices were sent to property owners within 350 feet of the development site. One response was received in support of the proposal.

Staff finds that this redevelopment does support City commercial land use goals and provides a community need. The outstanding issues pertaining to road improvements may impact the site design, but staff believes these issues will be resolved prior to the Final Stage PUD. Staff recommends that the Commission recommend approval to the City Council, subject to the conditions listed.

Commissioner Schumer noted that the memo from Ramsey County states that the right turn access off Lexington would not be allowed. Ms. Nordine responded that there is room for

discussion, as the County will need additional right-of-way for that right turn lane. The site can be designed, if that access point must be closed.

Commissioner Proud asked if tests have been done on soil and ground water on the site.

Commissioner McCool asked if the access off Red Fox Road could become a full access. Ms. Nordine answered, no.

Chair Solomonson stated that even though the access is right only off Red Fox, it looks like it could be confusing, so that traffic would also try to exit onto Red Fox Road. He asked if traffic studies have been done. Ms. Nordine stated no traffic study has been done for Red Fox Road, and Ramsey County has not done modeling for Lexington. With signage and curb design, only a right turn access would be possible off Red Fox Road. The site possibly could function with only the full access off the Target drive.

Commissioner Ferrington stated that she is uncomfortable with how this project is being rushed without enough study information. Ms. Nordine responded that the site is commercial and the proposed use does fit within the PUD. While the issues regarding road improvements have not been resolved, they will be decided by the Final PUD. There is sufficient space to move the site plan to the east and south to maintain acceptable setbacks. The main issue is the access points. The Public Works Director is open to allowing the access point off Red Fox Road because it is a right only from a right turn lane. He does not see conflicts arising from that design.

Commissioner Ferrington stated that the right in only traffic from Red Fox Road will have to pass through the parking area where pedestrians will be parking and walking to access the lobby in order to reach the drive-through lanes. The issues surrounding the road improvements that are not resolved will impact this site development. Ms. Nordine noted that condition No. 2 addresses the fact that the issues identified in the memos from Ramsey County and the City Engineer must be addressed before the Final Stage PUD.

Commissioner Proud stated that he will offer an amendment to condition No. 2 to include traffic flow conditions on the site.

Commissioner McCool asked if the last drive-through lane is wide enough for cars to drive around that lane to exit. Ms. Nordine stated that the lane is wide enough at 18 feet.

Chair Solomonson asked if traffic will mistake the right turn only into the bank site for an entrance to the Target site. Ms. Nordine stated that issue will be addressed with signage.

Commissioner Thompson noted that traffic on the Target drive turning left onto Red Fox Road is already somewhat difficult. She asked how this additional traffic will be handled from this proposed development and the other development occurring in the area. Ms. Nordine stated that the Target drive aligns with the driveway across Red Fox Road. The City Engineer is aware of the issue and will address it in the road design.

Commissioner McCool asked if the exit from the bank site aligns with an entrance to the Target site on the other side of the Target private drive.

City Attorney Filla stated that the public hearing was properly noticed.

Chair Solomonson opened the public hearing.

Mr. Don Greenhank, 3333 Owasso Heights Road, stated that the intersection of Red Fox Road and Lexington is very congested. Cars turning right onto Red Fox then have to turn left across exit lanes going west to access the Exxon station. It is a big bottleneck. Traffic will increase with the commercial development that is taking place. The reason he does not buy gas at the Sinclair station is because of the difficulty of getting in and out of the site.

Mr. Robert Foster, Attorney for Luther Properties, Owner of the site. He introduced Mr. Mike Kraft from TCF Bank and Dave Kroona, owner of Luther Properties. Regarding environmental issues, an environmental consulting firm has been hired for an assessment of the site. Mr. Kroona is responsible site cleanup. There has never been a leak on the site. Soil borings were done this week. By the time of the this is presented to the City Council, it will be known what remediation is necessary. Secondly, the purchase agreement is contingent on the owner cleaning up the site and receiving TIF assistance for those costs. The legislature did not pass an extension of the TIF that would be available to this site. After July 1st, TIF assistance will be lost. The necessity of TIF assistance drives the tight time line.

Mr. Mike Kraft, HGT Architects, 9300 Hennepin Town Road, Eden Prairie, introduced Mr. Dave Nelson from TCF to answer any questions regarding bank operations. Due to the nature of banking over the last 10 years, the volume of traffic at bank sites has decreased. The majority of the parking for customers entering the bank building is alongside the building. Customers will be able to go into the building without crossing traffic going to the drive-through lanes. There have been a number of discussions regarding access off Lexington and Red Fox Road. TCF would not be pursuing development of this site, if there was no confidence that the access issues could not be worked out. A right turn into the site from Lexington would be from a right turn lane and would be much safer than turning right from a traffic lane. The same is true on Red Fox Road. These issues are a priority for TCF to resolve.

Commissioner Ferrington asked if the parking on the west side for employees would be lost with the required right-of-way needed for the right turn lane to be put in on Lexington. **Mr. Kraft** stated that there is enough space for the utility easement to be moved and the design shifted to keep a good traffic flow. The access on Red Fox has been pulled further east, and the one on Lexington further south to keep site traffic away from the intersection.

Chair Solomonson asked if the site can function with the full access off the Target private drive. **Mr. Kraft** responded that not having a public access puts the development in a difficult position. The site would not function well, and he does not believe TCF would pursue development without public access.

In response to Commissioner McCool's question, Mr. Kraft stated that the exit onto the Target drive does not align with a Target entrance; there is a median. There will not be traffic coming from Target or TCF wondering who has right of way. He added that there is room for cars to get around the drive aisles. If the design can be shifted south, there will be more opportunity to make that last drive aisle wider than 18 feet to assure plenty of room to drive around the drive-through lanes.

Mr. Kraft supported Commissioner Proud's amendment to condition No. 2 to resolve traffic flow conditions. He believes traffic studies will show that traffic flow will be improved.

MOTION: by Commissioner Proud, seconded by Commissioner Schumer to close the public hearing.

ROLL CALL: Ayes - 6 Nays - 0

Commissioner Ferrington expressed concern that with the development by Stonehenge, TCF Bank and increased visibility of Target, she would like to be sure that public works staff will prioritize the design of that intersection and Red Fox Road improvements.

Chair Solomonson stated that there are many unknowns about traffic, access, and site design that make it difficult to make a decision on this project. He would like to see the questions raised by the Planning Commission addressed for the City Council. The Commission will not have another opportunity to review this application. His preference would be to see no access from Lexington or Red Fox Road to get traffic away from the intersection.

Commissioner Proud stated that he does support an access off Lexington. With all of the engineering expertise of staff and the developers, he is confident that the issues will be resolved. The common goal is for good traffic flow.

Commissioner McCool expressed support for the proposal. He has traffic concerns, but he is confident that Ramsey County will not allow access off Lexington without an adequate construction design. He would like to see more space on the south side of the building for a circular movement around the site. Access from Red Fox Road should only be right in.

Commissioner Schumer agreed with Commissioner Proud and will support the project. With all the development occurring in the area, he believes all parties will work to come to the best resolution of the issues.

MOTION: by Commissioner Proud, seconded by Commissioner Schumer to recommend the City Council approve the PUD amendment permitting the redevelopment of the Sinclair property 3836 Lexington Avenue with a retail bank facility, subject to the following conditions with a modification to condition No. 2 that reads, "The applicant shall continue to work with the City staff and Ramsey County representatives to resolve issues regarding road right-of-way, planned access points, future road improvements and on-site traffic flow issues. The applicant shall also

cooperate and assist nearby property owners to improve traffic flow issues. These issues shall be addressed prior to the City's approval of the Final Stage PUD.

Planned Unit Development – Development Stage

1. The property shall be developed in accordance with the plans submitted as part of this application. Revisions to the submitted plans may be permitted to respond to comments received from the City Engineer and Ramsey County representative. Said revisions shall be submitted as part of the Final Stage PUD application.
2. The applicant shall continue to work with the City Engineer and Ramsey County representatives to resolve issues regarding road right-of-way, planned access points and future road improvements. These issues shall be addressed prior to the City's approval of the Final Stage PUD.
3. Prior to the issuance of a building permit, the applicant shall address the items stated in the memo from the Fire Marshal.
4. The applicant shall enter into a site development agreement and an erosion control agreement with the City prior to the issuance of a building permit for the project.
5. The existing public sewer and water utilities shall be relocated south of the proposed drive through facility and pavement area. The existing utility easement shall be vacated and a new easement established along the south property line.
6. A permit is required from Ramsey County for any work in the Lexington Avenue right-of-way.
7. The landscape plan shall be revised to provide a diversity of trees with a ratio of 30-20-10.
8. The applicant shall work with the City to develop a commercial gateway sign for the Red Fox Road retail area.
9. A Comprehensive Sign Plan is required prior to the installation of any signage on the property.
10. Authorize the Building Official to issue proper building permits after Final Stage approval of the PUD and execution of the development agreement.

This approval is based on the following findings of fact:

1. The proposed land use is consistent with the designated commercial land use in the Comprehensive Plan and PUD.
2. The redevelopment supports the City's commercial land use goals regarding the reinvestment in commercial areas and providing services which support resident needs and employment opportunities.
3. Redevelopment of this site provides the City with an opportunity to address roadway improvements and infrastructure needs in this commercial area.

Discussion:

Commissioner McCool stated that he agrees with condition No. 2 but expressed concern about the last sentence because it suggests a duty to grant easements to nearby property owners. Implicit in the continued study, traffic is a regional issue. He requested the last sentence be stricken.

**SHOREVIEW ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
June 11, 2012**

CALL TO ORDER

President Huffman called the meeting to order on June 11, 2012, at 5:03 p.m.

ROLL CALL

The following members were present:

Blake Huffman, Emy Johnson, Gene Marsh, Terry Quigley, and Ben Withhart.

Also Present:

Tom Simonson, Assistant City Manager/Community Development Director

Kirstin Barsness, Barsness Consulting Services

APPROVAL OF AGENDA

MOTION: by Marsh, seconded by Johnson, to approve the June 11, 2012 agenda, as submitted.

VOTE: Ayes - 5 Nays - 0

Huffman abstained, as he was not present at the May 14th meeting.

APPROVAL OF MINUTES

MOTION: by Marsh moved, Johnson seconded, a motion to approve the May 14, 2012 meeting minutes, as submitted.

VOTE: Ayes – 4 Nays – 0 Abstain - 1 (Huffman)

Huffman abstained as he was not present at the May meeting.

FINANCES AND BUDGET

Monthly Financial Report/Approval of Claims and Purchases

Simonson noted that home energy loan payments are being made in a timely manner, which replenishes the fund for future loans. Fund 240, the EDA operating fund, is maintaining a healthy balance. Farveh Makhssous, an intern with the City for three years, has moved on to the City of Eden Prairie with an opportunity for a permanent position. Simonson said the Ms. Makhssous did excellent work on a number of projects for the EDA and also assisted the department on issues relating to housing, rental licensing and code enforcement. The City will

be looking for a new person to fill the intern position with anticipated savings in the 2012 department budget for Community Development. Simonson recommended the EDA adopt a motion approving the payment of bills.

MOTION: by Marsh, seconded by Johnson, to accept the monthly EDA Financial Reports and approve the following payment of bills:

1.	Community Reinvestment Fund (Monthly Loan Service Fees - Date Paid: 5/17/12)	\$75.00	(Fund 307)
2.	Kirstin Barsness (Development Consultant) (Date Paid: 5/3/12)	\$2,362.50	(Fund 240)
3.	Deanne Allen (EDA Minutes 4/9/12) (Date Paid: 5/3/12)	\$200.00	(Fund 240)
4.	Bradley & Deike, PA (Legal Consultant) (Date Paid: 5/12/12)	\$340.00	(Fund 240)
5.	LeeAnn Lecann Chin (EDA Dinner 4/9/12) (Date Paid: 5/30/12)	\$123.69	(Fund 240)
6.	Bradley & Deike, PA (Legal Consultant) (Date Paid: 5/3/12)	\$323.00	(Fund 241)
7.	Bradley & Deike, PA (Legal Consultant) (Date Paid: 5/12/12)	\$765.00	(Fund 241)

VOTE: Ayes - 5 Nays - 0

GENERAL BUSINESS

First Amendment to Development Agreement with DPS-Shoreview (Stonehenge USA) for Conditional Supplemental Tax Increment Financing Assistance

Simonson reported that the developer Stonehenge anticipates turning over tenant spaces of Phase 1 of the retail project by mid-summer. The tenant businesses plan to open after Labor Day. Phase 2 is westerly building pad development planned for a specialty market as the preferred anchor. Everything remains positive according to the developer but they are waiting for execution of a formal lease agreement.

Withhart asked if Phase 2 will meet the July 1 deadline for TIF assistance. Simonson stated that the City’s development legal counsel has stated that the developer has met requirements for Phase 2 TIF assistance with the site work that has been done for the site including the anchor lot.

Simonson said the preferred anchor has asked for \$2.00/square foot less than what was determine by the developer based on their purchase price at market rate of several years ago when commercial property values were at a peak. As a result, Stonehenge has requested an additional \$200,000 in TIF assistance to offset this cost and write down the lease rate in order to secure the preferred anchor. At the last meeting there was general consensus of the EDA and Council to provide additional TIF assistance.

In the originally approved Development Agreement, the TIF assistance provided to the developer will be allocated from the TIF District No. 5 fund. Legal counsel has advised that the additional TIF assistance cannot come from the same TIF District, since we have already found the developer has undertaken the qualifying construction activity for Phase 1 and 2. Staff is recommending the additional TIF assistance be provided from TIF District No. 1, with a healthy fund balance of over \$4 million. A \$200,000 contribution would not impact the City's ability to finance the loan being discussed for public improvements to assist the proposed Lakeview Terrace project. The public hearing to approve the additional TIF assistance would be held at the City Council meeting on June 18, 2012, assuming supporting action from the EDA.

Quigley emphasized how slow negotiations are moving with the preferred anchor. Simonson said that the formal decision is being delayed because the corporation of the preferred anchor market has yet to complete a growth strategy plan for the western region of the U.S., which includes the Minnesota market. He said the developer had mentioned two years ago that the decision-making process for locating this specialty market store is very methodical.

Johnson followed up by asking in what other communities the preferred anchor is looking at locating and if those communities are having the same issues with the preferred anchor as Shoreview is experiencing. Simonson explained that the company is in the process the market study for the west region and apparently is not signing contracts anywhere until the study is completed. Nothing has been raised in the developer's negotiations except for the lease rate resulting in the request for additional TIF assistance. He added that both the developer and City have been assured that the anchor store is not actively looking at any other sites in the area.

Simonson said that the EDA had requested an analysis projecting the payback timeframe for the City's assistance and asked the development consultant to review. Ms. Barsness noted that the current value on the Stonehenge sites is \$1.5 million with a current property tax of \$45,000. When development is completed, the estimated value of the sites will be \$7 million with an estimated property tax of \$189,000. With the City's share of the total tax rate at 25.29%, the City would recoup its investment just under 11 years.

MOTION: by Quigley, seconded by Marsh, to recommend to the City Council approval of the First Amendment to the Development Agreement with DPS-Shoreview (Stonehenge USA) for providing an additional \$200,000 in tax increment assistance for Phase Two of the project for the purpose of securing a preferred anchor tenant subject to the approval of the City.

VOTE: Ayes - 5 Nays - 0

Proposed Development Agreement for Tax Increment Financing Support for Sinclair Redevelopment - Luther Properties

Simonson presented the item stating that Luther Properties, owner of the Sinclair site has entered into a purchase agreement with TCF Bank. Luther Properties has requested \$214,210 in TIF assistance for cleanup and demolition costs for the site. Mr. Foster, Attorney for the owner Dave

Kroona of Luther Properties, stated that an environmental firm was hired to do soil borings around the buried tanks. Early indications, except for minor spillage, are that no significant cleanup is anticipated.

Quigley asked if there is flexibility to the amount requested and would there be a request for additional funds if the project was more costly. Simonson said that the requested amount is based on a very detailed estimate by an environmental contractor for the property owner. The terms of the assistance state up to the \$214,210 but the property owner must submit documentation of the work and costs undertaken and the City does not reimburse the property owner until the work is complete and the TCF project goes forward.

Simonson stated that the funding source for the request would be TIF District No. 5, as the City would like to spend down that fund balance under the temporary authority given to cities by the legislature authority that expires July 1, 2012 that would otherwise would be lost. The property owner would have to commence some construction activity prior to July 1 and the City is defining the work that needs to begin by the qualifying deadline. The Development Agreement enables the City to use the remaining funds from TIF District No. 5 for covering some of the cost of the planned improvements to Red Fox Road. Road improvements are estimated to be at \$500,000 or \$600,000. Some assessments to benefitting property owners are also anticipated.

Simonson summarized there would be a number of benefits to the City by the redevelopment project and TCF Bank in return for the public assistance including: 1) an easement at the corner of Lexington and Red Fox Road for a monument sign that advertises businesses in the area; 2) dedication of 10 feet of right-of-way along Red Fox Road; and 3) 15 feet of right-of-way dedicated along the Lexington frontage to Ramsey County for a right turn lane onto Red Fox Road with the provision that Ramsey County allow a right turn access from that right turn lane onto the TCF site from Lexington. The sign easement would fulfill the Stonehenge's preferred anchor's request for signage on Lexington. Ramsey County does not want to give TCF Bank access off Lexington, but the County will need right-of-way for the right turn lane. The City believes there is room for negotiation and will continue to seek agreement and support from the County. TCF is concerned that the full access from the private Target drive may not be guaranteed forever, and has stated they will not go forward without the Lexington access drive.

Quigley asked the volume of traffic turning right from Lexington onto Red Fox Road. Mr. Kroona estimated 200 cars a day currently to the Sinclair gas station.

Johnson asked how additional cleanup costs would be handled if needed. Mr. Foster explained that an application would be made to the State to pay for the remaining cleanup costs beyond TIF assistance granted. There is a special fund at the State that assists with gas station clean-up and tank removals.

Huffman asked how any savings would be handled if cleanup costs are less than the TIF amount requested. Simonson answered that the City does not reimburse the cost until the work is completed.

MOTION: by Quigley, seconded by Johnson, to recommend to the City Council approval of the proposed Development Agreement with Luther Properties for tax increment financing assistance in the amount of \$214,210 in support of the demolition and cleanup of the Sinclair Property to facilitate a redevelopment, subject to the terms and conditions outlined.

VOTE: Ayes - 5 Nays - 0

Status Report on the Lakeview Terrace Apartments (Midland Plaza Redevelopment)

Simonson stated that the developer is no longer exploring a change in structure design and is planning the high level of architectural quality and number of units as first proposed. TIF assistance is planned to cover the majority of costs of the public improvements, as originally discussed, but the developer is now proposing a different method of distributing funds for development. The City identified the need for a loan from TIF District No. 1 of approximately \$2+ million of for public road improvements to be paid back through the new TIF District, plus the combined contribution of \$812,550 through the Met Council's LCDA grant and Ramsey County participation in the project.

The developer has now proposed that the City's identified funding from TIF District No. 1 be split between road improvements and \$1 million of up-front assistance for redevelopment costs, specifically for underground parking structure. The loan would be repaid from 67% of the net tax increment. The difference needed to complete road improvements would be from City issued bonds. The bonds would be paid back 100% from special assessments levied on the project and would be payable over 10 years. The City would use the remaining tax increment (33%) to reimburse the developer for \$1 million of TIF eligible expenses. Reimbursements would be on a pay-as-you-go basis at an interest rate of 5.5% on the unpaid balance. The current tax increment revenues estimated by the City would not cover full repayment of the TIF note. However, a special assessment payable by the developer would provide the funding the developer is seeking to proceed with the project.

Withhart noted that the developer had to reduce a number of units and asked if the building could be larger by moving it further east. Simonson stated that the developer has moved the building footprint further from Victoria Street, as recommended by the Council and Planning Commission, but cannot go east due to the proximity of the existing apartment building and needed area for the underground parking drive.

Ms. Barsness explained that what the developer is proposing is to split the cost of the road, minus the County and LCDA grant contributions and the impacts of their revised request. Simonson said this is a departure from the previous financing plan and would be a policy decision of the City Council and EDA. The use of \$2 million of funds loaned from TIF District No. 1 to support the public improvements for this project have an impact on the City's ability to move ahead with redevelopment goals originally planned for TIF District No. 1.

Marsh asked how much equity the developer has and how much cash is being put in this proposal. Ms. Barsness answered that the developer is showing \$10 million in cash. The policy

question for the City is the function of TIF increment that was designed to be used for public infrastructure. The developer is now asking to deviate from that policy and have the City provide cash up front in the amount of \$1 million.

Simonson stated that the developer argues that all improvements are funded through the taxes derived from their development and that there are regional benefits of the road improvements that now approach \$3 million. Simonson said there is certainly public benefit with the planned road improvements, new high end rental housing that meets a need in the community, and redevelopment of a vacant retail center. Originally, the developer was planning to finance the total but now has altered their request based on what they feel is needed for project feasibility.

Quigley stated that the whole project turns on the successful sellout of high end multiple units in ~~in~~ an area that may not be a high end site and in an economy that is recovering slowly. Simonson said the developer still is confident that the upscale market rate rental apartments would have a strong demand in the community especially since there are no comparable projects.

Huffman noted that the property value that has been established by the County is less than anticipated, and now the financing is also changing. He stated that to get rid of the retail mall is a public benefit, and putting in upscale apartments is good. Having to put in money upfront for the development essentially makes the City part owner of the building. If the units are not sold, how can we expect the assessments ~~be expected to pay be paid~~ back the City? The assessments do not cover the costs, and the TIF District No. 1 eats up the costs.

Simonson said that staff will be meeting with the developer's project team later this week and will continue to discuss the proposed financing and concerns of the EDA.

PROJECT UPDATES/DEVELOPMENT NEWS

Children's Hospital Property

Simonson reported that District 916 met recently to discuss their interest in purchasing a portion of the Children's Hospital property and building a special education K-8 school. City staff indicated that the City would not be supportive of the proposal as it would be a significant deviation from the zoning covenants that plan Class A office for the property. He said he was not sure if they would pursue the school development, but would keep the EDA informed.

Hed Cycling Expansion

Hed Cycling is a world class bike wheel manufacturer elite racing. A wind tunnel machine has been purchased by the company for research and development and the company plans to expand. City staff has been working with the company president in exploring options for expansion.

PaR Systems Expansion

PaR Systems is in need of expansion of their facility as they will be entering into a contract to clean up the Fukushima nuclear plant building in Japan utilizing their manufactured robotic equipment. City staff was asked by PaR Systems to facilitate a meeting with Deluxe Corporation regarding the private drive between the two PaR sites to utilize shared access. PaR Systems plans to expand on the north end of the main building and may expand on the other parcel to

accommodate future growth. Staff will continue to work closely with PaR Systems in expediting their expansion plan.

McGuire Property

The City continues regular communications with Mr. McGuire's attorney, and has been assured by his legal counsel that Mr. McGuire will sign the agreement that has been reached. A letter was sent saying that if no agreement is reached soon, the City will start condemnation proceedings.

ADJOURNMENT

Motion: by Quigley, seconded by Marsh, to adjourn the meeting at 6:40 p.m.

VOTE: Ayes - 5 Nays - 0

Memorandum

To: Mayor and City Council Members
City Manager

From: Tom Simonson
Assistant City Manager and Community Development Director

Date: July 12, 2012

Re: Monthly Report
- Administration Department
- Community Development Department

Election Preparation

Administration staff is well underway with preparations for the upcoming elections, which are expected to bring a heavy turnout especially at the November general election. This week, the Deputy City Clerk and Assistant to the City Manager held the first of five training sessions with election judges. Two more training workshops are scheduled prior to the primary and two additional sessions will be held prior to the general election. Each judge was provided a detailed election training guide prepared for them by City staff.

The lengthy process of testing the voting equipment will begin next week. Absentee voting has begun with over 50 ballots already mailed out to residents. The City is also receiving applications for the general election even though absentee voting does not start until September 21st.

The primary election is August 14th and the general election will take place on November 6th. Candidate filing for the general election is from July 31st through August 14th.

Development Project Updates

Red Fox Road Retail. Construction work on the phase one retail center project is nearing completion. The developer will begin to turn over the lease spaces to the tenants to begin interior improvements. The retail center will include Chipotle, Leeann Chin, and Five Guys Burgers restaurants, Sport Clips hair salon, and Massage Retreat Spa. Most of the retail tenants are expected to open around Labor Day.



The City Council recently approved an amendment to the executed tax increment financing (TIF) development agreement to provide additional economic development assistance to DPS-Shoreview, LLC (Stonehenge USA) to facilitate the planned phase two development to attract a

preferred anchor tenant being sought for the project. The developer remains confident that a lease agreement with the preferred anchor specialty market will be executed soon.

Sinclair Redevelopment/TCF Bank. The City Council also recently approved a request from Luther Properties, LLC for tax increment financing (TIF) assistance to facilitate the redevelopment of the Sinclair gas station property at the southeast corner of Lexington Avenue and Red Fox Road for a new TCF Bank branch facility. The property owner began construction activity the last week of June in preparation for the environmental remediation and demolition work that needs to be completed prior to turning the property over to TCF Bank. Construction of the new bank facility is expected to begin this fall with completion in the spring of 2013.



Midland Plaza Redevelopment/Lakeview Terrace Apartments. The project proposes the redevelopment of the Midland Plaza strip center for the construction of a new upscale six-story apartment building of 104 units in the Midland Terrace Apartments complex area.



The redevelopment project requires the proposed creation of a new tax increment financing district to serve as the primary funding source for the public improvements and other eligible development costs to benefit the project. The developer has submitted a formal application request to start the tax increment

financing review process that will go on a concurrent track with the site and building development review. The majority of the costs for the public infrastructure improvements will be reimbursed through the tax increment generated from the new apartment building and special assessments to the property owner, with additional financial support provided back to the developer of the increment for eligible expenses. The City also received a grant from the Metropolitan Council through the Livable Communities program, which will also assist with the project financing.

The tax increment financing request was originally scheduled to be considered by the City Council in June, but the developer sought a delay to allow further time evaluate the financial feasibility and work further with the City to explore public financing assistance they feel is necessary for the project to go forward. City staff had the opportunity to review the revised financing plan with the EDA and Council at a joint meeting on July 9th, where the developer was present to address questions and concerns. With the general support of the modified financing by the Council and EDA, the project will now move forward with the final development

approvals and begin the formal review process for the tax increment financing. A public hearing will be scheduled for August 20th in consideration of the public financing assistance. If the project is approved, the City's public improvement project for the realignment of Owasso Street would begin next spring 2013, with construction of the apartment building occurring later in the year.

Business Expansions Planned

PaR Systems. Staff continues to work with representatives of PaR Systems on their planned expansion of their facility at 707 County Road E West. Staff recently facilitated a meeting of officials from PaR Systems and Deluxe Corporation to discuss the continuing growth of PaR Systems and their interest in executing an agreement to jointly access and use a private drive owned by Deluxe that separates the two PaR Systems properties. Deluxe Corporation was very open to allowing access for PaR Systems utilizing their drive.

PaR Systems is considering an expansion to the north side of the manufacturing facility and also upgrades to their corporate office at 655 County Road E West (former Sheriff's patrol building), necessary to accommodate projected company growth including a major contract for building special robotic crane equipment to be used in the clean-up of the Fukushima nuclear reactor in Japan.



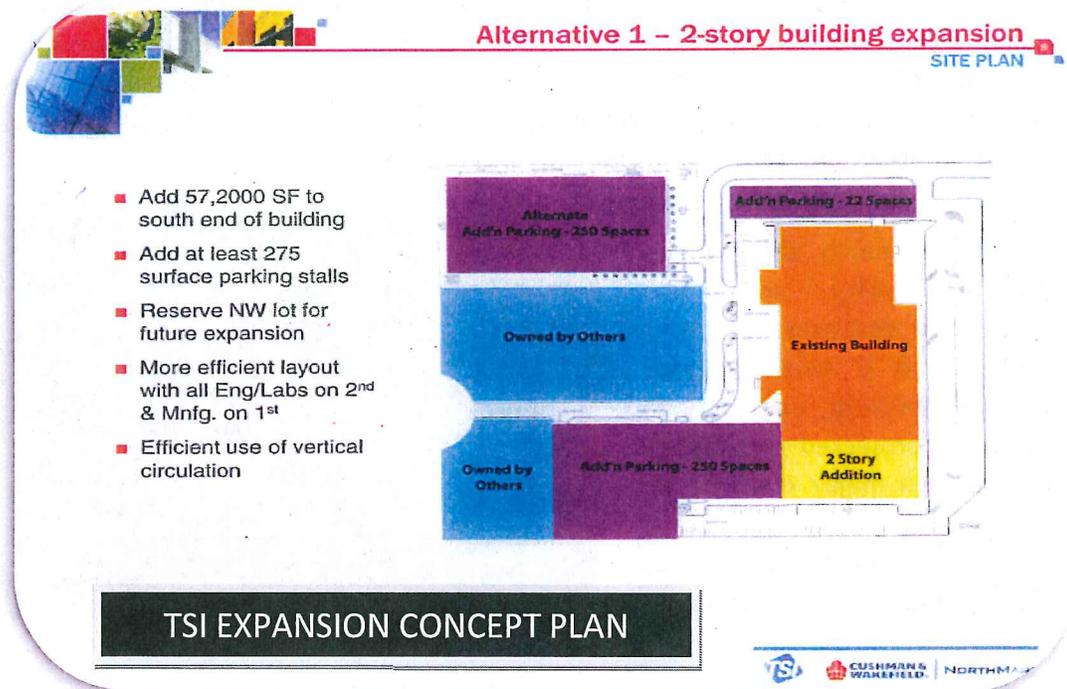
PaR Systems could be submitting their expansion plan to the City within the next several weeks, and is also expected to seek tax increment assistance from the City.

TSI Incorporated. At their request, City staff attended a meeting last week at TSI Incorporated (500 Cardigan Road) to discuss their planned expansion of the Shoreview headquarters facility including both building and parking lot. TSI undertook a major phased expansion back in the mid-1990s and the City provided assistance through a renewal and renovation tax increment district, which just recently expired.



Some of information obtained from the City's discussions with TSI officials included:

- TSI currently has 440 employees at Shoreview (560 total worldwide), and could increase to 464 by the end of this year
- TSI projects at least 550 employees at Shoreview within the next several years (they have a 4 to 1 ratio of professional jobs versus manufacturing/other skills with an average salary of nearly \$80k for professional staff)
- Current facility is 142,000 square feet and plan is to build approximately 60,000 square foot expansion to building at the south end and add at least 275 new surface parking stalls with majority created on land to the southwest of building along Cardigan Road



- TSI has another vacant lot just to the north of Mead Metals that they had identified for future parking
- Goal is to have City approvals by September and break ground by October to complete shell prior to winter with occupancy by May/June 2013
- TSI is expected to seek tax increment financing through the creation of a new TIF District

Housing and Code Enforcement Activity

Rental Licensing. To date 494 General Dwelling Unit (GDU) rental licenses and all 7 Multi-Family Dwelling Unit (MFU) rental licenses have been issued. New GDU license applications are expected throughout the year as properties are converted and the owners apply for licenses. Staff will also remain active in identifying rental properties that have not been licensed.

The 2012 inspections have commenced, with a total of about 250 GDU and 420 MFU units scheduled for inspection during 2012. So far, 407 MFU inspections have been conducted and the remaining 13 are scheduled at a MFU complex in early August. The GDU inspections have commenced and approximately 90 have been conducted so far. Overall, MFU management has been very prepared for our inspections and responsive to required repairs. The GDU

inspections are geographically scheduled by neighborhood, conducted every other week and began on March 15th of this year.

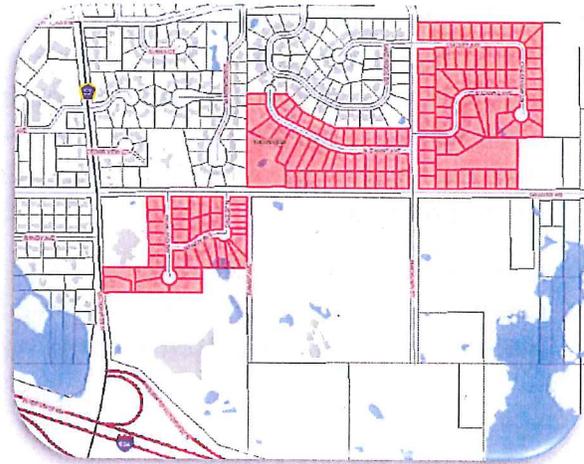
The table below shows the significant increase in the number of licensed rental properties (not total units) since the program began in 2004, with a record of 494 licenses issued so far in 2012:

Year	2004	2005	2006	2007	2008	2009	2010	2011	2012
Rental Licenses	176	194	199	206	258	282	315	397	494

SHINE Program. Staff is finishing up with the final re-inspections for the SHINE neighborhood. A few properties still require attention regarding housing maintenance. One elderly property owner whose home is in need of painting and minor repairs was referred to the Metro Paint-A-Thon and selected for the program. A team from Land O' Lakes will be painting the home sometime in August.

Of the 136 properties inspected, 118 had no violations. Those that had violations were generally minor, however, there a few properties that have housing maintenance issues that require attention.

The map to the right shows the neighborhoods that were involved for the Spring 2012 SHINE inspections, in the Gramsie Road area west of Victoria Street.



Code Enforcement. There have been 18 new code enforcement cases opened in the past month. The following table summarizes the code enforcement activity this past year and this year to date:

Year	Total Cases	Cases Open	Cases Closed
2011	200	14	186
2012	105	46	59

Citation Issued - One citation issued in 2011 remains pending which involves barking dogs and a trial date has been set for August. A citation that was issued for refuse in February of 2012 is scheduled for a jury trial on August 14 and a City staff has received a subpoena to appear.

Garbage/Hoarding Cases – The staff is following up with two homeowners who previously were notified of property maintenance, housing and fire code violations in 2010 and 2011. Per agreements with the homeowners to avoid court, the City and Lake Johanna Fire Department have the authority to conduct follow-up inspections to ensure continued compliance to the City's ordinances and Fire Code.

Through Ramsey County Social Services and a recent emergency medical call, the City was also brought in to investigate two new garbage/hoarding cases where significant property maintenance issues were discovered. One of these properties is a licensed rental property. The two homes were inspected by City staff, Fire Marshal and Ramsey County staff. Staff is

working with the residents and property owner to bring the properties into compliance with the applicable ordinances.

Miscellaneous

- Attached is the monthly report on building permit activity from the Building Official through June, 2012.
- Also attached is the monthly report from the Housing Resource Center on the housing services provided to Shoreview residents through June, 2012.
- The Planning Commission canceled their June meeting as no formal applications were received and the majority of members had meeting scheduling conflicts. Staff is preparing for their July 24th meeting, with one application submitted but since withdrawn. Staff will be preparing additional information for the Commission to review pertaining to temporary signs, message center signs, and automobile sales in commercial districts.
- Staff is currently working on signage for the Guerin Gas Station restoration project. Public Works staff is assisting in the construction of the Texaco sign and staff has contracted with a sign company to develop an interpretive sign and small identification sign. In addition, Bob's Garage – out of Marietta Georgia – has been hired to construct two gasoline pumps that are replications of the Bowser Chief-style pumps that are shown in one of the historic gas station photos.
- Construction on the Shoreview Senior Living senior-care building on Hodgson Road continues. The exterior of the building has been constructed with the exterior building materials still remaining to be installed. Work continues on the interior.

Housing Resource Center - NorthMetro City of Shoreview Monthly Status Report

July 1, 2001 - June 30, 2012

	July- '01		Jan- '02		Jan- '03		Jan- '04		Jan- '05		Jan- '06		Jan- '07		Jan- '08		Jan- '09		Jan- '10		Jan- '11		Jan- '12		Feb '12		Mar '12		Apr '12		May '12		Jun '12		Jul '12		Aug '12		Sep '12		Oct '12		Nov '12		Dec '12		Yr-to-Date		TOTAL	
Number of Calls	43	208	589	168	170	240	275	171	130	271	141	2	5	10	8	19	11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	55	2,461				
MHFA Fix Up Fund/Rehab/Rental																																																		
Loan Applications Rec'd	0	6	1	8	6	6	5	3	3	3	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	43			
Loans Closed	0	5	1	5	3	0	3	2	1	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25			
Shoreview Home Energy Loan																																																		
Loan Applications Rec'd							Loan not available				6	5	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	12				
Loans Closed							Loan not available				5	4	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	10				
Ramsey County Deferred Loan																																																		
Loan Applications Rec'd	0	0	3	3	2	0	2	3	1	5	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	21		
Loans Closed	0	0	2	0	0	1	1	1	1	2	4	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	13				
Construction Consultation Report																																																		
Consultation Phone or Walk-in	5	37	14	57	69	72	123	108	71	108	65	2	5	2	3	4	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19	748				
Site Visits	0	25	31	51	31	58	88	67	43	78	47	2	3	3	2	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14	533				
Scopes & Inspections	5	31	57	8	0	2	2	2	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	113		
TOTAL SERVICES PROVIDED	53	312	698	300	281	379	499	357	253	488	267	6	14	16	14	27	15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	92	3,979				

NOTE: These numbers reflect the number of CLIENTS serviced. In many instances a client will receive more than one service.

CITY OF SHOREVIEW
BUILDING INSPECTOR MONTHLY REPORT
COMPARISON OF YEAR 2012 WITH 2011

	JUNE 2012		TO DATE		2012		JUNE		2011		TO DATE		2011	
	PERMITS	VALUATION	PERMITS	VALUATION	PERMITS	VALUATION	PERMITS	VALUATION	PERMITS	VALUATION	PERMITS	VALUATION	PERMITS	VALUATION
DWELLINGS	1	\$310,000	7	\$2,060,000	1	\$380,000	8	\$2,889,000						
TOWNHOMES			0	\$0			0	\$0						
ADDITIONS	3	\$102,000	31	\$1,075,925	2	\$172,000	9	\$342,500						
GARAGES			0	\$0	1	\$7,000	4	\$49,500						
MISCELLANEOUS	90	\$326,790	327	\$1,904,546	102	\$609,826	411	\$2,269,140						
APARTMENTS			1	\$7,482,000			0	\$0						
OFFICES			0	\$0			0	\$0						
RETAIL			1	\$1,310,000			0	\$0						
INDUSTRIAL/WAREHOUSE			0	\$0			0	\$0						
PUBLIC BUILDINGS			0	\$0			0	\$0						
COMMERCIAL ADDITIONS			0	\$0			0	\$0						
COMMERCIAL ALTER	3	\$333,200	20	\$5,009,283	4	\$1,514,759	18	\$8,299,034						
TOTAL	97	\$1,071,990	387	\$18,841,754	110	\$2,683,585	450	\$13,849,174						

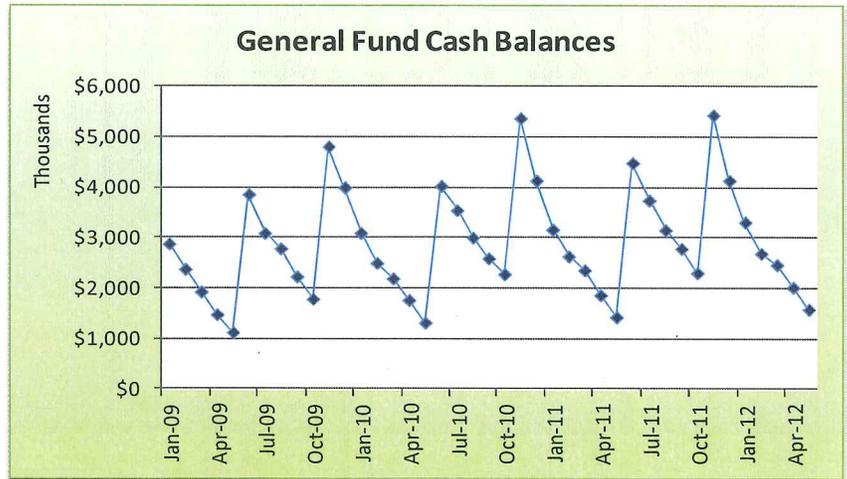
CC: CITY MANAGER
DIR. COMMUNITY DEV
MAYOR

TO: Terry Schwerm, City Manager
FROM: Jeanne A. Haapala, Finance Director 
DATE: July 9, 2012
RE: Monthly Finance Report

Property Tax Advance

In June the City received an advance on the 2012 property tax and assessment collections. Since January 1, General Fund cash dropped from \$4.14 million to about \$900,000 (before receipt of the advance). This pattern occurs each year because the property tax levy provides about 78% of General

Fund revenues for the year, and is received by the City in June/July and November/December. This timing differs from expenditures, which occur throughout the year. The City's general fund balance is designed to provide cash flow protection during the first half of the year, before tax revenues are received.



2013 Budget

This year's budget process is considerably less formal this year, because we will be considering potential changes to the second year of a two-year budget. Last year the City Council approved a two-year budget (for 2012 and 2013). Staff is currently evaluating the 2013 budget for potential requested revisions. Any changes to the 2013 budget will be handled as a formal budget amendment after the budget hearing in December. A discussion of the preliminary tax levy will occur in August, in time for adoption of the proposed tax levy (per state statutes), and budget workshops will occur in November.

Tax Increment Reporting

Tax increment reporting for the year 2011 is in process and must be complete by August 1.

Monthly Report

The monthly report for June is attached.

General Fund
For Year 2012 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	6,467,060		6,467,060		
Licenses & Permits	292,750	280,347	12,403	95.76	77.29
Intergovernmental	183,002	82,905	100,097	45.30	89.47
Charges for Services	1,164,450	243,084	921,366	20.88	18.58
Fines & Forfeits	62,000	18,229	43,771	29.40	27.66
Interest Earnings	45,000		45,000		
Miscellaneous	35,160	21,401	13,759	60.87	65.47
TOTAL REVENUES	8,249,422	645,966	7,603,456	7.83	7.61
EXPENDITURES					
General Government					
Administration	537,154	251,347	285,807	46.79	47.05
Communications	171,288	57,065	114,223	33.32	47.13
Council & commiss	140,231	80,703	59,528	57.55	55.33
Elections	34,453	150	34,303	.44	
Finance/accounting	541,508	274,182	267,326	50.63	46.71
Human Resources	248,382	103,099	145,283	41.51	41.95
Information systems	312,594	158,549	154,045	50.72	46.88
Legal	100,000	33,598	66,402	33.60	22.83
Total General Government	2,085,610	958,694	1,126,916	45.97	45.52
Public Safety					
Emergency services	7,333	3,440	3,893	46.92	30.03
Fire	854,900	430,957	423,943	50.41	50.01
Police	1,858,994	853,117	1,005,877	45.89	44.84
Total Public Safety	2,721,227	1,287,514	1,433,713	47.31	46.39
Public Works					
Forestry/nursery	75,596	26,587	49,009	35.17	22.86
Pub Works Adm/Engin	433,056	208,080	224,976	48.05	47.37
Streets	769,973	460,748	309,225	59.84	60.10
Trail mgmt	121,384	78,319	43,065	64.52	50.10
Total Public Works	1,400,009	773,734	626,275	55.27	53.15
Parks and Recreation					
Municipal buildings	126,119	112,413	13,706	89.13	88.54
Park Maintenance	1,117,133	663,677	453,456	59.41	57.92
Park/Recreation Adm	345,201	171,808	173,393	49.77	47.60
Total Parks and Recreation	1,588,453	947,897	640,556	59.67	57.36
Community Develop					
Building Inspection	151,486	85,428	66,058	56.39	45.94
Planning/zoning adm	382,837	165,625	217,212	43.26	39.94
Total Community Develop	534,323	251,053	283,270	46.99	41.63

General Fund
For Year 2012 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
TOTAL EXPENDITURES	8,329,622	4,218,893	4,110,729	50.65	49.29
OTHER					
Transfers In	481,000	55,500	425,500	11.54	12.34
Transfers Out	-400,800	-212,500	-188,300	53.02	53.43
TOTAL OTHER	80,200	-157,000	237,200	-195.76	-387.09
Net change in fund equity		-3,729,927	4,106,527		
Fund equity, beginning		3,976,412			
Fund equity, ending		246,485			
Less invested in capital assets					
Net available fund equity		246,485			

Recycling
For Year 2012 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Intergovernmental	69,000		69,000		88.74
Charges for Services	451,300	12,011	439,289	2.66	3.28
TOTAL REVENUES	520,300	12,011	508,289	2.31	14.34
EXPENDITURES					
Public Works					
Recycling	489,474	162,896	326,578	33.28	40.40
Total Public Works	489,474	162,896	326,578	33.28	40.40
TOTAL EXPENDITURES	489,474	162,896	326,578	33.28	40.40
Net change in fund equity	30,826	-150,885	181,711		
Fund equity, beginning		114,960			
Fund equity, ending		-35,925			
Less invested in capital assets					
Net available fund equity		-35,925			

STD Self Insurance
For Year 2012 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	7,500	3,772	3,728	50.29	49.55
Interest Earnings	600		600		
TOTAL REVENUES	8,100	3,772	4,328	46.57	43.72
EXPENDITURES					
Miscellaneous					
Short-term Disab	8,000	8,415	-415	105.19	73.33
Total Miscellaneous	8,000	8,415	-415	105.19	73.33
TOTAL EXPENDITURES	8,000	8,415	-415	105.19	73.33
Net change in fund equity	100	-4,643	4,743		
Fund equity, beginning		41,503			
Fund equity, ending		36,860			
Less invested in capital assets					
Net available fund equity		36,860			

Community Center
For Year 2012 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	2,269,985	1,189,399	1,080,586	52.40	54.51
Interest Earnings	8,000		8,000		
Miscellaneous		20	-20		
TOTAL REVENUES	2,277,985	1,189,419	1,088,566	52.21	54.23
EXPENDITURES					
Parks and Recreation					
Community center	2,445,989	1,175,081	1,270,908	48.04	44.63
Total Parks and Recreation	2,445,989	1,175,081	1,270,908	48.04	44.63
Capital Outlay					
Community center	12,930		12,930		
Total Capital Outlay	12,930		12,930		
TOTAL EXPENDITURES	2,458,919	1,175,081	1,283,838	47.79	44.63
OTHER					
Transfers In	300,000	150,000	150,000	50.00	50.00
TOTAL OTHER	300,000	150,000	150,000	50.00	50.00
Net change in fund equity	119,066	164,338	-45,272		
Fund equity, beginning		828,287			
Fund equity, ending		992,625			
Less invested in capital assets					
Net available fund equity		992,625			

Recreation Programs
For Year 2012 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	1,277,740	647,829	629,911	50.70	54.24
Interest Earnings	4,600		4,600		
Miscellaneous		569	-569		
TOTAL REVENUES	1,282,340	648,398	633,942	50.56	54.02
EXPENDITURES					
Parks and Recreation					
Adult & youth sports	109,238	54,362	54,876	49.76	49.37
Aquatics	129,694	65,974	63,720	50.87	39.76
Community programs	99,102	52,592	46,510	53.07	36.26
Drop-in Child Care	67,409	31,083	36,326	46.11	56.07
Fitness Programs	198,987	101,707	97,280	51.11	45.62
Park/Recreation Adm	331,258	150,080	181,178	45.31	38.27
Preschool Programs	73,656	40,554	33,102	55.06	54.87
Summer Discovery	167,245	48,791	118,454	29.17	14.48
Youth/Teen	70,213	24,841	45,372	35.38	35.43
Total Parks and Recreation	1,246,802	569,984	676,818	45.72	38.74
TOTAL EXPENDITURES	1,246,802	569,984	676,818	45.72	38.74
OTHER					
Transfers In	65,000		65,000		
Transfers Out	-75,000	-37,500	-37,500	50.00	50.00
TOTAL OTHER	-10,000	-37,500	27,500	375.00	700.00
Net change in fund equity	25,538	40,914	59,624		
Fund equity, beginning		545,206			
Fund equity, ending		586,120			
Less invested in capital assets					
Net available fund equity		586,120			

Cable Television
For Year 2012 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	280,000	72,451	207,549	25.88	25.83
Interest Earnings	1,800		1,800		
Miscellaneous	1,200	600	600	50.00	30.00
TOTAL REVENUES	283,000	73,051	209,949	25.81	25.58
EXPENDITURES					
General Government					
Cable television	165,095	86,793	78,302	52.57	56.52
Total General Government	165,095	86,793	78,302	52.57	56.52
TOTAL EXPENDITURES	165,095	86,793	78,302	52.57	56.52
OTHER					
Transfers Out	-121,950	-55,500	-66,450	45.51	37.82
TOTAL OTHER	-121,950	-55,500	-66,450	45.51	37.82
Net change in fund equity	-4,045	-69,242	198,097		
Fund equity, beginning		215,665			
Fund equity, ending		146,423			
Less invested in capital assets					
Net available fund equity		146,423			

Econ Devel Auth/EDA
For Year 2012 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	55,000		55,000		
TOTAL REVENUES	55,000		55,000		
EXPENDITURES					
Community Develop					
Econ Development-HRA	49,783	24,173	25,610	48.56	48.36
Total Community Develop	49,783	24,173	25,610	48.56	48.36
TOTAL EXPENDITURES	49,783	24,173	25,610	48.56	48.36
Net change in fund equity	5,217	-24,173	29,390		
Fund equity, beginning		185,524			
Fund equity, ending		161,351			
Less invested in capital assets					
Net available fund equity		161,351			

HRA Programs of EDA
For Year 2012 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	70,000		70,000		
TOTAL REVENUES	70,000		70,000		
EXPENDITURES					
Community Develop					
Housing Programs-HRA	53,726	30,389	23,337	56.56	54.90
Total Community Develop	53,726	30,389	23,337	56.56	54.90
TOTAL EXPENDITURES	53,726	30,389	23,337	56.56	54.90
Net change in fund equity	16,274	-30,389	46,663		
Fund equity, beginning		35,700			
Fund equity, ending		5,311			
Less invested in capital assets					
Net available fund equity		5,311			

Liability Claims
For Year 2012 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Interest Earnings	2,200		2,200		
Miscellaneous	20,000	7,506	12,494	37.53	13.76
TOTAL REVENUES	22,200	7,506	14,694	33.81	12.07
EXPENDITURES					
Miscellaneous					
Insurance Claims	32,000	13,275	18,725	41.49	50.52
Total Miscellaneous	32,000	13,275	18,725	41.49	50.52
TOTAL EXPENDITURES	32,000	13,275	18,725	41.49	50.52
Net change in fund equity	-9,800	-5,769	-4,031		
Fund equity, beginning		192,054			
Fund equity, ending		186,285			
Less invested in capital assets					
Net available fund equity		186,285			

Slice SV Event
For Year 2012 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	22,000	20,079	1,921	91.27	111.09
Miscellaneous	25,000	16,570	8,430	66.28	108.96
TOTAL REVENUES	47,000	36,649	10,351	77.98	109.93
EXPENDITURES					
General Government					
Slice of Shoreview	57,200	12,831	44,369	22.43	19.55
Total General Government	57,200	12,831	44,369	22.43	19.55
TOTAL EXPENDITURES	57,200	12,831	44,369	22.43	19.55
OTHER					
Transfers In	10,000		10,000		150.00
TOTAL OTHER	10,000		10,000		150.00
Net change in fund equity	-200	23,818	-24,018		
Fund equity, beginning		52,558			
Fund equity, ending		76,376			
Less invested in capital assets					
Net available fund equity		76,376			

Water Fund
For Year 2012 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Intergovernmental	13,200	6,683	6,517	50.63	
Utility Charges	2,464,000	907,884	1,556,116	36.85	31.74
Late fees		16,468	-16,468		
Water meters	2,800	4,584	-1,784	163.71	49.58
Other prop charges	2,000	7,368	-5,368	368.38	86.48
Interest Earnings	55,000	37	54,963	.07	
TOTAL REVENUES	2,537,000	943,023	1,593,977	37.17	31.75
EXPENDITURES					
Proprietary					
Water Operations	1,455,461	669,082	786,379	45.97	42.93
Total Proprietary	1,455,461	669,082	786,379	45.97	42.93
TOTAL EXPENDITURES	1,455,461	669,082	786,379	45.97	42.93
OTHER					
Depreciation	-630,000	-315,000	-315,000	50.00	50.00
Transfers Out	-240,000		-240,000		
GO Revenue Bonds	-184,287	-100,186	-84,101	54.36	47.41
TOTAL OTHER	-1,054,287	-415,186	-639,101	39.38	38.36
Net change in fund equity	27,252	-141,245	1,446,700		
Fund equity, beginning		12,445,554			
Fund equity, ending		12,304,309			
Less invested in capital assets		9,427,325			
Net available fund equity		2,876,984			

Sewer Fund
For Year 2012 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Intergovernmental	10,515	5,324	5,191	50.64	
Charges for Services	200	213	-13	106.43	55.75
Utility Charges	3,500,000	1,709,932	1,790,068	48.86	47.94
Late fees		31,158	-31,158		
Facility/area chgs	4,000	2,863	1,137	71.57	97.42
Other prop charges	2,500	5,700	-3,200	228.00	322.88
Interest Earnings	25,000	30	24,970	.12	
TOTAL REVENUES	3,542,215	1,755,220	1,786,995	49.55	48.54
EXPENDITURES					
Proprietary					
Sewer Operations	2,942,296	1,523,489	1,418,807	51.78	50.45
Total Proprietary	2,942,296	1,523,489	1,418,807	51.78	50.45
TOTAL EXPENDITURES	2,942,296	1,523,489	1,418,807	51.78	50.45
OTHER					
Depreciation	-300,000	-150,000	-150,000	50.00	50.00
Transfers Out	-188,000		-188,000		
GO Revenue Bonds	-72,843	-38,011	-34,832	52.18	37.60
TOTAL OTHER	-560,843	-188,011	-372,832	33.52	31.55
Net change in fund equity	39,076	43,720	741,021		
Fund equity, beginning		7,284,108			
Fund equity, ending		7,327,828			
Less invested in capital assets		4,725,848			
Net available fund equity		2,601,980			

Surface Water Mgmt
For Year 2012 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Intergovernmental	3,815	1,932	1,883	50.63	
Utility Charges	1,056,000	519,905	536,095	49.23	49.17
Late fees		7,338	-7,338		
Lake Impr Dist chgs	48,462	16,113	32,349	33.25	64.33
Other prop charges	5,000	3,560	1,440	71.20	73.80
Interest Earnings	24,000	11	23,989	.05	
TOTAL REVENUES	1,137,277	548,859	588,418	48.26	49.50
EXPENDITURES					
Proprietary					
Snail Lake Aug.	33,367	7,985	25,382	23.93	11.81
Surface Water Oper	726,866	364,846	362,020	50.19	58.23
Total Proprietary	760,233	372,831	387,402	49.04	56.03
TOTAL EXPENDITURES	760,233	372,831	387,402	49.04	56.03
OTHER					
Contributed Assets		20,231	-20,231		
Depreciation	-218,000	-108,996	-109,004	50.00	50.00
Transfers Out	-107,000		-107,000		
GO Revenue Bonds	-85,602	-45,382	-40,220	53.01	47.40
TOTAL OTHER	-410,602	-134,147	-276,455	32.67	37.17
Net change in fund equity	-33,558	41,881	437,010		
Fund equity, beginning		7,384,772			
Fund equity, ending		7,426,653			
Less invested in capital assets		6,135,855			
Net available fund equity		1,290,798			

Street Light Utility
For Year 2012 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Utility Charges	456,000	224,189	231,811	49.16	49.37
Late fees		3,216	-3,216		
Interest Earnings	2,500		2,500		
Miscellaneous	500		500		
TOTAL REVENUES	459,000	227,405	231,595	49.54	49.70
EXPENDITURES					
Proprietary					
Street lighting	251,740	90,409	161,331	35.91	43.07
Total Proprietary	251,740	90,409	161,331	35.91	43.07
Capital Outlay					
Capital Projects		2,271	-2,271		
Total Capital Outlay		2,271	-2,271		
TOTAL EXPENDITURES	251,740	92,680	159,060	36.82	43.34
OTHER					
Depreciation	-40,000	-19,998	-20,002	50.00	50.00
Transfers Out	-15,600		-15,600		
TOTAL OTHER	-55,600	-19,998	-35,602	35.97	39.25
Net change in fund equity	151,660	114,727	108,137		
Fund equity, beginning		749,937			
Fund equity, ending		864,664			
Less invested in capital assets		432,561			
Net available fund equity		432,103			

Central Garage Fund
For Year 2012 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	216,000		216,000		
Intergovernmental	120,715	43,371	77,344	35.93	
Cent Garage chgs	1,137,680	1,135,494	2,186	99.81	98.35
Interest Earnings	22,000	225	21,775	1.02	
TOTAL REVENUES	1,496,395	1,179,090	317,305	78.80	95.51
EXPENDITURES					
Proprietary					
Central Garage Oper	576,564	275,093	301,471	47.71	47.29
Total Proprietary	576,564	275,093	301,471	47.71	47.29
Miscellaneous					
Other Expenses	8,000		8,000		
Total Miscellaneous	8,000		8,000		
Capital Outlay					
Central Garage Oper		166,763	-166,763		
Total Capital Outlay		166,763	-166,763		
TOTAL EXPENDITURES	584,564	441,856	142,708	75.59	87.55
OTHER					
Sale of Asset	20,000	1,643	18,358	8.21	143.13
Transfers In	180,600		180,600		
Depreciation	-673,000	-336,498	-336,502	50.00	50.00
GO CIP Bonds	-247,157	-124,341	-122,816	50.31	89.16
TOTAL OTHER	-719,557	-459,197	-260,360	63.82	73.34
Net change in fund equity	192,274	278,037	832,872		
Fund equity, beginning		3,713,231			
Fund equity, ending		3,991,268			
Less invested in capital assets		3,228,575			
Net available fund equity		762,693			

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 06-30-12

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
<hr/>							
CERTIFICATE DEPOSIT							
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1,075	Morgan Stanley Smith Barney LLC	CD	1,097	07-22-09	07-23-12	150,000.00	2.445500
1,076	Morgan Stanley Smith Barney LLC	CD	1,097	07-22-09	07-23-12	150,000.00	2.395600
1,077	Morgan Stanley Smith Barney LLC	CD	1,097	07-22-09	07-23-12	245,000.00	2.395600
1,143	Morgan Stanley Smith Barney LLC	CD	549	02-24-12	08-26-13	121,000.00	.548000
1,146	Morgan Stanley Smith Barney LLC	CD	550	03-02-12	09-03-13	128,000.00	.550000
1,145	Morgan Stanley Smith Barney LLC	CD	730	02-29-12	02-28-14	249,000.00	.550000
1,147	Morgan Stanley Smith Barney LLC	CD	730	03-07-12	03-07-14	249,000.00	.500000
1,148	Morgan Stanley Smith Barney LLC	CD	731	03-09-12	03-10-14	249,000.00	.650000
1,150	Morgan Stanley Smith Barney LLC	CD	730	03-28-12	03-28-14	249,000.00	.650000
1,141	Morgan Stanley Smith Barney LLC	CD	1,097	02-08-12	02-09-15	150,000.00	.998200
1,140	Morgan Stanley Smith Barney LLC	CD	1,461	02-08-12	02-08-16	248,000.00	1.149200
1,142	Morgan Stanley Smith Barney LLC	CD	1,461	02-08-12	02-08-16	248,000.00	1.299100
1,155	Morgan Stanley Smith Barney LLC	CD	1,461	05-16-12	05-16-16	98,000.00	1.250000
1,154	Morgan Stanley Smith Barney LLC	CD	1,645	05-16-12	11-16-16	248,000.00	1.300000
Total Number Of Investments: 14						2,782,000.00	
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FEDERAL HOME LN BK							
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1,133	Morgan Stanley Smith Barney LLC	FH	3,653	10-12-11	10-12-2021	600,000.00	2.997500
1,156	Morgan Stanley Smith Barney LLC	FH	3,652	06-07-12	06-07-2022	500,000.00	2.786000
Total Number Of Investments: 2						1,100,000.00	
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FEDERAL NATL MTG							
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1,123	Dain Rauscher Investment Services	FN	-31,0	06-30-11	07-02-12	1,000,000.00	2.975500
1,124	Dain Rauscher Investment Services	FN	5,479	06-30-11	07-02-12	219,000.00	2.975500
1,130	Dain Rauscher Investment Services	FN	5,479	09-30-11	07-02-12	500,000.00	1.983700
1,131	Dain Rauscher Investment Services	FN	5,479	09-30-11	07-02-12	180,000.00	1.983700
1,098	Wells Fargo Brokerage Services	FN	1,826	08-10-10	08-10-15	500,000.00	1.998900
1,122	Wells Fargo Brokerage Services	FN	1,607	03-17-11	08-10-15	462,000.00	2.044200
1,144	Dain Rauscher Investment Services	FN	1,782	02-24-12	01-10-17	501,423.23	2.688300
1,102	Dain Rauscher Investment Services	FN	32,63	08-25-10	07-27-2020	611,358.07	3.474700
1,134	Dain Rauscher Investment Services	FN	5,479	10-27-11	10-27-2026	1,000,000.00	4.163600
1,135	Dain Rauscher Investment Services	FN	5,479	10-27-11	10-27-2026	600,000.00	4.796500
1,152	Dain Rauscher Investment Services	FN	5,478	04-12-12	04-12-2027	1,000,000.00	4.231000
1,158	Dain Rauscher Investment Services	FN	5,478	06-28-12	06-28-2027	600,000.00	3.664700
1,151	Dain Rauscher Investment Services	FN	7,305	03-29-12	03-29-2032	500,000.00	4.746800
1,157	Dain Rauscher Investment Services	FN	7,305	06-21-12	06-21-2032	500,000.00	4.247100

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 06-30-12

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
Total Number Of Investments: 14						8,173,781.30	
<hr/>							
FED HM MORTG POOL							
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1,149	Morgan Stanley Smith Barney LLC	HP	3,197	03-22-12	12-22-2020	550,000.00	2.583100
1,127	Dain Rauscher Investment Services	HP	3,653	07-29-11	07-29-2021	500,000.00	3.996700
1,132	Morgan Stanley Smith Barney LLC	HP	3,653	09-30-11	09-30-2021	500,000.00	3.197400
1,153	Morgan Stanley Smith Barney LLC	HP	32,59	05-10-12	02-28-2022	500,000.00	3.006800
1,096	Dain Rauscher Investment Services	HP	-32,1	07-27-10	07-27-2022	500,000.00	4.496900
1,110	Dain Rauscher Investment Services	HP	4,247	12-10-10	07-27-2022	602,400.00	4.640900
Total Number Of Investments: 6						3,152,400.00	
Sub-Total Of Investments:						15,208,181.30	
4M Municipal Money Mkt Fund						6,983,227.11	
2011 COP Debt Service Reserve						359,627.66	
GMHC Savings Acct USBank						31,980.27	
4M Fund - Hockey Escrow						2,002.26	
Western Asset Govt MM Fund						855,780.80	
GRAND TOTAL OF CASH & INVESTMENTS:						23,440,799.40	

TO: MAYOR, CITY COUNCIL AND CITY MANAGER
FROM: MARK J. MALONEY, PUBLIC WORKS DIRECTOR
DATE: JULY 16, 2012
SUBJ: PUBLIC WORKS MONTHLY REPORT

ADMINISTRATIVE ACTIVITIES

The final plans for the public infrastructure improvements driven by the proposed Lakeview Terrace redevelopment are complete and have been submitted for State Aid approval. The proposed staging and sequencing for the roadway and railway crossing improvements reflects the property owner's revised schedule which estimates City approval of the redevelopment and financing plans in August.

MnDOT's work on I-694 is proceeding according to schedule, and the Lexington Avenue Bridge widening was complete earlier this month. Traffic patterns have adjusted now that all lanes of Lexington Avenue are open to traffic.

The Department continues to be heavily involved in the process of TCF acquiring the Sinclair Gas Station site located at Red Fox Road and Lexington Avenue. We have been assisting in the dialog with Ramsey County and are working to coordinate and leverage opportunities created by the redevelopment to improve Red Fox Road. Much work remains with regard to securing the properties necessary to improve both Lexington Avenue and the storm drain systems serving the area.

Environmental Services –

The City hosted the Emerald Ash Borer trunk injection demonstration project June 20th. Many staff members received a firsthand look at how to save significant ash trees, with 2 members of the Parks crew actually performing the injections. Kare 11 TV interviewed Mark Maloney on site and the Shoreview Bulletin covered the story. Approximately 40 public ash trees have been treated thus far, and about 50 trees on private property have been treated as part of the City's contract for residents to utilize.

Sixty-four elm trees infected by Dutch elm disease have been removed from both public and private properties this year. There are approximately 10 known cases of oak wilt which could pose a risk to spreading to neighboring properties without management. These diseased trees are found by residents calling in unusual symptoms or staff surveying tree canopies.

The Regional Indicators Initiative program will begin this fall/winter by the Urban Land Institute and the Regional Council of Mayors to collect data regarding environmental measures in Shoreview.

The Environmental Quality Committee is rewarding 18 private properties for environmental improvements or best practices this year, an expansion over previous years.

There are approximately 7 sites currently under construction requiring inspections for erosion and sediment control. With the dryer weather there have been fewer issues to follow up on. Any sites with issues during the heavy rain storms in June were given a verbal warning and then items were corrected.

MAINTENANCE ACTIVITIES

Utilities Maintenance –

Each day Utility Crews inspect and perform routine maintenance of all wells, lift stations, booster stations and the towers. They also respond daily to location requests by marking utilities within proposed excavation areas. Meters are tested, repaired or replaced as needed.

Crews have been exercising and repairing gate valves. They are repairing curb boxes as time permits. Hydrants are repaired and hydrant flags are replaced as necessary. Crews repaired a number of sewer services and continue jetting/cleaning segments of the sanitary sewer system as time permits.



In celebration of Independence Day, the South Tower proudly posed with the colors on display.

Street Maintenance –

Street crews are patching and crack filling to prepare streets scheduled to be seal coated this summer and they started preparing streets and trails for next summer's projects. As time and resources permit street sweeping continues.

Sign maintenance and repairs and replacements is on going and crews spend time each week working on sign projects. They are also working on applying pavement markings for crosswalks. Speed trailers and traffic counters are placed in different locations each week.

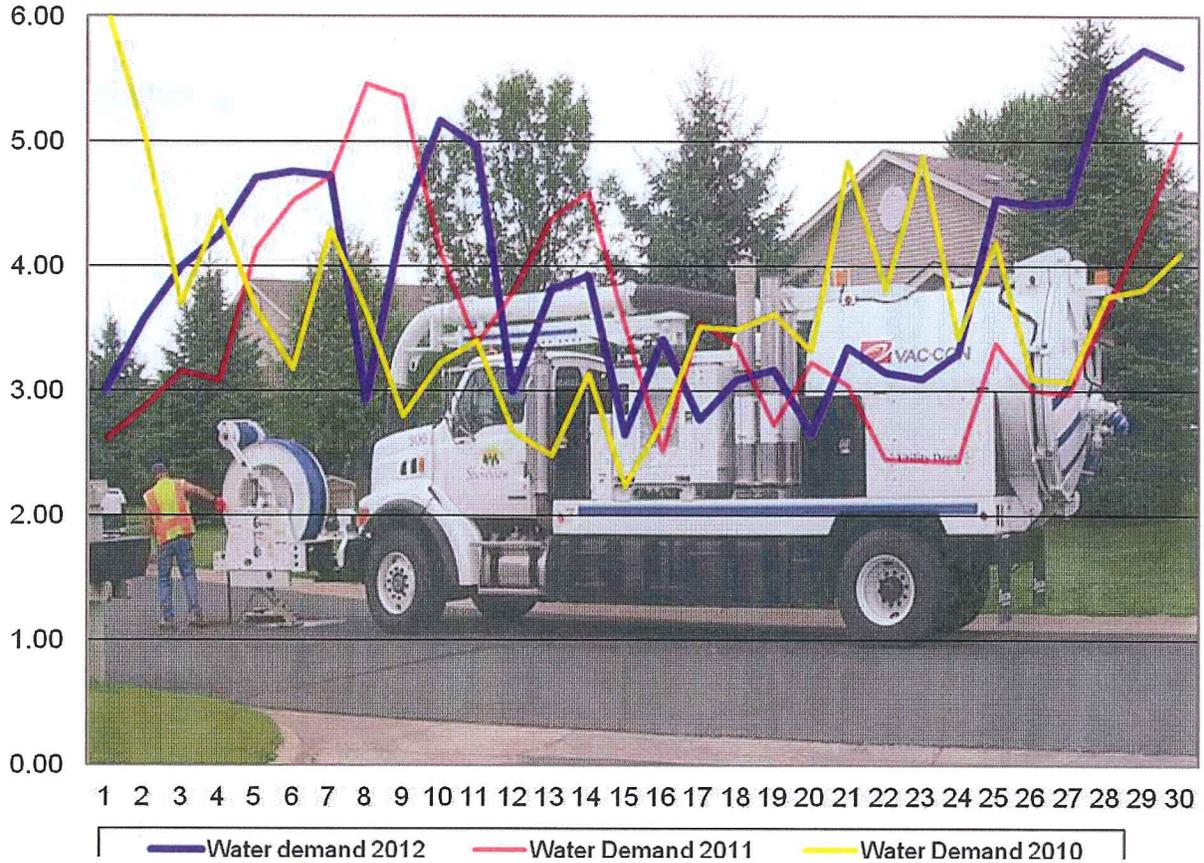
Street crews are also removing trees and City plantings as needed. They continue to perform storm pond and catch basin maintenance and repairs as necessary.

DOC Crews –

Crews spend time each day cleaning the Maintenance Facility. They have been working with the park department on routine maintenance. They have been participating in crack filling operations. They have also been weeding and cleaning up the rain garden at the maintenance center and around the maintenance center. They also spent time washing all the windows inside and outside at the maintenance center.

The following chart shows historic water production for the month of June in 2010, 2011 and 2012.

Historic Water Demand for June



PROJECT UPDATES

Tanglewood/Victoria Street Rehabilitation, Project 11-08

The Contractor has been working to complete punch list items that remain, and is expected to be complete by the end of the month. City crews installed the crosswalks on Victoria and at the entrance to the City Hall/Community Center campus.

Floral/Demar/County Road F Neighborhood Reconstruction, Project 12-01

Xcel Energy has completed the replacement of gas mains. The new watermain has been installed on Demar Ave. and County Rd. F. Sewer and water service lines will be completed by July 13th and storm sewer installation will begin the week of July 16th. Temporary water will be set up on Floral Dr. the week of July 16th.

Red Fox Road Reconstruction, Project 12-04

City staff is in the process of gathering information and preparing the feasibility study.

2012 Street Seal Coat, Project 12-05

The project is scheduled to be done the week of July 16th. Sweeping should be completed by the following week depending on temperatures. Very hot temperatures will limit sweeping to the cooler hours of the day and, therefore, it can take little longer to complete the sweeping part of the project.

2012 Street Light Replacement, Project 12-06

The project has been awarded to Q3 Contracting who also completed last years project. Materials are on order, including the LED fixtures and work should begin in early August.

2012 Trail Seal Coating, Project 12-07

The 2012 project marked the second round of seal coating on most of the trails in the City's system. For this reason a different product was chosen and project costs for trail seal coating came in under what was anticipated. Instead of seal coating approximately 5 miles of trails we were able to seal coat approximately 10 miles of trails and still remain within budget. They began seal coating trails on Monday July 9th and completed all the scheduled trails on July 13th. The weather and a spray on application method allowed the process to be completed three days ahead of schedule.

County Road D and Cottage Place Reconstruction, Project 13-01

City staff is in the process of gathering information and preparing a feasibility study.

REGULAR COUNCIL MEETING
JULY 16, 2012

TO: MAYOR AND COUNCILMEMBERS
FROM: TERRY SCHWERM, CITY MANAGER
DATE: JULY 10, 2012
RE: MONTHLY REPORT

DEPARTMENT ACTIVITY

The Parks and Recreation Commission continues to review the plans for the renovation of Bucher Park. At its June meeting, the Commission reviewed the Preliminary Master Plan for the park that had been prepared by Brauer and Associates. They also identified which elements of the plan should be included in the bid for the project. The City Council reviewed the plan at their July workshop meeting and concurred with the recommendations of the Commission. Brauer & Associates staff is now in the process of preparing more detailed plans that will be used to bid the project during August and early September.

The Commission also recommended that the City stripe two sets of tennis courts so they can be used for Pickleball as well as tennis. Pickleball is a growing sport that includes elements of tennis, badmitten and ping pong. It is played on a court about one third the size of a tennis court. The courts at Shamrock Park in northwest Shoreview and at Commons Park in central Shoreview will be striped for Pickleball later this summer.

Management Assistant Shari Kunza has spent a significant amount of time this month working with the Slice of Shoreview Committee. Shari serves as the primary staff liaison to this group and assist Slice Coordinator Jacci Krebsbach with numerous items in preparation for this annual event. The Slice will be held July 27 – 29 at Island Lake County Park.

MAINTENANCE

The hot, dry weather the past two weeks has meant flowers and trees have to be hand watered and this has resulted in added work for the Parks Maintenance staff. The dry weather has also shown us where the irrigation systems are lacking coverage.

All turf areas are mowed weekly but the dry weather has substantially slowed down the rate of turf growth. The last big rain storm caused us to skip some wetter turf areas for a week so the crew had to sweep those areas once we were able to mow them. The weeds were pulled, the beds mulched and the shrubs trimmed at the Community Center and library and the crew is beginning this work in the parks. Two crew members participated in Emerald Ash Borer injections around the Community Center and library.

The crew continues to drag and line up to fourteen ball fields each day. The week of the Fourth of July the crew spent extra time at Sitzer Park preparing fields for the district playoffs which began the following week. There were tournaments scheduled at three of our facilities in the past

month. Rice Creek Fields had two different weekend tournaments and McCullough and Bucher hosted a baseball tournament. The quality of our facilities continues to get rave reviews from players and coaches from Minnesota and surrounding states. In addition, a parks maintenance person from Kansas called to get information on our maintenance products and practices. The crew continues to mow and paint lines on two full sized soccer fields, nine modified soccer fields and one lacrosse field on a weekly basis.

Irrigation repairs were completed at Bucher Park, Shoreview Commons, Highway 96, Rice Creek Fields and Sitzer Park. The parks crew completed another park and playground inspection and all repairs have been completed at this time. The bulbs in the parking lot lights were replaced at McCullough, Bobby Theisen and Wilson Parks. Building lights were replaced at Bucher and Shamrock Parks. Several times in the last month the crew has had to check the timers for building lights and irrigation systems at the parks due to power outages. A contractor removed the sand from Rice Creek Fields playground area. After the sand was removed, the contractor refilled the area with engineered wood fiber and added rubber mats under the swings and slides in order to make this playground compliant with new ADA guidelines. The Capital Improvement Program for next year will include a similar project upgrading all park playground areas to meet ADA guidelines.

Vandals were back again this month. There was graffiti in the tunnel under Highway 96, the old playground at Commons and Ponds Parks. In addition, broken glass was scattered in the pea gravel at Ponds Park.

The crew continues to pick up trash on a daily basis at the Community Center, library and parks. The trash receptacles and doggie pots are dumped on an as needed basis which has been two to three times a week. The restrooms at the Haffeman Pavilion and Rice Creek Fields are cleaned on a daily basis.

COMMUNITY CENTER/CITY HALL MAINTENANCE ACTIVITIES

The maintenance crew has been busy keeping the building on its cleaning schedule which isn't easy with the number of children in the Summer Discovery program. There generally are several spills on the carpeting each week that the crew has to clean at night, however the new carpet cleaning system we purchased this spring has really helped. The new carpet cleaner has even removed marker from the carpeting. The carpeting in the upper level lobby and lower level Wave Café lobby has been cleaned. Work orders for repairs keep growing and we are slightly ahead of last year's pace.

The contractor that is recovering the banquet chairs is nearly half finished with the project and the rest of the fabric should be in soon so that project can be completed. We are currently getting everything lined up for pool shutdown.

RECREATION PROGRAMS

The summer recreation programs are in full swing. The aquatics program has nearly 1,100 participants including swim lessons, scout badges, lifeguard classes, and snorkeling. New

programs at Chippewa Middle School are off to a slow start, however, staff is implementing some creative ideas, such as Discover SCUBA, to boost attendance. Discover SCUBA is designed to teach participants the basics of scuba diving by a certified scuba instructor. The new Sunday evening swim lessons are going well with 48 participants.

The summer sports programs are winding down, with games ending the last week of July. This year 448 youth participated in soccer, softball, and baseball. Over 60 volunteer coaches donated their time and talents to make Shoreview's youth sports program successful.

The first day of the Shoreview Farmers' Market was Tuesday, June 19th. Mayor Martin held her office hours at the market passing out lemonade spritzers. Everyone enjoyed a cold, tangy glass of lemonade with crushed fresh fruit in each glass. More than 35 gallons of lemonade were served and approximately 800 shoppers were in attendance. The Mounds View Orchestra (string section) performed for visitors. There are 55 vendors slotted for market this season and new vendors include a certified organic vendor, toffee, BBQ sauces and honey. The second special event of the market was the Red, White, and Blueberry festival on July 3rd. Even though the temperature index hit the low 100's there were still plenty of shoppers. Produce is arriving early this year and there is an abundance of fresh fruits and vegetables to be found at the market. Once again, Mayor Martin served over 600 strawberry/blueberry creampuff cups providing a tasty, cool treat for those that came out in the heat!

Shoreliners will be going to Running Aces Harness Track in August and this trip is filling fast! This is their fourth year at the track for a lovely dinner and night of betting on their favorite horses and with window seating. It's the best spot at the track.

The Slice of Shoreview Days begins Wednesday, July 25th with a sponsor appreciation reception at Kozlak's. Activities kick-off on Friday, July 27th at 4:00 p.m. and conclude on Sunday, July 29th at 4:00 p.m. This year has a fantastic line-up including: The Rockin' Hollywoods, Rock-it Science, and High & Mighty. This year is jam-packed with arts and crafts vendors, business booths, delicious food, carnival, bingo, entertainment and other great activities. New activities include Chalk Art in the Street, free face painting, yoga in the park, a photo booth, and a photo contest.

Special Event Schedule:

- July 18 Forty Shades of Green & Rince na Chroi Dancers
- July 25 Kurt Jorgensen Band
- July 25 Slice of Shoreview Days Sponsor Appreciation Reception
- July 27-29 Slice of Shoreview Days
- August 1 D'Boys
- August 8 Jim Tones
- August 10 Friday Night Flix, "The Muppets"
- August 21 Bike to the Market
- August 24 Friday Night Flix, "Shrek Forever After"

COMMUNITY CENTER

The Community Center becomes very busy in June with children and young adults on summer break. Summer Discovery has more than 200 school age children registered and each day the program utilizes the Community Room, gym activity room, meeting rooms, and Haffeman Pavilion. Staff need to work efficiently to change meeting and event room spaces to accommodate classroom style activities for rentals. The banquet rooms hosted 10 wedding receptions and 3 graduation parties which is a 100% increase compared to June 2011. The Haffeman Pavilion hosted an additional 10 graduation celebrations and the start of the annual Concerts in the Commons Summer Music Concert Series.

Annual membership sales decreased slightly this month. However, monthly billing increased 36% and seasonal memberships increased due to the annual "30 Days for 30 Dollars" promotion. Sales for the "30 Days for 30 Dollars" promotion were up 22% compared to last year with over \$22,000.00 in revenue. This promotion is an attractive offer for college and high school students who want to use the fitness center in the summer without a long term financial commitment.

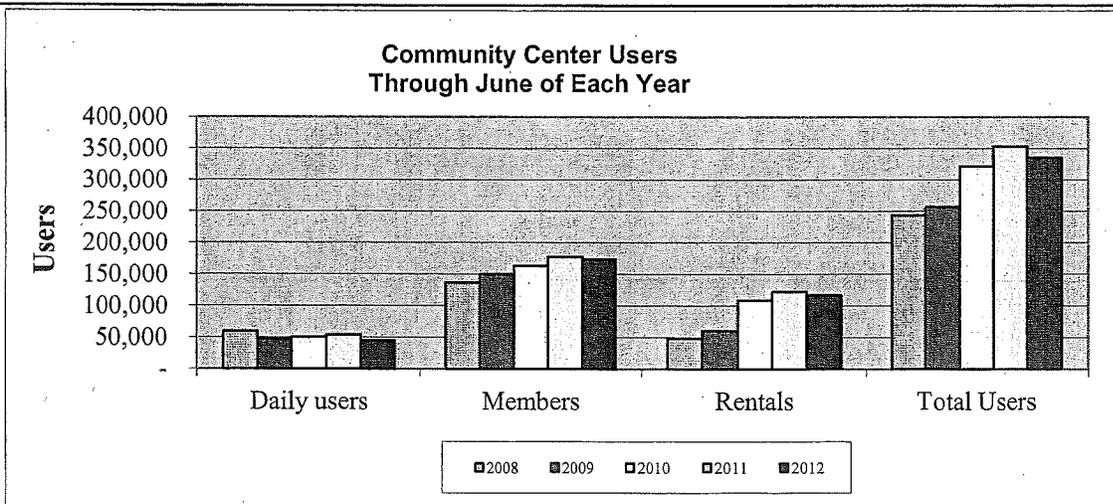
The Fitness Center has been busier earlier in the day due to the young adults who are taking advantage of the summer promotion. There was a slight increase in cardio equipment usage compared to last year and the previous month. The most popular piece of equipment this month is the new interactive Step Mill. The addition of this third step mill has increased the hours logged on all three step mills. This may indicate that many members were previously unable to utilize this piece of equipment because of the heavy usage during peak times. There have been 724 personal training sessions redeemed so far this year generating nearly \$35,000 in revenue for our fitness programs. Currently there are 748 participants registered in 75 fitness classes which is similar to last year.

The Community Center expenses through June are not comparable to last year. Personal services are nearly \$60,000 above last year due to having three pay periods in June, 2012 instead of July. These personal services expenses will be more easily compared at the end of July. The only other change in expenses compared to last year is in contractual expenses. This increase is due to unexpected repairs to the Community Center generator and pool locker rooms. Most revenue categories are fairly consistent with last year's revenues. The only exception is daily admissions during the month of March. The unseasonable warm weather this March significantly reduced our daily admissions with people enjoying the weather outside instead of visiting the Tropics Waterpark and Indoor Playground.

**Community Center Activity Year-to-date
Through June Each Year**

	2008	2009	2010	2011	2012
Number of Users:					
Daily users	58,898	47,017	49,975	53,619	44,465
Members	136,355	149,876	163,002	177,163	173,718
Rentals	48,556	60,357	108,660	122,022	117,014
Total Users	243,809	257,250	321,637	352,804	335,197
Revenue:					
Admissions	\$ 290,567	\$ 295,341	\$ 294,648	\$ 337,864	\$ 318,851
Memberships-annual	215,772	298,042	378,677	438,144	451,792
Memberships-seasonal	83,329	71,613	58,025	59,113	58,056
Room rentals	113,955	105,594	120,153	133,808	131,768
Wave Café	84,207	85,334	97,935	113,539	102,800
Commissions	2,233	-	3,954	3,057	6,069
Locker/vending/video	18,879	15,364	16,220	14,396	12,061
Merchandise	3,793	4,663	5,545	7,630	7,852
Other miscellaneous	835	407	267	850	174
Building charge	88,000	94,000	93,000	97,000	100,000
Transfers in	94,998	153,600	155,004	148,500	150,000
Total Revenue	996,568	1,123,958	1,223,428	1,353,901	1,339,423
Expenditures:					
Personal services	570,923	586,946	587,448	601,270	677,838
Supplies	213,181	184,613	187,511	220,168	224,700
Contractual	192,459	208,712	215,232	236,248	272,543
Total Expenditures	976,563	980,271	990,191	1,057,686	1,175,081
Rev less Exp Year-to-date	\$ 20,005	\$ 143,687	\$ 233,237	\$ 296,215	\$ 164,342

*



* Rental users in 2010 and later years include Summer Discovery Prgm

**Community Center Monthly Activity
For the Year 2011**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
umber of Users:													
Daily users	9,573	8,554	12,733	7,331	6,918	8,510	9,591	7,473	2,375	2,799	6,874	8,661	91,392
Members	33,665	30,575	34,019	29,225	25,468	24,211	24,352	23,544	23,660	26,968	27,680	29,395	332,762
Rentals	16,013	14,571	17,692	15,947	17,757	40,042	34,573	51,667	16,013	18,620	16,031	15,945	274,871
Total Users	59,251	53,700	64,444	52,503	50,143	72,763	68,516	82,684	42,048	48,387	50,585	54,001	699,025
Revenue:													
Admissions	\$ 54,768	\$ 50,219	\$ 82,024	\$ 37,760	\$ 32,531	\$ 48,104	\$ 57,434	\$ 41,854	\$ 19,315	\$ 26,823	\$ 35,198	\$ 58,481	\$ 544,511
Indoor playground	6,646	4,955	8,340	4,691	3,281	4,545	3,033	2,183	2,178	2,986	4,786	5,031	52,655
Memberships	134,134	82,408	85,134	64,611	61,088	69,882	64,747	69,299	77,050	85,320	115,092	202,422	1,111,187
Room rentals	22,729	19,569	29,892	16,023	24,736	20,859	19,322	18,740	22,956	21,955	10,411	23,107	250,299
Wave Café	20,526	18,871	25,987	17,064	15,650	15,441	16,165	14,920	10,577	13,462	12,687	14,228	195,578
Commissions	-	143	850	-	1,366	698	2,561	1,153	3,393	2,395	1,944	-	14,503
Locker/vending/video	(1,194)	3,591	2,745	3,128	2,566	3,560	3,243	883	1,842	2,649	1,596	4,997	29,606
Merchandise	1,006	1,018	1,492	1,340	948	1,826	1,546	1,204	1,014	819	879	632	13,724
Other miscellaneous	(80)	75	27	32	757	39	83	50	5	143	65	127	1,323
Building charge	-	-	-	-	-	97,000	-	-	-	-	-	1,441	98,441
Interest	-	-	-	-	-	-	-	-	-	-	-	20,674	20,674
Transfers in	24,750	24,750	24,750	24,750	24,750	24,750	24,750	24,750	24,750	24,750	24,750	24,750	297,000
Total Revenue	263,285	205,599	261,241	169,399	167,673	286,704	192,884	175,036	163,080	181,302	207,408	355,890	2,629,501
Expenditures:													
Personal services	84,388	104,891	105,118	99,020	100,804	107,049	156,509	108,982	96,532	99,084	104,360	185,734	1,352,471
Supplies	30,153	36,056	44,170	42,162	34,276	33,351	29,123	27,161	39,147	44,125	36,298	52,831	448,853
Contractual	22,538	31,672	36,485	42,242	48,682	54,629	63,436	44,224	56,475	65,557	40,038	94,564	600,542
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	137,079	172,619	185,773	183,424	183,762	195,029	249,068	180,367	192,154	208,766	180,696	333,129	2,401,866
Revenue less Exp (monthly)	\$ 126,206	\$ 32,980	\$ 75,468	\$ (14,025)	\$ (16,089)	\$ 91,675	\$ (56,184)	\$ (5,331)	\$ (29,074)	\$ (27,464)	\$ 26,712	\$ 22,761	\$ 227,635
Revenue less Exp (Ytd)	\$ 126,206	\$ 159,186	\$ 234,654	\$ 220,629	\$ 204,540	\$ 296,215	\$ 240,031	\$ 234,700	\$ 205,626	\$ 178,162	\$ 204,874	\$ 227,635	

**Community Center Monthly Activity
For the Year 2010**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Number of Users:													
Daily users	12,396	8,244	10,145	5,086	6,293	7,811	8,478	7,899	2,600	5,189	6,669	7,974	88,784
Members	32,569	30,039	30,018	24,351	22,682	23,343	23,406	24,567	20,281	23,593	26,860	26,695	308,404
Rentals	16,552	14,271	16,027	14,710	16,223	30,877	29,480	32,456	14,120	16,373	13,243	16,302	230,634
Total Users	61,517	52,554	56,190	44,147	45,198	62,031	61,364	64,922	37,001	45,155	46,772	50,971	627,822
Revenue:													
Admissions	\$ 55,503	\$ 47,668	\$ 54,719	\$ 31,183	\$ 35,032	\$ 40,977	\$ 50,122	\$ 38,742	\$ 18,995	\$ 25,431	\$ 33,763	\$ 42,844	\$ 474,979
Indoor playground	7,028	6,623	6,012	2,611	2,846	4,446	2,790	3,305	620	2,541	3,920	4,650	47,392
Memberships	111,690	75,142	68,524	57,725	61,958	61,663	64,227	66,374	78,838	75,158	121,981	197,214	1,040,494
Room rentals	18,519	27,898	14,573	19,724	22,695	16,744	18,713	12,615	23,057	16,713	16,852	12,561	220,664
Wave Café	18,052	17,720	18,813	14,915	13,174	15,261	14,708	15,272	9,617	11,457	13,834	13,993	176,816
Commissions	870	1,051	-	658	-	1,375	1,367	763	1,967	1,356	227	993	10,627
Locker/vending/video	1,317	2,387	4,880	4,296	1,239	2,101	2,802	1,361	4	3,262	948	4,873	29,470
Merchandise	730	932	903	1,147	790	1,043	1,400	1,181	312	711	715	792	10,656
Other miscellaneous	(90)	67	25	(790)	1,025	30	414	171	89	80	183	740	1,944
Building charge	-	-	-	-	-	93,000	-	-	-	-	-	1,415	94,415
Interest	-	-	-	-	-	-	-	-	-	-	-	8,017	8,017
Transfers in	25,834	25,834	25,834	25,834	25,834	25,834	25,834	25,834	25,834	25,834	25,834	25,826	310,000
Total Revenue	239,453	205,322	194,283	157,303	164,593	262,474	182,377	165,618	159,333	162,543	218,257	313,918	2,425,474
Expenditures:													
Personal services	87,881	107,137	99,770	97,359	97,921	97,380	157,769	105,178	95,479	100,266	101,590	171,540	1,319,270
Supplies	13,838	38,074	39,579	27,156	36,732	32,132	30,501	29,798	35,361	28,190	24,843	69,336	405,540
Contractual	5,022	26,404	63,856	28,989	51,368	39,593	36,322	58,235	48,831	60,881	30,144	95,218	544,863
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	106,741	171,615	203,205	153,504	186,021	169,105	224,592	193,211	179,671	189,337	156,577	336,094	2,269,673
Net less Exp (monthly)	\$ 132,712	\$ 33,707	\$ (8,922)	\$ 3,799	\$ (21,428)	\$ 93,369	\$ (42,215)	\$ (27,593)	\$ (20,338)	\$ (26,794)	\$ 61,680	\$ (22,176)	\$ 155,801
Net less Exp (ytd)	\$ 132,712	\$ 166,419	\$ 157,497	\$ 161,296	\$ 139,868	\$ 233,237	\$ 191,022	\$ 163,429	\$ 143,091	\$ 116,297	\$ 177,977	\$ 155,801	

MOTION SHEET

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the following payment of bills as presented by the finance department.

Date	Description	Amount
07/02/12	Accounts payable	\$ 176,048.41
07/05/12	Accounts payable	\$ 28,943.01
07/10/12	Accounts payable	\$ 247,995.78
07/12/12	Accounts payable	\$ 132,719.22
07/16/12	Accounts payable	\$ 674,021.90
	Sub-total Accounts Payable	\$ 1,259,728.32
	Payroll 124266 to 124313 957705 to 957916	\$174,854.52
	Sub-total Payroll	\$ 174,854.52
	TOTAL	\$ 1,434,582.84

ROLL CALL:	AYES	NAYS
Huffman		
Quigley		
Wickstrom		
Withhart		
Martin		

07/16/12

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
AMERICAN MESSAGING	SECURITY PAGER 7/1/12-7/31/12	101	40210	3190		009	\$4.26	\$4.26
C W HOULE INC.	FLORAL/DEMAR,CP12-01,PAYMENT NO.1	570	47000	5900			\$162,658.15	
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001	\$549.83	\$549.83
COMPUTER EXPLORERS	COMPUTER CAMPS WEEK OF JUNE 25	225	43580	3170			\$2,508.00	\$2,508.00
FIRST STUDENT, INC	JUNE 29 FIELD TRIP BUS COST	225	43590	3175		002	\$348.75	\$348.75
GRAINGER, INC.	FILTER ROOM GLOVES	220	43800	2200		004	\$70.38	\$70.38
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.49	\$15.49
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.49	\$15.49
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.39	\$16.39
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.39	\$16.39
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.43	\$15.43
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.49	\$15.49
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.55	\$15.55
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GREEN, LELAND	REFUND DUP CLOSING PYMT-3418 OWASSO ST	601	36190				\$95.63	\$95.63
HAWKINS, INC.	POOL & WHIRLPOOL CHEMICALS	220	43800	2160		001	\$1,117.09	\$1,117.09
HAWKINS, INC.	POOL & WHIRLPOOL CHEMICALS	220	43800	2160		001	\$676.13	\$676.13
HAWLEY, CHARLES L	REFUND CLOSING OVRPYMT-1296 SUNVIEW CT	601	36190				\$42.95	\$42.95
HORIZON COMMERCIAL POOL SUPPLY	LINT BASKET GASKETS	220	43800	2200		003	\$160.74	\$160.74
JEWELL, TED W.	SOFTBALL UMPIRE JUNE 28	225	43510	3190		001	\$46.00	\$46.00
LIFEGUARD STORE, THE	LAP LANES	220	43800	2200		002	\$1,870.00	\$1,870.00
MALIKOWSKI, RODNEY P.	SOFTBALL UMPIRE JUNE 28	225	43510	3190		001	\$46.00	\$46.00
MATHESON TRI-GAS INC	CO2 FOR WHIRLPOOL	220	43800	2160		002	\$89.55	\$89.55
MCHUGH, DAN	LACROSSE & TBALL CAMP(JUNE 25-29)-11 KID	225	43510	3190		012	\$897.00	\$897.00
MN DNR ECO-WATERS	WATER APPROPRIATION FEE, 2011 UNDERPAID	601	45050	3190		006	\$895.00	\$895.00
NCO, INC	BIRTHDAY PARTY SUPPLIES	220	43800	2591		001	\$2,274.19	\$2,274.19
PORTER, DANIEL	SOFTBALL UMPIRE JUNE 28	225	43510	3190		001	\$46.00	\$46.00
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$129.68	\$198.40
		101	40800	2180			\$68.72	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$11.75	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$1,312.39	\$1,312.39

Total of all invoices: \$176,048.41

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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
ACE SOLID WASTE	MAINT CENTER SOLID WASTE PICKUP	701	46500	3640				\$223.62	\$223.62
ALLIED WASTE SERVICES #899	JUNE ALLIED WASTE SERVICES	210	42750	3190				\$28,205.05	\$28,205.05
ALLIED WASTE SERVICES #899	JUNE ALLIED WASTE SERVICES	210	42750	3190				\$92.74	\$92.74
ASSURANT ADMINISTRATIVE OFFICE	LONG TERM DISABILITY: JUNE 2012	101	20412					\$2,553.21	\$2,553.21
BACK 2 BASICS LEARNING	CAMPS FOR WEEK OF JUNE 25	225	43580	3170				\$3,330.00	\$3,330.00
COMCAST	CABLE FOR COMMUNITY CENTER	220	43800	3190		001		\$224.39	\$224.39
FORE, INC.	2012 SPRING GOLF LESSONS	225	43510	3190		013		\$620.00	\$620.00
FUN CHARACTERS	FACEPAINTING FOR SLICE	270	40250	3190				\$300.00	\$300.00
GENESIS EMPLOYEE BENEFITS, INC	ADMINISTRATION FEE: JUNE 2012	101	20416					\$364.90	\$364.90
HEALTH PARTNERS	HEALTH INSURANCE: AUGUST 2012	101	20410					\$44,870.08	\$45,871.87
		101	20411					\$1,001.79	
MARSHALL, BRENT	TUITION REIMBURSMENT	101	44100	4500				\$478.74	\$478.74
MATHESON TRI-GAS INC	O2/CHIPPEWA TANK RENTAL/LESS TRNST TAX	220	43800	2200		001		\$15.31	
METROPOLITAN COUNCIL ENVIRONME	SEWER SERVICE-AUGUST 2012	602	45550	3670				\$141,589.12	\$141,589.12
METROPOLITAN COURIER CORPORATI	ARMORED CAR SERVICES: JUNE 2012	101	40500	4890				\$102.86	\$411.47
		220	43800	4890				\$102.87	
		601	45050	4890				\$102.87	
		602	45550	4890				\$102.87	
MILLER, RICHARD	PLANNING CASE - WITHDRAW - REFUND	101	34830			408		\$150.00	
		101	34830			418		\$200.00	\$350.00
MINNESOTA DEPT LABOR AND INDUS	BUILDING SURCHARGE REPORT: JUNE 2012	101	20802					\$1,372.38	\$1,344.93
		101	34060					-\$27.45	
MINNESOTA HISTORICAL SOCIETY	GUERIN GAS STATION PROJECT/COPY SERVICES	459	40800	5200				\$2.06	
MN CHAPTER OF APA	PLANNING INTERN JOB AD	101	40210	3360		001		\$25.00	\$25.00
MOUNDS VIEW PUBLIC SCHOOLS	SUPERVISOR FEE-SOCCER PICTURE NIGHT	225	43510	3190		015		\$33.75	\$33.75
MOUNDS VIEW PUBLIC SCHOOLS	FACILITY FEES-WEKO, SWALLEN, MONTGOMERY	225	43510	3190		015		\$851.20	\$851.20
PMA FINANCIAL NETWORK, INC	MAY 2012 BANK FEES	101	40500	4890		004		\$143.15	\$143.15
PRESS PUBLICATIONS	AD FOR CAMPS	225	43580	3170				\$71.56	\$143.12
		225	43510	3190		012		\$71.56	
QUALITY FLOW SYSTEMS INC	REPLACE BOOSTER #4 VFD	601	45050	3190		003		\$16,822.13	
RAMSEY COUNTY TREASURER	LIFE INSURANCE: JULY 2012	101	20414					\$2,719.57	\$2,919.57
		101	20417					\$200.00	
ROSEVILLE FASTSIGNS	GUERIN GAS STATION PROJECT - BANNER	459	40800	5200				\$248.45	
STANTEC CONSULTING SERVICES IN	FINAL ENGINEERING FEE CHILLER PROJECT	405	40800	3810				\$500.00	\$500.00
THE BAVARIAN MUSIKMEISTERS	ENTERTAINMENT FOR SLICE	270	40250	3190		002		\$200.00	\$200.00
VANCO SERVICES	JUNE FITNESS INCENTIVE PROCESSING FEE	220	43800	3190		003		\$132.00	

								Total of all invoices: \$247,995.78	
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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
S & S TREE SPECIALISTS, INC	PRIVATE EAB TREATMENT CONTRACTS	101	43900	3190				-\$1,103.40	
10000 LAKES CHAPTER	CONFERENCE	101	44300	4500				\$90.00	\$90.00
ALSOUMIL, MOHAMMED	FACILITY REFUND	220	22040					\$200.00	\$200.00
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110				\$1,639.08	\$1,639.08
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110				\$27.21	\$27.21
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110				\$257.49	\$257.49
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110				\$196.10	\$196.10
C & E HARDWARE	TAPE FOR WET -N- WILD SLIDE	101	43710	2240				\$7.49	\$7.49
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 07-13-12	101	21720					\$9,837.09	\$9,837.09
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS:07-13-12	101	20420					\$103.25	\$103.25
CULLIGAN	IRON FILTER RENTAL FOR POOL	220	43800	3950				\$94.05	
DISCOUNT SCHOOL SUPPLY	PRESCHOOL SUPPLIES	225	43555	2170				\$76.18	\$76.18
DONE RIGHT FOOD SERVICES, INC	SUMMER DISCOVERY LUNCHES	225	43535	2170		004		\$615.00	\$5,553.50
		225	43535	3190		002		\$4,938.50	
FARMINGTON KID CONNECTION	PASS REFUND	220	22040					\$415.20	\$415.20
GENESIS EMPLOYEE BENEFITS, INC	VEBA CONTRIBUTIONS:07-13-12	101	20418					\$5,670.00	\$5,670.00
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 07-13-12	101	20431					\$960.36	\$960.36
HAGA, JIM	FACILITY REFUND	220	22040					\$50.00	\$50.00
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE: 07/13/12	101	21750					\$5,466.53	
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS: 07-13-12	101	20430					\$290.00	\$290.00
LOPEZ OSORIO, CHARITO	FACILITY REFUND	220	22040					\$250.00	\$250.00
MALONEY, MARK J.	MILEAGE/PARKING REIMBURSEMENT-CITY MTGS	101	42050	3270				\$246.84	\$246.84
MCCAREN DESIGNS INC	AUGUST HORTICULTURE SERVICES FOR POOL	220	43800	3190		004		\$1,278.23	\$1,278.23
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE: 07-13-12	101	20435					\$200.73	\$200.73
MINNESOTA ENVIRONMENTAL FUND	MN ENVIRONMENTAL EMPL CONTRIB:07-13-12	101	20420					\$27.00	\$27.00
NORTHERN ELECTRICAL CONTRACTOR	REPAIR EMERGENCY LIGHT FIXTURE	220	43800	3810		003		\$166.00	\$166.00
OPOKU, MANNY	TREKKER MCCULLOUGH	220	22040					\$67.00	\$67.00
ORIENTAL TRADING COMPANY	SUMMER DISCOVERY SUPPLIES	225	43535	2170		002		\$50.73	\$50.73
ORIENTAL TRADING COMPANY	ADVENTURE QUEST/SD SUPPLIES	225	43535	2170		002		\$359.71	\$659.71
		225	43590	2175		001		\$300.00	
PACQUINGAN, TERESE	FACILITY REFUND	220	22040					\$50.00	\$50.00
PLUMBMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		001		\$408.27	
PROUE, FRANK	COMMUNITY CPR/AED	220	22040					\$63.00	\$63.00
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS: 07-13-12	101	21740					\$27,622.29	\$27,622.29
RICOH AMERICAS CORPORATION	MAINTENANCE CITY HALL COPIERS	101	40200	3850		002		\$396.48	\$396.48
RICOH AMERICAS CORPORATION	MAINTENANCE CITY HALL COPIERS	101	40200	3850		002		\$2,796.96	\$2,796.96
ROSEVILLE PARK AND RECREATION	WATER PARK OF AMERICA REIMBURSEMENT	225	43590	3175		002		\$112.20	\$112.20
ROSEVILLE PARK AND RECREATION	BUNKER BEACH REIMBURSEMENT	225	43590	3175		002		\$134.50	\$134.50
S & S WORLDWIDE	SUMMER DISCOVERY SUPPLIES	225	43535	2170		002		\$26.95	\$26.95
SCHOENECKER, BECKY	FACILITY REFUND	220	22040					\$300.00	\$300.00
STANLEY ACCESS TECH LLC	REPAIRS TO UPPER LEVEL SLIDING DOORS	220	43800	3810		003		\$295.83	\$295.83
SUGAR LAKE LODGE	CONFERENCE	101	44300	4500				\$115.37	
TAMARACK NATURE CENTER	SUMMER DISCOVERY FIELD TRIP	225	43535	3190		001		\$1,235.00	\$1,235.00
TARGET COMMERCIAL INVOICE	ADVENTURE QUEST SUPPLIES/CONCERTS	225	43590	2175		001		\$16.73	\$64.24
		225	43590	2173		002		\$47.51	
TARGET COMMERCIAL INVOICE	SUMMER DISCOVERY/ADVENTURE QUEST SUPPLIE	225	43535	2170		002		\$109.12	
		225	43590	2175		001		\$33.70	\$142.82
THYSSENKRUPP ELEVATOR CORP.	ELEVATOR MAINTENANCE	220	43800	3810		003		\$1,001.73	\$1,001.73
TOKLE INSPECTIONS INC	INSPECTION SERVICES JULY 2012	101	44300	3090				\$4,460.02	\$4,460.02
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX: 07-13-12	101	21710					\$22,772.76	
		101	21730					\$25,222.49	\$55,028.47

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
		101	21735				\$7,033.22	
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS:07-13-12	101	20420				\$99.00	
UNIVERSITY OF MINNESOTA - RDU	PESTICIDE APPLICATOR RECERTIFICATION	101	43710	4500			\$360.00	\$360.00
XCEL ENERGY	ELECTRIC: SIGNAL SHARED W/NORTH OAKS	101	42200	3610			\$43.15	\$43.15
XCEL ENERGY	ELECTRIC: SURFACE WATER	603	45900	3610			\$45.27	\$45.27
XCEL ENERGY	ELECTRIC: LIFT STATIONS	602	45550	3610			\$668.15	\$668.15
XCEL ENERGY	ELECTRIC/GAS: PARKS	101	43710	3610			\$883.76	\$1,052.06
		101	43710	2140			\$168.30	
XCEL ENERGY	ELECTRIC: TRAFFIC SIGNALS	101	42200	3610			\$39.23	
XCEL ENERGY	ELECTRIC/GAS: MAINTENANCE CENTER	701	46500	3610			\$2,034.09	\$2,095.29
		701	46500	2140			\$61.20	
ZERO GRAVITY TRAMPOLINE PARK	SUMMER DISCOVERY FIELD TRIP	225	43535	3190		001	\$1,286.57	\$1,286.57
							Total of all invoices:	\$132,719.22

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ABLE HOSE & RUBBER INC.	O RINGS FOR AIR COMPRESSOR	701	46500	2220		002	\$19.24	\$19.24
ABLE HOSE & RUBBER INC.	AIR HOSE FOR COMPRESSORS	701	46500	2220		002	\$120.47	\$120.47
ADVANCED GRAPHIX INC.	RAMSEY COUNTY SHERIFF STAR FOR SIGNS	101	42200	2180		003	\$256.50	\$256.50
ALLEN, DEANNE	MINUTES-6/11CC, 6/18CC, 7/2CC, 5/26 PC	101	40200	3190			\$600.00	\$750.00
			101	44100	3190		\$150.00	
ALLEN, DEANNE	EDA MINUTES - 6/11/12	240	44400	3190			\$200.00	
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTALS - MAINTENANCE CENTER	101	42200	3970		001	\$45.72	\$182.94
			601	45050	3970	001	\$45.72	
			602	45550	3970	001	\$45.72	
			603	45850	3970	001	\$22.89	
			701	46500	3970	001	\$22.89	
AMERICAN FASTENER	SIGN SUPPLIES	101	42200	2180		003	\$13.00	
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$2,005.49	\$2,005.49
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$514.61	\$514.61
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$676.31	\$676.31
AUTO PLUS	PROPANE	701	46500	2180		001	\$60.89	\$60.89
AUTOMATIC SYSTEMS CO, INC	SERVICE ON BOOSTER 1	601	45050	3190		003	\$682.80	\$682.80
BAUER BUILT TIRE AND BATTERY I	2 TRAILER TIRES (MOWER TRAILER)	701	46500	2230		002	\$247.48	\$247.48
BAUER BUILT TIRE AND BATTERY I	INNER TUBE FOR 580D	701	46500	2220		002	\$28.52	\$28.52
BAUER BUILT TIRE AND BATTERY I	TIRE REPAIR FOR TRACTOR	701	46500	2230		002	\$41.69	\$41.69
BDI	PARTS FOR PRESSURE WASHER	701	46500	2180		002	\$13.67	\$13.67
BEISSWENGERS HARDWARE	BUCHER IRRIGATION CONTROLLER PARTS	101	43710	2240			\$35.55	\$35.55
BEISSWENGERS HARDWARE	REPAIR SUPPLIES PARKS	101	43710	2240			\$21.74	\$21.74
BEISSWENGERS HARDWARE	INSECTICIDE TO TREAT PARK TREE	101	43710	2260			\$8.86	\$8.86
BRADLEY & DEIKE, PA	MIDLAND PLAZA	101	22020				\$136.00	\$136.00
BRADLEY & DEIKE, PA	STONEHENGE	101	22020				\$561.00	\$561.00
BRADLEY & DEIKE, PA	SINCLAIR	101	22020				\$1,598.00	\$1,598.00
BRAUER & ASSOCIATES, LTD	BUCHER PARK RENOVATION PLANNING	459	43710	5300			\$5,274.00	
C & E HARDWARE	HIDE A KEY FOR 106	701	46500	2220		001	\$1.60	\$1.60
C & E HARDWARE	SUPPLIES FOR CROSSWALKS	101	42200	2180		004	\$11.10	\$11.10
C & E HARDWARE	LIGHTS FOR BOOSTER	601	45050	2280		005	\$31.64	\$31.64
C & E HARDWARE	PARTS FOR UNIT 607	701	46500	2220		001	\$18.20	\$18.20
CANADA GOOSE MANAGEMENT, INC	2012 GOOSE MANAGEMENT	603	45850	3190			\$6,540.75	\$6,540.75
CATCO PARTS SERVICE	U-JOINTS FOR TRACKLESS	701	46500	2220		002	\$22.27	\$22.27
CDW GOVERNMENT, INC	VIRTUAL DESKTOP LICENSES	101	40550	3860			\$2,356.11	\$2,356.11
CDW GOVERNMENT, INC	USB CARD SWIPER FOR TIMECLOCKS	101	40550	2180			\$78.84	\$78.84
CENTRAL WOOD PRODUCTS	HARDWOOD MULCH FOR PARKS AND GROUNDS	101	43710	2260			\$1,864.97	\$1,864.97
COMMERCIAL ASPHALT CO	ASPHALT FOR STREETS & TRAILS	101	43450	2250		002	\$365.33	\$8,018.87
			101	42200	2180	002	\$7,653.54	
COMPLETE HEALTH, ENVIRONMENTAL	MTCE PLAN JUNE 2012	101	40210	3190		007	\$610.00	\$610.00
CONTINENTAL RESEARCH CORPORATI	SOAP FOR CAR WASH WASP SPRAY	601	45050	2280		005	\$104.59	\$531.34
			602	45550	2282	001	\$104.58	
			701	46500	2180	001	\$277.17	
			601	45050	2400	001	\$45.00	
CUMMINS NPOWER LLC	REPAIR OF GENERATOR CC	220	43800	3810		003	\$1,168.68	
CYBER ADVISORS INC.	NETWORK ANTIVIRUS COVERAGE 1 YR	101	40550	3860		006	\$1,268.36	
DEALER AUTOMOTIVE SERVICES, IN	FAN PULLER	701	46500	2400		001	\$79.42	\$79.42
DONALD SALVERDA & ASSOCIATES	MGMT. PROGRAM GROWTH GROUP-BOOKS	101	40200	4350			\$71.60	\$71.60
E.G. RUD & SONS, INC.	REPLACE PROP CORNER CP 12-01	570	47000	5920			\$478.00	\$478.00
E.G. RUD & SONS, INC.	REPLACE PROP CORNER CP 12-01	570	47000	5920			\$328.00	\$328.00
FACTORY MOTOR PARTS COMPANY	A/C REFRIGERANT	701	46500	2180		001	\$138.19	\$138.19

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
FERGUSON WATERWORKS	NUT AND BOLTS FOR CURB BOX	601	45050	2280		004		\$187.47	\$187.47
FERGUSON WATERWORKS	VALVE BOX PARTS	601	45050	2280		004		\$917.50	\$917.50
FERGUSON WATERWORKS	PLUGS	602	45550	2280				\$32.90	\$32.90
FRANK MADDEN & ASSOCIATES	SERVICES	101	40210	3190		005		\$35.40	\$35.40
FRONTIER PRECISION, INC	FLORAL/DEMAR CP12-01 SURVEY EQUIP.	570	47000	5920				\$180.62	\$180.62
GARELICK STEEL COMPANY	MISC STEEL	701	46500	2180		001		\$90.90	\$90.90
GARELICK STEEL COMPANY	MISC. STEEL	701	46500	2180		001		\$217.60	\$217.60
GOODIN COMPANY	FLANGES FOR 2" METERS	601	45050	2510		002		\$230.00	\$230.00
GOPHER STATE ONE-CALL	GOPHER ONE LOCATE CHARGE/LESS CREDIT	601	45050	3190				\$104.65	\$418.60
		602	45550	3190				\$104.65	
		603	45850	3190				\$104.65	
		604	42600	3190				\$104.65	
GRAINGER, INC.	NO PARKING SIGNS FARMERS MARKET	101	43710	2240				\$99.96	
GRAINGER, INC.	PARKS TOOLS	101	43710	2400				\$107.88	\$107.88
GREENHAVEN PRINTING	JULY/AUGUST SHOREVIEW NEWSLETTER	101	40400	3220				\$1,906.30	\$6,541.47
		101	40400	3390				\$4,635.17	
HEWLETT-PACKARD COMPANY	AC ADAPTERS	101	40550	2010		001		\$147.83	\$147.83
I-STATE TRUCK CENTER	PARTS FOR UNIT 303	701	46500	2220		001		\$93.05	\$93.05
I-STATE TRUCK CENTER	PARTS FOR UNIT 610	701	46500	2220		001		\$93.05	\$93.05
I-STATE TRUCK CENTER	PARTS FOR UNIT 610	701	46500	2220		001		\$29.63	\$29.63
INSTRUMENTAL RESEARCH INC	WATER TESTING	601	45050	3190		003		\$262.50	\$262.50
JEFF ELLIS & ASSOCIATES, INC	JUNIOR LIFEGUARD INFORMATION	225	43520	2170		005		\$42.00	\$42.00
L T G POWER EQUIPMENT	WEED WHIP PARTS	701	46500	2220		002		\$12.75	\$12.75
LAKE JOHANNA FIRE DEPT	2ND HALF PAYMENT FOR SERVICES 2012	101	41200	3190				\$430,111.15	\$430,111.15
LILLIE SUBURBAN NEWSPAPERS INC	LEGAL NOTICES	443	47000	5950				\$30.88	
		101	40200	3360				\$53.64	\$84.52
LTECH	ADD 10 GOOGLE EMAIL ACCOUNTS	101	40550	3860		003		\$284.70	\$284.70
M-R SIGN COMPANY INC.	SEAL COAT STRIPE MARKERS	404	42200	3190				\$665.19	\$665.19
MAC QUEEN EQUIPMENT INC.	PARTS FOR TRACKLESS	701	46500	2220		002		\$677.09	\$677.09
MENARDS CASHWAY LUMBER **FRIDL	CHAIN LINK FENCING FOR BUCHER PARK	101	43710	2240				\$87.74	\$87.74
MENARDS CASHWAY LUMBER **FRIDL	TRASH BAGS WEEDS AND LITTER	101	43710	2240				\$49.03	\$49.03
MENARDS CASHWAY LUMBER *MAPLEW	SUPPLIES FOR WELL 5 IRRIGATION BOX	601	45050	2280		005		\$75.07	
MENARDS CASHWAY LUMBER *MAPLEW	LANDSCAPE BLOCKS WELL 6	601	45050	2280		005		\$21.34	\$21.34
MOTION INDUSTRIES	PARTS FOR UNIT 306 VAC-CON	701	46500	2220		001		\$49.36	\$49.36
MOUNDS VIEW PUBLIC SCHOOLS	CHIPPEWA RENTAL	220	43800	2200		002		\$33.00	\$115.50
		225	43520	3190		003		\$82.50	
MTI DISTRIBUTING, INC	IRRIGATION CONTROLLER FOR BUCHER	101	43710	2240				\$502.05	\$502.05
MTI DISTRIBUTING, INC	PARTS FOR 580D	701	46500	2220		002		\$15.31	\$15.31
NAPA AUTO PARTS	AIR CHUCK FOR SHOP	701	46500	2400		001		\$10.68	\$10.68
NAPA AUTO PARTS	A/C PARTS FOR UNIT 608	701	46500	2220		001		\$36.40	
NAPA AUTO PARTS	PARTS FOR CRACK SEALER	701	46500	2220		002		\$27.19	\$27.19
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	225	43555	2170				\$44.16	\$73.47
		225	43560	2170				\$29.31	
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40800	2180				\$77.84	
		101	43400	2010				\$44.98	\$189.94
		225	43535	2170		002		\$67.12	
ON SITE SANITATION INC	BUCHER PARK UNITS	101	43710	3950				\$260.79	\$260.79
ON SITE SANITATION INC	COMMONS PARK UNITS.LESS CREDIT	101	43710	3950				\$242.33	\$242.33
ON SITE SANITATION INC	LAKE JUDY PARK UNIT	101	43710	3950				\$122.91	\$122.91
ON SITE SANITATION INC	RICE CREEK FIELDS UNIT	101	43710	3950				\$122.91	\$122.91
ON SITE SANITATION INC	SHAMROCK PARK UNITS	101	43710	3950				\$260.79	\$260.79

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ON SITE SANITATION INC	SITZER PARK UNITS	101	43710	3950			\$260.79	\$260.79
ON SITE SANITATION INC	THEISEN PARK UNIT	101	43710	3950			\$122.91	\$122.91
ON SITE SANITATION INC	WILSON PARK UNITS	101	43710	3950			\$260.79	\$260.79
ON SITE SANITATION INC	SNAIL LAKE SCHOOL UNIT	101	43710	3950			\$56.65	\$56.65
ON SITE SANITATION INC	EMMITT WILLIAMS SCHOOL UNIT	101	43710	3950			\$56.65	\$56.65
ON SITE SANITATION INC	MCCULLOUGH PARK TEMPORARY UNITS	101	43710	3950			\$113.29	\$113.29
OPTUMHEALTH FINANCIAL SERVICES	COBRA NOTICES JUNE	101	40210	3190		003	\$57.20	\$57.20
ORKIN EXTERMINATING CO., INC.	PEST CONTROL LARSON HOUSE	101	40800	3190			\$76.73	
ORKIN EXTERMINATING CO., INC.	PEST CONTROL - CITY HALL	220	43800	3190			\$162.15	\$162.15
PIONEER RIM & WHEEL CO.	TRAILER JACK FOR ROLLER TRAILER	701	46500	2220		002	\$53.66	\$53.66
PLAISTED COMPANIES, INCORPORAT	RIP RAP FOR STORM PIPE OUTLET (R.C.)	603	45850	2180		002	\$2,688.03	\$2,688.03
PRECISE MRM, LLC	PRECISE ANNUAL TRUCK GPS CONTRACT	701	46500	4330		002	\$748.13	\$748.13
PRESS PUBLICATIONS	ACCESS SHOREVIEW JUNE 2012	101	40400	3390			\$270.30	\$270.30
RAMSEY COUNTY	911 DISPATCH - JUNE 2012	101	41100	3198			\$8,062.67	\$8,062.67
RAMSEY COUNTY	FLEET SUPPORT FEE - JUNE	101	41500	3890			\$24.96	\$24.96
RAMSEY COUNTY	LAW ENFORCEMENT-JULY 2012	101	41100	3190			\$153,395.28	\$153,395.28
RICK JOHNSON DEER AND BEAVER I	DEAD DEER REMOVAL	101	42200	3190		003	\$115.00	\$115.00
S & S TREE SPECIALISTS, INC	REMOVE ELM TREE & GRIND STUMP SHAMROCK	101	43710	3190			\$1,159.59	\$1,159.59
SHOREVIEW-EINHAUSEN SISTER CIT	ANNUAL CITY CONTRIBUTION	101	40100	3200			\$2,000.00	\$2,000.00
SIGNATURE LIGHTING INC	STREET LIGHT REPAIR-254 LION LN	604	42600	3810		002	\$1,070.48	\$1,070.48
STEPP MANUFACTURING CO INC	HEATING ELEMENT & HOSE FOR CRACK SEALER	701	46500	2220		002	\$1,032.60	\$1,032.60
TESSMAN SEED CO	GRASS SEED	101	43710	2260			\$203.06	\$203.06
TESSMAN SEED CO	GRASS SEED FOR PARKS	101	43710	2260			\$243.68	\$243.68
TOUSLEY FORD, INC	PARTS FOR UNIT 608	701	46500	2220		001	\$52.67	\$52.67
TOUSLEY FORD, INC	REPAIR OF UNIT 608 OIL LEAK	701	46500	2220		001	\$170.47	\$430.07
		701	46500	3190		001	\$259.60	
TRI STATE BOBCAT, INC.	PARTS FOR TOOLCAT	701	46500	2220		002	\$44.42	\$44.42
VAN PAPER COMPANY	TOILET PAPER FOR CRACK SEALING	101	42200	2180		001	\$289.20	
VAN PAPER COMPANY	TOILET PAPER FOR PAVILION & RCF	101	43710	2240			\$115.13	\$115.13
VOICE + DATA NETWORKS	PHONE SYSTEM MAINTENANCE	101	40200	3210			\$3,925.00	\$3,925.00
VOICE + DATA NETWORKS	PHONE SYSTEM MAINTENANCE	101	40200	3210			\$411.92	\$411.92
WALLY'S UPHOLSTERY	BANQUET CHAIR RECOVER PROJECT	405	43800	2180			\$10,000.00	\$10,000.00
WALLY'S UPHOLSTERY	CHANGE ORDER FOR BANQUET CHAIR PROJECT	405	43800	2180			\$1,287.75	\$1,287.75
YALE MECHANICAL INC	CHILLER COMMUNICATION REPAIR	220	43800	3810		003	\$1,413.75	\$1,413.75
YALE MECHANICAL INC	REPAIRS TO WILSON IRRIGATION	101	43710	3810			\$2,847.35	\$2,847.35
ZAHL-PETROLEUM MAINTENANCE CO	PARTS FOR FUEL PUMPS	701	46500	2180		001	\$76.77	\$76.77
							Total of all invoices:	\$674,021.90

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	28,788
Vendor number	01901 1 2012
Vendor name	ALLIED WASTE SERVICES #899
Address	PO BOX 9001154 LOUISVILLE, KY 40290-1154

Date	Comment line on check	Invoice number	Amount
06-25-12	JUNE ALLIED WASTE SERVICES	0899-002086963	\$28,205.05

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

Return to:	
------------	--

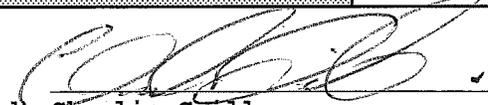
This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
210 42750 3190	\$28,205.05

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required)  Charlie Grill	
Approved by: (signature required)  Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	28,709
Vendor number	00416 1 2012
Vendor name	METROPOLITAN COUNCIL ENVIRONMENTAL
Address	SERVICES SDS 12-1064 P.O. BOX 86 MINNEAPOLIS MN 55486-1064

Date	Comment line on check	Invoice number	Amount
07-03-12	SEWER SERVICE-AUGUST 2012	993103	\$141,589.12

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
602 45550 3670	\$141,589.12

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: <u>Debbie Engblom</u> (signature required) Debbie Engblom	
Approved by: <u>Terry Schwerm</u> (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	28,676
Vendor number	00374 1 2012
Vendor name	LAKE JOHANNA FIRE DEPT
Address	5545 LEXINGTON AVENUE N SHOREVIEW MN 55126

Date	Comment line on check	Invoice number	Amount
07-02-12	2ND HALF PAYMENT FOR SERVICES 2012	400	\$430,111.15

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
101 41200 3190	\$430,111.15

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: <u>Terri Hoffard</u> (signature required) Terri Hoffard	
Approved by: <u>Terry Schwerm</u> (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	28,808
Vendor number	01337 2 2012
Vendor name	RAMSEY COUNTY
Address	90 PLATO BLVD W. PO BOX 64097 ST. PAUL MN 55164-0097

Date	Comment line on check	Invoice number	Amount
07-10-12	LAW ENFORCEMENT-JULY 2012	SHRFL-001147	\$153,395.28

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
101 41100 3190	\$153,395.28

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by:	<u>Terri Hoffard</u>
(signature required)	Terri Hoffard
Approved by:	<u>Terry Schwerm</u>
(signature required)	Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to adopt Resolution No. 12-55 appointing the Election Judges for the 2012 Primary Election to be held on August 14, 2012.

ROLL CALL: AYES _____ NAYS _____

HUFFMAN _____

QUIGLEY _____

WICKSTROM _____

WITHHART _____

MARTIN _____

TO: MAYOR AND COUNCILMEMBERS

**FROM: TERRI HOFFARD
DEPUTY CLERK**

SUBJECT: APPOINTMENT OF ELECTION JUDGES

DATE: JULY 10, 2012

According to Minnesota Statute 204B.21, Subd. 2, election judges need to be appointed 25 days before the election at which the election judge will serve.

The attached list includes individuals that are qualified to be election judges, pursuant to Minnesota Statutes 204B.19. Staff recommends approval of the list of election judges for the primary election to be held on August 14, 2012.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD JULY 16, 2012**

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota, was duly called and held at the Shoreview City Hall in said City on July 16, 2012 at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

**RESOLUTION NO. 12-55
APPOINTMENT OF ELECTION JUDGES
2012 PRIMARY ELECTION**

WHEREAS, the City Clerk has submitted a list of Election Judges for the 2012 Primary Election to be held on August 14, 2012.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Shoreview, Minnesota, that the following persons be appointed as official Election Judges:

Karen Eckman	Ann Dehn	Susan Haram
Mary Kerr	Gail Whereatt	Joan McCanna
June Pfeiffer	Deborah Hutterer	Helen Callaghan
Kathy Iverson	Sue Cummings	Don Jurek
Anne Claseman	Mark Fischer	Leone Elgaard
Craig Lofgren	Wanda Simmer	Howard Olson
Lucy Elliott	Brad McCanna	Sydney Jensen
Helen Sorensen	Twila Greenheck	Murt Seltz
Madison Overmoen	Mary O'Neill	Bonnie Christensen
Phyllis Moore	Fran Dolan	April Alfuth
Anne Carroll	Jean Stottlemeyer	Harlow Callander
Sandra Fagerberg	Maryland Soyett	Philip Savoie
Barb Wegleitner	Cindy LaBerge	Sheila Otto
Susan Rengstorf	Laura Sullivan	Roberta Dahlke
Bev Stepka	Judith Teerlinck	Elaine Dykema
Patrick Moore	Gerry Wenner	Doug Setley
Doreen Shibrowski	Ruth Zieper	Terry Quigley
Debra Blahosky	Linda Pederson	Richard Monteith
Lori Oman	Janice Shaffer	Bob Gunter
Bill Dahlke	Dave Cummings	Joe Stepka
John Carney	Gene Keating	Jean Hanson

Rollie Seltz	Kathleen Casey	Douglas Burt
Wajiha ElHalawani	Dave Nelson	Nancy Hansen
Kay Quigley	Jan Blomberg	James Mulholland
Gene Hokkala	Margaret Beissel	Roleen Marchetti
Kent Peterson	Mary Lou Johnson	Janice Johnson
Lisa Hayes-Burt	John Bergene	Jill Todd
Mike Duffy	Ann Maslansky-Takahashi	Sandra Hanna
Jim Schwartz	Bob McDonald	Jerry Drewlo
Judith Murakami	James Gag	Barbara Reigstad
Joan Schaefer	Shelly Massingale	Lawrence Roo
Jeanne Holm	Mel Hokkala	Mike Connolly
Eleanore Troxel	Gail Carlson	Darlene Duffy
Beverley Decker	Dorothy Mattison	Sarah Bohnen
Mary Lesch-Gormley	Deborah Kelley	William Keuhn
Steve Betker	Susan Fuller	Julie Pelton
Jodee Kuschel	Deb Engblom	Jami Philip
Karen Leverentz	Deb Maloney	Terese Roesler

The Deputy Clerk may appoint other individuals to serve as election judges if necessary.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 16th day of July, 2012.

STATE OF MINNESOTA)
COUNTY OF RAMSEY)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 16th day of July, 2012, with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to the appointment of election judges for the 2012 Primary Election.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 17th day of July, 2012.

Terry Schwerm, City Manager

Proposed Motion

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To adopt Resolution No. 12-57, calling for a public hearing on August 20, 2012 in consideration of a proposed modification to Municipal Development District No. 2, establishment of Tax Increment Financing District No. 8 (a Redevelopment District), and Tax Increment Financing Plan – all relating to the Midland Plaza Redevelopment/Lakeview Terrace Apartments Project.

VOTE:	AYES: _____	NAYS: _____
Huffman	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

Memorandum

To: Mayor and City Council Members

From: Tom Simonson
Assistant City Manager and Community Development Director

Date: July 10, 2012

Re: Resolution Calling for a Public Hearing on the proposed Modification to Municipal Development District No. 2, establishment of Tax Increment Financing District No. 8 (a Redevelopment District), and Tax Increment Financing Plan – all relating to the Midland Plaza Redevelopment/Lakeview Terrace Apartments Project

Introduction

The City Council is being asked to adopt a resolution calling for a public hearing on August 20, 2012 in consideration of the establishment of a Tax Increment Financing (TIF) District and adoption of a TIF Financing Plan for the proposed Lakeview Terrace Apartments project (Midland Plaza redevelopment). This is the first formal step in the process for establishing the TIF District that will support the project and help finance the public improvements necessary to facilitate the development. Staff anticipates that both the Planned Unit Development Stage plans and TIF financing plan and agreements will be presented for action by the Council at the August 20th meeting.

Project Overview

The project proposes the redevelopment of the Midland Plaza strip center for the construction of a new upscale six-story apartment building of 104 units in the Midland Terrace Apartments complex area.

The redevelopment project requires the proposed creation of a new tax increment financing district to serve as the primary funding source for the public improvements and other eligible development costs to benefit the project. The developer has submitted a formal application request to start the tax increment financing review process that will go on a concurrent track with the site and building development review. The majority of the costs for the public infrastructure improvements will be reimbursed through the tax increment generated from the new apartment building and special assessments to the property owner, with additional financial support provided back to the developer of the increment for eligible expenses once the public costs have been repaid. The City also received a grant from the Metropolitan Council through the Livable Communities program, which will also assist with the project financing.

The tax increment financing request was originally scheduled to be considered by the City Council in June, but the developer sought a delay to allow further time to evaluate the financial

feasibility and work further with the City to explore public financing assistance they feel is necessary for the project to go forward.

City staff had the opportunity to review the revised financing plan with the EDA and Council at a joint meeting on July 9th, where the developer was present to address questions and concerns. With the general support of the modified financing by the Council and EDA, the project will now move forward with the final development approvals and begin the formal review process for the tax increment financing.

The following is a revised schedule for establishment of the tax increment district and approval of the public financing:

Revised Schedule for Establishing a Redevelopment Tax Increment District for Midland Plaza/Lakeview Terrace Apartment Project	
07-09-2012	EDA requests that the City Council call for public hearing; EDA review first draft of TIF Plan and TIF Development Agreement
07-16-2012	City Council calls for public hearing
07-20-2012	Via email: Revised fiscal/economic implications received by School District and County Board; letter sent to County Commissioner representing Shoreview
07-24-2012	Planning Commission reviews Plans to determine if they are in compliance with the City's Comprehensive Plan
08-03-2012	Public hearing notice submitted to legal newspaper
08-08-2012	Date of Publication of public hearing notice and map for establishment of the TIF District (<i>at least 10 days but not more than 30 days prior to hearing</i>)
08-13-2012	EDA considers the Plans
08-13-2012	Confirm with City whether building permits have been issued on the property to be included in the District
08-20-2012	City Council holds public hearing at 7:00 p.m. for TIF District creation
By October 31, 2012	Certify plans with County and State

Recommendation

At their July 9th meeting, the Economic Development Authority reviewed the approval schedule and preliminary terms of the proposed tax increment financing in support of the redevelopment project, and voted unanimously to recommend the City Council adopt the attached Resolution No. 12-57, calling for a public hearing in consideration of a proposed modification to Municipal Development District No. 2, establishment of Tax Increment Financing District No. 8 (a Redevelopment District), and Tax Increment Financing Plan – all relating to the Midland Plaza Redevelopment/Lakeview Terrace Apartments Project.

THE CITY OF SHOREVIEW

RESOLUTION NO. 12 – 57

RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY OF SHOREVIEW ON THE PROPOSED THE MODIFICATION OF MUNICIPAL DEVELOPMENT DISTRICT NO. 2 AND THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 8 (A REDEVELOPMENT DISTRICT) AND THE PROPOSED ADOPTION OF A TAX INCREMENT FINANCING PLAN.

BE IT RESOLVED. By the City Council (the "Council") of the City of Shoreview, Minnesota (the "City") as follows:

Section 1. Public Hearing. This Council shall meet on Monday, August 20, 2012 at approximately 7:00 pm, to hold a public hearing on the proposed modification of the Development Program for the Municipal Development District No. 2 and the proposed establishment Tax Increment Financing District No. 8, and the proposed adoption of a Tax Increment Financing Plan, therefor, all pursuant to and accordance with Minnesota Statutes, Sections 469.090 through 469.1081, inclusive, as amended, and with Minnesota Statutes, Sections 469.124 to 469.134, inclusive as amended, and Minnesota Sections 469.174 through 469.174, inclusive, as amended in an effort to encourage the development and redevelopment of certain designated areas within the City; and

Section 2. Notice of Public Hearing, Filing of Plans. City staff is authorized and directed to prepare the Development Program and the Tax Increment Financing Plan (the "Plans") and forward documents to the appropriate taxing jurisdictions including Ramsey County and Independent School District No. 621. The City Manager is authorized and directed to cause notice of the hearing, together with the appropriate map as required by law, to be published at least once in the official newspaper of the City not later than 10, nor more than 30 days prior to August 20, 2012, and to place a copy of the Plans on file in the City Manager's office at City Hall and to make such copy available for inspection by the public.

Date Approved:

Adopted:

Sandy Martin, Mayor

ATTEST:

Terry Schwerm, City Manager

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN
DATE: JULY 12, 2012
SUBJECT: DEVELOPER ESCROW REDUCTIONS

INTRODUCTION

The following escrow reductions have been prepared and are presented to the City Council for approval.

BACKGROUND

The property owners/builders listed below have completed all or portions of the erosion control and turf establishment, landscaping or other construction in the right of way as required in the development contracts or building permits.

4315 Snail Lake Blvd Erosion Control completed

RECOMMENDATION

It is recommended that the City Council approve releasing all or portions of the escrows for the following properties in the amounts listed below:

4315 Snail Lake Blvd Tri Square Construction \$ 1,000.00

PROPOSED

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD JULY 16, 2012

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on July 16, 2012 at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 12-56

**RESOLUTION ORDERING ESCROW REDUCTIONS
AT VARIOUS LOCATIONS IN THE CITY**

WHEREAS, various builders and developers have submitted cash escrows for erosion control, grading certificates, landscaping and other improvements, and

WHEREAS, City staff have reviewed the sites and developments and is recommending the escrows be returned.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

The Shoreview Finance Department is authorized to reduce the cash deposit in the amounts listed below:

4315 Snail Lake Blvd	Tri Square Construction	\$ 1,000.00
----------------------	-------------------------	-------------

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

PROPOSED RESOLUTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to adopt Resolution No.12-58 approving Change Order No. 1 in the amount of (\$18,150.00) for the Floral Drive, County Road F and Demar Ave. Reconstruction, City Project No.12-01.

ROLL CALL:	AYES	NAYS
HUFFMAN	_____	_____
WITHHART	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
JULY 16, 2012

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: GLEN M. HOFFARD
SENIOR ENGINEERING TECHNICIAN

DATE: JULY 11, 2012

SUBJECT: FLORAL DR., COUNTY ROAD F AND DEMAR AVE.RECONSTRUCTION
CITY PROJECT NO. 12-01, CHANGE ORDER NO. 1

INTRODUCTION

The attached Change Order No.1 has been prepared by staff and must be approved by Council in order to modify the contract.

BACKGROUND

On May 21, 2012, the City Council awarded a contract to C. W. Houle, Inc. in the amount of \$1,215,939.60 for the Floral Drive, County Road F and Demar Ave. Reconstruction, City Project No.12-01, and authorized the Mayor and City Manager to sign said contract.

DISCUSSION

As part of the project new watermain will be installed to replace the old cast iron pipe watermain that currently serves the project area. The plans and specifications for the project call for the new watermain to be installed by the directional bored method. Prior to the start of the project C. W. Houle, Inc., the General Contractor for the project, made a request to City staff that they be allowed to use a technology called "pipe bursting" for the replacement of the existing watermain in lieu of directional boring. Pipe replacement is completed by pulling an auger through the old water main which bursts the pipe and pulls in a new pipe behind it. This technology has been in use since 1980 and has been used for pipe replacement in many Cities throughout the metro area. For this project the Contractor determined that pipe bursting was a more cost effective way to replace the watermain and has offered a \$5.50/LF deduct to use this method.

Change Order No.1, in the amount of (\$18,150.00) is for a \$5.50 deduct for 3000 LF of 6" HDPE watermain.

Pay items have been added to the contract documents resulting in a net decrease to the contract of \$18,150.00. Change Order No.1 will decrease the contract amount to \$1,197,789.60. The cost savings will be from the Water Fund.

RECOMMENDATION

It is recommended that Council adopt the attached proposed resolution approving Change Order No.1 for the Floral Drive, County Road F and Demar Ave. Reconstruction, City Project No.12-01.

**CITY OF SHOREVIEW
CONTRACT CHANGE ORDER**

Project:	Floral Drive, County Rd. F, Demar Ave. & Richmond Ave. Reconstruction
City Project No.:	12-01
Change Order Number:	1 (One)
Date:	July 16, 2012
Contractor:	C. W. Houle, Inc.

The deductions, additions, revisions and corrections contained herein shall be made to the Contract Documents for the project and shall become part of the Scope of Work.

DEDUCT:

6" Watermain CL DR11 HDPE-DIPS Directionally Drilled 3300 LF @ \$44.00/LF =	\$145,200.00
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ADDITION:

6" Watermain CL DR11 HDPE-DIPS Pipe Bursting Method 3300 LF @ \$38.50/LF =	\$127,050.00
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Total Change Order No. 1	<u>(\$ 18,150.00)</u>
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SUMMARY:

Original Contract Amount:	\$ 1,215,939.60
Change Order No.1	(\$ 18,150.00)
Amended Contract Amount	<u>\$ 1,197,789.60</u>

APPROVALS:

APPROVED BY: City of Shoreview

By: _____ Title: City Engineer Date: _____

ACCEPTED BY: C. W. Houle, Inc.

By: _____ Title: _____ Date: _____

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD JULY 16, 2012

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on July 16, 2012 at 7:00 pm. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 12-58
APPROVING CHANGE ORDER NO.1
FOR THE FLORAL DRIVE, COUNTY ROAD F
AND DEMAR AVE. RECONSTRUCTION
CITY PROJECT NO. 12-01

WHEREAS, On May 21, 2012 the City Council awarded a contract to C. W. Houle, Inc. for the Floral Drive, County Road F and Demar Ave. Reconstruction, C.P. 12-01, and authorized the Mayor and City Manager to sign said contract, and

WHEREAS, the original contract amount is \$1,215,939.60, and

WHEREAS, Change Order No. 1, in the amount of (\$18,150.00), has been prepared in order to address certain changes or modifications to the original contract, and

WHEREAS, said changes and modifications to the project will decrease the contract amount to \$1,197,789.60, and

WHEREAS, the Director of Public Works has recommended approval of proposed Change Order No. 1.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota:

1. That Change Order No. 1, in the amount of (\$18,150.00), resulting in a revised contract amount of \$1,197,789.60 is hereby approved, and
2. That the cost savings from Change Order No. 1 will be from the Water Fund.

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 16th day of July 2012.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 16th day of July, 2012, with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to the approval of Change Order No. 1, for the Floral Drive, County Road F and Demar Ave. Reconstruction, C.P #12-01.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 17th day of July, 2012.

SEAL

Terry C. Schwerm
City Manager

TO: MAYOR AND COUNCILMEMBERS

**FROM: TERRI HOFFARD
DEPUTY CLERK**

DATE: JULY 12, 2012

**SUBJECT: ADOPTION OF RAMSEY COUNTY ALL-HAZARD MITIGATION
PLAN**

Five years ago, the City of Shoreview adopted, by resolution, the countywide All-Hazard Mitigation Plan. The Ramsey County All-Hazard Mitigation Plan is aimed at helping the communities in the county to prepare for a variety of hazards, such as flooding, tornadoes and terrorist attacks before they occur. The plan outlines goals, objectives and strategies for the county in order to coordinate efforts to reduce the effects of disasters. This in turn will help to reduce the costs when hazards do occur.

FEMA requires the plan to be renewed every five years. The plan has already been approved by the State Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency. The adoption of this plan by the City of Shoreview will allow the city to be eligible for Hazard Mitigation Grant Program project funds. These funds will help to offset the costs of some of the mitigation projects set forth in the plan.

Staff recommends approval of Resolution No. 12-59 adopting the Ramsey County All-Hazard Mitigation Plan.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD JULY 16, 2012**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on July 16, 2012, at 7:00 p.m.

The following members were present:

And the following member was absent:

Councilmember introduced the following resolution and moved its adoption.

CITY OF SHOREVIEW, MINNESOTA

RESOLUTION NO. 12-59

**ADOPTION OF THE RAMSEY COUNTY
ALL-HAZARD MITIGATION PLAN**

WHEREAS, the City of Shoreview has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Ramsey County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Ramsey County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Ramsey County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Ramsey County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Ramsey County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that the City of Shoreview supports the hazard mitigation planning effort and wishes to adopt the Ramsey County All-Hazard Mitigation Plan.

The motion of the foregoing resolution was duly seconded by Member _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same: None.

WHEREUPON, said resolution was declared duly passed and adopted the 16th day of July, 2012.

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified City Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council on the 16th day of July, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to the adoption of the Ramsey County All-Hazard Mitigation Plan.

WITNESS MY HAND officially as such City Manager and the corporate seal of the City of Shoreview, Minnesota this 17th day of July, 2012.

Terry C. Schwerm, City Manager

**PROPOSED RESOLUTION
NO.12-60**

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to request a Section 218 Modification Agreement from the Social Security Administration.

ROLL CALL: AYES _____ NAYS _____

HUFFMAN	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

Regular Council Meeting
July 16, 2012

Memorandum

Date: July 12, 2012

To: Mayor and City Councilmembers

From: Laurie D. Elliott, Human Resources Director *L. Elliott*

Re: Section 218 Modification Agreement

Background

Councilmembers who took office prior to July 1, 2002 are allowed to participate in the Public Employees Retirement Association (PERA) Defined Contribution Plan (DCP) and Social Security. Councilmembers who took office after this date must choose the DCP *or* Social Security, but not both. This change took place because PERA closed their "Coordinated Plan" to governing elected officials in 2002 and the Section 218 Agreement as approved by Social Security was no longer in effect for elected officials.

Discussion

Individual cities have the option of requesting a Section 218 agreement which would require all future elected officials to pay Social Security. They would also have the option of participating in PERA's defined contribution plan. The entire process takes approximately 6 months to complete and have filed with Social Security.

In order to request the agreement the Council needs to approve the attached resolution. Once approved, the process can begin. It should be noted that once a Modification Agreement is approved, the decision is *irreversible*. All future Councilmembers will be subject to Social Security withholdings.

The City is allowed to select an effective date for the Section 218 agreement. Based on a recommendation from PERA, November 1, 2012 has been selected as the effective date of the Agreement.

The Council previously discussed this Modification Agreement at their workshop meeting on July 9, 2012 and requested that staff prepare the required Resolution.

Recommendation

It is recommended that the City Council adopt Resolution number 12-60 and approve the Section 218 Modification Agreement.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD JULY 16, 2012**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on July 16, 2012, at 7:00 p.m.

The following members were present:

And the following member was absent:

Councilmember introduced the following resolution and moved its adoption.

CITY OF SHOREVIEW, MINNESOTA

RESOLUTION NO. 12-60

**SOCIAL SECURITY RESOLUTION FOR ENTITIES WITH
ELECTED OFFICIALS CURRENTLY HOLDING POSITIONS COVERED
BY THE DEFINED CONTRIBUTION PLAN
(AND EXCLUDED FROM THE COORDINATED PLAN)**

WHEREAS, Minnesota Statutes Section 355 sets procedures to allow a governmental subdivision to extend full Social Security coverage to certain local elected officials who are members of, or are eligible for membership in, the Defined Contribution Plan administered by the Public Employees Retirement Association; and

WHEREAS, City of Shoreview desires to offer full Social Security coverage to its eligible elected officials.

NOW, THEREFORE, BE IT RESOLVED that the City of Shoreview City Council does hereby adopt the following resolution:

SECTION 1. It is hereby declared to be the policy of this governing body to extend the provisions of Minnesota Statutes Section 355.02, Subd. 3(b), providing full Social Security coverage to eligible elected officials of the governmental subdivision named above.

SECTION 2. In pursuance of said policy this governing body hereby requests and authorizes the execution of a divided vote referendum under Section 218(d)(6) of the Social Security Act for the purpose of allowing current eligible elected officials the option of paying the Social Security and, if applicable, Medicare taxes imposed by the Federal Insurance Contributions Act. The coverage of current elected local officials shall be effective as of November 1, 2012 for those eligible officials who vote "Yes" in the divided vote Social Security referendum. The referendum will be conducted pursuant to applicable state and federal regulations by a designee of this entity under the supervision of a representative of the Public Employees Retirement Association acting as the designated State Social Security Administrator.

SECTION 3. The Public Employees Retirement Association is hereby directed to execute a modification to the section 218 Agreement between the State of Minnesota and the Secretary of Health and Human Services to secure full Social Security coverage of the eligible elected officials who vote "Yes" in the referendum and all local newly-elected officials of this governmental subdivision.

SECTION 4. Withholdings from the salaries of elected officials for the purposes provided in this resolution are hereby authorized to be made in the amounts and at such times as may be required by applicable federal and state laws and regulations.

SECTION 5. Employer contributions shall be paid from amounts appropriated for such purposes and payment of employee and employer contributions shall be paid to the Internal Revenue Service in such amounts and at such times as are designated in Internal Revenue Code.

SECTION 6. The City of Shoreview shall maintain such records and submit such reports as may be required by the Public Employees Retirement Association or the Social Security Administration.

SECTION 7. This resolution shall take effect and be in full force from and after its passage.

The motion of the foregoing resolution was duly seconded by Member _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted the 16th day of July, 2012.

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified City Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council on the 16th day of July, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to the adoption of Social Security Resolution for Entities with Elected Officials Currently Holding Positions Covered by the Defined Contribution Plan (and excluded from the Coordinated Plan).

WITNESS MY HAND officially as such City Manager and the corporate seal of the City of Shoreview, Minnesota this 17th day of July, 2012.

Terry C. Schwerm, City Manager